



AGENDA OF THE TRAFFIC, BICYCLE, & PEDESTRIAN COMMISSION

MONDAY, APRIL 20, 2020, 4:00 PM

Virtual Meeting

Public may also view at

www.youtube.com/CityOfGreenBay

A. Zoom Meeting Information.

- I. This item contains documents which provide call in information and instructions for the Zoom meeting.

B. Roll Call.

- I. *Members:* Chairperson Matt Kuepers, Vice Chairperson Daniel Theno, Ald. Craig Stevens, Lieutenant Brad Strouf, Brigid Riordan, Ray Smith, and Stephanie Birmingham.

C. Approval of the Agenda.

- I. Approval of the Monday, April 20, 2020 Traffic, Bicycle, and Pedestrian Commission meeting agenda.

D. Approval of Minutes.

- I. Approval of the Monday, February 17, 2020 Traffic, Bicycle, and Pedestrian Commission meeting minutes.

E. Regular Business.

- I. *General Business:* Report by the Police Department of the 2020 1st quarter serious injury and fatality crashes. (All Alders)

2. *Initial Request:* Consideration with possible action on the request by Ald. Galvin to add Cass Street to the heavy truck route system from Bellevue Street to East Mason Street. (Ald. Galvin – District 4)
3. *Initial Request:* Consideration with possible action on the request by the Traffic Engineer to change the permit parking zone to a 2-HOUR 7 AM TO 7 PM MONDAY THROUGH FRIDAY parking zone on the west side of South Washington Street between Crooks Street and Stuart Street. (Ald. Scannell - District 7).
4. *Initial Request:* Consideration with possible action on the request by the Traffic Engineer to modify the existing NO PARKING HERE TO CORNER zone on the east side of South Maple Avenue just south of School Place. (Ald. Johnson - District 9)
5. *Initial Request:* Request by Fox Harbor Pub & Grill to remove the 30-MINUTE LOADING zone on the west side of South Washington Street just south of Admiral Flatley Court and replace it with a 2-hour zone. (Ald. Scannell - District 7)
6. *Referred Back From Study:* Consideration with possible action on the request by Ald. Wery on behalf of Uber drivers to discuss changing the customer pick-up and parking policy on Washington Street. (Ald Wery - District 8)

G. Informational.

- I. *Next meeting:* Monday, May 18, 2020 at 5:30 p.m.

F. Public Hearings.

H. Adjournment.

- I. Adjournment of the current Traffic, Bicycle, and Pedestrian Commission meeting.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Traffic, Bicycle, & Pedestrian Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Traffic, Bicycle, Pedestrian Commission

Monday, April 20, 2020 4:00 p.m.

Zoom Meeting Information

City Of Green Bay is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://zoom.us/j/97185276115?pwd=TEFjdmozZVVpRk1FU25jOGpFblJKUT09>

Meeting ID: 971 8527 6115

Password: 116130

One tap mobile

+19292056099,,97185276115#,,#,116130# US (New York)

+13126266799,,97185276115#,,#,116130# US (Chicago)

Dial by your location

+1 929 205 6099 US (New York)

+1 312 626 6799 US (Chicago)

+1 301 715 8592 US

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US

Meeting ID: 971 8527 6115

Password: 116130

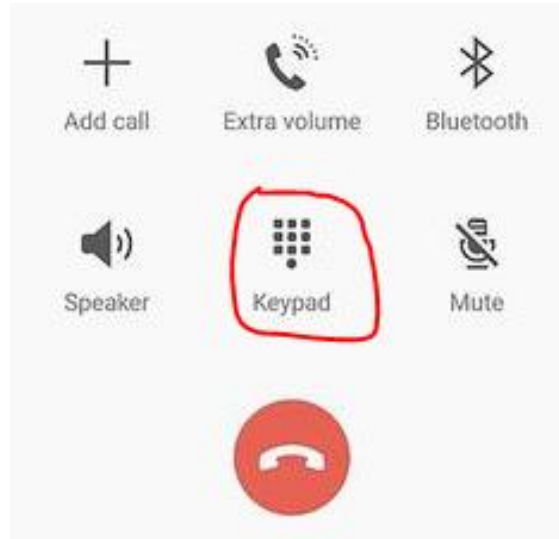
Find your local number: <https://zoom.us/u/ar8eimGum>

Additional Information

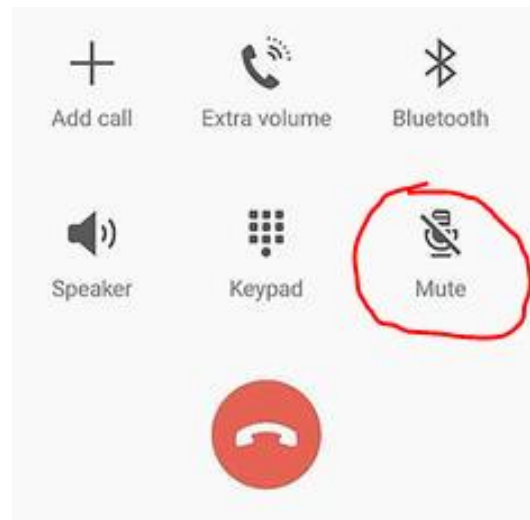
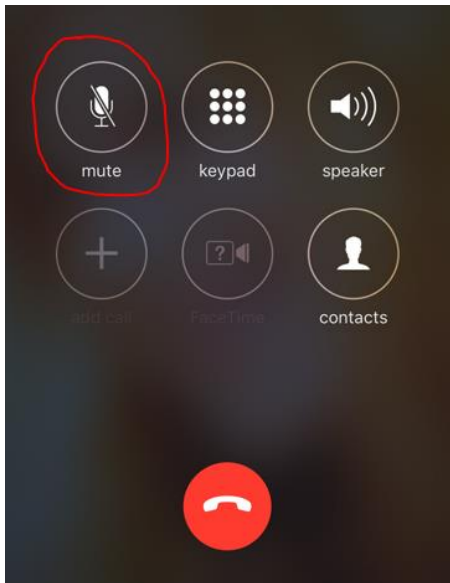
1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
3. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
4. Waiting room
 - a. When you call in, you will automatically be in the “waiting room”.
 - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
5. Using Zoom with a tablet or computer
 - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
 - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
6. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You’ll receive another email confirming that you’re registered for the meeting.
 - b. If you’re using a phone, your registration will still be tied to an email.
7. Raising your hand
 - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you’d need to use a computer or tablet) to let the host know you’d like to speak. You can also un-mute yourselves and start speaking.
 - b. Persons on the agenda—you can “raise your hand” but you’d need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
8. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You’ll also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users—if you download the app you will be asked to verify your email.
9. Zoom etiquette
 - a. Muting yourselves when you’re not talking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
 - b. If you’re using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number.
10. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.
11. Persons interested in listening to the meeting can go to www.youtube.com/CityofGreenBay

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
 - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application





Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

April 20, 2020

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # C.I

Approval of the Monday, April 20, 2020 Traffic, Bicycle, and Pedestrian Commission meeting agenda.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

April 20, 2020

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # D.I

Approval of the Monday, February 17, 2020 Traffic, Bicycle, and Pedestrian Commission meeting minutes.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

April 20, 2020

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # E.I

General Business: Report by the Police Department of the 2020 1st quarter serious injury and fatality crashes.
(All Alders)

BACKGROUND

No serious injury or fatal crashes occurred during the first quarter of this year.

RECOMMENDATION

Receive and place the report on file.

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

April 20, 2020

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # E.2

Initial Request: Consideration with possible action on the request by Ald. Galvin to add Cass Street to the heavy truck route system from Bellevue Street to East Mason Street. (Ald. Galvin – District 4)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

April 20, 2020

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # E.3

Initial Request: Consideration with possible action on the request by the Traffic Engineer to change the permit parking zone to a 2-HOUR 7 AM TO 7 PM MONDAY THROUGH FRIDAY parking zone on the west side of South Washington Street between Crooks Street and Stuart Street. (Ald. Scannell - District 7).

BACKGROUND

Johnson Bank (318 S Washington St) has requested to terminate their on-street permit parking agreement (16 stalls in total) with the City. Staff supports the request and is requesting to convert the permit zone to a 2-hour zone.

RECOMMENDATION

That, on a 90-day trial, to:

Remove Permit Parking

WASHINGTON STREET, west side, from a point 140 feet south of Stuart Street to a point 375 feet south of Stuart Street. (Parking by permit only 7:00 AM – 5:00 PM Monday – Friday)

Remove 2 Hour Parking

WASHINGTON STREET, west side, from Stuart Street to a point 140 feet south of Stuart Street

WASHINGTON STREET, west side, from a point 375 feet south of Stuart Street to Crooks Street.

Establish 2 Hour Parking

WASHINGTON STREET, west side, from Stuart Street to Crooks Street

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

April 20, 2020

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # E.4

Initial Request: Consideration with possible action on the request by the Traffic Engineer to modify the existing NO PARKING HERE TO CORNER zone on the east side of South Maple Avenue just south of School Place. (Ald. Johnson - District 9)

BACKGROUND

The request is being made by our Utility Manager in order to provide access to a storm lift station for routine maintenance and emergency response. The lift station is in the southeast corner of the intersection. Staff supports the request.

RECOMMENDATION

That, on a 90-day trial, to:

A. Remove the NO PARKING zone on the east side of Maple Avenue from a point 30 feet south of School Place to a point 20 feet north of School Place.

B. Establish a NO PARKING zone on the east side of Maple Avenue from a point 100 feet south of School Place to a point 20 feet north of School Place.

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

April 20, 2020

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # E.5

Initial Request: Request by Fox Harbor Pub & Grill to remove the 30-MINUTE LOADING zone on the west side of South Washington Street just south of Admiral Flatley Court and replace it with a 2-hour zone. (Ald. Scannell - District 7)

BACKGROUND

Fox Harbor staff claim that the existing loading zone confuses their patrons, and would like it changed to the nearby 2-hour zone. The zone has been there since 1992 when the Chamber of Commerce was in the building. It is uncertain how valuable the zone is to any current nearby business occupant. Staff including CED supports the request.

RECOMMENDATION

That, on a 90-day trial, to:

Remove the existing 30 Minute Loading Zone of the west side of South Washington Street from a point 25 south of Admiral Flatley Court to a point 180 feet south of Admiral Flatley Court.

Establish a No Parking Anytime restriction of the west side of South Washington Street from Admiral Flatley Court to a point 25 feet south of Admiral Flatley Court.

Modify existing 2 Hour parking zone with new limits. Two Hour Parking 7 AM to 7 PM Monday through Friday on South Washington Street from a point 25 feet south of Admiral Flatley Court to a point 260 feet north of Adams Street.

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

April 20, 2020

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # E.6

Referred Back From Study: Consideration with possible action on the request by Ald. Wery on behalf of Uber drivers to discuss changing the customer pick-up and parking policy on Washington Street. (Ald Wery - District 8)

BACKGROUND

In 2019, this request was heard by the TBPC. Many ride-sharing drivers and the alder spoke in support of it during the meeting. Since then, discussions have taken place between DPW and GBPD while keeping the alder and the assumed spokesman for the ride-sharing drivers in the loop on recommendations. Creating an area specific for ride-sharing drivers had support from all stakeholders. The question remained, where? One area under consideration was along the west side of the 100 block of S Washington St. Although close to many of the destinations requesting ride-sharing transportation, it would result in a significant increase in the number of uncontrolled mid-block crossings by pedestrians who many may be intoxicated. The most popular area under consideration is along the north side of Doty St just east of S Washington St. Placing the loading zone in this area would eliminate any uncontrolled mid-block pedestrian crossings plus the area is adjacent to the popular ride-share destinations. Currently, parking meters exist in those spaces. But parking meters are not operational during the popular times when ride-sharing is requested, which is on weekend evenings. Only half or three metered spots are under consideration.

Parking and traffic enforcement will be needed so drivers do not park there during times of ride-sharing activity. GBPD suggested that if the proposal is approved, then they will instruct night shift officers to educate, warn, and ultimately cite those who violate the parking restrictions and those who jaywalk. In conjunction, once the Safer At Home order has expired, GBPD would work with bar owners and bouncers in the 100 block of S Washington St for their assistance. The City could also announce via social media the upcoming parking zone changes.

RECOMMENDATION

That, on a 90-day trial, to:

Establish a NO PARKING RIDE SHARE & TAXI LOADING ONLY NIGHTLY FRIDAY THROUGH SUNDAY 6 PM TO 3 AM on the north side of Doty Street from Washington Street to a point 95 feet east of Washington Street.

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

April 20, 2020

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # G.I

Next meeting: Monday, May 18, 2020 at 5:30 p.m.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None