



MINUTES OF THE IMPROVEMENT AND SERVICES COMMITTEE

**WEDNESDAY, MARCH 25, 2020, 6:00 PM
IMMEDIATELY FOLLOWING PARK COMMITTEE, WHICH
STARTS AT 5 P.M.**

Telephonic Meeting of the Improvement & Services Committee

To listen to the meeting go

to: <https://www.youtube.com/CityOfGreenBay>

A. ZOOM MEETING INFORMATION

I. The attached documents contain telephone numbers and instructions for calling into this Zoom Meeting.

B. ROLL CALL.

Present: Ald. Andy Nicholson, Ald. Brian Johnson, Ald. Jesse Brunette, Ald. Chris Wery

C. APPROVAL OF THE AGENDA.

Moved by Ald. Brian Johnson, seconded by Ald. Chris Wery to approve the agenda of the Wednesday, March 25, 2020 Improvement and Services Committee meeting. Motion carried. Vote: Yes- Andy Nicholson, Brian Johnson, Chris Wery, Jesse Brunette, No- None, Abstain- None

D. APPROVAL OF MINUTES.

Moved by Ald. Brian Johnson, seconded by Ald. Jesse Brunette to approve the minutes of the Tuesday, February 25, 2020 Improvement and Services Committee meeting. Motion carried. Vote: Yes- Andy Nicholson, Brian Johnson, Chris Wery, Jesse Brunette, No- None, Abstain- None

E. REGULAR BUSINESS.

1. Consideration with possible action on request by Larry Stange (Bay Beach Mini Golf) and Brian and Stephanie Matzke (Kastle Karts) for permission to not clear sidewalks in front of their businesses during winter months and to rescind the recent invoice for clearing sidewalks.

Moved by Ald. Chris Wery, seconded by Ald. Jesse Brunette to approve the request by Larry Stange (Bay Beach Mini Golf) and Brian and Stephanie Matzke (Kastle Karts) for permission to not clear sidewalks in front of their businesses during winter months and to rescind the recent invoice for clearing sidewalks. Motion carried. Vote: Yes- Brian Johnson, Chris Wery, Jesse Brunette, No- Andy Nicholson, Abstain- None

2. Consideration with possible action on request by Ald. Lefebvre to request committee to look at the issuing of a sidewalk café permit to Titledown Tobacco per Section 6.155 Green Bay Municipal Code – (I) Definitions: (a) sidewalk café is any group of tables, chairs, benches, or partitions maintained within the public right-of-way for use directly in front of an establishment with a valid restaurant license (referred to staff at the February 12, 2020 Improvement and Services Committee meeting).

Moved by Ald. Brian Johnson, seconded by Ald. Chris Wery to hold until the April 8, 2020 Improvement and Services Committee meeting the request by Ald. Lefebvre to request committee to look at the issuing of a sidewalk café permit to Titledown Tobacco per Section 6.155 Green Bay Municipal Code – (I) Definitions: (a) sidewalk café is any group of tables, chairs, benches, or partitions maintained within the public right-of-way for use directly in front of an establishment with a valid restaurant license. Motion carried. Vote: Yes- Andy Nicholson, Brian Johnson, Chris Wery, Jesse Brunette, No- None, Abstain- None

3. Consideration with possible action on request by Ald. Nicholson, on behalf of Tina Bunker, to have the City of Green Bay own and maintain the storm water management ponds as part of the Grandview subdivision(s) (referred to staff at the February 25, 2020 Improvement and Services Committee meeting).

Moved by Ald. Chris Wery, seconded by Ald. Jesse Brunette to hold until the April 8, 2020 Improvement and Services Committee meeting the request by Ald. Nicholson, on behalf of Tina Bunker, to have the City of Green Bay own and maintain the storm water management ponds as part of the Grandview subdivision(s). Motion carried. Vote: Yes- Andy Nicholson, Brian Johnson, Chris Wery, Jesse Brunette, No- None, Abstain- None

4. Consideration with possible action on request by Ald. Vander Leest, on behalf of area residents, for the sink hole in the front yard of 1831 Van Oss Court near the newly installed mini storm sewer be investigated by the Public Works Department and to be fixed in the spring.

Moved by Ald. Jesse Brunette, seconded by Ald. Chris Wery to refer to staff the request by Ald. Vander Leest, on behalf of area residents, for the sink hole in the front yard of 1831 Van Oss Court near the newly installed mini storm sewer be investigated by the Public Works Department and to be fixed in the spring. Motion carried. Vote: Yes- Brian Johnson, Chris Wery, Jesse Brunette, No- Andy Nicholson, Abstain- None

5. Consideration with possible action on request by Ald. Wery on adjusting mini sewer hookup fees.

Moved by Ald. Chris Wery, seconded by Ald. Jesse Brunette to hold until the April 8, 2020 Improvement and Services Committee meeting the request by Ald. Wery on adjusting mini sewer hookup fees. Motion carried. Vote: Yes- Andy Nicholson, Brian Johnson, Chris Wery, Jesse Brunette, No- None, Abstain- None

6. Consideration with possible action on request by Ald. Wery for an update on repairs or resurfacing of Shawano Avenue.

Moved by Ald. Chris Wery, seconded by Ald. Jesse Brunette to refer to staff the request by Ald. Wery for an update on repairs or resurfacing of Shawano Avenue and request staff to find out from WisDOT how to get the project scheduled. Motion carried. Vote: Yes- Andy Nicholson, Brian Johnson, Chris Wery, Jesse Brunette, No- None, Abstain- None

7. Consideration with possible action on request by Department of Public Works to award construction contract at a staff level and report the award at the next regular meeting of the Improvement and Services Committee for the Doty Street Reconstruction project due to the March meeting schedule.

Moved by Ald. Chris Wery, seconded by Ald. Jesse Brunette to approve the request by Department of Public Works to award the Doty Street Reconstruction project contract at a staff level and report the award at the next regular meeting of the Improvement and Services Committee due to the March meeting schedule. Motion carried. Vote: Yes- Andy Nicholson, Brian Johnson, Chris Wery, Jesse Brunette, No- None, Abstain- None

8. Consideration with possible action on the report of the Purchasing Manager requesting approval to purchase annual street maintenance consumables as needed for the 2020 season and for annual budgeted expenditures from 2021-2025, from the noted contracted vendors. Total expenditure is based on annual budget for these items of \$350,300.

Moved by Ald. Brian Johnson, seconded by Ald. Jesse Brunette to approve as amended the report of the Purchasing Manager requesting approval to purchase annual street maintenance consumables as needed for the 2020 season and for annual budgeted expenditures from 2021-2025, from the noted contracted vendors; annual street maintenance consumables, sealant, and glass spheres are approved for purchase, and Brown County shall be given the opportunity to quote cold patch asphalt and high performance asphalt. Total expenditure is based on annual budget for these items of \$350,300. Motion carried. Vote: Yes- Andy Nicholson, Brian Johnson, Chris Wery, Jesse Brunette, No- None, Abstain- None

9. Consideration with possible action on the review and award of the following contracts:

- A. BRIDGE 2-20 (B-05-154: EAST MASON STREET BRIDGE OVER EAST RIVER REHABILITATION)
- B. PAVEMENT 2-20 HILLCREST DRIVE RECONSTRUCTION
- C. PAVEMENT 3-20 GRAY STREET RECONSTRUCTION
- D. PARKING RAMP REPAIRS - 2020

Moved by Ald. Brian Johnson, seconded by Ald. Jesse Brunette to approve the award of the following contracts:

A. BRIDGE 2-20 (B-05-154: EAST MASON STREET BRIDGE OVER EAST RIVER REHABILITATION) to the low responsive bidder, Lunda Construction, in the amount of \$343,250.

B. PAVEMENT 2-20 HILLCREST DRIVE RECONSTRUCTION to the low responsive bidder, David Tenor Corp., in the amount of \$828,865.45.

C. PAVEMENT 3-20 GRAY STREET RECONSTRUCTION to the low responsive bidder, Soper Grading & Excavating LLC, in the amount of \$2,988,635.66.

D. PARKING RAMP REPAIRS - 2020 to the low responsive bidder, Central Restoration LLC, in the amount of \$571,825.

Motion carried. Vote: Yes- Andy Nicholson, Brian Johnson, Chris Wery, Jesse Brunette, No- None, Abstain- None

10. Consideration with possible action on request by InterCon Construction to enter into an annual Hold Harmless Agreement for access to the City of Green Bay sewer system to conduct inspection of the sewer mains and laterals.

Moved by Ald. Jesse Brunette, seconded by Ald. Brian Johnson to approve the request by InterCon Construction to enter into an annual Hold Harmless Agreement for access to the City of Green Bay sewer system to conduct inspection of the sewer mains and laterals. Motion carried. Vote: Yes- Andy Nicholson, Brian Johnson, Chris Wery, Jesse Brunette, No- None, Abstain- None

11. Consideration with possible action on applications for Sidewalk Builder Licenses by the following:

- A. Allied Concrete Construction, Inc.
- B. Christensen Concrete
- C. Fischer Ulman Construction, Inc.
- D. Helmle Construction & Concrete
- E. Kurowski Construction
- F. Milis Flatwork
- G. Quinn and Sons Concrete LLC
- H. RG Hendricks & Sons Construction, Inc.
- I. Utility Traffic & Restoration, Inc.

Moved by Ald. Chris Wery, seconded by Ald. Jesse Brunette to conditionally approve the applications for a Sidewalk Builder License for Items 11. F and I contingent upon a positive review of

references and to approve the applications for Sidewalk Builders Licenses for Items I I. A, B, C, D, E, G and H. Motion carried. Vote: Yes- Andy Nicholson, Brian Johnson, Chris Wery, Jesse Brunette, No- None, Abstain- None

12. Consideration with possible action on application for Tree & Brush Trimmer License for WB Tree Service.

Moved by Ald. Brian Johnson, seconded by Ald. Chris Wery to approve the application for Tree & Brush Trimmer License for WB Tree Service. Motion carried. Vote: Yes- Andy Nicholson, Brian Johnson, Chris Wery, Jesse Brunette, No- None, Abstain- None

F. INFORMATIONAL.

1. Director's Report on recent activities of the Public Works Department.

Moved by Ald. Jesse Brunette, seconded by Ald. Chris Wery to receive and place on file the Director's Report on recent activities of the Public Works Department. Motion carried. Vote: Yes- Andy Nicholson, Brian Johnson, Chris Wery, Jesse Brunette, No- None, Abstain- None

2. The next Improvement and Services Committee meeting is scheduled for April 8, 2020.

G. PUBLIC HEARINGS.

H. ADJOURNMENT.

Moved by Ald. Brian Johnson, seconded by Ald. Jesse Brunette to approve to adjourn the Improvement and Services Committee meeting. Motion carried. Vote: Yes- Andy Nicholson, Brian Johnson, Chris Wery, Jesse Brunette, No- None, Abstain- None

VERBATIM MINUTES

Steve Grenier: Okay, we are ready to go, whenever Alder Nicholson would like to call the meeting to order.

Alder Andy Nicholson: Let's bring Improvement and Services Committee to order, let it be recorded. Brunette, Wery, Johnson and Nicholson are present. I need a motion to approve the agenda.

Brian Johnson: Move to approve, Johnson.

Chris Wery: [crosstalk] approval.

Andy: Seconded by Wery. Under discussion, hearing none, all in favor?

All: Aye.

Andy: It's carried through the minutes. Motion By.

Brian Johnson: Motion to approve, Johnson.

Jesse Brunette: Second, Brunette.

Andy: Brunette. Under discussion? Hearing none, all in favor?

All: Aye.

Andy: Regular order of business. Number one, consideration of possible action under a request by Larry Stange, Bay Beach Mini Golf. Brian and Stephanie Matzke **[inaudible 00:00:55]** Kastle Karts, for permission to not clear sidewalks in front of their businesses during winter months and to rescind invoice for cleaning sidewalks. Direct to Grenier.

Steve: Okay, Kastle Karts and the mini-golf are up adjacent to Bay Beach, north of the intersection of Irwin Avenue, Bay Beach Road, Webster Avenue and East Shore Drive, Part of that four-legged intersection that has four different ends. The sidewalk extends north along Bay Beach Road from the intersection and terminates at the crosswalk that crosses Bay Beach Road going into Bay Beach. The only areas being serviced by that walk are Kastle Karts, the mini-golf location and Bay Beach, all of which do not operate during the winter months. Until such time that the sidewalk extends and services any type of business or destination, that would be during the winter months, staff does support the request to not clear the lock and would further support the request by the property owner to rescind the invoice for snow removal charges. Just wanted to advise the committee that this is a similar type of request that we have granted in very specific instances like this in the past.

Chris: Move to approve, Wery.

Jesse: Second, Brunette.

Andy: Motion to rescind. Is that the current motion, Steve?

Steve: Just to approve the request.

Andy: Which is rescinding?

Steve: Correct.

Andy: Okay, motion by Wery to rescind invoice for cleaning sidewalks at Kastle Karts and Bay Beach Mini Golf. Second by Johnson?

Jesse: Brunette.

Steve: [unintelligible 00:03:11] bad, Brunette.

Andy: Under discussion. I am not going to support this. Any other comments from the committee?

Chris: Yes. Wery, I do.

Andy: Go ahead.

Chris: Okay. Does this motion also address the moving forward into the future not clearing the sidewalk? Or are we doing that separately, Steve?

Steve: My understanding is the motion made and seconded addresses both issues.

Chris: Okay, perfect. Thanks. I support it.

Andy: To be all in favor?

Chris, Jesse and Brian: Aye.

Andy: Nays. Nicholson, nay. Moving forward. Two, consideration of possible action and request by Alderman Lefebvre to request committee to look at issuing of a sidewalk cafe permit Titledown Tobacco, per Section 6.155 Green Bay Municipal Code. Definitions, sidewalk cafe is any group of tables, chairs, benches and partitions maintained within the public right of away or used directly in front of an establishment with a valid restaurant license, referred at the February 12, 2020 INS committee meeting. Direct to Grenier.

Steve: I had a conversation with law department earlier today. We continued to work on potential revisions to the ordinance to allow this to happen. It's a recommendation of staff and the law department to continue to refer this back and we hope to have a final resolution at our next regularly scheduled meeting.

Andy: Yes. Taking the motion.

Brian: As a matter of fact, I would move that we hold this until the next INS meeting.

Andy: Motion by Johnson. Second by?

Chris: Second.

Andy: Second by Wery. Jesse, your microphone was off.

Jesse: Yes.

Andy: Question, Alderman Wery?

Chris: No questions.

Andy: All in favor?

All: Aye.

Andy: Nays? Carried. Number three. Is Miss Tina Bunker there, Steve?

Steve: She is not. I may retain the motion to halt though the next meeting.

Chris: Motion to halt, Wery.

Jesse: Second, Brunette

Andy: Under discussion. Hearing none, all in favor?

All: Aye.

Andy: Consideration of possible action of Alderman Vander Leest on behalf of area residents for a sinkhole on a front yard of 1831 Van Oss Court, near the newly installed mini sewer to be investigated by the Public Works Department and to be fixed in the spring. Direct to Grenier.

Steve: Yes, I'm going to leave this at the pleasure of the committee. I can see two ways to handle it, either refer to staff and we can report back to you and take it up as an agenda item at a future meeting, or if you wanted to receive and place on file with the understanding, we're just going to go ahead and do what the Alder has asked. Probably, it'll be better if it was referred to staff, we'll take care of the issue. When the resolution is done, we can put this back on the agenda and report out what actions were taken.

Brian: I'd moved to receive and place on file, Johnson.

Andy: Motion by Johnson. Refer to staff, is that correct, Brian?

Brian: No, I'm going to receive and place on file. I think this is the kind of thing that staff can just handle.

Andy: Receive and place on file by Johnson. Second by? Second by who? Come on, Brunette.

Jesse: I was going to refer to staff.

Andy: I see you're shaking your head now.

Jesse: Sometimes my experience with these sorts of things is an Alderman will put this on an agenda and then he wants some formal notice that they can see if they can stick to it.

Andy: Alderman Brunette, motion to refer to staff. Second?

Chris: Yes.

Andy: Back off. Doesn't Johnson- he's got a motion to approve or rescind. Motion to place on file by Johnson, is there a second? I'll second it. Under discussion, Alderman Brunette.

Jesse: I want to refer it to staff, so I'll vote against the motion.

Andy: Okay, sounds good. We're still under discussion. [unintelligible 00:08:11]

Chris: I agree with Alder Brunette, so I'll be voting no.

Andy: All right. It'll be me and Johnson. Well, I'll just say all in favor?

Brian: Aye.

Jesse: No.

Andy: Sounds good. Thank you, gentlemen. No recommendation.

Chris: Can we have a rescind order?

Andy: All right. Motion to refer to staff and report back.

Jesse: Second, if it's allowed

Andy: All right, I'll accept it, Chris. Motion to bring to staff. Second by who?

Jesse: Brunette.

Andy: All right. Under discussion. Hearing none, all in favor?

All: Aye.

Andy: Nays? I'm a nay. Johnson are you recorded as a yay?

Brian: Aye, yes.

Andy: Aye or a nay?

Brian: Aye.

Andy: Okay, 3 to 1. Correct, Steve?

Steve: Correct.

Andy: All right. Moving forward. On consideration of possible action on request by Alderman Wery on adjusting mini sewer hookup fees. Alderman Wery.

Chris: Thank you, Mr. Chairman. Yes, direct to Grenier, if he could just maybe run down what the cost is and what's been the last couple years. I thought the last action we took was to significantly reduce it to promote and encourage people hooking up, but I could be wrong.

Steve: Actually, that was in 2017. Again, just a quick reminder. The connection fee is meant to represent the equivalent cost of the lateral itself, there are no charges for domain, there are no assessments associated with that and it's to provide a point of connection for a resident where that point of connection does not currently exist. In consultation with law department, they had told us that there is some issues relative to being able to charge or

possibly not being able to charge differential fees for that point of connection between a traditional storm sewer and a mini storm because you're providing the exact same service. Back in 2017, we reduced the connection fee for mini storm from 900 to \$500. When we brought forward the 2018 fees, our suggestion was to go back up and make it the same as a 6-inch storm connection to the main, based on what the cost of that connection is intended to cover. That was approved, so the connection did go back up and it seemed to be coincidental with other storm sewer connections. Then again, it was held at the same price as a traditional storm sewer connection for 2020.

Chris: It's currently at 900?

Steve: I believe that's at 950. I'm sorry, Jim has corrected me, it did go up to 970 this year.

Chris: Thank you, Steve. Do we have a later opinion from the legal department on this?

Steve: That I do not.

Chris: Okay. I make a motion to reduce from 970 back to 500 with the same intent as we had a couple of years ago.

Jesse: [inaudible 00:12:12]

Andy: [unintelligible 00:12:17] by Wery to bring it down from, what? 970 to 500? Is that what you're looking for, Chris?

Chris: That's right.

Andy: Okay. There's a second by Brunette?

Jesse: Yes.

Andy: Alderman Brunette [unintelligible 00:12:32] Johnson.

Brian: [unintelligible 00:12:34]. Director Grenier, If you could tell us, if you know, how many stormwater connections do we see per year?

Steve: I can't give you a number at this point. I can definitely look that up and have staff do that research and provide you with, say the last five years. What I can tell you is it is a large number, we are providing quite a bit of this mini storm over the course of the year. The stormwater utility loses a lot of money on the mini storms. Essentially, what's happening with the action you're considering is everybody who already has a mini storm or has a connection to the storm sewer, by paying those fees, we are subsidizing folks to get mini storm.

Brian: Okay. I'll like the direction, the intent behind this. My fear at this point is understanding the physical impact of such a motion. I would be a little reluctant to cast a vote in support or against the motion at this time without understanding the physical impact. Because, as we all know, we're already in the budget cycle. We budget it to receive this revenue at this rate, which means if we're going to, essentially, reduce it in half, I think we need some clearer direction about where that's going to come from.

I think at this point I would vote against the motion, only because I think it's important that we get more of those details. If Alder Wery were interested in referring this to staff to get some of

that information for a more thorough conversation at a future meeting I would certainly support that.

Andy: Johnson, you still got the [unintelligible 00:14:37].

Brian: I'm done.

Andy: Okay. Alderman Wery, you want to respond?

Chris: Thank you, Chair. Director, is this something we could have ready for our next meeting in two, three weeks, whenever we're meeting again?

Steve: I do believe so, yes.

Chris: Okay. Well, to avoid having us go to council and then being referred back because we don't have enough information, it probably would be wise to hold this item for two weeks for further in-depth discussion.

[background noise]

[crosstalk]

Andy: Go on.

Chris: I'll change my motion to hold this item so we can get additional information regarding the financing of it.

Jesse: Second by Brunette.

Chris: I do think that's an important [crosstalk]. Thank you. I do think it is important, we all see a lot of the drainage issues that we're having in people's yards and how they affect neighbors and sidewalks. We just added over a million dollars to prune trees in the stormwater utility. I think we can find a way to do this. I look forward to the information.

Andy: There's a motion by Wery to hold for two weeks second by whom? Brunette?

Jesse: Brunette.

Andy: Under discussion. Now, Chris, you remember this, back in '02, when we were elected. The fee was very minimal. You remember that?

Chris: Yes. Like \$200, 250. It was very small.

Andy: I was going to say 250 because every city council meeting, a majority of city aldermen are putting in requests for mini sewers. Steve, were you employed by the city in '02, '03?

Steve: No, sir.

Nicholson: Okay. Well, that's what happened. All of a sudden, and I don't know why, but he was under the Schmitt administration and he loved to put these on everything to balance the budget. Everything. You remember that, Alderman Wery, don't you?

Chris: It sounds familiar.

Andy: Well, yes. That's the truth. Anyway, all of a sudden, now they're \$970 when it was, what, 250? Okay. What's the reason to bring that amount [unintelligible 00:17:09] from 250 [unintelligible 00:17:10]? I just can't believe of the increase [inaudible 00:17:14] You know what? With all due respect, the city does subsidize basically in every aspect. We provide service, the people of Green Bay pay a heck of a lot of money in property taxes. I believe this is one issue where we should help the citizens of Green Bay. I'm with you, Chris, I'll support the [inaudible 00:17:46] for two weeks. We provide a service, and this affects everybody in the city of Green Bay and they need this. Just like [unintelligible 00:17:57]. Thank you. Anybody else under discussion?

Steve: One item, Alder Nicholson.

Andy: All in favor?

All: Aye

Andy: Nays? Motion carried. Moving on.

Steve: If you have specific items you wish for us to address with respect to the information we're pulling together, please, just take a couple of seconds and send me an email.

Andy: What you're referring to? Because we're moving on, Steve. I can call you tomorrow.

Steve: No, the last item, the financial analysis that we're going to prepare for you. If there are specific things you want us to address, I want to make sure we're getting all your questions answered.

Andy: Okay. Can I call you tomorrow?

Steve: Absolutely.

Andy: All right, thank you. Six. Consideration of [inaudible 00:18:48] possible action under request by Alderman Wery. We're update [unintelligible 00:18:53] resurfacing on [unintelligible 00:18:55] direct from [unintelligible 00:18:57]. Wery and direct to Grenier.

Chris: I'll just go quick and brief. I think we discussed this a couple of times over the last few years, I know it's a state issue. At the time, representative Genrich was going to try and help us get it off the pecking order on the state's list of roads to do. We never really heard anything after that. Steve, I'm hoping you have any kind of update.

Steve: The update is it still does not show up on the state's six year resurface transportation improvement program. We are going to be getting back in touch with the state to find out what can we do to help move this thing up. In the interim period, maintenance on those things in between projects falls to the local jurisdiction. DPW staff does monitor, and we are doing our best to keep it patched.

Chris: Do you think, Director Grenier, that you would hear back in the next two weeks?

Steve: Respectfully in light of the situation being what it is around the US and the world right now, probably not. What we're going to do is we are [inaudible 00:20:09]. What I'm trying to figure out from the state is how [inaudible 00:20:14] as a city, do we need to pass a resolution. Beyond what we've already done, do we draft a formal letter or is it going to take an action by the Common Council? That's the answer we're looking for.

Chris: Steve, if you could ride a bike, you could put a little GoPro on your hat and just ride through [laughs] [unintelligible 00:20:35] and send them that video. I think that would speak volumes.

Steve: Good idea.

Chris: I do. I'm being serious [laughs].

Steve: No, I know you are.

Andy: Steve, I got a question. You must have a connection at the state [inaudible 00:20:53]. Can you give them a call and ask them for a recommendation on what we can do?

Steve: That's exactly what we plan on doing.

Chris: I know who's [unintelligible 00:21:04] when he delayed a fire under.

Andy: Alderman Wery [unintelligible 00:21:07].

Chris: [laughs] Yes, I've had my comment. Steve, if we refer this, you can bring it back when you heard something? We'll just leave it open.

Steve: Absolutely.

Chris: I'll make the motion to refer this to staff to inquire with the state what needs to be done to get this [unintelligible 00:21:27] and come back to us with an update.

Andy: Yes.

Chris: I had my motion.

Andy: Right. Second by who?

Jesse: Brunette.

Andy: Brunette, under discussion. [inaudible 00:21:44] all in favor.

All: Aye.

Andy: Number seven, consideration of possible action on request by the Department of Public Works to award construction contract at a staff level and report the award at the next regular meeting for the I&S. For the Doty Street reconstruction project due to the March [inaudible 00:22:11]. Director Grenier.

Steve: This is similar to a request that we have asked for over summer session in the past, where the meeting schedules aren't lining up with the bid schedule allowing us to continue getting contracts awarded [unintelligible 00:22:29]. Construction started with Doty being a mile in length. By the time we meet again in a couple of weeks and then a two-week delay after that, we're not looking at possibly awarding a contract being in a position of awarding a contract until the 21st of April, which at this point potentially places the construction season in jeopardy that we may not get the project done.

Andy: What's your recommendation?

Steve: We're asking for the same approval that the committee and council has granted us in the past to award at a staff level and report out.

Andy: Okay. I'm retaining a motion by whom?

Jesse: Gentlemen, I want to get something on [unintelligible 00:23:24] so we can get to discussion, please.

Chris: Move to approve.

Andy: [unintelligible 00:23:29] Wery.

Jesse: Second by Brunette.

Andy: Brunette, under discussion, wants it. All in favor?

Jesse: Aye.

Chris: Aye.

Andy: All right, motion carried. Number eight. Consideration with possible action on the report by the Purchasing Manager requesting approval to purchase annual street maintenance. I don't have my glasses. Help me out.

Calvin Winters: [laughter] Consumables.

Andy: Okay, that's an m. Consumables as needed for the 2020 season and for the annual budgeted expenditures from 2021-2025, from the noted contracted vendors. Total expenditure is based on the annual budget for these items of \$350, 300. Director Grenier.

Steve: In the past, the purchasing department has entered into multi-year contracts to secure better pricing for the consumables that we've identified in the handout that's part of your packet. Specifically, high-performance cold mix asphalt, hot mix asphalt for patching, crack sealant, pavement marking paint and glass beads. The glass beads and the pavement marking paint reflect in your headlights. All the cold mix asphalt and hot mix asphalt are being sourced from local vendors. The crack sealant comes from the state value contract and the pavement marking paint and glass spheres come from the WisDOT contract.

What we have found historically is the state value contract and the WisDOT contracts, being multi-agency governmental contracts, have the best pricing around. As the purchasing manager has shown on the bottom of the handout that's in your [unintelligible 00:25:34] although the two asphalt mixes are locally sourced as opposed to going out in the open

market, what we have found historically is that any potential savings that we may have on the open market have been largely eliminated or completely gone the other way. We wind up with more expense because of the hauling distance and the transportation cost.

I can tell you that Northeast Asphalt and the NCC, who are the two local vendors, have always treated us very very well. Wspecially with the hot mix asphalt, it's a mutually beneficial relationship, so they're not going out and making asphalt special for us, we get to pick up tail end on larger orders. They have a place to go with the extra that's left over at the end of a job, and we get a better price for that. Calvin, feel free to jump in at any time if you desire. Again, what we're looking to do is secure a longer term contract for six years, so that it eliminates the purchasing department's needs to go out and source these materials on an annual basis. Again, by doing that, we're able to lock up some better pricing.

Andy: Steve, I got a [inaudible 00:27:04]. Steve, I have a question

Steve: Go ahead.

Andy: I know I asked this question before and you said you're going to approach the county. Have you approached the county for a price to compete with this company?

Steve: That is a very good point. You are correct and I have forgotten that, so what we will do is we will have the purchasing manager reach out to Brown County as well.

Andy: That would be perfect. We're all the same state and county here, so thank you, sir.

Steve: We'll do.

Andy: What are the wishes of the committee? Or question?

Jesse: Move to approve, Brunette.

Chris: Second, Wery.

Andy: Hang on. Motion to approve by Brunette, second by Wery. We're under discussion, Johnson.

Brian: If we're going to have staff take a look at pricing from the county, would it not be ill-advised to approve this?

Calvin: This is Calvin, from the Purchasing Department. I would say if you are going to delay at all, I would at least suggest that you break this up and at least approve the pavement marking pain and the glass beads portion. It said that it'll take three to four weeks lead time to get that to us, so we want to make sure that the department is able to [inaudible 00:28:51] project going through [inaudible 00:28:54] there's no concerns there.

Brian: Okay. Thank you Calvin. Steve, could you just verify for my own edification here. Are these the items that our wheel tax is to now doing to purchase that were previously budgeted for to the levee?

Steve: The high-performance cold patch, the asphalt [inaudible 00:29:15] cold mix and the crack sealant are, yes.

Brian: Okay. Thank you for that. Not that it affects, obviously, the way that we would vote on this but I just wanted confirmation if in fact that's what the real tax is [inaudible 00:29:28] not going to pay for. Okay. I don't know if my motion can override Wery's, but if it is allowed, chair, I would move that we hold this until the next meeting and approve the other items that Calvin mentioned.

Andy: I am not going to accept that, Johnson. I'm going to ask Wery if he could make that motion. Please withdraw your first.

Jesse: It was actually my motion. I withdraw my motion.

Andy: Jesse?

Jesse: I withdraw my motion. Whoever can make another that's fine.

Andy: Okay. Brunette's motion to approve is [inaudible 00:30:11] [unintelligible 00:30:13]. Johnson, you want to make a motion?

Brian: Yes, I would move that we hold those items. Calvin, I'm asking if you could help me clarify which items are we holding and which ones are we [crosstalk]?

Calvin: I believe, as I understood, you guys wanted to talk with the county regarding the asphalt materials? The crack sealant, the paint and the marking materials for the paint are all under various contracts with the Wisconsin DOT or the value contract, which Brown County, I believe, is a member of as well. I would suggest those three be approved and then we'll reach out to the county for the asphalt-type items.

Brian: That's my motion.

Andy: Motion by Johnson to [inaudible 00:31:02]. Steve, could you read the motion, please? So I understand. I got in and out.

Steve: The motion would be moved by Alder Johnson and seconded by Alder Brunette to approve the purchase of street maintenance consumables of crack sealant, pavement marking paint and glass spheres. Then continue reading on whatever's in for the annual budgeted expenditures for 2021 to 2025. Staff to discuss with Brown County contract budget pricing for asphalt hot mix and high-performance cold patch.

Andy: Perfect. Under discussion. None. All in favor?

Brian: Aye.

Jesse: Aye.

Andy: Carried. Number nine. Consideration of possible action on the review and award of the following contracts. Any issues with any of these, Steve?

Steve: No. We were actually pretty pleasantly surprised with both the number of vendors who bid on it and the contract pricing. I know it looks funny with Central Restoration on the parking

ramp repair contract, but this is very specialized concrete work. For the last several years, Central Restoration has been the sole vendor, their pricing has remained relatively consistent from year to year, really only fluctuating by the cost of the concrete, not even so much variation on the labor cost, which is a little surprising. They do phenomenal work, so we've been very very happy with them, but it is a very specialized kind of work, so it's not overly surprising to see a sole vendor for that parking ramp repairs, but we did want to make sure that the committee was aware we are doing the due diligence to make sure that their costs do remain in line.

Staff has no problem, we're very supportive of recommending award of all four contracts for the low response of responsible bidders. Just to get it into the record, Bridge 2-20B05-154 East Mason Street Bridge Over the East River rehabilitation would go to Lunda Construction in the amount of \$343,250. Item b, Pavement 2-20, Hillcrest Drive reconstruction to David Tenor Corp in the amount of \$828,865.45. Pavement 3-20 Gray Street reconstruction to Soper Grading and Excavating LLC in the amount of \$2,988,635.66. Parking ramp repairs-2020 to Central Restoration LLC in the amount \$571,825.

Andy: Okay, I need a motion.

Brian: Move to approve Johnson?

Jesse: Second, Brunette.

Andy: Under discussion.

Jesse: One quick question Chairman?

Andy: Brunette?

Jesse: Director Grenier.

Steve: Go ahead.

Jesse: I don't recall ever seeing the contractor who won the bid for Hillcrest. Hillcrest, it that a newer contractor? How many projects have we done with them?

Steve: Let me see here. David Tenor? David Tenor Corporation, if we get into the history, Tenor was an offshoot of [unintelligible 00:35:12] Construction, which was an offshoot of Tenor Brothers Construction back in the '70s. David Tenor Corp as a company has been working for the City of Green Bay since at least 2009.

Jesse: Okay. That's all. That's fine. Thank you, Steve.

Andy: All in favor?

All: Aye.

Andy: Pass. Motion carried. 10, consideration of possible action on request by InterCon Construction to enter into an annual Hold Harmless Agreement for access to the City of Green Bay sewer system to conduct inspection of the sewer mains and laterals. Director Grenier.

Steve: We have had the similar kind of contracts, hold harmless agreements. This is another contractor working on behalf of Wisconsin Public Service Corporation, that would like to gain access to our sanitary sewers to locate the vertical elevation and horizontal location of both the mains and, especially, the laterals ahead of a reconstruction project for gas system that's going to go up Jackson Street starting this year.

KS Energy, you may remember as one that we have had on board for many years, this is simply another vendor. Staff has done the due diligence researching the vendor, we are satisfied with their ability and their safety records, so staff recommends approval.

Andy: Move to approve, Brunette?

Chris: [unintelligible 00:36:52]

Brian: Second by Johnson.

Andy: Seconded by Johnson. Under discussion. Hearing none, all in favor?

All: Aye.

Andy: Okay. 11. Steve, you got a history with any of these?

Steve: We have not heard back on our reference checks for F, Milis Flatwork and I, Utility Traffic & Restoration. Recommendation would be to approve A through E, G and H with no qualification, and to approve F and I subject upon [inaudible 00:37:29] conference check.

Andy: Questions from the committee?

Chris: [inaudible 00:37:37] Wery. As stated by Director Grenier.

Jesse: Second, Brunette.

Andy: [unintelligible 00:37:42] by Brunette. Under discussion. Hearing none, all in favor?

All: Aye.

Andy: Motion is carried. Consideration of possible action on application for Tree & Brush Trimmer License for WB Tree Service. Director Grenier.

Steve: Very good.

Andy: Entertain a motion.

Brian: Motion approved, Johnson.

Chris: Second, Wery.

Andy: [unintelligible 00:38:04] by Johnson, second by Wery. Under discussion. Hearing none, all in favor? Nays? Motion is carried. Director's report. Director Grenier.

Steve: Okay. Don't want to keep you guys too long. Obviously the COVID-19 pandemic has impacted everybody's daily lives. We are no different, however, DPW does remain open for business. The service lines that we provide are critical for our residents in everyday life, so

we continue to have our [unintelligible 00:38:31] out there. We have taken the appropriate actions to ensure social distancing and making sure that our staff are being protected. Most of our office, engineering and admin staff have been sent home to work from home, but our operations staff continue to deploy out of the office and provide their normal daily service. We have been receiving some inquiries about yard waste. I am meeting with the operations staff again tomorrow morning to have that discussion. Our local weather looks nice right now, we are being a little cautious because it's not without precedent that we get some pretty severe snow storms yet in April, so I'm a little nervous about converting the fleet out-of-snow fighting mode just yet to get into the yard waste collection business. But I will have a very serious discussion with the operations manager [unintelligible 00:39:34] about that tomorrow morning.

Andy: Use your best judgement.

Steve: Will do and we will notify you if we decide to pull the trigger a little early. I have been telling folks to continue to monitor the department's Facebook page and the city website because that's probably where the announcement is going to come out first.

Andy: Perfect. Any questions for Director Grenier?

Jesse: Brunette, [unintelligible 00:39:59]

Andy: Go ahead then, Johnson you got the floor.

Brian: Thank You. Director Brunette, because I've been asked by a few people, do you anticipate that this quarantine would have any pick up on trash or recycled collection?

Steve: At this, we do not. Again, staff is utilizing personal protective equipment because the machine is what's picking up the carts and doing the tipping, and we're minimizing to the extent that we can't any interpersonal interaction between that driver and where the waste is being generated. We feel pretty comfortable at this point.

Andy: Thank you. Any other questions that's [unintelligible 00:40:47] I'm going to ask Brunette- you ask [unintelligible 00:40:51]

Jesse: Two questions for Steve. Question one, the gentleman at the last full council meeting had a question about Doty Street is special assessment, his property has zoned a business. Is that resolved?

Steve: Yes, that has been resolved. We did get clarification from the Water Department. I'm not sure if the letters went out to the residents or not, because that all just happened recently. When we send the notification to the rest, I will also CC you in on that because you were personally involved with a couple of those folks.

Jesse: I have his number, I'll call him and tell him that the letter is on the way. Second question, a lot of confusion regarding governor's [unintelligible 00:41:45] order, as public work's been getting a number of calls. For example, I had a person contact me if [unintelligible 00:41:53] companies could still operate. I know that I'm getting a little off track, but do you know if there's any direction to get those closer to public works?

Steve: We have not [inaudible 00:42:04] those calls. We're concentrating on our core business because, obviously, we need to make sure that the sewers continue to flow, we got to make sure that the roads are passable for those who need to get out when they need to get out. The sanitation, I'm glad Ald. Johnson asked about sanitation services because that's one of the last things we can afford to go sideways on us. We need to continue picking garbage through all of this, so that we don't wind up developing secondary issues, malaria, cholera, dysentery, all those bad things that happen when you wind up with unsanitary conditions. But no, we've not seen those questions here yet.

Jesse: Okay, that's fine. Thank you.

Chris: One question, Andy. Steve, any update on the dike, are we getting an update at a future committee, as far as the dike repairs?

Steve: Yes, things are changing pretty rapidly there as well, we're trying to stay on top of that. In the last two weeks, DNR has issued on different guidance than what we had two months ago, which will allow individual residents to self-certify and complete those repairs without the permit, and then they have, I believe eight or nine months after they do the work, to apply for the necessary permits to WDNR.

Now with that in mind, that applies to residents, not to the city. So it gets a little sketchy out there and again, with all of the people out there, we're going to have to come to an agreement with each and every property owner or we're going to wind up skipping things. With that in mind, we did do a quick view walk through the dike again earlier this week, and the damage has not become any more substantial since December. That early December storm that caused the damage, it hasn't gotten any worse. Right now, the dike is holding its own and yes, we are trying to move forward. Part of the issue is the money that was set aside for the dike, is all part of the bond issue.

Chris: All right, thank you.

Andy: Anything else, Chris?

Chris: That will be it.

Andy: Anybody else, any questions? If not, I'm going to stay in the motion.

Jesse: Receive in place and file Brunette.

Andy: Second by?

Chris: Second. Wery.

Andy: Second by Wery, under discussion. Hearing none, all in favor?

All: Aye.

Andy: [inaudible 00:44:55] next day, looks like the 8th. Motion to adjourn?

Brian: [unintelligible 00:45:02] adjourn. Johnson.

Jesse: Burnett, second.

Andy: Johnson to adjourn, second by Brunette, under discussion. Hearing none, all in favor?

Jesse: Aye.

Brian: Aye.

Andy: Aye. Motion adjourn, we adjourn. Thank you everybody.