



AGENDA OF THE PROTECTION AND POLICY COMMITTEE

MONDAY, APRIL 27, 2020, 3:30 PM

Telephonic Meeting

Public may also view at www.youtube.com/CityOfGreenBay

A. Zoom Meeting Information

1. This item contains documents which provide call in information and instructions for the Zoom Meeting.

B. Roll Call.

1. Election of Chairman and Vice-Chairman.
2. Set Day and Time for Future Meetings.

C. Approval of the Agenda.

D. Approval of Minutes.

1. Approval of the minutes for the April 6, 2020 Protection & Policy Committee meeting.

E. Regular Business.

1. Notice of change of agent for Kwik Trip, Inc. at 3525 Humboldt Rd.
2. Notice of change of agent for Kwik Trip, Inc. at 1712 E. Mason St.
3. Consideration with possible action on a request by Player 2, LLC at 219 N. Washington St. to extend the date of issuance of their "Class B" Combination license until the governor lifts the mandate that bars be closed. (Granted at the February 10, 2020 Protection & Policy Meeting).
4. Consideration with possible action on a request by Randy Stocker, 1273 Elmore Street, to Ald. Steuer, to rescind a \$624.39 charge for work completed on said property prior to the closing of the sale of the property to Mr. Stocker.

5. Consideration with possible action on a request by Ald. Brunette to refund the re-inspection fees at 2468 West Point and for the city to appeal to the federal government to allow for the property owner's shed to remain.
6. Consideration with possible action on General Ordinance number 11-20, an ordinance to amend Section 1.40(4), GBMC, relating to records retention.
7. Consideration with possible action on a request by Ald. Steuer to do a study with concerns with 5G Network Health Risks.
8. Consideration with possible action on a request by Ald. Steuer to create a Green Bay City Resolution to the State of Wisconsin asking Governor Evers to designate retail workers as "first responders", thus opening up possible health and financial benefits.
9. A request by Ald. Brunette for consideration with possible action on Green Bay Common Council to begin meeting a minimum of twice a month effective June 2020. There are too many critical issues requiring attention and action to meet once a month. We answer to the public and more regular meetings are necessary and convenient for the public.
10. Consideration with possible action on a request by Ald. Dorff to form an ad hoc elections committee for the duration of the Covid 19 National Crisis. The purpose of said committee, under the direction of the Green Bay City Clerk, would be to proactively assist the Clerk to plan for the November 2020 election and have the primary goal of obtaining positive suggestions and action items to improve the process of holding elections that occur during the Covid 19 outbreak.
11. Consideration with possible action on a request by Ald. Scannell to pass a resolution to allow municipalities to go to an all mail voting process for elections.
12. Consideration with possible action on a request by Ald. Lefebvre which states: Resolution- The City of Green Bay ask the Wisconsin Election Commission to investigate myvote.gov re: requests for absentee ballot failures. Citizens have filled out their requests and not receiving their ballots after weeks of waiting, they went back to check their status only to find out their request was not there. Therefore it is imperative that the Wisconsin Election Commission makes sure that myvote.gov is ready for the August and November elections and is working properly.
13. Consideration with possible action on a request by Ald. Wery to request the Wisconsin Elections Commission investigate the administration of the election and conduct of officials for April 7, 2020 and report its findings to the Green Bay Common Council.

F. Informational.

1. Liquor Violation Report from the Police Department for April 27, 2020.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov

- 2) **ACCESSIBILITY:** Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) **QUORUM:** Please take notice that a majority or quorum of the Common Council will attend this Protection and Policy committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.
- 5) **FOR ALL LICENSING ISSUES,** the Committee may potentially convene in closed session pursuant to §19.85 (1)(b) and/or §19.85 (1)(f) Wisconsin Statutes, for the purpose of considering information with respect to licensing for a person. The applicant has the right to demand that the meeting be held in open session. The applicant may also request that the meeting be held in closed session. The Committee may, thereafter, reconvene in open session pursuant to §19.85(2) Wisconsin Statutes to report any actions taken during the closed session and to consider all other matters on the agenda. If there are any questions regarding the agenda, please call Jaime, City Clerk's Office, at 448-3011.

Virtual Meeting Instructions



Protection & Policy Committee for 4-27-20

Zoom Meeting Information

City Of Green Bay is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/85435703496?pwd=UFovTmQ2Q1ZTS1hPSG5MWVVleDVnQT09>

Meeting ID: 854 3570 3496

Password: 791323

One tap mobile

+13126266799,,85435703496#,,#,791323# US (Chicago)

+19292056099,,85435703496#,,#,791323# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US

+1 301 715 8592 US

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 854 3570 3496

Password: 791323

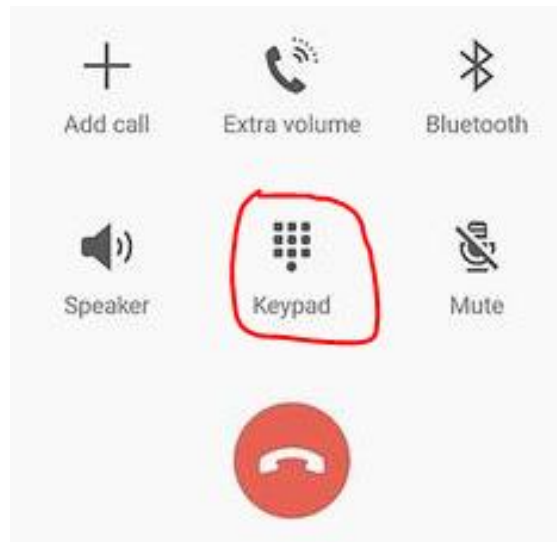
Find your local number: <https://us02web.zoom.us/j/85435703496?pwd=UFovTmQ2Q1ZTS1hPSG5MWVVleDVnQT09>

Additional Information

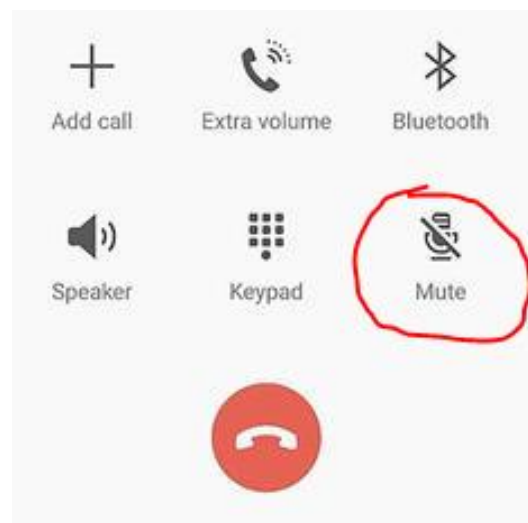
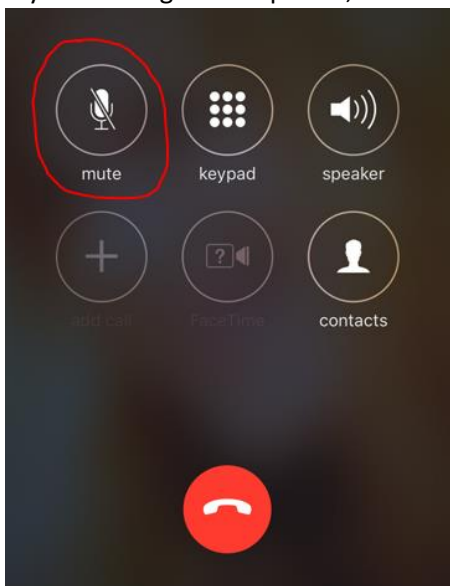
1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
4. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
5. Waiting room
 - a. When you call in, all callers/participants will be placed in a “waiting room.”
 - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
6. Using Zoom with a tablet or computer
 - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
 - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
7. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You’ll receive another email confirming that you’re registered for the meeting.
 - b. If you’re using a phone, your registration will still be tied to an email.
8. Raising your hand
 - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you’d need to use a computer or tablet) to let the host know you’d like to speak. You can also un-mute yourselves and start speaking.
 - b. Persons on the agenda—you can “raise your hand” but you’d need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
9. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You’ll also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users—if you download the app you will be asked to verify your email.
10. Zoom etiquette
 - a. Muting yourselves when you’re not talking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
 - b. If you’re using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
11. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.
12. Persons interested in listening to the meeting can go to www.youtube.com/CityofGreenBay

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
 - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application





Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

April 27, 2020

PREPARED BY

AGENDA ITEM # D.I

Approval of the minutes for the April 6, 2020 Protection & Policy Committee meeting.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

April 27, 2020

PREPARED BY

AGENDA ITEM # E.I

Notice of change of agent for Kwik Trip, Inc. at 3525 Humboldt Rd.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 1316_001
2. change of agent



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

April 27, 2020

PREPARED BY

AGENDA ITEM # E.2

Notice of change of agent for Kwik Trip, Inc. at 1712 E. Mason St.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. CHANGE OF AGENT-STACY HEESAHER



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

April 27, 2020

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on a request by Player 2, LLC at 219 N. Washington St. to extend the date of issuance of their "Class B" Combination license until the governor lifts the mandate that bars be closed. (Granted at the February 10, 2020 Protection & Policy Meeting).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. extensionrequest



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

April 27, 2020

PREPARED BY

AGENDA ITEM # E.4

Consideration with possible action on a request by Randy Stocker, 1273 Elmore Street, to Ald. Steuer, to rescind a \$624.39 charge for work completed on said property prior to the closing of the sale of the property to Mr. Stocker.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

April 27, 2020

PREPARED BY

AGENDA ITEM # E.5

Consideration with possible action on a request by Ald. Brunette to refund the re-inspection fees at 2468 West Point and for the city to appeal to the federal government to allow for the property owner's shed to remain.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

April 27, 2020

PREPARED BY

AGENDA ITEM # E.6

Consideration with possible action on General Ordinance number 11-20, an ordinance to amend Section 1.40(4), GBMC, relating to records retention.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. DRAFT GO 11-20 - Amend 1.40(4) Records Retention

GENERAL ORDINANCE NO. 11-20

**AN ORDINANCE
AMENDING SECTION 1.40(4),
GREEN BAY MUNICIPAL CODE,
RELATING TO RETENTION OF PUBLIC RECORDS**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 1.40(4), Green Bay Municipal Code, is hereby amended to read:

(4) *Records retention schedule.* The schedule of retention periods differing from the period prescribed in subsection (3) above shall be listed in the records retention schedule of the city, which is adopted by reference as though fully set forth in this chapter. The official copy of the records retention schedule shall be on file in the office of the city clerk, who shall keep the same current at all times by such revision as is required by additions, deletions, and amendments adopted by the common council by ~~ordinance~~ **resolution** from time to time.

SECTION 2. All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____ of _____, 2020.

APPROVED:

Mayor

ATTEST:

Clerk

ljm

05/05/2020



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

April 27, 2020

PREPARED BY

AGENDA ITEM # E.7

Consideration with possible action on a request by Ald. Steuer to do a study with concerns with 5G Network Health Risks.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. aldsteuercommunication



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

April 27, 2020

PREPARED BY

AGENDA ITEM # E.8

Consideration with possible action on a request by Ald. Steuer to create a Green Bay City Resolution to the State of Wisconsin asking Governor Evers to designate retail workers as “first responders”, thus opening up possible health and financial benefits.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. steuercommunication



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

April 27, 2020

PREPARED BY

AGENDA ITEM # E.9

A request by Ald. Brunette for consideration with possible action on Green Bay Common Council to begin meeting a minimum of twice a month effective June 2020. There are too many critical issues requiring attention and action to meet once a month. We answer to the public and more regular meetings are necessary and convenient for the public.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

April 27, 2020

PREPARED BY

AGENDA ITEM # E.12

Consideration with possible action on a request by Ald. Lefebvre which states: Resolution- The City of Green Bay ask the Wisconsin Election Commission to investigate myvote.gov re: requests for absentee ballot failures. Citizens have filled out their requests and not receiving their ballots after weeks of waiting, they went back to check their status only to find out their request was not there. Therefore it is imperative that the Wisconsin Election Commission makes sure that myvote.gov is ready for the August and November elections and is working properly.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. aldefebvrecommunication



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

April 27, 2020

PREPARED BY

AGENDA ITEM # E.10

Consideration with possible action on a request by Ald. Dorff to form an ad hoc elections committee for the duration of the Covid 19 National Crisis. The purpose of said committee, under the direction of the Green Bay City Clerk, would be to proactively assist the Clerk to plan for the November 2020 election and have the primary goal of obtaining positive suggestions and action items to improve the process of holding elections that occur during the Covid 19 outbreak.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. alddorffcommunication



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

April 27, 2020

PREPARED BY

AGENDA ITEM # E.11

Consideration with possible action on a request by Ald. Scannell to pass a resolution to allow municipalities to go to an all mail voting process for elections.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. alldscannellcommunication



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

April 27, 2020

PREPARED BY

AGENDA ITEM # E.13

Consideration with possible action on a request by Ald. Wery to request the Wisconsin Elections Commission investigate the administration of the election and conduct of officials for April 7, 2020 and report its findings to the Green Bay Common Council.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Election Investigation



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

April 27, 2020

PREPARED BY

AGENDA ITEM # F.I

Liquor Violation Report from the Police Department for April 27, 2020.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 19LiqVio
2. Report April 27 2020
3. 20LiqVio