



AGENDA OF THE PARKS COMMITTEE

**TUESDAY, FEBRUARY 25, 2020, 5:00 PM
CITY HALL, ROOM 310**

**IMMEDIATELY FOLLOWING THE IMPROVEMENT &
SERVICES COMMITTEE WHICH STARTS AT 4:30 PM**

AMENDED AGENDA

- A. Roll Call.**
- B. Approval of the Agenda.**
- C. Approval of Minutes.**
- D. Regular Business.**
 - 1. Consideration with possible action on accepting a donation from the Redevelopment Authority of Parcel 17-940 (1489 East Mason Street) to the City of Green Bay for the expansion of the East River Greenway.
 - 2. Consideration with possible action on hiring ISG for \$56,800 to complete the engineering and construction documents for electrical upgrades to City Hall.
 - 3. Consideration with possible action on hiring Dimension IV for \$34,444 to complete the engineering and construction documents to replace the walk through aviary exhibit at the Bay Beach Wildlife Sanctuary.
- E. Informational.**
 - 1. Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.
 - 2. The next Park Committee is scheduled for March 11, 2020.
- F. Adjournment.**

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Parks Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

February 25, 2020

PREPARED BY

AGENDA ITEM # D.I

Consideration with possible action on accepting a donation from the Redevelopment Authority of Parcel 17-940 (1489 East Mason Street) to the City of Green Bay for the expansion of the East River Greenway.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 1489 E MASON ST 2.21.20-2

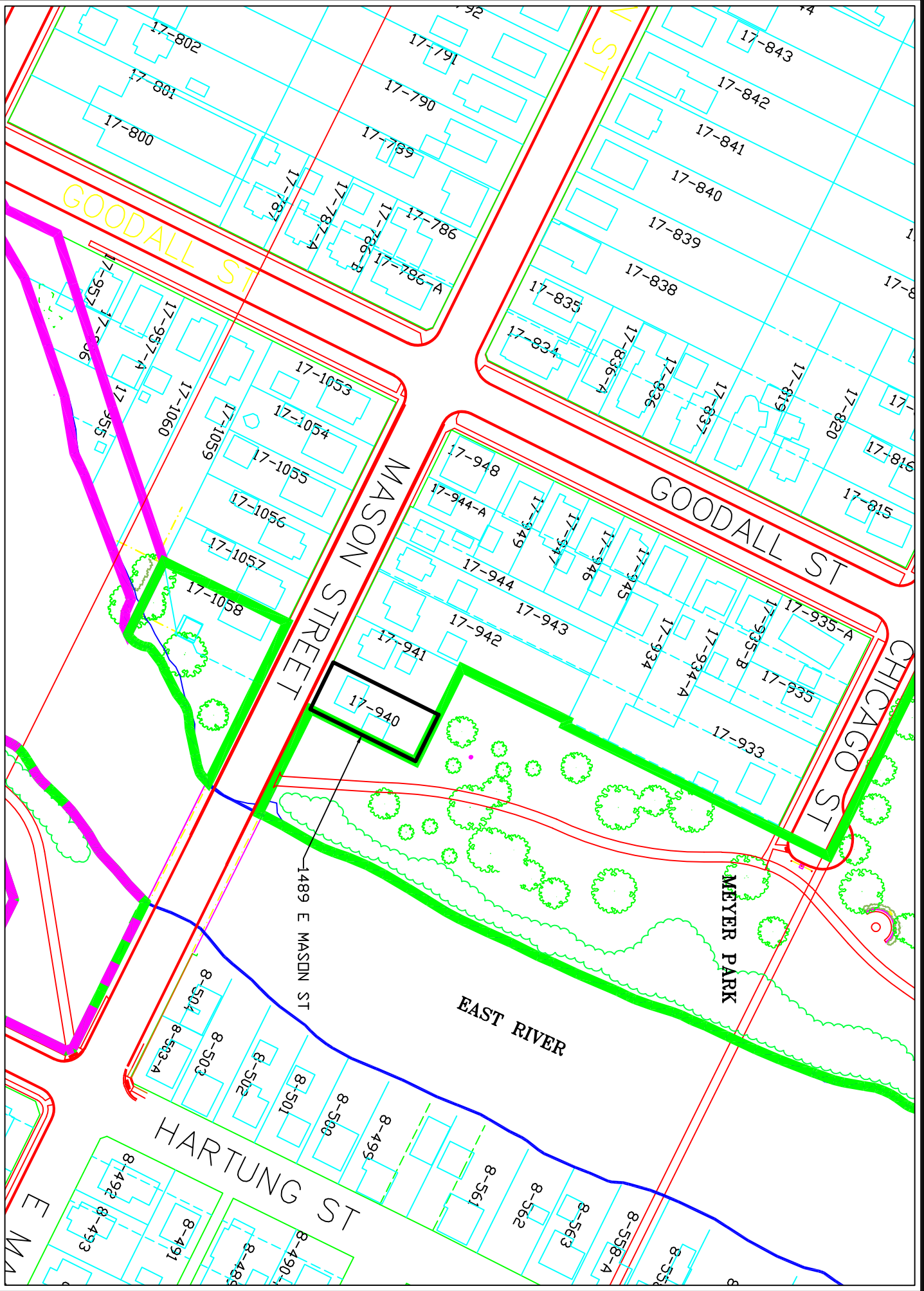


GREEN BAY PARKS, RECREATION,
AND FORESTRY DEPARTMENT

EAST RIVER GREENWAY
EXISTING CONDITION



DATE DRAWN:
JANUARY 2007
DRAWN BY:
JANUARY 2007





Report to the
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MEETING DATE

February 25, 2020

PREPARED BY

AGENDA ITEM # D.2

Consideration with possible action on hiring ISG for \$56,800 to complete the engineering and construction documents for electrical upgrades to City Hall.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Quote Summary - City Hall Electrical Upgrades

CITY OF GREEN BAY, WISCONSIN	
SUMMARY OF QUOTES FOR:	
ENGINEERING SERVICES FOR CITY CALL ELECTRICAL UPGRADES	
CONSULTANT	QUOTE
ISG	\$ 56,800.00
MSA	\$ 97,000.00
Note: RFQ was sent to six companies, two companies responded.	



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AGENDA ITEM # D.3

Consideration with possible action on hiring Dimension IV for \$34,444 to complete the engineering and construction documents to replace the walk through aviary exhibit at the Bay Beach Wildlife Sanctuary.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Quote Summary - Bird Aviary

CITY OF GREEN BAY, WISCONSIN	
SUMMARY OF QUOTES FOR:	
ARCHITECTURAL SERVICES ASSOCAITED WITH A LARGE BIRD AVIARY AT THE BAY BEACH WILDLIFE SANCTUARY	
CONSULTANT	QUOTE
Dimension IV	\$ 34,444.00
Note: RFQ was sent to four companies. One company provided a quote, two declined the RFQ, and one had no response.	



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MEETING DATE

February 25, 2020

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AGENDA ITEM # E.I

Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.

BACKGROUND

RECOMMENDATION

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ATTACHMENTS

- I. Director's Report 022620

PARK COMMITTEE
DIRECTOR'S REPORT
Tuesday, February 25, 2020

PARKDIVISION

- Snow removal is keeping us busy as usual in February.
- All rink operations are over for the season.
- Shelter repair projects including floor work and plumbing fixture replacement are ongoing.
- Off-season Bay Beach ride work continues.
- Park bench repair/repainting is almost complete.

FORESTRY DIVISION

- Tree Removal in parks continues. Crews are working in parks to take advantage of frozen ground. Sites recently completed include; ER Van Beaver, Joannes, Whitney, Lakeside, Sullivan, Wilder, Badger and Murphy. Currently crews are working in Perkins and Edison.

DESIGN&DEVELOPMENTDIVISION

- Bay Beach Amusement Park – Beach, Boardwalk, Bathhouse
 - Staff is working with the consultant to get this work ready to bid.
- Colburn Park – Bathhouse, Concession Stand
 - The tongue and groove ceilings have been installed.
 - Park Carpenters are working on installing the ceiling trim and a new front counter in the bath house entry foyer.
 - The City received the bids for the concession stand slab, electric and pool deck lighting. Construction is planned to begin in the spring.
- East River Optimist Park – Concession Stand
 - The underground plumbing is complete and the site is to grade with frost blankets over the site. A mason is tentatively scheduled for the first week in April to pour the concrete slab.
- Green Bay Park, Recreation and Open Space Plan.
 - The public input survey regarding community park needs is now closed. There were 687 people who responded to the survey. Information gathered from this survey is being analyzed and will be incorporated into the 2020 update of the plan.

RECREATION DIVISION

- Open Gyms are available on the following days:

- Mondays - Fort Howard, Eisenhower, JFK, Beaumont
- Thursdays - Baird, Chappell, Wilder
- Saturdays - Franklin (grades 7-12)
- Contacts are being made for the 18 Annual Kids' Day. The event will be on June 25.
- Offer letters have been sent by email to all seasonal rehires. New seasonal worker interviews will begin in March.
- Plans are being finalized for the 2020 Summer Playground Program.
- The adult basketball leagues are currently being held on Wednesday evenings at various school locations through March 4. We have 26 teams registered.
- Our Table Tennis League is being held on Wednesdays at Franklin Middle School. We have 13 participants registered.
- We are currently taking registration for our Youth Soccer Skills Program. The program will be held at Edison Middle School beginning March 9. We have 11 participants currently registered.
- Registration for Summer Adult Softball Leagues began in February. We will be offering Men's Slow-pitch, Co-Ed Slow-pitch and Men's Modified softball leagues beginning the week of April 27 at various parks throughout Green Bay.
- The 2019-2020 Youth Dance Program is underway and going well. Classes this year range from Tap/Ballet to Hip Hop and Jazz. We have classes for anyone ages 3-18 years old at sites throughout the city. We have Dance Rehearsals on February 25 & 26, followed by Dance Recitals on March 2 & 3 at West High School.

AQUATICS

- We are currently facilitating Green Bay Swim Club and Greater Green Bay YMCA Swim Team practices at Edison and Southwest.
- The Underwater Hockey group is renting Southwest Pool on Sunday evenings.
- The Session 2 Indoor Swim lessons are currently taking place on Thursday's at Edison Pool January 9 – February 6 with 40 participants.
- The Session 3 Indoor Swim lessons will be taking place on Thursday's at Southwest pool February 20 – March 19 we currently have 22 participants registered.
- Planning is underway for the 2020 Outdoor Pool season. Pools will open Saturday, June 13.

BAYBEACH

- Bids for concessions were received. The bids are currently being scored and the products taste tested.
- The Request for Quotes for new POS systems have been completed and sent out.
- Onboarding, training, orientation processes are all being reviewed and updated.
- Food and Beverage offerings and menus are being designed.
- Ride training review of ASTM standards are currently underway:
 - Operating documents are being revamped for all rides.
 - All staff will have access to this information to improve knowledge of all procedures.

- Proposed Destination Playground:
 - Staff visited Syble Hopp School to see their indoor inclusive playground.
 - We continue to meet with playground companies to get different designs for a potential playground that could be incorporated at Bay Beach.
- Staff is currently researching new ride options.
- Updates are being made to the Jolt software for trainings and audits.
- Job applicants are steadily coming in. Interviews will begin the first week of March.
- Orientations for staff will begin the first week of March.

TRIANGLE SPORTS AREA

- The hills continue to be monitored for safe conditions. We were closed on 2/13 and 2/14 due to unsafe conditions and cold temperatures. We did open 2/15 and 2/16. There was a great turnout. We are currently planning on opening 2/20-2/23.
- The hours of operation are as follows:
 - Thursday and Friday: 4:00PM – 8:00PM
 - Saturday and Sunday: 12:00noon – 8:00PM

WILDLIFE SANCTUARY

- The Bay Beach Wildlife Sanctuary was selected as a participant for Give Big Green Bay. This 24-hour fundraising event was sponsored by the Greater Green Bay Community Foundation and the Green Bay Packers. The event ran from noon on February 18 through noon on February 19. Over \$17,885 was raised from this event. 144 individuals donated to this. All of the funding will go towards supporting animal care.
- We had 60 people participate in the 2 Give Big Green Bay tours yesterday. The first with 20 was a program set up by Wild Birds Unlimited and the 2nd was open to the public with 40 visitors.
- As for 2019 animal rehab intakes, we had 6,030 admitted to the Wildlife Sanctuary with the majority coming from Northeast Wisconsin.
- The FOXLUG free LEGO display event at the WLS Estuary room on Saturday, February 8 had approximately 300 people visit.



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AGENDA ITEM # E.2

The next Park Committee is scheduled for March 11, 2020.

BACKGROUND

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ATTACHMENTS

None