



AGENDA OF THE COMMON COUNCIL

**TUESDAY, MARCH 3, 2020, 6:00 PM
COUNCIL CHAMBERS
ROOM 203, CITY HALL**

A. Roll Call.

B. Pledge of Allegiance.

C. Invocation.

- I. The Invocation will be delivered by Alder Veronica Corpus-Dax.

D. Approval of Minutes.

- I. Approval of the minutes from the February 4, 2020 Common Council meeting.

E. Approval of the Agenda.

F. Report by the Mayor.

G. Announcements.

H. Appointments.

I. Re-appointments

Traffic, Bicycle and Pedestrian

Matt Kuepers, 1931 Treeland Drive, Green Bay 54304

Term to expire: March 1, 2023

Green Bay Housing Authority

William Vande Castle, 206 Seminole Lane, Green Bay 54313

Term to expire: March 1, 2025

Ethics Board

William Vande Castle, 206 Seminole Lane, Green Bay 54313

Term to expire: March 1, 2023

2. **New appointment:**

Sustainability Commission

Cody Standahl, 3367 Paula Street, Green Bay, WI 54311

Term to expire: November 1, 2022

I. Public Hearings.

1. Zoning Ordinance No. 01-20
To create a Planned Unit Development (PUD) regulating signage at 1601-1603 North Quincy Street, subject to the draft Planned Unit Development District (PUD) Ordinance.
2. Planning Ordinance No. 01-20
An ordinance amending the official map of the City of Green Bay by closing portions of Acme Street and Lawrence Street to Public Traffic.
3. Resolution authorizing conditional use approval at 1332-1334 East Walnut Street.

J. Ordinances - Second Reading for Adoption.

1. General Ordinance No. 03-20
An ordinance amending Section 29.208, Green Bay Municipal Code, relating to parking regulations.
2. Zoning Ordinance No. 01-20
To create a Planned Unit Development (PUD) regulating signage at 1601-1603 North Quincy Street, subject to the draft Planned Unit Development District (PUD) Ordinance.
3. Planning Ordinance No. 01-20
An ordinance amending the official map of the City of Green Bay by closing portions of Acme Street and Lawrence Street to Public Traffic.

K. Report of the Improvement & Services Committee (February 12, 2020 AND February 25, 2020).

1. To refer to staff the request by Ald. Lefebvre to request committee to look at the issuing of a sidewalk café permit to Titledown Tobacco per Section 6.155 Green Bay Municipal Code – (1) Definitions: (a) sidewalk café is any group of tables, chairs, benches, or partitions maintained within the public right-of-way for use directly in front of an establishment with a valid restaurant license. (February 12, 2020)
2. To refer to staff to determine estimated costs and funding alternatives and report back at the February 26, 2020 Improvement and Services Committee meeting the request by Ald. Nicholson, on behalf of Tina Bunker, to have the City of Green Bay own and maintain the storm water management ponds as part of the Grandview subdivision(s). (February 12, 2020)
3. To approve the 2019 Annual Wisconsin Department of Natural Resources Storm Water Report and authorize the Director of Public Works to submit the report to the Wisconsin Department of Natural Resources. (February 12, 2020)

4. To hold until the February 26, 2020 Improvement and Services Committee meeting the request by Department of Public Works to submit bond request to support 2020 Capital Improvement Program. (February 12, 2020)
5. To receive and place on file the report of award of the following contracts:
 - A. PAVEMENT I-20 HOWARD STREET RECONSTRUCTION (INCLUDING UTILITY AND STORM LIFT STATION CONSTRUCTION) to the low responsive bidder, Advance Construction, Inc., in the amount of \$4,482,486.75.
 - B. SEWERS I-20 E. MASON STREET SIPHON REMOVAL to the low responsive bidder, Dorner, Inc., in the amount of \$103,000.
(February 12, 2020)
6. To approve the applications for Sidewalk Builder Licenses by the following:
 - A. A&M Concrete and Construction, Inc.
 - B. Dorner Equipment Sales and Service LLC
 - C. In The Countryside Concrete
(February 12, 2020)
7. To approve the applications for Tree & Brush Trimmer Licenses by the following:
 - A. A-I Tree Service, Inc.
 - B. Ripley's Stump Grinding
 - C. Yesterdays Trees
(February 12, 2020)
8. To approve the application for Underground Sprinkler System License by Irrigation Doctors LLC. (February 12, 2020)
9. To order in the improvements constructed, levy assessments, and to refer to staff to consult with Law Department to find a way to cover the special assessment for 138 S. Webster Avenue for the following:

ASPHALT PAVEMENT

DOTY STREET – S. Monroe Avenue to S. Baird Street
(February 12, 2020)

10. To refer to staff the request by Ald. Johnson to create a draft ordinance and guidelines that would permit the installation of parklets in retail and commercial areas. (February 25, 2020)
11. To refer to staff the request by Ald. Lefebvre to look at residential policy per storm water runoff; residences are experiencing rain water runoff from elevated houses because of floodplain building elevation requirements (FEMA). (February 25, 2020)
12. To refer to staff the request by Ald. Nicholson, on behalf of Tina Bunker, to have the City of Green Bay own and maintain the storm water management ponds as part of the Grandview subdivision(s). (February 25, 2020)

13. To approve the request by Department of Public Works to submit bond request to support 2020 Capital Improvement Program and forward to Finance Committee. (February 25, 2020)

14. To approve the report of the Purchasing Department:

A. To purchase Televising Camera System on a Cube Van from Envirotech Equipment for \$357,048.

B. To purchase two Street Sweepers from Macqueen Equipment through Source Well Cooperative for \$564,874.
(February 25, 2020)

15. To refer to staff to rebid the following contract through Purchasing:

A. No bids received PARKS PROJECT 1-20 (EDISON PARK PICKLEBALL COURTS).

To approve the award of the following contract:

B. PARKS PROJECT 2-20 (COLBURN PARK CONCESSION STAND & DECK LIGHTING) to the low responsive bidder, IEI General Contractors, in the amount of \$90,196.
(February 25, 2020)

16. To approve the applications for Sidewalk Builder Licenses by the following:

A. J.C. Santy Construction LLC
B. Larry Van Rite Trucking & Excavating
(February 25, 2020)

17. To approve the applications for Tree & Brush Trimmer Licenses by the following:

A. Best Stump Grinding
B. Bucklin Tree Service LLC
C. Treeo's Tree Service, Inc.
(February 25, 2020)

18. To approve the application for Underground Sprinkler System License by Conserva Irrigation. (February 25, 2020)

L. Report of the Protection & Policy Committee (February 10, 2020 AND February 24, 2020).

I. To approve a "Class B" Combination license for Player 2, LLC at 219 N. Washington St. with a licensed premises description as "lower bar & upper bar. stored in basement," with the approval of the proper authorities (Currently Braggin Bar, LLC has been granted a license at this location) (February 10, 2020).

2. To approve an available "Class B" Combination license for Duel Sports Bar, LLC at 1114 Main St. with a licensed premises description as "bar/dining area," with the approval of the proper authorities (February 10, 2020).
3. To approve the appeal by Bob Koury at 302 Oak Street and reduce the re-inspection fees on his property to \$100 (February 10, 2020).
4. To approve an appeal by Daniel Stevens regarding the denial of his operator's license (February 10, 2020).
5. To refer to staff a request by Ald. Johnson for consideration and possible action to create a diversity and inclusion commission that will properly support the roles and responsibilities of the diversity and inclusion coordinator and secure proper return on investment for taxpayers and benefit to all residents (February 10, 2020).
6. To receive and place on file the Liquor Violation Report from the Police Department for February 10, 2020 (February 10, 2020).
7. To approve a request by Antonio Soto for Taqueria El Local at 1615 University Ave. to remove basement and add storage room to his license premise description on the Class "B" Beer License (February 24, 2020).
8. To approve an application for a Class "A" Beer license for Antonio Soto at 1615 University Ave. with a licensed premises description as "beer sold in grocery store, stored in beverage/beer fridge extra beer in upper storage on main level," with the approval of the proper authorities (February 24, 2020).
9. To approve an appeal by Cheryl Sarenich regarding the denial of her operator's license (February 24, 2020).
10. To approve an appeal by Rob St. Aubin at 1165 Ninth St. regarding the denial of his exotic animal permit (February 24, 2020).
11. To refer to the Police Department a request by Ald. Scannell to review the bike pub route in the city to change from specific routes to route districts and report at the first Committee meeting in April (February 24, 2020).
12. To approve General Ordinance 5- 20, an ordinance to amend Section 21.11(8), GBMC, relating to Financing of Lead Water Service Line Replacement (February 24, 2020).
13. To receive and place on file the Liquor Violation Report from the Police Department for February 24, 2020 (February 24, 2020).

M. Report of the Protection & Policy Committee Granting Operator Licenses.

1. Report of the Protection & Policy Committee Granting Operator Licenses.

N. Report of the Plan Commission (February 24, 2020).

1. To deny the request to amend the existing Planned Unit Development (PUD) for Festival Foods/Kwik Trip to allow for the increase in height for an existing billboard located at 2400 University Avenue (Public Hearing held on 02/24/2020).

2. To rezone the easterly portion of 1860 West Mason Street from General Commercial (C1) to Highway Commercial (C2) (Public Hearing held on 02/24/2020).
3. To approve a Conditional Use Permit (CUP) to establish a live-work use within a Low Density Residential (R1) district at 815-827 South Monroe Avenue, consisting of a photography studio and photography studio owner's residence (Public Hearing held on 02/24/2020).

O. Report of the Finance Committee (February 25, 2020).

1. To approve the request from the City Assessor's office to cancel certain property taxes. Resolution to cancel \$3,107.29.
2. To award a 3 year contract to Bellin Health Systems for the Fire Fighter NFPA 1582 Medical Compliant Physicals for \$114,870 (\$38,290 annually) with the option of two additional one-year contracts upon mutual agreement by both parties.
3. To approve the purchase of Compressor Systems for The Green Bay Fire Department from 5 Alarm Fire & Safety Equipment LLC for \$108,750.
4. To approve the purchase of Soundoff Lights and Siren Package for the Green Bay Police Department Vehicles from Soundoff Signal for \$42,056.31.
5. To approve a five year contract with ArcServe for \$93,621.
6. To refer the request by Ald. Johnson to provide an inventory of all fees charged by the City of Green Bay and create an annual cost accounting policy to review and recommend rate modifications as necessary to staff. Ald. Bill Galvin recommends that the rates be reviewed annually as part of the budget process.
7. To approve the resolution authorizing 2019 transfer of \$13,432.57 from contingency for legal expenses related to Georgia Pacific tax appeal for real estate and personal property.
8. To approve the Report of the Claims Committee.

The Council may convene in closed session pursuant to Section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Council may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

P. Report of the Park Committee (February 26, 2020).

1. To approve accepting a donation from the Redevelopment Authority of Parcel 17-940 (1489 East Mason Street) to the City of Green Bay for the expansion of the East River Greenway.
2. To approve hiring ISG for \$56,800 to complete the engineering and construction documents for electrical upgrades to City Hall.
3. To approve hiring Dimension IV for \$34,444 to complete the engineering and construction documents to replace the walk through aviary exhibit at the Bay Beach Wildlife Sanctuary.

Q. Report of the Personnel Committee (February 25, 2020).

1. To approve the request to fill the following replacement positions and all subsequent vacancies resulting from internal transfers.
 - a. Engineering Technician - Public Works
 - b. Truck Driver (Sanitation) - Public Works
 - c. Park Maintenance Worker - Parks, Recreation & Forestry
 - d. Park Superintendent - Parks, Recreation & Forestry
2. To approve as amended the City of Green Bay Chapter 22 Dress Policy to create a Dress for Your Day Policy.

R. Report of the Traffic, Bicycle, and Pedestrian Commission (February 17, 2020).

1. Report by the Police Department of the 2019 4th quarter serious injury and fatality crashes.
2. To establish and adopt by ordinance a I-WAY STOP condition on Black Sheep Way at Spartan Road.
3. To refer to staff the request to review traffic patterns of the Challenger-Voyager, Mason-Challenger, and Mason-Ontario intersections and provide recommendations on any necessary improvements.
4. A. To remove the NO PARKING zone on the west side of Acme Street from the southern terminus of Acme Street to University Avenue.

 B. To remove the NO PARKING zone on the east side of Acme Street from a point 70 feet south of University Avenue to University Avenue.

 C. To remove the 2-HOUR PARKING 7 AM TO 7 PM MONDAY THROUGH FRIDAY zone on the east side of Acme Street from the southern terminus of Acme Street to a point 70 feet south of University Avenue.

 D. To remove the NO STOPPING OR STANDING zone on the west side of Lawrence Street from a point 560 feet south of University Avenue to University Avenue.

 E. To remove the NO STOPPING OR STANDING zone on the east side of Lawrence Street from a point 510 feet south of University Avenue to University Avenue.

 F. To remove the ONE-WAY STOP condition on Acme Street at University Avenue.

 G. To remove the ONE-WAY STOP condition on Lawrence Street at University Avenue.
5. To refer to staff the request to review and potentially change the SPEED LIMIT 25 zone on North Webster Avenue from University Avenue to Vanderbraak Street.
6. To remove the I-WAY STOP condition on Kellogg Street at North Broadway.
7. To establish and adopt by ordinance a 2-WAY STOP condition on Kellogg Street at North Broadway.

8. To establish and adopt by ordinance a I-WAY STOP condition on Kellogg Street at Donald Driver Way.
9. To remove the NO STOPPING OR STANDING 7 AM TO 4 PM SCHOOL DAYS zone on the east side of Victoria Street from Crooks Street to Main Street.
10. To remove the NO PARKING zone on both side of the east roadway of Skyline Boulevard from a point 160 feet north of Sunrise Circle to Sunrise Circle.
11. To establish and adopt by ordinance a NO PARKING zone on the east side of the west roadway of Skyline Boulevard from Finger Road to a point 160 feet north of Sunrise Court.
12. To establish and adopt by ordinance a NO PARKING zone on the west side of the east roadway of Skyline Boulevard from Finger Road to a point 160 feet north of Sunrise Court.
13. To establish and adopt by ordinance a NO PARKING zone on the east side of the east roadway of Skyline Boulevard from Sunrise Court to a point 160 feet north of Sunrise Court.

S. Report of the Sustainability Commission (February 12, 2020).

1. To refer to staff to make edits on the letter to neighborhood associations, as discussed, and bring back to the March meeting.

T. Receive and Place on File.

1. Building Permit Report for January 2020.
2. Municipal Court Report for January 2020.

U. Resolutions.

1. Resolution drawing final orders to contractors for March 3, 2020.
2. Final resolution authorizing asphalt pavement improvements and levying special assessments against property.
3. Resolution to accept sidewalks and issue assessments.
4. Final resolution authorizing asphalt resurfacing improvements and levying special assessments against property.
5. Resolution authorizing Conditional Use Permit at 815-827 South Monroe Avenue.
6. Resolution to cancel certain property taxes in the amount of \$3,107.29.
7. Resolution authorizing 2019 transfer of \$13,432.57 from contingency for legal expenses related to Georgia Pacific tax appeal for real estate and personal property.
8. Preliminary resolution declaring intent to exercise special assessment powers under Section 66.0703, Wisconsin Statutes, for the installation of sanitary sewer and/or sanitary sewer laterals.

9. Preliminary resolution declaring intent to exercise special assessment powers under Section 66.0703, Wisconsin Statutes, for the installation of storm sewer and/or storm sewer laterals.
10. Preliminary resolution declaring intent to exercise special assessment powers under Section 66.0703, Wisconsin Statutes, for the installation of water main and water services.
11. Resolution authorizing conditional use approval at 1332-1334 East Walnut Street.

V. Ordinances - First Reading.

1. General Ordinance No. 04-20
An Ordinance Amending Section 33.05, Green Bay Municipal Code, Relating To Liquor License Fees.
2. General Ordinance No. 05-20
An ordinance to amend Section 21.11(8), GBMC, relating to Financing of Lead Water Service Line Replacement.
3. General Ordinance No. 06-20
An ordinance amending Section 29.208, Green Bay Municipal Code, relating to parking regulations.
4. General Ordinance No. 07-20
An ordinance amending Section 29.307, Green Bay Municipal Code, relating to traffic regulations.
5. Zoning Ordinance No. 2-20
An ordinance rezoning property located at 1860 West Mason Street from General Commercial (C1) to Highway Commercial (C2).

W. Committee of the Whole

1. Update on status of negotiations with the Oneida Nation regarding Cooperative Governance Agreement.

X. Referral of Petitions & Communications.

Y. Adjournment.

- 1) SUPPLEMENTAL INFORMATION: The Video of this meeting, Agenda, Agenda Packet, and Minutes are available online at www.greenbaywi.gov/Meetings.
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.

- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

ZONING ORDINANCE NO. 01-20

AN ORDINANCE
CREATING A PLANNED UNIT DEVELOPMENT (PUD) OVERLAY DISTRICT
FOR BUILDING SIGNAGE AT 1601-1603 N QUINCY STREET
(ZP 20-01)

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 13-108, Green Bay Municipal Code, together with the zoning map referred to therein, is hereby amended by establishing a Planned Unit Development District on the following described property:

Legal Description: THAT PART OF PC 1 ESRF DESC IN 280 D 184 & IN 372 D 97- 99 & IN J00396-09.

Tax Parcel: 20-684-A (1601-1603 N Quincy)

SECTION 2. Pursuant to Section 13-1900, et seq., Green Bay Municipal Code, as they apply, the following conditions are imposed:

- A. Purpose and Intent. The Planned Unit Development (PUD) is being utilized to assist in facilitating the development of Green Bay Packaging's mill expansion at 1601 Quincy Street.
- B. Definitions.
 - 1. Building Façade: The entire area of a building facade or building "side", extending from the eave line, roof or parapet to the ground from one corner of the building to another.
 - 2. Sign Area: The entire face of a sign, including the advertising surface and any framing, trim, or molding. If the sign is composed of individual letters or symbols using the wall, awning, canopy, or window as the background with no added decoration, the sign area shall be calculated by measuring the area within a single continuous perimeter parallelogram that encloses the extreme limits of the message.
- C. Free-Standing Signage. All ground-mounted or free-standing signage shall be regulated as the General Industrial (GI) District as set forth in Chapter 13-2000 Green Bay Zoning Code.
- D. Signage Attached to Building. All signage attached to a building including wall signs, projecting signs, awning/canopy/marquee signs, and window signs shall

be regulated as the General Industrial (GI) District as set forth in Chapter 13-2000 Green Bay Zoning Code with the following alteration:

1. Sign Area. Due to the vast size and scale of the mill complex as well as its location in relation to the public right-of way, up to five percent (5%) of any principal building's façade may be utilized for on-premise advertising or identification.
 - a. Window signs shall not exceed 50% of the window area.
2. Sign Location. Signage may be located on any portion of any building façade but may not extend above its corresponding facade roofline.

E. Compliance with all of the regulations of the Green Bay Municipal Code not covered under the PUD.

SECTION 3. The provisions of this ordinance, including, without limitation, the granting of a conditional use permit and all obligations, conditions, restrictions, and limitations related thereto shall run with and be jointly and severally binding upon the fee simple owner and the beneficial owner of all or any portion of the subject property.

All obligations, requirements, and rights of the owner shall run with the land and shall automatically be assigned to be binding upon and inure to the benefit of its successors and assigns, including, but not limited to, any entity acquiring any financial interest in the subject property and/or any subsequent owner and/or beneficial owner of all or any portion of the subject property.

SECTION 4. Each exhibit which is attached to this ordinance is deemed to be and is expressly made a part of and incorporated into this ordinance to the same extent as if each such exhibit and the plans identified therein had been set forth in its entirety in the body of this ordinance.

SECTION 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 6. In addition to all other remedies available to the City of Green Bay, the City may decline to issue any building or other permits otherwise required by any ordinance of this City while any violation of this ordinance remains uncured.

SECTION 7. If any provision in this ordinance is held invalid or unconstitutional by any court of competent jurisdiction, such a decision shall not affect the validity of any other provision of this ordinance. It is hereby declared to be the intention of the City of Green Bay that all provisions of this ordinance are separable.

SECTION 8. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 13-204, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2020.

APPROVED:

Mayor

ATTEST:

Clerk

Attachments:





Report to the Green Bay Plan Commission

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # I.2

Planning Ordinance No. 01-20

An ordinance amending the official map of the City of Green Bay by closing portions of Acme Street and Lawrence Street to Public Traffic.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. PO 01-20- Close Portions of Acme Street and Lawrence Street to Public Tr...

PLANNING ORDINANCE NO. 01-20

AN ORDINANCE AMENDING THE OFFICIAL MAP OF THE CITY OF GREEN BAY BY CLOSING PORTIONS OF ACME STREET AND LAWRENCE STREET TO PUBLIC TRAFFIC

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Pursuant to Wis. Stat. § 62.23 (6)(c), the Official Map of the City of Green Bay, as created by Section 12.02, Green Bay Municipal Code, is hereby amended by closing to public traffic portions of Acme Street and Lawrence Street. Said proposed street closure is depicted on a map and exhibits attached hereto and made a part of this ordinance as though fully set forth herein.

SECTION 2. This amendment of the Official Map is subject to the following conditions:

- a. A closure agreement is required for both Acme Street and Lawrence Street detailing maintenance of and access to this right-of-way.
- b. Access to parcel 21-2267 must be allowed and detailed in the closure agreement for Acme Street.
- c. Access to parcel 21-2263-6 must be allowed and detailed in the closure agreement for Lawrence Street.
- d. Proof of ownership of parcel 21-2263-5 is required prior to execution of the vacation or closure. If proof is not provided, access to this parcel must be allowed and detailed in the closure agreement for Lawrence Street. The vacation will be denied if proof of ownership is not provided.
- e. Proof of ownership of parcel 21-2263-4 is required prior to execution of the vacation. The vacation will be denied if proof of ownership is not provided.
- f. AT&T shall be granted easements for all existing facilities.
- g. Sanitary Sewer within Acme Street becomes privately owned and maintained (as is, where is) to the sanitary manhole within University Avenue.
- h. Storm Sewer within Acme Street from the storm manhole within University Avenue and includes all the storm sewer within Parcel 21-1200 to the existing manhole within the Henry Street / Basten Street intersection to become Privately owned and maintained (as is, where is).
- i. To allow storm water from University Avenue and Parcels 21-2267 and 21-2013 to be collected, connected to and flow through

- the storm sewer within proposed Vacated and Closed Acme Street described in #2 above.
- j. Allow uninterrupted ingress and egress across "Closed" portion of Acme Street to parcel number 21-2267.
 - k. Owner of adjacent parcel 21-2100 (Green Bay Dressed Beef, LLC) to be responsible for all costs to maintain the Vacated and Closed Acme Street, including but not limited to curb & gutter repair, pavement repair and snow removal.
 - l. Sanitary Sewer within Lawrence Street becomes privately owned and maintained (as is, where is) to the sanitary manhole within University Avenue.
 - m. Storm Sewer within Lawrence Street from the storm manhole within University Avenue to the intersection storm manhole that receives the storm water/sewer from Acme Street to become Privately owned and maintained (as is, where is).
 - n. To allow the storm water from University Avenue and Parcel 21-2263-6 to be collected, connected to and flow through the storm sewer within proposed Vacated and Closed Lawrence Street.
 - o. Owner of adjacent parcel 21-2100 (Green Bay Dressed Beef, LLC) shall maintain an adequately sized storm sewer system, not less than what is present at the time of the proposed Vacation and Closure of Acme Street and Lawrence Street that will provide storm sewer service to prevent street flooding no worse than what is presently observed.
 - p. Owner of adjacent parcel 21-2100 shall work with the Department of Public works to provide a clear route through the property from Acme Street to Henry Street such that an appropriately sized storm sewer could be constructed in the future. This shall be agreed upon prior to approval of a site plan.
 - q. Allow uninterrupted ingress and egress across "Closed" portion of Lawrence Street to parcel number 21-2263-6.
 - r. Owner of adjacent parcel 21-2100 (Green Bay Dressed Beef, LLC) to be responsible for all costs to maintain the Vacated and Closed Lawrence Street, including but not limited to curb & gutter repair, pavement repair and snow removal.

SECTION 3. All ordinances or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 4. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 12.03, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2020.

APPROVED:

Mayor

ATTEST:

Clerk

SJH

Attachments (map, legal descriptions, and closure exhibits)



Report to the
Common Council
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # I.3

Resolution authorizing conditional use approval at 1332-1334 East Walnut Street.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Resolution - Conditional Use 1332-1334 E Walnut St

**RESOLUTION AUTHORIZING CONDITIONAL-USE
APPROVAL AT 1332-1334 EAST WALNUT STREET
(ZP 19-30)**

March 3, 2020

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That, pursuant to Zoning Petition 19-30 and the recommendation of the Plan Commission on January 27, 2020, the City of Green Bay does authorize a conditional-use permit for a two-family dwelling on the following described property at 1332-1134 East Walnut Street:

PLAT OF NAVARINO LOT 816 (Tax Parcel No. 14-277)

Said conditional-use permit shall be granted subject to:

- a. Compliance with all other regulations of the Green Bay Municipal Code not covered under the Conditional Use Permit.
- b. Compliance with all pending violations.

a.

Adopted _____

Approved _____

Mayor

Clerk

pn

Attachment – Map



Report to the
Common Council
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # J.I

General Ordinance No. 03-20

An ordinance amending Section 29.208, Green Bay Municipal Code, relating to parking regulations.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. GO 03-20 - Amend 29.208 Parking Regulations

GENERAL ORDINANCE NO. 03-20

**AN ORDINANCE
AMENDING SECTION 29.208,
GREEN BAY MUNICIPAL CODE,
RELATING TO PARKING REGULATIONS**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 29.208, Green Bay Municipal Code, is hereby amended to remove the following 2-WAY YIELD condition:

WEST MAIN STREET FRONTAGE ROAD, at Auto Plaza Way.

SECTION 2. Section 29.208, Green Bay Municipal Code, is hereby amended to establish the following 2-WAY STOP condition:

WEST MAIN STREET FRONTAGE ROAD, at Auto Plaza Way.

SECTION 3. Section 29.208, Green Bay Municipal Code, is hereby amended to remove the following 2-HOUR 7 AM TO 7 PM MONDAY THROUGH FRIDAY zone:

VAN BUREN STREET, west side, from Walnut Street to Cherry Street.

VAN BUREN STREET, east side, from Cherry Street to Pine Street.

VAN BUREN STREET, both sides, from Pine Street to Main Street.

SECTION 4. Section 29.208, Green Bay Municipal Code, is hereby amended to establish the following 3-HOUR 7 AM TO 7 PM MONDAY THROUGH FRIDAY zone:

VAN BUREN STREET, west side, from Walnut Street to Cherry Street.

VAN BUREN STREET, east side, from Cherry Street to Pine Street.

VAN BUREN STREET, both sides, from Pine Street to Main Street.

SECTION 5. Section 29.208, Green Bay Municipal Code, is hereby amended to remove the following 15 MINUTE LOADING ZONE 8 AM TO 5 PM MONDAY THROUGH FRIDAY zone:

SOUTH BROADWAY, east side, from a point 60 feet north of Prospect Place to a point 110 feet north of Prospect Place.

SECTION 6. Section 29.208, Green Bay Municipal Code, is hereby amended to establish the following 1-WAY YIELD condition:

LAFAYETTE DRIVE, at Candle Way.

Dated at Green Bay, Wisconsin this _____ day of _____, 2020.

APPROVED:

Mayor

ATTEST:

City Clerk

SEF

ZONING ORDINANCE NO. 01-20

AN ORDINANCE
CREATING A PLANNED UNIT DEVELOPMENT (PUD) OVERLAY DISTRICT
FOR BUILDING SIGNAGE AT 1601-1603 N QUINCY STREET
(ZP 20-01)

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 13-108, Green Bay Municipal Code, together with the zoning map referred to therein, is hereby amended by establishing a Planned Unit Development District on the following described property:

Legal Description: THAT PART OF PC 1 ESRF DESC IN 280 D 184 & IN 372 D 97- 99 & IN J00396-09.

Tax Parcel: 20-684-A (1601-1603 N Quincy)

SECTION 2. Pursuant to Section 13-1900, et seq., Green Bay Municipal Code, as they apply, the following conditions are imposed:

- A. Purpose and Intent. The Planned Unit Development (PUD) is being utilized to assist in facilitating the development of Green Bay Packaging's mill expansion at 1601 Quincy Street.
- B. Definitions.
 - 1. Building Façade: The entire area of a building facade or building "side", extending from the eave line, roof or parapet to the ground from one corner of the building to another.
 - 2. Sign Area: The entire face of a sign, including the advertising surface and any framing, trim, or molding. If the sign is composed of individual letters or symbols using the wall, awning, canopy, or window as the background with no added decoration, the sign area shall be calculated by measuring the area within a single continuous perimeter parallelogram that encloses the extreme limits of the message.
- C. Free-Standing Signage. All ground-mounted or free-standing signage shall be regulated as the General Industrial (GI) District as set forth in Chapter 13-2000 Green Bay Zoning Code.
- D. Signage Attached to Building. All signage attached to a building including wall signs, projecting signs, awning/canopy/marquee signs, and window signs shall

be regulated as the General Industrial (GI) District as set forth in Chapter 13-2000 Green Bay Zoning Code with the following alteration:

1. Sign Area. Due to the vast size and scale of the mill complex as well as its location in relation to the public right-of way, up to five percent (5%) of any principal building's façade may be utilized for on-premise advertising or identification.
 - a. Window signs shall not exceed 50% of the window area.
2. Sign Location. Signage may be located on any portion of any building façade but may not extend above its corresponding facade roofline.

E. Compliance with all of the regulations of the Green Bay Municipal Code not covered under the PUD.

SECTION 3. The provisions of this ordinance, including, without limitation, the granting of a conditional use permit and all obligations, conditions, restrictions, and limitations related thereto shall run with and be jointly and severally binding upon the fee simple owner and the beneficial owner of all or any portion of the subject property.

All obligations, requirements, and rights of the owner shall run with the land and shall automatically be assigned to be binding upon and inure to the benefit of its successors and assigns, including, but not limited to, any entity acquiring any financial interest in the subject property and/or any subsequent owner and/or beneficial owner of all or any portion of the subject property.

SECTION 4. Each exhibit which is attached to this ordinance is deemed to be and is expressly made a part of and incorporated into this ordinance to the same extent as if each such exhibit and the plans identified therein had been set forth in its entirety in the body of this ordinance.

SECTION 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 6. In addition to all other remedies available to the City of Green Bay, the City may decline to issue any building or other permits otherwise required by any ordinance of this City while any violation of this ordinance remains uncured.

SECTION 7. If any provision in this ordinance is held invalid or unconstitutional by any court of competent jurisdiction, such a decision shall not affect the validity of any other provision of this ordinance. It is hereby declared to be the intention of the City of Green Bay that all provisions of this ordinance are separable.

SECTION 8. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 13-204, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2020.

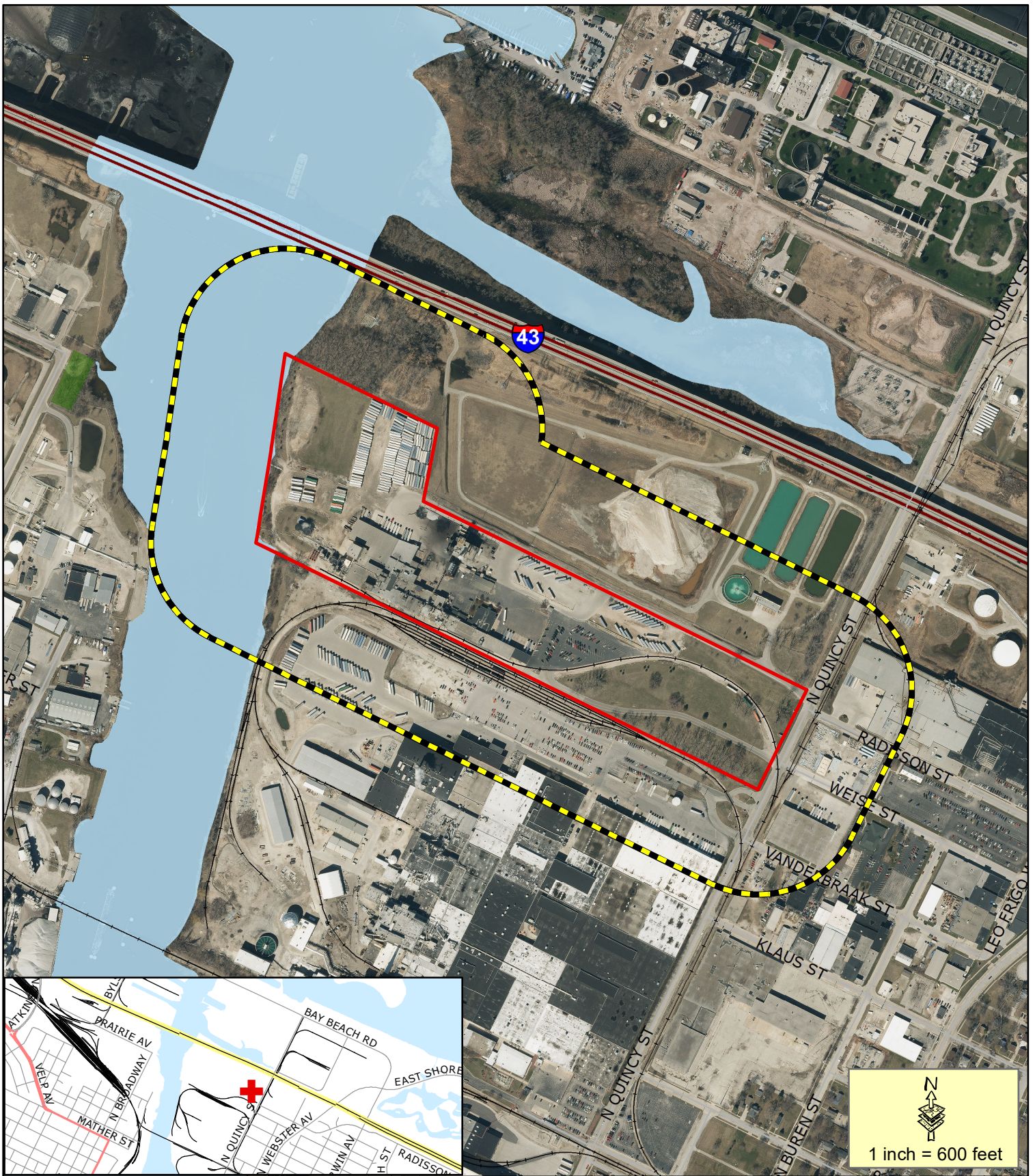
APPROVED:

Mayor

ATTEST:

Clerk

Attachments:



- Proposed CUP
- 400' + Property Owner Notice

This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied.
Map prepared by DB

Zoning Petition 20-01 Proposed Planned Unit Development (PUD) at 1601-1603 N Quincy St.





Report to the Green Bay Plan Commission

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # J.3

Planning Ordinance No. 01-20

An ordinance amending the official map of the City of Green Bay by closing portions of Acme Street and Lawrence Street to Public Traffic.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. PO 01-20- Close Portions of Acme Street and Lawrence Street to Public Tr...

PLANNING ORDINANCE NO. 01-20

AN ORDINANCE AMENDING THE OFFICIAL MAP OF THE CITY OF GREEN BAY BY CLOSING PORTIONS OF ACME STREET AND LAWRENCE STREET TO PUBLIC TRAFFIC

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Pursuant to Wis. Stat. § 62.23 (6)(c), the Official Map of the City of Green Bay, as created by Section 12.02, Green Bay Municipal Code, is hereby amended by closing to public traffic portions of Acme Street and Lawrence Street. Said proposed street closure is depicted on a map and exhibits attached hereto and made a part of this ordinance as though fully set forth herein.

SECTION 2. This amendment of the Official Map is subject to the following conditions:

- a. A closure agreement is required for both Acme Street and Lawrence Street detailing maintenance of and access to this right-of-way.
- b. Access to parcel 21-2267 must be allowed and detailed in the closure agreement for Acme Street.
- c. Access to parcel 21-2263-6 must be allowed and detailed in the closure agreement for Lawrence Street.
- d. Proof of ownership of parcel 21-2263-5 is required prior to execution of the vacation or closure. If proof is not provided, access to this parcel must be allowed and detailed in the closure agreement for Lawrence Street. The vacation will be denied if proof of ownership is not provided.
- e. Proof of ownership of parcel 21-2263-4 is required prior to execution of the vacation. The vacation will be denied if proof of ownership is not provided.
- f. AT&T shall be granted easements for all existing facilities.
- g. Sanitary Sewer within Acme Street becomes privately owned and maintained (as is, where is) to the sanitary manhole within University Avenue.
- h. Storm Sewer within Acme Street from the storm manhole within University Avenue and includes all the storm sewer within Parcel 21-1200 to the existing manhole within the Henry Street / Basten Street intersection to become Privately owned and maintained (as is, where is).
- i. To allow storm water from University Avenue and Parcels 21-2267 and 21-2013 to be collected, connected to and flow through

- the storm sewer within proposed Vacated and Closed Acme Street described in #2 above.
- j. Allow uninterrupted ingress and egress across "Closed" portion of Acme Street to parcel number 21-2267.
 - k. Owner of adjacent parcel 21-2100 (Green Bay Dressed Beef, LLC) to be responsible for all costs to maintain the Vacated and Closed Acme Street, including but not limited to curb & gutter repair, pavement repair and snow removal.
 - l. Sanitary Sewer within Lawrence Street becomes privately owned and maintained (as is, where is) to the sanitary manhole within University Avenue.
 - m. Storm Sewer within Lawrence Street from the storm manhole within University Avenue to the intersection storm manhole that receives the storm water/sewer from Acme Street to become Privately owned and maintained (as is, where is).
 - n. To allow the storm water from University Avenue and Parcel 21-2263-6 to be collected, connected to and flow through the storm sewer within proposed Vacated and Closed Lawrence Street.
 - o. Owner of adjacent parcel 21-2100 (Green Bay Dressed Beef, LLC) shall maintain an adequately sized storm sewer system, not less than what is present at the time of the proposed Vacation and Closure of Acme Street and Lawrence Street that will provide storm sewer service to prevent street flooding no worse than what is presently observed.
 - p. Owner of adjacent parcel 21-2100 shall work with the Department of Public works to provide a clear route through the property from Acme Street to Henry Street such that an appropriately sized storm sewer could be constructed in the future. This shall be agreed upon prior to approval of a site plan.
 - q. Allow uninterrupted ingress and egress across "Closed" portion of Lawrence Street to parcel number 21-2263-6.
 - r. Owner of adjacent parcel 21-2100 (Green Bay Dressed Beef, LLC) to be responsible for all costs to maintain the Vacated and Closed Lawrence Street, including but not limited to curb & gutter repair, pavement repair and snow removal.

SECTION 3. All ordinances or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 4. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 12.03, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2020.

APPROVED:

Mayor

ATTEST:

Clerk

SJH

Attachments (map, legal descriptions, and closure exhibits)



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # K.I

To refer to staff the request by Ald. Lefebvre to request committee to look at the issuing of a sidewalk café permit to Titledown Tobacco per Section 6.155 Green Bay Municipal Code – (I) Definitions: (a) sidewalk café is any group of tables, chairs, benches, or partitions maintained within the public right-of-way for use directly in front of an establishment with a valid restaurant license. (February 12, 2020)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # K.2

To refer to staff to determine estimated costs and funding alternatives and report back at the February 26, 2020 Improvement and Services Committee meeting the request by Ald. Nicholson, on behalf of Tina Bunker, to have the City of Green Bay own and maintain the storm water management ponds as part of the Grandview subdivision(s). (February 12, 2020)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Storm Water Pond Memo - 1-02-2020 MRH
2. 2018 ADP 129 OMA 18-01 Comments mrh 2-7-2018



DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

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INTER-OFFICE
MEMO

TO: Improvement & Service Committee

FROM: Matthew Heckenlaible, PE – Utility Manager

SUBJECT: Storm Water Facility / Pond Memo

DATE: January 2, 2020

C: Steven Grenier, PE – Director of Public Works
James Brunette, PE – Assistant Director of Public Works

Overview:

In the late 1990's, the City was notified by the WDNR that we would need to prepare and submit a Storm Water Permit Application to be a monitored municipality which would require the City to make improvements to water runoff being discharged within the City of Green Bay.

As such, the City started looking at projects that could potentially benefit from storm water discharge benefits. As the City did not have an ordinance to actively enforce, all we could do was 'plan' and 'suggest' storm water management be incorporated into developments and projects.

The City required storm water management to be incorporated into the University Highlands Subdivision off of Spartan Road as was indicated in preliminary drawings, but as there wasn't an ordinance the subdivision was constructed without any such BMP's.

West Mason Street Facility – new storm water facility constructed as part of the WISDOT reconstruction of West Mason Street in 1997

In 1998 the City requested the new Aurora Hospital complex to manage storm water which they willingly accommodated.

Barina Creek Parkway – 1998 to 2000, relocation of unnamed tributary streams, modification of floodplain and environmentally sensitive designations from Brown County for the drainage from the roadways associated with the Red Smith School construction and associated future residential developments.

June 2001, Proctor and Gamble proposed to construct a large warehouse facility immediately east of S Huron Road in which the City requested them to manage storm water not only for their property but also 'Out Lots' that would be between their warehouse and S Huron Road. They willingly accommodated.



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Storm Water Ordinance was adopted December 2001 and with implementation and enforcement of the ordinance to commence immediately but there wasn't any 'guidance' in how to do that. It was a slow and gradual implementation.

Residential / Commercial Development in somewhat of a chronological order:

Summer Place Estates (2000) – Developer was required to manage storm water in the northerly portion of the development prior to discharging to the West Mason Street / Hillcrest Road ditch system which ultimately discharges in to waters controlled by the Oneida Nation. This was constructed by the developer prior to the road right-of-way infrastructure improvements being completed.

McAuliffe Hghts Sub'd: started the platting process in 2000; Plat recorded 2/2001 – City had the desired to require / do storm water management along the south side of Sitka but again no ordinance to enforce (No Storm Water Required) Christa McAuliffe Storm Water Facility retrofitted into Park in 2014.

McAuliffe Hghts Sub'd Phase II: Plat recorded 1/2002 – just past Storm Water Ordinance being adopted; process started prior to ordinance (No Storm Water Required) Christa McAuliffe Storm Water Facility retrofitted into Park in 2014.

McAuliffe Hghts Sub'd Phase II: 1/2003 – no land available to City charged "Fee in Lieu of"

University Highlands (Spartan Road) – initial phases constructed in 2001, storm water requested but developer refused to do as there was no ordinance to require it. City RETROFITTED Larschied pond into the southwesterly portion of the subdivision in 2010 to aid in meeting our WDNR Permit TSS reduction requirements.

Huron-Sitka Pond: As the City had limited knowledge on the design and construction of storm water facilities, the City opted to hire a consultant to do the 'design' to not only meet water quantity reduction requirements but also address a water quality benefit. Robert E Lee began the design of this facility in 2001 in anticipation of the Huron Road reconstruction along with preventing the ditches from further eroding from the storm sewer discharge point to Baird Creek. Constructed 2002 for Huron Road Reconstruction

Woodside Heights Sub'd – Plat / Fees 2003; City charged "Fee in Lieu of" as the Huron – Sitka Pond existed.

Subsequent phases of Woodside Heights Sub'd also were charged "Fee in Lieu of"

Wood Winds Estates (Star Creek Court) – Plat / Fees 2003; City charged "Fee in Lieu of" as the Huron – Sitka Pond existed.

Due to next phases of Huron Road (Woodside Road) construction / reconstruction, the City again hired Robert E Lee to look at the corridor and recommend storm water facility locations and ultimately perform storm water facility design services. Three (3) storm water facility locations



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were selected Huron Pond #2 – Northeast corner of Huron Road and Whittier Drive; Huron Pond #3 – Southeast corner of Huron Road and Baird Creek; and Huron Pond #4 – Northeast corner of Huron Road and Baird Creek.

Royal Woods Estates: Final Plat / Fees - 12/2003; City Charged “Fee in lieu of” AND required the Developer to pay for the land on which the future storm water facility would be located (1.5 acres). The City opted to design and construct this storm water facility due to the encouragement and significant concerns expressed by both the City’s Park, Recreation and Forestry Department and the Baird Creek Preservation Foundation about letting storm water discharge from the subdivision unchecked and uncontrolled and ultimately eroding out the steep slopes immediately adjacent to the subdivision leading into the south branch of Baird Creek.

Huron Pond #2 and #3 were ultimately constructed in phases by the developers of Baird Creek Preserve / The Preserve beginning in 2006 which also allows Huron Road and Whittier Drive water to be discharged and managed within them prior to being discharged into Baird Creek.

Huron Pond #4 was ultimately constructed by the developer of the Stone Garden Development

Eaton Heights: Final Plat / Fees - 3/2005; Developer had a consultant prepare a storm water report, design and ultimately constructed the storm water facility; Developer owned this storm water facility up until 2019 when they deeded it over to the City. City designed and constructed the infrastructure.

Largo Ridge: 9/2004 plat review comments – Storm water management will need to be addressed and implemented for all areas. (Did not proceed with Development)
3/2005 – same requirements (Did not proceed with Development)
5/2006 – same requirements (Did not proceed with Development)

Brown County Farm Pond: Constructed 2007

Largo Ridge: 7/2012 – small development, 10 lots which the Developer hired a consultant to design - ERU as Brown County Farm Pond was constructed
3/2013 – expanded development to 39 lots still consultant design – ERU (Did not proceed with Development)
3/2014 – expanded development to 39 lots still consultant design – ERU City constructed infrastructure from consultant design.

Mackinaw Estates (2004) – Developer was required to design and build a small storm water facility in the northwesterly portion of the property. City designed and constructed the infrastructure.

Hannah Heights / Platten Place (2004) Developer was required to prepare and implement a storm water management plan which was a infiltration swales along the rear of the properties/lots and dry detention area that discharged into an infiltration facility prior to being discharged to the rail



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road ditch in the southeasterly corner of the development. City designed and constructed the infrastructure.

Thomas J Juza's Shorewood Height's 1st Addition (2004) Developer was required to prepare and implement a storm water management plan which included a wet detention pond east of Sussex Road and south of Chruch Road. Developer design and construction of infrastructure.

Excalibur 2nd Addition (2005) Developer was required to prepare and implement a storm water management plan which included a wet detention pond in the southeast corner of Kathy Drive and Paula Street. Developer design and construction of infrastructure.

Ponds @ Baird Creek (2005) – Developer Design / Build which allow the streets to discharge storm water into them and be managed by these storm water facilities.

Majestic Heights Subdivision (Remington Road / Lost Ridge Court)(2005) Developer was required to prepare and implement a storm water management plan which was a wet pond in the northwest corner of Remington Road and Lost Ridge Court prior to discharging to an unnamed tributary to Baird Creek. Developer design and construction of infrastructure.

Mahon Creek Sub'd & 1st Addition – City Designed the right-of-way infrastructure; Developer was required to design and implement storm water management.

Sand Ridge Park Sub'd (2017) – Developer was required to prepare and implement a storm water management plan which included a wet detention pond north of West Point Road west of Sandstone Place. Developer design and construction of infrastructure.

Pine Acres Estates (2018) – Developer was required to prepare and implement a storm water management plan which included a wet detention pond and bio-filtration in the southwesterly portion of the development near Buckthorn Trail and Crestwood Springs Court. Developer design and construction of infrastructure.

The Rail Yard – (2018/2019) Developer was required to prepare and implement a storm water management plan which included a wet detention pond east of Donald Driver Way. Developer design and construction of infrastructure.

Conclusion / Considerations:

- Grandview Heights / Grandview Place (development in question) Area Development Plan 129 dating back to November 11, 2003 and Official Map Amendments 14-01 (November 17, 2014), 15-01 (June 24, 2015) and 18-01 (February 7, 2018) storm water management has been noted within a continuous memo stating that “The developer(s) will need to meet the City of Green Bay's Storm Water Management Ordinance for all proposed areas and create a formal storm water management plan”. Attached and highlighted is the continuous memo. Area Development Plans and Official Map



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Amendments aid in planning, design and reserves appropriate land for necessary improvements.

- Per 30.06 (1) “*Responsible party. The landowner* or the post-construction site or other person contracted or obligated by other agreement with the landowner to implement and maintain post-construction storm water BMPs is the responsible party and shall comply with this chapter.”
- As there is no agreement between the City and Developer for Grandview, the ‘landowner is the responsible party’ to comply with the Storm Water Management Requirements.
- The majority of the development projects listed above the Developer designed and implemented the required storm water management features.
- Since 2004, the majority of the projects listed above were consultant designed with
- Some of the above storm water management features were or will be turned over to the City for future maintenance and up-keep.
- DPW’s Position as it relates to the management of storm water for NEW development, reconstruction and/or redevelopment of properties is placed on the Developer as can especially be seen in most of the development examples listed above.
- HOWEVER?
 - Developer complete a prepares a storm water management plan;
 - Developer prepares a storm water management design that is consistent with City / DPW standards and requirements;
 - Developer deeds over all necessary lands (no cost to the City)
 - Developer grants all necessary easements for conveyance of storm water; and
 - Developer agrees to pay actual costs associated with the construction, stabilization and final vegetation of the proposed storm water facility;
 - The City / DPW would be willing to construct said storm water facility as part of Infrastructure construction contracts.



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INTER-OFFICE
MEMO

TO: Steven Grenier – Director of Public Works

FROM: Matthew Heckenlaible – Utility Manager

SUBJECT: ADP 129 – OMA ~~14-01~~ ~~15-01~~ 18-01
Storm Water / Sanitary Sewer / Pavement
Comments

DATE: November 17, 2014
Revised/Up-dated June 24, 2015
Revised/Up-dated February 7, 2018

C: James Brunette – Assistant Director of Public Works
Tom Giese – Right-of-way Specialist

Comments:

November 11, 2003 Interoffice Memo:

We have reviewed the proposed amendment to ADP 129 and have the following comments to the proposed street layout, and for providing sanitary sewer service and storm water management for the subject development:

1. Besides Rocky Arbor Trail, there should be an east-west corridor that connects Erie Road to Grandview Road. The unnamed road that intersects Erie Road to the south of Ashby Lane would be the ideal choice. This road could connect to Grandview to the north or south of the existing home at Grandview. This road shall have a right-of-way width of 70 feet. (Copper Falls Way)
2. The connecting east-west roads would not have to be a straight shot, which would lend itself to possibly faster speeds through the subdivision. There could be some reverse curves put in to help with traffic calming, like the one shown near the Erie Road intersection.
3. The east-west roadway should line up with a through roadway east of Grandview Road. (Through modifications of the ADP – this no longer occurs. There are offset intersections at Grandview for proposed Road E and proposed Road D which is not desirable as this creates conflict points for motorists.)
4. Internal sanitary sewer would come off of the proposed southern reach of the Baird Creek Interceptor Sewer with a portion of this sewer being constructed during the winter of 2003-2004 and should be available at the northwestern reaches of the proposed ADP by April 2004. (Sanitary Interceptor Sewer has been constructed; additional infrastructure required. The route of the proposed north-south portion of the sanitary interceptor sewer through the remainder of the proposed development has been altered and will be constructed within Erie Road and Grandview Road. The interceptor will need to be



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extended from its current location within Rocky Arbor east to Grandview within Rocky Arbor. The route modifications were due to existing wetlands that WDNR had concerns about permitting per a meeting with WDNR and City Staff 12/2017.).

5. The developer(s) will need to meet the City of Green Bay's Storm Water Management Ordinance for all proposed areas and create a formal storm water management plan. DPW – Engineer is reserving a minimum of five (5) locations for storm water facilities, which will range in size from 2.4 Acres to 7.6 Acres of land. The approximate locations of the storm water facilities are shown on the attached sketch. A formal storm water management plan will need to be prepared identifying locations and sizes for storm water management facilities such that appropriate land areas can be set aside along with appropriate access, right-of-way and/or easements, to these facilities. The proposed ADP is identifying locations for proposed storm water management facilities but does not address access, proper sizing of the facilities, existing and proposed drainage basins and routing of the proposed storm sewers to and from the proposed storm water facilities.
6. Storm water management will be a challenge in these areas due to the rolling terrain a combination of swales and sewers would strongly encouraged in this area. Provided the ADP is adopted, advance planning of the storm water management plan for this area could be formally designed and completed. The storm water management plan may require pre-grading of the site and additional easements to convey storm water. (Still applicable, The above comment is still applicable for OMA 18-01.)
7. Upon review of the WDNR's 1986 Wetlands Inventory Map it appears that there may be some wetlands in the proposed ADP development, and prior to final approval of the ADP that a wetlands study be completed and submitted to the City. (Still relevant and not addressed. A wetland determination/delineation had been completed, but prior OMA's did not address avoidance as OMA 18-01 is attempting to now address.)
8. The wetland determination / delineation report indicated that there is a waterway in the southerly portion of the proposed development near the intersection of proposed Road A and Road F. The report did not indicate whether that waterway was navigable or not and WDNR indicated concerns during the 12/2017 meeting with WDNR and City Staff and recommended that a formal navigability determination be made. It was too late in the season to have that determination made as winter set in. This could have a significant impact on the proposed road and lot layout near the intersection of Road A and Road F.

November 14, 2014 Comments:

A review of the 2014 aerial photographs and the WDNR Wetland Inventory documents indicate that there may be wetlands or areas suspected to have wetland indicator soils. Per the proposed official map amendment 14-01, several of the storm water facility are shown to be in these areas. Per WDNR requirements, storm water facilities cannot be located within a water way or wet land area. (Still applicable)



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It is also DPW's practice not to accept any road right-of-way that contains wetlands. (Still applicable. Rights of way proposed within OMA 18-01 are avoiding wetlands but as indicated above there is a concern about a potential navigable waterway near the intersection of Road A and Road F.)

Therefore, it would be recommended that a wetland determination of the amendment area be completed. Still recommended. A wetland determination and delineation has been completed and concurred with by WDNR.

OMA 15-01 does not address storm water management facility locations and wetland concerns which are still relevant topics as this may impact the proposed layout, platting and construction of this area. OMA 18-01 address location but does not address access, adequate area as would be detailed within a formal storm water management plan as required in Chapter 30 of the City's storm water ordinance.

Based upon OMA 14-01 : Utilizing a quick area calculation based upon old WDNR guidance documents the minimum pond surface area shall be 2% of the drainage area. Additional land will then be required for sloping and buffering. (For conceptual land areas required, actual areas would need to be determined based upon a formal storm water management plan)

Area 1 – Approximately 16 acres of drainage area which will be mixed multi-family, residential and senior living. $16 \text{ Ac} \times 2\% = 0.32 \text{ Acres} \times 2$ for buffer and sloping so a minimum of 0.64 acres should be reserved for this particular storm water facility.

Area 2 – Approximately 46.7 acres of drainage area which will be mixed multi-family, residential and senior living. $46.7 \text{ acres} \times 2\% = 0.93 \text{ acres} \times 2$ for buffer and sloping, so a minimum of 1.86 acres should be reserved for this particular storm water facility.

Area 3 – Approximately 46.4 acres of drainage area which will be mixed, multi-family, Townhomes, Senior living, commercial and residential. $46.4 \text{ acres} \times 2\% = 0.92 \text{ acres} \times 2$ for buffering and sloping, so a minimum of 1.84 acres should be reserved for this particular storm water facility.

Area 4 – Approximately 7.5 acres of drainage area which will be mixed residential and commercial. $7.5 \text{ acres} \times 2\% = 0.15 \text{ acres} \times 2$ for buffering and sloping, so a minimum of 0.30 acres shall be reserved for this particular storm water facility.

Area 5 – The drainage basin extends outside of the proposed map amendment and should account for the drainage down to Finger Road. Therefore the overall drainage basin would be around 120 acres which would be mixed uses of Townhomes, commercial, and residential. $120 \text{ acres} \times 2\% = 2.4 \text{ acres} \times 2$ for buffering and sloping, therefore a minimum of 4.8 acres shall be reserved for this particular storm water facility.



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Area 6 – the cul-de-sac and northerly east-west roadway appears that it could be in areas of wetlands or in areas of wetland indicator soils. Therefore, developing this area and providing storm water management may have to be completed by enlarging another storm water facility, such as Area 5 to offset the non-treatment in this area.

Area 7 – A storm water facility was not indicated in this area but it would be treating Rocky Arbor Trail, northerly portions of Wissota Way and Buckhorn Lane along with the north-south roadway north of Rocky Arbor Trail. This storm water facility would also manage the runoff from the proposed park property. This drainage basin is approximately 37.1 acres of mixed uses, park, townhomes, residential and multi-family. $37.1 \text{ acres} \times 2\% = 0.74 \text{ acres} \times 2$ for buffering and sloping, so a minimum of 1.48 acres shall be reserved for this particular storm water facility.

The sanitary interceptor sewer has been installed from Erie Road east along Rocky Arbor Trail (OMA 2014) (in 2003 referred to as Ashby Lane) to Buckhorn Lane and then south on Buckhorn Lane to approximately 500 feet south of Rocky Arbor Lane on Buckhorn Lane. The sanitary interceptor sewer is to extend to the south along Buckhorn Lane until the intersection of the southerly most east west street/cul-de-sac (which is now Road G in OMA 15-01). From there it will go east 295 feet to the westerly property line extended of parcel 21-13. It would then proceed southerly along the westerly property line of parcel 21-13 until it crosses Finger Road at which time it would join up with the existing sanitary sewer easement on the south side of Finger Road to East Mason Street. The sanitary interceptor sewer route has been modified due to wetland permitting concerns and conflicts as indicated above.

~~In OMA 15-01, Buckhorn Lane is now proposed to terminate at Road E and turn into pedestrian ways from Road E to Road G. In order to construct and maintain the sanitary interceptor sewer, a 60 foot permanent easement centered on the sanitary interceptor sewer will be required and a 30 foot limited easement on the easterly side of the 60 foot permanent easement will also be required. The sanitary interceptor sewer in this area ranges from 24 to approximately 30 feet deep. It is intended to service undeveloped areas south of Finger Road. No longer applicable.~~

~~The City has already obtained the easterly portion of the 60 foot permanent easement and the 30 foot limited easement from Parcel 21-13. Looking at the lot layout, there is no common property line with the westerly lot line of Parcel 21-13. As such, the sanitary sewer would then need to go through the entire lot. No longer applicable.~~

~~Due to the depth of the sanitary interceptor sewer, constructing it to South Grandview Road from Road E would not be desirable due to other existing utilities already occupying the road right-of-way, primarily a 36 inch water transmission line and an 8 inch water distribution line on the east side of the road with gas and electric on the other side. The sewer excavation would consume the majority of the road right-of-way and put these existing utilities at risk. No longer applicable.~~



DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

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Green Bay, WI 54301
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INTER-OFFICE
MEMO

The sanitary interceptor sewer was constructed in 2003 down Erie Road from Whittier south to just north of the southerly branch of Baird Creek. A dead end manhole was constructed at the a proposed roadway as shown in the currently approved ADP 129. It appears that Copper Falls Way is being proposed approximately 100 to 150 feet north of where the originally proposed street had been located. (DPW NOTE: NO AS-BUILT PLAN FOR SEWERS 10-03 EXIST WITHIN THE ERIE ROAD SCANNED PLANS) **This is still applicable regarding OMA 18-01.**

Without needing to add a new manhole in Erie Road, it would be my recommendation that the proposed Copper Falls Way be relocated south to where it is shown on the Official Map today. **OMA 15-01 still has the proposed Copper Falls Way located north of the originally located roadway where a sanitary sewer manhole and sewer stub has been previously constructed. This is still applicable regarding OMA 18-01.**

The westerlys portion of Copper Falls Way, Peninsula Place and Blue Mound Circle to the proposed pedestrian walk way should be able to be serviced with sanitary sewer from the existing sanitary sewer in Erie Road. **(Still applicable) This is still applicable regarding OMA 18-01.**

The portion of Rocky Arbor Trail **(OMA 14-01)** and the southerly portion of the unnamed street on the east side of the park would be serviced from a sanitary sewer coming from the existing Rocky Arbor Trail. The northerly portion of the unnamed street on the east side of the park would need to be serviced from a sanitary sewer that loops around from the north side coming from Grandview Road. **(Still applicable) Due to the modification of the sanitary sewer interceptor route, servicing this area has not been reviewed and will need to be determined at a later time and will not be addressed regarding OMA 18-01.**

The proposed layout east of Grandview Road would ultimately be serviced from the proposed 18-inch sanitary interceptor sewer in Buckhorn Lane. A 15-inch sewer would be extended to the easterly limits down Copper Falls Way at minimum slope (0.16%) such that the sewer could be extended further to the east. **(Still applicable) Due to the modification of the sanitary sewer interceptor route, servicing this area has not been reviewed and will need to be determined at a later time and will not be addressed regarding OMA 18-01.**

The remainder of the proposed layout east of Grandview Road could be serviced from the proposed 15-inch sewer in Copper Falls Way. Preliminary layout was completed utilizing the slope for an 8-inch sewer (0.40%). Exact sizing and slopes would need to be completed in order to service this Official Map Amendment and properties east and abutting both sides of Northview Road and possibly as much as ½ east of Northview Road if necessary for future development needs. **(Still applicable) Due to the modification of the sanitary sewer interceptor route, servicing this area has not been reviewed and will need to be determined at a later time and will not be addressed regarding OMA 18-01.**



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~~From OMA 14-01: General sanitary sewer service; undeveloped drainage basins; and wetlands and/or areas of wetland indicator soils (wetlands) are attached again.~~

The following were from the OMA 14-01 pavement review completed by Kristin Romanowicz.

The findings of my review of the Official Map Amendment for the Grandview Place Traditional Neighborhood Development Plan are summarized as follows:

Based upon the information provided, it appears that the proposed street layout would meet most of the applicable requirements for subdivision and platting. Accommodations for radii on corner lots, proposed right of way widths, visibility requirements appear to be adequately addressed with the proposed layout. Some potential exceptions include:

1. The right of way width for Copper Falls Way and South Grandview Road were not specifically called out in the narrative, but should meet the minimum requirement for collector street classification (70').
2. The street grades were not able to be reviewed with the information provided, but with the rolling topography would be expected to be within the allowed limits.
3. The radius for the approach to a cul-de-sac turnaround needs to be a minimum 30 feet. This requirement should be reviewed for the southernmost cul-de-sac off Buckhorn Lane to ensure it is sufficient and the proposed lot layout is feasible.
4. Is the intent of Rocky Arbor Trail to be a collector street in its design? If so, the alignment should include a minimum 100' tangent between reverse curves.
5. The right of way of Road A, north and south of Copper Falls Way appear to have angle points as transitions and not a curved transition.
6. There are offset intersections at Grandview for proposed Road E and proposed Road D which is not desirable as this creates conflict points for motorists.

The position of Copper Falls Way is shifted to the north apparently due to the presence of the south branch of Baird Creek. This shift is acceptable based on pavement related concerns and construction and permit related concerns with construction over wetlands/creek, but does still have the sewer connection concerns identified by M. Heckenlaible in his memo dated 11/14/14.

Street names will need to have the appropriate suffix for the street type.

The development to the east of this location impacts the classification of the east-west street exiting to the east from Grandview, immediately to the south of Copper Falls Way. Based on the near spacing of this street to Copper Falls Way, this street should be classified as a local street.

Within the portion east of Grandview Copper Falls Way is used as a roadway. As it is not continuous with the westerly Copper Falls Way, a different name shall be utilized.



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INTER-OFFICE
MEMO

Block lengths in residential areas shall not exceed 1500 feet and dedicated pedestrian ways not less than 15 feet wide through center of blocks more than 900 feet long and/or at the end of cul-de-sacs should be provided. Copper Falls Way, between Erie and Buckhorn, exceeds 1500 feet; and Grandview Road, between Unnamed Street to south and Copper Falls Way exceeds 900 feet; and Grandview Road, between Copper Falls Way and Rocky Arbor Trail exceeds 900 feet.

Similar to that referenced in M. Heckenlaible's memo, the proximity of the stormwater pond to wetlands and south branch of Baird Creek would present challenges in permitting and construction. In addition, the illustrated proximity of the stormwater pond to the roadway and adjacent properties may not be accurate in considering constructability and design.

CITY OF GREEN BAY
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**SUBDIVISION AND
 CERTIFIED SURVEY MAP
 CHECKLIST & COMMENTS**

Approved By: [Signature]
 Date: 03/19/19

Date Received: 3/13/19		CP 16-09 GRANDVIEW PLACE PRE-FINAL - 2019	
☐ Preliminary Plat		☒ Pre-Final Plat	☐ C.S.M.
SANITARY AND STORM SEWER		COMMENTS:	
1	Sanitary Sewer Service Available? ☒ Yes ☐ No ☒ Can be made available	Storm water management will need to conform to the requirements found in Chapter 30 of the City's Ordinance Codes and WDNR requirements. Grading plan and storm water plan shall meet the requirements found in 14-208, with specific attention being paid to 14-208(b)(2) that the elevations must be in the City Datum. The grading plan shall also extend beyond the proposed development limits to show any impact on existing lands 14-208(b)(1).	
2	Sewer Easement(s) Required? ☒ Yes ☐ No		
3	Backyard Drainage Required? ☒ Yes ☐ No Amount of Drainage Bond =		
4	Stormwater Management Plan Required? ☒ Yes ☐ No ☐ Fee in lieu of		
Reviewed By: RDP		Date: 3/19/19	
STREET GRADES		COMMENTS:	
5	Contours Required? ☒ Yes ☐ No	The City will need the property for the pond maintenance in the northwest corner of the west pond. The +/- 10 foot wide area in this corner needs to be included with the pond so that it is available for maintenance. The easement that is parallel to the ATC lines is listed as a utility easement and shall be called a storm sewer easement. The utility easement along Erie Road is similar, it shall be called a storm sewer easement. There is an easement between lots 13 and 14 that runs north/south. This easement will be a private easement. The City will need an easement for all of the east pond. The project will be submitted to WDNR for a common permit. If the property is not under common control the permit may not be issued. Lastly, the easement for the cul-de-sac should be included.	
	Grading Required? ☒ Yes ☐ No Amount of Bond =		
HORIZONTAL ALIGNMENT			
R/W Widths ☒ OK ☐ See Comments			
Curves ☒ OK ☐ See Comments			
Intersections ☒ OK ☐ See Comments			
6	Meet alignment of streets in adjoining plats ☒ OK ☐ See Comments		
	Street Names ☒ OK ☐ See Comments		
	Sidewalks Note Required? ☒ Yes ☐ No		
Reviewed By: EJB		Date: 3/13/19	
DO LOTS AND STREETS HAVE IMPROVEMENTS?		COMMENTS:	
7.	Sanitary Laterals ☐ Yes ☒ No	Parcel is currently a farm field with sanitary sewer running within the proposed Right of Way of Rocky Arbor Trail. Erie Road is a rural asphalt roadway without curb and gutter.	
	Storm Laterals ☐ Yes ☒ No		
	Pavement ☐ Yes ☒ No		
	Curb & Gutter ☐ Yes ☒ No		
Reviewed By: MMA		Date: 3/18/2019	
8 UTILITY EASEMENTS/STREET LIGHTS			
COMMENTS:			
New street lights required due to new road and Intersection: 1 - 14,000 lumen LED street light at the NE corner of Erie Rd and Rocky Arbor Trail; and 5 - 9,000 lumen LED street lights across from Lots 3 & 4, at Lots 6 & 7; across from Lots 10 & 11; at Lots 13 & 14, and on the SE corner of Rocky Arbor Tr and future Wissota Way.			
Reviewed By: DJAH		Date: 03/14/2019	
ADDITIONAL COMMENTS:			
1) Identify by name the beneficiary of Storm Sewer, Sanitary Sewer and Drainage Easements including all conditions of easements. (thg) 2) Correct distance on line at NW corner of Outlot 1, line with bearing of S33°24'11"W should be 64.37'. (thg) 3) Check curve data table for information of curve on Lot 18, does not seem to match map. (thg)			



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # K.3

To approve the 2019 Annual Wisconsin Department of Natural Resources Storm Water Report and authorize the Director of Public Works to submit the report to the Wisconsin Department of Natural Resources. (February 12, 2020)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 2019 Storm Water Highlights



DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

100 N. Jefferson Street, Room 300
Green Bay, WI 54301
Tel (920) 448-3100
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INTER-OFFICE
MEMO

TO: Steven Grenier, P.E. - Director of Public Works

FROM: Matthew Heckenlaible, P.E – Utility Manager

SUBJECT: 2019 Storm Water Program Highlights

DATE: February 12, 2020

C:

Comments:

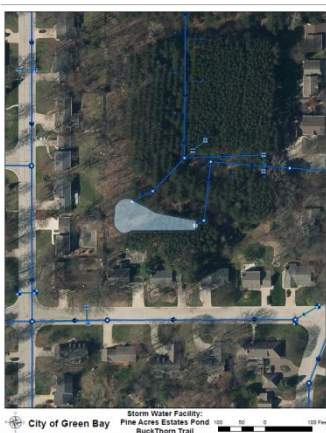
- There were over 250 construction and utility projects that were going on at some point or another within 2019. Over 244 of those projects required an erosion control permit. With the continued implementation and enforcement of our Erosion Control and Storm Water Management Ordinances, the WDNR has conditionally released the City from our Notice of Violation with them.
- The City of Green Bay has a total of 356 outfalls. “Outfalls” are the point at which storm water is discharged to waters of the state or to a storm sewer. Our Storm Water Technician (Pam Freeman) completed the ninth year of the On-Going Outfall Field Screening / Inspections of all scheduled major/minor outfalls. There were no positive hits of any illicit discharges in the 30 outfalls in during this screening cycle. After completing the sampling of the outfalls, a storm drain marker was also placed at the first upstream inlet. Just a friendly reminder to the residents that “NO DUMPING – DRAINS TO WATERWAYS”. The MS4 Permit requires the City of Green Bay to continue implementing and enforcing the IDDE Ongoing Outfall Field Screening Annual Program, which includes programs and practices designed to reduce storm water runoff and pollution. Continuing the “Public Education and Outreach” efforts will only increase the public’s awareness of the BMPs (Best Management Practices), that reduce or eliminate discharge of pollutants to the “Waters of the State”. Inspection Map at the end.
- Upon completion of the On-Going Field Screening and Inspection, the GIS mapping was updated and the On-Going Field Screening Program Report was completed for the year and can be found in the DPW-Engineering Office.
- Storm Water Facilities completed in 2019 were:
 - Superior Road Pond
 - Angie Street Pond (a.k.a. Wolf Pack Pond)
 - Pine Acres Estates Pond
 - N. Webster Avenue Depressed Vegetative Boulevard
 - The Rail Yard Innovation District Pond



Superior Road Pond



Wolf Pack Pond



Pine Acres Estates Pond



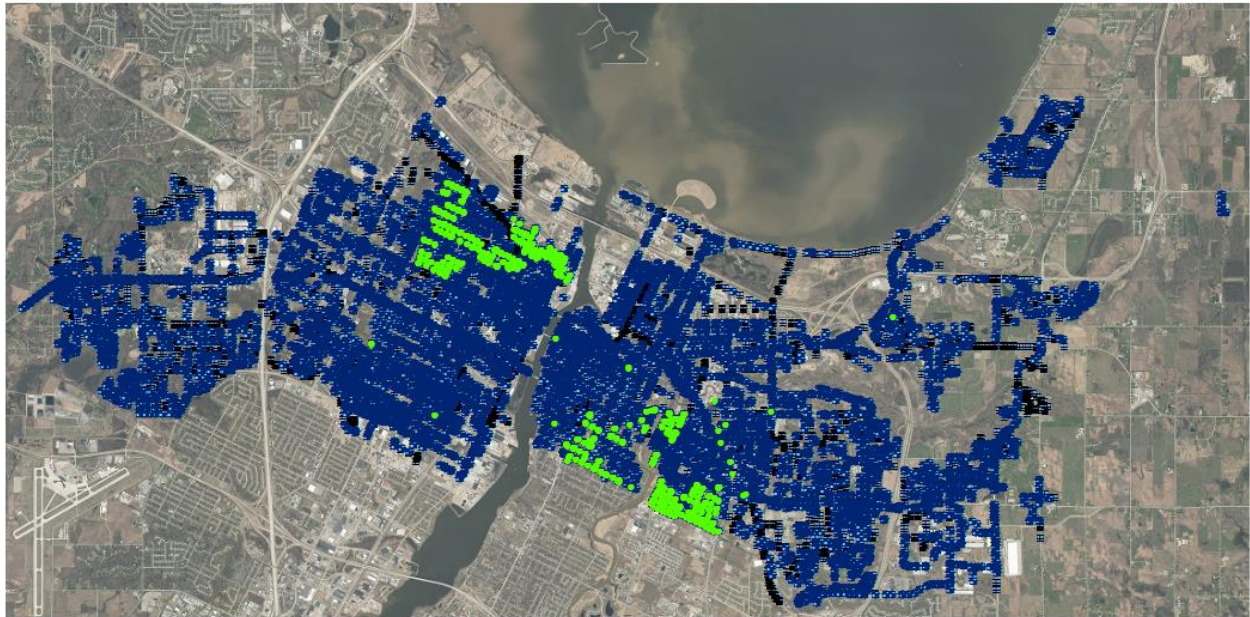
Rail Yard
Innovation
District Pond

- The City completes bi-annual inspections of all of our storm water water quality ponds to look for significant deficiencies such as plugged outfalls, excessive animal burrows within the pond berms, and whether there is any notable decrease in pond life expectancy. The water quality ponds are of such an age that to date we have yet completed surveys of the sedimentation depositions and the need to remove excess sediment. The City performs garbage and debris clean up from around the facilities on an as needed basis and cuts some of the vegetation on an as needed basis.
- On April 27, 2019, the Storm Water Technician represented the City and partnered with the MacArthur Neighborhood Association and Sanimax, for their annual Spring Clean-Up of the Beaver Dam Creek, limits from I-41 to Packerland Drive and the clean-up was a success. The City has been working with MacArthur Neighborhood Association with the Beaver Dam Creek Clean-Up for 6 years.
- The City has also employed the services of a trapper to continue to reduce the muskrat population at twenty-one (21) of our wet storm water facilities during the 2019-2020 winter season. One hundred-eleven (111) muskrats had been trapped.

	Suburban Wildlife Solutions LLC.		Cell - 920-228-1033								
	City of Green Bay										
	2019	Number of	Check Days								
	Location	Traps Set	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Total	Notes
1	I 43 Ponds #1	10	3	0	1	0	1	0	0	5	Needs phragmite control and brush and trees cut around the pond banks.
2	I 43 Ponds #2	11	4	0	2	0	1	0	0	7	Needs brush and trees cut on the pond banks.
3	I 43 Ponds #3	9	3	0	1	0	0	0	0	4	
4	Huron -Sitka Pond #7	16	1	0	1	0	0	0	0	2	
5	Royal Woods Pond # 8	8	0	2	0	0	1	1	0	4	
6	Baird Creek Preserves NE #9	13	4	0	2	1	0	0	0	7	The brush along the black top trail could be cut so the trail is wider to fit vehicles back to the pond for maintenance and wildfire protection
7	Baird Creek Preserves NW #10	6	0	6	0	2	0	3	0	11	Pond looks great
	Baird Creek Preserves NW #11										Water in all three basins, no muskrat activity
8	Brown County Farm Ponds #18	12	2	0	1	1	0	1	0	5	Needs phragmite control and could also use trees and willows cut
9	Excalibur Pond #21	9	0	0	5	0	2	2	0	9	water was a dirty chocolate color from all the runoff
10	Barina Creek Pond #22	15	4	0	3	3	1	1	0	12	
11	Juza-Shorewood Heights Pond # 23	12	1	1	1	0	0	0	0	3	
12	S5 Pond -S4 Business Center #24	18	3	0	1	2	1		0	7	
13	McKenize Pond #31	8	1	1	1	0	0	0	0	3	
14	Basten Steet Wetlands #33	2	0		0	0	0	0	0	0	
15	Berger Street Pond #34	7	2	1	1	0	0	0	0	4	
16	Larscheid Pond #35	5	1	1	0	0	0	0	1	3	
17	The Woods #36	10	0	6	0	1	0	0	0	7	Small trees could use cutting
18	Wilder Park Pond #37	6	1	1	1	0	0	1	0	4	Some phragmites coming back, gree algae covering the entire pond
19	Mills St. Pond #39	18	5	4	0	2	0	0	1	12	
20	Christy McAuliffe Park	4	1	0	0	0	1	0	0	2	
										111	

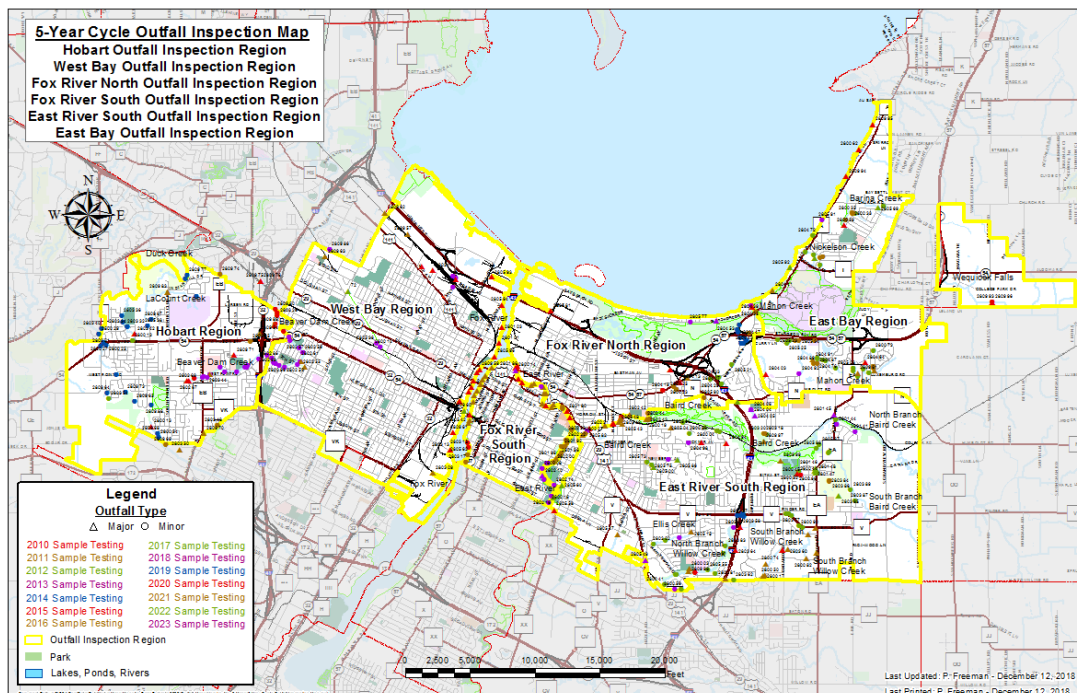
- In 2019, the Storm Water Technician took NWTC students out in the field to do water sampling of various outfalls, the Storm Water Technician also took a few of the Environmental Club students out to the Beaver Dam Creek and conducted another clean-up in late Fall.
- DPW-Operations completed another successful year of street sweeping and fall leaf collection. An estimated quantity of 2,600 tons was collected with seventeen (17) street sweeping rotations and over nine (9) leaf collection rotations being completed, four (4) spring collections and five (5) fall collections.
- DPW-Operations completed the Greenway Outfall Maintenance Inspections for the Community Rating System from April 30 through September 17, 2019 for flood insurance rate assistance. The weather took a turn for the worst, which prohibited Operations to do any more greenway outfall maintenance inspections that year.
- Staff has been progressing forward with the design of two (2) lift stations that will aid in minimizing high water conditions in the areas of S. Broadway, Seymour Park, Shawano Avenue, Oneida Street, West Mason Street and other associated areas.
- Completed field inspection of dike along the south shore of the Bay of Green Bay. Will begin a “phased” implementation program to make necessary corrections of dike deficiencies. There are no imminent deficiencies detected, despite waves breaching the south shore dike December 1, 2019, due to elevated bay water levels and sustained northeast winds.

- Operations cleaned seventy-seven (77) catch basins and seven hundred and three (703) inlets throughout the City primarily during the summer and fall months in 2019, an estimated quantity of 10 tons were collected.



- Storm Inlets
- Storm inlets/catch basins cleaned in 2019

5-Year Cycle Outfall Inspection Map





Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # K.4

To hold until the February 26, 2020 Improvement and Services Committee meeting the request by Department of Public Works to submit bond request to support 2020 Capital Improvement Program. (February 12, 2020)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Financials

**DEPARTMENT OF PUBLIC WORKS
2020 CAPITAL IMPROVEMENTS PROGRAM**
DRAFT - APPROVED BY COMMON COUNCIL - ### #, 2020

TOTAL PAVEMENTS	\$10,093,340
Fees & Contingencies	1,000,000
Subtotal:	11,093,340
Local Roads Improvement Program	115,000
2019 Funds Carried Over	2,713,340
Vehicle Registration Fees	2,285,000
2020 BOND ISSUE:	\$5,980,000

TOTAL STORM SEWERS	\$13,018,000
Fees & Contingencies	750,000
Subtotal:	13,768,000
2019 Funds Carried Over	5,588,000
Stormwater Utility Budget	2,000,000
2020 BOND ISSUE:	\$6,180,000

TOTAL SANITARY SEWERS	\$4,880,500
Fees & Contingencies	650,000
Subtotal:	5,530,500
2019 Funds Carried Over	1,530,500
Sanitary Sewer District Budget	2,000,000
2020 BOND ISSUE:	\$2,000,000

PARKING RAMP REPAIRS	\$550,000
Fees & Contingencies	100,000
Subtotal:	650,000
2019 Funds Carried Over	0
2020 BOND ISSUE:	\$650,000

DPW GARAGE REPAIRS & EQUIPMENT	
ES SHOP WINDOW REPLACEMENT	15,000
WS SHOP WINDOW REPLACEMENT	30,000
Subtotal:	45,000
2019 Funds Carried Over	0
2020 BOND ISSUE:	\$45,000

PUBLIC WORKS BOND ISSUE SUMMARY

PAVEMENTS	\$5,980,000
DPW GARAGE REPAIRS & EQUIPMENT	\$45,000
STORM SEWERS	\$6,180,000
SANITARY SEWERS	\$2,000,000
PARKING RAMP REPAIRS	\$650,000
TIF #12	\$0
TIF #14	\$0
TIF #5	\$0
TOTAL DPW BONDING REQUEST:	\$14,855,000

PARKING DIVISION SUPPORTED BORROWING: \$650,000

TIF SUPPORTED BORROWING: \$0

**STORMWATER UTILITY
SUPPORTED BORROWING: \$6,180,000**

**SANITARY SEWER DISTRICT
SUPPORTED BORROWING: \$2,000,000**

LEVY SUPPORTED BORROWING: \$6,025,000

TOTAL: \$14,855,000

**PREVIOUS DEPARTMENT
OF PUBLIC WORKS
BOND ISSUES**

YEAR	AMOUNT*
2019	\$12,763,220
2018	\$8,480,000
2017	\$12,475,000
2016	\$9,700,000
2015	\$7,120,000
2014	\$4,191,500
2013	\$4,861,000
2012	\$4,080,000
2011	\$4,400,000
2010	\$3,300,000
2009	\$6,060,000
2008	\$4,080,000
2007	\$3,425,000
2006	\$3,915,000
2005	\$8,000,000
2004	\$5,075,000
2003	\$6,385,000
2002	\$5,130,000
2001	\$5,190,000
2000	\$3,555,000
1999	\$4,215,000
1998	\$7,030,000
1997	\$5,580,000
1996	\$4,810,000
1995	\$4,345,000
1994	\$5,600,000
1993	\$5,850,000
1992	\$4,830,000
1991	\$4,090,000
1990	\$4,505,000
1989	\$2,970,000
1988	\$2,935,000
1987	\$3,950,000
1986	\$4,600,000
1985	\$4,760,000

**Note: Does not include
TIF supported borrowing*



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # K.5

To receive and place on file the report of award of the following contracts:

A. PAVEMENT I-20 HOWARD STREET RECONSTRUCTION (INCLUDING UTILITY AND STORM LIFT STATION CONSTRUCTION) to the low responsive bidder, Advance Construction, Inc., in the amount of \$4,482,486.75.

B. SEWERS I-20 E. MASON STREET SIPHON REMOVAL to the low responsive bidder, Dorner, Inc., in the amount of \$103,000.
(February 12, 2020)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Bid Summary - Public PAVEMENT I-20 HOWARD STREET RECONSTRUCTION (INCLUDING UTILITY AND STORM LIFT STATION CONSTRUCTION)
2. Bid Summary - Public SEWERS I-20 E. MASON STREET SIPHON REMOVAL

CITY OF GREEN BAY, WISCONSIN

SUMMARY OF BIDS FOR CONTRACT

**PAVEMENT 1-20 HOWARD STREET RECONSTRUCTION
(INCLUDING UTILITY AND STORM LIFT STATION CONSTRUCTION)**

Tuesday, February 11, 2020

Contractor	Bid	Bid Bond
ADVANCE CONSTRUCTION, INC.	\$4,482,486.75	5%
PTS CONTRACTORS, INC.	\$5,082,435.00	5%
DORNER, INC.	\$5,415,684.03	5%
DEGROOT, INC.	\$6,380,027.84	5%
Any questions, call 920-448-3100		

CITY OF GREEN BAY, WISCONSIN
SUMMARY OF BIDS FOR CONTRACT

SEWERS 1-20 E. MASON STREET SIPHON REMOVAL

Tuesday, February 4, 2020

Contractor	Bid	Bid Bond
DORNER, INC.	\$103,000.00	5%
ADVANCE CONSTRUCTION, INC.	\$112,679.55	5%
PTS CONTRACTORS, INC.	\$118,952.00	5%
DEGROOT, INC.	\$132,508.56	5%
Any questions, call 920-448-3100		



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # K.6

To approve the applications for Sidewalk Builder Licenses by the following:

- A. A&M Concrete and Construction, Inc.
 - B. Dorner Equipment Sales and Service LLC
 - C. In The Countryside Concrete
- (February 12, 2020)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # K.7

To approve the applications for Tree & Brush Trimmer Licenses by the following:

- A. A-I Tree Service, Inc.
 - B. Ripley's Stump Grinding
 - C. Yesterdays Trees
- (February 12, 2020)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # K.8

To approve the application for Underground Sprinkler System License by Irrigation Doctors LLC. (February 12, 2020)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # K.9

To order in the improvements constructed, levy assessments, and to refer to staff to consult with Law Department to find a way to cover the special assessment for 138 S. Webster Avenue for the following:

ASPHALT PAVEMENT

DOTY STREET – S. Monroe Avenue to S. Baird Street
(February 12, 2020)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Engineer Report 02-12-20

ENGINEER'S REPORT

Public Hearing on February 12, 2020

In accordance with State Statute 66.0703, this public hearing is being held to levy assessments for proposed pavement and water improvements, which are included in the 2020 Capital Improvements Program.

All of the projects being considered tonight will be included in contracts administered by the City of Green Bay Department of Public Works-Engineering Division.

All of the proposed assessments are being levied in accordance with the City's Assessment Ordinance.

During construction, the contractor is required to provide access to businesses at all times and residences as much as practical. When a residential driveway is inaccessible, the property owners or tenants can receive permission from the City Police Department to park on adjoining streets. Problems during construction should be brought to the attention of the Department of Public Works-Engineering Division by calling 448-3100.

ASPHALT PAVEMENT

Doty Street from S. Monroe Avenue to S. Baird Street is classified as a local road in a residential zoned area with a few commercial properties. The existing asphalt is an urban road section in poor condition and is in need of reconstruction. Doty Street will be reconstructed with asphalt pavement with curb and gutter over a gravel base and a typical clear width of 30 feet. The estimated cost of pavement construction is \$1,255,000. Sanitary sewer, storm sewer, and water main rehabilitation and construction will be performed prior to pavement reconstruction. The estimated cost of the sanitary sewer, storm sewer, and water main are \$690,000, \$1,710,000, and \$1,100,000 respectively.

No assessments will be levied for the sanitary sewer, storm sewer, and water main improvements.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # K.10

To refer to staff the request by Ald. Johnson to create a draft ordinance and guidelines that would permit the installation of parklets in retail and commercial areas. (February 25, 2020)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Minneapolis PARKLET APPLICATION MANUAL
2. Parklets_Handbook_Final

City of Minneapolis

PARKLET APPLICATION MANUAL

Spring 2016



About This Manual

The City of Minneapolis Parklet Application Manual is intended to guide applicants through the process and procedures for applying for a parklet. It provides a comprehensive overview of the program, policies, procedures, criteria and guidelines for creating parklets in the City right-of-way. Business owners, property owners, and other potential applicants are encouraged to read the manual prior to the application process.

The Minneapolis Parklet Manual was created by the City of Minneapolis Departments of Community Planning and Economic Development and Public Works.

Content for the Manual was provided by:

Lacy Shelby
Mackenzie Turner Borgen
Rachel Kerber

Special recognition is given to the San Francisco Parklet Manual and the San Francisco Planning Department's City Design Group Staff.

For more information on the parklet program please contact:

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Public Works
Mackenzie.Turner@minneapolismn.gov

Lacy Shelby
Community Planning and Economic Development
Lacy.Shelby@minneapolismn.gov

City of Minneapolis
Public Works
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RM 203 City Hall
Minneapolis, MN 55415

Community Planning and Economic Development
105 Fifth Avenue South, #200
Minneapolis, MN 55401
<http://www.ci.minneapolis.mn.us/>



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Program Goals
Roles and Responsibilities



Site Selection
Minimum Requirements
Planning



Accessibility Requirements
Design Guidelines
Materials



Implementation Overview
Project Timeline
FAQ



Eligibility Checklist
Parklet Application
Maintenance Letter
Maintenance Checklist



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CITY OF MINNEAPOLIS GOALS

Living Well

Minneapolis is safe and livable and has an active and connected way of life

One Minneapolis

Disparities are eliminated so all Minneapolis residents can participate and prosper

A Hub of Economic Activity and Innovation

Businesses - big and small - start, move, stay and grow here

Great Places

Natural and built spaces work together and our environment is protected

A City that Works

City government runs well and connects to the community it serves



Parklet on Bloomington Ave S , Minneapolis Photo: Mariano Espinoza



ABOUT



Parklet on Emerson in North Minneapolis

ABOUT

About This Manual

The City of Minneapolis Parklet Application Manual is intended to guide applicants through the process and procedures for applying to install a parklet. It provides a comprehensive overview of the program, policies, procedures, criteria and guidelines for creating parklets in the City right-of-way. Business owners, property owners, and other potential applicants are encouraged to read the manual prior to the application process.

About Parklets

Parklets are an innovative and cost effective way to add public gathering space to public streets. Parklets are streetscape enhancements, providing an economical solution for increased public open space. Parklets provide amenities like seating, plantings, bike parking and public art. While parklets are typically funded and maintained by neighboring businesses, residents and community organizations, they are publicly accessible and open to all. Parklets are located in the parking lane adjacent to the curb designed as an extension of the sidewalk. Advertising and other commercial activities are not permitted in the parklet.

Parklets Should

Respond
to the local
surroundings
and conditions

Respect
accessibility and
users of the street
environment

Use durable
quality
materials

Engage the
community and
generate interest
in the public
realm



PARKLET PROGRAM

Purpose

The program objective is to enable and empower community groups and businesses to enhance the pedestrian friendliness of their street and encourage people's engagement with the urban environment through the creation of alternative public space.

Program Goals

The goal of the parklet program is to make the City more livable, walkable, and beautiful. This program is a step towards the enhancement of the public realm using new tools and techniques.

Program Benefits

- *Transform underutilized street space into vibrant public space*
- *Support local business communities by activating community corridors*
- *Foster community interaction and social engagement*
- *Empower more groups and entities to provide pedestrian enhancements that contribute to livability*
- *Attract pedestrians*



Parklet on Emerson Ave. N., Minneapolis

ROLES AND RESPONSIBILITIES

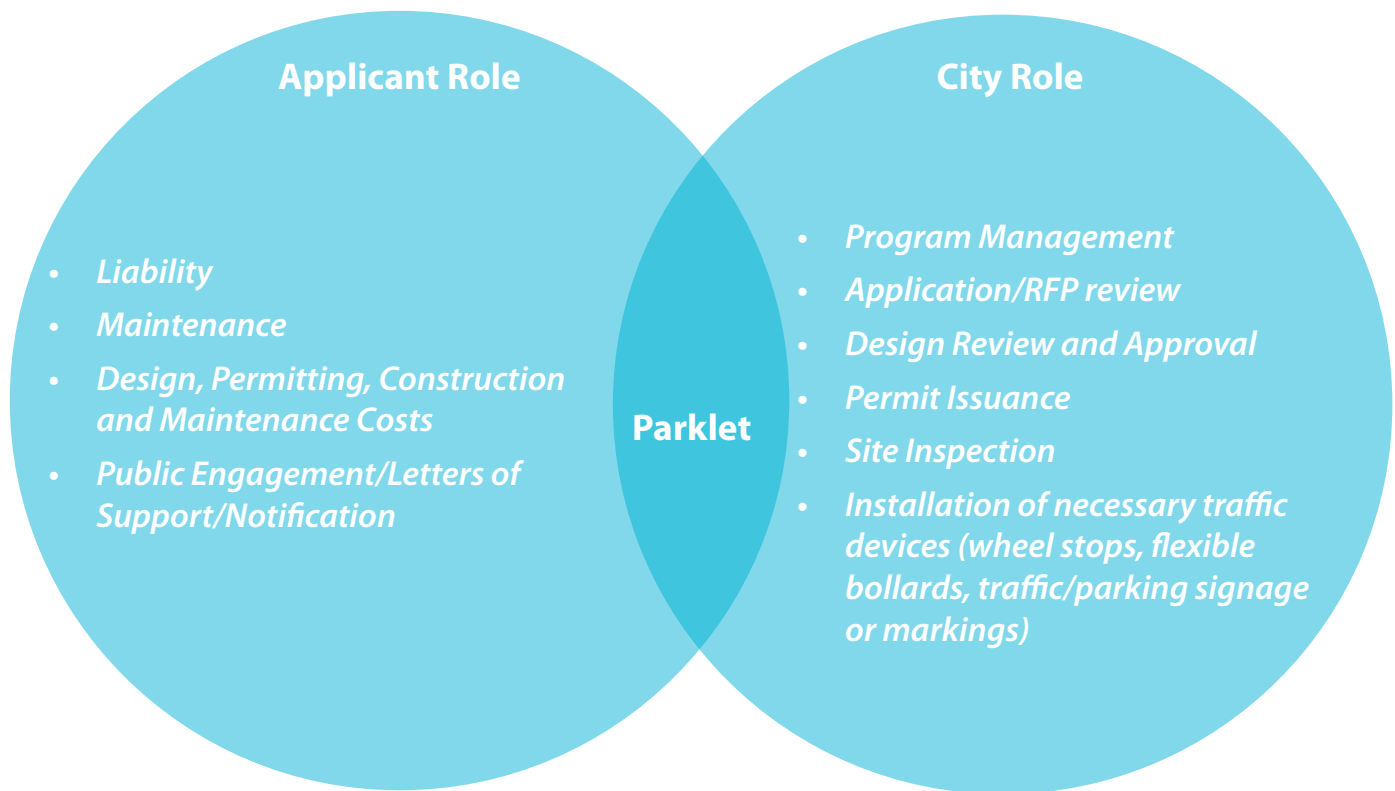
Eligible Applicants

Eligible applicants must have the organizational capacity to conduct outreach with the community and provide daily maintenance. Eligible applicants may be, but are not limited to:

- *Neighborhood organizations*
- *Ground-floor businesses owners*
- *Fronting property owners*
- *Non-profit and community based organizations*
- *Special Service Districts*
- *Others on a case-by-case basis*



Parklet on Central Ave NE, Minneapolis



Applicant Responsibilities

Design and installation, capital costs, liability insurance, performance bond (if required), maintenance and upkeep.

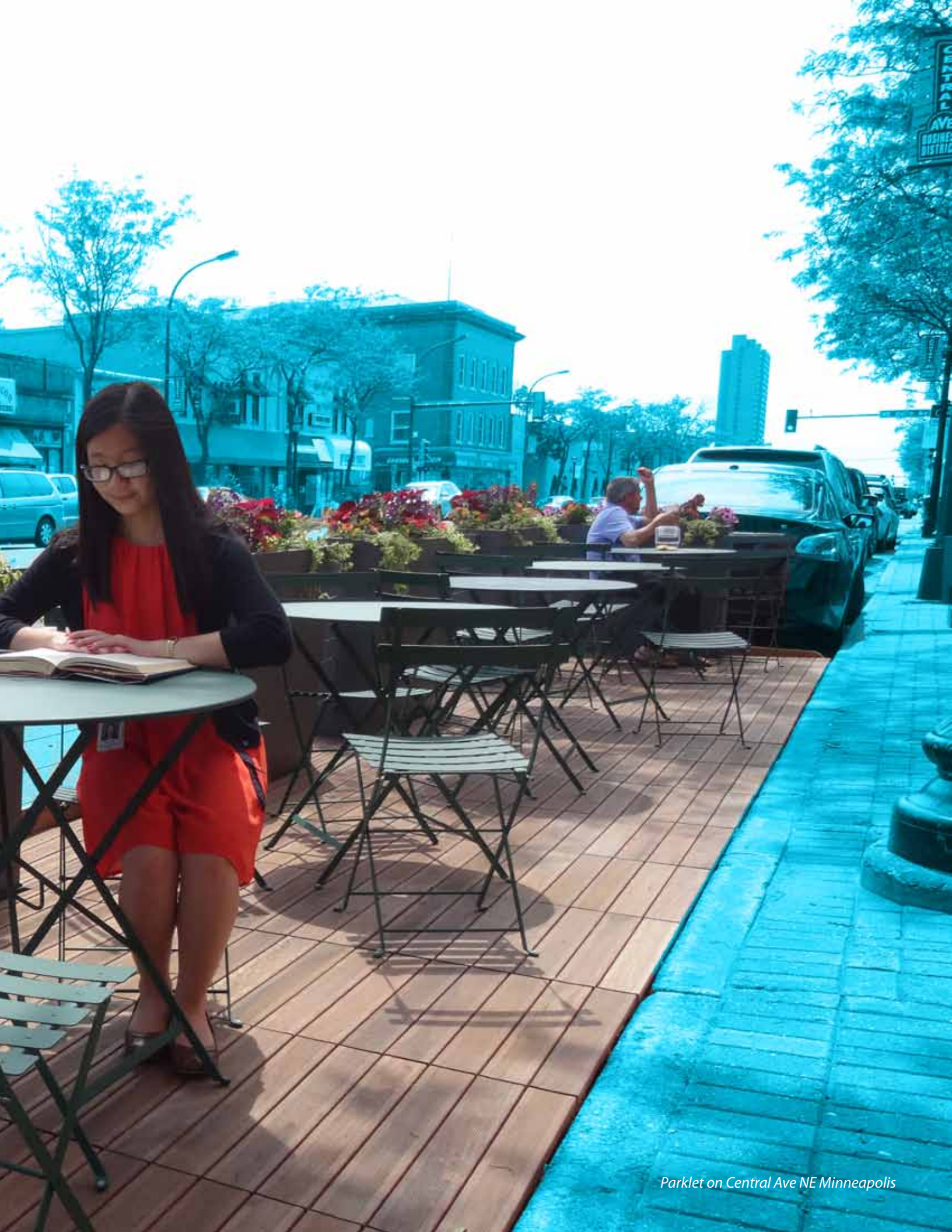
Successful applicants will be required to enter into a Memorandum of Understanding (MOU) and receive an Encroachment Permit with the City that commits them to the following:

- *Carry Comprehensive General Liability Insurance of \$1M and Workers’ Compensation Insurance, per City of Minneapolis policies*
- *Keep the parklet and the surrounds clean and clear of debris*
- *Maintain landscape, weeding, watering and pruning*
- *Secure furniture and other movable items as deemed appropriate after business hours*
- *Installation and removal adhering to the dates specified in the Permit and MOU*

Applicants will accept the responsibility for the design, installation, operation, management, maintenance and removal of the parklet. Applicants will maintain the parklet structure and furniture in good repair.



SITE



Parklet on Central Ave NE Minneapolis

SITE SELECTION

Parklet Site Selection

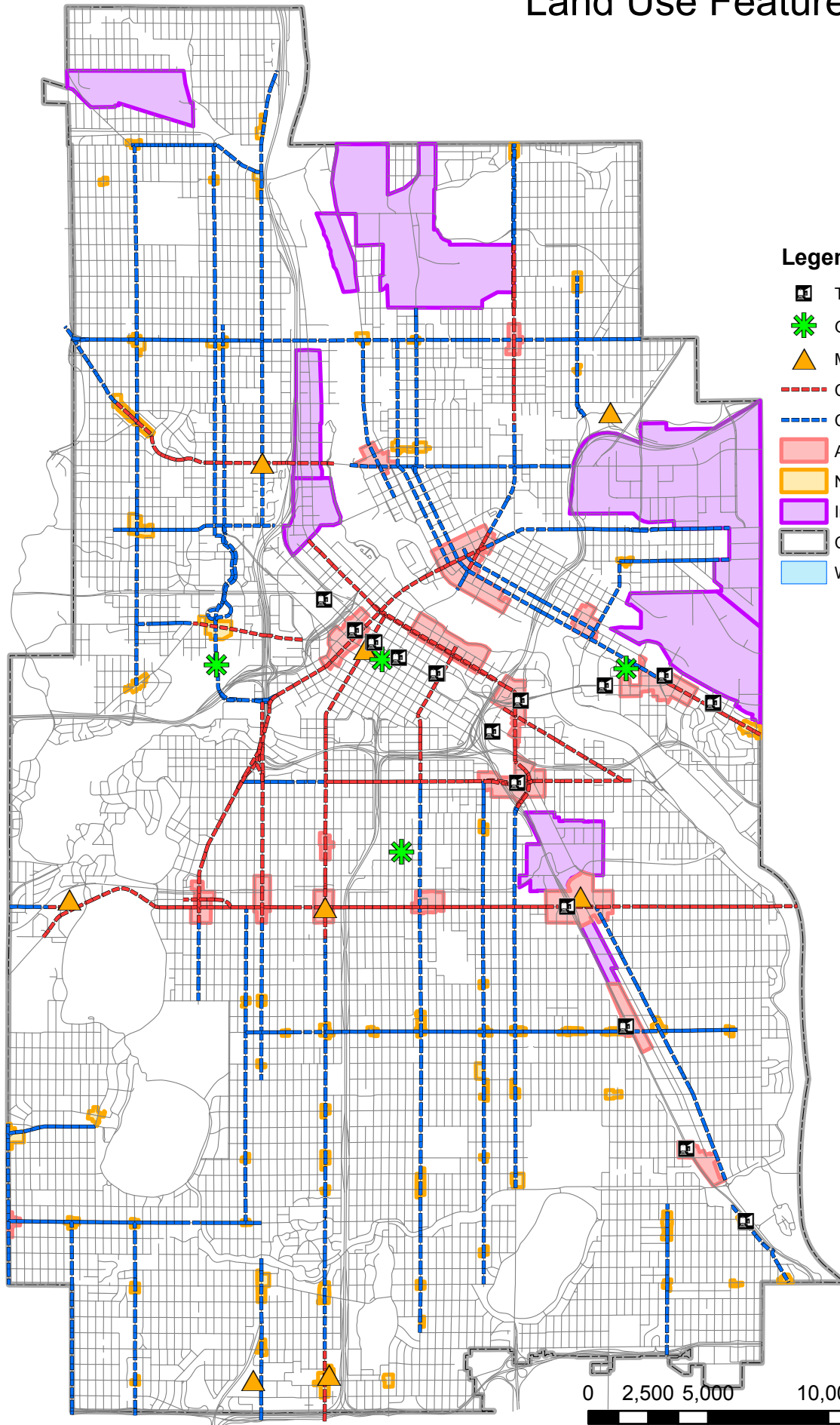
- Should be located in a commercial corridor, community corridor, activity center, commercial node as identified in the Land Use Chapter of The Minneapolis Plan for Sustainable Growth.
- Should be located in an unrestricted parking lane, parallel to the curb edge, adjacent to the sidewalk
- Located on streets with traffic speeds 30 mph or less
- Does not block access to public utilities, hydrants, alleys or driveways
- Design does not block existing street drainage patterns
- Parklets must be 15' from catch basins,
- Must be at least one 20' parking space away from the nearest intersection
- Can occupy between one and two parking spaces, length may not exceed 32'
- Cannot be located in a bus stop
- Parklets cannot be located on streets with steep slopes

Unrestricted Parking Lane

An unrestricted parking lane is one that does not have signs restricting the time or type of vehicle that can park there.



Land Use Features



Legend

- Transit Station
- Growth Center
- Major Retail Center
- Commercial Corridor
- Community Corridor
- Activity Center
- Neighborhood Commercial Node
- Industrial Employment District
- City Boundary
- Water



Source:
City of
Minneapolis

Created by:
Minneapolis Community
Planning and Economic
Development Department
Planning Division
Adopted by City Council
October 2, 2009
Amended March 22, 2011
Amended August 16, 2011

0 2,500 5,000 10,000 15,000
Feet

image- Eligible Parklet Corridors



**ON STREETS WITH
TRAFFIC SPEEDS OF
30 MPH OR LESS**

**LOCATED IN A
COMMERCIAL
CORRIDOR**

**DOES NOT
IMPEDE EXISTING
DRAINAGE
PATTERNS**

REQUIREMENTS



**MUST BE IN AN
UNRESTRICTED
PARKING LANE**

**DO NOT BLOCK
PUBLIC UTILITIES**

PLANNING

Application

1. Applicant must submit online *Confirmation of Eligibility Checklist* for the City's consideration prior to application submittal.

As part of the preliminary screening process the City will review proposed sites for:

- *Potential conflicts with future street projects*
- *Traffic patterns*
- *Street regulations*
- *Roadway geometry*
- *Operational considerations.*

Proposed locations may be turned-down if a streetscape improvement project or an adjacent development project is planned during that calendar year.

APPROVAL

Applications that are deemed eligible for consideration will advance to the full application process.

2. Applicant submits parklet application with application checklist and understanding of commitment letter as well as a preliminary project budget.

Street and curb restoration plan required for installations that fasten to or penetrate the surface of the street.

APPROVAL

3. Applicant submits an Encroachment Permit Application (Non-Residential fee \$75): http://minneapolismn.gov/www/groups/public/@regservices/documents/webcontent/convert_272083.pdf
4. Applicant demonstrates relevant insurance and bonding as required by the permit.
5. City sends permit

A parklet is approved for one season of use through the encroachment permit process. Applicant is responsible for off-season storage.



BEFORE



Parklet on West 29th Street, Minneapolis

AFTER



Parklet on West 29th Street, Minneapolis

To apply for a parklet, you must submit a completed application, which includes the following information:

- *Site Checklist*
- *Site Plan*
- *Photos of Location*
- *Documentation of Community Support*

An Encroachment Permit is required for any existing or proposed structure or portion thereof that projects onto, under or over any municipal right of way, under the authority outlined in Title 5, Chapter 95, of the City of Minneapolis Code of Ordinances. The Encroachment Permit gives the permit-holder permission to use a specific portion of the right of way until such time as that portion of the right of way is needed by the City of Minneapolis for public purposes. Encroachment Permits are revocable at any time in the interest of public safety.

A parklet is approved for one season of use through the encroachment permit process. Applicant is responsible for off-season storage.

PLANNING

Community Coordination

1. Parklets will launch with the support of the adjacent business/property partner acting as the parklet sponsor. Proposed sites must adhere to criteria including traffic considerations, street operations, adjacent property uses and drainage.
2. Applicant is required to present to the neighborhood organization of parklet intent. This will be in the form of a plan and narrative. No formal approval by the neighborhood organization is required, although it is welcome.
3. At the site of the proposed parklet a notice will be installed within the adjacent business' or property's window for a period of two weeks.
4. The parklet will be maintained by the applicant for the duration of the season which will extend to October 31 (weather permitting) at which point the parklet must be removed and stored for the winter by the applicant before November 7.

Tip for Success:
The relationship with the fronting business is key for a successful parklet season, consider what type of business it is, and how people on the sidewalk currently interact with the business frontage.



Parklet on Bloomington Ave Minneapolis



Parklet on Bloomington Ave Minneapolis .
image Mariano Ezpinoza



Parklet on Emerson in North Minneapolis



Parklet on Emerson in North Minneapolis



DESIGN



Parklet on West 29th Street, Minneapolis image- Musicant Group

DESIGN

Minimum Requirements include by not limited to:

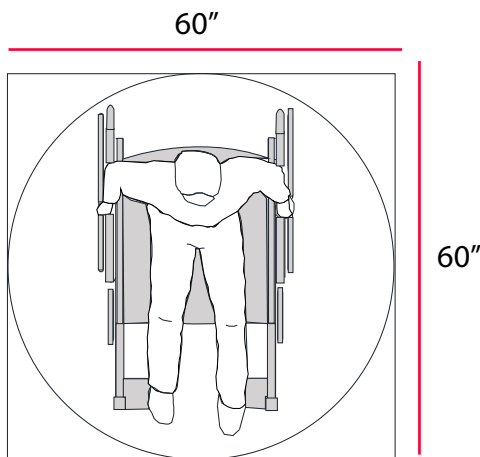
- *ADA Compliant (Accessible from sidewalk, space for wheelchair to turn around)*
- *Platform flush with sidewalk using slip resistant materials*
- *Curbside drainage not blocked*
- *Platform meets intended use*
- *Publicly Accessible with sign indicated public space*
- *Must include a continuous physical barrier along the three street edges*
- *Not wider than 6' and no longer than 32'*
- *Sidewalk facing edge must be open to pedestrians*
- *Must have vertical elements to be visible to passing vehicles*
- *Constructed of durable, quality materials*
- *Public Works will provide wheel stops and flexible bollards for each Parklet approved by Public Works, additional traffic devices may be required.*
- *Must maintain clear, unobstructed sightlines to and from the street*

Design to be
approved by Public
Works staff.

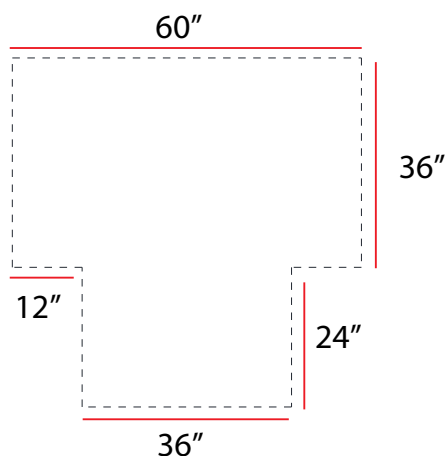
ADA Accessibility

- *Parklets must be in compliance with The American's with Disabilities Act (ADA) (<http://www.ada.gov/>)*
- *Please reference The American's with Disabilities Act Accessibility Guidelines, 2010 Standard (ADAAG) (http://www.ada.gov/2010ADASTandards_index.htm)*

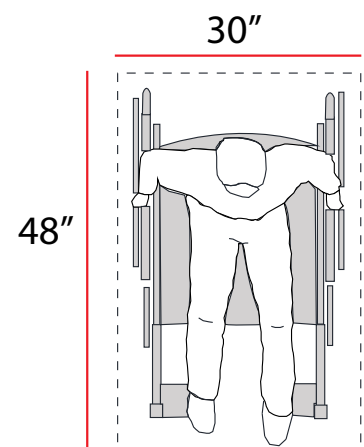
Wheelchair Turning Space



"T" Shaped Turning Space



Wheelchair Resting Space



DESIGN

Process

Designing a parklet is an iterative process. Expect to work with the community and the City to come up with multiple versions of the proposed parklet to reach the final design proposal.

Each parklet design has four main components, (platform, seating, enclosure, and vegetation) with endless ways for them to be arranged, consider the surrounding conditions and community desires when coming up with parklet proposals.

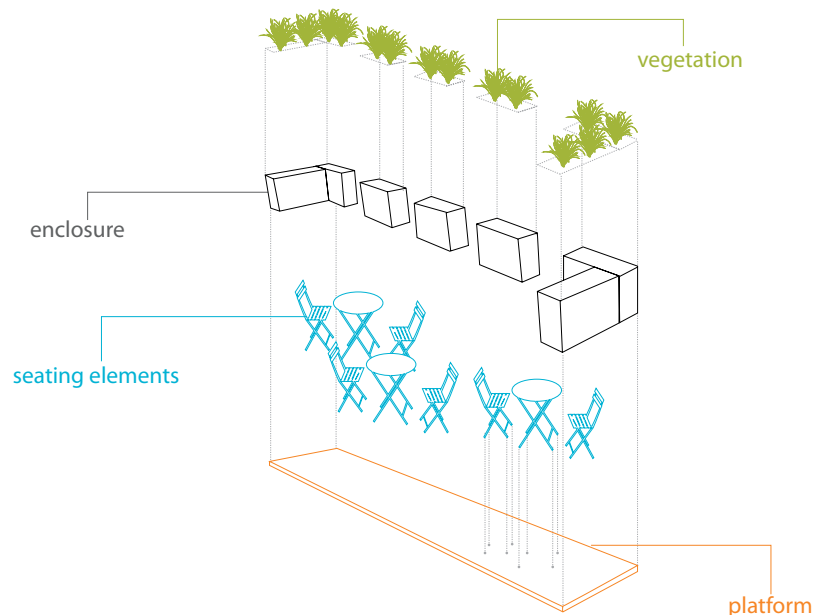
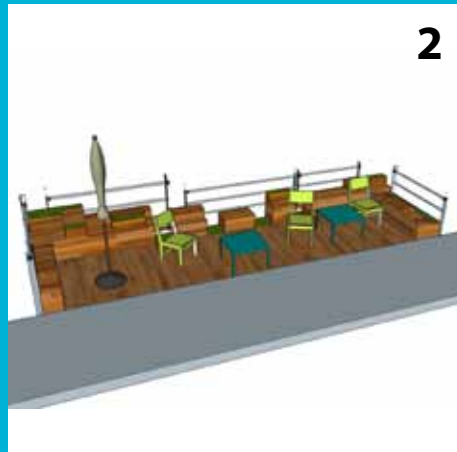


Image: Sarah Sualrz



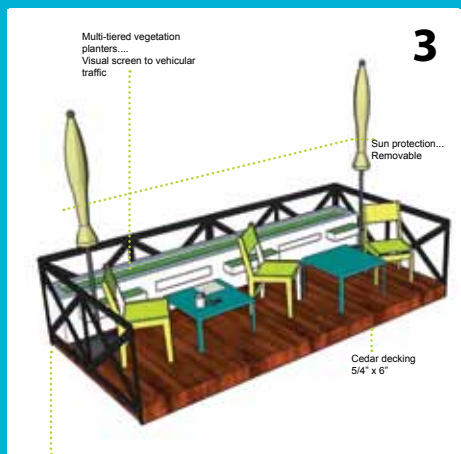
2

Past Project Example

The 2015 parklet at Bryant Ave South worked closely with the community and fronting business host to develop a series of designs that led to a final design and a successful parklet.

Images

1. Community engagement for the early design
2. Design concept 1
3. Design concept 2
4. Installed parklet



3



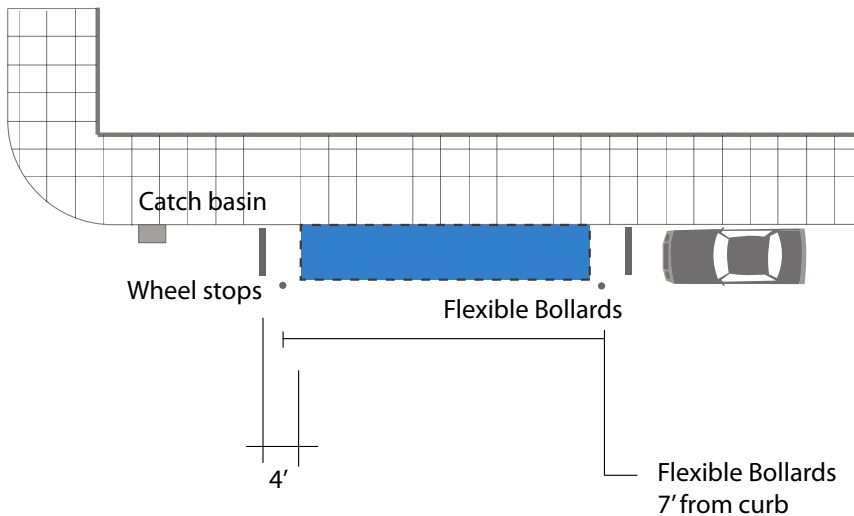
4

Image: Sarah Sualrz

DESIGN | SAFETY & SIGNAGE

Traffic Control Devices

The City will provide traffic control devices for each approved parklet location. The City requires each parklet to have two wheel stops and two flexible bollards at minimum.

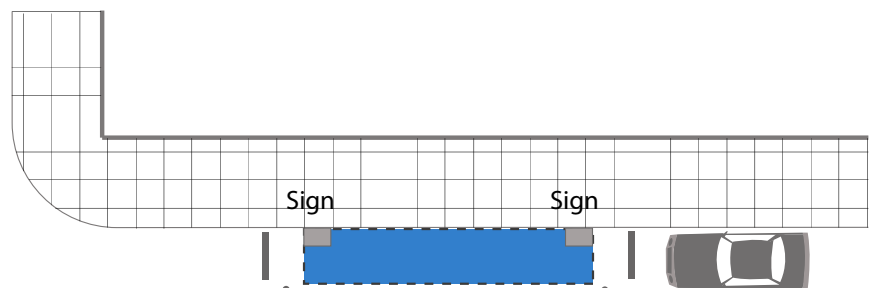


wheel stops

flexible bollards

Public Parklet Sign

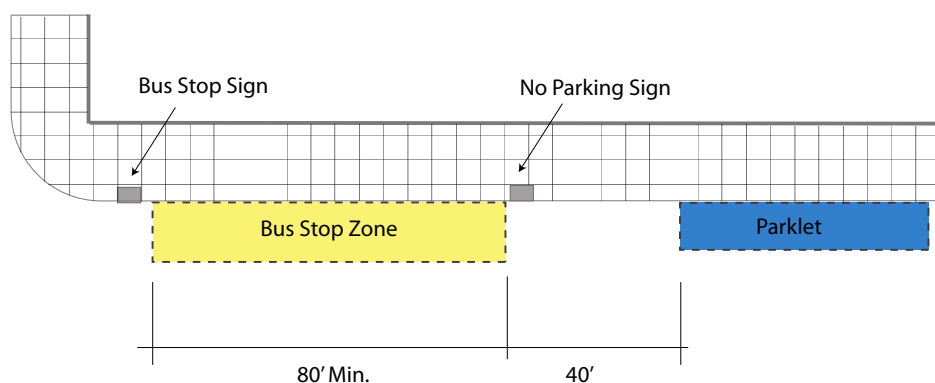
Each parklet will also be required to have two public parklet signs affixed to the parklet. Public Works staff will evaluate if additional signage is required.



DESIGN SITING CONSIDERATIONS

Proximity to Bus Stops

Parklets must be located a minimum of 40' behind the bus stop zone, marked by the bus stop no parking sign. When proposing a parklet near a bus stop be sure to locate the two signs to help determine parklet placement locations



Typical signs to look for



bus stop sign



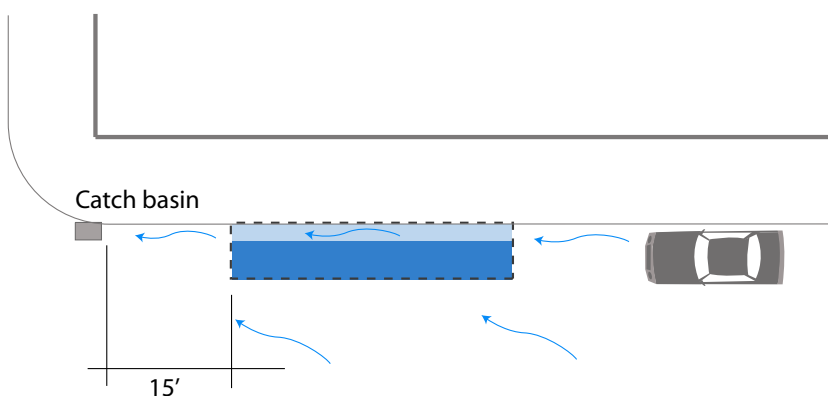
bus stop no parking sign

Proximity to Catchbasins

Parklets must be located a minimum of 15' from a catchbasin.



catchbasin



DESIGN | PLATFORM

Platform

Parklets are an extension of the sidewalk. The Platform is the structural base for the parklet. It supports the weight of the amenities as well as providing the framework for the design. The City strongly encourages working with a design or construction professional to ensure the platform's durability.

The platform may be bolted into the roadway, with the submittal and approval of a restoration plan and bond.

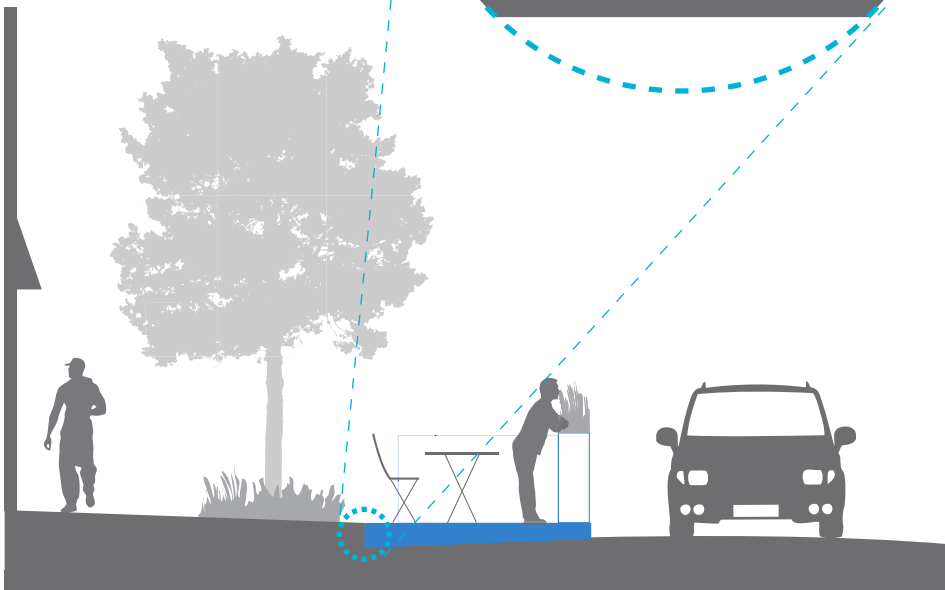
The surface of the platform must be flush with the sidewalk. To comply with accessibility minimums the maximum gap between the curb and parklet can be no larger than one-half inch.

The platform must meet intended use.

The platform may not be bolted into the curb or gutter.

Curb

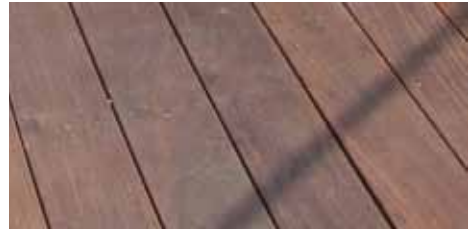
Parklet



Platform Surface Materials



Stone



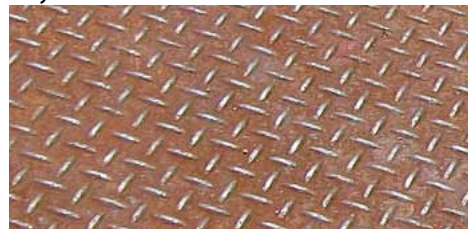
Wood



Concrete



Synthetic



Metal



Combination

DESIGN | PLATFORM

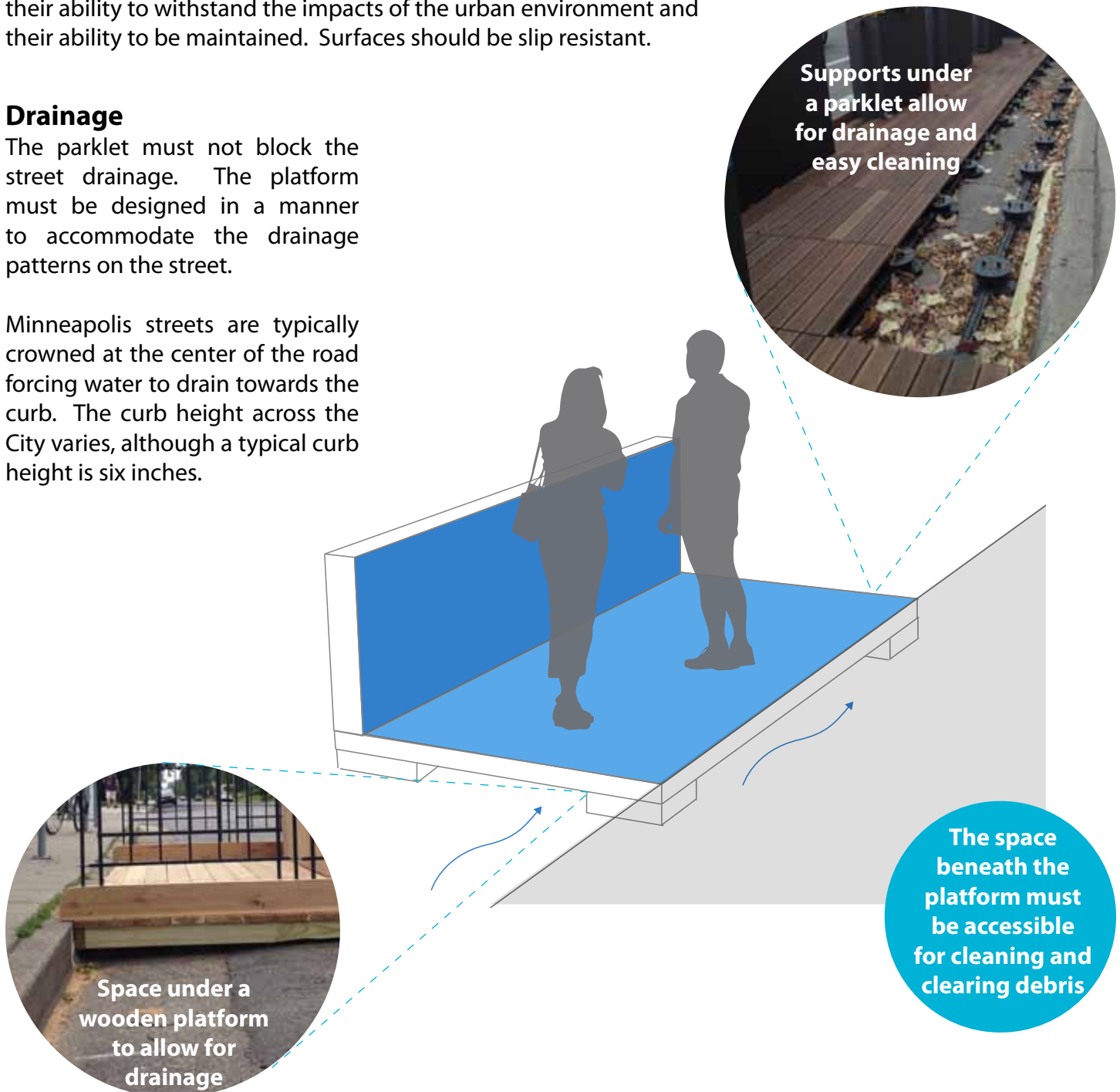
Materials

The City encourages applicants to consider local and sustainable materials. Additionally, using recycled and reclaimed materials can reduce costs to the applicant. Materials should be selected based on their ability to withstand the impacts of the urban environment and their ability to be maintained. Surfaces should be slip resistant.

Drainage

The parklet must not block the street drainage. The platform must be designed in a manner to accommodate the drainage patterns on the street.

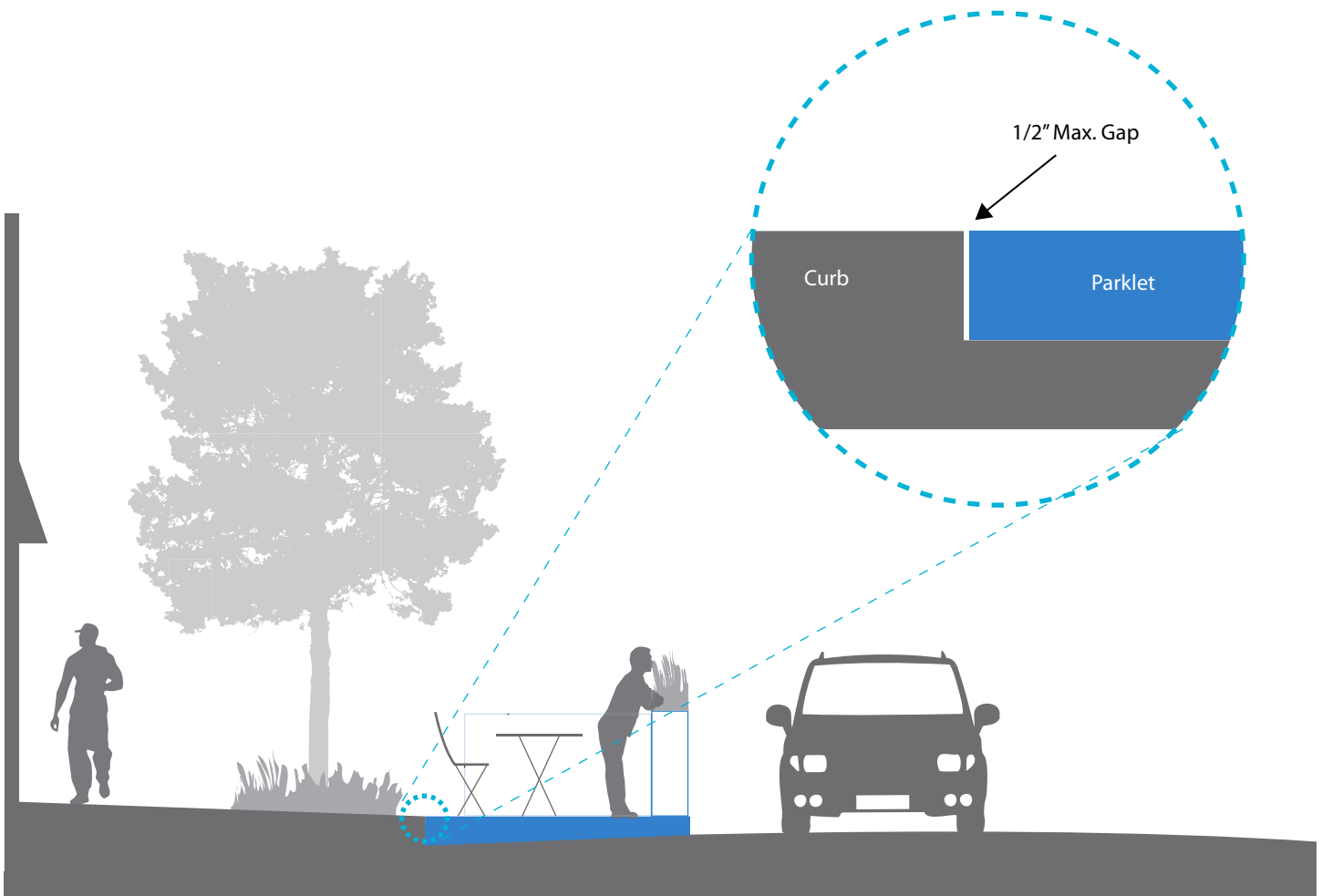
Minneapolis streets are typically crowned at the center of the road forcing water to drain towards the curb. The curb height across the City varies, although a typical curb height is six inches.



DESIGN | PLATFORM

“Spanning the Gap”

The Parklet must have a seamless connection to the existing curb to meet ADA requirements. Below are examples of connections found at other parklets.



DESIGN ENCLOSURE

Enclosure Materials



Wood



Concrete



Metal

Enclosure

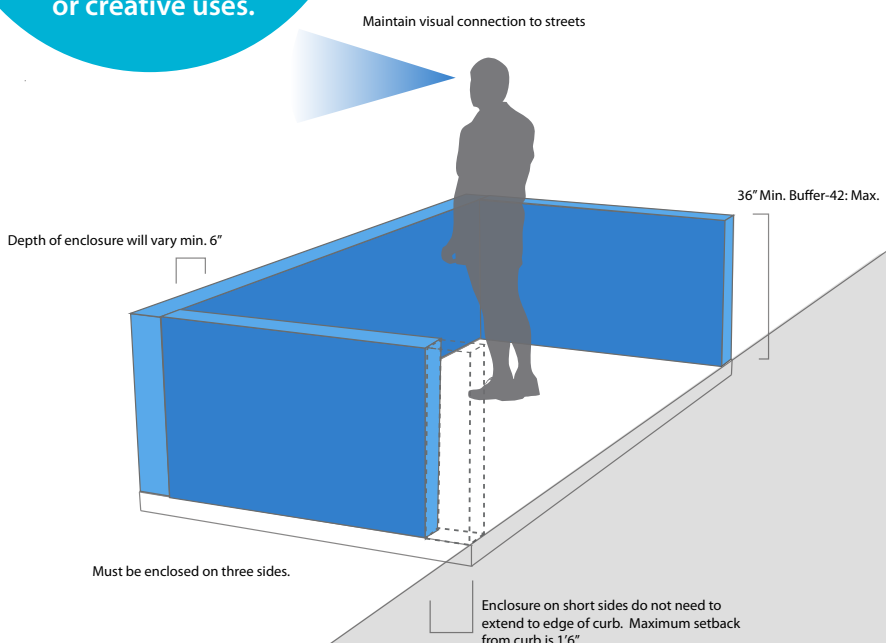
There are a few main features to consider when designing the enclosure. See diagram below. The enclosure functions to differentiate the parklet edge. The purpose is to create a sense of space while functioning as a buffer between users of the parklet and traffic. The enclosure can be designed creatively with a range of materials while adhering to the basic guidelines below. Overhead elements will be considered on a case-by-case basis, with a minimum vertical clearance of 84".

Materials

The City encourages applicants to consider local and sustainable materials. Additionally, using recycled and reclaimed materials can reduce costs to the applicant. Materials should be selected based on their ability to withstand the impacts of the urban environment and their ability to be maintained.

There are a few main features to consider when designing the enclosure.

Clear, unobstructed sightlines to and from the street. The enclosure can also function as art panels, planters, or other inventive or creative uses.



DESIGN | SEATING

Seating

The City requires that each parklet include seating or benches. These features encourage gathering, rest and enjoyment of the public space. Seating can be movable or stationary.



DESIGN | VEGETATION

Vegetation

Vegetation adds character to a parklet and can be used in a range of ways. Vegetation should be selected on hardiness, durability, and interest. Plants are not to be poisonous, noxious or invasive. Plants must be pruned to maintain clear sight lines to and from the street.

Plants can be integrated into the enclosure creating a beautiful buffer.



Parklet in San Francisco



Parklet in San Francisco



Parklet on Nicollet Ave, Minneapolis

DESIGN | OTHER AMMENITIES

Other Amenities

Amenities are the features that create a sense of place in a parklet. These features range from seating, tables, umbrellas, planting, bike racks, to perhaps art. The integration of amenities in a parklet will make the space desirable.

The City invites a range of designs, layouts and forms to be submitted. Minneapolis has a rich artistic heritage and we would encourage that expression on our streets in the designs. Diversity of design can lead to a diversity of use.

Parklets designed by artists or parklets that include public art must be approved by the Arts Commission.



Parklet on Bryant Ave S, Minneapolis



Parklet in San Francisco



Parklet in San Francisco

Integrating bike parking into a parklet is an option. You may also be interested in coordination with the Bike Corral Program.



Parklet on West 29th St. Minneapolis



IMPLEMENT



Parklet on Nicollet Ave, Minneapolis

IMPLEMENTATION | TIMELINE

- 1 Request for Parklet Proposals (February/March)**

The City will notify the opening of the parklet pre-application. This time will be reserved for completing and submitting the confirmation of eligibility form.
- 2 Applicant Confirmation of Eligibility Form (March/April)**

Applicants are required to submit a Confirmation of Eligibility form in advance of the full application. Applicants must submit Confirmation of Eligibility forms by the end of the two-week proposal window.
- 3 The City staff reviews eligibility (March/April)**

The Confirmation of Eligibility form will be reviewed by City staff to ensure the site meets minimum requirements and does not conflict with any capital or street maintenance or adjacent development projects for that year. The staff review time is 10 business days from the pre-application closing date.
- 4 Applicants notified of eligibility to proceed to full application (March/April)**

Following approval of the site based on the Confirmation of Eligibility form, and barring any street conflict, applicants are invited to proceed to the full application stage.

City Staff Committee Review (April)
Following submission of applications, City staff will review applications based on the following criteria:

 - *Accessibility*
 - *Property owner support*
 - *Capacity to design, construct and maintain*
 - *Adherence to the design minimum requirements*
 - *Quality of design proposal*

City staff requires four weeks for proposal review

Applicants Notified of Approved Sites (April/May)
Following committee review, applicants will be advised if their site and application has been approved. At this stage the applicant will begin construction drawings of the approved proposal.
- 5 Site visit with City staff**

Following notification of approval applicants will be required to attend a site visit with City staff to the site to discuss any traffic, operations or design issues that should be considered. This will be scheduled within two weeks of notification.
- 6 Applicant Submits final construction plans**

Applicant has four weeks to submit construction plans to the City.

IMPLEMENTATION | TIMELINE

7

Applicant applies for encroachment permit

Applicant will apply for an encroachment permit and will discuss with a representative of the City parking services to discuss meter hooding and fees. Applicant will also apply for any additional construction permits as required by City ordinance including: Lane Use/Obstruction Permit for construction.

8

Encroachment Permit

Information: http://www.minneapolismn.gov/publicworks/permits/public-works_pw-use-permits
Application: http://www.minneapolismn.gov/www/groups/public/@regservices/documents/webcontent/convert_272083.pdf

9

Lane Use/Obstruction Permit

Information: http://www.minneapolismn.gov/publicworks/permits/public-works_pw-streetuse-permits
Application: http://www.minneapolismn.gov/publicworks/permits/public-works_laneuse

10

Maintenance Agreement

The City will send the applicant a maintenance agreement regarding the parklet and the daily services required. The applicant must sign document and submit to the City.

11

Construction (1 week)

Following signing of the maintenance agreement and receipt of the agreement by the City, the applicant will be approved to begin construction. The applicant has no more than one week for construction. It is strongly encouraged that applicants assemble as much of the parklet offsite as possible, therefore reducing the time within the right-of-way. Any contractors and sub-contractors performing installation and removal must acquire appropriate obstruction permits and traffic control approvals via Lane Use Permitting, City of Minneapolis Traffic.

12

Construction Inspection

At some point during the construction period City staff will visit the site.

13

Activities

Activate the parklet with events, activities and amenities throughout the season to attract the people and keep the community involved.

14

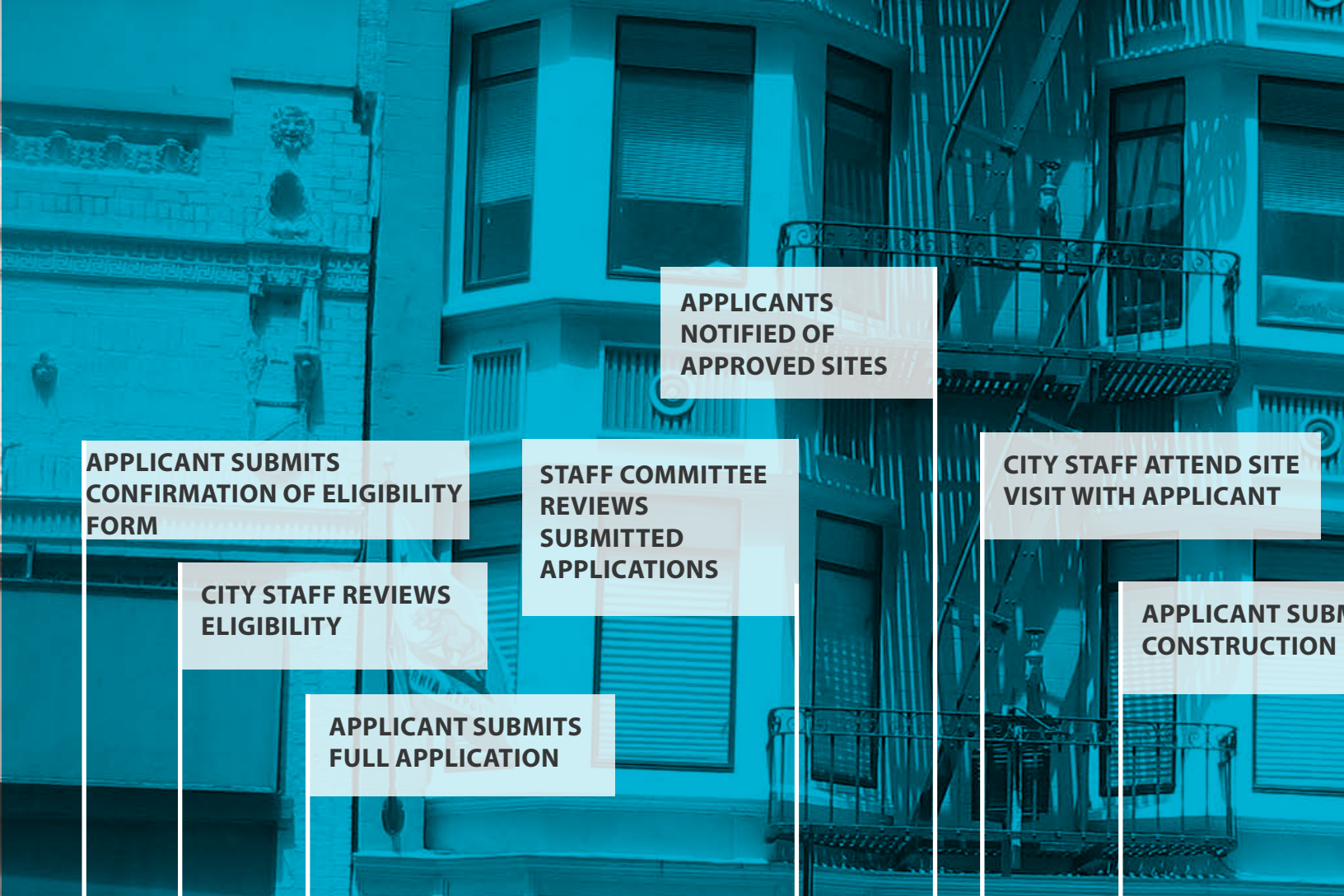
Maintenance

The parklet will be maintained by the applicant for the duration of the season which will extend to October 31 (weather permitting).

15

Removal (November)

Removal of the parklet at the beginning of November



1
APPLICANT SUBMITS
CONFIRMATION OF ELIGIBILITY
FORM

2
CITY STAFF REVIEWS
ELIGIBILITY

3
APPLICANT SUBMITS
FULL APPLICATION

4
STAFF COMMITTEE
REVIEWS
SUBMITTED
APPLICATIONS

5
APPLICANTS
NOTIFIED OF
APPROVED SITES

6
CITY STAFF ATTEND SITE
VISIT WITH APPLICANT

7
APPLICANT SUBMITS
CONSTRUCTION

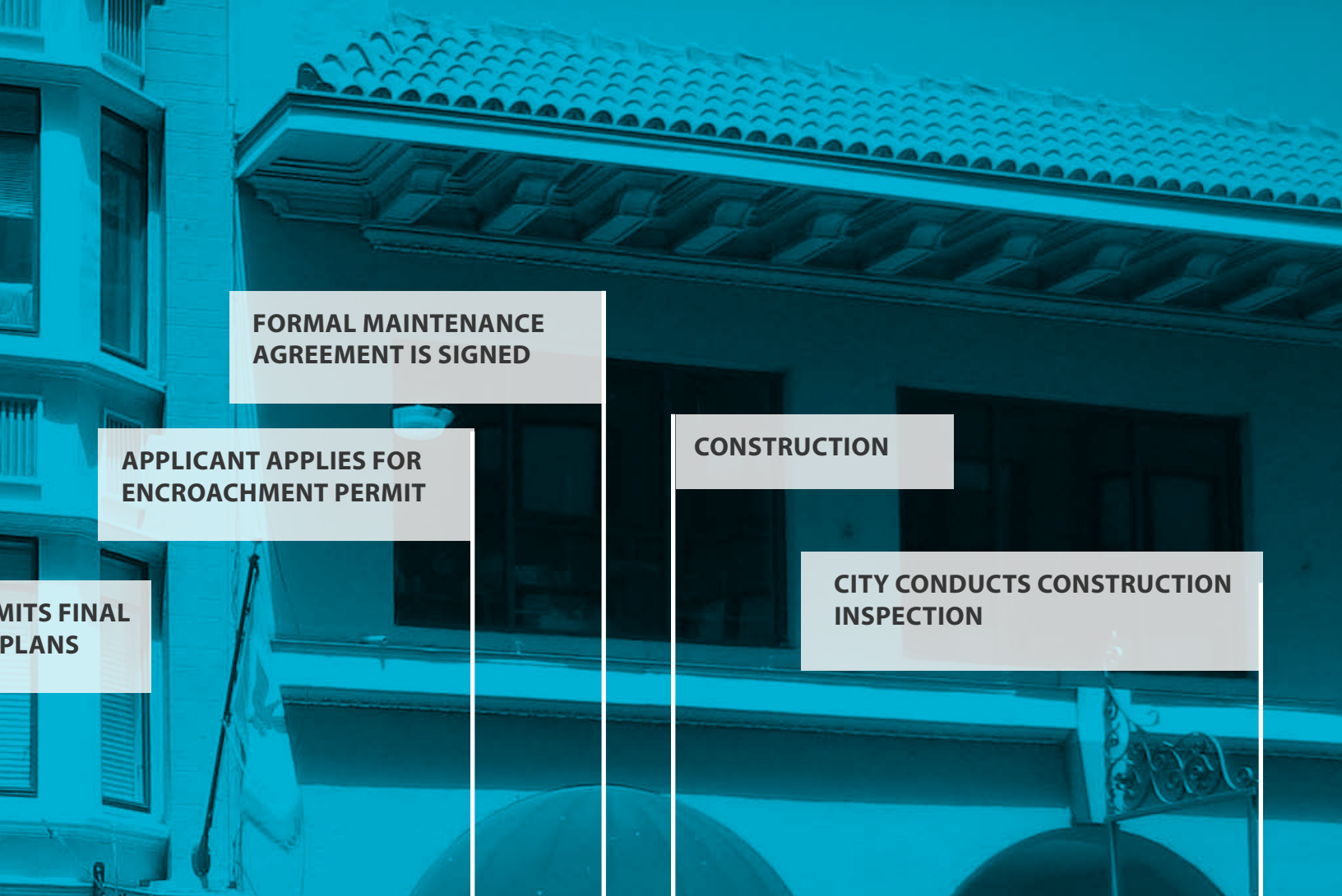


0 MONTHS

1 MONTH

2 MONTHS

TIMELINE



**FORMAL MAINTENANCE
AGREEMENT IS SIGNED**

**APPLICANT APPLIES FOR
ENCROACHMENT PERMIT**

CONSTRUCTION

**CITY CONDUCTS CONSTRUCTION
INSPECTION**

**APPLICANT SUBMITS FINAL
PLANS**



3 MONTHS

4 MONTHS

MATERIALS & MAINTENANCE

Materials and Construction

Approval required by Public Works. All locations will include flexible bollards and wheel stops as directed by Public Works.

Parklet construction and installation must be overseen by an insured, certified contractor.

Elements should be assembled offsite to the extent possible, thereby reducing the amount of time of installation in the street.

Operations and Maintenance

The parklet sponsor is responsible for the day-to-day upkeep, including debris removal, garbage clearing, plant pruning and watering and securing furniture at night.

- *Parklets will be open to the public.*
- *Parklets will be installed May-June and will be removed at the end of October of the same year.*
- *Parklets are positioned adjacent to the sidewalk and will be no greater than 32' long by 6' wide.*
- *Parklets require a letter of support from a business/property partner committing to sponsor the parklet for the term of the installation.*
- *Parklet sponsors are responsible for day-to-day management and upkeep, including debris removal, garbage clearing, plant pruning and watering, graffiti removal and securing furniture at night.*

Funding and Insurance Costs Born by Applicant

Permit Fees
Encroachment
Lane Use and
Obstruction
permits

Design,
Installation
and
materials

Ongoing
maintenance

Removal/
storage and
restoration
of pavement

Insurance



ACTIVITIES

Programming a Parklet

One of the most crucial aspects to a successful Parklet is programming. Programming is the planned use of the site in the form of events or performances. Parklets can be successful based on a number of criteria, including siting, adjacent uses, attractiveness of design and of course program. Examples of successful programs in parklets exist across the country and include activities such as:

- Yoga Instruction
- Book Club
- Knitting Circle
- Kids Activities
- Concert
- Pop-up Art Gallery
- Gardening Workshop
- Game Night
- Performance
- Coffee Club

Talk with
neighbors
and community
groups for creative
ways to activate
your parklet



FAQ

What is a Parklet?

A parklet is a temporary space in the public right-of-way dedicated for public use. It is an expansion of the existing sidewalk designed for the public to relax and enjoy the urban environment.

Are Parklets open to the public?

Yes, parklets are public spaces.

Who pays for a Parklet?

Parklets are funded and maintained by the sponsor group or organization.

Are Parklets permanent or temporary?

Temporary. Parklets are deployed in the spring after street sweeping and are removed in the fall.

Can businesses serve patrons in a Parklet?

Currently, businesses are not allowed to establish table service in a parklet, although just as in any public space, people may buy food or refreshment inside a cafe and then bring it outside to the parklet. The City plans to explore whether allowing private or semi-private parklets in some cases would be allowable in some cases, but for now all parklets must operate as public space without exception.

Where can I put a Parklet?

Parklets are to be located in commercial corridors, community corridors, activity centers, or commercial nodes; be placed within unrestricted parking lanes; not block existing drainage patterns; be located in streets where traffic speeds are 30 mph or less; be located in areas of demonstrated community support; and not block existing critical infrastructure.

How do I apply for a Parklet?

Follow link here: <http://www.minneapolismn.gov/pedestrian/>



FAQ

Do Parklets require permits?

Yes, parklets require an encroachment permit and a Lane Use/Obstruction wPermit.

Encroachment Permit

Information: http://www.minneapolismn.gov/publicworks/permits/public-works_pw-use-permits

Application: http://www.minneapolismn.gov/www/groups/public/@regservices/documents/webcontent/convert_272083.pdf

Lane Use/Obstruction Permit

Information: http://www.minneapolismn.gov/publicworks/permits/public-works_pw-streetuse-permits

Application: http://www.minneapolismn.gov/publicworks/permits/public-works_laneuse

Do Parklets have to comply with the Americans with Disabilities Act?

Yes, parklets must be in compliance (<http://www.ada.gov/>) and feature a level base flush with the curb.

Can Parklets be forcibly removed?

Parklets may need to be temporarily or permanently removed under certain circumstances. The City reserves the right to remove part or all of the parklet for street improvements, utility work, emergencies, violation of the agreement and/or permit or other outstanding circumstances deemed necessary by the City.







Parklet on Bryant Ave S. Minneapolis image- Sarah Sularz

EXAMPLE FORMS

2/4/2016

Proposed Parklet Site: Confirmation of Eligibility

Proposed Parklet Site: Confirmation of Eligibility

1. Namefirst and last name

.....**2. Contact Information**email address and a phone number where we
can reach you

.....**3. Parklet Sponsor**business, organization, property owner, or
other entity

.....**4. Proposed Parklet Site Address**

.....**5. Is the proposed Parklet site on Commercial Corridor, Community Corridor, Activity Center or Commercial node?**

View map (pdf) below this form or follow link and see page 15.

<http://minneapolismn.gov/www/groups/public/@cped/documents/webcontent/wcms1p-137706.pdf>*Mark only one oval.*

- ☐ yes
☐ no
☐ unsure

6. Is the proposed Parklet site in an unrestricted parking lane?*Mark only one oval.*

- ☐ yes
☐ no

7. Is the proposed Parklet site on a street with a steep slope?*Mark only one oval.*

- ☐ yes
☐ no

2/4/2016

Proposed Parklet Site: Confirmation of Eligibility

8. Is the proposed Parklet site at least one parking space (20 feet) away from nearest intersection?*Mark only one oval.*☐ yes☐ no**9. Is the proposed Parklet site at least 20 feet from a the nearest bus stop?**

bus stop is defined as the entire bus loading area that is signed No Parking

Mark only one oval.☐ yes☐ no**10. Is the proposed Parklet site at least 15 feet away from any catch basins (storm drains)?***Mark only one oval.*☐ yes☐ no**11. Will the proposed Parklet site block or impede any existing utilities?**

utilities = street lights, fire hydrants, utility boxes, manhole covers.

Mark only one oval.☐ yes☐ no**12. Are adjacent business and property owners supportive of this proposed Parklet site?***Mark only one oval.*☐ yes☐ no☐ pending

2/4/2016

Parklet Application

Parklet Application

The Parklet program objective is to enable and empower community groups and businesses to enhance the pedestrian friendliness of their street and encourage people's engagement with the urban environment through the creation of alternative public space. The goal of the parklet program is to make the City more livable, walkable, and beautiful. This program is a step towards the enhancement of the public realm using new tools and techniques.

Program Benefits

- Transform underutilized street space into vibrant public space
- Support local business communities by activating community corridors
- Foster community interaction and social engagement
- Empower more groups and entities to provide pedestrian enhancements that contribute to livability
- Attract pedestrians

1. Proposed Parklet Location

Address

.....

2. Cross Street

.....

3. Sponsor Name/Organization

.....

4. Mailing Address

.....

5. Contact Name

.....

6. Contact Phone Number

.....

7. Contact Email Address

.....

2/4/2016

Parklet Application

8. I have read and understood the Parklet Manual including the applicant roles and responsibilitiesPlease find Application at this link: <http://bit.ly/1zrahEy>*Check all that apply.*☐ Yes☐ No**9. Name of Adjacent Property Owner (s)**

.....

10. Property Owner Address

.....

11. Property Owner Phone Number

.....

12. Property Owner Email Address

.....

13. Designer Information*Mark only one oval.*☐ I don't know yet☐ I will design myself☐ I will hire a designer**14. Designer Name/Firm**

.....

15. Designer Phone Number

.....

16. Designer Email Address

.....

17. Parking Information

Parking Spaces to be occupied

Mark only one oval.☐ 1☐ 2

2/4/2016

Parklet Application

18. Meter Numbers

.....

19. City Council Ward*Mark only one oval.*

- ☐ 1
☐ 2
☐ 3
☐ 4
☐ 5
☐ 6
☐ 7
☐ 8
☐ 9
☐ 10
☐ 11
☐ 12
☐ 13

20. Email the following materials to: parklets@minneapolismn.gov

In subject of email please use: "Site Name_Document Type", example: "Spyhouse Coffee_Site Plan"

Check all that apply.

- ☐ Site Plan
☐ Site Photos, please label
☐ Specification or materials sheet-i.e. photos of proposed materials used for construction

EXAMPLE MAINTENANCE LETTER

Maintenance Letter Example

1

Jane Smith
The Coffee Shoppe
123 Main Street
Minneapolis, MN 12345

May 12, 2015

Mackenzie Turner Borgen
309 South Second Avenue – Room 300
Minneapolis, MN 55401

Agreement to Support and Maintain Parklet in the Public Right of Way

Dear Mackenzie Turner Borgen,

On behalf of The Coffee Shoppe, we are writing to express our support of our/design team's proposal to implement a temporary Parklet outside The Coffee Shoppe on Main St.

We are enthusiastically in support of the creation of a publicly accessible temporary seating area adjacent to The Coffee Shoppe. We recognize that the Parklet will be installed immediately adjacent to the curb within the confines of two parking spaces. Further The Coffee Shoppe understand the following:

- The Parklet will be installed and removed by November 7, 2015.
- The Parklet will be open to the public.
- The Parklet is temporary

The Coffee Shoppe agrees to keep the Parklet free and open to all members of the public, regardless of whether or not they patronize the business or any other businesses on Main St. The Coffee Shoppe will not provide table service at the Parklet. Further we will provide timely tidying as necessary in the Parklet to ensure it remains clean and well maintained.

The Coffee Shoppe will notify the City of installation at least one week prior to installation and removal. Further, The Coffee Shoppe will be notified at least one day in advance of any changes or modifications which may impact use or operation of the space.

The Coffee Shoppe will be responsible for the day-to-day operation and maintenance of the Parklet. This includes, but is not limited to, the removal of debris and garbage, the watering and pruning of plants, and securing the movable furniture when The Coffee Shoppe is closed. The Coffee Shoppe has the staff capacity to complete the day-to-day maintenance.

Thank you for the opportunity.

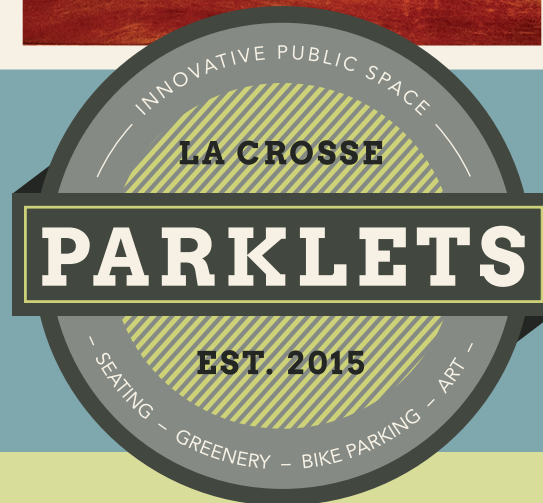
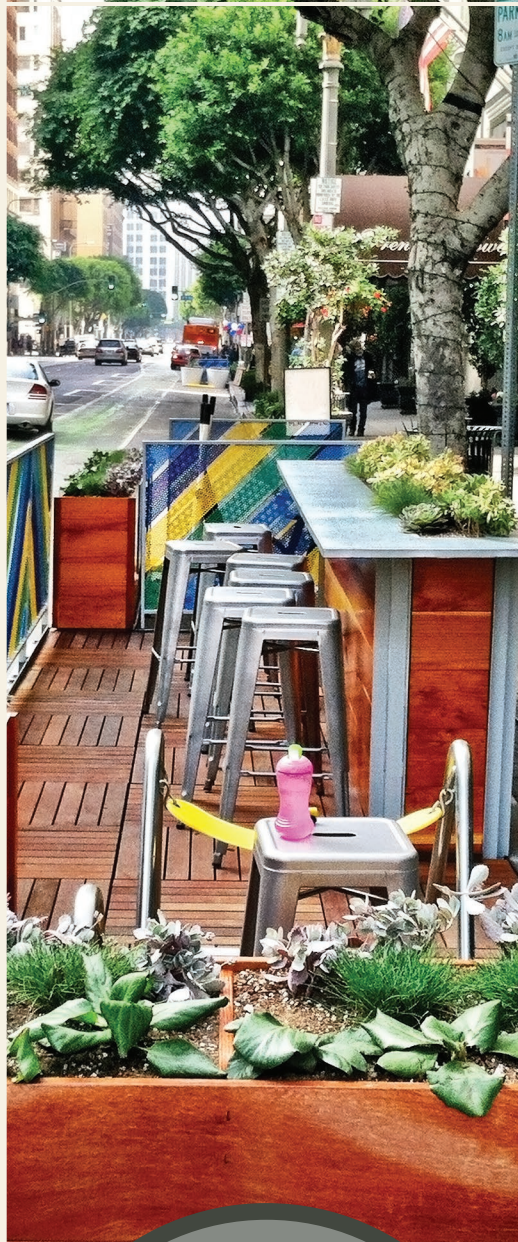
Sincerely,

Jane Smith
The Coffee Shoppe

*Maintenance Checklist Example***City of Minneapolis Parklet Program
Daily Care and Upkeep Checklist**

- ☐ Clean up rubbish within and around the parklet
- ☐ Sweep the area in and around the parklet
- ☐ Remove debris against the outside edge of the parklet
(Especially at the curb to help maintain free flow of storm water drainage.)
- ☐ Water, and maintain plantings
- ☐ Place furniture each morning
- ☐ Place and open umbrellas, weather permitting (keep an eye on the wind)
- ☐ Wipe down tables and chairs as needed
- ☐ Take down and secure furniture and umbrellas overnight
- ☐ Comments, questions, or concerns?

Please direct community members to provide feedback through 311, by phone or online. You may also forward feedback to parklets@minneapolismn.gov Feedback collected will be used to evaluate the parklet program.



La Crosse Parklets Handbook

ACKNOWLEDGMENTS

The Parklet pilot program was created by the City of La Crosse, in partnership with Downtown Mainstreet, Inc. Thanks to I&S Group and Metre for the donation of their service to complete this handbook.



INTRODUCTION

WHAT ARE PARKLETS?

Parklets are the reuse of on-street parking spaces to provide amenities and green space for the general public to sit and enjoy and to provide an economical solution to the desire and need for wider sidewalks where existing narrow sidewalks would preclude such occupancy. Parklets have the potential to add value to the surrounding area, increase commercial and residential occupancy, encourage pedestrian traffic, highlight the character of the neighborhood, and provide pleasant views and entertainment space.

The purpose of the pilot program is to increase streetscape amenities and interconnection between parks. The City of La Crosse chose to develop a 1-year pilot Parklet program to judge the demand for, response to, and success of Parklets in La Crosse. If the pilot program is successful, a more permanent policy may be investigated.



WHO CAN CONSTRUCT A PARKLET?

The following applicants are eligible to apply for the installation of Parklets within the public right-of-way:

- 1 Ground floor business owners
- 2 Non-profit and community organizations
- 3 Fronting property owners
- 4 Other applicants considered on a case by case basis



INTRO, CONT.

WHO APPROVES THE LOCATION AND CONSTRUCTION OF A PARKLET?

Parklet applicants must work through the following outlined process in order to receive approval to begin construction of a Parklet. City staff reviews and the Board of Public Works ultimately approves all proposed Parklets.

It should also be noted that neighborhood support is required for all approved Parklet applications and documentation of the support is required in several of the required forms within the application package. While unanimous support is not required, it is important that a Parklet has the backing of the majority of the neighborhood in which it is located. It is recommended applicants work on building this support for their proposed Parklet prior to beginning the application process to avoid spending time and resources on an unsupported Parklet. Be educated about the purpose, benefits, challenges, design, construction, and maintenance of a Parklet. Be specific in explaining the purpose and goals for your particular Parklet to potential supporters.

City staff reviews and the Board of Public Works ultimately approves all proposed Parklets.



APPLICATION

PRE-APPLICATION

All applicants are required to schedule an appointment with the Planning and Development Department staff to verify the viability of the location and proposed elements. Parklets should be proposed in areas where they are likely to be well used and active. Applicants can also pick up a copy of the application and instructions for completing the application in the Planning and Development Department. The results of the pre-application meeting do not guarantee approval of the Parklet location and design.

- 1 An initial site plan showing the footprint/outline of the proposed Parklet, including dimensions of Parklet, property lines, existing sidewalk width, existing parking stalls/alignment and all existing sidewalk furniture and obstructions; e.g. fire hydrants, utility poles, parking meters, street trees, etc.

REQUIREMENTS AND APPROVAL PROCESS

After the pre-application meeting, the applicant may begin the process of completing the application and supporting materials. A completed application will include:

- 1 A Revocable Occupancy/Street Privilege Permit Application (*subject to annual renewal*).
- 2 A letter requesting the Parklet and type(s) of elements being proposed to be placed on the Parklet; e.g. tables and chairs, benches, planters/landscaping, bicycle parking, etc.
- 3 Final dimensioned site plan, including all details, finishes, plant species, furniture types, etc.
- 4 Maintenance plan, including access panels and how drainage will be provided along the existing gutter.
- 5 A description of how the proposed Parklet meets each of the criteria set forth in Subsection (4) of Resolution 13-0490, which is attached to this application package.
- 6 Provide documentation of support from adjacent property/business owners. Community support shall be evidenced by:
 - a Letter of support from the property owner,
 - b Letter(s) of support from adjacent property owners,
 - c Letter of support from the district council member,
 - d Letter of support from the Neighborhood Association, if applicable,
 - e A petition indicating that 51% of residents and/or business owners on the potential Parklet's block are in support of the Parklet.
- 7 An nonrefundable application fee of \$200.00, payable to the City Treasurer.

The application package, including all supporting materials, should be submitted to the Planning and Development Department. The application will be reviewed by City staff to determine if the application meets the above requirements. Reviewing staff will also be looking at aspects of the application and plan for elements such as enhancement of streetscape quality, location, community support, and a maintenance plan. If more than five acceptable, complete applications are received, applications will be ranked in the staff recommendations to the Board of Public Works based on these elements.

City staff shall determine whether an application is complete within five business days of receipt. Should the application be determined by City staff to be incomplete, in non-conformance with standards, or in any other way not acceptable for being part of the pilot Parklet program, the application materials will be returned to the applicant with a description of why the application was rejected. The applicant will need to address all deficiencies prior to re-submittal of the application for review.

Reviewing staff will also be looking at aspects of the application and plan for elements such as enhancement of streetscape quality, location, community support, and a maintenance plan.

APPROVAL

Once City staff determines an application is complete and meets the standards set by the City of La Crosse, the Planning and Development Department will forward the request and application to the Board of Public Works within fifteen business days. The Board of Public Works will review the final detailed site plan and maintenance details. The Board of Public Works may issue a Street Privilege Permit or a Revocable Occupancy Permit for the approved Parklet. The Applicant shall submit the following information and fees to the Department of Public Works for permit issuance:

- 1 The City of La Crosse must be listed as an additional insured endorsement to the sponsor's insurance policy with general liability coverage of not less than \$1 million.
- 2 An application fee and annual fee pursuant to the Revocable Occupancy/Street Privilege Permit Application requirements of the City of La Crosse Municipal Code Section 25.01. Currently these fees are \$50 each for a total of \$100.



DESIGN

The Parklet design, location, and seasonality shall conform to the following standards, as well as any additional standards made part of the approval of the individual Parklet:

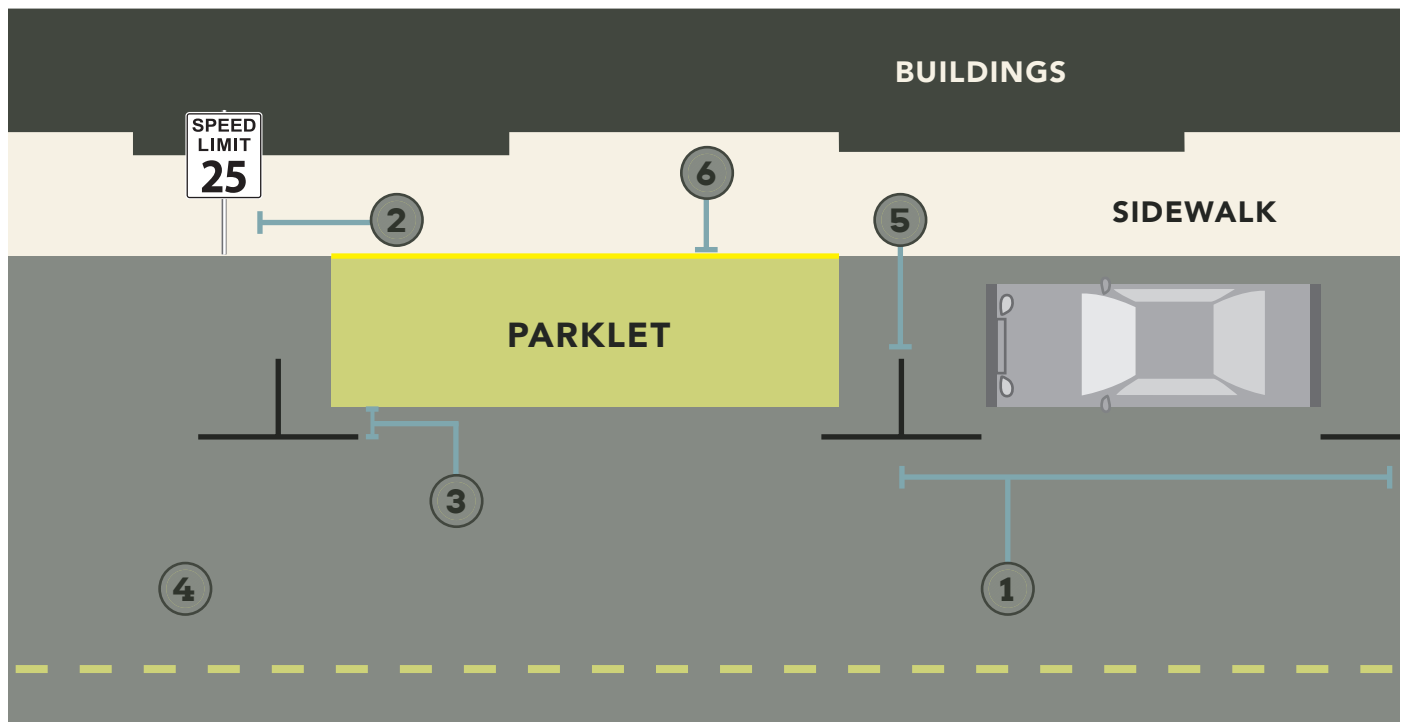


- 1 The proposed Parklet shall be permitted from May 1st through October 31st, unless the applicant can demonstrate that the Parklet will not be a hazard for snow plows or vehicles.
- 2 The proposed Parklet site shall be located at least one parking spot in from a corner or protected by a bollard, sidewalk bulb-out, or other similar feature, if located at the corner.
- 3 The proposed location shall be in an area with a posted speed limit of 25 mph or slower. In the event the posted speed limit is changed, the Parklet permit is subject to revocation. Streets with higher speed limits may be considered on a case by case basis.
- 4 The proposed street has parking lanes that will not become a tow away lane, and the Parklet and appurtenances thereof shall be a minimum of 2 feet from the nearest edge of traveled way, as determined by the City Traffic Engineer.
- 5 The proposed street has a street grade of no greater than 5%.
- 6 Parklets shall be required to have reflective tape, soft hit posts, wheel stops, and depending on the proposed location, may also require edging such as planters, railing or cables.
 - a Any edge shall be visually permeable.
 - b If cables are used, vertical spacing between cables may not exceed 6".
- 7 Parklets shall not be allowed where there is no parking allowed or in parking spaces for people with disabilities.
 - a Parklets may replace yellow parking zones or motorcycle parking if there are appropriate adjacent locations for these zones to be relocated, and the applicant is willing to pay additional fees for relocating these zones.
- 8 Parklets shall not be allowed in front of a fire hydrant, or over a manhole or public utility valve or cover.
 - a Parklets shall have 1 sign no more than 1 foot by 1 foot in size and may include any sponsorship information. Parklet shall be labeled with the following information:
"Public Parklet. All seating is open to the public. Smoking is not permitted."
Sponsorship text and images may not be larger than text of the above information.
- 9 All elements of the above mentioned Parklets shall be constructed and/or installed to conform to the applicable provisions, rules, regulations and guidelines of the City of La Crosse's Building Code, The Americans with Disabilities Act (ADA), and the Americans with Disabilities Act Accessibility Guidelines (ADAAG).

DESIGN, CONT.

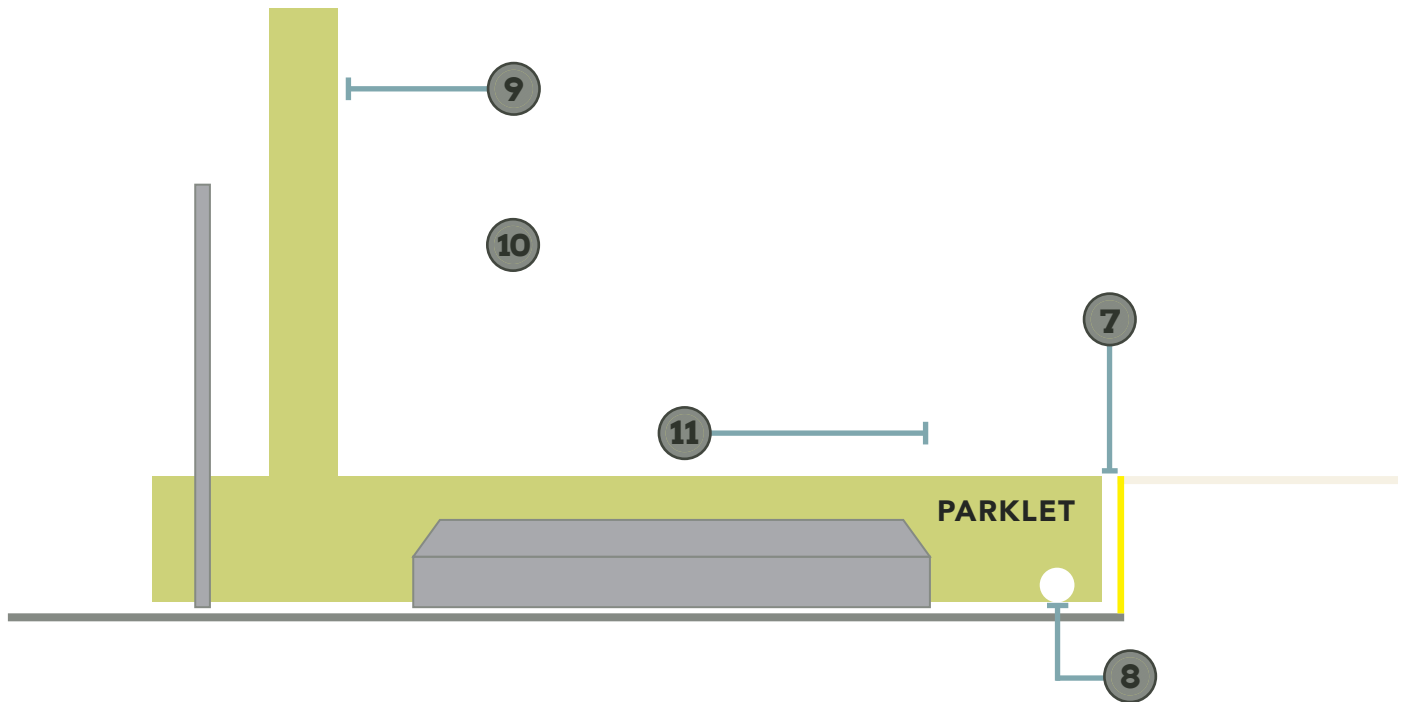
PLACEMENT GUIDELINES

Diagram of design standards.



1. Located at least one parking spot from corner (*protected by a bollard, sidewalk bulb-out, or other similar feature, if located at the corner*).
2. In an area with a posted speed limit of 25 mph or slower.
3. Minimum of 2 feet from the nearest edge of traveled way.
4. Street has a grade of no greater than 5%.
5. Must have reflective tape, soft hit posts, wheel stops, and may also require edging.
6. Not allowed in red and blue parking zones; may replace yellow parking zones or motorcycle parking.

DESIGN, CONT.



- 7.** Parklet decking must be flush with the curb and may not have more than a $\frac{1}{2}$ " gap from the curb. If this is impossible, the Parklet must be ADA accessible. A minimum 36" ADA accessible entryway to the Parklet must be maintained for all Parklets.
- 8.** The platform should allow for easy access underneath the platform and curbside drainage may not be impeded. A gap of 6" should be maintained between the body of the deck and the curb, to facilitate the movement of water.
- 9.** All edging shall be visually permeable. If cables are used, vertical spacing between cables may not exceed 6".
- 10.** All rails must be capable of withstanding a 200 lb horizontal force.
- 11.** Platforms shall not exceed a 2% cross slope.

INSTALLATION

At least 10 business days prior to beginning installation of the Parklet, contact the Public Works Department to schedule a time to meet an inspector in the field to review the site. The Public Works Department will issue a Notice to Proceed after the field review of the site and plans. The City shall post temporary no-parking signs in the spaces approved for the Parklet for a minimum of 72 hours before installation. The applicant shall install the soft-hit posts and wheel stops per the plan prior to installation. The Parklet sponsor is encouraged to take before and after pictures of the Parklet location.

Installation shall be completed within 30 calendar days of the Notice to Proceed. The work site shall be clean and safe and no obstructions shall be left in the street, sidewalk, or adjacent parking spaces. Thought shall be put into the construction and installation phasing to assure these requirements are met each day. Notify the Public Works Department within five business days of the anticipated completion of the Parklet installation for a final field review to verify the Parklet was built according to the approved plans and application materials.

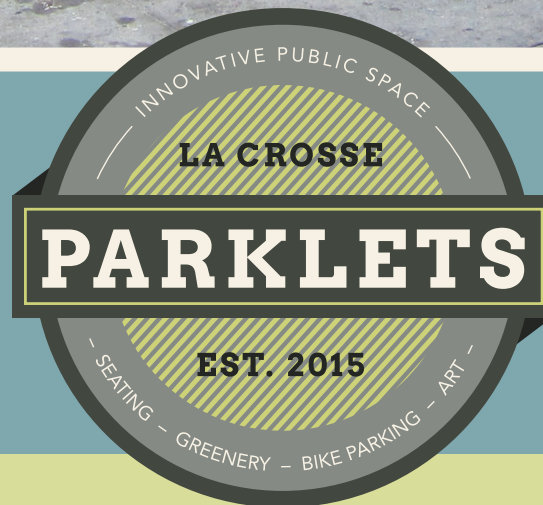
Installation shall be completed within 30 calendar days of the Notice to Proceed.

MAINTENANCE AND REMOVAL

Parklet sponsors are responsible for keeping the Parklet in the condition of the approved plans and application materials. Maintenance shall be performed according to the approved maintenance plan, and conditions on the approved permit, and any directives given by the Public Works Department. Any directives given by the Public Works Department shall be addressed to the satisfaction of the inspector within 72 hours.

The City of La Crosse reserves the right to revoke a permit for a Parklet at any time. The Parklet sponsor is responsible for removal of the Parklet, whether the removal of the Parklet is initiated by the sponsor or the City. A Parklet shall be removed within five business days of the request for removal from the City or October 31st, whichever comes first. The City reserves the right to remove a Parklet for public safety emergencies with little or no notice. Once a Parklet is removed, it may not be reinstalled without a new approved application.





Appendix

Parklet Application Checklist

PRE-APPLICATION

- ☐ Initial site plan showing the footprint/outline of the proposed Parklet, including the dimensions of the Parklet, property lines, existing sidewalk width, existing parking stalls/alignment and all existing sidewalk furniture and obstructions; e.g. fire hydrants, utility poles, parking meters, street trees, etc.
- ☐ Schedule and attend a pre-application meeting with the Planning and Development Department staff. Contact Lewis Kuhlman at 608.789.7361 or kuhlmanl@cityoflacrosse.org.

APPLICATION

- ☐ Completed Revocable Occupancy/Street Privilege Permit Application. Available online at <http://www.cityoflacrosse.org/DocumentCenter/Home/View/4332>.
- ☐ Letter requesting the Parklet and explain the elements being proposed to be placed on the Parklet.
- ☐ Final dimensioned site plan, including all elements of initial site plan plus all details, finishes, plant species, furniture types, etc.
- ☐ Maintenance plan, including access panels and how drainage will be provided along the existing gutter.
- ☐ A description of how the proposed Parklet meets each of the criteria set forth in Subsection (4) of Resolution 13-0490.
- ☐ Community support evidenced by:
 - ☐ Letter of support from the property owner,
 - ☐ Letter(s) of support from adjacent property owners,
 - ☐ Letter of support from the district council member,
 - ☐ Letter of support from the Neighborhood Association, if applicable,
 - ☐ A petition indicating that 51% of residents and/or business owners on the potential Parklet's block are in support of the Parklet.
- ☐ A nonrefundable application fee of \$200.00, payable to the City Treasurer.

BOARD OF PUBLIC WORKS

- ☐ Attend the Board of Public Works meeting during which the Parklet application is reviewed.
(optional, but strongly encouraged)

If approved:

- ☐ Produce a certificate of insurance from the sponsor with the City of La Crosse listed as an additional insured and a general liability coverage of not less than \$1 million.
- ☐ Pay a permit fee pursuant to the Revocable Occupancy/Street Privilege Permit Application.

CONSTRUCTION/INSTALLATION

- ☐ Contact the Public Works Department at least 10 business days prior to the proposed installation date to schedule a pre-installation field review with the inspector.
- ☐ Install no parking signs as directed by the Public Works Department a minimum of 72 hours before the proposed beginning of installation.
- ☐ Install soft hit posts and wheel stops per the plan or direction of the Public Works Department prior to any other installation.
- ☐ Complete installation within 30 calendar days of the date on the Notice to Proceed.
- ☐ Contact the Public Works Department at least 5 business days prior completion of installation for a final field review.

MAINTENANCE/REMOVAL

- ☐ Address any written directives given by the Public Works Department to the satisfaction of the inspector within 72 hours of receipt.
- ☐ Remove the Parklet within 5 business days of request for removal from the City or October 31st, whichever comes first.

[Date]

Lewis Kuhlman, Associate Planner – Community Development
City of La Crosse Planning Department
3rd Floor
400 La Crosse Street
La Crosse, WI 54601

Re: [Street Name/Location of Potential Parklet] Parklet

Mr. Kuhlman:

I am writing to express my support for the Parklet application submission by [applicant's name/organization] on [street name].

I am a [identify your relationship, such as City Council office, immediate neighbor, business owner, representative of local organization]. [Describe why you or your group supports the Parklet].

[If applicable, describe what role you or your organization will play in the installation or ongoing maintenance, operations, or programming of the Parklet].

I strongly encourage you to prioritize and approve the application for this Parklet.

Sincerely,

[your signature]

[name, title, organization, contact information, if not provided within letterhead]

I support a Parklet on [name of street/location].

Thanks for working to enhance the vibrancy of our neighborhood!

[illegible]

On State Highway?
☐ Yes ☐ No

**REVOCABLE OCCUPANCY/
STREET PRIVILEGE PERMIT APPLICATION**
City of La Crosse Legal Department - Phone: (608)789-7511
<http://www.cityoflacrosse.org>

Permit Number:
#

APPLICANT

Name: _____ Company Name: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone #: () _____ Cell #: () _____ Fax #: () _____
Email: _____

PROPERTY OWNER *If different from applicant

Name: _____ Company Name: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone #: () _____ Cell #: () _____ Fax #: () _____
Email: _____

ENCROACHMENT TYPE (Check one):

- | | |
|--|--|
| ☐ AWNING/ON-PREMISE SIGN/OVERHEAD HEATER/CANOPY | ☐ OUTDOOR DINING AREA |
| ☐ FIRE ESCAPE/ RESCUE PLATFORM/BALCONY | ☐ AESTHETIC APPURTENANCE |
| ☐ VENDING MACHINE/NEWSBOX | ☐ GROUNDWATER MONITORING WELL |
| ☐ UNDERGROUND WIRES AND INFRASTRUCTURES | ☐ BOATHOUSE/HOUSEBOAT |
| ☐ AUTOMATIC IRRIGATION SYSTEM/SIDEWALK ENCROACHMENT | ☐ OFF-PREMISE SIGN |
| ☐ OTHER: _____ | |

DESCRIPTION OF ENCROACHMENT/WORK TO BE PERFORMED:

Desired Start Date: _____

Est. Completion Date: _____

CONTRACTOR/SIGN CO.:

Phone #: () _____

Cell #: () _____

PERSON IN CHARGE:

Fax #: () _____

For timely review, City Ordinance requires that applications be submitted at least 45 days prior to the need for any encroachment. Notwithstanding approval of the application, a permit is not valid until it is signed, recorded and compliance with all other permit conditions is verified. All necessary permits from other City Departments must also be obtained before the encroachment can be installed/erected.

I authorize the applicant listed above to apply for a Street Privilege Permit through the City of La Crosse.

STATE OF WISCONSIN)
)SS.

Property Owner Signature: _____

COUNTY OF LA CROSSE)
Personally came before me this ____ day of _____, 20____, the
above named

A signed letter from the property owner or management company may be used in lieu of this signature **

_____ to me known to be the
person(s) who executed the foregoing instrument and acknowledged the
same.

Signature of Property Owner **must** be notarized **

Tax Parcel ID #:

Notary Public, _____ County, _____
My commission expires: _____

I certify that I have reviewed the Municipal Code and understand all that is related to this permit request. I further certify that I have the full authority to make the foregoing application; the information in the application and the required submittals are complete and correct; the Work or Use performed shall comply with all the laws of the State of Wisconsin, and all ordinances, rules, regulations, policies, and special conditions of the City of La Crosse. The applicant agrees to perform the work or use covered by an approved permit with diligence and convenience to the public. After approval, applicant shall be responsible for obtaining any final documents and follow all procedures as defined in the City Municipal Code. Approval of this application is subject to the conditions that appear in the actual permit to be signed after approval is obtained.

Signature of Applicant: _____

Date: _____

Please return this completed application along with required information and fees noted on checklist to: City of La Crosse, Legal Department, 400 La Crosse Street, 6th Floor, La Crosse WI 54601. With questions please contact the Legal Department at (608)789-7511. You will then be given notice of when your request will be on the Board of Public Works agenda.

Approved By: _____

Approval Date: _____

Required items to be provided by Applicant

Scale drawing of encroachment ☐
Legal Description ☐
Certificate of Insurance ☐
Initial Application Fee \$ _____ ☐
Annual Permit Fee \$ _____ ☐

All items due prior to approval

Gray Shaded Areas to be Completed by City Staff

☐ Special Conditions of Approval Attached

NON-REFUNDABLE ANNUAL PERMIT FEE

\$ _____ Payable to City Treasurer (See fee schedule)

Check # _____ Date Received: _____

13-0490

Resolution approving the creation of a pilot program to allow the installation of up to five parklets.

AMENDED RESOLUTION

WHEREAS, the City of La Crosse Comprehensive Plan calls for an increase in streetscape amenities and an interconnection between parks; and

WHEREAS, parklets are the reuse of on-street parking spaces to provide amenities and green space for the general public to sit and enjoy and to provide an economical solution to the desire and need for wider sidewalks where existing narrow sidewalks would preclude such occupancy; and

WHEREAS, parklets have the potential to add value to the surrounding area, increase commercial and residential occupancy, encourage pedestrian traffic, highlight the character of the neighborhood, and provide pleasant views and entertainment space; and

WHEREAS, the concept has been supported by Downtown Mainstreet, Inc. and has proven successful in cities such as Olympia, WA (pop. 47, 266); and

WHEREAS, planning staff recommends a pilot project due to the novelty of this project and will identify any necessary changes to existing or proposed ordinances;

WHEREAS, (Park)ing Day on Friday , September 20th was established by Rebar, a San Francisco art and design studio, and would be a great opportunity to build awareness of parklets.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of La Crosse, that it hereby approves the creation of a pilot program to allow the installation of up to five parklets; and

BE IT FURTHER RESOLVED that the City recognizes and supports participation in ~~(Park)ing~~ Park(ing) Day on the third Friday in September, as way for citizens to think differently about how they can use public space; and

BE IT FURTHER RESOLVED that the installation of parklets shall require review and approval by the Board of Public Works via a Street Privilege Permit or Revocable Occupancy Permit and be subject to the attached provisions.

BE IT FURTHER RESOLVED, that the Common Council directs the appropriate City officials to take all action necessary to effectuate this Resolution.

BE IT FURTHER RESOLVED that this resolution shall sunset in September, 2015.

Parklet Application and Review Process

(1) Application

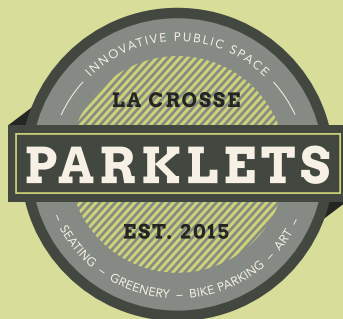
- (a) The following applicants are eligible to apply for the installation of Parklets within the public right-of-way:
 - (i) Ground floor business owners
 - (ii) Non-profit and community organizations
 - (iii) Fronting property owners
 - (iv) Other applicants considered on a case by case basis
- (b) Pre-application Meeting
Applicant shall schedule an appointment with Planning and Development Department staff to verify the viability of the location and proposed elements.
- (c) The following shall be included in the application with the City's Street Privilege Permit or Revocable Occupancy Permit forms:
 - (i) A letter requesting the parklet and an initial site plan showing the footprint/outline of the proposed parklet, including dimensions of parklet, property lines, existing sidewalk width, existing parking stalls/alignment and all existing sidewalk furniture and obstructions; e.g. fire hydrants, utility poles, parking meters, street trees, etc.
 - (ii) Type(s) of elements being proposed to be placed on the parklet; e.g. Tables & Chairs, benches, planters/landscaping, bicycle parking, etc.
 - (iii) Final dimensioned site plan, including all details, finishes, plant species, furniture types, etc.
 - (iv) Maintenance details, including access panels and how drainage will be provided along the existing gutter.
 - (v) A description of how the proposed parklet meets each of the criteria set forth in Subsection (4).
 - (vi) Provide documentation of support from adjacent property/business owners. Community support shall be evidenced by:
 - 1. Letter(s) of support from the property owner,
 - 2. Letters of support from adjacent property owners,
 - 3. Letter of support from the district council member,
 - 4. Letter of support from Neighborhood Association,
 - 5. A petition indicating that 51% of residents and/or business owners on the potential parklet's block are in support of the parklet.
 - (vii) An nonrefundable application fee of ~~\$100~~ \$200.00, payable to the City Treasurer

(2) Review Process

- (a) Application shall be submitted to the Planning and Development Department to be reviewed by the Director of Planning and Development, the City Traffic Engineer, the Street Superintendent, and the City Engineer for consideration and recommendation based on the following criteria:
 - (i) Meets established design criteria of Subsection (4)
 - (ii) Enhancement of streetscape quality

- (iii) Location (parklet is likely to be well used and active)
 - (iv) Community support
 - (v) Maintenance plan
- (b) Upon a review by the City Officials, the Planning and Development Department shall forward the request for a parklet to the Board of Public Works.
- (3) Approval Process
 - (a) The Board of Public Works shall review the final detailed site plan and maintenance details. Applicant shall submit the following information and fees to the Department of Public Works for permit issuance:
 - (i) The City of La Crosse must be listed as an additional insured endorsement to the insurance policy with general liability coverage of not less than \$1 million.
 - (ii) A permit fee pursuant to the Street Privilege Permit or Revocable Occupancy Permit requirements of the City of La Crosse Municipal Code Section 25.01.
 - (b) The Board of Public Works may issue a Street Privilege Permit or a Revocable Occupancy Permit for the approved Parklet.
- (4) Appropriate Seasonal, Location, and Design Criteria
 - (a) The proposed parklet shall be permitted from May 1st through October 31st, unless the applicant can demonstrate that the parklet will not be a hazard for snow plows or vehicles.
 - (b) The proposed parklet site shall be located at least one parking spot in from a corner or protected by a bollard, sidewalk bulb-out, or other similar feature, if located at the corner.
 - (c) The proposed location shall be in an area with a posted speed limit of 25 mph or slower. In the event the posted speed limit is changed, the parklet permit is subject to revocation. Streets with higher speed limits may be considered on a case by case basis.
 - (d) The proposed street has parking lanes that will not become a tow away lane, and the parklet and appurtenances thereof shall be a minimum of two (2) feet from the nearest edge of traveled way, as determined by the Traffic Engineer.
 - (e) The proposed street has a street grade of no greater than 5%.
 - (f) Parklets shall be required to have reflective tape, soft hit posts, wheel stops, and depending on the proposed location, may also require edging such as planters, railing or cables.
 - (i) Any edge shall be visually permeable.
 - (ii) If cables are used, vertical spacing between cables may not exceed 6"
 - (g) Parklets shall not be allowed in red and blue zones.
 - (i) Parklets may replace yellow zones or motorcycle parking if there are appropriate adjacent locations for these zones to be relocated, and the applicant is willing to pay additional fees for relocating these zones.
 - (h) Parklets shall not be allowed in front of a fire hydrant, or over a manhole or public utility valve or cover.
 - (i) Parklets shall have one (1) sign no more than one foot by one foot in size and may include any sponsorship information. Parklet shall be labeled with the following information: "Public Parklet. All seating is open to the public. Smoking is not permitted." Sponsorship text and images may not be larger than text of the above information.

- (j) All elements of the above mentioned parklets shall be constructed and/or installed to conform to the applicable provisions, rules, regulations and guidelines of La Crosse Building Code, The Americans with Disabilities Act (ADA), and the Americans with Disabilities Act Accessibility Guidelines (ADAAG).





Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # K.I I

To refer to staff the request by Ald. Lefebvre to look at residential policy per storm water runoff; residences are experiencing rain water runoff from elevated houses because of floodplain building elevation requirements (FEMA). (February 25, 2020)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # K.12

To refer to staff the request by Ald. Nicholson, on behalf of Tina Bunker, to have the City of Green Bay own and maintain the storm water management ponds as part of the Grandview subdivision(s). (February 25, 2020)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Storm Water Pond Memo - 1-02-2020 MRH
2. 2018 ADP 129 OMA 18-01 Comments mrh 2-7-2018



DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

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INTER-OFFICE
MEMO

TO: Improvement & Service Committee

FROM: Matthew Heckenlaible, PE – Utility Manager

SUBJECT: Storm Water Facility / Pond Memo

DATE: January 2, 2020

C: Steven Grenier, PE – Director of Public Works
James Brunette, PE – Assistant Director of Public Works

Overview:

In the late 1990's, the City was notified by the WDNR that we would need to prepare and submit a Storm Water Permit Application to be a monitored municipality which would require the City to make improvements to water runoff being discharged within the City of Green Bay.

As such, the City started looking at projects that could potentially benefit from storm water discharge benefits. As the City did not have an ordinance to actively enforce, all we could do was 'plan' and 'suggest' storm water management be incorporated into developments and projects.

The City required storm water management to be incorporated into the University Highlands Subdivision off of Spartan Road as was indicated in preliminary drawings, but as there wasn't an ordinance the subdivision was constructed without any such BMP's.

West Mason Street Facility – new storm water facility constructed as part of the WISDOT reconstruction of West Mason Street in 1997

In 1998 the City requested the new Aurora Hospital complex to manage storm water which they willingly accommodated.

Barina Creek Parkway – 1998 to 2000, relocation of unnamed tributary streams, modification of floodplain and environmentally sensitive designations from Brown County for the drainage from the roadways associated with the Red Smith School construction and associated future residential developments.

June 2001, Proctor and Gamble proposed to construct a large warehouse facility immediately east of S Huron Road in which the City requested them to manage storm water not only for their property but also 'Out Lots' that would be between their warehouse and S Huron Road. They willingly accommodated.



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Storm Water Ordinance was adopted December 2001 and with implementation and enforcement of the ordinance to commence immediately but there wasn't any 'guidance' in how to do that. It was a slow and gradual implementation.

Residential / Commercial Development in somewhat of a chronological order:

Summer Place Estates (2000) – Developer was required to manage storm water in the northerly portion of the development prior to discharging to the West Mason Street / Hillcrest Road ditch system which ultimately discharges in to waters controlled by the Oneida Nation. This was constructed by the developer prior to the road right-of-way infrastructure improvements being completed.

McAuliffe Hghts Sub'd: started the platting process in 2000; Plat recorded 2/2001 – City had the desired to require / do storm water management along the south side of Sitka but again no ordinance to enforce (No Storm Water Required) Christa McAuliffe Storm Water Facility retrofitted into Park in 2014.

McAuliffe Hghts Sub'd Phase II: Plat recorded 1/2002 – just past Storm Water Ordinance being adopted; process started prior to ordinance (No Storm Water Required) Christa McAuliffe Storm Water Facility retrofitted into Park in 2014.

McAuliffe Hghts Sub'd Phase II: 1/2003 – no land available to City charged "Fee in Lieu of"

University Highlands (Spartan Road) – initial phases constructed in 2001, storm water requested but developer refused to do as there was no ordinance to require it. City RETROFITTED Larschied pond into the southwesterly portion of the subdivision in 2010 to aid in meeting our WDNR Permit TSS reduction requirements.

Huron-Sitka Pond: As the City had limited knowledge on the design and construction of storm water facilities, the City opted to hire a consultant to do the 'design' to not only meet water quantity reduction requirements but also address a water quality benefit. Robert E Lee began the design of this facility in 2001 in anticipation of the Huron Road reconstruction along with preventing the ditches from further eroding from the storm sewer discharge point to Baird Creek. Constructed 2002 for Huron Road Reconstruction

Woodside Heights Sub'd – Plat / Fees 2003; City charged "Fee in Lieu of" as the Huron – Sitka Pond existed.

Subsequent phases of Woodside Heights Sub'd also were charged "Fee in Lieu of"

Wood Winds Estates (Star Creek Court) – Plat / Fees 2003; City charged "Fee in Lieu of" as the Huron – Sitka Pond existed.

Due to next phases of Huron Road (Woodside Road) construction / reconstruction, the City again hired Robert E Lee to look at the corridor and recommend storm water facility locations and ultimately perform storm water facility design services. Three (3) storm water facility locations



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were selected Huron Pond #2 – Northeast corner of Huron Road and Whittier Drive; Huron Pond #3 – Southeast corner of Huron Road and Baird Creek; and Huron Pond #4 – Northeast corner of Huron Road and Baird Creek.

Royal Woods Estates: Final Plat / Fees - 12/2003; City Charged “Fee in lieu of” AND required the Developer to pay for the land on which the future storm water facility would be located (1.5 acres). The City opted to design and construct this storm water facility due to the encouragement and significant concerns expressed by both the City’s Park, Recreation and Forestry Department and the Baird Creek Preservation Foundation about letting storm water discharge from the subdivision unchecked and uncontrolled and ultimately eroding out the steep slopes immediately adjacent to the subdivision leading into the south branch of Baird Creek.

Huron Pond #2 and #3 were ultimately constructed in phases by the developers of Baird Creek Preserve / The Preserve beginning in 2006 which also allows Huron Road and Whittier Drive water to be discharged and managed within them prior to being discharged into Baird Creek.

Huron Pond #4 was ultimately constructed by the developer of the Stone Garden Development

Eaton Heights: Final Plat / Fees - 3/2005; Developer had a consultant prepare a storm water report, design and ultimately constructed the storm water facility; Developer owned this storm water facility up until 2019 when they deeded it over to the City. City designed and constructed the infrastructure.

Largo Ridge: 9/2004 plat review comments – Storm water management will need to be addressed and implemented for all areas. (Did not proceed with Development)
3/2005 – same requirements (Did not proceed with Development)
5/2006 – same requirements (Did not proceed with Development)

Brown County Farm Pond: Constructed 2007

Largo Ridge: 7/2012 – small development, 10 lots which the Developer hired a consultant to design - ERU as Brown County Farm Pond was constructed
3/2013 – expanded development to 39 lots still consultant design – ERU (Did not proceed with Development)
3/2014 – expanded development to 39 lots still consultant design – ERU City constructed infrastructure from consultant design.

Mackinaw Estates (2004) – Developer was required to design and build a small storm water facility in the northwesterly portion of the property. City designed and constructed the infrastructure.

Hannah Heights / Platten Place (2004) Developer was required to prepare and implement a storm water management plan which was a infiltration swales along the rear of the properties/lots and dry detention area that discharged into an infiltration facility prior to being discharged to the rail



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road ditch in the southeasterly corner of the development. City designed and constructed the infrastructure.

Thomas J Juza's Shorewood Height's 1st Addition (2004) Developer was required to prepare and implement a storm water management plan which included a wet detention pond east of Sussex Road and south of Chruch Road. Developer design and construction of infrastructure.

Excalibur 2nd Addition (2005) Developer was required to prepare and implement a storm water management plan which included a wet detention pond in the southeast corner of Kathy Drive and Paula Street. Developer design and construction of infrastructure.

Ponds @ Baird Creek (2005) – Developer Design / Build which allow the streets to discharge storm water into them and be managed by these storm water facilities.

Majestic Heights Subdivision (Remington Road / Lost Ridge Court)(2005) Developer was required to prepare and implement a storm water management plan which was a wet pond in the northwest corner of Remington Road and Lost Ridge Court prior to discharging to an unnamed tributary to Baird Creek. Developer design and construction of infrastructure.

Mahon Creek Sub'd & 1st Addition – City Designed the right-of-way infrastructure; Developer was required to design and implement storm water management.

Sand Ridge Park Sub'd (2017) – Developer was required to prepare and implement a storm water management plan which included a wet detention pond north of West Point Road west of Sandstone Place. Developer design and construction of infrastructure.

Pine Acres Estates (2018) – Developer was required to prepare and implement a storm water management plan which included a wet detention pond and bio-filtration in the southwesterly portion of the development near Buckthorn Trail and Crestwood Springs Court. Developer design and construction of infrastructure.

The Rail Yard – (2018/2019) Developer was required to prepare and implement a storm water management plan which included a wet detention pond east of Donald Driver Way. Developer design and construction of infrastructure.

Conclusion / Considerations:

- Grandview Heights / Grandview Place (development in question) Area Development Plan 129 dating back to November 11, 2003 and Official Map Amendments 14-01 (November 17, 2014), 15-01 (June 24, 2015) and 18-01 (February 7, 2018) storm water management has been noted within a continuous memo stating that “The developer(s) will need to meet the City of Green Bay's Storm Water Management Ordinance for all proposed areas and create a formal storm water management plan”. Attached and highlighted is the continuous memo. Area Development Plans and Official Map



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Amendments aid in planning, design and reserves appropriate land for necessary improvements.

- Per 30.06 (1) “*Responsible party. The landowner* or the post-construction site or other person contracted or obligated by other agreement with the landowner to implement and maintain post-construction storm water BMPs is the responsible party and shall comply with this chapter.”
- As there is no agreement between the City and Developer for Grandview, the ‘landowner is the responsible party’ to comply with the Storm Water Management Requirements.
- The majority of the development projects listed above the Developer designed and implemented the required storm water management features.
- Since 2004, the majority of the projects listed above were consultant designed with
- Some of the above storm water management features were or will be turned over to the City for future maintenance and up-keep.
- DPW’s Position as it relates to the management of storm water for NEW development, reconstruction and/or redevelopment of properties is placed on the Developer as can especially be seen in most of the development examples listed above.
- HOWEVER?
 - Developer complete a prepares a storm water management plan;
 - Developer prepares a storm water management design that is consistent with City / DPW standards and requirements;
 - Developer deeds over all necessary lands (no cost to the City)
 - Developer grants all necessary easements for conveyance of storm water; and
 - Developer agrees to pay actual costs associated with the construction, stabilization and final vegetation of the proposed storm water facility;
 - The City / DPW would be willing to construct said storm water facility as part of Infrastructure construction contracts.



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INTER-OFFICE
MEMO

TO: Steven Grenier – Director of Public Works

FROM: Matthew Heckenlaible – Utility Manager

SUBJECT: ADP 129 – OMA ~~14-01~~ ~~15-01~~ 18-01
Storm Water / Sanitary Sewer / Pavement
Comments

DATE: November 17, 2014
Revised/Up-dated June 24, 2015
Revised/Up-dated February 7, 2018

C: James Brunette – Assistant Director of Public Works
Tom Giese – Right-of-way Specialist

Comments:

November 11, 2003 Interoffice Memo:

We have reviewed the proposed amendment to ADP 129 and have the following comments to the proposed street layout, and for providing sanitary sewer service and storm water management for the subject development:

1. Besides Rocky Arbor Trail, there should be an east-west corridor that connects Erie Road to Grandview Road. The unnamed road that intersects Erie Road to the south of Ashby Lane would be the ideal choice. This road could connect to Grandview to the north or south of the existing home at Grandview. This road shall have a right-of-way width of 70 feet. (Copper Falls Way)
2. The connecting east-west roads would not have to be a straight shot, which would lend itself to possibly faster speeds through the subdivision. There could be some reverse curves put in to help with traffic calming, like the one shown near the Erie Road intersection.
3. The east-west roadway should line up with a through roadway east of Grandview Road. (Through modifications of the ADP – this no longer occurs. There are offset intersections at Grandview for proposed Road E and proposed Road D which is not desirable as this creates conflict points for motorists.)
4. Internal sanitary sewer would come off of the proposed southern reach of the Baird Creek Interceptor Sewer with a portion of this sewer being constructed during the winter of 2003-2004 and should be available at the northwestern reaches of the proposed ADP by April 2004. (Sanitary Interceptor Sewer has been constructed; additional infrastructure required. The route of the proposed north-south portion of the sanitary interceptor sewer through the remainder of the proposed development has been altered and will be constructed within Erie Road and Grandview Road. The interceptor will need to be



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extended from its current location within Rocky Arbor east to Grandview within Rocky Arbor. The route modifications were due to existing wetlands that WDNR had concerns about permitting per a meeting with WDNR and City Staff 12/2017.).

5. The developer(s) will need to meet the City of Green Bay's Storm Water Management Ordinance for all proposed areas and create a formal storm water management plan. DPW – Engineer is reserving a minimum of five (5) locations for storm water facilities, which will range in size from 2.4 Acres to 7.6 Acres of land. The approximate locations of the storm water facilities are shown on the attached sketch. A formal storm water management plan will need to be prepared identifying locations and sizes for storm water management facilities such that appropriate land areas can be set aside along with appropriate access, right-of-way and/or easements, to these facilities. The proposed ADP is identifying locations for proposed storm water management facilities but does not address access, proper sizing of the facilities, existing and proposed drainage basins and routing of the proposed storm sewers to and from the proposed storm water facilities.
6. Storm water management will be a challenge in these areas due to the rolling terrain a combination of swales and sewers would strongly encouraged in this area. Provided the ADP is adopted, advance planning of the storm water management plan for this area could be formally designed and completed. The storm water management plan may require pre-grading of the site and additional easements to convey storm water. (Still applicable, The above comment is still applicable for OMA 18-01.)
7. Upon review of the WDNR's 1986 Wetlands Inventory Map it appears that there may be some wetlands in the proposed ADP development, and prior to final approval of the ADP that a wetlands study be completed and submitted to the City. (Still relevant and not addressed. A wetland determination/delineation had been completed, but prior OMA's did not address avoidance as OMA 18-01 is attempting to now address.)
8. The wetland determination / delineation report indicated that there is a waterway in the southerly portion of the proposed development near the intersection of proposed Road A and Road F. The report did not indicate whether that waterway was navigable or not and WDNR indicated concerns during the 12/2017 meeting with WDNR and City Staff and recommended that a formal navigability determination be made. It was too late in the season to have that determination made as winter set in. This could have a significant impact on the proposed road and lot layout near the intersection of Road A and Road F.

November 14, 2014 Comments:

A review of the 2014 aerial photographs and the WDNR Wetland Inventory documents indicate that there may be wetlands or areas suspected to have wetland indicator soils. Per the proposed official map amendment 14-01, several of the storm water facility are shown to be in these areas. Per WDNR requirements, storm water facilities cannot be located within a water way or wet land area. (Still applicable)



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It is also DPW's practice not to accept any road right-of-way that contains wetlands. (Still applicable. Rights of way proposed within OMA 18-01 are avoiding wetlands but as indicated above there is a concern about a potential navigable waterway near the intersection of Road A and Road F.)

Therefore, it would be recommended that a wetland determination of the amendment area be completed. Still recommended. A wetland determination and delineation has been completed and concurred with by WDNR.

OMA 15-01 does not address storm water management facility locations and wetland concerns which are still relevant topics as this may impact the proposed layout, platting and construction of this area. OMA 18-01 address location but does not address access, adequate area as would be detailed within a formal storm water management plan as required in Chapter 30 of the City's storm water ordinance.

Based upon OMA 14-01 : Utilizing a quick area calculation based upon old WDNR guidance documents the minimum pond surface area shall be 2% of the drainage area. Additional land will then be required for sloping and buffering. (For conceptual land areas required, actual areas would need to be determined based upon a formal storm water management plan)

Area 1 – Approximately 16 acres of drainage area which will be mixed multi-family, residential and senior living. $16 \text{ Ac} \times 2\% = 0.32 \text{ Acres} \times 2$ for buffer and sloping so a minimum of 0.64 acres should be reserved for this particular storm water facility.

Area 2 – Approximately 46.7 acres of drainage area which will be mixed multi-family, residential and senior living. $46.7 \text{ acres} \times 2\% = 0.93 \text{ acres} \times 2$ for buffer and sloping, so a minimum of 1.86 acres should be reserved for this particular storm water facility.

Area 3 – Approximately 46.4 acres of drainage area which will be mixed, multi-family, Townhomes, Senior living, commercial and residential. $46.4 \text{ acres} \times 2\% = 0.92 \text{ acres} \times 2$ for buffering and sloping, so a minimum of 1.84 acres should be reserved for this particular storm water facility.

Area 4 – Approximately 7.5 acres of drainage area which will be mixed residential and commercial. $7.5 \text{ acres} \times 2\% = 0.15 \text{ acres} \times 2$ for buffering and sloping, so a minimum of 0.30 acres shall be reserved for this particular storm water facility.

Area 5 – The drainage basin extends outside of the proposed map amendment and should account for the drainage down to Finger Road. Therefore the overall drainage basin would be around 120 acres which would be mixed uses of Townhomes, commercial, and residential. $120 \text{ acres} \times 2\% = 2.4 \text{ acres} \times 2$ for buffering and sloping, therefore a minimum of 4.8 acres shall be reserved for this particular storm water facility.



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Area 6 – the cul-de-sac and northerly east-west roadway appears that it could be in areas of wetlands or in areas of wetland indicator soils. Therefore, developing this area and providing storm water management may have to be completed by enlarging another storm water facility, such as Area 5 to offset the non-treatment in this area.

Area 7 – A storm water facility was not indicated in this area but it would be treating Rocky Arbor Trail, northerly portions of Wissota Way and Buckhorn Lane along with the north-south roadway north of Rocky Arbor Trail. This storm water facility would also manage the runoff from the proposed park property. This drainage basin is approximately 37.1 acres of mixed uses, park, townhomes, residential and multi-family. $37.1 \text{ acres} \times 2\% = 0.74 \text{ acres} \times 2$ for buffering and sloping, so a minimum of 1.48 acres shall be reserved for this particular storm water facility.

The sanitary interceptor sewer has been installed from Erie Road east along Rocky Arbor Trail (OMA 2014) (in 2003 referred to as Ashby Lane) to Buckhorn Lane and then south on Buckhorn Lane to approximately 500 feet south of Rocky Arbor Lane on Buckhorn Lane. The sanitary interceptor sewer is to extend to the south along Buckhorn Lane until the intersection of the southerly most east west street/cul-de-sac (which is now Road G in OMA 15-01). From there it will go east 295 feet to the westerly property line extended of parcel 21-13. It would then proceed southerly along the westerly property line of parcel 21-13 until it crosses Finger Road at which time it would join up with the existing sanitary sewer easement on the south side of Finger Road to East Mason Street. The sanitary interceptor sewer route has been modified due to wetland permitting concerns and conflicts as indicated above.

~~In OMA 15-01, Buckhorn Lane is now proposed to terminate at Road E and turn into pedestrian ways from Road E to Road G. In order to construct and maintain the sanitary interceptor sewer, a 60 foot permanent easement centered on the sanitary interceptor sewer will be required and a 30 foot limited easement on the easterly side of the 60 foot permanent easement will also be required. The sanitary interceptor sewer in this area ranges from 24 to approximately 30 feet deep. It is intended to service undeveloped areas south of Finger Road. No longer applicable.~~

~~The City has already obtained the easterly portion of the 60 foot permanent easement and the 30 foot limited easement from Parcel 21-13. Looking at the lot layout, there is no common property line with the westerly lot line of Parcel 21-13. As such, the sanitary sewer would then need to go through the entire lot. No longer applicable.~~

~~Due to the depth of the sanitary interceptor sewer, constructing it to South Grandview Road from Road E would not be desirable due to other existing utilities already occupying the road right-of-way, primarily a 36 inch water transmission line and an 8 inch water distribution line on the east side of the road with gas and electric on the other side. The sewer excavation would consume the majority of the road right-of-way and put these existing utilities at risk. No longer applicable.~~



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MEMO

The sanitary interceptor sewer was constructed in 2003 down Erie Road from Whittier south to just north of the southerly branch of Baird Creek. A dead end manhole was constructed at the a proposed roadway as shown in the currently approved ADP 129. It appears that Copper Falls Way is being proposed approximately 100 to 150 feet north of where the originally proposed street had been located. (DPW NOTE: NO AS-BUILT PLAN FOR SEWERS 10-03 EXIST WITHIN THE ERIE ROAD SCANNED PLANS) **This is still applicable regarding OMA 18-01.**

Without needing to add a new manhole in Erie Road, it would be my recommendation that the proposed Copper Falls Way be relocated south to where it is shown on the Official Map today. **OMA 15-01 still has the proposed Copper Falls Way located north of the originally located roadway where a sanitary sewer manhole and sewer stub has been previously constructed. This is still applicable regarding OMA 18-01.**

The westerly portion of Copper Falls Way, Peninsula Place and Blue Mound Circle to the proposed pedestrian walk way should be able to be serviced with sanitary sewer from the existing sanitary sewer in Erie Road. **(Still applicable) This is still applicable regarding OMA 18-01.**

The portion of Rocky Arbor Trail **(OMA 14-01)** and the southerly portion of the unnamed street on the east side of the park would be serviced from a sanitary sewer coming from the existing Rocky Arbor Trail. The northerly portion of the unnamed street on the east side of the park would need to be serviced from a sanitary sewer that loops around from the north side coming from Grandview Road. **(Still applicable) Due to the modification of the sanitary sewer interceptor route, servicing this area has not been reviewed and will need to be determined at a later time and will not be addressed regarding OMA 18-01.**

The proposed layout east of Grandview Road would ultimately be serviced from the proposed 18-inch sanitary interceptor sewer in Buckhorn Lane. A 15-inch sewer would be extended to the easterly limits down Copper Falls Way at minimum slope (0.16%) such that the sewer could be extended further to the east. **(Still applicable) Due to the modification of the sanitary sewer interceptor route, servicing this area has not been reviewed and will need to be determined at a later time and will not be addressed regarding OMA 18-01.**

The remainder of the proposed layout east of Grandview Road could be serviced from the proposed 15-inch sewer in Copper Falls Way. Preliminary layout was completed utilizing the slope for an 8-inch sewer (0.40%). Exact sizing and slopes would need to be completed in order to service this Official Map Amendment and properties east and abutting both sides of Northview Road and possibly as much as ½ east of Northview Road if necessary for future development needs. **(Still applicable) Due to the modification of the sanitary sewer interceptor route, servicing this area has not been reviewed and will need to be determined at a later time and will not be addressed regarding OMA 18-01.**



DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

100 N. Jefferson Street, Room 300
Green Bay, WI 54301
Tel (920) 448-3100
Fax (920) 448-3102

INTER-OFFICE
MEMO

~~From OMA 14-01: General sanitary sewer service; undeveloped drainage basins; and wetlands and/or areas of wetland indicator soils (wetlands) are attached again.~~

The following were from the OMA 14-01 pavement review completed by Kristin Romanowicz.

The findings of my review of the Official Map Amendment for the Grandview Place Traditional Neighborhood Development Plan are summarized as follows:

Based upon the information provided, it appears that the proposed street layout would meet most of the applicable requirements for subdivision and platting. Accommodations for radii on corner lots, proposed right of way widths, visibility requirements appear to be adequately addressed with the proposed layout. Some potential exceptions include:

1. The right of way width for Copper Falls Way and South Grandview Road were not specifically called out in the narrative, but should meet the minimum requirement for collector street classification (70').
2. The street grades were not able to be reviewed with the information provided, but with the rolling topography would be expected to be within the allowed limits.
3. The radius for the approach to a cul-de-sac turnaround needs to be a minimum 30 feet. This requirement should be reviewed for the southernmost cul-de-sac off Buckhorn Lane to ensure it is sufficient and the proposed lot layout is feasible.
4. Is the intent of Rocky Arbor Trail to be a collector street in its design? If so, the alignment should include a minimum 100' tangent between reverse curves.
5. The right of way of Road A, north and south of Copper Falls Way appear to have angle points as transitions and not a curved transition.
6. There are offset intersections at Grandview for proposed Road E and proposed Road D which is not desirable as this creates conflict points for motorists.

The position of Copper Falls Way is shifted to the north apparently due to the presence of the south branch of Baird Creek. This shift is acceptable based on pavement related concerns and construction and permit related concerns with construction over wetlands/creek, but does still have the sewer connection concerns identified by M. Heckenlaible in his memo dated 11/14/14.

Street names will need to have the appropriate suffix for the street type.

The development to the east of this location impacts the classification of the east-west street exiting to the east from Grandview, immediately to the south of Copper Falls Way. Based on the near spacing of this street to Copper Falls Way, this street should be classified as a local street.

Within the portion east of Grandview Copper Falls Way is used as a roadway. As it is not continuous with the westerly Copper Falls Way, a different name shall be utilized.



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INTER-OFFICE
MEMO

Block lengths in residential areas shall not exceed 1500 feet and dedicated pedestrian ways not less than 15 feet wide through center of blocks more than 900 feet long and/or at the end of cul-de-sacs should be provided. Copper Falls Way, between Erie and Buckhorn, exceeds 1500 feet; and Grandview Road, between Unnamed Street to south and Copper Falls Way exceeds 900 feet; and Grandview Road, between Copper Falls Way and Rocky Arbor Trail exceeds 900 feet.

Similar to that referenced in M. Heckenlaible's memo, the proximity of the stormwater pond to wetlands and south branch of Baird Creek would present challenges in permitting and construction. In addition, the illustrated proximity of the stormwater pond to the roadway and adjacent properties may not be accurate in considering constructability and design.

CITY OF GREEN BAY
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION
 100 N. Jefferson Street, Room 300
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 Tel (920) 448-3100
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**SUBDIVISION AND
 CERTIFIED SURVEY MAP
 CHECKLIST & COMMENTS**

Approved By: [Signature]
 Date: 03/19/19

Date Received: 3/13/19		CP 16-09 GRANDVIEW PLACE PRE-FINAL - 2019	
☐ Preliminary Plat		☒ Pre-Final Plat	☐ C.S.M.
SANITARY AND STORM SEWER		COMMENTS:	
1	Sanitary Sewer Service Available? ☒ Yes ☐ No ☒ Can be made available	Storm water management will need to conform to the requirements found in Chapter 30 of the City's Ordinance Codes and WDNR requirements. Grading plan and storm water plan shall meet the requirements found in 14-208, with specific attention being paid to 14-208(b)(2) that the elevations must be in the City Datum. The grading plan shall also extend beyond the proposed development limits to show any impact on existing lands 14-208(b)(1).	
2	Sewer Easement(s) Required? ☒ Yes ☐ No		
3	Backyard Drainage Required? ☒ Yes ☐ No Amount of Drainage Bond =		
4	Stormwater Management Plan Required? ☒ Yes ☐ No ☐ Fee in lieu of		
Reviewed By: RDP		Date: 3/19/19	
STREET GRADES		COMMENTS:	
5	Contours Required? Grading Required? Amount of Bond = ☒ Yes ☐ No ☒ Yes ☐ No	The City will need the property for the pond maintenance in the northwest corner of the west pond. The +/- 10 foot wide area in this corner needs to be included with the pond so that it is available for maintenance. The easement that is parallel to the ATC lines is listed as a utility easement and shall be called a storm sewer easement. The utility easement along Erie Road is similar, it shall be called a storm sewer easement. There is an easement between lots 13 and 14 that runs north/south. This easement will be a private easement. The City will need an easement for all of the east pond. The project will be submitted to WDNR for a common permit. If the property is not under common control the permit may not be issued. Lastly, the easement for the cul-de-sac should be included.	
HORIZONTAL ALIGNMENT			
R/W Widths ☒ OK ☐ See Comments			
Curves ☒ OK ☐ See Comments			
Intersections ☒ OK ☐ See Comments			
6	Meet alignment of streets in adjoining plats Street Names Sidewalks Note Required? ☒ OK ☐ See Comments ☒ Yes ☐ No		
Reviewed By: EJB		Date: 3/13/19	
DO LOTS AND STREETS HAVE IMPROVEMENTS?		COMMENTS:	
7	Sanitary Laterals ☐ Yes ☒ No	Parcel is currently a farm field with sanitary sewer running within the proposed Right of Way of Rocky Arbor Trail. Erie Road is a rural asphalt roadway without curb and gutter.	
	Storm Laterals ☐ Yes ☒ No		
	Pavement ☐ Yes ☒ No		
	Curb & Gutter ☐ Yes ☒ No		
Reviewed By: MMA		Date: 3/18/2019	
8 UTILITY EASEMENTS/STREET LIGHTS			
COMMENTS:			
New street lights required due to new road and Intersection: 1 - 14,000 lumen LED street light at the NE corner of Erie Rd and Rocky Arbor Trail; and 5 - 9,000 lumen LED street lights across from Lots 3 & 4, at Lots 6 & 7; across from Lots 10 & 11; at Lots 13 & 14, and on the SE corner of Rocky Arbor Tr and future Wissota Way.			
Reviewed By: DJAH		Date: 03/14/2019	
ADDITIONAL COMMENTS:			
1) Identify by name the beneficiary of Storm Sewer, Sanitary Sewer and Drainage Easements including all conditions of easements. (thg) 2) Correct distance on line at NW corner of Outlot 1, line with bearing of S33°24'11"W should be 64.37'. (thg) 3) Check curve data table for information of curve on Lot 18, does not seem to match map. (thg)			



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # K.13

To approve the request by Department of Public Works to submit bond request to support 2020 Capital Improvement Program and forward to Finance Committee. (February 25, 2020)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Financials
2. Memo_IS_Wheel Tax Uses_2020 Program_SGrenier_02-20-20

**DEPARTMENT OF PUBLIC WORKS
2020 CAPITAL IMPROVEMENTS PROGRAM**
DRAFT - APPROVED BY COMMON COUNCIL - ### #, 2020

TOTAL PAVEMENTS	\$10,093,340
Fees & Contingencies	1,000,000
Subtotal:	11,093,340
Local Roads Improvement Program	115,000
2019 Funds Carried Over	2,713,340
Vehicle Registration Fees	2,285,000
2020 BOND ISSUE:	\$5,980,000

TOTAL STORM SEWERS	\$13,018,000
Fees & Contingencies	750,000
Subtotal:	13,768,000
2019 Funds Carried Over	5,588,000
Stormwater Utility Budget	2,000,000
2020 BOND ISSUE:	\$6,180,000

TOTAL SANITARY SEWERS	\$4,880,500
Fees & Contingencies	650,000
Subtotal:	5,530,500
2019 Funds Carried Over	1,530,500
Sanitary Sewer District Budget	2,000,000
2020 BOND ISSUE:	\$2,000,000

PARKING RAMP REPAIRS	\$550,000
Fees & Contingencies	100,000
Subtotal:	650,000
2019 Funds Carried Over	0
2020 BOND ISSUE:	\$650,000

DPW GARAGE REPAIRS & EQUIPMENT	
ES SHOP WINDOW REPLACEMENT	15,000
WS SHOP WINDOW REPLACEMENT	30,000
Subtotal:	45,000
2019 Funds Carried Over	0
2020 BOND ISSUE:	\$45,000

PUBLIC WORKS BOND ISSUE SUMMARY

PAVEMENTS	\$5,980,000
DPW GARAGE REPAIRS & EQUIPMENT	\$45,000
STORM SEWERS	\$6,180,000
SANITARY SEWERS	\$2,000,000
PARKING RAMP REPAIRS	\$650,000
TIF #12	\$0
TIF #14	\$0
TIF #5	\$0
TOTAL DPW BONDING REQUEST:	\$14,855,000

PARKING DIVISION SUPPORTED BORROWING: \$650,000

TIF SUPPORTED BORROWING: \$0

**STORMWATER UTILITY
SUPPORTED BORROWING: \$6,180,000**

**SANITARY SEWER DISTRICT
SUPPORTED BORROWING: \$2,000,000**

LEVY SUPPORTED BORROWING: \$6,025,000

TOTAL: \$14,855,000

**PREVIOUS DEPARTMENT
OF PUBLIC WORKS
BOND ISSUES**

YEAR	AMOUNT*
2019	\$12,763,220
2018	\$8,480,000
2017	\$12,475,000
2016	\$9,700,000
2015	\$7,120,000
2014	\$4,191,500
2013	\$4,861,000
2012	\$4,080,000
2011	\$4,400,000
2010	\$3,300,000
2009	\$6,060,000
2008	\$4,080,000
2007	\$3,425,000
2006	\$3,915,000
2005	\$8,000,000
2004	\$5,075,000
2003	\$6,385,000
2002	\$5,130,000
2001	\$5,190,000
2000	\$3,555,000
1999	\$4,215,000
1998	\$7,030,000
1997	\$5,580,000
1996	\$4,810,000
1995	\$4,345,000
1994	\$5,600,000
1993	\$5,850,000
1992	\$4,830,000
1991	\$4,090,000
1990	\$4,505,000
1989	\$2,970,000
1988	\$2,935,000
1987	\$3,950,000
1986	\$4,600,000
1985	\$4,760,000

**Note: Does not include
TIF supported borrowing*



Inter-Office Memo

Date: February 19, 2020
To: Common Council
From: Steve Grenier, Director of Public Works
Re: Vehicle Registration Fee Uses - 2020

As part of the annual financial analysis and bonding request associated with the Department of Public Works Capital Improvement Program (CIP), we have determined that the following needs for 2020 exist:

Payment of Special Assessments for Pavement:

Superior Road	\$ 54,114.30
Sitka Street	\$ 393,324.30
Hillcrest Drive	\$ 468,620.40
Howard Street	\$ 27,036.68
Gray Street	\$ 103,051.07
Doty Street	\$ 309,615.45
Resurfacing 2020	\$ 505,408.80
Total	\$ 1,861,171.00

In addition to covering special assessments for pavement which were previously billed to property owners, DPW has been charged with increasing the amount of road projects resurfaced and/or reconstructed. Since 2010, reconstruction projects have ranged from a high of 15,510 lineal feet to a low of 0 lineal feet, averaging 5,978 lineal feet. By way of comparison, the 2019 program contained 6,000 lineal feet of reconstructed street. Since 2010, resurfacing projects have ranged from a high of 20,920 lineal feet to a low of 12,970 lineal feet, averaging 16,960 lineal feet. In 2019, the resurfacing program contained 20,920 lineal feet of resurfacing streets.

The proposed 2020 program significantly increases the amount of road projects being completed within the City. The program, as adopted, has 14,637 lf of reconstruction streets and 17,627 lf of resurfacing streets. This program represents an increase in road reconstruction/resurfacing projects of 40.7 percent above the last 10 year average, and an increase of 19.8 percent over last year's program.

To help offset the cost of the increase in program, DPW has proposed using all remaining funds in the vehicle registration fee fund for program increase. With carryover funding of approximately \$585,000 in the fund, and expected revenues of \$1,700,000 for 2020, we anticipate a total of \$2,285,000 to be available in 2020. This money will be applied as indicated below:

Elimination of Special Assessments for Pavement: \$1,861,171
Increase in Resurfacing/Reconstruction Program: \$423,829

For comparison purposes, please refer back to the 2020 CIP. The total increase in program from 2019 to 2020 is approximately 6,000 lf. The Doty Street project in the 2020 CIP is approximately 5,400 lf and has an estimated pavement cost of \$2,157,000. The expected financial need for the increased program size is much larger than the contribution from the Vehicle Registration Fee fund.

Staff recommends applying the entire amount of \$2,285,000 anticipated to be generated within the Vehicle Registration Fee fund toward covering the special assessments for pavement construction and to increasing the resurfacing/reconstruction program.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # K.14

To approve the report of the Purchasing Department:

A. To purchase Televising Camera System on a Cube Van from Envirotech Equipment for \$357,048.

B. To purchase two Street Sweepers from Macqueen Equipment through Source Well Cooperative for \$564,874.

(February 25, 2020)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 2-26-20 IS Sweepers Televising Camera System



CITY OF GREEN BAY - PURCHASING DIVISION

TO: I & S Committee
FR: Diane Kruse
DT: February 26, 2020
RE: Purchasing Report
Cc: Steve Grenier, James Brunette, Chris Pirlot, Diana Ellenbecker

Report of the Purchasing Department:

1. Request approval to purchase Televising Camera System on a Cube Van from Envirotech Equipment for \$357,048.
2. Request approval to purchase two Street Sweepers from Macqueen Equipment through Source Well Cooperative for \$564,874.

Improvement and Services - Report of the Purchasing Manager					
Description	Spec #	Funding Source	Awarded Vendor	# Responses	\$ Amount
Sewer Televising System w/ Ford 550 Chassis and body		428520-55140 428520-55150 429525-55140 429525-55140 New/Replacement Equipment Sanitary & Storm Sewer	Envirotech Equipment	3	\$357,048
Regenerative Air Street Sweepers (2) two.		429525-55150 and 429525-55140 Storm Sewer Utility Equipment	MacQueen Equipment Group	3	\$564,874

CITY OF GREEN BAY QUOTE SUMMARY
Televising Camera System with Ford F550 Cube Van

Dept: DPW/Sewers	Req #34	VENDOR #1	VENDOR #2	VENDOR #3
CC #89000		ENVIROTECH EQUIPMENT Lannon, WI	HGACBuy Cooperative Purchase Houston, TX	BUY Board Cooperative Purchase Auston, TX
DESCRIPTION				
Aries Televising Camera System including one (1) F550 4WD, 16' hi-cube van:		\$ 357,048	\$ 361,132	\$ 395,487
Lead Time:		October 2020	October 2020	October 2020
Equipment Warranty:		1 Year	1 Year	1 Year
Truck Warranty:		3 Yr/36,000 Miles	3 Yr/36,000 Miles	3 Yr/36,000 Miles

Recommendation: Award to the lowest responsive, responsible vendor Envirotech Equipment for \$357,048.

CITY OF GREEN BAY QUOTE SUMMARY
Two (2) Chassis Mounted Sweepers

Dept: DPW	Req #28		VENDOR #1	VENDOR #2	VENDOR #3
CC # 765			Macqueen Equipment/Source Well Menomonee Falls, WI	HGAC Buy Cooperative Program Houston, TX	MN State Contract (CPV) Cooperative Purchasing Venture Program St Paul, MN
DESCRIPTION	QTY	UNIT	PRICE	UNIT	PRICE
Two (2) 2020 Elgin Crosswind Dual Regenerative Air Street Sweepers on Auto Car Chassis	2	\$ 282,437	\$ 564,874	\$ 283,448	\$ 566,896
Lead Time:			120 Days	120 Days	120 Days
Elgin Crosswind Dual Regenerative Air Street Sweeper Warranty:			1 Year	1 Year	1 Year
Autocar Industries, LLC, Xpert Chassis Warranty:			12 Months, 100,000 miles or 3,000 hours in service whichever occurs first	12 Months, 100,000 miles or 3,000 hours in service whichever occurs first	12 Months, 100,000 miles or 3,000 hours in service whichever occurs first
PAYMENT TERMS: Net 30 Days:			Net 30	Net 30	Net 30

Recommendation: Award to the lowest responsive, responsible vendor Macqueen Equipment/Source Well Cooperative for \$564,874.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # K.15

To refer to staff to rebid the following contract through Purchasing:

A. No bids received PARKS PROJECT 1-20 (EDISON PARK PICKLEBALL COURTS).

To approve the award of the following contract:

B. PARKS PROJECT 2-20 (COLBURN PARK CONCESSION STAND & DECK LIGHTING) to the low responsive bidder, IEI General Contractors, in the amount of \$90,196.
(February 25, 2020)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Bid Summary - Public PARKS 1-20 EDISON PARK PICKLEBALL COURTS
2. Bid Summary - Public PARKS 2-20 COLBURN PARK CONCESSION STAND & DECK LIGHTING

CITY OF GREEN BAY, WISCONSIN
SUMMARY OF BIDS FOR CONTRACT

PARKS PROJECT 1-20 (EDISON PARK PICKLEBALL COURTS)

Tuesday, February 11, 2020

Contractor	Base Bid	Base Bid + Alt 1	Bid Bond
No Bids Received			
Any questions, call 920-448-3100			

CITY OF GREEN BAY, WISCONSIN

SUMMARY OF BIDS FOR CONTRACT

**PARKS PROJECT 2-20 (COLBURN PARK CONCESSION STAND &
DECK LIGHTING)**

Tuesday, February 18, 2020

Contractor	Bid	Bid Bond
IEI GENERAL CONTRACTORS	\$90,196.00	5%
MILBACH CONSTRUCTION SERVICES	\$90,425.53	10%
HOWARD IMMEL INC.	\$113,928.00	5%
FRANK O. ZEISE CONSTRUCTION CO., INC.	\$120,288.80	5%
Any questions, call 920-448-3100		



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # K.16

To approve the applications for Sidewalk Builder Licenses by the following:

- A. J.C. Santy Construction LLC
 - B. Larry Van Rite Trucking & Excavating
- (February 25, 2020)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # K.17

To approve the applications for Tree & Brush Trimmer Licenses by the following:

- A. Best Stump Grinding
 - B. Bucklin Tree Service LLC
 - C. Treeo's Tree Service, Inc.
- (February 25, 2020)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # K.18

To approve the application for Underground Sprinkler System License by Conserva Irrigation. (February 25, 2020)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # L.I

To approve a "Class B" Combination license for Player 2, LLC at 219 N. Washington St. with a licensed premises description as "lower bar & upper bar. stored in basement," with the approval of the proper authorities (Currently Braggin Bar, LLC has been granted a license at this location) (February 10, 2020).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. APPLICATION_219 N Washington
2. FLOOR PLAN_219 N Washington
3. SIGNED STIPULATION AGREEMENT FOR PLAYER2.CARLSONC.374
4. Business Plan_219 N Washington
5. Downtown Moratorium 2-16-98

RESOLUTION LIMITING THE NUMBER OF
LICENSED ESTABLISHMENTS IN AND AROUND
THE 200 BLOCK OF NORTH WASHINGTON STREET

Green Bay, Wisconsin
February 16, 1998

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

WHEREAS, the Common Council of the City of Green Bay is concerned with the present high concentration of licensed establishments in and around the area of the 200 block of North Washington Street. The high concentration of these establishments in this area has impaired the public peace, safety, welfare, and order; and

WHEREAS, there are currently seven establishments which hold a Class "B" Fermented Malt Beverage or Class "B" Combination Liquor License. The names and addresses of said establishments are:

Candlestick Lounge	119 North Adams St.
C Street	312 Cherry St.
Confetti's Club	217 East Walnut St.
Oasis	201 North Washington St.
Brewbaker's Pub	209 North Washington St.
Sowerby's Public House	217 North Washington St.
Maloney's Pub	219-221-223-225 North Washington St.

WHEREAS, pursuant to the powers reserved under Ch. 125 Wis. Stats., the Common Council wishes to limit the number of Class "B" Fermented Malt Beverage and Class "B" Combination Liquor Licenses, issued to establishments in and around the area of the 200 block of North Washington Street; and

WHEREAS, it is the intent of this resolution to allow present Class "B" Fermented Malt Beverage and Class "B" Combination Liquor Licenses to sell, maintain, renew or transfer their licenses within such area.

NOW, THEREFORE, BE IT RESOLVED:

1. Limitation Area. Any property within the following-described area:
 - a. North Boundary: The center line of Pine Street;
 - b. East Boundary: The center line of Monroe Avenue;
 - c. South Boundary. The center line of East Walnut Street.
 - d. West Boundary: The east shore of the Fox River.

RESOLUTION LIMITING THE NUMBER OF
LICENSED ESTABLISHMENTS IN AND AROUND
THE 200 BLOCK OF NORTH WASHINGTON STREET

Page 2

2. Prohibition. The Common Council shall not authorize the issuance of any new or transfer Class "B" Fermented Malt Beverage or Class "B" Combination Liquor License within the limitation area, except restaurants, as defined in paragraph 4 hereof.

3. Exceptions.

- a. This subsection shall not prohibit the renewal of a Class "B" Fermented Malt Beverage or Class "B" Combination License for an existing premises in the limitation area.
- b. This subsection shall not prohibit the issuance of a Class "B" Fermented Malt Beverage or Class "B" Combination Liquor License for a previously licensed premises provided that such application is made within 60 days of any of the following:
- i. Surrender by the prior licensee of the license issued for that premises; or
 - ii. Termination of the prior licensee's lease for the premises; or
 - iii. Revocation of the prior license, for cause.

If application under this subsection is sought after 60 days, the owner of the previously licensed premises may apply to the Protection and Welfare Committee for an extension of the application time on the basis that application of the moratorium would have a substantial adverse effect on the owner's ability to use or enjoy the property. The party requesting the extension must demonstrate this effect by clear, satisfactory and convincing evidence.

- c. All applications and renewals shall be subject to review as provided by Ch. 125, Wis. Stats.

19a

RESOLUTION LIMITING THE NUMBER OF
LICENSED ESTABLISHMENTS IN AND AROUND
THE 200 BLOCK OF NORTH WASHINGTON STREET
Page 3

4. Prohibition Not to Apply to Restaurants.

- a. This resolution shall not prohibit the issuance of a Class "B" Fermented Malt Beverage or Class "B" Combination Liquor License to the operator of a restaurant, where the principal business conducted is that of a restaurant, as defined in Ch. 125, Wis. Stats. If the premises are operated under a Class "B" Fermented Malt Beverage or Class "B" Combination Liquor License, the principal business conducted is presumed to be the sale of alcohol beverages, but the presumption may be rebutted by competent evidence.
- b. A restaurant licensee operating within the limitation area which fails to maintain a principal business of operating a restaurant at any time later than 60 days after the granting of a Class "B" Fermented Malt Beverage or Class "B" Combination Liquor License shall be in violation of this subsection and its Class "B" Fermented Malt Beverage or Class "B" Combination Liquor License shall be subject to revocation.
- c. "Principal business" means the primary activity as determined by analyzing the amount of capital, labor, time, attention and floor space devoted to each business activity, and by analyzing the sources of net income and gross income. The name, appearance and advertisement of the entity may also be taken into consideration in determining "principal business."

Adopted _____

Approved _____

Mayor

Clerk

LMS:bc

196.
—



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # L.2

To approve an available "Class B" Combination license for Duel Sports Bar, LLC at 1114 Main St. with a licensed premises description as "bar/dining area," with the approval of the proper authorities (February 10, 2020).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. sharpscans@greenbaywi.gov_20200114_163726
2. sharpscans@greenbaywi.gov_20200114_163700
3. P&P_1114 Main
4. olde main moratorium 10-23-07
5. 1114 Main_school

RESOLUTION LIMITING THE NUMBER
OF LICENSED ESTABLISHMENTS IN THE
OLDE MAIN STREET BUSINESS IMPROVEMENT DISTRICT

October 23, 2007

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

WHEREAS, the Common Council is concerned with the present high concentration of Class "B" liquor license establishments in the Olde Main Street Business Improvement District, which can impair the public peace, safety, welfare, and order in this area; and

WHEREAS, pursuant to the powers reserved under Ch. 125 Wis. Stats., the Common Council wishes to limit the number of Class "B" Beer and Class "B" Combination Liquor Licenses, issued to establishments in and around the area of the Olde Main Street Business Improvement District; and

WHEREAS, it is the intent of this resolution to allow present Class "B" liquor license establishments to sell, maintain, renew or transfer their licenses within such area.

NOW, THEREFORE, BE IT RESOLVED:

1. Limitation Area. Any property within the following-described area:

All of Lots 154 through 162, Lots 169 through 191, Lots 193 through 231, Lots 262 through 294, Lots 301 through 322, Lot 402, Lots 420 through 422, Lots 435 through 438, Plat of Navarino. Also, all of the Certified Survey Map recorded in Volume 7, Page 287, being part of Lot 205, Plat of Navarino. Also, all of the Certified Survey Map recorded in Volume 12, Page 197, Brown County Records, being part of Lot 180, Plat of Navarino. Also, all of the Certified Survey Map recorded in Volume 25, Page 180, Brown County Records, being part of Lots 169 and 170, Plat of Navarino. Also, all of Lots 1 through 5, Subdivision of Lots 192, 434, and the north 2 feet of Plat of Navarino. Also, all of Lots 68 through 152 and the tract of land described in Volume 145, Page 405, Brown County Records, Whitney's Addition to Navarino. Also, all of Lots 1 through 8, Lots 99 through 105, Lots 108 through 114, Lots 143 through 150, Plat of Oak Grove. Also, that part of Private Claim 2, east side of Fox River, lying within the area formerly known as Lots 295 through 300, Plat of Navarino. Also, that part of the Plat of Navarino, Whitney's Addition to the Plat of Navarino and the Plat of Oak Grove as described in Jacket 4589, Image 26, being part of the former Chicago, Milwaukee, St. Paul and Pacific Railroad Company so called alley track and Cedar Street Spur. Also, that part of any vacated street or alley right-of-way

adjacent to the lands described above located in said Plat of Navarino, Subdivision of Lots 192, 434, and the north 2 feet of Plat of Navarino, Whitney's Addition to Navarino, and Private Claim 2, east side of Fox River. All located in the City of Green Bay, Brown County, Wisconsin. Excepting the south 130 feet of said Lot 402, Plat of Navarino. Also, excepting the south 125 feet of the east 46 feet of said Lot 422, Plat of Navarino (see attached map).

2. Prohibition. The Common Council shall not authorize the issuance of any new or transfer Class "B" Beer License or Class "B" Combination Liquor License within the limitation area, except restaurants, as defined in paragraph 4 hereof.

3. Exceptions.

- a. This subsection shall not prohibit the renewal of a Class "B" Beer or Class "B" Combination Liquor License for an existing premises in the limitation area.

- b. This subsection shall not prohibit the issuance of a Class "B" Beer or Class "B" Combination Liquor License for a previously licensed premises provided that such application is made within 60 days of any of the following:

- i. Surrender by the prior licensee of the license issued for that premises; or
- ii. Termination of the prior licensee's lease for the premises; or
- iii. Revocation of the prior license, for cause.

If application under this subsection is sought after 60 days, the owner of the previously licensed premises may apply to the Protection and Welfare Committee for an extension of the application time on the basis that application of the moratorium would have a substantial adverse effect on the owner's ability to use or enjoy the property. The party requesting the extension must demonstrate this effect by clear, satisfactory and convincing evidence.

- c. All applications and renewals shall be subject to review as provided by Ch. 125, Wis. Stats.

4. Prohibition Not to Apply to Restaurants.

- a. This resolution shall not prohibit the issuance of a Class "B" Beer or Class "B" Combination Liquor License to the operator of a restaurant, where the principal business conducted is that of a restaurant, as defined in Ch. 125, Wis. Stats. If the premises are operated under a Class "B" Beer or Class "B" Combination Liquor License, the principal business conducted is presumed to be the sale of alcohol beverages, but the presumption may be rebutted by competent evidence.
- b. A restaurant licensee operating within the limitation area which fails to maintain a principal business of operating a restaurant at any time later than 60 days after the granting of a Class "B" Beer or Class "B" Combination Liquor License shall be in violation of this subsection and its Class "B" Beer or Class "B" Combination Liquor License shall be subject to revocation.
- c. "Principal business" means the primary activity as determined by analyzing the amount of capital, labor, time, attention and floor space devoted to each business activity, and by analyzing the sources of net income and gross income. The name, appearance and advertisement of the entity may also be taken into consideration in determining "principal business."

Adopted 10/23/07

Approved 10/24/07

Mayor

Clerk

bc

Attachment - Map



Old Main Street Business Improvement District



 BID Boundary

500 0 500 Feet

Map produced by the
Green Bay/Brown County Planning Department
Printed: November 17, 1998



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # L.3

To approve the appeal by Bob Koury at 302 Oak Street and reduce the re-inspection fees on his property to \$100 (February 10, 2020).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Improvement & Services

12/17/19

TO: Improvement and Services

FROM: Alderman Chris Wery

RE: Appeal by Bob Koury, 302 Oak, to the reinspection fees on his property.



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # L.4

To approve an appeal by Daniel Stevens regarding the denial of his operator's license (February 10, 2020).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. appeal_stevens



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # L.5

To refer to staff a request by Ald. Johnson for consideration and possible action to create a diversity and inclusion commission that will properly support the roles and responsibilities of the diversity and inclusion coordinator and secure proper return on investment for taxpayers and benefit to all residents (February 10, 2020).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

I. PROTECTION



PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting: 02-04-2020

Request of Alderperson Brian Johnson

Refer to: Protection & Policy

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

For ~~consideration~~ consideration
and possible action to create
a diversity and inclusion
commission that will properly
support the ^{roles and} responsibilities of
the diversity & inclusion coordinator
and ^{secure proper} return on investment - for
taxpayers and ^{benefit to} all residents.



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # L.6

To receive and place on file the Liquor Violation Report from the Police Department for February 10, 2020 (February 10, 2020).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 19LiqVio
2. Report February 10 2020



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # L.7

To approve a request by Antonio Soto for Taqueria El Local at 1615 University Ave. to remove basement and add storage room to his license premise description on the Class "B" Beer License (February 24, 2020).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 1615 UNIVERSITY
2. request



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # L.8

To approve an application for a Class "A" Beer license for Antonio Soto at 1615 University Ave. with a licensed premises description as "beer sold in grocery store, stored in beverage/beer fridge extra beer in upper storage on main level," with the approval of the proper authorities (February 24, 2020).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. APPLICATION
2. LICENSE STIPULATION.LANSBACHL.479
3. 1615 UNIVERSITY



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # L.9

To approve an appeal by Cheryl Sarenich regarding the denial of her operator's license (February 24, 2020).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. denial



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # L.10

To approve an appeal by Rob St. Aubin at 1165 Ninth St. regarding the denial of his exotic animal permit (February 24, 2020).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. appeal_1165 9th St
2. 20200114_113920
3. 20200114_113925
4. 20200114_113848



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # L.I I

To refer to the Police Department a request by Ald. Scannell to review the bike pub route in the city to change from specific routes to route districts and report at the first Committee meeting in April (February 24, 2020).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # L.12

To approve General Ordinance 5- 20, an ordinance to amend Section 21.11(8), GBMC, relating to Financing of Lead Water Service Line Replacement (February 24, 2020).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. DRAFT GO 05-20 Amend 21.11(8) Financing Lead Water Service Line Replacement

GENERAL ORDINANCE NO. 05-20

**AN ORDINANCE
AMENDING SECTION 21.11(8),
GREEN BAY MUNICIPAL CODE,
RELATING TO FINANCING OF LEAD
WATER SERVICE LINE REPLACEMENT**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 21.11(8), Green Bay Municipal Code, is hereby amended to read:

(8) Financing of Replacement. In the event funding is made available for this purpose through any means, an eligible property owner may apply to the City **and/or Water Utility** for financing of any portion of the cost of replacing a lead customer-side water service line under the terms of such financing program. Disputes regarding eligibility for financing may be appealed to the Water Utility Commission, unless otherwise noted in the funding program. As a condition of receiving any available financing from the City **and/or Water Utility**, the property owner must provide adequate documentation demonstrating that the contractor and/or plumber completing the work anticipated hereunder is properly certified and/or licensed by the State of Wisconsin and/or the City, as appropriate.

SECTION 2. All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2020.

APPROVED:

Mayor

ATTEST:

Clerk

LJM

3/3/20



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # L.13

To receive and place on file the Liquor Violation Report from the Police Department for February 24, 2020 (February 24, 2020).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 19LiqVio
2. Report February 24 2020

**REPORT OF THE PROTECTION AND POLICY COMMITTEE
GRANTING OPERATOR LICENSES**

March 3, 2020

The Protection and Policy Committee wishes to request that the following applications for Operator Licenses be granted.

Stipulations placed on licenses shall continue to be in effect.

OPERATOR LICENSES

Allen, Nicole M	Shepherd, Logan M
Beyer, Britany R	Simon, Mikayla M
Bodway, Clifford M	Spruce, Jacquelyn F
Brass, Peter S	Styve, Hope A
Cavin-Thompson, Brycole TK	Voelker, Jessica J
Cole, Kendall B	Ward, Meagan L
Collins, Kalyn L.	White, David R
Couillard, Tanya L	Williams, Lisa G
Davis, Janeisha D	
De Pas, Samantha L	
Diederich, Ronald W	
Dunham, Michael L	
Ermenc, Jeffrey L	
Froelich, Whitney L	
Gucwa, Tammy D	
Hansen, Jessica MA	
Henderson, Victoria	
Hernandez, Herlinda D	
Hinzman, Amanda M	
Houston, Samantha B	
Johnson, Derek M	
Kinsella, Logan P	
Kinzel, Kyle T	
Leiteritz, Taylor N	
Medina, Maria A	
Paz, Sierra M	
Pleau, Rosemary	
Riggle, Erin L	
Roberts, Jessica L	
Russell, Luke M	
Scray, Cheryl L	
Seehafer, Sean W.	



Report to the Green Bay Plan Commission

MEETING DATE

March 3, 2020

PREPARED BY

Paul Neumeyer, Staff

AGENDA ITEM # N.1

To deny the request to amend the existing Planned Unit Development (PUD) for Festival Foods/Kwik Trip to allow for the increase in height for an existing billboard located at 2400 University Avenue (Public Hearing held on 02/24/2020).

BACKGROUND

Primary Address: 2400 University Avenue

Reason for Request: To permit the increase in height of an existing billboard from 30 ft. to 45 ft.

Aldersperson/District: Ald. Craig Stevens / 5

Surrounding Zoning and Land Uses:

Subject Properties: Planned Unit Development (PUD) - convenience store

North R3 – Varied Density Residential - University Avenue/vacant/multi-family

South R1 – Low Density Residential - Single-family, two-family homes

East PUD – Planned Unit Development - Commercial

West C2 – Highway Commercial - Restaurant

Comprehensive Plan: The 2022 Smart Growth Plan designates this area for Commercial Uses.

Green Bay University Avenue Corridor Brownfields Redevelopment Plan: The request is also located within the study area of the Green Bay University Avenue Corridor Brownfields Redevelopment Plan. The subject area is part of the western edge of Catalyst Site #2, more commonly referred to as the “triangle” and the “commercial gateway” as identified by the Redevelopment Plan.

Report: Dating back to 2016, the existing Planned Unit Development (PUD), Zoning Ordinance (ZO) 07-16, was developed to allow for the development of a Festival Foods and eventually a Kwik Trip convenience store along the 2400 Block of University Avenue. Both uses represented a redevelopment of the area as a commercial gateway along University Avenue. As the result of redevelopment of the commercial areas, an existing billboard was requested to be retained and relocated by Lamar Advertising, the owner of the billboard. Based on research at that time, the former billboard was illegally installed without a sign permit.

The PUD did not originally include the billboard language and instead was amended by the Common Council on April 6, 2016, to include the following into ZO 07-16:

8. The existing billboard currently located at 2419 University Avenue may be relocated to proposed Lot 1. Prior to the issuance of a sign permit the following conditions shall be met:
- a) Written approval or permit is provided from WisDOT.
 - b) The proposed sign may be two-sided and contain a static message panel not to exceed 672 sq. ft. per panel.

- c) The proposed sign shall be no higher than 30 feet and shall have a 10 foot under-clearance.
- d) The proposed sign shall not project over the public right-of-way and remain 10 ft. from any interior property line and 50 ft. from any residentially zoned parcel.
- e) A detailed site plan and sign permit application is submitted to the Dept. of Community and Economic Development.

A sign permit for the billboard was issued in May 2016 and the billboard was installed on far the northwest corner of the redeveloped Kwik Trip site. The applicant has made the current request to increase the height of the existing billboard from the maximum 30 ft. to an overall height of 45 ft. This is due in part to the recent construction of a Burger King restaurant at 2324 University Avenue, see attached images within this report.

Burger King did petition for a rezoning in the summer of 2019, to clean up the zoning to allow for the drive-through restaurant and the restaurant was opened in late December 2019. Full visibility of the billboard is available for west bound motorists; however, there is limited visibility for motorists heading east bound due to the placement of the Burger King building. Both structures appear to be setback approximately 15 ft. from the right-of-way and are code compliant.

The existing PUD emphasized lower signage in the form of monument signs with adequate advertising areas with the hope of reducing sign clutter to enhance the overall development. The increase in height of the billboard sign, as proposed, encroaches into the visual space allowable by code and is higher than permitted principal structures are allowed within the commercial corridor. Staff is recommending denial of the request.

Ald. C. Stevens and adjacent property owners within 200 ft. have been notified of the request. As of the drafting of this report, staff has not received any inquiries regarding the request.

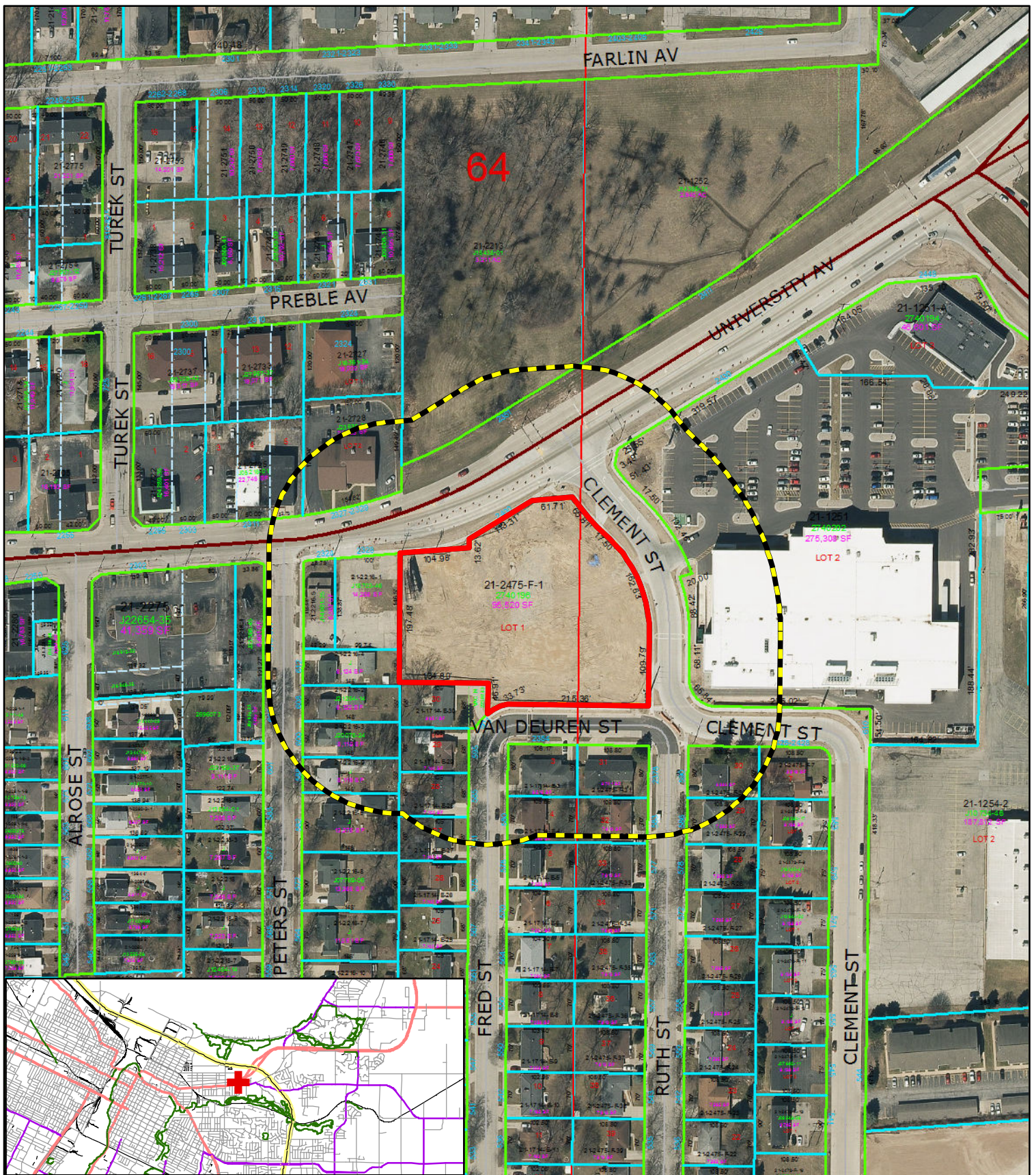
RECOMMENDATION

Staff is recommending denial of the request.

FISCAL IMPACT

ATTACHMENTS

1. ZP 20-02 letter
2. Sturgeon Bay Rd Billboard - 2014
3. Relo BillB
4. image13
5. image1
6. University Billboard - 02.24.2020
7. ZP 20-02 Class 2 Pub PC Mtg



Zoning Petition (ZP 20-02)
Proposed Planned Unit Development (PUD) Amendment
2400 University Avenue

- Subject Area
- 200' Property Owner Notice

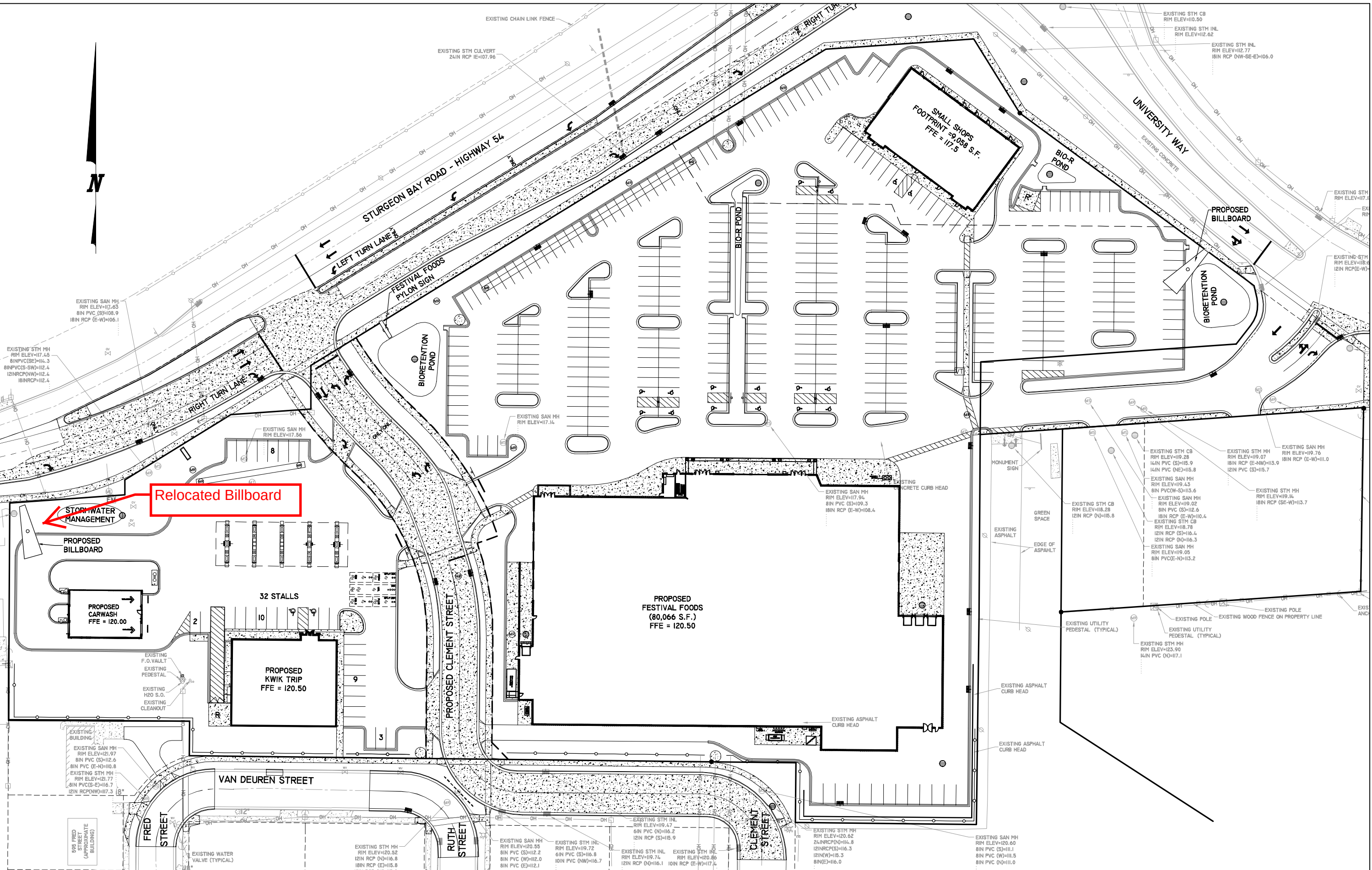
0 5,000 10,000
 Feet



This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied.
 Map prepared by PN

This is an aerial photograph of a residential neighborhood, likely in a suburban area. The image is overlaid with a detailed property map showing lot boundaries, lot numbers, and street names. The streets visible include Farlin Av, Sturgeon Bay Rd, University Av, Van Deuren St, Fred St, University Wy, and Rothe St. A yellow star is placed on a property located at the intersection of Sturgeon Bay Rd and University Av. The property is labeled with a yellow star and the text 'Former Billboard'. The image also features a large yellow text overlay 'AERIAL PHOTO - 2014' and a red text overlay '64'. The map shows various lot sizes, lot numbers, and street names. The property marked with the star is 21-1252-1, 115679.17, 0.266 AC. The map also shows other properties with their respective lot numbers and sizes, such as 21-1251-A, 10755-34, 57.126 SF, and 21-1251-B, 10755-34, 20.930 SF. The map is a detailed representation of the area, showing the layout of the streets and the locations of the properties.

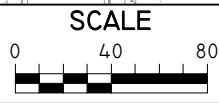
DRAWING FILE: P:\6800-6899\6845 - FESTIVAL - GREEN BAY\DWG\DESIGN\6845-DESIGN.DWG LAYOUT: DESIGN CLEAN
PLOTTED: MAR 15, 2016 - 2:24PM PLOTTED BY: NATHANP



REI Engineering, INC.
4080 N. 20TH AVENUE
WAUSAU, WISCONSIN 54401
PHONE: 715.675.9784 FAX: 715.675.4060
EMAIL: MAIL@REIENGINEERING.COM



**CIVIL & ENVIRONMENTAL
ENGINEERING, SURVEYING**



DATE	REVISION	BY	CHK'D

DESIGNED BY: JJB	CHECKED BY: MEM
SURVEYED BY: JLR,JDS	APPROVED BY: JJB
DRAWN BY: NAP	DATE: 02/10/2016

DESIGN
UNIVERSITY AVENUE CENTER, LLC
UNIVERSITY AVENUE
GREEN BAY, WISCONSIN 54311

REI
REI No. 6845
SHEET DESIGN





Existing Billboard – Lamar Advertising (2400 University Ave)



Alderperson Craig L Stevens – District 5

February 24, 2020

Green Bay Plan Commission
02.24.2020
Agenda Item #D1 and #D2

1. (ZP 20-02) *Public Hearing on the request to amend the existing Planned Unit Development (PUD) for Festival Foods/Kwik Trip to allow for the increase in height for an existing billboard located at 2400 University Avenue, submitted by Renee St. Laurent, Lamar Advertising (Ald. C. Stevens, District 5).*
2. (ZP 20-02) *Consideration with possible action on the request to amend the existing Planned Unit Development (PUD) for Festival Foods/Kwik Trip to allow for the increase in height for an existing billboard located at 2400 University Avenue, submitted by Renee St. Laurent, Lamar Advertising (Ald. C. Stevens, District 5).*

Green Bay Plan Commission:

After reviewing the request to allow for an increase in the height of this billboard. I feel, we need to continue following our existing Planned Unit Development (East PUD) program regarding lower signage. This existing plan helps reduce sign clutter within the overall development of the University Avenue Corridor.

Staff has recommended denial of this request. I'm also asking for a denial of this request to permit the increase in height of the existing billboard.

Thank you.

Craig L Stevens
Alderperson
City of Green Bay District 5



Phone: 920-396-8249
mail: District5@greenbaywi.gov

Member of:
Traffic, Bike and Pedestrians Commission
Protection and Policy Committee

For Official Notice:

**Public Notification
Proposed Planned Unit Development (PUD) Amendment
2400 University Avenue
(ZP 20-02)**

The Green Bay Plan Commission will hold a public hearing on **Monday, February 24, 2020**, at 6:00 p.m. in Room 604 (Harry Maier Room) of City Hall, 100 N. Jefferson Street, Green Bay, WI 54301.

The hearing is regarding the following:

A request to amend the existing Planned Unit Development (PUD) for Festival Foods/Kwik Trip to allow for the increase in height for an existing billboard located at 2400 University Avenue, submitted by Renee St. Laurent, Lamar Advertising. (Ald. C. Stevens, District 5)

Public comments will be invited at the public hearing or can be sent in writing to:

City of Green Bay
Department of Community and Economic Development
Attn: Paul Neumeyer
100 N. Jefferson St., Rm. 608
Green Bay, WI 54301

For additional information, contact Paul Neumeyer at (920) 448-3405 or paulne@greenbaywi.gov.

ACCESSIBILITY: Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at (920) 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.

Publication Date: February 10 and February 17, 2020



Report to the Green Bay Plan Commission

MEETING DATE

March 3, 2020

PREPARED BY

Paul Neumeyer, Staff

AGENDA ITEM # N.2

To rezone the easterly portion of 1860 West Mason Street from General Commercial (C1) to Highway Commercial (C2) (Public Hearing held on 02/24/2020).

BACKGROUND

Primary Address: 1860 West Mason Avenue

Reason for Request: To permit the future redevelopment of the site.

Surrounding Zoning and Land Uses:

SUBJECT - Highway Commercial (C2)/General Commercial (C1) - vacant restaurant

NORTH - Highway Commercial (C2)/General Commercial (C1) - Financial Institution

SOUTH - Office/Residential (OR) - Daycare

EAST - General Commercial (C1) Office uses - West Mason Street frontage road

WEST - General Commercial (C1) - Restaurant

Comprehensive Plan: The 2022 Smart Growth Plan designates the subject area as Commercial.

Report: The subject property is located on the northeast corner of West Mason Street and Taylor Street. The site has a long history as a restaurant use. The parcel contains approximately 45,208 sq. ft. or 1.04 acres and is a triangular parcel that fronts on three streets. The parcel has a Highway Commercial (C2) zoning on the west one-half of the parcel and a General Commercial (C1) zoning on the east one-half of the parcel. The request would include rezoning the eastern one-half to C2 to clean-up the zoning to allow for a new restaurant with a drive-through component. Staff feels the proposed rezoning is compatible with the current and future land uses as reflected in the City's Comprehensive Plan.

Ald. J. Vander Leest and adjacent property owners have been notified of the request. As of the drafting of this report. Staff has received no objections or calls regarding this request.

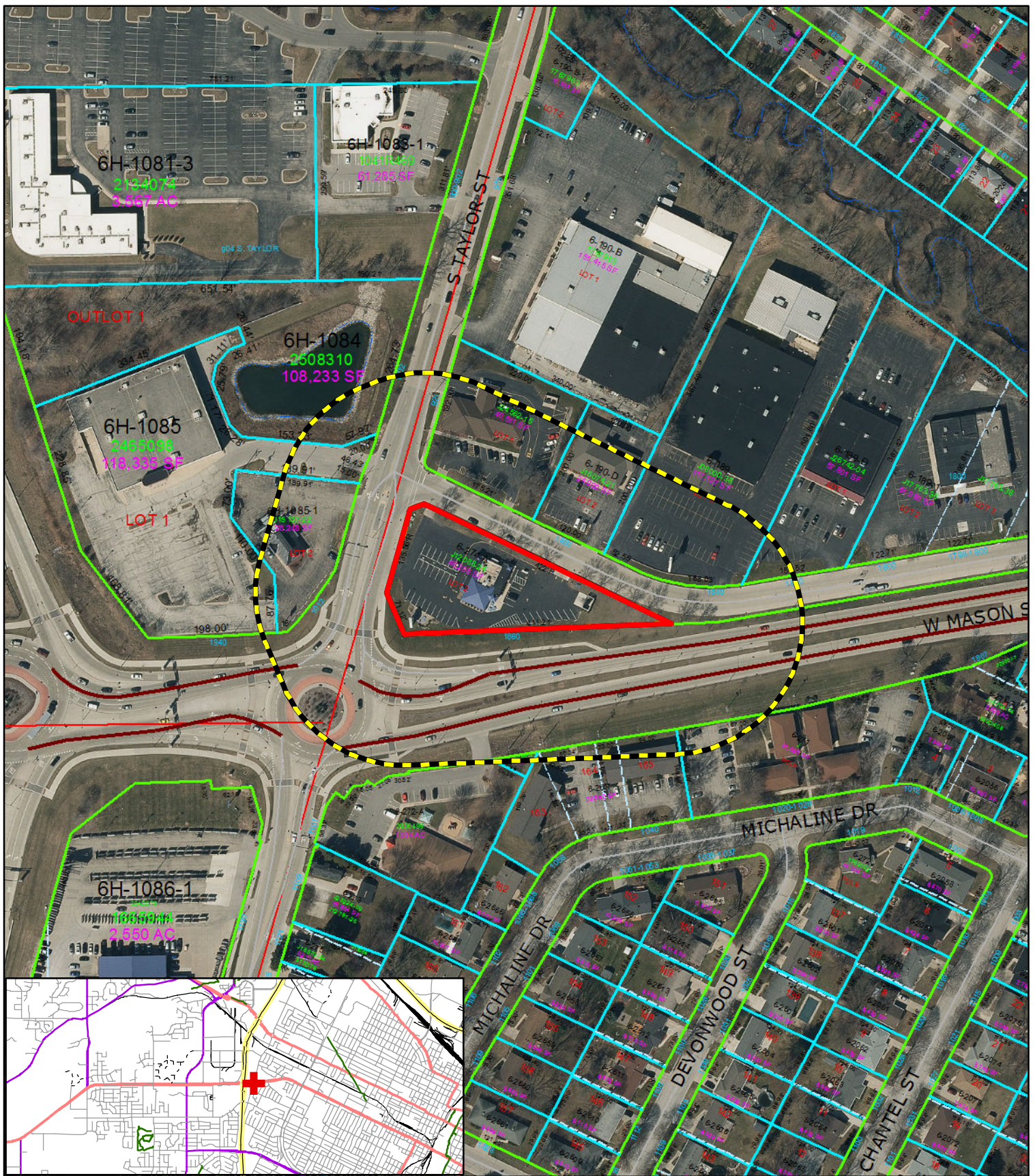
RECOMMENDATION

Staff is recommending approval of the request.

FISCAL IMPACT

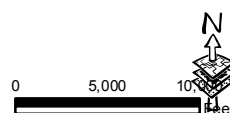
ATTACHMENTS

1. ZP 20-03 letter
2. ZP 20-03 Class 2 Pub PC Mtg



Zoning Petition (ZP 20-03)
Proposed Rezoning
1860 West Mason Street

- Subject Area
- 200' Property Owner Notice



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 Map prepared by PN

For Official Notice:

**Public Notification
Proposed Rezoning
1860 West Mason Street
(ZP 20-03)**

The Green Bay Plan Commission will hold a public hearing on **Monday, February 24, 2020**, at 6:00 p.m., in Room 604 (Harry Maier Room) of City Hall, 100 N. Jefferson Street, Green Bay, WI 54301.

The hearing is regarding the following:

A request to rezone the easterly portion of 1860 West Mason Street from General Commercial (C1) to Highway Commercial (C2), submitted by Matt Mrochinski, Excel Engineering. (Ald. J. VanderLeest, District 11)

Public comments will be invited at the public hearing or can be sent in writing to:

City of Green Bay
Department of Community and Economic Development
Attn: Paul Neumeyer
100 N. Jefferson St., Rm. 608
Green Bay, WI 54301

For additional information, contact Paul Neumeyer at (920) 448-3405 or paulne@greenbaywi.gov.

ACCESSIBILITY: Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at (920) 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.

Publication Date: February 10, 2020 and February 17, 2020



Report to the Green Bay Plan Commission

MEETING DATE

March 3, 2020

PREPARED BY

David Buck, Staff

AGENDA ITEM # N.3

To approve a Conditional Use Permit (CUP) to establish a live-work use within a Low Density Residential (RI) district at 815-827 South Monroe Avenue, consisting of a photography studio and photography studio owner's residence (Public Hearing held on 02/24/2020).

BACKGROUND

Primary Address: 815-827 South Monroe Avenue

Reason for Request: To allow for a live-work unit consisting of a photography studio and photography studio owner's residence within the existing home.

Alderman/District: Ald. Bill Galvin / 4

Surrounding Zoning and Land Uses:

SUBJECT - Low Density Residential (RI) - Single-family residential

NORTH - Low Density Residential (RI) - Single-family residential

SOUTH - Low Density Residential (RI) - Single and two-family residential

EAST - Low Density Residential (RI) - Single and two-family residential

WEST - Low Density Residential (RI) and Public Institutional (PI) - Single-family and two-family Dwellings - St. James Park

Comprehensive Plan: The 2022 Smart Growth Plan designates this area as low density residential uses.

Consistency Analysis: While Ch. 66.1001 Wis. Stats. does not specifically require conditional uses to meet the consistency requirement, the proposed conditional use permit is consistent with the comprehensive plan. The proposed use of the subject property is compatible with and is not contradictory to the applicable recommended policy and the future land use map.

Report: The proposed live-work use is to be located at 815-827 South Monroe Avenue. The subject property has a Low Density Residential (RI) zoning which allows the occupancy by a live-work unit (defined in the Zoning Ordinance as a dwelling unit in combination with a shop, office, studio or other workspace within the same unit where the resident occupant both lives and works) by Conditional Use Permit.

The subject site consists of two adjacent lots fronting South Monroe Avenue with 180 ft. of frontage and approximately 36,000 sq. ft. / .82 acres of land area. The existing two-story 4,000 sq. ft. brick Tudor-Revival style home was constructed circa 1924 and is situated on the northern parcel, 815 South Monroe Avenue. It includes a single stall garage and rear yard surface parking for 4-5 vehicles. The southern parcel, 827 South Monroe, is unoccupied landscaped land that functions as the side yard for the dwelling. Both properties are located within the Astor Historical District. The home, known as the Henry L Barkhausen House, is a contributing structure within the historic district and any alteration or modification would need a Certificate of Appropriateness issued by the Green Bay Landmarks Commission, though none are proposed as part of

the CUP request.

The petitioner wishes to establish a commercial photography studio use while also occupying the building as their primary residence. There would not be a separate entrance for the commercial use, which will occupy 2-3 rooms on the main floor and utilize the yard space. A letter explaining the business use is included within the application packet attached to this report.

Planning Staff is recommending approval of the request as the establishment of live-work use will not be detrimental to or endanger the public health, safety, or general welfare; will not impede the normal and orderly development and improvement of the surrounding property; will not be injurious to the use of other property in the immediate vicinity nor substantially diminish or impair property values within the surrounding neighborhood; adequate utilities, access roads, drainage, and/or necessary facilities are in place; adequate parking facilities are provided; and will not be detrimental to the neighborhood.

Ald. B. Galvin, the Astor Neighborhood Association, and adjacent property owners within 200+ ft. of the property have been notified of the request. The petitioner informed staff that they have contacted area neighbors, the neighborhood association and the Alderperson prior to application being submitted. As of the drafting of this report, staff has not received any calls regarding the request.

RECOMMENDATION

Staff is recommending approval for a Conditional Use Permit for a Live-Work Unit consisting of a photography studio and photography studio owner's residence.

FISCAL IMPACT

ATTACHMENTS

1. ZP 20-04 Application Submittal
2. ZP 20-04 Location Map
3. ZP 20-04 Resolution - CUP_Live-Work_815-827 S Monroe Ave
4. ZP 20-04 Class 2 Pub Notice PC Mtg

REQUEST FOR CITY ACTION - PLAN COMMISSION

(Submit two copies to the Planning Department, Room 608 or City Clerk's Office, Room 106, City Hall)

Date: Feb 1, 2020
Petitioner(s): Mimi & Chad Schroeder Phone Number: (920) 376-0480
Address: 6293 Black Wolf Pt. City: ShKosh State: WI Zip Code: 54902
Property Owner: Craig & Polly Liegel Phone Number: (920) 412-5007
Parcel Numbers (required): 16-140 & 16-139
Location of Property: 815-827 South Monroe Ave. Green Bay, WI
Attach maps and legal descriptions (required). Mimi_schrdr@yahoo.com

To: Honorable Mayor and Common Council, c/o City Clerk

I, Mimi & Chad Schroeder, respectfully request that the City of Green Bay take the following action:

Attach Zoning Petition Form with first three items.

- ☐ Rezone Property (\$300.00 Review Fee)
☒ Conditional Use and CUP Amendment, including Single Lot Duplexes (\$300.00 Review Fee)
☐ PUD and PUD Amendments (\$350.00 Review Fee)
- ☐ Approve Preliminary City/Extraterritorial Subdivision Plat (\$150.00 plus \$35.00 per Lot/Outlot Review Fee)
☐ Approve Preliminary City/Extraterritorial Certified Survey Map (\$150.00 Review Fee)
☐ Approve Final City/Extraterritorial Subdivision Plat (\$100.00 Review Fee)
☐ Grant a City/Extraterritorial Subdivision/CSM Variance (\$150.00 Review Fee)
☐ Grant a Postponement of Development Fees (\$100.00 Review Fee) [Review by I&S and/or Park Committees]
- ☐ Development District Map Amendment (\$200.00 Administration Fee)
☐ Official Map/Area Development Plan Amendment (\$200.00 Administration Fee)
☐ Plat of Right-of-Way (\$200.00 Administration Fee)
☐ Discontinue a Public Utility Easement (\$200.00 Administration Fee)
☐ Street Name Change (\$200.00 Administration Fee)
☐ Declare City Property "City Surplus" (\$200.00 Administration Fee)
☐ Vacate a Street/Alley/Pedestrian Way (\$200.00 Administration Fee)
☐ Other (\$200.00 Administration Fee): _____

Petitioner Signature(s): Mimi Schroeder
Review Fee: \$300. - Receipt No.: 2795483-0001 Zoning Petition No.: 20-04

Briefly describe action desired, noting the property affected and all other pertinent information.
Attach maps and legal descriptions (required).

We are looking to purchase this property to live in as well as run a photography studio at the same location. See Attached info.

Please contact the Planning Department in Room 608, City Hall, (920) 448-3400, if you have any questions.

February 1, 2020

Dear City of Green Bay Planning Commission,

We are seeking approval for a Conditional Use Permit for a Live/Work arrangement located at 815-827 South Monroe Avenue, Green Bay, WI 54301. This Conditional Use Permit is a contingency for the purchase of said property.

We understand and respect the Historic Astor Park area. Not only did Schroeder Photography, Ltd. start out in an 1868 Italianate Victorian my husband and I renovated, we were also a tenant in the historic DePere buildings that were destroyed by fire at the end of April last year. The property located at 815-827 South Monroe Avenue would be a great option for us and the studio moving forward.

After the fire, we had to let our staff go as we were and are still, renting space from a few photographers in the area while we try to find our new location. Once re-established, we would, at most, hire 1-2 part-time team members.

The parking spots located at the back of the home would be sufficient for clients and staff as at least 2 cars are possible for a session.

Outdoor signage would be designed in compliance with Section 13.2000, Regulations of Signs, Green Bay Municiple Ordinance. Signage Permit Application will be submitted upon Conditional Use Permit granted.

The hours for the studio would be "By Appointment" however, the appointments would be Monday through Friday, 9 a.m.- 6 p.m. with an occassional later appointment during the Summer months and *very* seldom on a Saturday.

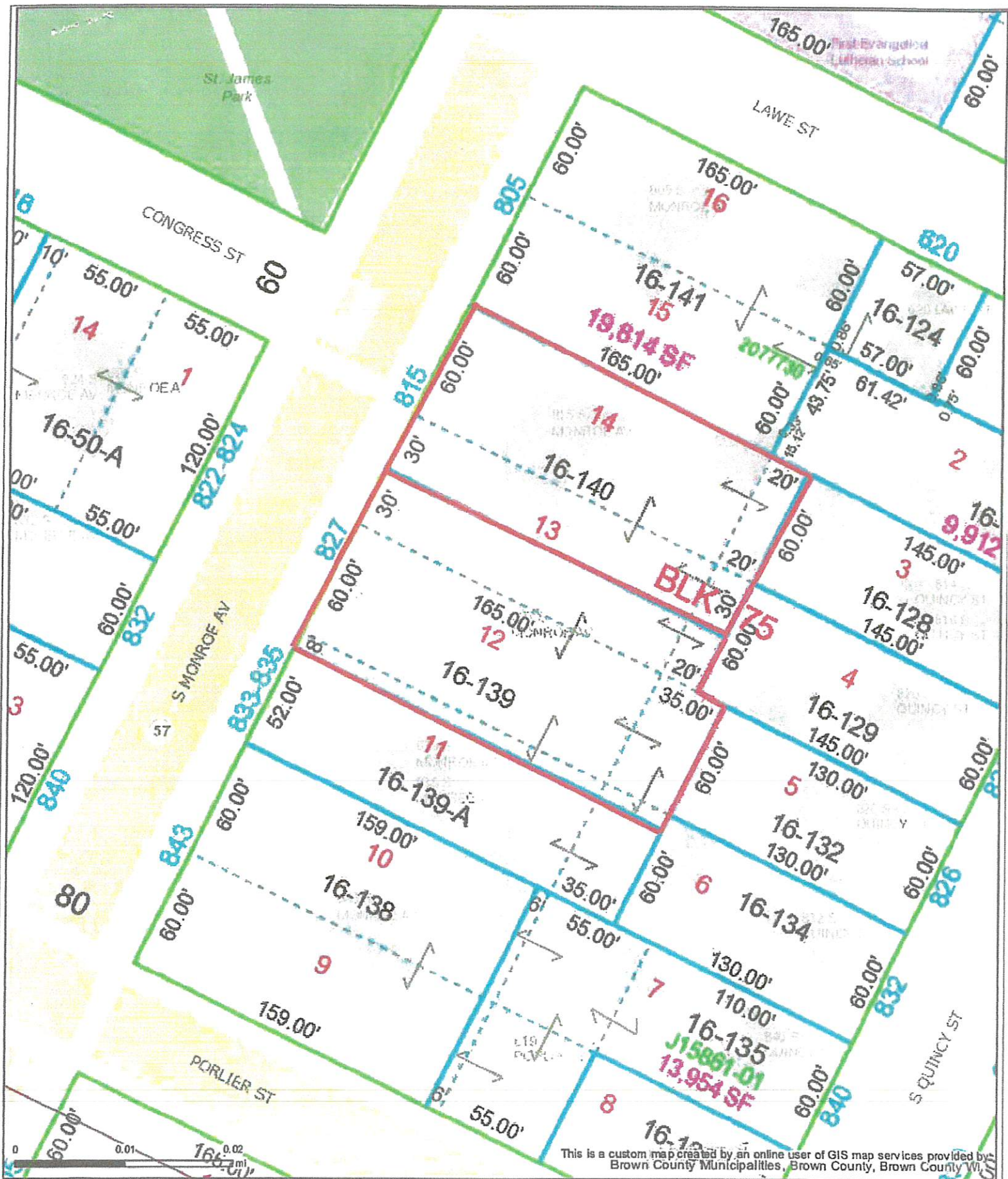
We hope to landscape the side lot for outdoor portrait areas which should only enhance the visual appeal from the road. Enclosed are a few photos of landscaping we have done for the studio in the past.

In addition, aerial maps and the legal description of the property have also been enclosed.

We look forward to the opportunity to return to the Green Bay area! Thank you for your time and consideration. If you have any further questions or concerns, please feel free to contact us at (920) 376-0480

Sincerely,

Mimi & Chad Schroeder



Part of Brown County WI

Map printed on 9/10/2019

1:720

1 inch = 60 feet*

Parcel ownership key

Parcel Boundary

Parcel line

Right of Way line

Meander line

Lines between deeds or lots

hooks indicate parcel ownership crosses a line

SC-190-2

2883257

0.814 AC

279.8'

Parcel ID Number

Document Number

Area of parcel

Line Distance





This is a custom map created by an online user of GIS map services provided by Brown County Municipalities, Brown County, Brown County, WI

Part of Brown County WI

Map printed on 9/10/2019

1:720
1 inch = 60 feet*

Parcel ownership key

- Parcel line
- Right of Way line
- Meander line
- Parcel Boundary

hooks indicate parcel ownership crosses a line

SC-190-2 Parcel ID Number
2880257 Document Number
0.814 AC Area of parcel
279.8' Line Distance





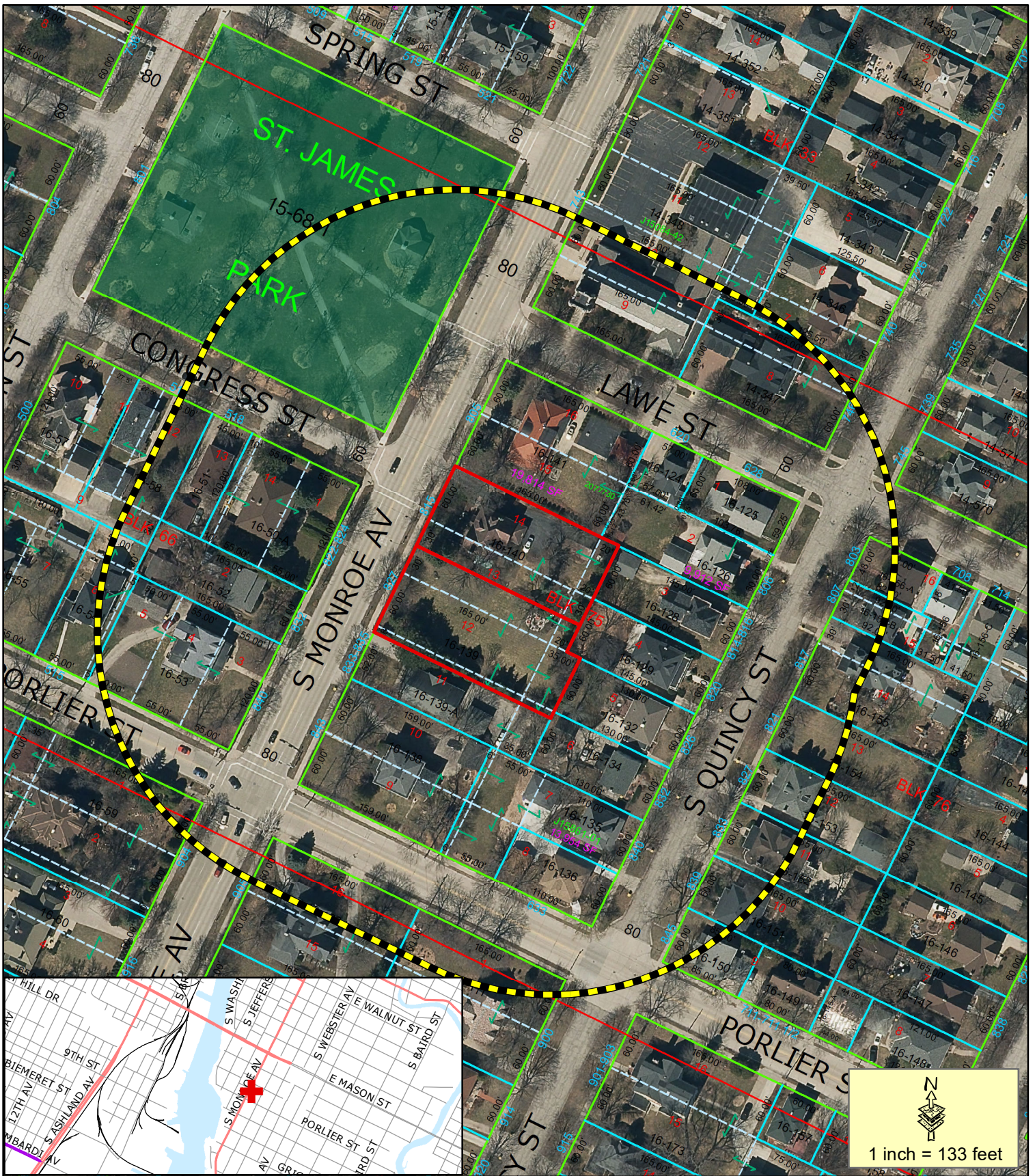




SCHROEDER

PHOTOGRAPHY, LTD.

ESTABLISHED 1996



- Proposed CUP
- 200' Property Owner Notice

This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied.
Map prepared by DB

Zoning Petition (ZP 20-04)
Proposed Conditional Use
Permit (CUP) at
815-827 S. Monroe Ave.



**RESOLUTION AUTHORIZING CONDITIONAL-USE
PERMIT AT 815-827 SOUTH MONROE AVENUE
(ZP 20-04)**

MARCH 3, 2020

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That, pursuant to Zoning Petition 20-04 and the recommendation of the Plan Commission on February 24, 2020, the City of Green Bay does authorize a conditional-use permit for a live-work unit on the following described property located at 815-827 South Monroe Avenue:

PLAT OF ASTOR N 1/2 OF LOT 13 ALL OF LOT 14 & THE N 1/2 OF THE W 20 FT OF LOT 4 & W 20 FT OF LOT 3 BLK 75 (Tax Parcel No. 16-140); and

PLAT OF ASTOR S 30 FT OF W 20 FT OF LOT 4 & W 35 FT OF LOT 5 & N 8 FT OF W 35 FT OF LOT 6 & N 8 FT OF LOT 11 & LOT 12 & S 30 FT OF LOT 13 BLK 75 (Tax Parcel No. 16-139)

Said conditional-use permit shall be granted subject to compliance with all regulations of the Green Bay Municipal Code.

Adopted _____

Approved _____

Mayor

Clerk

DB:

Attachment – Location Map

For Official Notice:

**Public Notification
Proposed Conditional Use Permit (CUP)
815-827 South Monroe Avenue
(ZP 20-04)**

The City of Green Bay Plan Commission will hold a public hearing on **Monday, February 24, 2020**, at 6:00 p.m., in Room 604 (Harry Maier Room) of City Hall, 100 North Jefferson Street, Green Bay, WI 54301. The hearing is regarding the following:

To authorize a Conditional Use Permit (CUP) to establish a live-work use within a Low Density Residential (R1) district at 815-827 South Monroe Avenue, submitted by Mimi & Chad Schroeder, petitioner.

Public comments will be invited at the public hearing or can be sent in writing to:

City of Green Bay
Department of Community and Economic Development
Attn: David Buck
100 N. Jefferson St., Rm. 608
Green Bay, WI 54301

For additional information, contact David Buck at (920) 448-3411 or davidbu@greenbaywi.gov.

ACCESSIBILITY: Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at (920) 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.

Publication Date: February 10 and February 17, 2020



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # O.I

To approve the request from the City Assessor's office to cancel certain property taxes. Resolution to cancel \$3,107.29.

BACKGROUND

RECOMMENDATION

Recommend to approve.

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # O.2

To award a 3 year contract to Bellin Health Systems for the Fire Fighter NFPA 1582 Medical Compliant Physicals for \$114,870 (\$38,290 annually) with the option of two additional one-year contracts upon mutual agreement by both parties.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 2-25-2020 FINANCE GBMFD Fire Fighter Physicals
2. RFP #3213 Intent to Award Notice 2-21-2020



CITY OF GREEN BAY - PURCHASING DIVISION

TO: Finance Committee
FR: Jackie Krawze - Buyer, CPPB
DT: February 25, 2020
RE: Purchasing Report
Cc: Chief Litton, AC Gibbons, AC Goplin, Diana Ellenbecker

Report of Jackie Krawze – Buyer, CPPB:

1. Request approval to award a 3 year contract to Bellin Health Systems for the Fire Fighter NFPA 1582 Medical Compliant Physicals for \$114,870 (\$38,290 annually) with the option of two additional one-year contracts upon mutual agreement by both parties.

DESCRIPTION	FUNDING SOURCE	AWARDED VENDOR	RESPONSES	\$ AMOUNT
Fire Fighter NFPA 1582 Compliant Medical Physicals (3 Year Contract with 2 one-year renewal options)	101 - General Operating Budget	Bellin Health Systems	4	\$114,870 / 3 yrs (w/ 2 one-year renewal options)



February 21, 2020

RE: RFP No. 3213
Green Bay Metro Fire Department (GBMFD)
Fire Fighter NFPA 1582 Compliant Medical Physicals

The evaluations of the proposals received have been completed. The award recommendation of the highest ranked proposal for the following project will be as follows:

- 1) Fire Fighter NFPA 1582 Compliant Medical Physicals – Award to Bellin Health Systems for \$114,870 (3 year contract) with the option to renew for two additional one-year contracts upon mutual agreement by both parties.

A copy of the proposal summary is attached. This recommendation will be brought for approval before the Finance Committee on Tuesday, February 25, 2020.

This meeting is open to the public. As the room and time may change, please confirm the date, time and location if you plan to attend. Green Bay City Hall, is located at 100 N. Jefferson Street, Green Bay, WI 54301.

Thank you for your time and effort on your proposal you submitted and also for your continued interest in doing business with the City of Green Bay. If you have any questions, or require additional information, please feel free to contact me at 920-448-3049.

Sincerely,

Jackie Krawze, CPPB
Buyer

Attachment

cc: Chief Litton – GBMFD
AC Gibbons – GBMFD
AC Goplin – GBMFD
D. Ellenbecker – Finance Director

#3213 RFP VENDOR RANKING & COST SUMMARY

Green Bay Metro Fire Department (GBMFD)
Fire Fighter NFPA 1582 Medical Compliant Physicals

RFP #3213
ISSUED: 11/14/19 DUE: 12/16/19
CC: 94874

EVALUATION CRITERIA & RANKING:

Total Possible Points	MINIMUM SPECIFICATIONS	Highest Score	----->	----->	Lowest Score
		Bellin Health Systems	Aurora Health Care	Professional Health Services Inc.	SiteMed North America LLC
30	Meets Specifications	30	30	20	25
25	Previous Experience with Providing NFPA 1582 Compliant Fire Fighter Physicals	25	25	25	25
15	On Site Exams	15	10	10	12
20	Price	20	18.547	15.508	7.167
10	References	8	8	9	10
100	Vendor Scores (Total possible points = 100)	98	91.547	79.508	79.167
Vendor's Proposed Annual Cost:		\$38,290.00	\$41,290.00	\$49,380.00	\$106,850.00
Vendor's Proposed Cost of 3 Year Contract:		\$114,870.00	\$123,870.00	\$148,140.00	\$320,550.00

NOTES:

This was a proposal process with total possible points of 100. We received four (4) proposals.

The evaluation team consisted of the Green Bay Metro Fire Department (3 staff members).

This proposal was issued in November 2019. Proposals were due on 12/16/19. 1/29/2020 final evaluation team meeting - discussed & scored all proposals.

Award Recommendations:

Award to the highest scoring vendor Bellin Health Systems that provided the best proposal for the Fire Fighter NFPA 1582 Medical Compliant Physicals for a three (3) year contract of \$114,870 with the option to renew for two (2) additional one-year contracts upon mutual agreement by both parties.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # O.3

To approve the purchase of Compressor Systems for The Green Bay Fire Department from 5 Alarm Fire & Safety Equipment LLC for \$108,750.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 2-25-2020 FINANCE GBMFD Compressor System for SCBA Equipment
2. #3232 quote summary



CITY OF GREEN BAY - PURCHASING DIVISION

TO: Finance Committee
FR: Diane Kruse - Buyer, CPM; C.P.I.M.
DT: February 25, 2020
RE: Purchasing Report
Cc: Chief Litton, AC Goplin, PC Kolz, Diana Ellenbecker

Report of Diane Kruse – Buyer, CPM; C.P.I.M.:

1. Request approval to purchase Compressor Systems for The Green Bay Fire Department from 5 Alarm Fire & Safety Equipment LLC for \$108,750.

The following Compressors were openly and competitively offered:

DESCRIPTION	FUNDING SOURCE	AWARDED VENDOR	RESPONSES	\$ AMOUNT
Compressor Systems for SCBA Equipment	424400-55140 Fire Equip. Replacement	5 Alarm Fire & Safety Equipment LLC.	2	\$108,750

CITY OF GREEN BAY QUOTATION SUMMARY

RFQ #3232

Compressor Systems

DEPT: Fire			REQ #32		VENDOR #1		VENDOR #2	
Planholders: 10 Vendors			CC#025		5 ALARM FIRE & SAFETY EQUIPMENT LLC		OSHKOSH FIRE & POLICE EQUIP	
ISSUED: 2/5/2020			DUE: 2/19/2020		Delafield		Oshkosh	
QTY	UNIT	DESCRIPTION			UNIT	PRICE	UNIT	PRICE
3	EA	TOTAL COST OF COMPLETE SYSTEM WHICH INCLUDES COMPRESSOR, STORAGE CYLINDER AND TWO POSITION FILL STATION:			\$ 34,995.00	\$ 104,985.00	\$ 43,240.00	\$ 129,720.00
OPTION:								
3	EA	TOTAL COST OF COMPLETE SYSTEM WHICH INCLUDES COMPRESSOR, STORAGE CYLINDER AND THREE POSITION FILL STATION:			\$ 36,250.00	\$ 108,750.00	Revolve fill station has 4-cyl. Connection	
		MODEL/MFG OF COMPRESSORS:			Arctic		Scott Simple Air Revolve Air	
		WARRANTY OF COMPRESSORS:			1-Year		3-Years Compressor 5-Years on Fill Station	
LEAD TIME:					4-6 Weeks		5-6 Months	
PAYMENT TERMS: NET 30 EARLY PAYMENT DISCOUNT:					Net 30		1% 10 Days	
COMPANY ACCEPTS P-CARD PAYMENTS:					No		No	

Recommendation: Award to the lowest responsive, responsible vendor Five Alarm Fire and Safety Equipment for \$108,750. After review the Department decided to go with the three Position Fill Station.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # O.4

To approve the purchase of Soundoff Lights and Siren Package for the Green Bay Police Department Vehicles from Soundoff Signal for \$42,056.31.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 2-25-2020 FINANCE GBMPD Soundoff Lights and Siren Packages for Police Interceptors
2. Soundoff Signal GSA Quote
3. Singel Source Form



CITY OF GREEN BAY - PURCHASING DIVISION

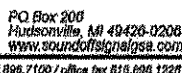
TO: Finance Committee
FR: Diane Kruse - Buyer, CPM; C.P.I.M.
DT: February 25, 2020
RE: Purchasing Report
Cc: Chief Smith, Diana Ellenbecker

Report of Diane Kruse – Buyer, CPM; C.P.I.M.:

1. Request approval to purchase Soundoff Light and Siren Packages for the Green Bay Police Department Vehicles from Soundoff Signal for \$42,056.

The following Equipment was openly and competitively bid through GSA Cooperative.:

DESCRIPTION	FUNDING SOURCE	AWARDED VENDOR	RESPONSES	\$ AMOUNT
Light and Siren Packages for Police Vehicles	423300-55140-27304 Police Equipment Replacement	Soundoff Signal	1	\$42,056



①

GREEN BAY POLICE DEPARTMENT
307 S ADAMS ST
GREEN BAY WI 54301-4582
USA

Quotation Valid Thru : 01/31/2020

We are pleased to quote your requirements as shown below. Our company has a reputation for delivering quality products on time and we look forward to the opportunity of serving you. Please reference quote number shown above when placing order for these products to ensure that pricing shown is honored.

Tahoe

Revised

GREEN BAY POLICE DEPARTMENT
307 S ADAMS ST
GREEN BAY WI 54301-4582
USA

Terms : 0.5% 20, NET 30

Quotation Valid Thru : 01/31/2020

GSA CONTRACT GS-07F-0485Y

We are pleased to quote your requirements as shown below. Our company has a reputation for delivering quality products on time and we look forward to the opportunity of serving you. Please reference quote number shown above when placing order for these products to ensure that pricing shown is honored.

Item	Part / Rev / Description / Details	Quantity Quoted	Unit Price	Extended Price
004	ENFLBS1248 Rev NS U/M EA NFORCE LED LIGHTBAR 48"/122cm [6 12 6] 12 VOLT NFORCE LED LIGHTBAR W/ DSC TECHNOLOGY /D24/ D12 D12 D12 D12 D12 D12 D12 D24\ /R_W /R_W /R_W /R_W /B_W /B_W /B_W /B_W\ A GRT GRT GRT GRT GRT GRT GRT A A CLR CLR CLR CLR CLR CLR CLR A /D24 D12 D12 D12 D12 D12 D12 D12 /D24/ /R_W /R_A /R_A /R_A /B_A /B_A /B_A /B_A /B_W Material - Lexan [6 12 6] Accessories - PNFLBSPLT1, AUTO-DIM Mount - Standard Fixed Height Mount (PNFLBK08) & Extension Plate (PNFLBKXT) Hook - PNFLBF32 Vehicle - Ford Explorer/PI SUV w/o Roof Rack (2020) OPEN MARKET	9.00	1,654.650	US \$ 14,891.85
005	ENFWB001KK Rev NS U/M EA NFORCE INTERIOR LIGHTBAR Ford Explorer/PI Utility (2020) Split Front (DRV) D12 D12 D12 D12 D12 D12 D12 D12 (PAS) R_W /R_W /R_W /R_W /B_W /B_W /B_W /B_W Accessories: PNFLBSPLT1 DSC w/ Breakout Box (Included) OPEN MARKET	1.00	719.550	US \$ 719.55
006	ENFWB003NA Rev NS U/M EA NFORCE INTERIOR LIGHTBAR Ford Explorer/PI Utility (2020) Solid Rear (DRV) D12 T18 D12 D12 T18 T18 (PAS) R_A /RAW /R_A /B_A /BAW /RBA Accessories: PNFLBSPLT1 DSC w/ Breakout Box (Included) OPEN MARKET	1.00	629.550	US \$ 629.55



PO Box 208
Hudsonville, MI 49428-0208
www.soundoffsignalgse.com
800.338.7337 / office 616.896.7100 / office fax 616.896.1226

Our Quotation # Q03330-01
11/07/2019

Revised

GREEN BAY POLICE DEPARTMENT
307 S ADAMS ST
GREEN BAY WI 54301-4582
USA

Terms : 0.5% 20, NET 30

Quotation Valid Thru : 01/31/2020

GSA CONTRACT GS-07F-0485Y

We are pleased to quote your requirements as shown below. Our company has a reputation for delivering quality products on time and we look forward to the opportunity of serving you. Please reference quote number shown above when placing order for these products to ensure that pricing shown is honored.

Item	Part / Rev / Description / Details	Quantity Quoted	Unit Price	Extended Price
007	ENFS301Z9-D Rev NS U/M EA N-FORCE SGL D/G 12LED SAE BLK (R/W) Single Deck/Grille with 1' Pigtail 12 LED 10-16 Volt SAE 5-Wire Black Housing with Lexan Clear Lens RED/WHITE OPEN MARKET	1.00	96.300	US \$ 96.30
				Ford Supervisor Left window
008	ENFS301Z9-E Rev NS U/M EA N-FORCE SGL D/G 12LED SAE BLK (B/W) Single Deck/Grille with 1' Pigtail 12 LED 10-16 Volt SAE 5-Wire Black Housing with Lexan Clear Lens BLUE/WHITE OPEN MARKET	1.00	96.300	US \$ 96.30
				Ford Supervisor Right window
009	EMPS101XJ-D Rev NS U/M EA MPOWER 3" SCREW MNT SAE 8 LED (R/W) 3" mpower Fascia with Screw Mount 8 LED 9-32 Volt SAE with 1.5' Pigtail Black Housing with Clear Lens RED/WHT OPEN MARKET	1.00	78.750	US \$ 78.75
				Tahoe Grille
010	EMPS101XJ-E Rev NS U/M EA MPOWER 3" SCREW MNT SAE 8 LED (B/W) 3" mpower Fascia with Screw Mount 8 LED 9-32 Volt SAE with 1.5' Pigtail Black Housing with Clear Lens BLU/WHT OPEN MARKET	1.00	78.750	US \$ 78.75
				Tahoe Grille



PO Box 206
Hudsonville, MI 49426-0206
www.soundoffsignalgsm.com
800.398.7337 / office 616.895.7100 / office fax 616.898.1228

Our Quotation # Q03330-01
11/07/2019

Revised

GREEN BAY POLICE DEPARTMENT
307 S ADAMS ST
GREEN BAY WI 54301--4582
USA

Terms : 0.5% 20, NET 30

Quotation Valid Thru : 01/31/2020

GSA CONTRACT GS-07F-0485Y

We are pleased to quote your requirements as shown below. Our company has a reputation for delivering quality products on time and we look forward to the opportunity of serving you. Please reference quote number shown above when placing order for these products to ensure that pricing shown is honored.

Item	Part / Rev / Description / Details	Quantity Quoted	Unit Price	Extended Price
011	EMPS10201-D Rev NS U/M EA MPOWER 3" STUD MNT SAE 8 LED (RW) 3" mpower Fascia with Stud Mount 8 LED 9-32 Volt SAE with 1.5' Pigtail Black Housing with Clear Lens RED/WHT OPEN MARKET	21.00	78.750	US \$ 1,653.75
	Left Grille and Lic plate Ford and Tahoe			
012	EMPS101XG-8 Rev NS U/M EA MPOWER 3" STUD MNT SAE 12 LED (RBW) 3" mpower Fascia with Stud Mount 12 LED 9-32 Volt SAE with 1.5' Pigtail Black Housing with Clear Lens RED/BLU/WHT OPEN MARKET	11.00	86.850	US \$ 955.35
	Right Lic plate Ford and Tahoe			
013	ENGCC01243 Rev NS U/M EA BLUEPRINT 3.0 100 AMP CENTRAL CTRL OPEN MARKET	11.00	286.685	US \$ 3,153.54
	Ford and Tahoe			
014	ENGLNK004 Rev NS U/M EA BLUEPRINT LINK KIT (004) OPEN MARKET	1.00	221.400	US \$ 221.40
	Tahoe			
015	ENGLNK002 Rev NS U/M EA BLUEPRINT LINK KIT (002) OPEN MARKET	10.00	221.400	US \$ 2,214.00
	Ford			
016	ENGSA07152 Rev NS U/M EA BLUEPRINT 482 200W AMPLIFIER/SWITCH OPEN MARKET	11.00	302.850	US \$ 3,331.35
	Ford and Tahoe			
017	PMP1BRK2LPV Rev NS U/M EA MPOWER 3" LICENSE PLATE VERT KIT OPEN MARKET	11.00	18.000	US \$ 198.00
	Ford and Tahoe			

GSA CUSTOMER COPY



PO Box 206
Hudsonville, MI 49426-0206
www.soundoffsignalgsa.com
800.336.7337 / office 810.896.7100 / office fax 810.896.1226

Our Quotation # Q03330-01
11/07/2019

Revised

GREEN BAY POLICE DEPARTMENT
307 S ADAMS ST
GREEN BAY WI 54301-4582
USA

Terms : 0.5% 20, NET 30

Quotation Valid Thru : 01/31/2020

GSA CONTRACT GS-07F-0485Y

We are pleased to quote your requirements as shown below. Our company has a reputation for delivering quality products on time and we look forward to the opportunity of serving you. Please reference quote number shown above when placing order for these products to ensure that pricing shown is honored.

Item	Part / Rev / Description / Details	Quantity Quoted	Unit Price	Extended Price
018	ETSS100N Rev NS U/M EA 100N SERIES COMPOSITE SPEAKER OPEN MARKET Customer Part : CV: \$121.80	22.00	156.150	US \$ 3,435.30
019	ETSS100CBKTH15-D Rev NS U/M EA SPEAKER BRKT KIT - 2015 TAHOE DRV OPEN MARKET	1.00	25.650	US \$ 25.65
020	ETSS100CBKTH15-P Rev NS U/M EA SPEAKER BRKT KIT - 2015 TAHOE PSGR OPEN MARKET	1.00	25.650	US \$ 25.65
021	SS-ENGND04101 Rev 000 U/M EA BLUEPRINT 0410 50AMP REMOTE NODE Customer Part : SS-ENGND04101	10.00	171.840	US \$ 1,718.40
022	SS-ENGHNK01 Rev 000 U/M EA BLUEPRINT CENTRAL CTRL HRNS KIT-18" Customer Part : SS-ENGHNK01	11.00	35.040	US \$ 385.44
023	SS-ENGHNK02 Rev 000 U/M EA BLUEPRINT REMOTE NODE HNS KIT-18" Customer Part : SS-ENGHNK02	10.00	32.640	US \$ 326.40
024	ETSSVBK01 Rev NS U/M EA 100 SERIES SPEAKER BRACKET KIT (01) OPEN MARKET	20.00	36.000	US \$ 720.00
025	EML6E20R Rev NS U/M EA ML6 FLUSH MOUNT LIGHT (RED) OPEN MARKET	10.00	44.550	US \$ 445.50

GSA CUSTOMER COPY

Page 5 of 6



PO Box 208
Hudsonville, MI 49426-0208
www.soundoffsignalgsa.com
800.338.7337 / office 616.096.7100 / office fax 616.895.7228

Our Quotation # Q03330-01
11/07/2019

Revised

GREEN BAY POLICE DEPARTMENT
307 S ADAMS ST
GREEN BAY WI 54301-4582
USA

Terms : 0.5% 20, NET 30

Quotation Valid Thru : 01/31/2020

GSA CONTRACT GS-07F-0485Y

We are pleased to quote your requirements as shown below. Our company has a reputation for delivering quality products on time and we look forward to the opportunity of serving you. Please reference quote number shown above when placing order for these products to ensure that pricing shown is honored.

Item	Part / Rev / Description / Details	Quantity Quoted	Unit Price	Extended Price
026	EML6E20B Rev NS U/M EA ML6 FLUSH MOUNT LIGHT (BLU) OPEN MARKET	10.00	44.550	US \$ 445.50
027	SS-ENGCP18001 Rev 000 U/M EA BLUEPRINT REMOTE CONTROL PANEL	11.00	137.826	US \$ 1,516.09
Total Items Price				US \$ 42,056.31

Thanks again for your interest in our company as one of your suppliers.

With best regards,
SoundOff Signal GSA Sales
ETI LIGHTING, DBA SOUNDOFF SIGNAL GSA
GS-07F-0485Y
CONTRACT PERIOD JULY 20, 2017 TO JULY 19, 2022
DUNS 831009597
CAGE 6FVPd
TAX ID 263691717

City of Green Bay, Wisconsin
REQUEST FOR APPROVAL OF "NO SUBSTITUTE" PURCHASE SPECIFICATION

TO: Purchasing Division/Administrative Services

DATE: 02/11/20

FROM: Department/Division Police Department

REQUISITION # 38

List "No Substitute" Item(s) here:

Lights and Siren complete packages for 10 Squad SUVs, 1 Chevy Tahoe Command Vehicle and 2 Dodge Ram Trucks for the Community Service Officers

Select One:

- ☒ 1) One Time Purchase Estimated Cost: \$ \$42,000
- ☐ 2) Annual Commodity purchase: Estimated annual cost: \$
- ☐ 3) Item may be purchased again: Indicate term: Estimated Annual Cost: \$

Example: 1 year, indefinite, etc. Long term requests will be reevaluated periodically)

We request approval of a "NO SUBSTITUTE" specification for the purchase of the subject item(s)

Check appropriate justification(s). Provide DETAILED explanation(s) below.

- ☐ 1. Sole Source – The below signed has searched the market and verified that no comparable item is available.
- ☒ 2. Single Source – Although comparable items are available, THIS is the only brand/model that will work.
- ☐ 3. Item(s) is (are) only acceptable replacement part(s) known for (Identify)
- ☐ 4. Continuity of design is overriding consideration (ex: playground equipment or street furniture)
- ☐ 5. Safety:
- ☐ 6. Other:

*Explanations shall contain sufficient information and justification for the items to be considered and approved as "NO SUBSTITUTE" items. Failure to do so will result in the request being denied and returned to the originator.

*Recommending Department Head will be available to defend said recommendation to the appropriate City Committee and/or Common Council.

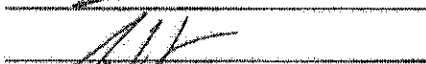
PLEASE EXPLAIN YOUR REASONS FOR THIS REQUEST (additional info may be attached on a separate sheet):

Please see attached documentation from Mr. Simon for justification. Approved 2019 Bond Fund purchase

Approvals:

Requestor: 

Date: 2-11-2020

Department Head: 

Date: 2-24-2020

Purchasing Manager: 

Date: 2/19/2020



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # O.5

To approve a five year contract with ArcServe for \$93,621.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. ArcServe

Request approval to purchase ArcServe Model 9240 with 5 years Gold Maintenance Data Protection and business continuity for Disaster Recovery and Instant Recovery with 2 Days of Professional Installation/Support Transition Services for a total of \$93,621.00 from the State of Wisconsin contract.

	Arcserve UDP 9240 Appliance --80TB Useable- 240TB Suggested Backup Capacity		
	Description		
1	Arcserve UDP 9240 2-U Expandable Integrated Backup Appliance -		\$69,696
1	Arcserve UDP 9240 Integrated Backup Appliance - Five Year Gold Maintenance - New		\$59,836
1	Upgrade to Premium License		\$5,808.00
1	5 Year Maintenance for Premium License		\$3,136.00
1	10Gig Adapter		\$484.00
	Total for Data Center Option 2 Model 9240		\$138,960
	Unitrends Trade-In Discount		-\$48,339
			\$ 90,621.00
2	2 Days Profesional Installation/Support Transition Service		\$ 3,000.00
	TOTAL		\$ 93,621.00



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # O.6

To refer the request by Ald. Johnson to provide an inventory of all fees charged by the City of Green Bay and create an annual cost accounting policy to review and recommend rate modifications as necessary to staff. Ald. Bill Galvin recommends that the rates be reviewed annually as part of the budget process.

BACKGROUND

RECOMMENDATION

Refer to Staff.

FISCAL IMPACT

ATTACHMENTS

- I. ALD. JOHNSON FINANCE COMMUNICATION



PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting: 02-04-2020

Request of Alderperson Brian Johnson

Refer to: Finance

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

To provide an inventory of all fees charged by the City of Green Bay and create an annual cost accounting policy to review and ~~modify rates~~ recommend rate modifications as necessary.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # O.7

To approve the resolution authorizing 2019 transfer of \$13,432.57 from contingency for legal expenses related to Georgia Pacific tax appeal for real estate and personal property.

BACKGROUND

Seibel Law Office, LLC invoice #2019-200-2 for \$12,420.00

2019 Real Property Tax Appeal

GB School District	\$4,579.67
City of Neenah	\$873.62
City of Sheboygan	\$37.20
City of Green Bay	\$6,929.51

Seibel Law Office, LLC invoice #2019-200-1 for \$12,360.00

2019 Personal Property Tax Appeal

GB School District	\$4,968.00
City of Green Bay	\$7,392.00

Seibel Law Office, LLC invoice #2018-630-1 for \$2,222.50

2018 Real Property Tax Appeal

GB School District	\$889.00
City of Green Bay	(\$889.00)

Already transferred from contingency by resolution on 1/14/2020

Total transfer for City of Green Bay expense = \$13,432.51

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # O.8

To approve the Report of the Claims Committee.

The Council may convene in closed session pursuant to Section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Council may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. CONFIDENTIAL Claims Committee Rpt February 2020



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # P.1

To approve accepting a donation from the Redevelopment Authority of Parcel 17-940 (1489 East Mason Street) to the City of Green Bay for the expansion of the East River Greenway.

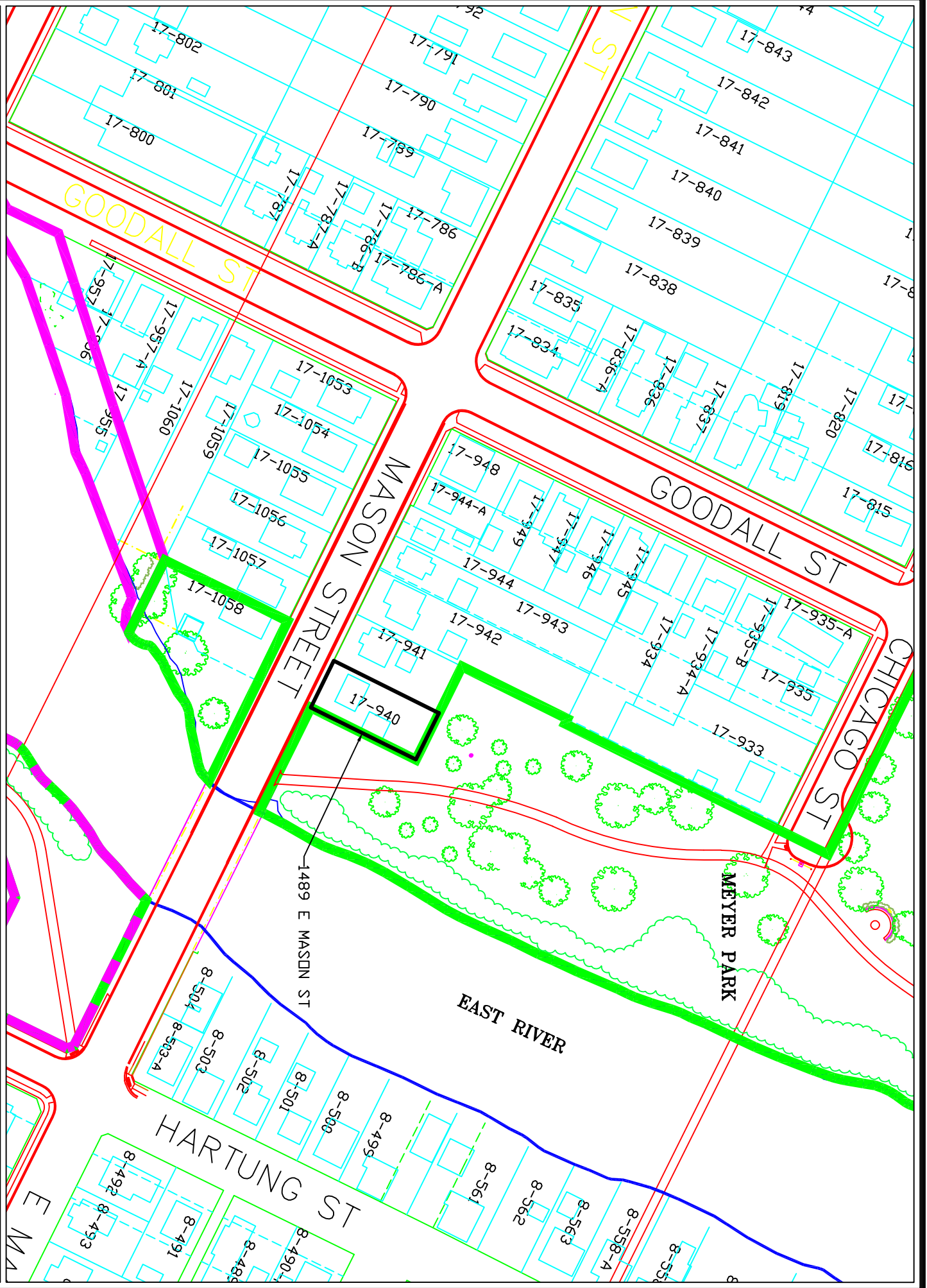
BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 1489 E MASON ST 2.21.20-2





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # P.2

To approve hiring ISG for \$56,800 to complete the engineering and construction documents for electrical upgrades to City Hall.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Quote Summary - City Hall Electrical Upgrades

CITY OF GREEN BAY, WISCONSIN	
SUMMARY OF QUOTES FOR:	
ENGINEERING SERVICES FOR CITY CALL ELECTRICAL UPGRADES	
CONSULTANT	QUOTE
ISG	\$ 56,800.00
MSA	\$ 97,000.00
Note: RFQ was sent to six companies, two companies responded.	



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # P.3

To approve hiring Dimension IV for \$34,444 to complete the engineering and construction documents to replace the walk through aviary exhibit at the Bay Beach Wildlife Sanctuary.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Quote Summary - Bird Aviary

CITY OF GREEN BAY, WISCONSIN	
SUMMARY OF QUOTES FOR:	
ARCHITECTURAL SERVICES ASSOCAITED WITH A LARGE BIRD AVIARY AT THE BAY BEACH WILDLIFE SANCTUARY	
CONSULTANT	QUOTE
Dimension IV	\$ 34,444.00
Note: RFQ was sent to four companies. One company provided a quote, two declined the RFQ, and one had no response.	



Report to the
Personnel Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # Q.I

To approve the request to fill the following replacement positions and all subsequent vacancies resulting from internal transfers.

- a. Engineering Technician - Public Works
- b. Truck Driver (Sanitation) - Public Works
- c. Park Maintenance Worker - Parks, Recreation & Forestry
- d. Park Superintendent - Parks, Recreation & Forestry

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Request to Fill Memo 02.25.2020 Amended
2. Position Request To Fill - Engineering Tech - Johnson - 02-18-20
3. Truck Driver (Sanitation) - Blank 02.17.20
4. Park Maintenance Worker - M. Ness 02.17.20
5. Request to Fill Template Park Super

MEMORANDUM



Human Resources Department

To: Personnel Committee
Joe Faulds, Human Resources Director

From: Sarah Fidler
Human Resources Generalist

Re: Request to Fill Vacant Positions

Date: February 25, 2020

The Human Resources Department is requesting authorization to fill the following replacement positions approved as part of the 2020 budget and all subsequent vacancies resulting from internal transfers. The justification reports are attached.

- Engineering Technician – Replacement position due to the resignation of Joshua Johnson effective March 17, 2020. Salary range: \$26.38 - \$31.03 per hour.
- Truck Driver (Sanitation) - Replacement position due to the termination of R. Scott Blank effective February 17, 2020. Salary range: \$19.96 - \$23.49 per hour.
- Park Maintenance Worker - Replacement position due to the retirement of Mike Ness effective February 17, 2020. Salary range: \$19.96 - \$23.49 per hour.
- Park Superintendent - Replacement position due to the retirement of Keith Wilhelm effective April 2020. Salary range: \$72,612 - \$85,446 annually.

**Position Fill Request
Justification Report
February 18, 2020**

Position Title: **Engineering Tech**

- 1. If this position is a replacement position, please indicate the reasons for the vacancy. If this is not a replacement position, please indicate the reasons for requesting the position.**

 X **Replacement Position** **Not a Replacement Position**

This position will be vacant as a result of the resignation of Joshua Johnson, effective March 17, 2020.

- 2. Is this position included in the current budget? If not, please list how this position will be funded (grant, internship, etc.). Please list the salary range of the position.**

Yes, this position is currently funded in the 2020 General Fund. The compensation range for the position is \$26.38 – \$31.03/hour.

- 3. Please list the functions and any special information regarding this position.**

Engineering Technicians perform field surveys for design and construction of public works construction projects. They also perform design of basic engineering details on public works construction projects, prepare and administer public works contracts of moderate difficulty, prepare necessary reports and maintains records related to survey of public works construction projects and the storm water facility maintenance program. The Technician position may assist in preparation of special assessment rolls for public works projects, review site plans, administer sewer service charge billings, and other work related to the storm water management program, erosion control program, and other duties as assigned.

- 4. Does the position generate revenue or reduce expenses? If so, provide an estimated amount.**

Engineering staff, including Engineering Technicians, provide services that are often funded in part by grants, state aid and developer/project agreements.

- 5. Please explain why current staff is unable to absorb duties of this position.**

One (1) Engineering Aide was eliminated from the staff in 1997 as well as a related Engineering Technician position in 2007. Although engineering operations have been improved by technology, the size of the City continues to grow and the new stormwater permit has imposed additional duties that will be shared by Techs.

The remaining Technician positions have responsibilities to execute the concrete repair and sidewalk program, as well as perform the necessary survey work for all other Public Works projects and would not be able to absorb the duties of this position.

- 6. If duties of position are presently being done, how are they done?**

The position will be vacated on March 17, 2020, through resignation.

7. What service would be reduced or eliminated if this position is not filled?

The annual Capital Improvement Program for the City of Green Bay would not be able to be delivered if this position were not filled. This position completes surveys for design of capital projects, construction staking to ensure projects are properly constructed, and record surveys to document where and how infrastructure has been installed within the City.

8. What are the alternative methods and costs of accomplishing the work?

Consultants are used to supplement staff for specialized projects. However, it is more cost effective, and better continuity is maintained, with a City employee that knows and understands DPW Engineering policies and procedures.

9. Are there union issues?

There are no union issues.

10. Other supporting comments.

**Position Fill Request
Justification Report
February 21, 2020**

Position Title: Truck Driver – DPW Operations Division/Sanitation Section

- 1. If this position is a replacement position, please indicate the reasons for the vacancy. If this is not a replacement position, please indicate the reasons for requesting the position.**

 X **Replacement Position** **Not a Replacement Position**

This position will be vacated resulting from the termination of Sanitation Section Truck Driver R. Scott Blank, effective at the end of the work day on Monday, February 17, 2020

- 2. Is this position included in the current budget? If not, please list how this position will be funded (grant, internship, etc.). Please list the salary range of the position.**

Yes, this position is currently funded in the DPW operating budget. The current wage for a DPW- Truck Driver is \$19.96/hour to \$23.49/hour (\$41,517 to \$48,859 annually)

- 3. Please list the functions and any special information regarding this position.**

Sanitation Section Truck Drivers perform duties including but not limited to driving trash, recycling, and brush route collection trucks, operating various pieces of equipment, plowing snow, daily equipment maintenance, and other assignments necessary for DPW to perform its core functions

- 4. Does the position generate revenue or reduce expenses? If so, provide an estimated amount.**

This position does not generate revenue for the City. But the use of in-house labor and equipment reduces the need to contract services that are currently provided by DPW employees.

- 5. Please explain why current staff is unable to absorb duties of this position.**

Loss of a Sanitation Section Truck Driver represents a reduction in DPW's ability to provide its core services in a timely manner, including trash and recycling collection, brush collection, snow plowing, curbside yard and garden waste collection, etc.

- 6. If duties of position are presently being done, how are they done?**

Duties associated with any vacant DPW position are assigned to other Operations Division employees. When there is a lack of personnel to perform core DPW functions, assignments are prioritized. Unstaffed assignments end up being postponed or not completed.

- 7. What service would be reduced or eliminated if this position is not filled?**

DPW cannot reduce or eliminate core services. A reduction in DPW staff will result in a reduced level of service to residents, and increase the amount of time required to complete those services.

- 8. What are the alternative methods and costs of accomplishing the work?**

Reducing the level of services provided to City residents, working overtime to maintain the expected level of service, or outsourcing of services.

9. **Are there union issues?** No
10. **Other supporting comments.** None

**Position Fill Request
Justification Report
January 27, 2020**

Position Title: Park Maintenance Worker

- 1. If this position is a replacement position, please indicate the reasons for the vacancy. If this is not a replacement position, please indicate the reasons for requesting the position.**

 X **Replacement Position** **Not a Replacement Position**

This position will be vacant as a result of the retirement of Mike Ness on February 17, 2020.

- 2. Is this position included in the current budget? If not, please list how this position will be funded (grant, internship, etc.). Please list the salary range of the position.**

Yes, this position is budgeted. The wage range is \$19.96 - \$23.49 per hour.

- 3. Please list the functions and any special information regarding this position.**

The Park Maintenance Worker is a generalist position responsible for maintaining all facets of the year-round park operations. Parks and the related facilities are used daily from sun-up to 10:30 p.m. throughout the year. Therefore, we need to ensure that they are clean, safe, and functional at all times for our patrons.

- 4. Does the position generate revenue or reduce expenses? If so, provide an estimated amount.**

No.

- 5. Please explain why current staff is unable to absorb duties of this position.**

Over the years, we have added more parkland and facilities, but have not added additional staff. We are also responsible for maintaining a four-diamond Little League complex, a six-field soccer complex, more trails, more parklands, and the City Deck.

- 6. If duties of position are presently being done, how are they done?**

When vacancies occur in this classification, we are unable to meet all of the maintenance needs of our parks and facilities. As positions become vacant, we prioritize and reprioritize our daily work. The effect is that many of the services that we provide to the public are being performed less frequently.

- 7. What service would be reduced or eliminated if this position is not filled?**

The overall service would be reduced. We have tried to lessen the obvious impact by reprioritization.

8. What are the alternative methods and costs of accomplishing the work?

Contracting for various maintenance services would need to be explored. Costs would be dependent on the service contracted. The Park Maintenance Worker performs a wide range of services during a calendar year, therefore making it difficult to replace a single position by contracting.

9. Are there union issues?

No.

10. Other supporting comments.

Since 2001, the Parks Division has been responsible for maintaining the following added facilities: New 4K building at the Wildlife Sanctuary, SK8 Park; Leicht Memorial Festival Park; Resch Aquatic Center; four new buildings; nine splash pads; more parkland at Farlin Park, Beach Lane, Navarino Park, V.T. Pride Park, Eastman Park; several parcels along the Baird Creek Greenway; 16 acres of turf at Bay Beach Park; a new boarded hockey rink; a four ball diamond softball complex; a six-field soccer complex; the City Deck; the Zippin Pippin, Sea Dragon, Bay Beast, Rockin' Tug, Falling Star and the new Big Wheel Ferris Wheel amusement rides; as well as several miles of trails.

We have assumed the work at the additional facilities (above) while seeing a reduction in staff of 6 of these full-time Park Maintenance Workers and 10 fewer seasonal positions since 2006. With future maintenance responsibilities sure to come, we will fall further behind in our efforts to provide the most basic of services if we do not maintain our staffing levels accordingly.

**Position Fill Request
Justification Report
24 February, 2020**

Position Title: Park Superintendent

1. **If this position is a replacement position, please indicate the reasons for the vacancy. If this is not a replacement position, please indicate the reasons for requesting the position.**

 X **Replacement Position** **Not a Replacement Position**

The current Park Superintendent will be retiring mid-April, 2020.

2. **Is this position included in the current budget? If not, please list how this position will be funded (grant, internship, etc.). Please list the salary range of the position.**
Yes, this position is funded in the current budget. Position salary range as of 10-01-19 is: \$72,612 to \$85,446.

3. **Please list the functions and any special information regarding this position.**
Please see attached job description.

4. **Does the position generate revenue or reduce expenses? If so, provide an estimated amount.**
No

5. **Please explain why current staff is unable to absorb duties of this position.**
This position is the Administrative overseer and primary coordinator for all activities of the Park and City Hall Maintenance Divisions. Productivity would suffer if current staff were required to absorb the duties of this position. Please refer to attached Job description.

6. **If duties of position are presently being done, how are they done?**
The incumbent is still employed by the City. The desire would be to hire someone as soon as possible so that some cross training can occur before the current Park Superintendent retires in mid-April.

7. **What service would be reduced or eliminated if this position is not filled?**
This position is critical to the availability and performance of dozens of services provided to the general public and to all other City Departments.

8. **What are the alternative methods and costs of accomplishing the work?**
This is a critical position as this person is the go-to person for the public as well as all other City Departments to exchange information regarding the physical maintenance of all Park and City Hall facilities.

9. **Are there union issues?**
No

10. **Other supporting comments.**
This position supervises 44 full time employees plus 6 part-time and 30+ seasonal employees.



Report to the
Personnel Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # Q.2

To approve as amended the City of Green Bay Chapter 22 Dress Policy to create a Dress for Your Day Policy.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Memo - Dress for Your Day - Personnel Committee 2-25-2020
2. City Policy - Dress for Your Day Guidelines - Personnel Committee Amendm...
3. Current Chapter 22 Dress Policy - Strikethrough

MEMORANDUM



Human Resources Department

To: Personnel Committee

From: Joseph W. Faulds, Human Resources Director

Re: Dress for Your Day Policy

Date: February 25, 2020

Dress for Your Day

In the City's continuous effort to improve the workplace experience for employees, the City would like to implement a Dress for Your Day policy. The Dress for Your Day policy provides employees with the flexibility to choose appropriate and professional work attire based upon their workday and anticipated meetings with customers.

The expectation is that employees will wear professional clothing appropriate for the nature of business and the type of work performed. For example, an employee who is scheduled to have meetings with external customers or vendors may want to wear more professional clothing whereas an employee scheduled to have minimal interaction with external customers may wear more casual attire. Overall, the intent of the policy is to create an environment that allows our employees to use good judgment when deciding what to wear to work.

The City is aware that the City of Appleton, Green Bay Water Utility, and Green Bay Metro have implemented a Dress for Your Day policy. They all have received positive feedback from employees for implementing the Dress for Your Day policy.

This policy is intended for non-uniformed office workers at City Hall and City Office settings. The policy does not apply to employees performing work in the field and performing manual work for DPW and Parks. Attire for these employees shall be as determined by the Department Head.

If approved, the Dress for Your Day policy will be effective March 16, 2020 to give time for Human Resources to educate employees and answer any questions on the policy change.

CITY OF GREEN BAY

DRESS FOR YOUR DAY GUIDELINES

Dress for Your Day provides employees with the flexibility to choose appropriate and professional work attire based upon their workday and anticipated meetings with customers. Employees will use good judgment when deciding what to wear to work using basic guidelines. These guidelines are intended for non-uniformed office workers at City Hall and other City office settings. These dress standards do not apply to those employees working in the field, performing manual work and those employees in DPW and Park Maintenance. Attire for these employees shall be as determined by the Department Head.

Dress for Your Day work attire is intended to be relaxed when employees have a workday that does not include meetings with external customers, clients, vendors, or the like. The expectation is that employees will wear professional clothing appropriate for the nature of our business and the type of work performed. We all share in the responsibility to portray a positive image for the City, and managers are responsible for fairly and consistently administering these guidelines as described below.

Guidelines for appropriate attire:

Traditional business attire - Dress or a suit; dress slacks, khakis, nice jeans; blazer, button down, blouse or polo shirt; sweaters

If you are required to wear an ID badge at your location, you must continue to wear the badge during your work hours for security reasons.

Green Bay Packers apparel (i.e. casual shirts, sweaters, jerseys, t-shirts, sweatshirts and turtlenecks) allowed on the day of, or the Friday prior to a Packers game.

Because we take a lot of pride in representing the City and our citizens, please **avoid do not wear:**

Sweatshirts or sweatpants

Tank tops (worn alone), crop/halter tops

Shorts

Exercise wear

Revealing clothing (too low-cut shirt)

Clothes with holes, frays or stains
Leggings with short tops or wild patterns
Rubber soled flip-flops

If in doubt whether something is appropriate, err on the side of caution and check with your supervisor.

Employee Request for Review. An employee who believes she/he have been treated unfairly or inappropriately under these guidelines, may ask that the matter be reviewed by Human Resources. Human Resources will work with the employee and the Department to review the matter in a timely manner.

Exceptions to this policy may be made on a case-by-case basis for religious reasons, medical conditions and other applicable circumstances. Requests of this nature must be submitted for review by the Department Head and the Human Resources Department.

The City reserves the right to rescind and/or amend these guidelines at any time.



CITY OF GREEN BAY PERSONNEL POLICY

Policy Title Dress Code	Policy Reference Chapter 22
Policy Source Human Resources Department	Legal Review Date March 18, 2019
Personnel Committee Approval January 29, 2019	City Council Approval February 18, 2019

~~22.1 — **PURPOSE.** City employees present the first impression of the City of Green Bay to members of the public, and therefore, must present a professional image at all times. Professional attire complements an environment that reflects an efficient, orderly, professionally operated organization.~~

~~The purpose of this policy is to provide guidelines for employees and management as to what does and does not constitute appropriate professional attire. This policy is not an all-inclusive list of what is and is not acceptable and employees must exert judgment in their choice of clothing that is worn to work.~~

~~This policy is primarily intended for office workers at City Hall and other City office settings. The policy does not apply to employees listed in 22.4. This policy shall apply when on City business or otherwise representing the City.~~

~~22.2 — **POLICY.**~~

~~22.2.1 **Acceptable Business Casual Attire.** A business casual dress code is appropriate for City of Green Bay employees Monday through Thursday.~~

~~Clothing that projects a professional image. All clothing shall be clean and without rips, holes, etc.~~

~~Slacks, dress pants or pants similar in style to Dockers or other makers of cotton, synthetic, wool or flannel pants. This includes dressy pants that are at least mid-calf in length.~~

~~Casual dresses, skirts and skorts that are no shorter than 2 inches above the top of the knee. Skirts that are split at or below the knee.~~

~~Casual shirts, dress shirts, sleeveless sweaters and shirts, golf type shirts and turtlenecks. Suit jackets and sport jackets.~~

~~Walking shoes, tennis shoes, loafers, clogs, boots, flats and dress heels. Open toe shoes (including sandals) will be acceptable for women only.~~

~~T-shirts are not acceptable on non-casual days.~~

~~An employee may wear non-blue denim jeans, if approved by the Department Head.~~

~~22.2.2 Acceptable Casual Attire.~~ A casual dress code is appropriate for City of Green Bay employees on Fridays. Employees are expected to present a neat appearance and shall not wear items classified as “Unacceptable Attire”, as described in 22.2.4.

~~Jeans must be in good condition (i.e. not ripped or tattered).~~

~~T-shirts and sweatshirts must be in good condition.~~

~~Any of the above “Acceptable Business Casual Attire” is also appropriate on casual Fridays.~~

~~22.2.3 EMPLOYEE IDENTIFICATION BADGES.~~ The City of Green Bay will provide employees with an employee identification badge. Employee identification badges are an important part of employee work attire. They allow coworkers, vendors, and the public to know who employees are and they are an important part of providing a secure environment for our employees. Employees are expected to wear their employee identification badges in a visible spot during their work time. Employees will return the employee identification badge to the Human Resources Department upon termination of employment.

~~22.2.4 Acceptable Packer Attire.~~ Green Bay Packer attire will be allowed on the day of, or the Friday prior to Packer games. Employees are still expected to present a neat appearance and shall not wear items classified as “Unacceptable Attire”, as described in 22.2.4.

~~Jeans must be in good condition (i.e. not ripped or tattered).~~

~~Green Bay Packers apparel (i.e. casual shirts, sweaters, golf type shirts, jerseys, t-shirts, sweatshirts and turtlenecks).~~

~~22.2.5 Unacceptable Attire.~~ The following is not acceptable attire.

~~Clothing that is tight, clothing that is revealing such that either midriff or cleavage is exposed, or clothing that is sheer.~~

~~Clothing that contains offensive words, cartoons or images, etc.~~

~~Clothing that contains political statements, slogans or campaign related information.~~

~~If an employee may influence the determination of a contract with a vendor, the employee shall not wear any type of clothing, footwear, headgear, etc. that contains the name of a company or corporation that the City contracts with or uses as a vendor.~~

~~Blue denim jeans (with the exception of Fridays and Packer game days), shorts, bib overalls, sweatpants, exercise pants, cargo pants, warm-up suits and any spandex-like material pants that can be used for exercise.~~

~~Shorts, tight skirts, and mini-skirts. Strapless dresses and spaghetti-strap dresses.~~

~~Midriff tops, halter tops and tube tops.~~

~~Shower footwear, beach flip-flops, or slippers.~~

~~Employees with visible body piercings other than ear will be required to remove the jewelry while at work.~~

~~Using a reasonable person standard, other attire which may not be considered appropriate for the workplace.~~

~~22.3 — COMPLIANCE REQUIREMENTS.~~

~~22.3.1 Employees. City of Green Bay employees are responsible for complying with the above expectations and guidelines (except those noted in Section 22.4 of this policy). Please contact your supervisor or Human Resources if you have a question as to whether or not a certain item is considered acceptable attire.~~

~~22.3.2 Management. Department Heads and Supervisors are responsible for monitoring compliance to this policy within their department.~~

~~22.3.3 Employee Request for Review. An employee who believes they have been treated unfairly or inappropriately under this policy may ask that the matter be reviewed by Human Resources. Human Resources will work with the employee and the Department to review the matter in a timely manner.~~

~~22.4 — EXCEPTIONS.~~

~~22.4.1 Employees working in the field, performing manual duties or at a worksite calling for other attire, jeans or similar attire which is appropriate to the type of work being performed by the employee. This exception must be approved in advance by the Department Head.~~

~~22.4.2 This policy shall not apply to employees who wear uniforms or in situations where the employees' clothing is addressed through a collective bargaining agreement.~~

~~22.4.3 This policy shall not apply to employees working in DPW, Bridgetenders, or Park Maintenance operations. Appropriate attire for these operations shall be as determined by the Department Head.~~

~~22.4.4 Exceptions to this policy may be made on a case-by-case basis for religious reasons, medical conditions and other applicable circumstances. Requests of this nature must be submitted for review by the Department Head and the Human Resources Department.~~

~~22.5 — DISTRIBUTION. All employees will be provided with a copy of this policy.~~

~~22.6 — REVIEW AND REVISION. The City reserves the right to rescind and/or amend this, and all City policies, at any time.~~



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

Brad Strouf, Lieutenant

AGENDA ITEM # R.I

Report by the Police Department of the 2019 4th quarter serious injury and fatality crashes.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 2019 FOURTH QUARTER CRASH



GREEN BAY POLICE DEPARTMENT OPERATIONS DIVISION

Lieutenant Brad Strouf

Email: bradst@greenbaywi.gov

(920) 448-3217

2019 Fourth Quarter Serious Injury & Fatal Accident Report

19-218365

2500 Block of Dunbar Lane

On Sunday, 10-06-19 at 3:44pm, Green Bay Police Department officers were dispatched to the 2500 block of Dunbar Ln for a van vs. pedestrian crash.

Officers arrived to find a Good Samaritan and personnel from Green Bay Fire and Rescue performing life saving measures on a two year old female that had been struck.

The child had run from the front of a residence behind a van backing from a private drive when she was struck by the van. The driver immediately stopped to render aid.

The victim, a 2 year old Green Bay resident was transported to a local hospital where she was pronounced deceased.

No criminal charges have been requested as this fatality appears to be an unfortunate, very tragic, accident.

The Green Bay Police Department reconstructed the crash scene.



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # R.2

To establish and adopt by ordinance a I-WAY STOP condition on Black Sheep Way at Spartan Road.

BACKGROUND

Black Sheep Way is a new residential roadway, part of the new Eaton Heights 2nd Addition subdivision. Since Spartan Rd is a collector roadway, a STOP needs to be installed on the new roadway at its T intersection with Spartan Rd.

RECOMMENDATION

That, on a 90-day trial, to establish a I-WAY STOP condition on Black Sheep Way at Spartan Road.

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # R.3

To refer to staff the request to review traffic patterns of the Challenger-Voyager, Mason-Challenger, and Mason-Ontario intersections and provide recommendations on any necessary improvements.

BACKGROUND

Based on a discussion with the alder, there are 3 intersections within the business district that are of concern: Challenger-Voyager, Mason-Challenger, and Mason-Ontario.

RECOMMENDATION

Refer to staff the request to review traffic patterns of the Challenger-Voyager, Mason-Challenger, and Mason-Ontario intersections and provide recommendations on any necessary improvements.

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # R.4

- A. To remove the NO PARKING zone on the west side of Acme Street from the southern terminus of Acme Street to University Avenue.
- B. To remove the NO PARKING zone on the east side of Acme Street from a point 70 feet south of University Avenue to University Avenue.
- C. To remove the 2-HOUR PARKING 7 AM TO 7 PM MONDAY THROUGH FRIDAY zone on the east side of Acme Street from the southern terminus of Acme Street to a point 70 feet south of University Avenue.
- D. To remove the NO STOPPING OR STANDING zone on the west side of Lawrence Street from a point 560 feet south of University Avenue to University Avenue.
- E. To remove the NO STOPPING OR STANDING zone on the east side of Lawrence Street from a point 510 feet south of University Avenue to University Avenue.
- F. To remove the ONE-WAY STOP condition on Acme Street at University Avenue.
- G. To remove the ONE-WAY STOP condition on Lawrence Street at University Avenue.

BACKGROUND

The City is closing and vacating both streets to accommodate the American Foods Group plant expansion. All related traffic and parking regulations must be removed.

RECOMMENDATION

- A. Remove the NO PARKING zone on the west side of Acme Street from the southern terminus of Acme Street to University Avenue
- B. Remove the NO PARKING zone on the east side of Acme Street from a point 70 feet south of University Avenue to University Avenue
- C. Remove the 2-HOUR PARKING 7 AM TO 7 PM MONDAY THROUGH FRIDAY zone on the east side of Acme Street from the southern terminus of Acme Street to a point 70 feet south of University Avenue
- D. Remove the NO STOPPING OR STANDING zone on the west side of Lawrence Street from a point 560 feet south of University Avenue to University Avenue
- E. Remove the NO STOPPING OR STANDING zone on the east side of Lawrence Street from a point 510 feet south of University Avenue to University Avenue

F. Remove the ONE-WAY STOP condition on Acme Street at University Avenue

G. Remove the ONE-WAY STOP condition on Lawrence Street at University Avenue

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # R.5

To refer to staff the request to review and potentially change the SPEED LIMIT 25 zone on North Webster Avenue from University Avenue to Vanderbraak Street.

BACKGROUND

Per Wisconsin Statute 349.11, Authority to modify speed restrictions, all speed limit changes shall be based on a traffic engineering study, including modifications allowed under State Statute.

RECOMMENDATION

Refer to staff for study the request to review and potentially change the SPEED LIMIT 25 zone on North Webster Avenue from University Avenue to Vanderbraak Street.

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # R.6

To remove the I-WAY STOP condition on Kellogg Street at North Broadway.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # R.7

To establish and adopt by ordinance a 2-WAY STOP condition on Kellogg Street at North Broadway.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # R.8

To establish and adopt by ordinance a I-WAY STOP condition on Kellogg Street at Donald Driver Way.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # R.9

To remove the NO STOPPING OR STANDING 7 AM TO 4 PM SCHOOL DAYS zone on the east side of Victoria Street from Crooks Street to Main Street.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # R.10

To remove the NO PARKING zone on both side of the east roadway of Skyline Boulevard from a point 160 feet north of Sunrise Circle to Sunrise Circle.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # R.11

To establish and adopt by ordinance a NO PARKING zone on the east side of the west roadway of Skyline Boulevard from Finger Road to a point 160 feet north of Sunrise Court.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # R.12

To establish and adopt by ordinance a NO PARKING zone on the west side of the east roadway of Skyline Boulevard from Finger Road to a point 160 feet north of Sunrise Court.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # R.13

To establish and adopt by ordinance a NO PARKING zone on the east side of the east roadway of Skyline Boulevard from Sunrise Court to a point 160 feet north of Sunrise Court.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None

DATE

Greetings, Green Bay Residents,

This short insert in your neighborhood association newsletter is from the Green Bay Sustainability Commission, a committee of the City of Green Bay. The Commission is reaching out to you to begin a conversation and convey information. Through our mission, we are “dedicated to the protection, stewardship, and improvement of the environment in the interest of the health, prosperity, and welfare of the Green Bay community for present and future generations.”

By working with residents, businesses and city departments, we aim to

- Better prepare the community for severe storms
- Better prepare the community for flooding
- Effectively improve water quality
- Protect air quality
- Aim for clean-energy infrastructure and solutions
- Reduce waste
- Preserve biodiversity
- Promote equitable solutions to climate impacts

NEED TO ADD CHANGING CLIMATE

In order to guide our work, we'd like to hear from you. HOW DO THEY GET IN TOUCH (FACEBOOK)? Can you share what you're doing in your neighborhoods to promote and preserve the environment?

How can we work together to achieve common goals?

Website <https://greenbaywi.gov/961/Sustainability-Commission> AND INSERT THE FACEBOOK LOGO

Join us for our monthly meetings, 2nd Wednesday of the month at 5:00pm in the Harry Maier Rm (604), City Hall (100 N. Jefferson St.). Parking in the City Hall lot is free after 6 pm, daily.

Thank you!

The Green Bay Sustainability Commission

Seth Hoffmeister, Chair

Ned Dorff, Vice Chair

Ald. Randy Scannell

John Arendt

Debora Hutchison

Kaurie Mihm, Parks Recreation and Forestry

Julia Noordyk

Mark Walter

Detail Summary of Projects Issued

1/1/2020 to 1/31/2020

Proj #	Address	Owner	Applicant	Fees Paid	Estimated \$	Status
99253	2123 EMMALANE CT..21-8109	DANIEL K & BONITA M HALL	CRI DEVELOPMENT	\$1,226.10	\$255,000.00	Pending
[01-101 - Single Family House, Detached] Variance for rear set back to be 17' instead of 25' 10/29/19 NEW ONE STORY SINGLE FAMILY HOME W/BASEMENT EC APPROVED 1/20/2020						
99526	520 HUBBARD ST..4-96	REDEVELOPMENT AUTHORITY OF THE CITY OF GREEN BAY	LEMENSE QUALITY HOMES	\$1,077.19	\$160,000.00	Pending
[01-101 - Single Family House, Detached] Attached Garage SINGLE FAMILY,2-STORY TALL WALL DETAIL IN DRAG FILE EC Approved 12/17/19						
99937	2700 LAFAYETTE DR..6H-4450	TYCORE BUILT LLC	TYCORE BUILT LLC	\$1,236.54	\$235,000.00	Pending
[01-101 - Single Family House, Detached] NEW SINGLE FAMILY HOME EC Approved 1/16/20						
99033	1812 10th AV..1-1229	BOARDWALK PROPERTIES, LLC	FINER POINTS HOMES LLC	\$313.13	\$15,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] Water calcs and REScheck provided.						
99555	812 ELIZA ST..16-248	ELIZABETH N WEBB	COPPENS CUSTOM SOLUTIONS - ZACKARY COPPENS	\$50.00	\$5,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] EGRESS WINDOW ONLY. NO ROOM DIVISION OR TRADES WORK AT THIS TIME. COA approved 12/11/19						
99582	827 RED FOX DR..6H-4365	BURTON D & KELLY J ENO	DAVE VAN RITE CONSTRUCTION	\$280.05	\$42,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] 790 sf No bedroom						
99681	512 LA PLANT ST..21-2144-24	JEREMY A MATZKE	SQUARE ONE RESTORATION	\$80.00	\$23,396.66	Pending
[02-434 - Single-Family Residential Building, Alteration] ELEC PERMIT UNDER P# 99638						
99686	1915 BELMONT DR..6H-1494-4	ONEIDA TRIBE OF INDIANS OF WISCONSIN	BAY LAKES BUILDERS	\$255.00	\$24,900.00	Pending
[02-434 - Single-Family Residential Building, Alteration] Basement Remodel/ Finish CHANGE OF ELECTRICAL CONTRACTOR						
99687	1221 ST. GEORGE ST..20-58	DALE J & KATHY A KELSEY	KELSEY UNLIMITED LLC	\$262.00	\$25,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] ADDING NEW BATHROOM, CLOSETS, AND KITCHEN						
99693	3435 SCHUBERT PL..21-7322	JODI G & KURT B FALK	TEKULVE HOME MODIFICATION LLC	\$215.42	\$0.00	Pending
[02-434 - Single-Family Residential Building, Alteration]						
99703	810 S CHESTNUT AV..2-161-E-1	MARY SEIS	D & B CONSTRUCTION OF WI	\$390.60	\$26,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] ELECTRICAL PERMIT UNDER P # 99061						
99704	1329 CHERRY ST..14-131	TOMAR APARTMENTS LLC	FIRST RATE PROPERTY MAINTENANCE LLC	\$272.15	\$17,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] INTERIOR REMODEL 1ST FLOOR						
99715	2357 MANITOWOC RD..21-130-1	BRADLEY J & ALLISON M CLARK	BRADLEY J & ALLISON M CLARK	\$50.00	\$300.00	Pending
[02-434 - Single-Family Residential Building, Alteration]						
99721	917 LARK ST..18-1217	MODERNIZED RESIDENTIAL REAL ESTATE LLC	MODERNIZED RESIDENTIAL LLC	\$367.08	\$15,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] FINISH BASEMENT ADD BEDROOMS						

99921	2739 RAMADA LN..6H-1122-5	DEBORAH S SCHUYLER	CLASSIC HOMES CONSTRUCTION INC.	\$150.00	\$19,800.00	Pending
[02-434 - Single-Family Residential Building, Alteration] KITCHEN REMODEL						
99924	1853 NEAL CT..21-2871	MARGARET & JOHN GUZEK	GREEN BAY AREA BUILDERS, LLC	\$254.72	\$52,470.00	Pending
[02-434 - Single-Family Residential Building, Alteration] Repairs per complaint # 112547						
99929	215 12th AV..3-472	ADAM J LEMORANDE	REINDL BUILDERS LLC	\$332.36	\$15,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] removing one access to upper level. Removing upstairs kitchen.						
99955	1118 DIVISION ST..5-1352-A-1	TRISHA A BACKUS	EDWARD GUTIERREZ	\$155.00	\$400.00	Pending
[02-434 - Single-Family Residential Building, Alteration] FRAME IN WALLS AND ADD ELEC						
99956	623 N MAPLE AV..5-1024	JEFFREY J & DEBORAH P ZICH	WESTERFELD CONSTRUCTION	\$615.00	\$30,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] Converting 2 family to 1 family.						
99969	250 TRADERS POINT LN..21-5686	LEON E & CONNIE M ANDERSON	LEON E & CONNIE M ANDERSON	\$520.40	\$10,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] REISSUED FROM P# 67990 EXPIRES 5/22/2020						
99970	421 S IRWIN AV..17-386-A	RYAN & GRETCHEN SWADLEY	GARY BASTEN CONSTRUCTION	\$200.00	\$12,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] BASEMENT BATHROOM REMODEL						
99971	2592 REMINGTON CT..21-7230	LISA J & PAUL J KARDISH	NICK HOLTGER CONSTRUCTION CORPORATION	\$100.00	\$25,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration] ADD OUTLETS						
99975	1804 S RIDGE RD..6-307-B	KYLE M HANSON	KYLE HANSON	\$50.00	\$0.00	Pending
[02-434 - Single-Family Residential Building, Alteration] DEMO INTERIOR						
99990	314 QUINTON ST..21-1458	AMANDA L SOMMERFELDT	AMANDA L SOMMERFELDT	\$100.00	\$0.00	Pending
[02-434 - Single-Family Residential Building, Alteration] REMODEL KITCHEN AND BATHROOM						
100012	2110 CANDLE WAY..6H-3495	GAIL A G & MICHAEL L REED	VAN RITE CONSTRUCTION AND RESTORATION	\$396.30	\$15,000.00	Pending
[02-434 - Single-Family Residential Building, Alteration]						
99666	1113 N WEBSTER AV..20-22-A	JAMES SEIDL	BEST ENTERPRISES, LLC	\$175.00	\$14,545.00	Pending
[05-645 - Raze Sungle-Family house(attached or detached)]						
99667	1377 THRUSH ST..18-1463	WALTER P SCANLAN	BEST ENTERPRISES, LLC	\$175.00	\$8,850.00	Pending
[05-645 - Raze Sungle-Family house(attached or detached)]						
99668	416 N CHESTNUT AV..5-926	BERTRAND ROGER D FAMILY TRUST 3RD RESTATE ETAL	BEST ENTERPRISES, LLC	\$175.00	\$10,570.00	Pending
[05-645 - Raze Sungle-Family house(attached or detached)]						
99669	1430 KURTZ AV..17-1106	BARBARA J & JAMES L METZLER	BEST ENTERPRISES, LLC	\$175.00	\$8,650.00	Pending
[05-645 - Raze Sungle-Family house(attached or detached)]						
99671	715 WINFORD AV..18-377	KATHLEEN M SIMONET	BEST ENTERPRISES, LLC	\$175.00	\$11,725.00	Pending
[05-645 - Raze Sungle-Family house(attached or detached)]						
99991	602 LAWRENCE ST..21-2263-2	GREEN BAY DRESSED BEEF LLC	SCHUH CONSTRUCTION - KARL PUDGE SCHUH	\$175.00	\$15,000.00	Pending
[05-645 - Raze Sungle-Family house(attached or detached)] EC Approval 1/28/2020						
76342	3374 DOWNHAM CT ..22-186-3	UNIVERSITY VILLAGE HOUSING INC	RJM CONSTRUCTION LLC	\$1,972.05	\$80,000.00	Pending
[10-434 - Multi-Family Residential Building Alteration] LOUNGE & KITCHEN REMODEL ON LEVEL 2 AND 3						

99957	806 DOUSMAN ST..5-472	PROPERTY SOURCE LLC	COVER ALL LLC - JAMES CHRISTNOVICH	\$310.00	\$5,000.00	Pending
[10-434 - Multi-Family Residential Building Alteration] LOWER RIGHT UNIT						
99973	517 N BAIRD ST..8-328	D JONES PROPERTIES LLC	D JONES PROPERTIES LLC	\$70.00	\$115.00	Pending
[10-434 - Multi-Family Residential Building Alteration]						
100020	1114 WESTERN AV..3-1252	SPH PROPERTIES LLC	SPH PROPERTIES LLC	\$140.00	\$0.00	Pending
[10-434 - Multi-Family Residential Building Alteration] open walls to repair/ replace plumbing. 2 new shower stalls. unit 1 & 3. Per Complaint # 102316						
88531	520 N BROADWAY , Unit: SUITE 310..5-1757	DDL HOLDINGS LLC	BAYLAND BUILDINGS INC	\$1,540.24	\$190,000.00	Pending
[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration]						
99378	129 S WASHINGTON ST..12-191	KARMAN DEVELOPMENT LLP	KARMAN DEVELOPMENT	\$801.83	\$79,000.00	Pending
[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] Change of use upstairs from B to R						
99601	1919 S BROADWAY..1-1407	GEORGIA PACIFIC CONSUMER PRODUCTS LP	ESI INC. OF TENNESSEE	\$2,391.06	\$0.00	Pending
[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] PERMIT ISSUED; BUT PLUMBING WORK TO BE DONE. PLUMBING PLANS WERE IN THE BUILDING PLAN SET, BUT NOT YET SUBMITTED FOR REVIEW.						
99608	201 S BROADWAY..3-314	HOLLY A HEBEL		\$0.00	\$0.00	Closed
[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration]						
99613	2900 ST ANTHONY DR..21-283-1	GREEN BAY VETERANS MANOR LLC	CLIFF YOUNG ELECTRICAL	\$140.00	\$0.00	Pending
[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration]						
99696	1280 REBER ST..20-44-14	EVA MISSION INC	EVA MISSION INC	\$70.00	\$10,000.00	Pending
[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] Repairs per pending complaint 101199						
99702	3525 HUMBOLDT RD..21-7923	KWIK TRIP INC		\$0.00	\$0.00	Closed
[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration]						
99940	2845 GREENBRIER RD..21-161-2	BAYCARE AURORA LLC	MIRON CONSTRUCTION - HENRY HECHT	\$7,067.91	\$0.00	Pending
[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] Buildout on 3rd and 4th floors						
99966	2636 TROJAN DR ..6H-1115-B	BIRCHWOOD APTS LLC	SERVICE MASTER RECOVERY BY RESTORATION HOLDING	\$1,244.74	\$0.00	Pending
[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration]						
99968	1265 LOMBARDI AV..1-1841-A	GREEN BAY CITY OF LAMBEAU FIELD	BOLDT COMPANY	\$5,937.37	\$3,822,787.00	Pending
[12-437 - Commercial, Non-Residence, Non-Housekeeping, Alteration] Reconfiguration of 5 food service locations: market 105, 106, 133, 134 and 326,						
99127	935 LOMBARDI AV..1-1841-1	KT REAL ESTATE HOLDINGS LLC	OWNER	\$3,757.31	\$0.00	Pending
[13-437 - Addition to Commercial, Non-Residential Non-housekeeping]						
99672	1530 BYLSBY AV..6-34	WISCONSIN PUBLIC SERVICE CORP	BRANDENBURG INDUSTRIAL SERVICES	\$4,902.70	\$0.00	Pending
[15-649 - Raze Commercial Building or other Structure] -EC Approved 1/27/20						
99712	1666-1674 E MASON ST..21-1342-1	E & P PROPERTIES LLP	BAYLAND EXCAVATING	\$290.00	\$15,000.00	Pending
[15-649 - Raze Commercial Building or other Structure] EC Approved 1/17/2020						
99958	234 S WASHINGTON ST..13-2	HARP & EAGLE LTD	ELITE TENTS	\$140.00	\$1,000.00	Pending
[16-*** - Temporary Office or Trailer] TENT FOR ST. PATRICKS DAY TENT SETUP ON 3-12-20 AND TAKEDOWN ON 3-19-20						
99710	1327 S NORWOOD AV..1-953	CHERYL A & EUSEBIO GUZMAN	CHERYL A & EUSEBIO GUZMAN	\$183.98	\$32,000.00	Pending
[17-438 - New Garage or Carport] take down old garage/ new detached garage						

99694	114 N ONEIDA ST..3-1142-A-2	MELISSA SUE HOGUE	KOCH RENOVATIONS	\$50.00	\$12,000.00	Closed
[18-438 - Remodel Garage or carport or Shed] Replace rafters with trusses. New roof						
99670	723 NORTHERN AV..18-1454	ELIZABETH A SAMPSON	BEST ENTERPRISES, LLC	\$50.00	\$2,450.00	Closed
[21-649 - Demolition of all Other Buildings or Structures] DEMOLITION OF 14 FT. X 11 FT. SHED (OVER 150 SQ. FT.)						
99993	1158 LOCH DR..6-642	SCHERIFF JEROME M & LOIS A LIVING TRUST	SCHERIFF JEROME M & LOIS A LIVING TRUST	\$50.00	\$3,200.00	Pending
[22-328 - Shed, Yard Building] PREFAB HOME DEPOT INSTALL						
88272	118 S WASHINGTON ST..12-341	CHRISTOPHER A BELL	ABSOLUTE CONCRETE LLC	\$320.00	\$10,000.00	Pending
[23-434 - Deck, Porch, Patio] Adding staircase by water walkway off of exterior raised balcony/patio area in rear along trail/ easement approved by Tom G, in drag.						
99707	1400 N BAIRD ST..21-1198-6	PERRY PARK PARTNERS ETAL	SHELLY VANCAMPENHCECT	\$50.00	\$300.00	Pending
[23-434 - Deck, Porch, Patio]						
99720	3361 LANGDON ST..21-7790	PAMELA M & KENNETH C STURGIS	UNLIMITED CLASS WOODWORKING	\$200.00	\$16,000.00	Pending
[23-434 - Deck, Porch, Patio]						
99936	1039 S CLAY ST..17-159	SAMANTHA A & LANDON C MAXSON	SAMANTHA A & LANDON C MAXSON	\$50.00	\$500.00	Pending
[23-434 - Deck, Porch, Patio] CHANGE IN PLAN 5 X 5 PORCH W/ STEPS NEW PLAN FROM PROJECT 73509						
99920	1609 11th AV..1-1345	GINA L PETERSON	AREA WATERPROOFING	\$50.00	\$5,305.00	Pending
[28-434 - Foundation Repair] Drain tile and new sump						
99922	3033 WEST POINT RD..6H-1191-2	DEWITT INVESTMENTS LLC	DEERVIEW CONSTRUCTION	\$50.00	\$6,000.00	Closed
[28-434 - Foundation Repair] FOUNDATION REPAIR						
99992	1673 DEBRA LN..21-1111-P-22	MARK J BOULANGER	SURE-DRY BASEMENT SYSTEMS - KELLY VANDEHEY	\$50.00	\$7,100.73	Pending
[28-434 - Foundation Repair] North wall						
99709	1114 STUART ST..14-1000	KAN RENTALS LLC	JASON'S HOME IMPROVEMENTS LLC	\$70.00	\$6,500.00	Pending
[33-*** - Roofing] 4 UNIT BUILDING						
99995	1706 HAROLD ST..19-496	MARION D JOHNSON, ETAL	SECURITY LUEBKE ROOFING	\$50.00	\$340.00	Closed
[33-*** - Roofing] REPAIR TOP SIX FT OF TRUSSES ON ONE SIDE FOUND WHILE REROOFING						
88859	529 N MONROE AV..11-105	529 N MONROE AVE BUILDING LLC ETAL	CREATIVE SIGN COMPANY	\$84.80	\$0.00	Pending
[37-329 - Signs] Wall Sign Replacement - Verizon						
99520	2420 W MASON ST..6H-1108-3	SCHAUER DEVELOPMENT LLC	REINHOLD SIGNS	\$85.89	\$2,800.00	Pending
[37-329 - Signs] New Wall Sign						
99554	300 DOUSMAN ST..5-584-3	LUGA PROPERTIES LLC	David Anderson	\$164.00	\$6,500.00	Pending
[37-329 - Signs] Paint 80 sq ft (2' X 40') wall sign on building south facade in sign band and 100 sq ft (2' X 50') wall sign on buildings east facade near roof						
99585	1065 VELD AV..18-800-7	CAPITAL CREDIT UNION	REINHOLD SIGNS	\$85.12	\$0.00	Pending
[37-329 - Signs] WALL SIGN						
99586	1651 MAIN ST..21-2543	CAPITAL CREDIT UNION	REINHOLD SIGNS	\$83.04	\$0.00	Pending
[37-329 - Signs] Wall Sign						
99656	215 N WEBSTER AV..9-112	WHITNEY SCHOOL DEVELOPMENT LLC	CREATIVE SIGN COMPANY	\$87.17	\$13,000.00	Pending
[37-329 - Signs] Proposed Monument Sign						

99688	340-448 N MILITARY AV..6-80-1 [37-329 - Signs] Proposed Wall Sign	NKW PROPERTIES LLC	OWNER	\$89.60	\$0.00	Pending
99711	503 MAIN ST..11-107 [37-329 - Signs] Install 24.9 sf halo-lit reverse channel "CCCP" Logo wall sign adjacent existing 37.44 sf wall sign for total sign area of 62.34 sf	GB FUTURE 503 LLC	JONES SIGN COMPANY	\$87.43	\$4,700.00	Pending
99935	1489 UNIVERSITY AV..19-577 [37-329 - Signs] Relocated Pole Sign	CADIEUX PROPETES LLC	FOX CITIES SIGN	\$104.00	\$7,234.00	Pending
99967	1830-1850 WESTERN AV..6-127-C [37-329 - Signs] Install 6' tall 20 sq ft (5X4) monument sign for Taylor Crossing Apartments	WC MAPLE LEAF TOWNHOMES LIMITED PARTNERSHIP	Woda Construction	\$92.00	\$10,500.00	Pending
99719	704 SARATOGA ST..6-2150 [40-*** - Sanitary Sewers] SEWER REPAIR - REPLACE 4" CAST IRON W/ SCHEDULE 40 TO ELIMATE DIP IN PIPE	CAROL BURKS	H & T EXCAVATING	\$30.00	\$2,500.00	Pending
99931	1856 HAROLD ST..21-2167-4-6 [40-*** - Sanitary Sewers] REPLACE 4" SANITARY SEWER FROM INSIDE BASEMENT TO SEWER MAIN IN MIDDLE OF STREET.	DUBOIS JOINT REVOCABLE TRUST	VANRITE PLUMBING	\$30.00	\$500.00	Closed
99978	521 S QUINCY ST..14-536 [40-*** - Sanitary Sewers] SANITARY SEWER REPAIR	NEIGHBORHOOD HOUSING SERVICES OF GREEN BAY INC	VANRITE PLUMBING	\$30.00	\$5,500.00	Closed
99979	310 BADER ST..21-2340 [40-*** - Sanitary Sewers] SANITARY SEWER REPAIR	HEATHER L & JAKE R DROBNICK	VANRITE PLUMBING	\$30.00	\$6,500.00	Closed
99994	2600 NIAGARA TR..22-SC481-2 [40-*** - Sanitary Sewers]	JT PETROLEUM LLC	MATT'S SERVICES	\$1,730.00	\$0.00	Closed
100032	3038 GREENVIEW DR..21-1111-D-196 [40-*** - Sanitary Sewers] SANITARY SEWER / WATER SERVICE REPAIR - PIPE BURSTING SEWER FROM HOUSE TO MAIN AND WATER FROM HOUSE TO CURB STOP.	KATRINA C BLAHNIK	SCOTT LAMERS CONSTRUCTION	\$30.00	\$8,000.00	Pending
99948	981 CHRISTIANA ST..3-302 [44-*** - Water heaters/Appliances] WATER HEATER	CARLA M & LARRY D LEWIS	NEWCAP, INC.	\$30.00	\$0.00	Closed
99949	1165 9th ST..1-413 [44-*** - Water heaters/Appliances] WATER HEATER	MARIA A STAUBIN	NEWCAP, INC.	\$30.00	\$0.00	Closed
99953	1930 E MASON ST..21-1355 [44-*** - Water heaters/Appliances] INSTALL HAND SINK & RELOCATE 4 COMP SINK ABOUT 1'	GEORGES RENTAL PARTNERSHIP LLP	WATTERS PLUMBING	\$70.00	\$1,500.00	Pending
99954	1111 PACKERLAND DR..6H-1137-5 [44-*** - Water heaters/Appliances] INSTALL NEW HAND WASH SINK & INSTALL NEW WATER HEATER	ONEIDA NATION	WATTERS PLUMBING	\$70.00	\$3,300.00	Pending
100026	2080 UNIVERSITY AV..21-2222-1 [44-*** - Water heaters/Appliances] COMM WATER HEATER	LINDELLS IV INC	RJ PARINS PLUMBING & HEATING	\$70.00	\$6,000.00	Pending
99676	1638 FIESTA LN..21-460-2-2 [46-*** - Electrical Service Change] REPLACE BENT SERVICE MAST AND UPGRADE SERVICE FROM 60 AMP OVERHEAD TO 100 AMP OVERHEAD.	RANK DONALD & MARLENE LIVING TRUST OF 2000	STAR ELECTRIC SERVICE, INC.	\$50.00	\$1,800.00	Closed
99698	1231 S BROADWAY..1-808 [46-*** - Electrical Service Change] SERVICE CHANGE	KIM COR PROPERTIES LLC	NEW HORIZON ELECTRIC	\$70.00	\$2,000.00	Pending
99718	815 ALPINE DR..21-151-1 [46-*** - Electrical Service Change] REMOVE AND REPLACE 200 AMP SERVICE PANEL	BRIAN A PUYSBROEK, ETAL	STAR ELECTRIC SERVICE, INC.	\$50.00	\$1,500.00	Closed

99923	1219 DOUSMAN ST..5-674-A	MICHAEL BOYEA	ADAMS HANDYMAN SERVICES	\$50.00	\$600.00	Pending
[46-*** - Electrical Service Change] 60 AMP TO 100 AMP SERVICE UPGRADE.						
99976	615 ST. GEORGE ST..7-713	LEAH L & ZACHARY T SEIBEL	DE BAKER, INC.	\$50.00	\$0.00	Pending
[46-*** - Electrical Service Change] REMOVE METER - UPPER						
100000	538 ROBERT LN..21-3388	SUSAN G & RICHARD R LAURENT	G.S. ELECTRICAL SERVICES	\$50.00	\$2,000.00	Closed
[46-*** - Electrical Service Change] 100 AMP SERVICE CHANGE						
100007	1357 SERVAIS ST..6-1458	JEFFREY W HARDING	PIEPER ELECTRIC INC	\$50.00	\$1,000.00	Closed
[46-*** - Electrical Service Change] 100 AMP SERVICE CHANGE						
100015	2441 PECAN ST..21-3103	ATLANTICA LLC	STAR ELECTRIC SERVICE, INC.	\$50.00	\$1,500.00	Pending
[46-*** - Electrical Service Change] REMOVE AND REPLACE 100 AMP MAIN BREAKER PANEL IN BASEMENT						
100021	1611 10th AV..1-1328	JOSHUA LINTON	SCHWEINER ELECTRIC	\$50.00	\$600.00	Pending
[46-*** - Electrical Service Change] SERVICE UPGRADE TO 100 AMP						
100024	1500 GATEWOOD ST..1-2432	DWAIN A & DEBRA L VALIQUETTE	STAR ELECTRIC SERVICE, INC.	\$50.00	\$1,200.00	Pending
[46-*** - Electrical Service Change] REMOVE CUTLER HAMMER 100 AMP 20 SPACE PANEL AND INSTALL NEW100 AMP 30 SPACE PANEL.						
100031	613 S TAYLOR ST..6-2535	MARIA G ARRIAGAPATINO	TMG SOLUTIONS LLC	\$50.00	\$400.00	Pending
[46-*** - Electrical Service Change] PANEL CHANGE						
99713	422-424 SCOTT DR..6-2545	KAYLA K SCHLAGEL	ELAND ELECTRIC CORP	\$50.00	\$260.00	Closed
[47-*** - Electrical Service Repair] REPAIR ELECTRICAL SERVICE MAST						
100001	2663 WEST POINT RD..6H-1225-3	HANNAH E & KARL P HENSELIN	THOMAS ELECTRIC	\$50.00	\$363.53	Closed
[47-*** - Electrical Service Repair] REPLACE WIRES IN SERVICE MAST DUE TO BRANCH FALLING ON OLD WIRES.						
100017	BASTEN ST..21-304	GREEN BAY CITY OF	CITY OF GREEN BAY	\$0.00	\$4,000.00	Closed
[47-*** - Electrical Service Repair] REPAIRING DAMAGED TRAFFIC SIGNAL						
99675	810 S CHESTNUT AV..2-161-E-1	MARY SEIS	STAR ELECTRIC SERVICE, INC.	\$50.00	\$650.00	Closed
[48-*** - Electrical Wiring (Misc., Alteration, Repair)] REMOVING ONE METER BASE AND FEEDING UPSTAIRS PANEL OFF OF DOWNSTAIRS PANEL.						
99689	708 LIME KILN RD..21-1353	ZIEMAN COMMERCIAL PROPERTIES LLC	BARTELT ELECTRIC	\$140.00	\$1,100.00	Closed
[48-*** - Electrical Wiring (Misc., Alteration, Repair)] REMOVE 5 COOLERS. INSTALL 8 COOLERS AND SUB-PANEL						
99692	1487 ELLIS ST..8-42	CHARLES R TIMMERMAN	CHRISTOPHER NEJEDLO ELECTRIC	\$50.00	\$1,100.00	Closed
[48-*** - Electrical Wiring (Misc., Alteration, Repair)] REPLACED PANEL AND ADDED GROUND RODS.						
99985	2739 EAST SHORE DR..21-1164	DAVID D MADIGAN	MSE AUTOMATION LLC	\$50.00	\$7,597.00	Pending
[48-*** - Electrical Wiring (Misc., Alteration, Repair)] INSTALLING 16KW WHOLE HOUSE STANDBY GENERATOR WITH 200A SERVICE RATED TRANSFER SWITCH						
99298	2588 SHERRY LN..21-4881	BERKERR FAMILY LP	ULTIMATE AIR INC	\$50.00	\$3,127.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE @ 2588 SHERRY LANE						
99678	406 SCHWARTZ ST..21-2805	MARK F RAY	SINKLER HEATING & COOLING, INC	\$50.00	\$5,760.00	Closed
[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE						
99682	902 12th AV..2-801	JENNIFER L SCOTT	PROFESSIONAL HEATING & AIR CONDITIONING OF GREEN BAY, INC	\$50.00	\$3,761.00	Closed

[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

99683	815 CHAPEL VIEW RD..21-7014	MICHAEL L & KARLA J KOLLMANSBERGER	VAN'S HEATING & AC	\$50.00	\$12,560.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

99684	709 ETHEL AV..18-888	PEGGY & ERIC STEVENS	BAY AREA SERVICES INC	\$50.00	\$8,200.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

99685	331 HARTUNG ST..8-782	JOSE T ORTEGA, ETAL	BAY AREA SERVICES INC	\$50.00	\$4,100.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

99690	1545 UNIVERSITY AV..19-50	MANNA FOR LIFE MINISTRIES INC	BERKOVITZ MECHANICAL	\$70.00	\$7,625.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

99691	1078 ELMORE ST..5-805	KELLY R KIENBAUM	SINKLER HEATING & COOLING, INC	\$50.00	\$4,405.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

99699	205 BELLEVUE ST..21-2468-2	B J MENTINK	WESLEY HEATING AND SHEET METAL	\$50.00	\$3,467.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

99700	817 COLUMBIA AV..18-1372	MICHELLE M GRZELAK	WESLEY HEATING AND SHEET METAL	\$50.00	\$3,467.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

99701	2204 UNIVERSITY AV..21-2273	GREAT NORTHERN INVESTMENTS OF U D GREEN BAY INC	ARRIS INC	\$70.00	\$15,000.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] ENTRY HEATER REPLACEMENT

99708	1326-1330 ELMORE ST..5-1323-A-3	TURTLESHELL PROPERTIES LLC	HEALTHY HOMES HEATING & COOLING	\$50.00	\$3,158.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE - 1326 ELMORE SIDE

99716	368 WAGON WHEEL CT..21-4777	BARBARA M BERNARD	SINKLER HEATING & COOLING, INC	\$50.00	\$10,615.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

99717	1203 S ONEIDA ST..1-1895	NICHOLAS J KOBACH, ETAL	ROBINSON HEATING & COOLING	\$50.00	\$3,600.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

99939	822 13th AV..2-557	THOMAS J SEERING	TOM'S HEATING & COOLING LLC	\$50.00	\$3,037.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

99941	1006 MEACHAM ST..2-1238	VIRGINIA DUCHATEAU	SINKLER HEATING & COOLING, INC	\$50.00	\$4,200.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

99942	1316 ELIZA ST..17-551	BRIAN S PETERS	SINKLER HEATING & COOLING, INC	\$50.00	\$4,300.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

99943	1637 BIEMERET ST..6-2358	SUSAN T & ARTHUR T WATERMOLEN	BAY AREA SERVICES INC	\$50.00	\$3,850.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

99944	1685 BIEMERET ST..6-1973	DELIGHT D GELINAS, ETAL	BAY AREA SERVICES INC	\$50.00	\$7,000.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

99945	900 COUNTRY CLUB RD..6H-1147-1-2	SHEA M & DENNIS C GREIL	BAY AREA SERVICES INC	\$50.00	\$3,800.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

99946	1616 EDGEHILL DR..6H-1955	ELAINE M QUICK	PROFESSIONAL HEATING & AIR CONDITIONING OF GREEN BAY, INC	\$50.00	\$6,841.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

99947	222 LAU ST..21-1807	JOHN F LUETSCHER, ETAL	COMFORT CONTROL SYSTEMS	\$50.00	\$5,776.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

99950	1446 ADMIRAL CT..6-143	NEIGHBORHOOD HOUSING SERVICES OF GREEN BAY	NEWCAP, INC.	\$70.00	\$0.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE - APT #1

99951	1458 ADMIRAL CT..6-143	NEIGHBORHOOD HOUSING SERVICES OF GREEN BAY	NEWCAP, INC.	\$70.00	\$0.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE - APT #2

99952	1459 ADMIRAL CT..6-143	NEIGHBORHOOD HOUSING SERVICES OF GREEN BAY	NEWCAP, INC.	\$70.00	\$0.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE - APT #1

99964	810 OPEN GATE CT..6H-2684	AARON M & LAREE J PETERS	COMFORT CONTROL SYSTEMS	\$50.00	\$11,450.00	Closed
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

99977	2716 TERESA DR..21-7198	LYNN E & DEZSO D HAJOS	APEX HEATING & AIR CONDITIONING	\$50.00	\$8,896.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

99981	427 CAMBRIDGE ST..5-371	PAUL E & DIANNE J PATTERSON	ROBINSON HEATING & COOLING	\$50.00	\$4,162.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] BOILER

99982	1571 CASS ST..8-422	ASHLEY GOUDREAU	BAY AREA SERVICES INC	\$50.00	\$3,800.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

99983	2784 PARKWOOD DR..6H-3359	JAMES L & SUZAN F PICKERING	BAY AREA SERVICES INC	\$50.00	\$3,600.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

99984	3014 WHITE SANDS TERR..6H-4168	EDWARD R & CYNTHIA A SCHULTZ	PROFESSIONAL HEATING & AIR CONDITIONING OF GREEN BAY, INC	\$50.00	\$3,801.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

99986	1972 DEBRA LN..21-820-M-56	SAMUEL A & JUDITH K DAVIS	WESLEY HEATING AND SHEET METAL	\$50.00	\$3,843.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

99996	1434 BEECH TREE DR..6H-1713	SHELLEY JO & ALFREDO RUEDA	HEALTHY HOMES HEATING & COOLING	\$50.00	\$4,680.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] BOILER

100004	1438 SHAWANO AV..6-240-A		APEX HEATING & AIR CONDITIONING	\$70.00	\$6,000.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] BOILER

100005	1371 SHIRLEY ST..6-338-A	ANGUS RUTH E TRUST UNDER WILL	ROBINSON HEATING & COOLING	\$50.00	\$3,500.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

100006	1115 E WALNUT ST..14-189	SANTOS ISAULA MENDOZA	RICHARDS HEATING & COOLING	\$70.00	\$3,460.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] VENTING WORK PERFORMED @ METREAU APTS

100008	1023 LAWE ST..14-847	DANIEL W & AUTUMN R BAUMLER	SINKLER HEATING & COOLING, INC	\$50.00	\$3,430.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE 60K BTU

100016	1144 STUART ST..14-995	ERIC R SCHANAU	AIR QUALITY DUCT CLEANING	\$50.00	\$400.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] NEW FURNACE - LOWER UNIT

100018	440 VICTORIA ST..21-2435	MARCOS ALFREDO PUENTES	HEALTHY HOMES HEATING & COOLING	\$50.00	\$4,290.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

100022	1332 WESTERN AV..3-814-A	JANDRAIN RENTALS LLC	HEALTHY HOMES HEATING & COOLING	\$50.00	\$4,945.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] BOILER

100025	1135 SUYDAM ST..17-1050-8	LAUREN M MCELDRONE	WESLEY HEATING AND SHEET METAL	\$50.00	\$4,055.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

100027	3031 WHITE SANDS TERR..6H-4174	CISLER RANDALL J & DENISE L REVOCABLE TRUST	BAY AREA SERVICES INC	\$50.00	\$8,100.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

100028	115 N ONEIDA ST..3-1062	BRIAN W VELIZ	BAY AREA SERVICES INC	\$50.00	\$3,500.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

100039	1669 BADGER ST..6-319-A	CHAD R BARRETTE	VAN'S HEATING & AC	\$50.00	\$8,718.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE & AIR CONDITIONER

100040	2470 SHERIDAN DR..21-88-5	SUSAN M PFALLER	COMFORT CONTROL SYSTEMS	\$50.00	\$5,450.00	Pending
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[50-*** - Heating Unit Replacement/ Air Conditioning] FURNACE

69258	1919 S BROADWAY..1-1407	GEORGIA PACIFIC CORP	AHERN COMPANY	\$200.00	\$0.00	Closed
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[53-*** - Fire protection Sprinkler] GP Shipping Consolidation Project

69260	1919 S BROADWAY..1-1407	GEORGIA PACIFIC CORP	AHERN COMPANY	\$200.00	\$0.00	Closed
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[53-*** - Fire protection Sprinkler]

69071	2301 HUTSON RD..6H-1627-1	ATOMA REAL ESTATE HOLDING LLC	MULTIPOND AMERICA	\$352.00	\$0.00	Closed
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[57-*** - Parking lot (New & Reconstruction)] Reconfiguration and stormwater management. - 26400 sq ft.

*-----STORM WATER BOND \$5000 - paid 7/20/2017

68074	1919 S BROADWAY..1-1407	GEORGIA PACIFIC CORP	FIRELINE SPRINKLER CORP	\$112.50	\$0.00	Closed
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[62-*** - repair/alter existing plumbing system]

99677	1255 EINSTEIN WAY..21-182	AMERICAN FLEXPACK PROPERTIES LLC	VDH PLUMBING	\$255.00	\$5,000.00	Closed
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[66-*** - Grease Traps] ADDING 3 SINKS AND A FLOOR DRAIN AND ONE GREASE TRAP

Totals:	151 projects			\$49,580.78	\$5,736,137.92	
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Summary of Projects Issued

1/1/2020 to 1/31/2020

Class of Work	Proj	Site	Plan	Bldg	Elec	HVAC	Plbg	EC	Fees Paid	Estimated Cost
01 Single Family House, Detached	3	3	6	3	3	3	3	0	\$3,539.83	\$650,000.00
48 Electrical Wiring (Misc., Alteration, Repair)	4	0	0	0	4	0	0	0	\$290.00	\$10,447.00
46 Electrical Service Change	11	0	0	0	11	0	0	0	\$570.00	\$12,600.00
47 Electrical Service Repair	3	0	0	0	3	0	0	0	\$100.00	\$4,623.53
50 Heating Unit Replacement/ Air Conditioning	45	0	0	0	0	45	0	0	\$2,390.00	\$227,729.00
40 Sanitary Sewers	6	0	0	0	0	0	6	0	\$1,880.00	\$23,000.00
62 repair/alter existing plumbing system	1	0	0	0	0	0	1	0	\$112.50	\$0.00
16 Temporary Office or Trailer	1	0	0	1	1	0	0	0	\$140.00	\$1,000.00
22 Shed, Yard Building	1	0	0	1	0	0	0	0	\$50.00	\$3,200.00
13 Addition to Commercial, Non-Residential Non-housekeeping	1	1	2	1	1	1	1	0	\$3,757.31	\$0.00
02 Single-Family Residential Building, Alteration	22	1	13	22	15	8	16	0	\$5,409.21	\$373,266.66
10 Multi-Family Residential Building Alteration	4	0	2	4	2	1	3	0	\$2,492.05	\$85,115.00
12 Commercial, Non-Residence, Non-Housekeeping, Alteration	10	1	8	10	9	6	8	0	\$19,193.15	\$4,101,787.00
15 Raze Commercial Building or other Structure	2	2	2	2	0	0	1	1	\$5,192.70	\$15,000.00
21 Demolition of all Other Buildings or Structures	1	0	0	1	0	0	0	0	\$50.00	\$2,450.00
17 New Garage or Carport	1	1	1	1	1	0	0	0	\$183.98	\$32,000.00
18 Remodel Garage or carport or Shed	1	0	0	1	0	0	0	0	\$50.00	\$12,000.00
23 Deck, Porch, Patio	4	2	3	4	0	0	0	0	\$620.00	\$26,800.00
28 Foundation Repair	3	0	0	3	0	0	0	0	\$150.00	\$18,405.73
33 Roofing	2	0	0	2	0	0	0	0	\$120.00	\$6,840.00
37 Signs	10	10	0	10	0	0	0	0	\$963.05	\$44,734.00
44 Water heaters/Appliances	5	0	0	0	0	0	5	0	\$270.00	\$10,800.00
53 Fire protection Sprinkler	2	0	2	2	0	0	0	0	\$400.00	\$0.00
57 Parking lot (New & Reconstruction)	1	1	1	1	0	0	0	1	\$352.00	\$0.00
66 Grease Traps	1	0	1	0	0	0	1	0	\$255.00	\$5,000.00
05 Raze Sungle-Family house(attached or detached)	6	0	6	6	0	0	6	6	\$1,050.00	\$69,340.00
Totals:	151	22	47	75	50	64	51	8	\$49,580.78	\$5,736,137.92



MUNICIPAL COURT MONTHLY FINANCIAL REPORT

County Name Brown		County Code Number 05		Report for Month/Year January 2020	
Municipal Name Green Bay Municipal Court		Municipal Code Number 231		Telephone Number 920-448-3131	
I. MUNICIPAL COURT OFFICIAL	Total Amount Collected	Share to be retained by Municipality	Share to be sent to County	Share to be sent to State	
1. Forfeitures for Municipal Ordinance Violations (Except for Municipal Ordinances in Conformity with Ch 348, Stats.)	\$ 69,957.11	\$ 69,957.11			
Adjustment (if applicable)	\$.00	\$.00			
2. Municipal Court Costs (Chapter 814, Subchapter II, s. 814.65, Stats.)	\$ 25,232.51	\$ 21,949.05		\$ 3,283.46	
Adjustment (if applicable)	\$.00	\$.00		\$.00	
3. Penalty Surcharges (s. 757.05, Stats.)	\$ 17,339.08			\$ 17,339.08	
Adjustment (if applicable)	\$.00			\$.00	
4. County Jail Surcharges (s. 302.46(1)(a), Stats.)	\$ 6,520.92		\$ 6,520.92		
Adjustment (if applicable)	\$.00		\$.00		
5. Driver Improvement Surcharges (s. 346.655, Stats.)	\$ 7,567.79		\$ 3,807.37	\$ 3,760.42	
Adjustment (if applicable)	\$.00		\$.00	\$.00	
6. Crime Lab and Drug Enforcement Surcharges (s. 165.755(4), Stats.)	\$ 8,460.61			\$ 8,460.61	
Adjustment (if applicable)	\$.00			\$.00	
7. Domestic Abuse Surcharges (s. 973.055(2)(b), Stats.)	\$.00			\$.00	
Adjustment (if applicable)	\$.00			\$.00	
8. Truck Weight Restrictions (Municipal Ordinances in Conformity with Ch. 348, Stats., s. 66.12(3)(c))	\$.00	\$.00		\$.00	
Adjustment (if applicable)	\$.00	\$.00		\$.00	
9. Ignition Interlock Device Surcharge (s. 343.301(5), Stats.)	\$ 900.00		\$ 900.00		
Adjustment (if applicable)	\$.00		\$.00		
10. GPS Tracking Surcharge (for violations of ordinances conforming to s. 813.12 or s. 813.125, Stats.)	\$.00			\$.00	
Adjustment (if applicable)	\$.00			\$.00	
11. Safe Ride Program (s. 85.55, Stats.)	\$ 928.80			\$ 928.80	
Adjustment (if applicable)	\$.00			\$.00	
12. Totals	\$ 136,906.82	\$ 91,906.16	\$ 11,228.29	Pay This Amount \$ 33,772.37	

Continue onto the next page.



MUNICIPAL COURT MONTHLY FINANCIAL REPORT

STATE CONTROLLER'S OFFICE-CMO
101 E. WILSON STREET, 5th FL
PO BOX 7932
MADISON, WI 53707-7932
(608) 261-7749

II. CERTIFICATION OF MUNICIPAL COURT OFFICIAL

I hereby certify that this report reflects all actions requiring forfeitures, court costs and surcharges collected during the month designated.

Name: NEIL BASTEN Signature: *Neil Basten* Date: 2-3-2020

III. TREASURER'S CERTIFICATION

I hereby certify that the above amount due the state has been received. After so certifying, a copy of this report will be returned to the signer of this report as a receipt, and the stated amount will be remitted to the Department of Administration with this report.

Treasurer: *Paul R. Mankin* Date: 2/4/20

In the event the Department of Administration has questions about this report and payment, who should we contact?

Name:	Telephone #	Email Address
<u>Neil Basten</u>	<u>920-448-3131</u>	<u>neilba@greenbaywi.gov</u>

FINAL PAYMENTS RESOLUTION

March 3, 2020

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That the City Clerk be and is hereby instructed to draw FINAL ORDERS in favor of the following contractors for their projects in the amounts listed as follows:

**1. PARKING RAMP REPAIRS – 2018
CENTRAL RESTORATION, INC.**

TOTAL AMOUNT EARNED:	\$ 500,822.48
LESS AMOUNT RETAINED:	\$ 0.00
	\$ 500,822.48
LESS AMOUNT PREVIOUSLY PAID:	\$ 446,512.30
AMOUNT DUE THIS PAYMENT:	
	\$ 54,310.18

ACCOUNT NUMBERS

430500-55305-64068: \$54,310.18

PO #1800141

**2. TRAFFIC SIGNAL REPAIR – 2018
VINTON CONSTRUCTION COMPANY**

TOTAL AMOUNT EARNED:	\$ 631,906.44
LESS AMOUNT RETAINED:	\$ 0.00
	\$ 631,906.44
LESS AMOUNT PREVIOUSLY PAID:	\$ 615,404.16
AMOUNT DUE THIS PAYMENT:	
	\$ 16,502.28

ACCOUNT NUMBERS

401500E-55141-64088: \$16,502.28

PO #1800189

**3. BAY BEACH WILDLIFE SANCTUARY OBSERVATION BUILDING RTU
REPLACEMENT
MILBACH CONSTRUCTION SERVICES, CO.**

TOTAL AMOUNT EARNED:	\$ 47,328.00
LESS AMOUNT RETAINED:	\$ 0.00
	\$ 47,328.00
LESS AMOUNT PREVIOUSLY PAID:	\$ 42,592.20
AMOUNT DUE THIS PAYMENT:	
	\$ 4,735.80

ACCOUNT NUMBERS

410600-53001-99502: \$4,735.80

PO #1900202

**4. SIDEWALKS – 2019
FISCHER ULMAN CONSTRUCTION, INC.**

TOTAL AMOUNT EARNED:	\$ 181,053.92
LESS AMOUNT RETAINED:	<u>\$ 0.00</u>
	\$ 181,053.92
LESS AMOUNT PREVIOUSLY PAID:	<u>\$ 173,674.29</u>
AMOUNT DUE THIS PAYMENT:	<u>\$ 7,379.63</u>

ACCOUNT NUMBERS
402500-55340-61029: \$7,379.63
PO #1900056

**5. SEWERS 7-18
WOOD SEWER & EXCAVATING, INC.**

TOTAL AMOUNT EARNED:	\$ 157,370.70
LESS AMOUNT RETAINED:	<u>\$ 0.00</u>
	\$ 157,370.70
LESS AMOUNT PREVIOUSLY PAID:	<u>\$ 148,421.02</u>
AMOUNT DUE THIS PAYMENT:	<u>\$ 8,949.68</u>

ACCOUNT NUMBERS
412500E-55355-63118: \$8,949.68
PO #1800177

**6. PAVEMENT REPAIR - 2019
FISCHER ULMAN CONSTRUCTION, INC.**

TOTAL AMOUNT EARNED:	\$ 479,930.33
LESS AMOUNT RETAINED:	<u>\$ 0.00</u>
	\$ 479,930.33
LESS AMOUNT PREVIOUSLY PAID:	<u>\$ 456,192.45</u>
AMOUNT DUE THIS PAYMENT:	<u>\$ 23,737.88</u>

ACCOUNT NUMBERS
401500E-55301-61019: \$23,737.88
403500-55301-61019: \$0.00
412500E-53001-61019: \$0.00
PO #1900042

**7. SEWERS 3-19 PART B
INSITUFORM TECHNOLOGIES USA, LLC**

TOTAL AMOUNT EARNED:	\$ 400,507.51
LESS AMOUNT RETAINED:	<u>\$ 0.00</u>
	\$ 400,507.51
LESS AMOUNT PREVIOUSLY PAID:	<u>\$ 388,951.46</u>
AMOUNT DUE THIS PAYMENT:	<u>\$ 11,556.05</u>

ACCOUNT NUMBERS
403500-55355-63059: \$11,556.05
PO #1900109

**8. SEWERS 6-18
PTS CONTRACTORS INC.**

TOTAL AMOUNT EARNED:	\$ 2,039,995.16
LESS AMOUNT RETAINED:	<u>\$ 0.00</u>
	\$ 2,039,995.16
LESS AMOUNT PREVIOUSLY PAID:	<u>\$ 2,007,443.17</u>
AMOUNT DUE THIS PAYMENT:	<u>\$ 32,551.99</u>

ACCOUNT NUMBERS
501-12201-63108: \$0.00
403500-55355-63108: \$3,370.00
412500E-55355-63108: \$29,181.99
PO #1800158

**9. RETAINING WALL CONSTRUCTION – BLONDE AVENUE
HIGHWAY LANDSCAPERS, INC.**

TOTAL AMOUNT EARNED:	\$ 143,117.75
LESS AMOUNT RETAINED:	<u>\$ 0.00</u>
	\$ 143,117.75
LESS AMOUNT PREVIOUSLY PAID:	<u>\$ 138,244.42</u>
AMOUNT DUE THIS PAYMENT:	<u>\$ 4,873.33</u>

ACCOUNT NUMBERS
401500E-55390-62049: \$4,873.33
PO #1900096

Adopted _____, 2020

Approved _____, 2020

Mayor

ATTEST:

City Clerk

SEF

**FINAL RESOLUTION AUTHORIZING
ASPHALT PAVEMENT IMPROVEMENTS
AND LEVYING SPECIAL ASSESSMENTS
AGAINST PROPERTY
March 3, 2020**

WHEREAS, the Improvement & Service Committee of the City of Green Bay, Wisconsin, held a public hearing at the City Hall at 6:00 p.m. on the 12th day of February, 2020, for the purpose of hearing all interested persons concerning the preliminary resolution and Report of the Director of Public Works on the proposed improvement and has heard all persons desiring audience at such hearings on the following streets or portions of streets:

DOTY STREET – S. Monroe Avenue to S. Baird Street

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

1. That the Report of the Director of Public Works pertaining to the construction of the above described improvement, including plans and specifications therefore as modified, having been reviewed and discussed by members of the Improvement & Service Committee, is hereby adopted and approved.
2. That the Improvement & Service Committee is directed to advertise for bids and to carry out the work of such improvement in accordance with the Report of the Director of Public Works as approved and authorized by the appropriate Committee.
3. That the payment for improvements be made by assessing the cost to the property as indicated in said Report of the Director of Public Works.
4. That the assessments shown on and confirmed by the Report of the Director of Public Works as modified are true and correct, and found to be in the public interest are hereby confirmed.
5. That those special assessments not paid in cash within thirty (30) days of the date of the billing will be placed on the current tax roll as a lien against the property and shall be payable to the City of Green Bay in five (5) annual installments with interest thereon at the rate of three and seventy-seven hundredths percent (3.77%) per annum.
6. That the City Clerk shall be directed to publish this resolution in the official newspaper of the City of Green Bay.

7. That the City Clerk shall be further directed to mail a copy of this resolution to every property owner whose name appears on the assessment roll, whose post office address is known, or can with reasonable diligence be ascertained.

Adopted _____, 2020

Approved _____, 2020

Mayor

ATTEST:

City Clerk

ejns

**RESOLUTION TO ACCEPT SIDEWALKS
AND ISSUE ASSESSMENTS
March 3, 2020**

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That the following sidewalks built on the following streets by Fischer Ulman Construction Inc., under its contract duly awarded on April 4, 2019, be and are hereby accepted and that the City Clerk be and is hereby instructed to give the usual thirty (30) days notice relative to the payment of said sidewalks.

AND, BE IT FURTHER RESOLVED, that the City Clerk be and is hereby instructed to issue certificates payable to the City of Green Bay against the abutting property according to the final assessments on file, and a schedule of assessments shall be payable annually extending for a period not to exceed five (5) years at an interest rate of four and one-half percent (4.5%) per annum, and shall be charged to the particular property against which assessments have been made.

Adopted _____, 2020

Approved _____, 2020

Mayor

ATTEST:

City Clerk

ejns

SPAS-CouncilResolution

Project ID	Parcel ID	Owner Name and Address	Location/Legal Desc		Charge
12122					
DISTRICT 2	21-68-3	SCHMIDT DANIEL A REVOCABLE TRUST OF 2005 DANIEL A SCHMIDT 3065 SITKA ST GREEN BAY WI 54311	420 ONTARIO RD LOT 4 OF 60 CSM 218 MAP 8549 IN 2708135 BNG PRT OF NE1/4 SE1/4 SEC 3 T23N R21E EX 2742901	Parcel Total Charges	8847.30
DISTRICT 2	21-68-4	CURT & RACHEL BOYLAN 450 ONTARIO RD GREEN BAY WI 54311	450 ONTARIO RD LOT 2 OF 55 CSM 9 MAP 7924 IN 2428889 BNG PRT OF NE1/4 SE1/4 SEC 3 T23N R21E & PRT OF LOT 4 OF 60 CSM 218 MAP 8549 IN 2708135 AS DESC IN 2742901	Parcel Total Charges	4811.92
DISTRICT 2	21-7464	SHANNA M KROPP, ETAL SHANNA M KROPP & PHILLIP G WILLEMS 3093 BETH DR GREEN BAY WI 54311-7567	3093 BETH DR MCAULIFFE HEIGHTS PHASE III LOT 69	Parcel Total Charges	6559.30
DISTRICT 2	21-7470	JIM G & AIMEE B RENTMEESTER 490 ONTARIO RD GREEN BAY WI 54311-7678	490 ONTARIO RD MCAULIFFE HEIGHTS PHASE III LOT 75	Parcel Total Charges	2608.45
DISTRICT 2	21-7471	SCOTT E HARRIS, ETAL 484 ONTARIO RD GREEN BAY WI 54311-7678	484 ONTARIO RD MCAULIFFE HEIGHTS PHASE III LOT 76	Parcel Total Charges	3104.12
DISTRICT 2	21-7472	JENNIFER A PAVLIK 3090 BETH DR GREEN BAY WI 54311	3090 BETH DR MCAULIFFE HEIGHTS PHASE III LOT 77	Parcel Total Charges	5564.30
Project Total					1212231495.39

SPAS-CouncilResolution

Project ID	Parcel ID	Owner Name and Address	Location/Legal Desc		Charge
12120					
DISTRICT	21-2796	DANIEL L & LAURA L DOUBEK	413 SCHWARTZ ST BENOIT WITTIGS ADDN LOT 21	Parcel Total Charges	407.40
3		413 SCHWARTZ ST GREEN BAY WI 54302-3231			
DISTRICT	14-780	MICHAEL J WISNIEWSKI	417 S VAN BUREN ST PLAT OF ASTOR LOT 14 BLK 57	Parcel Total Charges	394.20
4		417 S VAN BUREN ST GREEN BAY WI 54301-3928			
DISTRICT	14-861	SAINT PAUL EVANGELICAL LUTHERAN CHURCH	514 S CLAY ST PLAT OF ASTOR LOTS 1-6 & 11 & N 44 FT OF LOT 10 & N 44 FT OF W 65 FT OF LOT 7 BLK 98 EX RD IN 2253740 & PRT OF LOTS 7-10 DESC IN 2253741 & E 100 FT OF LOTS 7 & 8 EX 1110 R 297 & EX ST	Parcel Total Charges	3667.50
4		514 S CLAY ST GREEN BAY WI 54301-3906			
DISTRICT	14-871	FIRST UNITED CHURCH OF CHRIST	527 S WEBSTER AVE PLAT OF ASTOR LOT 12 BLK 98	Parcel Total Charges	4137.25
4		509 S WEBSTER AV GREEN BAY WI 54301-3924			
DISTRICT	16-122	ANA MARIA G & EDWARD J COLEMAN	905 S MONROE AVE PLAT OF ASTOR LOTS 15 & 16 BLK 74	Parcel Total Charges	1820.40
4		905 S MONROE AVE GREEN BAY WI 54301-3620			
DISTRICT	17-167	KAY L KNUTH	1160 EMILIE ST PLAT OF ASTOR LOT 5 BLK 112	Parcel Total Charges	200.76
4		1160 EMILIE ST GREEN BAY WI 54301-3108			
DISTRICT	17-283	JEFFREY L DELAUNE, ETAL JEFFREY L DE LAUNE & LORRAINE M POPLASKI	1281 EMILIE ST PLAT OF ASTOR S 81 FT OF LO TS 15 & 16 BLK 116	Parcel Total Charges	1907.25
4		1281 EMILIE ST GREEN BAY WI 54301-3109			
DISTRICT	21-2523-2-1	JAVIER V GOMEZ	1658 KIMBALL ST SEITZERS ADDITION N 100 FT OF LOT 2	Parcel Total Charges	176.25
4		1658 KIMBALL ST GREEN BAY WI 54302-2728			
DISTRICT	19-150	OSERIG L ALAVEZ	1556 CEDAR ST J M SMITHS ADD LOT 67	Parcel Total Charges	992.16
5		1556 CEDAR ST GREEN BAY WI 54302-1854			
DISTRICT	13-99	VANESS FAMILY LIMITED PARTNERSHIP VAN ESS FAMILY LIMITED PARTNERSHIP PO BOX 10914 GREEN BAY WI 54307	425 S ADAMS ST PLAT OF ASTOR LOT 11 & 12 & THE SLY 20 FT OF LOT 13 BLK 15	Parcel Total Charges	932.40
7					

Project ID	Parcel ID	Owner Name and Address	Location/Legal Desc		Charge
DISTRICT 7	14-436	MICHAEL J JAECKEL 230 S QUINCY ST GREEN BAY WI 54301-4022	230 S QUINCY ST PLAT OF ASTOR S 1/3 OF E 2/3 OF LOT 5 & N 1/3 OF E 2/3 OF LOT 6 BLK 38	Parcel Total Charges	624.30
DISTRICT 7	18-1418	THOMAS W LAPLANTE 1639 DECKNER ST STE A GREEN BAY WI 54302	710 GRAY ST VANDALE SUBD LOT 21 BLK 2	Parcel Total Charges	1492.50
DISTRICT 7	18-833-C	DANIEL A JOHNSON 975 ELMORE ST GREEN BAY WI 54303	948 HOLZER ST MORROWS SUBD OF LOT 7 OF WH ITNEY OR LAVENTURE CLAIM THAT PRT OF LOT 17 AS DES I N 749 R 437 BCR	Parcel Total Charges	1878.75
DISTRICT 7	5-1001	EBINAL INVESTMENTS LLC 2811 E PENNWOOD CI GREEN BAY WI 54301-2850	347 N MAPLE AVE ELMORES ADD LOT 110	Parcel Total Charges	3025.20
DISTRICT 8	1-1504	STEPHANIE & CHADWICK MILLER 1100 EIGHTH ST GREEN BAY WI 54304-2465	1100 EIGHTH ST MARQUETTE PARK LOT 14 BLK 4	Parcel Total Charges	2137.50
DISTRICT 8	1-1535	JOAN C & MICHAEL D SCHOEPP MICHAEL D SCHOEPP 1220 NICOLET AVE GREEN BAY WI 54304-2425	1220 NICOLET AVE MARQUETTE PARK LOT 15 BLK 5	Parcel Total Charges	213.75
DISTRICT 8	1-1786	LYNN B BURKLUND LYNN B CORROY 1119 COLONIAL AVE GREEN BAY WI 54304-2441	1119 COLONIAL AVE REDMONDS ACRES LOT 5 BLK 1	Parcel Total Charges	1363.80
DISTRICT 8	1-2049	DEBORAH S RILEY, ETAL HONOR C RILEY LE 1021 ROCKDALE ST GREEN BAY WI 54304-3408	1021 ROCKDALE ST PLAT OF SOUTH PARK ACRES LOT 4 BLK D	Parcel Total Charges	218.40
DISTRICT 8	1-2079	PAMELA A FISCHER 1273 MARIAN LN GREEN BAY WI 54304-2337	1273 MARIAN LN SOUTHLAWN SUB LOT 6 BLK 2	Parcel Total Charges	834.75
DISTRICT 8	1-2158	FRANCIS D & JUNE ANDERSON 1210 THORNDALE ST GREEN BAY WI 54304-3917	1210 THORNDALE ST THORNDALE SUB LOT 10 BLK 1	Parcel Total Charges	424.20
DISTRICT 8	1-295	SHANE A & AMY S WILLEMON 1326 WIRTZ AVE GREEN BAY WI 54304-3447	1326 WIRTZ AVE DUDLEY ADD LOT 1 BLK 3	Parcel Total Charges	5167.50
DISTRICT 8	6-249	JOSE A & DEBRA M TORRES 3112 EGAN LN GREEN BAY WI 54311-5064	1411 SHAWANO AVE PCL A OF 1 CSM 171 BNG PRT OF PC 1 WSFR	Parcel Total Charges	3969.30

Project ID	Parcel ID	Owner Name and Address	Location/Legal Desc		Charge
DISTRICT 9	1-1397	CINDY L & MAURICE L PELKEY 1508 THIRTEENTH AVE GREEN BAY WI 54304-3631	1508 THIRTEENTH AVE THAT PRT OF THE N 1/7 OF PC 11 WSFR DESC IN J4553-18	Parcel Total Charges	375.00
DISTRICT 9	1-1694	KATHLEEN R BLAKE 1503 THIRTEENTH AVE GREEN BAY WI 54304-3630	1503 THIRTEENTH AVE WALTER H BASTENS PLAT LOT 4 BLK 2	Parcel Total Charges	191.25
DISTRICT 9	1-1695	LESLIE A & JOHN P MIRON 1449 THIRTEENTH AVE GREEN BAY WI 54304-3659	1449 THIRTEENTH AVE WALTER H BASTENS PLAT LOT 5 BLK 2	Parcel Total Charges	382.50
DISTRICT 9	1-1699	MARK L & JULIE A FRIEDMAN 1502 THIRTEENTH AV GREEN BAY WI 54304-3631	1502 THIRTEENTH AVE WALTER H BASTENS PLAT LOT 3 BLK 3	Parcel Total Charges	795.00
DISTRICT 9	3-314	HOLLY A HEBEL 201 S BROADWAY GREEN BAY WI 54303-1515	201 S BROADWAY CALLAGHANS ADD LOT 20	Parcel Total Charges	1782.00
DISTRICT 10	18-399	DANIEL B & JULIE A ROSINSKY 719 WILSON AVE GREEN BAY WI 54303-4105	719 WILSON AVE VAN DYCKES CO'S ADDN LOT 6 BLK 19	Parcel Total Charges	405.45
DISTRICT 10	18-863	KENDRA L & SAM P HEIMBECHER 813 GRAY ST GREEN BAY WI 54303-3936	813 GRAY ST PLAT OF COLONIAL VILLAGE LOT 10 BLK 1	Parcel Total Charges	3848.40
DISTRICT 10	18-866	CAROL L RAY 727 GRAY ST GREEN BAY WI 54303-3934	727 GRAY ST PLAT OF COLONIAL VILLAGE LOT 13 BLK 1	Parcel Total Charges	176.25
DISTRICT 10	6-1237	KELLY J FLYNN, ETAL KELLY J FLYNN & ERIC L DETERVILLE 1666 MURPHY DR GREEN BAY WI 54303-4632	1666 MURPHY DR MURPHY PARK ADDN LOT 8 BLK 2	Parcel Total Charges	1571.70
DISTRICT 10	6-2862	MAE B & RONALD F MAZOLA 1480 KELLOGG ST GREEN BAY WI 54303-3148	1480 KELLOGG ST KELLY JO SUBDIVISION LOT 9	Parcel Total Charges	1162.50
DISTRICT 11	6H-1696	DONALD E & DENISE I LEWIS 2250 NINTH ST GREEN BAY WI 54304-1426	2250 NINTH ST OAK PARK SUBD 1ST ADDN LOT 36	Parcel Total Charges	300.00
Project Total					46975.57

**FINAL RESOLUTION AUTHORIZING
ASPHALT RESURFACING IMPROVEMENTS AND
LEVYING SPECIAL ASSESSMENTS AGAINST PROPERTY
March 3, 2020**

WHEREAS, a Waiver of Special Assessment Notices and Hearings was signed by all affected owners of property, admitting that such public improvement will benefit their properties and consenting to the levying of special assessments in lieu of the Improvement & Services Committee of the City of Green Bay, Wisconsin, holding a public hearing concerning the preliminary resolution and Report of the Director of Public Works on the proposed improvement on the following streets or portion of streets:

Coppens Road – Columbia Avenue to cul-de-sac north

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

1. That the Report of the Director of Public Works pertaining to the construction of the above described improvement, including plans and specifications therefore as modified, having been reviewed and discussed by members of the Improvement and Services Committee, is hereby adopted and approved.
2. That the Improvement & Services Committee is directed to advertise for bids and to carry out the work of such improvements in accordance with the Report of the Director of Public Works as approved and authorized by the appropriate Committee.
3. That the payment for improvements be made by assessing the cost to the property as indicated in said Report of the Director of Public Works.
4. That the assessments shown on and confirmed by the Report of the Director of Public Works as modified are true and correct, and found to be in the public interest are hereby confirmed.
5. That those special assessments not paid in cash shall be payable to the City of Green Bay in five (5) annual installments with interest thereon at the rate of three and seventy-seven hundredths percent (3.77%) per annum.
6. That the City Clerk shall be directed to publish this resolution in the official newspaper of the City of Green Bay.

7. That the City Clerk shall be further directed to mail a copy of this resolution to every property owner whose name appears on the assessment roll, whose post office address is known, or can with reasonable diligence be ascertained.

Adopted _____, 2020

Approved _____, 2020

Mayor

ATTEST:

City Clerk

ejns

**RESOLUTION AUTHORIZING CONDITIONAL-USE
PERMIT AT 815-827 SOUTH MONROE AVENUE
(ZP 20-04)**

MARCH 3, 2020

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That, pursuant to Zoning Petition 20-04 and the recommendation of the Plan Commission on February 24, 2020, the City of Green Bay does authorize a conditional-use permit for a live-work unit on the following described property located at 815-827 South Monroe Avenue:

PLAT OF ASTOR N 1/2 OF LOT 13 ALL OF LOT 14 & THE N 1/2 OF THE W 20 FT OF LOT 4 & W 20 FT OF LOT 3 BLK 75 (Tax Parcel No. 16-140); and

PLAT OF ASTOR S 30 FT OF W 20 FT OF LOT 4 & W 35 FT OF LOT 5 & N 8 FT OF W 35 FT OF LOT 6 & N 8 FT OF LOT 11 & LOT 12 & S 30 FT OF LOT 13 BLK 75 (Tax Parcel No. 16-139)

Said conditional-use permit shall be granted subject to compliance with all regulations of the Green Bay Municipal Code.

Adopted _____

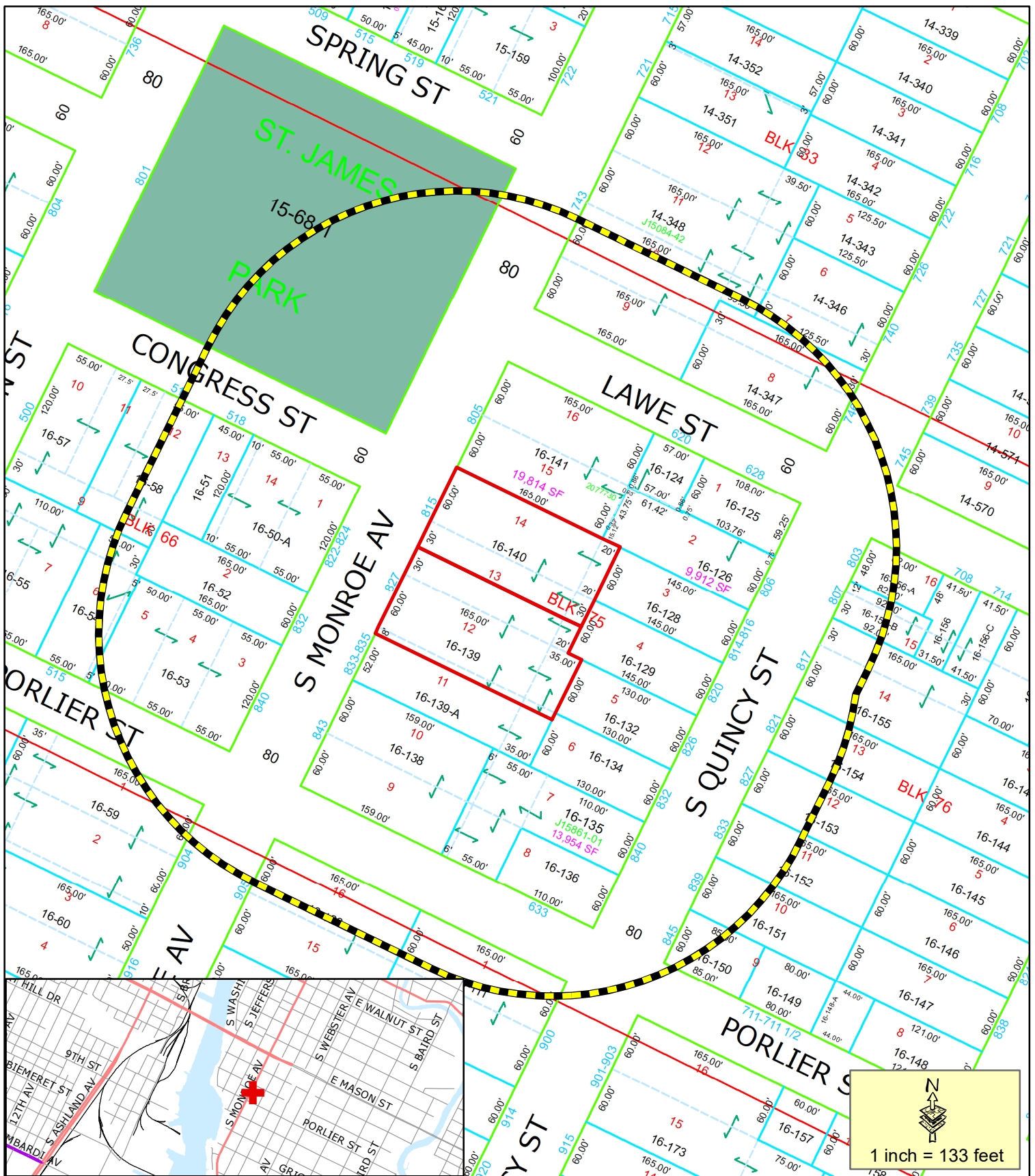
Approved _____

Mayor

Clerk

DB:

Attachment – Location Map



Proposed CUP



200' Property Owner Notice

This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied.
Map prepared by DB

Zoning Petition (ZP 20-04)
Proposed Conditional Use
Permit (CUP) at
815-827 S. Monroe Ave.





Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # U.6

Resolution to cancel certain property taxes in the amount of \$3,107.29.

BACKGROUND

RECOMMENDATION

Recommend to approve.

FISCAL IMPACT

ATTACHMENTS

- I. Resolution - Authorizing Cancellation of taxes -Eric Elliot and VB-SI Assets

**RESOLUTION AUTHORIZING CANCELLATION
OF 2018 & 2019 PROPERTY TAXES**

MARCH 3, 2020

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That, pursuant to the recommendation of the Finance Committee at its meeting of February 25, 2020, the real estate and personal property taxes for the following parcel and account numbers are hereby cancelled.

	<u>Tax Year</u>	<u>Parcel</u>	<u>Amount</u>
Real Estate	2019	18-149	\$1,564.86

		<u>Account</u>	
Personal Property	2019	27041	\$782.43
	2018	27041	\$760.00

Adopted _____

Approved _____

Mayor

Clerk



Office of the City Assessor

DATE: February 10, 2020
TO: Finance Committee
City of Green Bay
FROM: Russ Schwandt 
Assessor
RE: Adjustment of **2019** Real Estate Tax Bill

Please be advised that I am recommending that the **2019** tax bill be adjusted for the following real estate parcel:

<u>PARCEL</u>	<u>NAME</u>	<u>ADDRESS</u>
18-149	Eric Elliott	1205 Velp Avenue

Reason: This property had a fire in December 2018. Property was condemned and unlivable on January 1, 2019. The assessed value of the improvements did not reflect the condition of the home on January 1, 2019.

The original 2019 real estate assessment was \$86,600.
The corrected 2019 real estate assessment is \$21,600.

2019 first installment of real estate taxes has been paid.

Refund taxes according to this adjustment.

Cc: Diana Ellenbecker

Request for Charge Back of Rescinded or Refunded Taxes

(Sec. 74.41, Wis. Stats.)

DOR USE ONLY

Case no.

1	Assessment year 2019	Co-muni code 05 - 231	Municipality CITY OF GREEN BAY	County BROWN																																																																												
2	☒ Real estate parcel no. ☐ Personal property account no. 18-149			Is this parcel in a TID? ☒ No ☐ Yes TID no. 																																																																												
3	Property owner name ERIC ELLIOTT			Personal property category (see instructions) 																																																																												
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8	Select the appropriate statute and explanation why these taxes were rescinded or refunded. Statute no(s). 70.43 - Assessor correction of error Explanation: Other Additional explanation: <i>(If you need more space, include as an attachment)</i> This property had a fire in December 2018. Property was condemned and unlivable on January 1, 2019. The assessed value of the improvements did not reflect the condition of the home on January 1, 2019.																																																																															

9	Preparer name ALEX DREWS	Email ALEXDR@GREENBAYWI.GOV
	Daytime phone (920) 448-3074	

CITY OF GREEN BAY
TAX COLLECTION
100 N JEFFERSON ST ROOM 106
GREEN BAY WI 54301-5026

* Tax payments can be searched at
www.browncountywi.gov/propertytax

* For online payments visit:
www.greenbaywi.gov/taxes

* A fee of 2.25% will be charged for
credit card payments. E-check payments
are charged \$1.00 per transaction.

* Payments WILL NOT be accepted at
local banks. Payments will be accepted
at Green Bay City Hall.

Please inform the treasurer of any address change.

ERIC K ELLIOTT
405 SARATOGA ST
GREEN BAY WI 54303-4538

If a receipt is needed, please send a self-addressed
stamped envelope.

Property Address
1205 VELD AVE

STATE OF WISCONSIN
REAL ESTATE PROPERTY TAX BILL FOR 2019
CITY OF GREEN BAY
BROWN COUNTY

BILL NO. 3113533
Correspondence should refer to parcel number
PARCEL#: 18-149

SEQ# 8249

Assessed Value Land	Ass'd Value Improvements	Total Assessed Value	Ave. Assmt. Ratio	Est. Fair Mkt. Land	Est. Fair Mkt. Improvements	Total Est. Fair Mkt.	
20,600	66,000	86,600	0.9010	22,900	73,300	96,200	☐ A star in this box means unpaid prior year taxes
Taxing Jurisdiction							
	2018 Est. State Aids Allocated Tax Dist.	2019 Est. State Aids Allocated Tax Dist.	2018 Net Tax	2019 Net Tax	% Tax Change	Gross Property Tax 2,084.87	
CITY OF GREEN BAY	20,705,413	20,652,034	793.00	819.34	3.3%	First Dollar Credit -70.78	
NORTHEAST WI VTAE	6,620,152	6,685,861	75.70	77.94	3.0%	Lottery Credit	
GREEN BAY SCH DIST	132,824,287	137,625,335	759.70	798.22	5.1%	Net Property Tax 2,014.09	
BROWN COUNTY	2,434,274	2,461,306	396.70	389.37	-1.8%		
Total	162,584,126	167,424,536	2,025.10	2,084.87	3.0%		
	First Dollar Credit		70.00	70.78	1.1%		
	Lottery & Gaming Credit						
	Net Property Tax		1,955.10	2,014.09	3.0%		

School taxes reduced by
school levy tax credit \$ 159.96

IMPORTANT: Be sure this description covers your property. This
description is for property tax bill only and may not be a full legal description.
2454008 2454008 ACRES: 0.229

Net Assessed Value Rate
(Does NOT reflect credits)
0.024074789

RETAIN THIS
PORTION AS
YOUR COPY

SEE REVERSE
SIDE FOR
IMPORTANT
INFORMATION

TOTAL DUE FOR FULL PAYMENT
PAY BY January 31, 2020

\$ 2,014.09

Warning: If not paid by due dates, installment option
is lost and total tax is delinquent subject to interest
and, if applicable, penalty.

Failure to pay on time. See reverse.

Installments may be paid as follows:

1007.05 DUE BY 01/31/2020
1007.04 DUE BY 07/31/2020

FOR INFORMATIONAL PURPOSES ONLY
- Voter Approved Temporary Tax Increases

Taxing Jurisdiction
GREEN BAY SCH DIST
GREEN BAY SCH DIST

Total
Additional Taxes
9,517,122.00
11,608,791.00

Total Additional Taxes
Applied to Property
125.80
153.45

Year
Increase Ends
2027
2028

PAY 1ST INSTALLMENT OF:
\$1,007.05
By January 31, 2020

AND PAY 2ND INSTALLMENT OF:
\$1,007.04
By July 31, 2020

OR PAY FULL AMOUNT OF:
\$2,014.09
By January 31, 2020

Amount Enclosed: \$

Make Check Payable and Mail to:
CITY OF GREEN BAY
TAX COLLECTION
100 N JEFFERSON ST ROOM 106
GREEN BAY WI 54301-5026
(920) 448-3010

2019 Real Estate Property Bill #
3113533

Parcel #
18-149

Alt. Parcel #

ELLIOTT, ERIC K

Include This Stub With Your Payment

Amount Enclosed: \$

Make Check Payable and Mail to:
BROWN COUNTY TREASURER
PAUL ZELLER
PO BOX 23600
GREEN BAY WI 54305-3600

2019 Real Estate Property Bill #
3113533

Parcel #
18-149

Alt. Parcel #

ELLIOTT, ERIC K

Include This Stub With Your Payment

Amount Enclosed: \$

Make Check Payable and Mail to:
CITY OF GREEN BAY
TAX COLLECTION
100 N JEFFERSON ST ROOM 106
GREEN BAY WI 54301-5026
(920) 448-3010

2019 Real Estate Property Bill #
3113533

Parcel #
18-149

Alt. Parcel #

ELLIOTT, ERIC K

Include This Stub With Your Payment





Office of the City Assessor

DATE: 2/10/2020
TO: Finance Committee
City of Green Bay
FROM: Russ Schwandt
Assessor
RE: Refund of 2019 Personal Property Tax Bill

Please be advised that I am recommending that the 2019 tax bill be refunded for the following personal property account:

<u>ACCT #</u>	<u>BUSINESS NAME</u>	<u>ADDRESS</u>
27041	VB-S1 Assets, LLC	1203 W. Mason Street

Reason: By direction of the state, this cell tower was assessed locally for the 2019 assessment roll. After further research, the state notified us that they had in fact assessed the tower as well, causing a double-assessment.

The 2019 assessed value of the personal property was \$32,500.
The corrected 2019 personal property assessment is \$0.

The 2019 tax bill has been paid in full.

Refund taxes according to this adjustment.

Cc: Diana Ellenbecker

Request for Charge Back of Rescinded or Refunded Taxes

(Sec. 74.41, Wis. Stats.)

DOR USE ONLY

Case no.

1	Assessment year 2019	Co-muni code 05 - 231	Municipality CITY OF GREEN BAY	County BROWN																																																																																					
2	☐ Real estate parcel no. ☒ Personal property account no. 27041			Is this parcel in a TID? ☒ No ☐ Yes TID no.																																																																																					
3	Property owner name VBS1 ASSET LLC			Personal property category (see instructions) 4B Improvements on Leased lands																																																																																					
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9 Preparer name SCOTT ALVEY	Email SCOTTALV@GREENBAYWI.GOV Daytime phone (920) 448-3067
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CITY OF GREEN BAY
TAX COLLECTION
100 N JEFFERSON ST ROOM 106
GREEN BAY WI 54301-5026

* Tax payments can be searched at
www.browncountywi.gov/property tax

* For online payments visit:
www.greenbaywi.gov/taxes

* A fee of 2.25% will be charged for
credit card payments. E-check payments
are charged \$1.00 per transaction.

* Payments WILL NOT be accepted at
local banks. Payments will be accepted
at Green Bay City Hall.

Please inform the treasurer of any address change.

VB-S1 ASSETS LLC
C/O RYAN PTS DEPT 850
PO BOX 460169
HOUSTON TX 77056

If a receipt is needed, please send a self-addressed
stamped envelope.

Property Address
2850 HUMBOLDT RD

STATE OF WISCONSIN
PERSONAL PROPERTY TAX BILL FOR 2019
CITY OF GREEN BAY
BROWN COUNTY

BILL NO. 635241

Correspondence should refer to parcel number
PARCEL#: 27041

SEQ# 2003

Assessed Value Land Personal	Ass'd Value Improvements Property	Total Assessed Value 32,500	Ave. Assmt. Ratio 0.9010	Est. Fair Mkt. Land Personal	Est. Fair Mkt. Improvements Property	Total Est. Fair Mkt. 36,100	☐ A star in this box means unpaid prior year taxes
Taxing Jurisdiction							
	2018 Est. State Aids Allocated Tax Dist.	2019 Est. State Aids Allocated Tax Dist.	2018 Net Tax	2019 Net Tax	% Tax Change	Gross Property Tax	782.43
CITY OF GREEN BAY	20,705,413	20,652,034	297.60	307.49	3.3%	First Dollar Credit	
NORTHEAST WI VTAE	6,620,152	6,685,861	28.40	29.25	3.0%	Lottery Credit	
GREEN BAY SCH DIST	132,824,287	137,625,335	285.10	299.56	5.1%	Net Property Tax	782.43
BROWN COUNTY	2,434,274	2,461,306	148.90	146.13	-1.9%		
G.B. METRO SEWER				0.00			
Total	162,584,126	167,424,536	760.00	782.43	3.0%		
	First Dollar Credit						
	Lottery & Gaming Credit						
	Net Property Tax		760.00	782.43	3.0%		
School taxes reduced by school levy tax credit	\$60.03	IMPORTANT: Be sure this description covers your property. This description is for property tax bill only and may not be a full legal description.					
				Net Assessed Value Rate (Does NOT reflect credits)			
				0.024074789			

TOTAL DUE FOR FULL PAYMENT

PAY BY January 31, 2020

\$ 782.43

Warning: If not paid by due dates, installment option
is lost and total tax is delinquent subject to interest
and, if applicable, penalty.
Failure to pay on time. See reverse.

Installments may be paid as follows:

391.22 DUE BY 01/31/2020

391.21 DUE BY 07/31/2020

FOR INFORMATIONAL PURPOSES ONLY
- Voter Approved Temporary Tax Increases

Taxing Jurisdiction	Total Additional Taxes	Total Additional Taxes Applied to Property	Year Increase Ends
GREEN BAY SCH DIST	9,517,122.00	47.21	2027
GREEN BAY SCH DIST	11,608,791.00	57.59	2028

RETAIN THIS
PORTION AS
YOUR COPY

SEE REVERSE
SIDE FOR
IMPORTANT
INFORMATION

PAY 1ST INSTALLMENT OF:
\$391.22

By January 31, 2020

AND PAY 2ND INSTALLMENT OF:
\$391.21

By July 31, 2020

OR PAY FULL AMOUNT OF:
\$782.43

By January 31, 2020

Amount Enclosed: \$ _____

Make Check Payable and Mail to:
CITY OF GREEN BAY
TAX COLLECTION
100 N JEFFERSON ST ROOM 106
GREEN BAY WI 54301-5026
(920) 448-3010

2019 Personal Property Bill #
635241

Parcel #

27041

Alt. Parcel #

VB-S1 ASSETS LLC

Include This Stub With Your Payment

Amount Enclosed: \$ _____

Make Check Payable and Mail to:
CITY OF GREEN BAY
TAX COLLECTION
100 N JEFFERSON ST ROOM 106
GREEN BAY WI 54301-5026
(920) 448-3010

2019 Personal Property Bill #
635241

Parcel #

27041

Alt. Parcel #

VB-S1 ASSETS LLC

Include This Stub With Your Payment

Amount Enclosed: \$ _____

Make Check Payable and Mail to:
CITY OF GREEN BAY
TAX COLLECTION
100 N JEFFERSON ST ROOM 106
GREEN BAY WI 54301-5026
(920) 448-3010

2019 Personal Property Bill #
635241

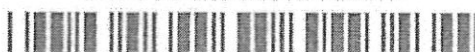
Parcel #

27041

Alt. Parcel #

VB-S1 ASSETS LLC

Include This Stub With Your Payment





Office of the City Assessor

DATE: 2/10/2020
TO: Finance Committee
City of Green Bay
FROM: Russ Schwandt
Assessor
RE: Cancellation of **2018** Personal Property Tax Bill

Please be advised that I am recommending that the **2018** tax bill be cancelled for the following personal property account:

<u>ACCT #</u>	<u>BUSINESS NAME</u>	<u>ADDRESS</u>
27041	VB-S1 Assets, LLC	1203 W. Mason Street

Reason: By direction of the state, this cell tower was assessed locally for the 2018 assessment roll. After further research, the state notified us that they had in fact assessed the tower as well, causing a double-assessment.

The 2018 assessed value of the personal property was \$32,500.
The corrected 2018 personal property assessment is \$0.

The 2018 tax bill has not been paid.

Cancel taxes due according to this adjustment.

Cc: Diana Ellenbecker

Request for Charge Back of Rescinded or Refunded Taxes

(Sec. 74.41, Wis. Stats.)

DOR USE ONLY

Case no.

1	Assessment year 2018	Co-muni code 05 - 231	Municipality CITY OF GREEN BAY	County BROWN																																																																																					
2	☐ Real estate parcel no. ☒ Personal property account no. 27041			Is this parcel in a TID? ☒ No ☐ Yes TID no. 																																																																																					
3	Property owner name VBS1 ASSETS LLC			Personal property category (see instructions) 4B Improvements on Leased lands																																																																																					
4	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4">Real Estate Assessment BEFORE Adjustment</th> <th colspan="4">Assessment AFTER Adjustment</th> <th>(g)</th> </tr> <tr> <th>Class</th> <th>(a) Land</th> <th>(b) Improvement</th> <th>(c) Total (a + b)</th> <th>Class</th> <th>(d) Land</th> <th>(e) Improvement</th> <th>(f) Total (d + e)</th> <th>Total Assessment Difference (c - f)</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td style="text-align: right;">0</td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td style="text-align: right;">0</td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td style="text-align: right;">0</td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td style="text-align: right;">0</td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td style="text-align: right;">0</td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td style="text-align: right;">0</td></tr> <tr> <td>Total</td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td style="text-align: right;">0</td> </tr> </tbody> </table>								Real Estate Assessment BEFORE Adjustment				Assessment AFTER Adjustment				(g)	Class	(a) Land	(b) Improvement	(c) Total (a + b)	Class	(d) Land	(e) Improvement	(f) Total (d + e)	Total Assessment Difference (c - f)									0									0									0									0									0									0	Total								0
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5	Personal Property ☒ Non-manufacturing ☐ Manufacturing			<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>BEFORE Adjustment</th> <th>AFTER Adjustment</th> <th>Difference</th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">32,500</td> <td style="text-align: right;">0</td> <td style="text-align: right;">32,500</td> </tr> </tbody> </table>	BEFORE Adjustment	AFTER Adjustment	Difference	32,500	0	32,500																																																																															
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7	Net taxes rescinded or refunded to be charged back to taxing jurisdictions – EXCLUDING INTEREST																																																																																								
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a.		State of Wisconsin																																																																																							
b.		County BROWN																																																																																							
c.1	05 - 5040	Special district	GREEN BAY METRO SEWER DISTRICT																																																																																						
c.2		Special district	< Select a District >																																																																																						
d.		Local	CITY OF GREEN BAY																																																																																						
e.	05 - 2289	School district	GREEN BAY																																																																																						
f.		Union high school district																																																																																							
g.	1300	Technical college district	NORTHEAST WISCONSIN TECH COLLEGE GNBY																																																																																						
h.		Total net tax rescinded or refunded – EXCLUDING INTEREST (This amount is after School Levy Tax Credit.)		760																																																																																					
8	Select the appropriate statute and explanation why these taxes were rescinded or refunded. Statute no(s). 70.43 - Assessor correction of error Explanation: Double assessment Additional explanation: (If you need more space, include as an attachment) By direction of the state, this cell tower was assessed locally for the 2018 assessment roll. After further research, the state notified us that they had in fact assessed the tower as well, causing a double-assessment.																																																																																								

9 Preparer name SCOTT ALVEY	Email SCOTTALV@GREENBAYWI.GOV Daytime phone (920) 448-3067
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Office of the City Assessor

February 10, 2020

Re: VB-S1 (aka Vertical Bridge)/Nsight Cell Tower Tax Refund
2850 Humboldt Rd / PP Acct # 27041

Mr. Russ Schwandt

The purpose of this report is to clarify the excess taxes situation as it relates to the given cellular tower ("the tower") stated above. To do so, we will go in-depth on the process we used and the measures we took to place a value on the tower, input received from the Department of Revenue ("DOR" or "the state"), and the eventual recognition of dual taxation.

Historically, towers were assessed at the state level. The tower companies would report gross receipts to the state, which would assess the towers according to gross receipt numbers. Then DOR would issue funds to the municipalities proportionately based on internal metrics. In January 2018, for assessment year 2018, DOR issued a mandate for all cellular towers not owned by a telecommunications company ("Telco"; e.g. Verizon, AT&T, etc). Telco towers would still be assessed at the state level using gross receipts, but towers not owned by a Telco were to be assessed locally. There was some support documentation available (attachments A, B, and C) that directed assessors to the FCC website, among other methods of research.

Thus, we used the given resources to begin compiling a list of all the towers in the City. Once a tower was found, we consulted with the FCC website (attachment D) to confirm ownership of said tower and cross-referenced the lists of companies to be locally- and state-assessed. That done, we used Marshall & Swift cost guides and DOR-prescribed depreciation schedules to value the local towers as Personal Property – Buildings on Leased Land. Four towers were challenged as double-assessed, all by VB-S1. We reached out to DOR to clarify the towers in question. DOR confirmed that three of the four challenged towers were, in fact, already assessed by DOR. I inquired further about the fourth tower—the subject of this report—and he confirmed that it should be locally assessed (attachments E through H).

VB-S1 challenged the tower again for 2019. We informed the agent of the findings for 2018 and referred him to the resources we used to arrive at the conclusion of local assessment. He reached out to DOR separately and uncovered new information that showed the tower was, in fact, also assessed at the state level. The DOR agents researched how to proceed (attachment J) and reported back to both us and the agent for VB-S1, stating that the local tax bill (attachment K) "should be rescinded by the municipality". Since VB-S1 paid the bill in full as of 2/5/2020 according to the City Clerk's office, it is our recommendation that the tax bill for 2019 be refunded as requested by VB-S1 and prescribed by DOR.

*City of Green Bay
Assessor's Office*



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # U.7

Resolution authorizing 2019 transfer of \$13,432.57 from contingency for legal expenses related to Georgia Pacific tax appeal for real estate and personal property.

BACKGROUND

Seibel Law Office, LLC invoice #2019-200-2 for \$12,420.00
2019 Real Property Tax Appeal

GB School District	\$4,579.67
City of Neenah	\$873.62
City of Sheboygan	\$37.20
City of Green Bay	\$6,929.51

Seibel Law Office, LLC invoice #2019-200-1 for \$12,360.00
2019 Personal Property Tax Appeal

GB School District	\$4,968.00
City of Green Bay	\$7,392.00

Seibel Law Office, LLC invoice #2018-630-1 for \$2,222.50
2018 Real Property Tax Appeal

GB School District	\$889.00
City of Green Bay	(\$889.00)

Already transferred from contingency by resolution on 1/14/2020

Total transfer for City of Green Bay expense = \$13,432.51

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Resolution-Transfer from Contingency for legal fee for Property assessment litigation 2019 - 3-3-2020
CC

**RESOLUTION AUTHORIZING
TRANSFER OF FUNDS**

March 3, 2020

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

Pursuant to the recommendation of the Finance Committee at its meeting of February 25, 2020, the following 2019 transfer of funds is hereby authorized:

	<u>ACCOUNT</u>	<u>AMOUNT</u>
From:	101099-59001 Contingency	\$13,432.51
To:	101140-53021 Legal Expenses	
	Vendor: Seibel Law Offices, LLC 2018 & 2019 Expenses Georgia Pacific Tax Appeal for Real Estate and Personal Property	\$13,432.51

Adopted _____

Approved _____

Mayor

Clerk

**PRELIMINARY RESOLUTION DECLARING INTENT
TO EXERCISE SPECIAL ASSESSMENT POWERS
UNDER SECTION 66.0703, WISCONSIN STATUTES
March 3, 2020**

SANITARY SEWER AND/OR SANITARY SEWER LATERALS

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

1. The Common Council hereby declares its intention to exercise its police powers under Section 66.0703, Wisconsin Statutes, and levy special assessments upon property fronting or abutting the streets hereinafter enumerated for the installation of SANITARY SEWER AND/OR SANITARY SEWER LATERALS on said streets:

**SITKA STREET – Superior Road to Ontario Road
SUPERIOR ROAD – Sitka Street to 155' North of Gilbert Drive**

2. Said public improvements may include the installation of sanitary sewer and sanitary sewer laterals with necessary appurtenances in accordance with the City of Green Bay Standard Specifications and Construction Standards for Public Works Construction.
3. The total amount assessed against all parcels in the project shall not exceed the total cost of the improvement.
4. The assessments against any parcel may be paid in cash within thirty (30) days of the date of billing or in five (5) annual installments with interest thereon at three and seventy-seven hundredths percent (3.77%) per annum in accordance with Section 9.44, Code of Ordinances of the City of Green Bay.
5. The improvements contemplated in this resolution shall constitute an exercise of the police powers of the Common Council under Section 66.0703(5)(d), Wisconsin Statutes.
6. The Director of Public Works is directed to prepare a report in accordance with Section 66.0703(5), Wisconsin Statutes.
7. Upon receiving the report, the City Clerk is directed to give notice to the property owners of a public hearing on such report within such time limits as required by Section 66.0703(7)(a), Wisconsin Statutes, to be held before the Improvement & Services Committee in the City Hall at such times as set by the City Clerk.

Adopted _____, 2020

Approved _____, 2020

Mayor

ATTEST:

City Clerk

ejns

**PRELIMINARY RESOLUTION DECLARING INTENT
TO EXERCISE SPECIAL ASSESSMENT POWERS
UNDER SECTION 66.0703, WISCONSIN STATUTES
March 3, 2020**

STORM SEWER AND/OR STORM SEWER LATERALS

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

1. The Common Council hereby declares its intention to exercise its police powers under Section 66.0703, Wisconsin Statutes, and levy special assessments upon property fronting or abutting the streets hereinafter enumerated for the installation of STORM SEWER AND/OR STORM SEWER LATERALS on said streets:

**SITKA STREET – Superior Road to Ontario Road
SUPERIOR ROAD – Sitka Street to 155' North of Gilbert Drive**

2. Said public improvements may include the installation of storm sewer and storm sewer laterals with necessary appurtenances in accordance with the City of Green Bay Standard Specifications and Construction Standards for Public Works Construction.
3. The total amount assessed against all parcels in the project shall not exceed the total cost of the improvement.
4. The assessments against any parcel may be paid in cash within thirty (30) days of the date of billing or in five (5) annual installments with interest thereon at three and seventy-seven hundredths percent (3.77%) per annum in accordance with Section 9.44, Code of Ordinances of the City of Green Bay.
5. The improvements contemplated in this resolution shall constitute an exercise of the police powers of the Common Council under Section 66.0703(5)(d), Wisconsin Statutes.
6. The Director of Public Works is directed to prepare a report in accordance with Section 66.0703(5), Wisconsin Statutes.
7. Upon receiving the report, the City Clerk is directed to give notice to the property owners of a public hearing on such report within such time limits as required by Section 66.0703(7)(a), Wisconsin Statutes, to be held before the Improvement & Services Committee in the City Hall at such times as set by the City Clerk.

Adopted _____, 2020

Approved _____, 2020

Mayor

ATTEST:

City Clerk

ejns

**PRELIMINARY RESOLUTION DECLARING INTENT
TO EXERCISE SPECIAL ASSESSMENT POWERS
UNDER SECTION 66.0703, WISCONSIN STATUTES
March 3, 2020**

WATER MAIN AND WATER SERVICES

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

1. The Common Council hereby declares its intention to exercise its police powers under Section 66.0703, Wisconsin Statutes, and levy special assessments upon property fronting or abutting the streets hereinafter enumerated for the installation of WATER MAIN AND WATER SERVICES on said streets:

**SITKA STREET – Superior Road to Ontario Road
SUPERIOR ROAD – Sitka Street to 155' North of Gilbert Drive**

2. Said public improvement shall include the installation of water main and water services with necessary appurtenances in accordance with the City of Green Bay Standard Specifications and Construction Standards for Public Works Construction.
3. The total amount assessed against all parcels in the project shall not exceed the total cost of the improvement.
4. The assessments against any parcel may be paid in cash within thirty (30) days of the date of billing, or in five (5) annual installments with interest thereon at three and seventy-seven hundredths percent (3.77%) per annum in accordance with Section 9.44, Code of Ordinances of the City of Green Bay.
5. The improvements contemplated in this resolution shall constitute an exercise of the police powers of the Common Council under Section 66.0703(5)(d), Wisconsin Statutes.
6. The General Manager of the Water Department is directed to prepare a report in accordance with Section 66.0703(5), Wisconsin Statutes.
7. Upon receiving the report, the City Clerk shall give to the property owners notice of a public hearing on such report as specified in Section 66.0703(7)(a), Wisconsin Statutes, to be held before the Improvement & Services Committee in the City Hall at such times as set by the City Clerk.

Adopted _____, 2020

Approved _____, 2020

Mayor

ATTEST:

City Clerk

ejns



Report to the
Common Council
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # U.11

Resolution authorizing conditional use approval at 1332-1334 East Walnut Street.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Resolution - Conditional Use 1332-1334 E Walnut St

**RESOLUTION AUTHORIZING CONDITIONAL-USE
APPROVAL AT 1332-1334 EAST WALNUT STREET
(ZP 19-30)**

March 3, 2020

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That, pursuant to Zoning Petition 19-30 and the recommendation of the Plan Commission on January 27, 2020, the City of Green Bay does authorize a conditional-use permit for a two-family dwelling on the following described property at 1332-1134 East Walnut Street:

PLAT OF NAVARINO LOT 816 (Tax Parcel No. 14-277)

Said conditional-use permit shall be granted subject to:

- a. Compliance with all other regulations of the Green Bay Municipal Code not covered under the Conditional Use Permit.
- b. Compliance with all pending violations.

a.

Adopted _____

Approved _____

Mayor

Clerk

pn

Attachment – Map

GENERAL ORDINANCE NO. 04-20

AN ORDINANCE
AMENDING SECTION 33.05,
GREEN BAY MUNICIPAL CODE,
RELATING TO LIQUOR LICENSE FEES

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 33.05, Green Bay Municipal Code, is hereby amended to read:

33.05 **LICENSE FEES.** The City Clerk shall issue the following licenses to those applicants approved under the procedures set forth in this chapter and the Wisconsin Statutes. The City Clerk shall be authorized to issue a Special Event or Picnic License upon receipt of proper application. The clerk shall not issue a license until the fee has been paid.

(1) Class "A" (Beer). ~~\$250.00~~ **\$500.00.**

(4) "Class A" (Liquor). ~~\$250.00~~ **\$500.00.**

(5) "Class B" (Liquor). ~~\$400.00~~ **\$500.00.**

SECTION 2. All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____ of _____, 2020.

APPROVED:

Mayor

ATTEST:

Clerk

ljm

03/03/2020



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

March 3, 2020

PREPARED BY

AGENDA ITEM # V.2

General Ordinance No. 05-20

An ordinance to amend Section 21.11(8), GBMC, relating to Financing of Lead Water Service Line Replacement.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. DRAFT GO 05-20 Amend 21.11(8) Financing Lead Water Service Line Replacement

GENERAL ORDINANCE NO. 05-20

**AN ORDINANCE
AMENDING SECTION 21.11(8),
GREEN BAY MUNICIPAL CODE,
RELATING TO FINANCING OF LEAD
WATER SERVICE LINE REPLACEMENT**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 21.11(8), Green Bay Municipal Code, is hereby amended to read:

(8) Financing of Replacement. In the event funding is made available for this purpose through any means, an eligible property owner may apply to the City **and/or Water Utility** for financing of any portion of the cost of replacing a lead customer-side water service line under the terms of such financing program. Disputes regarding eligibility for financing may be appealed to the Water Utility Commission, unless otherwise noted in the funding program. As a condition of receiving any available financing from the City **and/or Water Utility**, the property owner must provide adequate documentation demonstrating that the contractor and/or plumber completing the work anticipated hereunder is properly certified and/or licensed by the State of Wisconsin and/or the City, as appropriate.

SECTION 2. All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2020.

APPROVED:

Mayor

ATTEST:

Clerk

LJM

3/3/20

GENERAL ORDINANCE NO. 06-20

**AN ORDINANCE
AMENDING SECTION 29.208,
GREEN BAY MUNICIPAL CODE,
RELATING TO PARKING REGULATIONS**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 29.208, Green Bay Municipal Code, is hereby amended to remove the following NO STOPPING OR STANDING zone:

VICTORIA STREET, east side, from Crooks Street to Main Street (7 AM TO 4 PM SCHOOL DAYS)

LAWRENCE STREET, west side, from a point 560 feet south of University Avenue to University Avenue

LAWRENCE STREET, east side, from a point 510 feet south of University Avenue to University Avenue

SECTION 2. Section 29.208, Green Bay Municipal Code, is hereby amended to remove the following NO PARKING zone:

SKYLINE BOULEVARD (east roadway), both sides, from a point 160 feet north of Sunrise Circle to Sunrise Circle.

ACME STREET, west side, from the southern terminus of Acme Street to University Avenue

ACME STREET, east side, from a point 70 feet south of University Avenue to University Avenue

SECTION 3. Section 29.208, Green Bay Municipal Code, is hereby amended to establish the following NO PARKING zone:

SKYLINE BOULEVARD (west roadway), east side, from Finger Road to a point 160 feet north of Sunrise Court.

SKYLINE BOULEVARD (east roadway), west side, from Finger Road to a point 160 feet north of Sunrise Court.

SKYLINE BOULEVARD (east roadway), east side, from Sunrise Court to a point 160 feet north of Sunrise Court.

SECTION 4. Section 29.208, Green Bay Municipal Code, is hereby amended to remove the following 2-HOUR PARKING zone:

ACME STREET, east side, from the southern terminus of Acme Street to a point 70 feet south of University Avenue (7 AM TO 7 PM MONDAY THROUGH FRIDAY)

Dated at Green Bay, Wisconsin this _____ day of _____, 2020.

APPROVED:

Mayor

ATTEST:

City Clerk

DJAH

GENERAL ORDINANCE NO. 07-20

**AN ORDINANCE
AMENDING SECTION 29.307,
GREEN BAY MUNICIPAL CODE,
RELATING TO TRAFFIC REGULATIONS**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 29.307, Green Bay Municipal Code, is hereby amended to remove the following 1-WAY STOP condition:

KELLOGG STREET, at Broadway (eastbound only)
ACME STREET, at University Avenue (northbound only)
LAWRENCE STREET, at University Avenue (northbound only)

SECTION 2. Section 29.307, Green Bay Municipal Code, is hereby amended to establish the following 2-WAY STOP condition:

KELLOGG STREET, at Broadway

SECTION 3. Section 29.307, Green Bay Municipal Code, is hereby amended to establish the following 1-WAY STOP condition:

KELLOGG STREET, at Donald Driver Way (eastbound only)
BLACK SHEEP WAY, at Spartan Road (eastbound only)

Dated at Green Bay, Wisconsin this _____ day of _____, 2020.

APPROVED:

Mayor

ATTEST:

City Clerk

DJAH

ZONING ORDINANCE NO. 02-20

**AN ORDINANCE REZONING PROPERTY LOCATED
AT 1860 WEST MASON STREET FROM GENERAL COMMERCIAL (C1) TO
HIGHWAY COMMERCIAL (C2)
(ZP 20-03)**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS
FOLLOWS:

SECTION 1. Section 13-108, Green Bay Municipal Code, together with the zoning map referred to therein, is hereby amended by rezoning 1860 West Mason Street from General Commercial (C1) to Highway Commercial (C2):

Part of Parcel 2 of Certified Survey Map No. 1182 recorded in the office of the Register of Deeds for Brown County, Wisconsin on June 19, 1973, in Volume 4 of Certified Survey Maps, Page 375 as Document No. 772393, said map being a part of Lots 35, 36, and 50, according to the recorded Plat of a map of Private Claims Numbers 2, 3, 4, 5, 6, 7, 8 and 9, West Side of Fox River, as Subdivision in 1868 for Mrs. C.L.A. Tank, and part of Private Claim 4, West side of Fox River, in the City of Green Bay, Brown County, Wisconsin being more particularly described as follows:

Beginning at the East corner of said Parcel 2; thence South 86°-59'-58" West along the South line of said Parcel 2, a distance of 290.35 feet, more or less to the easterly line of lands currently zoned Commercial Two (C2); thence North 23°-11'-45" East along said easterly line, a distance of 140.17 feet, more or less to the Northeasterly line of said Parcel 2; thence South 64°-10'-02" East along said Northeasterly line, a distance of 260.80 feet, more or less to the point of beginning.

(Parcel No. 6-274-4)

SECTION 2. All ordinances or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 13-204, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2020.

APPROVED:

Mayor

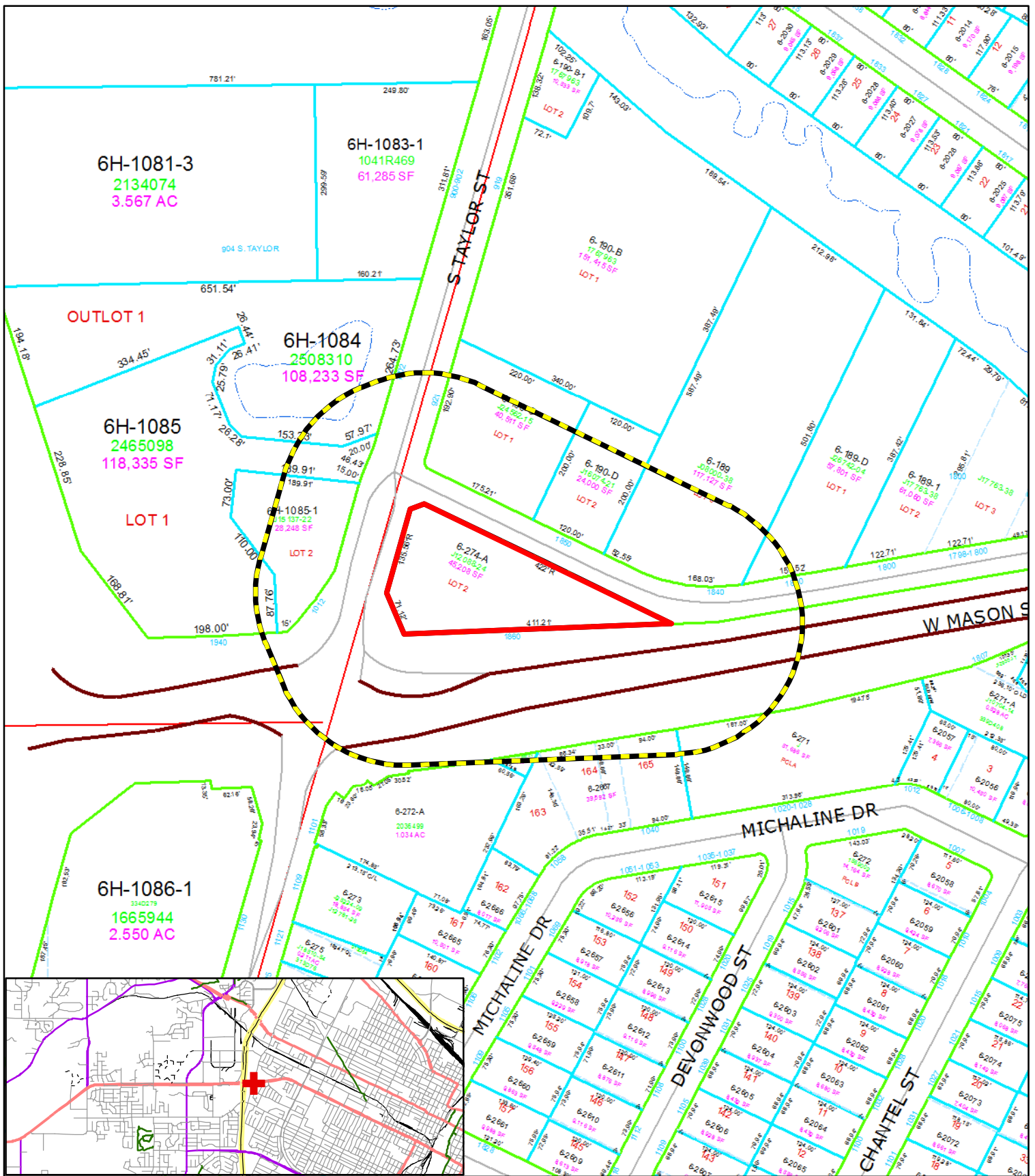
ATTEST:

ZONING ORDINANCE NO. 02-20
PAGE 2

Clerk

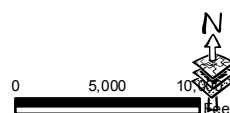
pn

Attachment – Map



Zoning Petition (ZP 20-03)
Proposed Rezoning
1860 West Mason Street

- Subject Area
- 200' Property Owner Notice



This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied.
 Map prepared by PN