



MINUTES OF THE PARKS COMMITTEE

**TUESDAY, FEBRUARY 25, 2020, 5:00 PM
CITY HALL, ROOM 310**

**IMMEDIATELY FOLLOWING THE IMPROVEMENT &
SERVICES COMMITTEE WHICH STARTS AT 4:30 PM**

AMENDED AGENDA

A. ROLL CALL.

B. APPROVAL OF THE AGENDA.

Moved by Ald. Andy Nicholson, seconded by Ald. Brian Johnson to approve. Motion carried.
Yes- Andy Nicholson, Jesse Brunette, Brian Johnson, Mark Steuer, No- None, Abstain- None

C. APPROVAL OF MINUTES.

Moved by Ald. Brian Johnson, seconded by Ald. Andy Nicholson to approve. Motion carried.
Yes- Andy Nicholson, Jesse Brunette, Brian Johnson, Mark Steuer, No- None, Abstain- None

D. REGULAR BUSINESS.

I. Consideration with possible action on accepting a donation from the Redevelopment Authority of Parcel 17-940 (1489 East Mason Street) to the City of Green Bay for the expansion of the East River Greenway.

Moved by Ald. Brian Johnson, seconded by Ald. Andy Nicholson to approve. Motion carried.
Yes- Andy Nicholson, Jesse Brunette, Brian Johnson, Mark Steuer, No- None, Abstain- None

2. Consideration with possible action on hiring ISG for \$56,800 to complete the engineering and construction documents for electrical upgrades to City Hall.

Moved by Ald. Andy Nicholson, seconded by Ald. Mark Steuer to approve. Motion carried.
Yes- Andy Nicholson, Jesse Brunette, Brian Johnson, Mark Steuer, No- None, Abstain- None

3. Consideration with possible action on hiring Dimension IV for \$34,444 to complete the engineering and construction documents to replace the walk through aviary exhibit at the Bay Beach Wildlife Sanctuary.

Moved by Ald. Andy Nicholson, seconded by Ald. Brian Johnson to approve. Motion carried.
Yes- Andy Nicholson, Jesse Brunette, Brian Johnson, Mark Steuer, No- None, Abstain- None

E. INFORMATIONAL.

1. Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.

Moved by Ald. Andy Nicholson, seconded by Ald. Mark Steuer to receive and place on file. Motion carried.
Yes- Andy Nicholson, Jesse Brunette, Brian Johnson, Mark Steuer, No- None, Abstain- None

2. The next Park Committee is scheduled for March 11, 2020.

Moved by Ald. Andy Nicholson, seconded by Ald. Brian Johnson to approve. Motion carried.
Yes- Andy Nicholson, Jesse Brunette, Brian Johnson, Mark Steuer, No- None, Abstain- None

F. ADJOURNMENT.

VERBATIM MINUTES

- I like to call the order the February 25th meeting of the parks committee President Robert Johnson Alderman Steuer, Alderman Nicholson, Alderman

Burnett, Alderman Wery his absence is excused. Can I get a motion to approve?

- So moved

- Second.

- Motion by Nicholson, second by Johnson, to approve the agenda. All those in favor say, Aye.

- Aye

- No opposed motion carries. Minutes approved by Johnson seconded by Nicholson all those in favor say aye.

- Aye

- Aye opposed. Motion carries. Regular business item D consideration with possible action on accepting a donation from the redevelopment authority of personnel 17-940 address of 1489 East Mason Street to the city of Green Bay for the expansion of the East River greenway.

- So a few months ago the IRDA purchased 1489 East Mason Street. This property consists of a single family residential house with a detached garage. When they purchased it was a rental house. This property is located in the designated flood way and it is currently adjacent to our East River Greenway and adjacent to our East River Trail. Currently there is nobody living at the house and the plans for the RDA has is they plan on demolishing the house in the next two months. And the IRDA will fund the demolition costs. What they would like to do is donate the vacant property to the city of Green Bay for it to officially become a part of the Greenway and take it out of residential status. So Parks Department is supportive of this request like I said it is in the designated flood plain area and so I think one of the missions the RDA has is when these properties become available if they are adjacent to a green way or a park or a city facility, if these properties are very economical to acquire, they will do so.

- Okay. Questions? Motion to approve?

- Aye.

- Motioned by Johnson to approve second by Nicholson all is in favor say aye?

- Aye.

- Opposed motion carries. Item two consideration with possible action on hiring ISG for \$56,800 dollars to complete the engineering and construction documents for electrical updates to City Hall.

- So the existing electrical service is original to the construction of the building and it does not currently meet existing building codes. It's functional but it's old. So currently the transformer is located in the basement of City Hall and it utilizes technology from the 1950s or 60s whenever City Hall was built. If these transformers were to fail it would likely cause an extended shutdown of City Hall. Like I said the technology is old. WPS has told us that they don't even fabricate replacement transformers that would be compatible to the system we have. They don't make them anymore. It's

just too old. In addition transformers are usually located on the outside of buildings and not inside basements so that if there is some sort of a failure that you'll have access to it in an emergency situation. In 2019 the city did bond \$50,000 dollars to hire an engineering firm to basically design the system, provide an engineer's estimate for the recommended repairs and complete the necessary engineering and construction bid documents. We only have money set aside for the engineering. We don't have any money set aside for the construction as we don't know how much it is going to cost. We don't know what it will cost to do the renovation so we have to hire the engineering consultant first to do the plans and specs and tell us how much it's going to cost. Then in the future we'll have to talk about whether or not the city council wants to bond for replacing the electric service. So items that this will address for this design is to replace and relocate the transformer from the interior basement to the building exterior. It'll replace the existing diesel generator with a natural gas fuel generator with remote monitoring. It will replace the utility metering cabinets and all of the electrical distribution panels. Then as part of the design they have to create a phasing plan and implementation plan so that when the work is done there is very minimal disruption to City Hall operations. Obviously there has to be a phasing plan you have to build a portion of it first before you actually transfer it and the electrical service over. So we did send this request out to six electrical engineering firms. Two companies responded. ISG quoted \$56,800 and MSA quoted \$97,000. The main difference between the two quotes is that ISG did not include a price for construction administration and MSA did provide a cost. Now we didn't ask for a breakdown of the cost but it definitely would map the difference between the two so we wouldn't expect that the cost for construction administration would be anywhere near the difference between the two quotes. So at this point we are recommending going with the lowest responsible bidder which is ISG for \$56,800. If we do secure money for construction of this electrical service upgrade then we would probably likely have to contract for additional services with ISG for construction administration and then we would just build that into the construction cost once we have an engineer's estimate of the construction cost. Although we've never worked with ISG before for projects we have consulted with project works on this and they haven't worked with ISG before either. They are a large reputable multidisciplinary firm and they recently opened a Green Bay office in the downtown area so they've been looking to you know work with us on a project ever since they've moved here. Like I said they are a fairly big company. They do other resources and skills that they could definitely handle this project. So we would recommend hiring them. We previously bonded \$50,000. That is not enough to cover the cost. So the remaining \$6,800 would come out of bond projects for City Hall that came in that we have the money for from previous projects. So not all of our projects came in at the budgets so we do have a little bit of money left over in our bond account for City Hall and we would utilize that account to fund the difference.

- Sounds good so is moved.
- Motion by Nicholson. Second by Story. Johnson?
- Just one quick question Dan. So this funding been we've already taken out the bond?
- Yeah.
- It's just sitting in an account somewhere?
- Correct.
- How long have you been sitting on that?

- Not long we've bonded for 2019 projects about six months ago maybe.
- Correct.
- Whenever we went through that process. I don't remember the exact day of when it was approved.
- Okay. And part of this to me is I'm just going to make a quick statement. It's just this general concern that I have about obviously are the amount of debt that the city currently has and when I look at you know an expense like a \$50,000 dollar engineering expense for a one time project I just can't help but wonder from a strategic perspective if that is the kind of thing that should be coming out of our levy rather than continuing to bond for these types of expenses? And I think you know it's a very easy slippery slope to get on. And I think the city of Green Bay right now, is on that slope so just a general statement and I wanted to clarify in that had been bonded for.
- Correct.
- And then just to my peers and colleagues I think that is something that we really have to start to look at.
- Yeah and I don't disagree with you I think just naturally or historically we've always built that into the construction costs typically.
- Okay motion for all those in favor?
- Aye.
- All opposed motion carries item 3 consideration with possible action on hiring Dimension 4 for \$34,444 dollars to complete the engineering and charts and documents for a place to walk through, aviary exhibit, and a beach public sand trail.
- So the existing walkthrough aviary exhibit is the first cage structure that you will encounter when you enter the bird area located behind the observation building. So this existing structure is made out of wood pole framing with steel and a mesh netting. There's a gate that people have to enter through to get into the exhibit where then they can see the water fowl that are on exhibit within that cage so it's kind of a walk through exhibit. So the existing wood pole framing members are starting to rot out at the base of the poles and also where they connect to each other. We have had the poles tested and it was determined that the structure is still safe but the structural framing is nearing the end of its life expectancy and we should either be removing that either removing or replacing that in the near future. So in 2019 again we bonded \$100,000 dollars towards this project that cost was for engineering and for construction associated with the replacement of this structure. It's a fairly simple project. It's mainly structural calculations and there's not a lot to it from a construction standpoint. We did send this RFQ out to 4 engineering firms and only one company provided a quote. Dimension 4 quoted a \$34,444 dollars. We have worked with that company on numerous occasions in the last few years on other architectural projects and we are confident in their abilities so I would recommend approving this.
- Okay. So moved?

- Second.
- Nicolson second by Johnson to approve. All those in favor say aye?
- Aye.
- Opposed? Motion carries. What's the next item I'm trying to streamline? Director's report.
- Sir I just have a few things to mention. So all of our operations are over for the season.
- Really?
- Now with the angle of the sun it's hard to keep ice from warming up so the second thing is we did complete a public input survey regarding community park meetings. That survey period is now closed. We did get 687 people who responded to the survey which we feel is a pretty good representation so we'll gather that information from the survey, we'll analyze it, and we'll incorporate into our 2020 Outdoor Rec plan which we will be bringing to the Park Committee for renew and approval at planning meeting in a few months. So our dance program is nearing the end for the year so we do have a recital March 2nd and 3rd at West High School so if you haven't been to a dance recital it's a great program. So I would recommend going out there. And then "Give Big Green Bay" as you recall from the last Park Committee the Wildlife Sanctuary was selected as one of the 40 donor groups or volunteer groups that would receive money through that donation campaign. We received \$17,885 dollars for that 24 hour fundraising campaign and through that there was 144 individuals donating to the sanctuary so we felt that was a pretty good turnout and it went pretty well. Also over at the sanctuary for 2019 we did have over 6,000 animals admitted to the Wild West sanctuary for rehabilitation. So this is the largest yearly admittance in the history of the sanctuary and so you know we should be proud of the work they've done: helping animals, rehabbing them, and releasing them into the wild. So, that's all that I have for a director report.
- Okay, motion?
- Motion received a place on file.
- Motion by Nicholson second by Steuer. All those in favor say aye.
- Aye.
- Opposed? Motion carries.
- Motion to adjourn?
- Second.
- Motion to adjourn by Nicholson second by Johnson all those in favor say aye?
- Aye
- Opposed? Motion carries. Mark thanks for your time.