



MINUTES OF THE WATER COMMISSION

**MONDAY, MARCH 9, 2020, 8:30 AM
GREEN BAY WATER UTILITY
631 S Adams St**

A. ROLL CALL.

Commissioners Present: John Heugel, Kathryn Hasselblad-Pascale, Doug Martin, Joe Moore, Jamie Wall; Excused: James Blumreich

Other: Utility Staff, Attorney William Vande Castle, Absent Alderwoman Lefebvre

B. APPROVAL OF THE AGENDA.

Motion by Hasselblad-Pascale, second by Martin, to approve Agenda as establish. Passed unanimously.

C. APPROVAL OF MINUTES.

I. Approval of Commission Meeting Minutes of February 10, 2020.

Motion by Wall, second by Moore to approve February 10, 2020 Meeting Minutes as presented. Passed unanimously.

D. REGULAR BUSINESS.

I. Introduction of New Employee

Jessica Cortes, HR Coordinator, was introduced to and welcomed by Commission.

2. Approve updates to the Employee Handbook: Chapter 9, Section 6 – Outside Employment

Updates to Employee Handbook: Chapter 9, Section 6 - Outside Employment was presented. Following review and discussion, motion by Hasselblad-Pascale, second by Wall to approve this update. Passed unanimously.

3. Approve vehicles to purchase for Green Bay Water Utility

Vehicle quotes for a 2021 class 8 tandem chasis and a 2020 3/4 ton cargo van were presented. Motion by Moore, second by Hasselblad-Pascale to accept recommended bidders. Passed unanimously.

4. Financial Report

Business Manager Rogers reviewed financial reports. Financials are within expectations. No substantive issue of concern was identified. Motion by Moore, second by Wall to receive financials and place on file. Passed unanimously.

E. INFORMATIONAL.

I. General Manager's Update

General Manager Quirk Reported: We are providing Active Threat training sessions with the Police Department at the utility on March 24th & 25th. We have replaced 48 lead services in the month of February. We are scouring our 2 36" transmission lines starting next Monday. To protect the John Street station from flooding we put barriers and sandbags around it. Nancy participated in an Executive Committee Call of the WUC (Water Utility Council) on Water Issues. Designs are being prepared for our water main replacements. Motion by Moore, second by Martin to receive and place on file. Passed unanimously.

F. ADJOURNMENT.

Motion by Moore, second by Hasselblad-Pascale to adjourn. Passed unanimously.