



AGENDA OF THE COMMON COUNCIL

**TUESDAY, MAY 5, 2020, 6:00 PM
COUNCIL CHAMBERS
ROOM 203, CITY HALL**

A. Zoom Meeting Information.

- I. This item contains a document which provide call in information and instructions for the Zoom Meeting.

B. Roll Call.

C. Pledge of Allegiance.

D. Invocation.

- I. The invocation will be lead by Pastor Ryan Groshek, from Spring Lake Church and President of Olde Preble Neighborhood Association. Pastor Groshek was invited by Alder Craig Stevens, District 5.

E. Approval of Minutes.

- I. Approval of the minutes of the April 21, 2020 Common Council meeting.

F. Approval of the Agenda.

G. Report by the Mayor.

H. Announcements.

I. Appointments.

I. Reappointments

Green Bay Plan Commission

Jacob Miller, 118 S. Washington Street., #B304, 54301

Term to expire: May 1, 2023

Sex Offender Residency Board

Renee Keehan, 515 Spring Street, 54301

Term to expire: May 1, 2025

Melissa Cheslock, 2910 Ballybunion Lane, 54311

Term to expire: May 1, 2025

Zoning and Planning Board of Appeals

Greg Babcock, 1025 S. Quincy Street, 54301

Term to expire: May 1, 2023

Brown County Plan Commission

Matt Woicek, 1968 Treeland Drive., 54304

Term to expire: May 1, 2023

New Appointment

Police and Fire Commission

Rashad Cobb, 1288 Hannah Street, 54303

Term to expire: May 1, 2025

2. City Officials

Assessor Russ Schwandt

City Attorney Vanessa Chavez

City Clerk Kris Teske

Comptroller Diana Ellenbecker

Treasurer Pam Manley

Director of Parks, Recreation and Forestry Dan Ditscheit

Director of Public Works Steven Grenier

Director of Community and Economic Development Kevin Vonck

The Common Council may convene in closed session pursuant to 19.85(1)(c) Wis. Stats. for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee. The Common Council may, thereafter, reconvene in open session pursuant to 19.85(2), Wis. Stats. To report any actions taken during closed session and to consider all other matters on the agenda.

J. Ordinances - Second Reading for Adoption.

I. Zoning Ordinance No. 04-20

An ordinance rezoning property located at 420 Maryhill Drive from Low Density Residential (RI) to Public Institutional (PI).

2. Zoning Ordinance No. 03-20
An ordinance rezoning property located in the 2900 Block of Sitka Street from Low Density Residential (R1) to Medium Density Residential (R2) District and Conservancy (CON) District.
3. Zoning Ordinance No. 05-20
An ordinance creating a planned unit development (PUD) overlay district for properties located at 544 Acme Street.

K. Report of the Improvement & Services Committee (April 29, 2020).

1. To refer to staff to modify existing ordinance to further define pervious area in the ordinance and report back to Committee the request by Ald. Brunette to amend and update the Stormwater Utility ordinance to include and explain the impact trees have on stormwater retention and drainage, and to provide a dollar credit to property owners who have trees planted or growing on their property in order to be consistent and fair with what the majority of the Common Council passed in November 2019. If the ordinance and Equivalent Residential Unit calculations are not adjusted appropriately, then Forestry expenses should no longer be paid for by Stormwater utility rates effective January 2021.
2. To refer to staff with staff reporting back to Committee at the May 13, 2020 Improvement and Services Committee meeting the request by Ald. Galvin that the current process for funding sidewalk repairs contracted by the City for residents be studied with the possibility of making changes.
3. To approve changes to the ordinance on request by Ald. Lefebvre to request committee to look at the issuing of a sidewalk café permit to Tiletown Tobacco per Section 6.155 Green Bay Municipal Code – (I) Definitions: (a) sidewalk café is any group of tables, chairs, benches, or partitions maintained within the public right-of-way for use directly in front of an establishment with a valid restaurant license.
4. To receive and place on file the request by Ald. Steuer to have the City of Green Bay look at docking facilities at Green Bay Metro Boat Launch and see about alternatives to the existing docks, including portable docking systems, such as those at Brown County facilities in Allouez and De Pere.
5. To receive and place on file the request by Ald. Vander Leest, on behalf of area residents, for the sink hole in the front yard of 1831 Van Oss Court near the newly installed mini storm sewer be investigated by the Public Works Department and to be fixed in the spring.
6. To approve the request by Ald. Wery on adjusting mini sewer hookup fees to \$500.
7. To receive and place on file the request by Ald. Wery for an update on repairs or resurfacing of Shawano Avenue, and amended to request staff to find out from WisDOT how to get the project scheduled earlier.
8. To approve the request by Department of Public Works to approve single source purchase from Xylem for stormwater pumps and control panel for the Museum Place Storm Lift Station and approve the purchase of the pumps and control panel in the amount of \$123,750.

9. To approve the report of the Purchasing Manager:

A. Purchase of Dewatering Hoses and Pipes for new pump purchased in April 2020. RFQ #3250 was issued for this and 3 responses were received. All responses received did not meet the stated specifications as required for aluminum piping. A vendor who was able to meet specifications was sourced for a cost of \$33,361. A “No Substitute” request was submitted and approved by the Director of Public Works and the Procurement Manager (see attached).

B. Awarding Edison Park Pickleball Courts project base bid and alternate to Poblocki Paving Corporation, West Allis, WI. RFQ #3245 was issued through the Purchasing Department and one response was received. The department is recommending that the base bid and alternate are awarded for the sum of \$78,557.80.

C. To purchase annual street maintenance consumables as needed for the 2020 season and for annual budgeted expenditures from 2021-2025 from the contracted vendors as noted below.

10. To approve to award the following contracts:

A. RESURFACING 1-20

Part A to the low responsive bidder, Fischer-Ulman Construction, Inc., in the amount of \$448,537.50.

Part B to the low responsive bidder, MCC, Inc., in the amount of \$1,361,814.67.

B. SEWERS 3-20 MINI SEWERS to the low responsive bidder, DeGroot, Inc., in the amount of \$324,752.50.

11. To receive and place on file the report of actions taken by Department of Public Works

A. Granting of Licenses

1. Sidewalk Builder

- a. Brian's Quality Concrete
- b. Carter Trucking & Excavating
- c. Jim Fischer, Inc.
- d. KPC Concrete Contractor LLC
- e. Loch Construction Co., Inc.
- f. Melnarik Concrete, Inc.

2. Tree & Brush Trimmer license to Bay Valley Tree Service.

3. Underground Sprinkler System to Wolfraths Landscaping LLC.

12. INFORMATIONAL - Election of Ald. Chris Wery as Chair of the Improvement and Services Committee.
13. INFORMATIONAL - Election of Ald. Randy Scannell as Vice-Chair of the Improvement and Services Committee.

L. Report of the Protection & Policy Committee (April 27, 2020).

1. To approve the change of agent for Kwik Trip, Inc. at 3525 Humboldt Rd.
2. To approve the change of agent for Kwik Trip, Inc. at 1712 E. Mason St.
3. To approve a request by Player 2, LLC at 219 N. Washington St. to extend the date of issuance of their "Class B" Combination license until the governor lifts the mandate that bars be closed. (Granted at the February 10, 2020 Protection & Policy Meeting).
4. To deny the request by Randy Stocker, 1273 Elmore Street, to Ald. Steuer, to rescind a \$624.39 charge for work completed on said property prior to the closing of the sale of the property to Mr. Stocker.
5. To hold for 90 days a request by Ald. Brunette to refund the re-inspection fees at 2468 West Point and for the city to appeal to the federal government to allow for the property owner's shed to remain.
6. To approve General Ordinance number 11-20, an ordinance to amend Section 1.40(4), GBMC, relating to records retention.
7. To receive and place on file a request by Ald. Steuer to do a study with concerns with 5G Network Health Risks.
8. To receive and place on file a request by Ald. Steuer to create a Green Bay City Resolution to the State of Wisconsin asking Governor Evers to designate retail workers as "first responders", thus opening up possible health and financial benefits.
9. To hold until the next Protection & Policy committee a request by Ald. Brunette for consideration with possible action on Green Bay Common Council to begin meeting a minimum of twice a month effective June 2020. There are too many critical issues requiring attention and action to meet once a month. We answer to the public and more regular meetings are necessary and convenient for the public.
10. To refer to staff a request by Ald. Lefebvre which states: Resolution- The City of Green Bay ask the Wisconsin Election Commission to investigate myvote.gov re: requests for absentee ballot failures. Citizens have filled out their requests and not receiving their ballots after weeks of waiting, they went back to check their status only to find out their request was not there. Therefore it is imperative that the Wisconsin Election Commission makes sure that myvote.gov is ready for the August and November elections and is working properly.
11. To approve a request by Ald. Dorff to create an ad hoc elections committee with members to include Ald. Dorff, Ald. Wery, Clerk Kris Teske and Mayor Eric Genrich with reports directed to the committee of the whole for the duration of the COVID-19 National Crisis.

12. To refer to staff a request by Ald. Scannell to pass a resolution to allow municipalities to have a comprehensive mail voting process for elections.
13. No recommendation on a request by Ald. Wery to request the Wisconsin Elections Commission investigate the administration of the election and conduct of officials for April 7, 2020 and report its findings to the Green Bay Common Council.
14. To receive and place on file the Liquor Violation Report from the Police Department for April 27, 2020.
15. INFORMATIONAL - Election of Mark Steuer as Chair of the Protection & Policy Committee.
16. INFORMATIONAL - Election of Craig Stevens as Vice-Chair of the Protection & Policy Committee.

M. Report of the Finance Committee (April 28, 2020).

1. To approve a Resolution as amended authorizing 2020 transfer of \$6,300.00 from contingency to account 101503-54069 related to Brown County invoice for prefilled sandbags for the public.
2. To receive and place on file a request by Ald. Lefebvre: As zoom has multiple security issues, the city of Green Bay should look into Cisco Webex, which Brown County is using.
3. To hold until the May 12th Finance Committee meeting the request by Ald. Johnson to consider and discuss establishing a budget forecast process to position the city to strategically respond to anticipated revenue shortfalls and additional expenses from the impact of COVID-19.
4. To receive and place on file the Report of the Claims Committee.

The Committee may convene in closed session pursuant to Section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Committee may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

5. To approve with additional scoring information to be provided for Council the award a 3 year contract to BEST Enterprise, Inc. for the Abatement & Demolition Contract for estimated \$154,685 (\$51,561 annually) with the option of one additional two-year contract upon mutual agreement by both parties.
7. INFORMATIONAL - Election of Barbara Dorff as Chair of the Finance Committee.
6. INFORMATIONAL - Election of Veronica Corpus-Dax as Vice Chair of the Finance Committee.

N. Report of the Park Committee (April 29, 2020).

1. INFORMATIONAL – Election of Ald. Randy Scannell as Chair and Ald. Chris Wery as Vice-Chair of the Park Committee.
2. To direct staff to decide on the size and placement of signs to solve the problem with dogs being off leash in 5 park testing sites.
3. To refer to staff to develop a cost estimate to have garbage cans in all parks year round, specifically in winter months.
4. To approve an amendment to the Revocable Occupancy Permit with The Green Bay Riverside Unit Owners Association Inc. to install landscaping along the Fox River Trail.
5. To approve the request from Wisconsin Public Service for a 12' wide utility easement at Ted Fritsch Park to provide new underground electrical facilities to serve the park shelter.
6. To approve the request from Wisconsin Public Service for a 12' wide utility easement in the Beaver Dam Creek Greenway just south of Kennedy School.
7. To approve the purchase of HVAC equipment for the Park Shop from Temperature Systems Inc. for \$28,700.

O. Report of the Personnel Committee (April 28, 2020).

1. To approve the request to fill the following replacement positions and all subsequent vacancies resulting from internal transfers.
 - a. Signs Operator - Public Works
 - b. Signs Worker Foreperson - Public Works
 - c. Operator I (Night Sweeper) - Public Works
2. To approve the request to establish a Commercial Building Inspector classification and reclassify one Building Inspector to a Commercial Building Inspector.
3. INFORMATIONAL – Election of Bill Galvin as Chair of the Personnel Committee.
4. INFORMATIONAL – Election of Brian Johnson as Vice Chair of the Personnel Committee.

P. Report of the Public Arts Commission (April 22, 2020).

1. To defer a decision for two weeks while staff investigates additional alley locations.

Q. Report of the Traffic, Bicycle, and Pedestrian Commission (April 20, 2020).

1. To receive and place on file the report by the Police Department of the 2020 1st quarter serious injury and fatality crashes.
2. To hold until the Monday, May 18, 2020 meeting the request by Ald. Galvin to add Cass Street to the heavy truck route system from Bellevue Street to East Mason Street.

R. Presentations.

1. Update from Chief David Litton, Green Bay Metro Fire Department, regarding COVID-19 response, and other emergencies.
2. Update from Diana Ellenbecker, Finance Director, regarding 2020 budget.

S. Committee of the Whole.

1. Consideration with possible action on the resolution In Support of Communities Disproportionately Affected by COVID-19.
2. Discussion with possible action on the second "Proclamation Extending the State of Emergency for the City of Green Bay COVID-19 Response."

T. Resolutions.

1. Resolution in Support of Communities Disproportionately Affected by COVID-19.
2. Resolution ordering sidewalks reconstructed and issuing 60-day notices.
3. Resolution drawing final orders to contractors for May 5, 2020.
4. Resolution as amended authorizing 2020 transfer of \$6,300.00 from contingency to account 101503-54069 related to Brown County invoice for prefilled sandbags for the public.

U. Ordinances - First Reading.

1. General Ordinance Number 11-20
An ordinance to amend Section 1.40(4), GBMC, relating to records retention.
2. General Ordinance Number 12-20
An ordinance to amend 6.155 33.08(7)(h), GBMC relating to sidewalk cafe permits.

V. Referral of Petitions & Communications.

1. A request by Ald. John Vander Leest to the Protection & Policy Committee to request to review the policies and procedures for curbside voting for the remaining 2020 elections and how to communicate curbside voting information to all voters and poll workers in Green Bay.
2. A request by Ald. John Vander Leest to the Finance Committee which states: "Due to the financial toll the pandemic will have on the economy, City tax base, lost revenues and increased health insurance expenses it's important for the City Finance Director to review all spending decisions for the current 2020 budget and to ask all department heads to determine reductions of at least 10% for their department.

The City should instate a 90-120-day temporary hiring freeze on all city positions and outline what city spending can be eliminated or reduced in 2020 and report back at the next City Council meeting.

Furthermore, the city Finance Director and Mayor's office should look to the impact of the pandemic for the 2021 City budget and report back on plans to address this by the July City Council meeting."

W. Adjournment.

- 1) **SUPPLEMENTAL INFORMATION:** The Video of this meeting, Agenda, Agenda Packet, and Minutes are available online at www.greenbaywi.gov/Meetings.
- 2) **ACCESSIBILITY:** Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) **QUORUM:** Please take notice that a majority or quorum of the Common Council will attend this committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Common Council for 5-5-20 at 6:00pm

Zoom Meeting Information

Celestine Jeffreys is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://zoom.us/j/96352208429>

Meeting ID: 963 5220 8429

Password: 007430

One tap mobile

+19292056099,,96352208429#,,#007430# US (New York)

+13126266799,,96352208429#,,#007430# US (Chicago)

Dial by your location

+1 929 205 6099 US (New York)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US

+1 301 715 8592 US

+1 346 248 7799 US (Houston)

Meeting ID: 963 5220 8429

Password: 007430

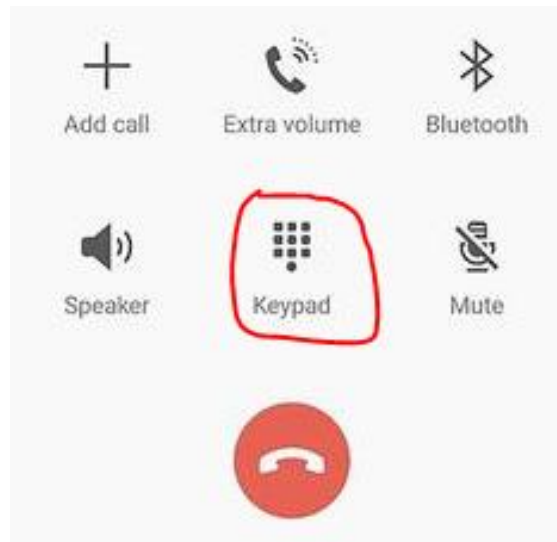
Find your local number: <https://zoom.us/u/adbdyTaAgU>

Additional Information

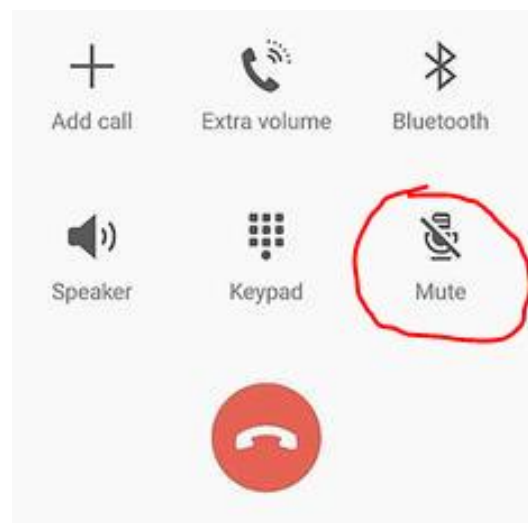
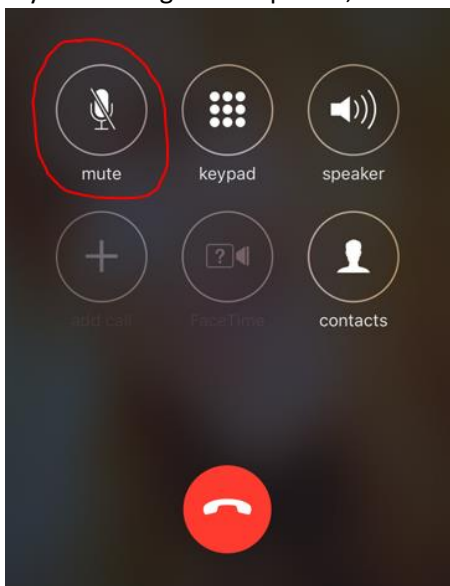
1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
4. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
5. Waiting room
 - a. When you call in, all callers/participants will be placed in a “waiting room.”
 - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
6. Using Zoom with a tablet or computer
 - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
 - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
7. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You’ll receive another email confirming that you’re registered for the meeting.
 - b. If you’re using a phone, your registration will still be tied to an email.
8. Raising your hand
 - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you’d need to use a computer or tablet) to let the host know you’d like to speak. You can also un-mute yourselves and start speaking.
 - b. Persons on the agenda—you can “raise your hand” but you’d need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
9. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You’ll also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users—if you download the app you will be asked to verify your email.
10. Zoom etiquette
 - a. Muting yourselves when you’re not talking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
 - b. If you’re using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
11. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.
12. Persons interested in listening to the meeting can go to www.youtube.com/CityofGreenBay

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
 - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application



ZONING ORDINANCE NO. 04-20

**AN ORDINANCE REZONING PROPERTY LOCATED
AT 420 MARYHILL DRIVE FROM LOW DENSITY RESIDENTIAL (R1) TO
PUBLIC INSTITUTIONAL (PI)
(ZP 20-06)**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS
FOLLOWS:

SECTION 1. Section 13-108, Green Bay Municipal Code, together with the zoning map referred to therein, is hereby amended by rezoning 420 Maryhill Drive from Low Density Residential (R1) to Public Institutional (PI):

(DocID: 2802072) CADY & BURDONS GARDEN LOTS N 72 FT OF S 144 FT OF E 168
FT OF LOT 3 EX RD

Tax Parcel No. 3-810

SECTION 2. All ordinances or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 13-204, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2020.

APPROVED:

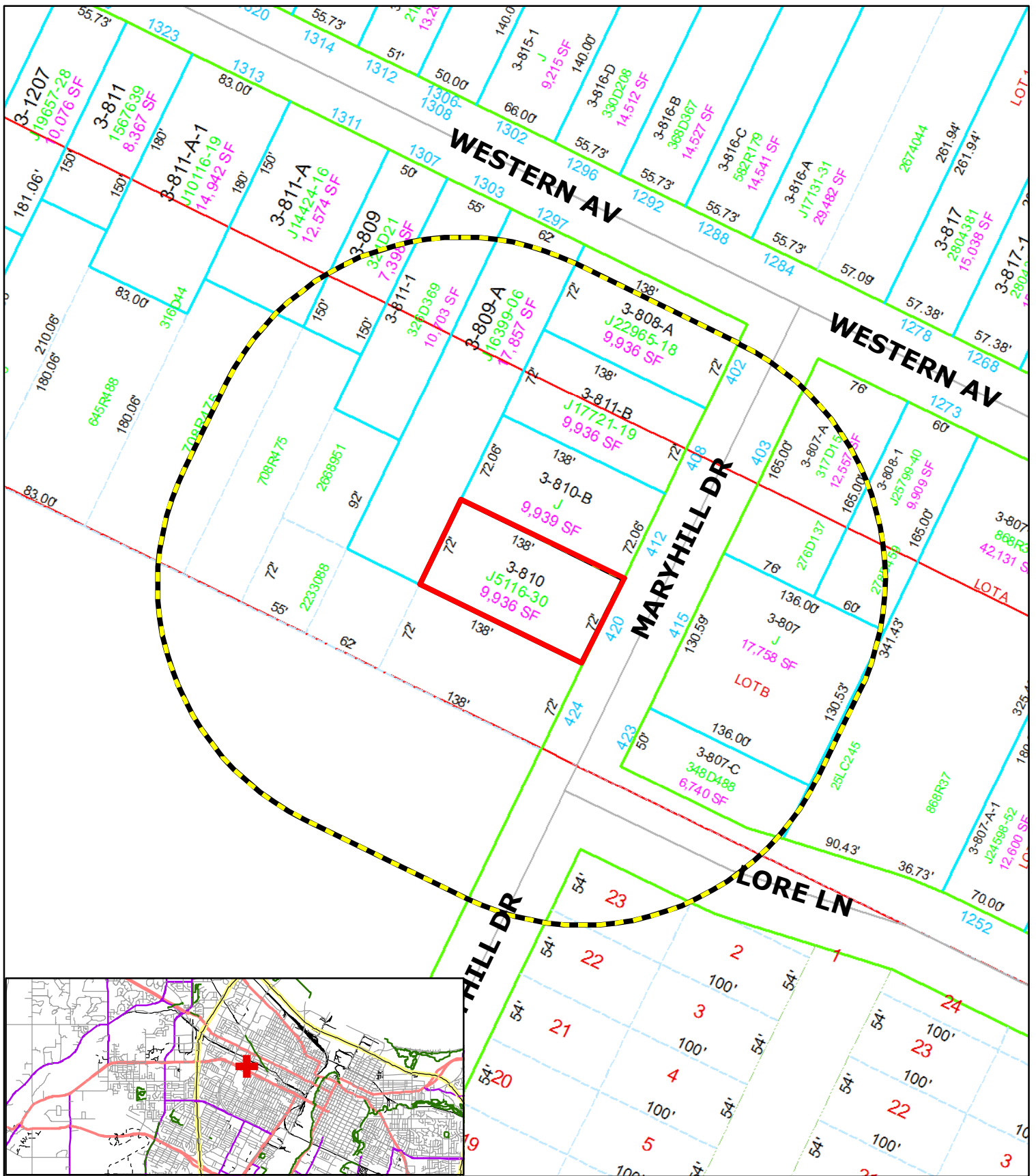
Mayor

ATTEST:

Clerk

pn

Attachment – Map



Zoning Petition (ZP 20-06)
Proposed Rezoning
420 Maryhill Drive

- Subject Area
- 200' Property Owner Notice

0 5,000 10,000
 Feet



This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied.
 Map prepared by PN

For Official Notice:

**Public Notification
Proposed Rezoning
420 Maryhill Drive
(ZP 20-06)**

The Green Bay Plan Commission will hold a public hearing on **Monday, April 13, 2020**, at 6:00 p.m.

The meeting has been moved to a virtual location with a live broadcast at:

<https://www.youtube.com/CityOfGreenBay>. If you wish to participate in a Public Hearing, you may access the meeting by the internet or telephone, using the access code below. Join Zoom Meeting <https://zoom.us/j/603200987> Meeting ID: 603 200 987

One tap mobile +16468769923,,603200987# US (New York) +13126266799,,603200987# US (Chicago)

Dial by your location

+1 646 876 9923 US (New York)

+1 312 626 6799 US (Chicago)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US

+1 301 715 8592 US

+1 346 248 7799 US (Houston)

Meeting ID: 603 200 987

Find your local number: <https://zoom.us/j/603200987>

The hearing is regarding the following:

A request to rezone 420 Maryhill Drive from Low Density Residential (R1) to Public/Institutional (PI), submitted by Ryan Erdmann, Point of Beginning, Inc. on behalf of Premonstratensian Fathers, property owner (Ald. C. Wery, District 8).

Public comments will be invited at the public hearing or can be sent in writing to:

City of Green Bay
Department of Community and Economic Development
Attn: Paul Neumeyer
100 N. Jefferson St., Rm. 608
Green Bay, WI 54301

For additional information, contact Paul Neumeyer at (920) 448-3405 or paulne@greenbaywi.gov.

Publication Date: March 30, 2020 and April 6, 2020

ZONING ORDINANCE NO. 03-20

AN ORDINANCE REZONING PROPERTY LOCATED IN THE 2900 BLOCK OF SITKA STREET FROM LOW DENSITY RESIDENTIAL (R-1) TO MEDIUM DENSITY RESIDENTIAL (R-2) DISTRICT AND CONSERVANCY (CON) DISTRICT (ZP 20-08)

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 13-108, Green Bay Municipal Code, together with the zoning map referred to therein, is hereby amended by rezoning the 2900 block of Sitka Street from the Low Density Residential (R-1) District to Medium Density Residential (R-2) District and Conservancy (CON) District:

AREA TO BE REZONED TO MEDIUM DENSITY RESIDENTIAL DISTRICT (R-2):

PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 3, T23N-R21E, CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN, MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST 1/4 CORNER OF SECTION 3, T23N-R21E; THENCE S89°26'04"W, 1670.24 FEET ALONG THE EAST-WEST 1/4 LINE OF SAID SECTION 3; THENCE S00°19'44"W, 20.00 FEET TO THE SOUTH RIGHT OF WAY LINE OF SITKA STREET AND THE POINT OF BEGINNING; THENCE CONTINUING S00°19'44"W, 125.02 FEET ALONG THE WEST LINE OF LOTS 107 AND 108 OF THE PLAT OF BAIRD CREEK ESTATES, SECOND ADDITION, RECORDED IN VOLUME 16, PLATS, PAGE 32 (DOCUMENT #789238), BROWN COUNTY RECORDS; THENCE S89°26'04"W, 728.96 FEET; THENCE S00°37'15"W, 347.31 FEET; THENCE S07°00'40"W, 148.18 FEET; THENCE N60°53'26"W, 67.60 FEET ALONG THE NORTH LINE OF LOT 2 OF VOLUME 7, CERTIFIED SURVEY MAPS, PAGE 139 (MAP # 1722-DOCUMENT # 889884), BROWN COUNTY RECORDS; THENCE S89°27'39"W, 119.19 FEET ALONG THE NORTH LINE OF LOT 1 AND LOT 2 OF SAID CERTIFIED SURVEY MAP TO THE EAST RIGHT OF WAY OF SUPERIOR ROAD; THENCE 344.67 FEET ALONG SAID RIGHT OF WAY BEING THE ARC OF A 2831.17 FOOT RADIUS TO THE RIGHT, WHOSE LONG CHORD BEARS N06°54'17"E, 344.46 FEET; THENCE N10°23'32"E, 216.27 FEET ALONG SAID RIGHT OF WAY; THENCE N49°42'26"E, 49.66 FEET TO THE SOUTH RIGHT OF WAY OF SITKA STREET; THENCE N89°26'04"E, 811.48 FEET ALONG SAID RIGHT OF WAY TO THE POINT OF BEGINNING.

PARCEL CONTAINS 185,587 SQUARE FEET / 4.26 ACRES, MORE OR LESS.

AREA TO BE REZONED TO CONSERVANCY (CON):

PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 3, T23N-R21E, CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN, MORE FULLY DESCRIBED AS FOLLOWS:

ZONING ORDINANCE NO. 03-20

PAGE 2

COMMENCING AT THE EAST 1/4 CORNER OF SECTION 3, T23N-R21E; THENCE S89°26'04"W, 1670.24 FEET ALONG THE EAST-WEST 1/4 LINE OF SAID SECTION 3; THENCE S00°19'44"W, 145.02 ALONG THE EXTENSION AND WEST LINE OF LOTS 107 AND 108 OF THE PLAT OF BAIRD CREEK ESTATES, SECOND ADDITION, RECORDED IN VOLUME 16, PLATS, PAGE 32 (DOCUMENT #789238), BROWN COUNTY RECORDS TO THE POINT OF BEGINNING; THENCE CONTINUING S00°19'44"W, 453.58 FEET ALONG THE WEST LINE OF SAID LOT 108 AND ALSO LOTS 109, 110, 111, 112 AND 113 OF SAID PLAT; THENCE S89°45'34"W, 51.42 FEET; THENCE N86°45'52"W, 687.20 FEET; THENCE N07°00'40"E, 60.97 FEET; THENCE N00°37'15"E, 347.31 FEET; THENCE N89°26'04"E, 728.96 FEET TO THE POINT OF BEGINNING.

PARCEL CONTAINS 315,790 SQUARE FEET / 7.25 ACRES, MORE OR LESS.

SECTION 2. All ordinances or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 13-204, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2020.

APPROVED:

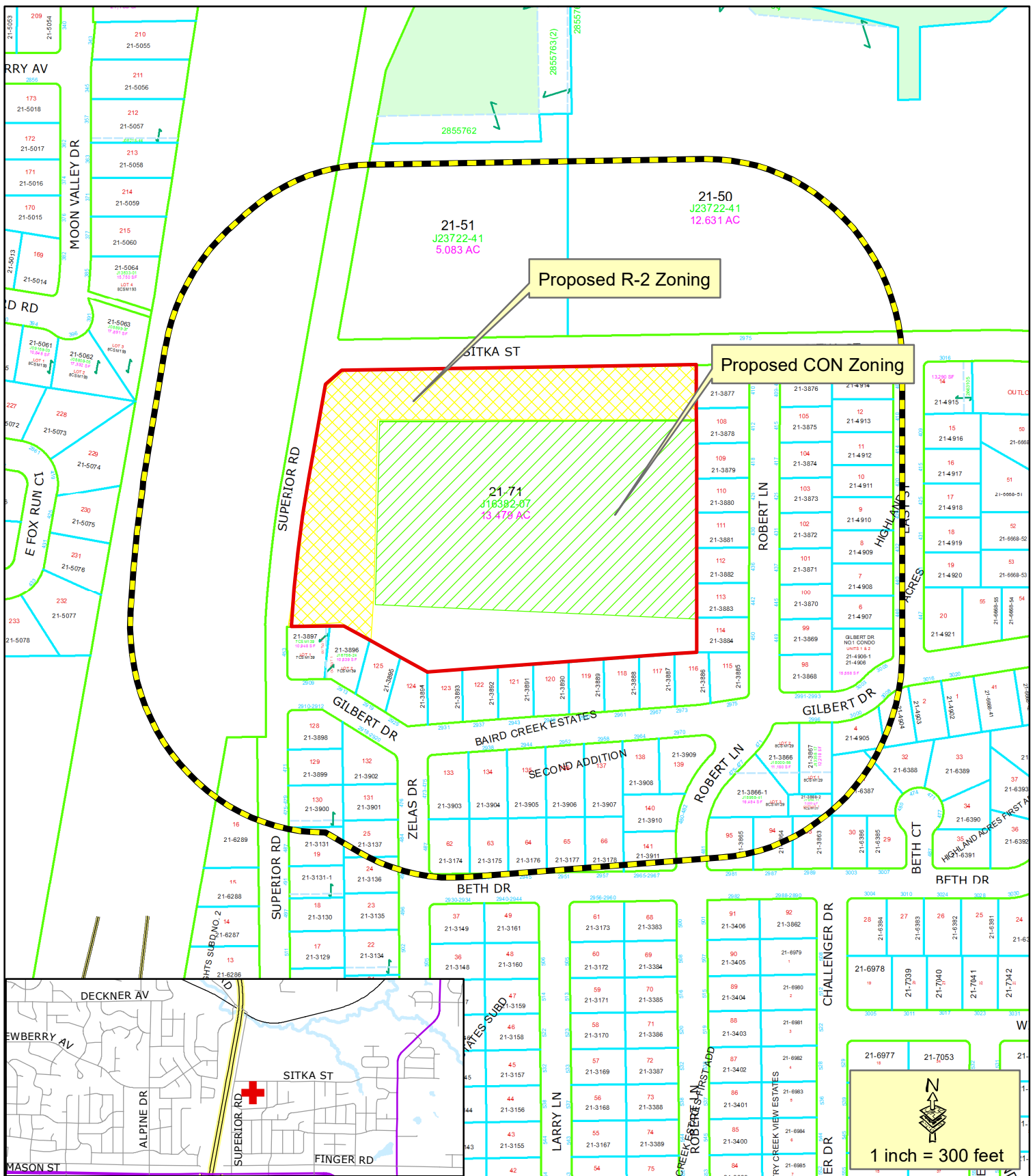
Mayor

ATTEST:

Clerk

db

Attachments: Location Map
 Zone Change Map



Subject Property

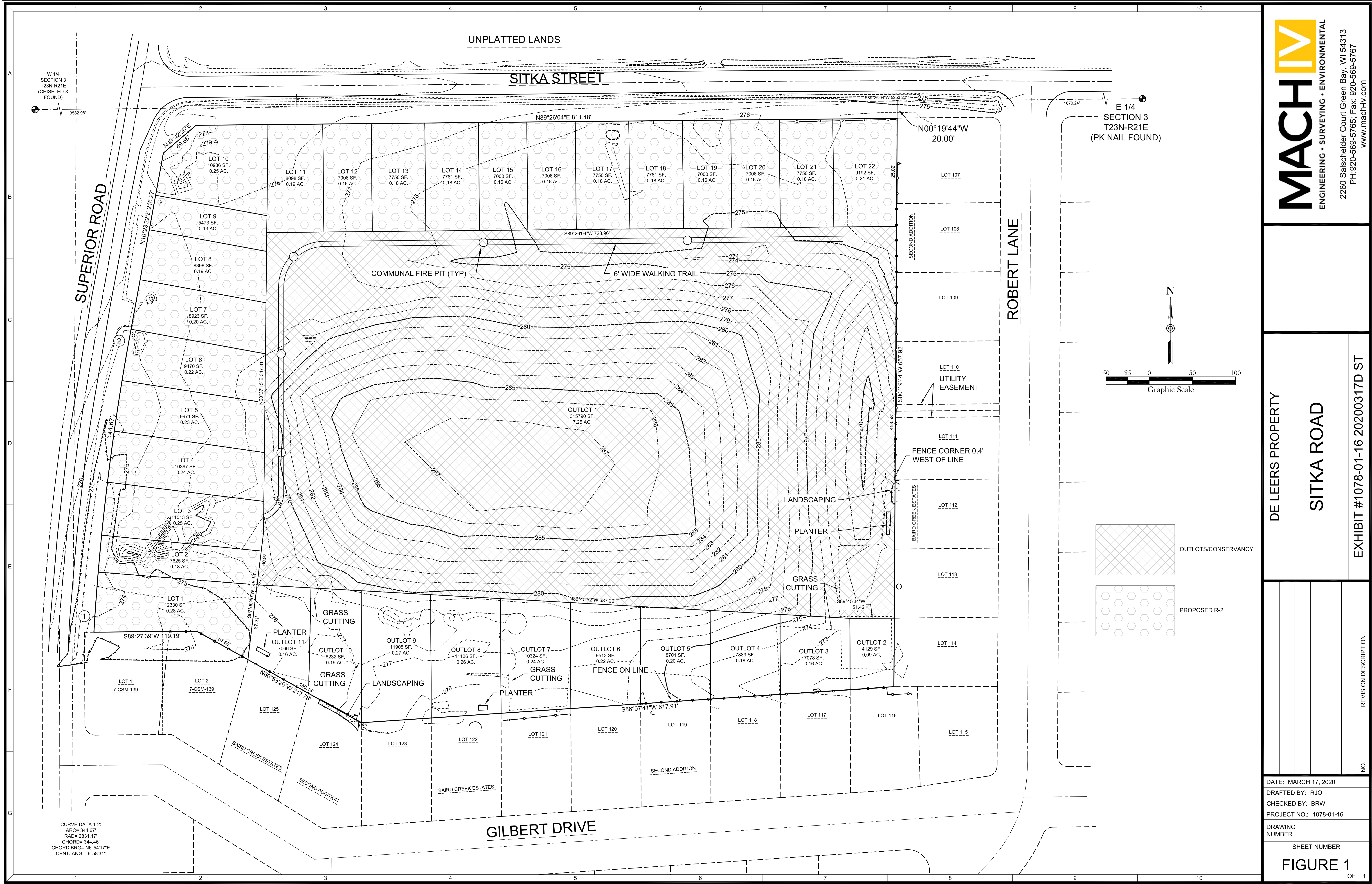


400+ Property Owner Notice

This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied.
Map prepared by DB

Zoning Petition (ZP 20-08)
Proposed Rezone from Low-Density
Residential (R-1) To Medium-Density
Residential (R-2) & Conservancy (CON)
2900 Block of Sitka Street





DE LEERS PROPERTY

SITKA ROAD

EXHIBIT #1078-01-16 20200317D ST

REVISION DESCRIPTION

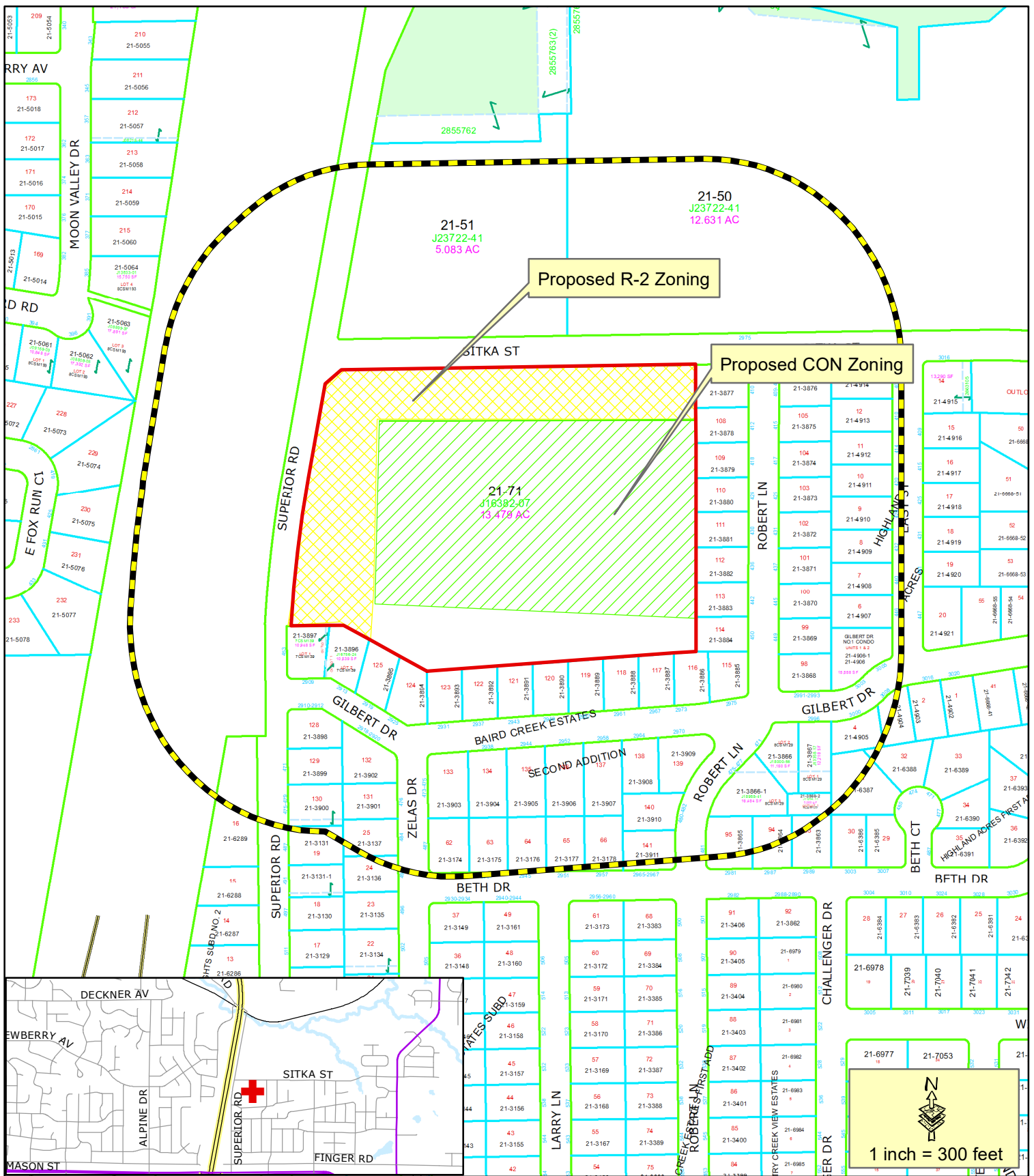
NO.

DATE: MARCH 17, 2020
DRAFTED BY: RJO
CHECKED BY: BRW
PROJECT NO.: 1078-01-16
DRAWING NUMBER

SHEET NUMBER

FIGURE 1

OF 1



Subject Property



400+' Property Owner Notice

This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied.
Map prepared by DB

Zoning Petition (ZP 20-08)
Proposed Rezone from Low-Density Residential (R-1) To Medium-Density Residential (R-2) & Conservancy (CON)
2900 Block of Sitka Street



For Official Notice:

Public Notification
Proposed Zoning District Change from Low-Density Residential (R-1)
To Medium-Density Residential (R-2) and Conservancy District (CON)
2900 Block of Sitka Street
(ZP 20-08)

The Green Bay Plan Commission will hold a public hearing on **Monday, April 13, 2020**, at 6:00 p.m.

The meeting has been moved to a virtual location with a live broadcast at:
<https://www.youtube.com/CityOfGreenBay>. If you wish to participate in a Public Hearing, you may access the meeting by the internet or telephone, using the access code below. Join Zoom Meeting <https://zoom.us/j/603200987> Meeting ID: 603 200 987

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+1 669 900 6833 US (San Jose)

+1 253 215 8782 US

+1 301 715 8592 US

+1 346 248 7799 US (Houston)

Meeting ID: 603 200 987

Find your local number: <https://zoom.us/j/603200987>

The hearing is regarding the following:

A request to rezone areas on the 2900 Block of Sitka Street from Low-Density Residential (R-1) to Medium-Density Residential (R-2) and Conservancy District (CON), submitted by Joel Ehrurth, Mach IV Engineering & Surveying LLC, on behalf of Green Viper Inc, property owner (Ald. V. Corpus-Dax, District 2)

Public comments will be invited at the public hearing or can be sent in writing to:

City of Green Bay
Department of Community and Economic Development
Attn: Paul Neumeyer
100 N. Jefferson St., Rm. 608
Green Bay, WI 54301

For additional information, contact David Buck at (920) 448-3405 or davidbu@greenbaywi.gov.

Publication Date: March 30, 2020 and April 6, 2020

ZONING ORDINANCE NO. 05-20

**AN ORDINANCE
CREATING A PLANNED UNIT DEVELOPMENT (PUD) OVERLAY DISTRICT FOR
PROPERTIES LOCATED AT 544 ACME STREET
(ZP 20-05)**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 13-108, Green Bay Municipal Code, together with the zoning map referred to therein, is hereby amended by establishing a Planned Unit Development District on the following described properties:

544 Acme Street

Tax Parcel: 21-1200

Legal Description: NEWBERRY'S ADDN #1 THE SLY 101.6 FT OF LOT 85 & THAT PART OF LOT 86 LYG NLY OF RR & LYG SLY OF A LINE DESC AS: COM NW COR N85°30'41"E 60.18 FT TH S 550 FT TO POB TH E 145.08 FT TO E/L & VAC LAWRENCE ST ADJ WLY & THAT PART OF NE1/4 SW1/4 & PART OF NW1/4 SE1/4 SEC 32 T24N R21E LYG NLY RR & SLY OF LOTS 85 & 86 & THAT PART OF LOT 87 LYG N OF RR & E OF HAEVER'S 2ND SUBD & LYG S OF S/L LOT 20 HAEVER'S 2ND SUBD EXTD ELY & THAT PART OF LOT 89 DESC IN 359 D 563 & ALSO HAEVER'S 2ND SUBD PART OF LOT 6 DESC IN J25719-25 & LOTS 7 THRU 23 EX J24996-08 & EX J24872-13 FOR ACME ST & THAT PART OF VAC ACME ST DESC IN 38 MR 254 & IN J23101-07 & IN J25255-09 8.005 acres

1710 University Avenue

Tax Parcel: 21-2011

Legal Description: HAEVERS 2ND SUBD LOT 1 EX W LY 8 FT & ELY 25 FT OF LOT 24 0.230 acres

616 Acme Street

Tax Parcel: 21-2012

Legal Description: HAEVERS 2ND SUBD LOT 2 & WLY 8 FT OF LOT 1 EX NLY 100 FT THEREOF 0.051 acres

1702 University Avenue

Tax Parcel: 21-2012-1

Legal Description: HAEVERS 2ND SUBD NLY 100 FT OF LOT 2 & NLY 100 FT OF WLY 8 FT OF LOT 1 EX J5221-21 FOR RD 0.118 acres

610 Acme Street

Tax Parcel: 21-2036-1

Legal Description: HAEVERS 2ND SUBD LOT 24 EX ELY 25 FT 0.099 acres

603 North Henry Street

Tax Parcel: 21-2248

Legal Description: NEWBERRYS ADDN SUBD #1 N 50.8 FT OF S 711.2 FT OF LOT 85 ALSO KNOWN AS PCL 6 AS SHOWN ON DIAGRAM IN 192 D 526 BCR 0.240 acres

515-563 North Henry Street

Tax Parcel: 21-2249

Legal Description: N 550.8 FT OF S 660.4 FT OF LOT 85 OF NEWBERRYS ADDN SUBD #1 ALSO KNOWN AS PCLS 7 THRU 17 AS SHOWN ON DIAGRAM IN 192 D 526 2.636 acres

554 Lawrence Street

Tax Parcel: 21-2263

Legal Description: NEWBERRYS ADDN SUBD #1 PRT LOT 86 COM NW COR ELY 60.18 FT S 400 FT TO BEG E 145.08 FT S 100 FT W 145.08 FT N 100 FT TO BEG 0.332 acres

602 Lawrence Street

Tax Parcel: 21-2263-2

Legal Description: NEWBERRYS ADDN SUBD #1 THAT PRT OF LOT 86 COM NW COR E 60.18 FT S 250 FT TO BEG E 144 FT S 50 FT W 144 FT N 50 FT TO BEG 0.166 acres

564 Lawrence Street

Tax Parcel: 21-2263-3

Legal Description: NEWBERRYS ADDN SUBD #1 THAT PRT OF LOT 86 COM NW COR N 85 DEG 30 FT 41 IN E 60.18 FT S 350 FT TO BEG E 145.08 FT S 50 FT W 145.08 FT N 50 FT TO BEG 0.16 acres

568 Lawrence Street

Tax Parcel: 21-2263-4

Legal Description: NEWBERRYS ADDN SUBD #1 THAT PRT OF LOT 86 COM NW COR E 60.18 FT S 300 FT TO BEG E 145.08 FT S 50 FT W 145.08 FT N 50 FT TO BEG 0.16 acres

606 Lawrence Street

Tax Parcel: 21-2263-5 (a portion of this existing lot is included in the proposed property)

Legal Description: NEWBERRYS ADDN SUBD #1 THAT PRT OF LOT 86 COM NW COR E 60.18 FT S 200 FT TO BEG E 145.08 FT S 50 FT W 145.08 FT N 50 FT TO BEG 0.166 acres

550 Lawrence Street

Tax Parcel: 21-2263-10

Legal Description: NEWBERRYS ADDN SUBD #1 PRT LOT 86 COM NW COR E 60.18 FT S 500 FT TO BEG E 145.08 FT S 50 FT W 145.08 FT N 50 FT TO BEG 0.166 acres

1714 University Avenue

Tax Parcel: 21-2264

Legal Description: NEWBERRYS ADDN SUBD #1 THAT PRT OF LOT 87 LYG N OF RR EX WLY 68 FT 2 IN & EXC PAR T LYING S OF S LINE OF LOT 20 HAEVERS 2ND ADD EXT ELY 1.2636 acres

1632 University Avenue

Tax Parcel: 21-2268

Legal Description: NEWBERRYS ADDN SUBD #1 W 50 FT OF E 150 FT OF N 160 FT OF LOT 89 0.183 acres

1626 University Avenue

Tax Parcel: 21-2269

Legal Description: NEWBERRYS ADDN SUBD #1 W 50 FT OF E 200 FT OF N 160 FT OF LOT 89 0.183 acres

SECTION 2. Pursuant to Section 13-1900, et seq., Green Bay Municipal Code, as they apply, the following conditions are imposed:

- A. Purpose and Intent. The purpose and intent of the Planned Unit Development (PUD) is to permit the construction of a new barn with an increased capacity for cattle processing and alleviating daytime delivery congestion and traffic overflow. The PUD will unify the campus with consistent zoning standards and while providing appropriate buffering to surrounding properties. The general appearance and design of the site shall generally comply with the attached Exhibits A & B.
- B. Permitted Uses. The land uses which may be established and/or maintained on the subject property are as follows:
 - 1. Professional offices
 - 2. Animals or poultry - slaughter or processing.
 - 3. Any other accessory uses presently approved for Parcel 21-1200 shall be permitted to continue, including the existing private wastewater treatment plant.
- C. Dimensional and Area Requirements. Dimensional and area requirements for principle structures on the subject property shall be as required as follows:
 - 1. Setbacks Unless otherwise stated, setbacks shall exclude buildings and parking:
 - a. Front yard
 - 1. University Avenue (between Acme & Lawrence): 15 feet.
 - 2. University Avenue (west of Acme Street): 9 feet.

3. Acme Street and Lawrence Street: No less than 11 feet.
- b. Corner side yard setbacks (North Henry Street): 22 feet.
- c. Interior side yard:
 1. University Avenue, west of Acme Street: 1.0 feet
 2. North property line between Lawrence and North Henry Street: 3 feet.
- d. South property line with Wisconsin Central, Ltd.: 0 feet.
2. Heights of Structures: Principal buildings shall not exceed 60 feet in overall height.
3. Impervious Coverage: Impervious surfaces shall not exceed 93% of the site and may include interior lot landscaping as part of the calculation.
- D. Architecture. All building elevations shall generally comply with the following requirement:

Building materials. All building facades shall be designed with architecturally-finished materials. Durable materials, such as masonry or stucco, shall be used on all street-facing facades. All subsequent additions and outbuildings constructed after the erection of an original building or buildings shall be constructed of comparable materials and designed in a manner consistent with the original design, unless the entire building is being renovated.
- E. Lighting. All lighting on the subject property shall be regulated as set forth in Section 13-500, Green Bay Municipal Code.
- F. Signage. All signage for the current project shall be regulated as follows:
 1. All signs shall be constructed and in compliance with Chapter 13-2004 Green Bay Zoning.
 2. Wall signs are permitted as allowed in Chapter 13-2011, Table 20-3, General Industrial (GI).
 3. A monument sign may be permitted along the North Henry Street right-of-way not to exceed 8 feet in overall height and not exceed 125 square feet per side or a total of 250 square feet for the entire sign. The sign may be internally illuminated and setback not less than 10 feet from the North Henry Street right-of-way.
 4. The existing, freestanding, monument style, identity sign facing University Avenue shall remain.
 5. Temporary signs complying with Green Bay Municipal Code, Section 13.2014 shall be allowed.
 6. Directional signs are not to exceed 12 square feet per sign face.

G. Site Plan Review & Standards

1. A site plan shall be submitted and review per Chapter 13-1800.
2. All service, loading and refuse areas shall be screened per Chapter 13-1813, Green Bay Zoning.
3. Any ground-mounted and/or roof-mounted mechanicals shall be screened compliant with Chapter 13-1815, Green Bay Zoning.

H. Parking/Pedestrian Access.

1. All parking shall be regulated as required in Chapter 13-1700.
2. Tractor trailers delivering cattle or picking up product will ingress via Lawrence Street and egress via Acme Street.
3. Internal walkways and an existing internal skywalk separate trucks and other vehicles from pedestrians.
4. All bicycle parking shall be regulated as required in Chapter 13-1724, Green Bay Zoning Code.
5. Driveways/Curb-Cuts along North Henry Street
 - a. An existing gated driveway near the south end of the property will remain in place for infrequent delivery of supplies and other service vehicles.
 - b. An existing driveway will remain in place to access three existing loading docks.
 - c. A new, gated, driveway is proposed for infrequent delivery of supplies and other service vehicles. The driveway shall comply with the Green Bay Municipal Code, Section 13.1706.
 - d. Existing driveways associated with the former residential properties along North Henry Street shall be closed to city standards. Existing sidewalk shall remain in place.

I. Landscaping/Transitional Yard

1. A detailed landscape plan shall be submitted for review as part of the site plan review.
2. The landscape plan shall identifying the type and placement of all proposed plant materials and details regarding all transitional areas.
3. The transitional yard along North Henry Street shall conform to the general appearance per Exhibit B.
4. University Avenue

Trees and plantings shall be installed along University Avenue at the former 1626 and 1632 University addresses. Plantings will include two deciduous canopy trees (minimum caliper of 2”), 6 evergreens (minimum planting height of 4’) and 6 shrubs per 100’ of street frontage.
5. North Henry Street

Plantings will include two deciduous canopy trees (minimum caliper of 2”), 9 evergreens (minimum planting height of 4’) and 9 shrubs per 150’ of barrier wall. See the attached Exhibit B. The extensive landscaping and screening along North Henry Street is intended to act as a buffer with the residential district on the east side of the street.

The barrier shall consist of an 8' high panel wall mounted on a concrete retaining wall foundation. The wall will have areas of contrasting color and bump outs as shown on Figure 6, Barrier and Landscaping Plan. An 8' high wall shall also run along the north property line between North Henry Street and Lawrence Street with landscaping being added as necessary to provide separation from residential/commercial uses to the north.

6. Landscaping within any new parking lots shall comply the Green Bay Municipal Code, Section 13.1821. Existing parking lots will remain unchanged.
 7. Architectural lighting may be installed on the barrier wall along Henry Street. All new installations will be fully shielded fixtures.
 8. Two display areas for public art will be installed along North Henry Street.
- J. A stormwater management plan, meeting the standards established by the City's Department of Public Works, shall be submitted to and approved by the City prior to the issuance of a building permit. See Chapter 30, Green Bay Municipal Code.
- K. All parcels shall be consolidated consistent with Exhibit A.
- L. The applicant/property owner is to work with the City's Traffic Engineer to determine if a Traffic Impact Analysis (TIA) shall be completed or if other agreed measures may be taken by the applicant/property owner and the City of Green Bay to address any relevant traffic concerns.
- M. Compliance with all of the regulations of the Green Bay Municipal Code not covered under the PUD.

SECTION 3. The provisions of this ordinance, including, without limitation, the granting of a conditional use permit and all obligations, conditions, restrictions, and limitations related thereto shall run with and be jointly and severally binding upon the fee simple owner and the beneficial owner of all or any portion of the subject property. All obligations, requirements, and rights of the owner shall run with the land and shall automatically be assigned to be binding upon and inure to the benefit of its successors and assigns, including, but not limited to, any entity acquiring any financial interest in the subject property and/or any subsequent owner and/or beneficial owner of all or any portion of the subject property.

SECTION 4. Each exhibit which is attached to this ordinance is deemed to be and is expressly made a part of and incorporated into this ordinance to the same extent as if each such exhibit and the plans identified therein had been set forth in its entirety in the body of this ordinance.

SECTION 5. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 6. In addition to all other remedies available to the City of Green Bay, the City may decline to issue any building or other permits otherwise required by any ordinance of this City while any violation of this ordinance remains uncured.

SECTION 7. If any provision in this ordinance is held invalid or unconstitutional by any court of competent jurisdiction, such a decision shall not affect the validity of any other provision of this ordinance. It is hereby declared to be the intention of the City of Green Bay that all provisions of this ordinance are separable.

SECTION 8. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 13-204, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2020.

APPROVED:

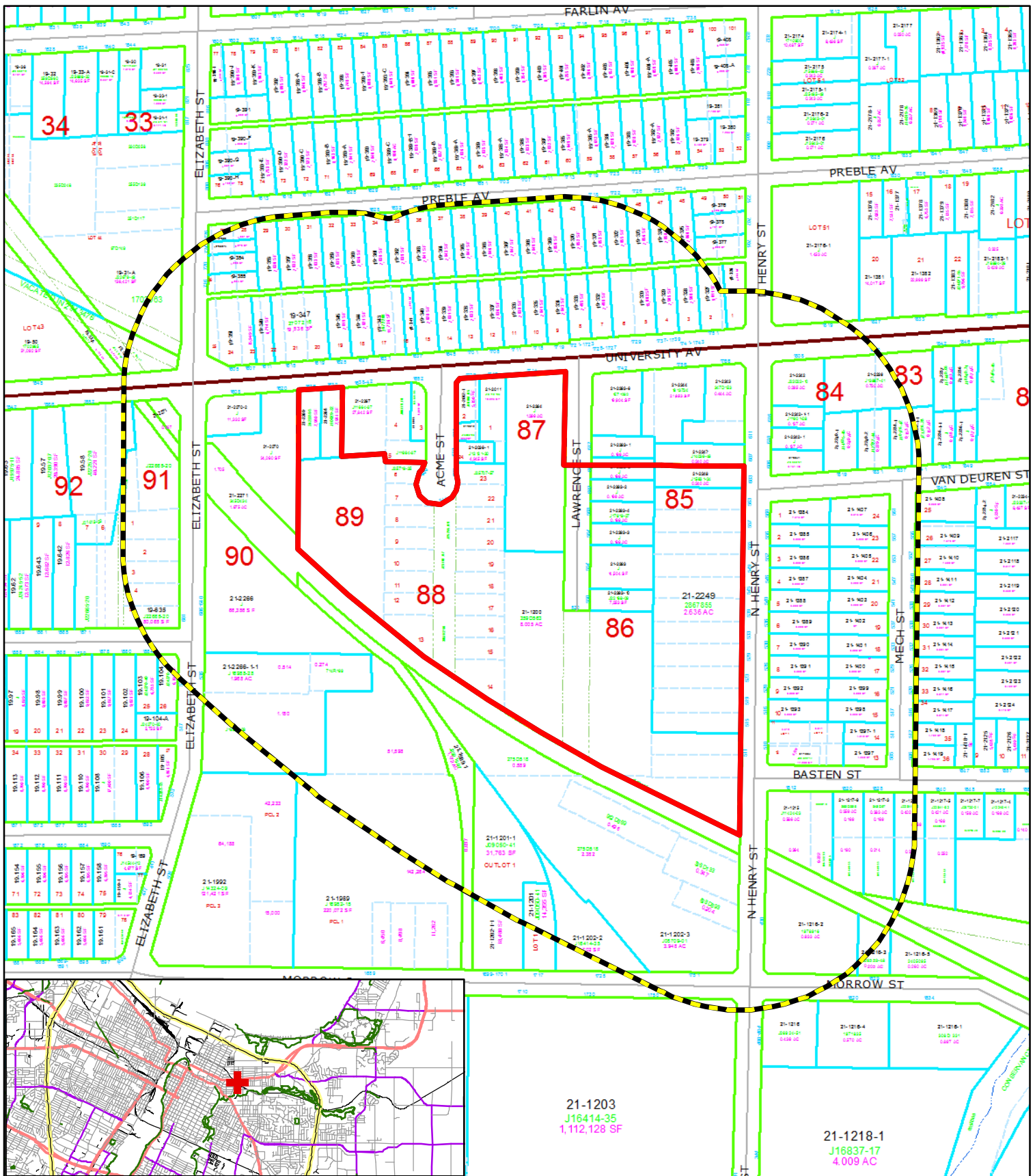
Mayor

ATTEST:

Clerk

Attachments:

Exhibit A – Conceptual Site Plan
Exhibit B – Landscape Plan



Zoning Petition (ZP 20-05)
Proposed Planned Unit Development (PUD)
544 Acme Street

- Subject Area
- 400' Property Owner Notice

0 5,000 10,000
 Feet



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 Map prepared by PN

For Official Notice:

**Public Notification
Proposed Planned Unit Development (PUD)
544 Acme Street
(ZP 20-05)**

The Green Bay Plan Commission will hold a public hearing on **Monday, April 13, 2020**, at 6:00 p.m.

The meeting has been moved to a virtual location with a live broadcast at:

<https://www.youtube.com/CityOfGreenBay>. If you wish to participate in a Public Hearing, you may access the meeting by the internet or telephone, using the access code below. Join Zoom Meeting <https://zoom.us/j/603200987> Meeting ID: 603 200 987

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+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US

+1 301 715 8592 US

+1 346 248 7799 US (Houston)

Meeting ID: 603 200 987

Find your local number: <https://zoom.us/u/aeogZm6sq>

The hearing is regarding the following:

A request to create a Planned Unit Development (PUD) for the American Foods/Green Bay Dressed Beef campus, 544 Acme Street, submitted by Robert Mach, Mach IV Engineering on behalf of American Foods/Green Bay Dressed Beef, property owner. (Ald. C. Stevens, District 5)

Public comments will be invited at the public hearing or can be sent in writing to:

City of Green Bay
Department of Community and Economic Development
Attn: Paul Neumeyer
100 N. Jefferson St., Rm. 608
Green Bay, WI 54301

For additional information, contact Paul Neumeyer at (920) 448-3405 or paulne@greenbaywi.gov.

Publication Date: March 30, 2020 and April 6, 2020



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # K.I

To refer to staff to modify existing ordinance to further define pervious area in the ordinance and report back to Committee the request by Ald. Brunette to amend and update the Stormwater Utility ordinance to include and explain the impact trees have on stormwater retention and drainage, and to provide a dollar credit to property owners who have trees planted or growing on their property in order to be consistent and fair with what the majority of the Common Council passed in November 2019. If the ordinance and Equivalent Residential Unit calculations are not adjusted appropriately, then Forestry expenses should no longer be paid for by Stormwater utility rates effective January 2021.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # K.2

To refer to staff with staff reporting back to Committee at the May 13, 2020 Improvement and Services Committee meeting the request by Ald. Galvin that the current process for funding sidewalk repairs contracted by the City for residents be studied with the possibility of making changes.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # K.3

To approve changes to the ordinance on request by Ald. Lefebvre to request committee to look at the issuing of a sidewalk café permit to Titledown Tobacco per Section 6.155 Green Bay Municipal Code – (I) Definitions: (a) sidewalk café is any group of tables, chairs, benches, or partitions maintained within the public right-of-way for use directly in front of an establishment with a valid restaurant license.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. DRAFT GO 12-20 - Amend 6.155 33.08(7)(h) Sidewalk Cafe Permits

GENERAL ORDINANCE NO. 12-20

AN ORDINANCE
AMENDING SECTIONS 6.155 & 33.08(7)(h),
GREEN BAY MUNICIPAL CODE,
RELATING TO SIDEWALK CAFÉ PERMITS

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 6.155, Green Bay Municipal Code, is hereby amended to read:

6.155 SIDEWALK CAFÉ PERMIT.

(1) DEFINITIONS.

(a) Sidewalk café. Any group of tables, chairs, benches, or partitions maintained within the public right-of-way for use directly in front of an establishment with a valid restaurant **Class B** license.

(b) Class B license. ~~An alcohol beverage license as is issued by the common council allowing the sale and consumption of alcohol beverages on a licensed premises.~~ **Any Class B (beer), Class B (liquor), or Class B combination license, as defined under Section 33.01, GBMC, issued by the City of Green Bay.**

(2) PERMIT REQUIRED. No person shall operate a sidewalk café without first obtaining a sidewalk café permit under this section. **The sidewalk café permit shall consist of two components: a revocable occupancy permit and an amendment of liquor license premises description to include the public right-of-way.**

(3) APPLICATION. ~~An applicant for a sidewalk café permit shall apply for a revocable occupancy permit in accordance with Green Bay Municipal Code § 9.27. Any sidewalk café permit applicant seeking to serve alcohol beverages in the sidewalk café shall make a separate application to amend the applicant's "Class B" license to conform with the location of the sidewalk café.~~

(a) **Prior to applying for a sidewalk café permit, an applicant must:**

- 1. Obtain a revocable occupancy permit by applying through the Department of Public Works.**
- 2. Following receipt of the revocable occupancy permit, submit a request to the City Clerk to amend the liquor license premises description to**

include the public right-of-way. This request must be approved by the Protection and Policy Committee and the Common Council, as provided in Section 33.08, GBMC.

(b) After having satisfied the requirements of subsection (a), an applicant shall then submit an application for a sidewalk café permit to the Department of Public Works.

1. The Director of Public Works, or their designee, shall verify that the revocable occupancy permit has been issued and that the description of the licensed premises in the applicant's liquor license has been appropriately amended as provided in this section prior to taking action on the sidewalk café permit application.

(4) APPEAL PROCEDURE. Any person aggrieved may appeal the denial or revocation of a sidewalk café permit to the Improvement and Services Committee. The applicant shall file written notice of appeal with the City Clerk within seven days after receiving notice of the denial. After obtaining receipt of the appeal, the Committee shall place the matter on the soonest Improvement and Services Committee agenda practicable for review.

(5) DUTIES OF PERMITTEE. A permittee hereunder shall comply with all permit directions and conditions and with all applicable laws and ordinances.

(6) REVOCATION OF PERMIT.

1. The Director of Public Works may revoke a sidewalk café permit if they determine that the permittee has violated Chapter 33, Green Bay Municipal Code, or Ch. 125, Wis. Stats.; if they determine that occupancy of the sidewalk is detrimental to the public health, safety, or welfare; or if the right-of-way subject to such permit is required for some other public purpose.
2. The sidewalk café permit shall automatically be revoked if the revocable occupancy permit is revoked, if the description of the licensed premises is amended such that it no longer includes the public right-of-way, or if the permittee no longer holds a valid liquor license.
3. Revocation of the revocable occupancy permit shall have no effect on the validity of the permittee's liquor license. Revocation of the permittee's liquor license and/or amendment of their liquor license

premises description to no longer include the right-of-way shall have no effect on the validity of the permittee's revocable occupancy permit.

(7) DURATION OF PERMIT. A sidewalk café permit shall be valid throughout the period in which the person(s) or entity(ies) identified as property owner, establishment operator, and Class B license holder on the initial sidewalk café permit application remain the same. If the identity of any such party changes, the applicant must submit a new sidewalk café permit application, including the application for a revocable occupancy permit, as well as a new application for a liquor license.

SECTION 2. Section 33.08(7)(h), Green Bay Municipal Code, is hereby amended as follows:

(h) Sidewalk Café.

1. Special Conditions for sale of alcohol beverages at sidewalk cafés.

a. No alcohol beverages may be served in a sidewalk café unless the ~~Common Council have~~ Department of Public Works has approved a sidewalk café permit issued under §6.155 of the Green Bay Municipal Code ~~and approved an expansion of the Class B license to include the area of a sidewalk café.~~

b. Violations of the requirements of this chapter or Wis. Stat. ch. 125 may result in the sidewalk café permit issued hereunder and the Class B premise expansion being repealed by the Common Council in addition to other penalties provided under those regulations.

c. Alcohol beverages shall only be served to patrons of the establishment. No carryout or carry-in of alcohol beverages by a patron to ~~and~~ or from the area of the sidewalk café shall be permitted.

d. Each sidewalk café serving alcohol beverages shall be responsible for monitoring the area of the sidewalk café to ensure that customers are of legal drinking age and that alcohol beverages are not removed from the premises.

e. The sale of alcohol beverages in sidewalk cafés shall be limited to the hours of 11:00 am to 11:00 pm. All alcohol shall be removed from the sidewalk café area no later than 11:30 pm.

2. Revocation of permit. ~~In addition to all other reasons enumerated or allowed in this section or Green Bay Municipal code, all sidewalk café permits, including the privilege to serve alcohol beverages in such area, are subject to revocation under Wis. Stats. § 66.0425 if it is determined that occupancy of the sidewalk is detrimental to the public health, safety or welfare or if the right-of-way subject to such permit is required~~

~~for some other public purpose.~~ **The sidewalk café permit is subject to revocation as described in §6.155, GBMC.**

SECTION 3. All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 4. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2020.

APPROVED:

Mayor

ATTEST:

Clerk

ljm

5/5/20



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # K.4

To receive and place on file the request by Ald. Steuer to have the City of Green Bay look at docking facilities at Green Bay Metro Boat Launch and see about alternatives to the existing docks, including portable docking systems, such as those at Brown County facilities in Allouez and De Pere.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # K.5

To receive and place on file the request by Ald. Vander Leest, on behalf of area residents, for the sink hole in the front yard of 1831 Van Oss Court near the newly installed mini storm sewer be investigated by the Public Works Department and to be fixed in the spring.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # K.6

To approve the request by Ald. Wery on adjusting mini sewer hookup fees to \$500.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. I-S Mini-Storm History Costs Connection Fees



DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

100 N. Jefferson Street, Room 300
Green Bay, WI 54301
Tel (920) 448-3100
Fax (920) 448-3102

INTER-OFFICE
MEMO

TO: Steven Grenier – Director of Public Works
Improvement & Service Committee
FROM: Matthew R Heckenlaible – Utility Manager
SUBJECT: Mini-storm sewer history, costs and connection fees
DATE: April 22, 2020
C: James Brunette – Assistant Director of Public Works

Comments:

Reviewing past construction files, it appears that the first contracts that DPW administered related to small diameter storm sewer installation located within the terraces were in 1976 and 1977. Those contracts were fully funded by Federal CD dollars. There was no mention within those construction contracts as to how or at what cost the private laterals would be constructed or how they were to be funded.

In 1976, the Common Council of the City of Green Bay Resolved:

"That on existing streets whenever sewer laterals are installed or where a point of connection to the storm sewer is made available that the property owner shall be required to pay a connection charge prior to making a connection to the storm sewer lateral or storm sewer. This charge shall be that charge adopted by the City Council for storm sewer connections in new areas during that year. Payment for this connection shall be made to the City Plumbing Inspector prior to issuance of a plumbing permit for the connection by the City Plumbing Inspector." Adopted February 3, 1976.

In 1979, the City hired Donohue & Associates, Inc to perform an Infiltration / Inflow Analysis. The purpose of the report was to quantify how much clear water was getting into the sanitary sewer system. This clear water in some cases was overwhelming the sanitary sewer system and causing basement back-ups. This clear water was being treated and paid for at the waste water treatment plant (Green Bay Metropolitan Sewerage District now d.b.a. NEWWater). Inflow is related to rainfall and enters the sewer through drains, manhole covers, cross connections between storm and sanitary sewers as well as from building inflow sources such as foundation drains, sump pumps and roof drains. Infiltration is primarily related to groundwater and enters the sanitary sewer system through defective pipes, connections, pipe joints and cracks in manholes and sewers.



DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

100 N. Jefferson Street, Room 300
Green Bay, WI 54301
Tel (920) 448-3100
Fax (920) 448-3102

INTER-OFFICE
MEMO

Donohue submitted a formal report on the Inflow/Infiltration Analysis July 1, 1982. One of the significant contributors to the Inflow component was foundation drain tiles and roof drains discharging to the sanitary sewer. A recommendation within the report was to separate these direct clear water sources. Residential roof drains are relatively easy to disconnect by just having the downspouts discharge to the ground away from houses. The separation of foundation drains would drain into sump pump pits and were then pumped out of the house. The Donohue report estimated a foundation drain disconnection to cost approximately \$3,000, in 1982 dollars, assuming a 60 foot long storm lateral from the house to the storm sewer main within the street.

Around the time the Donohue study was authorized, an estimate was created as to a possible cost for providing storm laterals to a property discharging sump pumps and drain tiles to the sanitary sewer system. Within that initial cost estimate the 'storm sewer connection permit fee' was identified at \$220. That cost estimate was up-dated in July 1990 with an increased 'storm sewer connection permit fee' of \$315.

In 1991, a "Procedure to Determine Where Mini-Storm Sewers Will Be Installed" was drafted. The primary intent of the mini-storm program was to deal with drainage complaints being caused by sump pumps discharging to grade (ground) when there was no storm sewer lateral or the ability to directly connect to a storm sewer was not immediately available. The Plumbing Inspection Section's Sewer Separation Specialist would make a determination whether a direct connection to the storm sewer could be made or whether the need to have a mini-storm sewer constructed to create this point of connection. This procedure did not go beyond 'the making of the determination of requiring a mini-storm sewer or not', and not into the design, construction and connecting to the mini-storm sewer process.

In October 1994, a report was drafted and presented to the Improvement & Service Committee. This report was in response to a previous action taken by the Committee and Common Council regarding basement back-ups caused by sanitary sewer surcharging. This action was adopted by the Common Council on September 20, 1994. The action, in part, was as follows:

"That the following recommendations from the report entitled "Report on Basement Flooding Due to Sewer Back-ups on April 24 & 25, 1994" be adopted:

A.....

.
.
.
.

M That the Department of Public Works be directed to investigate the possibility of the City setting up a financing program to permit property owners to pay their storm sewer connection fees over several years."



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The report is attached to the end of this memo. Within the report it discusses 'sewer connection fees' several times.

"In addition to the sewer permit fee, an individual must pay a storm sewer connection fee before they can connect to a public storm sewer system." The report does not state that there is a difference between the storm sewer connection fee and a mini-storm sewer connection fee.

The report acknowledged the City Council's 1976 adopted decision again referencing,
"The charge shall be that charge adopted by the City Council for storm sewer connections in new areas during that year." Again referencing a single connection charge.

At the bottom of Page 2, it discusses connection to a mini-storm sewer.

"If the property owner wishes to connect to a mini-storm sewer, the property owner is required to pay the entire \$315 storm sewer connection fee (in 1995) even though the property owner is responsible for the cost of installing the storm sewer lateral between the mini-storm sewer and the house."

The report then discusses the possibility of a financing plan for storm sewer connection fees and laid out a process that was similar in nature to other types of charges. If financed over the course of five (5) years, one-fifth of the charge plus a financing fee would be placed on the annual taxes for the property. Because of the financing fee, it would increase the total payment to the City above the original storm sewer connection fee.

The remaining portion of the report explains how the City may be able to grant funds for private clear water separation work for indigence.

These recommendations were approved and adopted as part of current Municipal Code language.

The take away of the above information is that since the Council adoption of code in 1976, there has only been a single 'storm water connection fee' associated with being allowed to connect to the storm sewer system.

The attached Table, "Mini-Storm Sewer History / Comparison" shows over the course of almost 20 years what the mini-storm sewer contracts cost the City to construct, what the maximum number of probably connections could be and if we divided that number into the construction cost what it would cost per connection. The table then shows what 'revenue' is collected to allow property owners to connect to the storm sewer system by charging the adopted Storm Sewer Connection Fee and the difference of what the City spent versus collected. As can be observed is that the City, Storm Water Utility, has subsidized the benefited property owners by



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over \$2.4 million over the past 18-years which on an average is \$134,290 per year. By creating a 'special' mini-storm sewer connection fee as was done in 2018, that average subsidy would then increase accordingly.

In summary, City of Green Bay Common Council resolved in 1976:

"That on existing streets whenever sewer laterals are installed or where a point of connection to the storm sewer is made available that the property owner shall be required to pay a connection charge prior to making a connection to the storm sewer lateral or storm sewer. This charge shall be that charge adopted by the City Council for storm sewer connections in new areas during that year. Payment for this connection shall be made to the City Plumbing Inspector prior to issuance of a plumbing permit for the connection by the City Plumbing Inspector." Adopted February 3, 1976.

Therefore, it is highly recommended that the storm sewer connection fee remain a single charge, not a variable fee, for what it would cost to construct a new storm sewer lateral within a new subdivision or development. Property owners are not assessed for the cost of the mini-storm sewer mains, only the same costs in connection fee and piping on private property that would be required to hook up to the main in the street.

PROCEDURE TO DETERMINE WHERE
MINI-STORM SEWERS WILL BE INSTALLED

October 21, 1991

The Department of Public Works-Engineering Division installs a mini-storm sewer at the request of the following:

1. Aldermen
2. Property owner
3. Department of Public Works-Building Inspection Division (Plumbing Section)

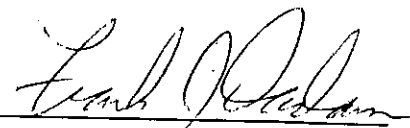
The majority of the requests to install a mini-storm sewer comes from the Department of Public Works-Building Inspection Division (Plumbing Section) Sewer Separation Specialist. One of his duties is to field check complaints of drainage problems (i.e. ponding, ice build-ups, etc.) caused by sump pump discharges. If a sump pump discharge creates a drainage problem, the Sewer Separation Specialist can issue an order to the property owner to have his sump pump connected to the storm sewer mainline if a storm sewer connection is available. When there is no storm sewer connection available, the Sewer Separation Specialist will survey the adjoining area and, if necessary, send a recommendation to the Department of Public Works-Engineering Division to install a mini-storm sewer.

After reviewing all requests for mini-storm sewers, the Department of Public Works-Engineering Division prepares a list of all the streets and property owners who will be affected by the construction of the mini-storm sewer. Around the first of May, each alderperson is sent a letter advising him(her) of the specific areas within his(her) ward where mini-storm sewers will be constructed. If the alderperson so chooses, (s)he can have the proposed mini-storm sewer installation deleted from the program at this time. Approximately two weeks later, if there is no objection from the alderperson, an informational letter is sent to all property owners who will be affected by the construction of a mini-storm sewer. The informational letter sent to the property owners states that construction of the mini-storm sewer will not start until after the first of August. This gives them ample notice (over 2 months) to decide whether or not to connect to the mini-storm sewer. If the alderperson receives complaints from the property owners that they do not want a mini-storm sewer to be constructed, the alderperson can contact the Department of Public Works-Engineering Division to cancel the mini-storm sewer construction on any street in his(her) ward.

A property owner who feels that his sump pump is not creating a drainage problem can choose not to connect to the mini-storm sewer. If complaints are received by the Department of Public Works-Building Inspection Division (Plumbing Section), the Sewer Separation Specialist can declare the property owners sump pump discharge a nuisance and order him to connect it to the mini-storm sewer.

**FINANCING POSSIBILITIES FOR STORM SEWER
CONNECTION FEES AND CLEARWATER
SEPARATION COSTS**

**PREPARED BY THE
DEPARTMENT OF PUBLIC WORKS
CITY OF GREEN BAY, WISCONSIN**

A handwritten signature in dark ink, appearing to read 'Frank J. Dadam', is written over a horizontal line.

Frank J. Dadam, P.E.

January 24, 1995

This is in response to the action taken by the Improvement & Service Committee and adopted by the Common Council regarding basement back-ups caused by sanitary sewer surcharging. This action was adopted by the Common Council on Tuesday, September 20, 1994. The action, in part, was as follows:

"That the following recommendations from the report entitled "REPORT ON BASEMENT FLOODING DUE TO SEWER BACK-UPS ON APRIL 24 & 25, 1994" be adopted:

A.

M. That the Department Of Public Works be directed to investigate the possibility of the City setting up a financing program to permit property owners to pay their storm sewer connection fees over several years."

This report will address the possibility of the City setting up a financing program for property owners paying their storm sewer connection fee. It will also address the payment of clearwater separation costs for indigent persons.

In order for an individual to connect to a public sewer system, the individual is required to obtain a sewer permit prior to connection. The fee for a plumbing permit is currently \$15. In addition to the sewer permit fee, an individual must pay a storm sewer connection fee before they can connect to a public storm sewer system. The current charge for the storm sewer connection fee is normally \$315.

The amount of the storm sewer connection fee is established on an annual basis in accordance with an ordinance that was adopted on February 4, 1976 which reads, in part, as follows:

"The charge shall be that charge adopted by the City Council for storm sewer connections in new areas during that year."

Although this charge has remained relatively constant over the past several years, it is reviewed annually and subject to change as construction costs change.

In the past, this fee has been paid in cash along with the sewer permit fee. The \$315 fee for the storm sewer connection fee has been waived under the following circumstances:

1. The property owner had previously been assessed for the cost of the storm sewer main line and/or lateral.
2. The property owner pays the cost of installing a storm sewer lateral from the storm sewer mainline to the property line.
3. A group of individuals wish to construct a backyard inlet to resolve a neighborhood drainage problem.

In these cases, the only payment required is the \$15 sewer permit fee.

If the property owner wishes to connect to a mini-storm sewer, the property owner is required to pay the entire \$315 storm sewer connection fee even though the property owner is responsible for the cost of installing the storm sewer lateral between the mini-storm sewer and the house.

This is because the mini-storm sewer is located in the terrace area, the mini-storm sewer is relatively shallow, and there are no costs for pavement repair. These conditions are not usually present when installing a storm sewer lateral from the storm sewer main line. The storm sewer main line is usually located under the pavement, the storm sewer lateral is larger(6" min. vs. 4"), the storm sewer main line is usually deeper(6' vs. 4'), and there are costs for pavement repair that the property owner is required to pay. Therefore, the storm sewer connection fee is waived in these circumstances.

It should be noted that there is a significant difference between storm sewer connection **fees** and storm sewer connection **charges**. The difference is not only in their meaning, but also in the amount paid. Storm sewer connection **fees** are paid at the time an individual wants to connect to a public storm sewer system. The storm sewer connection **fee** is currently \$315 for those properties that were never assessed for the installation of the storm sewer main line and/or lateral and \$0 for those properties that were previously assessed for the installation of the storm sewer main line and/or lateral. The \$315 fee is usually associated with property located on existing streets that were previously open to traffic while the \$0 fee is usually associated with new streets that were not previously open to traffic. Storm sewer connection **charges** are collected when storm sewer main line and/or laterals are installed in conjunction with new streets created with subdivisions. At one time, storm sewer connection **charges** were able to be paid over five(5) years if the charges were levied as special assessments. This practice was discontinued with the creation of "development fees" which require the prepayment of costs associated with public improvements prior to recording a new subdivision. The cost of storm sewer **charges** for an individual lot is approximately \$2,300(\$1,985 for the storm sewer and \$315 for the storm sewer lateral). In addition, an individual lot pays for the construction of pavement, sanitary sewer and water main with the total cost being approximately \$10,000, all of which have to be pre-paid.

Stated differently, storm sewer connection **fees** are \$315 and they are usually required to be paid when a sewer permit is obtained to connect to the storm sewer main line. As previously noted, there are exceptions to the payment of storm sewer connection **fees**. Storm sewer connection **charges** are approximately \$2,300 and are required to be paid before a subdivision can be recorded. In both cases, the amount due is required to be paid in cash and in its entirety, there are no finance plans available at this time. It should be noted that some special assessments can be paid over a five(5) year period, but these are limited to pavement, sidewalks, sanitary sewers, and water main, not storm sewers.

In order for a finance plan to be created for storm sewer connection fees, the following procedures would have to be followed:

1. The permittee would have to obtain a sewer permit to connect to the storm sewer main line or mini-storm sewer. The sewer permit would also be subject to the storm sewer connection fee of \$315. The only thing required if it was a sewer permit with a \$0 storm sewer connection fee would be payment of the \$15 sewer permit fee.
2. The sewer permit would be issued after payment of the \$15 sewer permit fee. There would be no finance plan for this amount.

3. The \$315 storm sewer connection fee could be paid as a special charge over a five(5) year period provided that the property owner sign a form agreeing to pay for the \$315 storm sewer connection fee over a five(5) year period. The special charge would be levied and paid in accordance with State Statute 66.60(16).
4. Monthly, the Superintendent of Inspection would notify the City Clerk that the \$315 storm sewer connection fee was required to be paid by certain properties.
5. The City Clerk would maintain a record of the properties that owe storm sewer connection fees.
6. The City Clerk would place one-fifth(1/5) of the storm sewer connection fee on the tax roll against the affected property. The storm sewer connection fees due would be subject to the annual interest rate(1995 rate is 10.5%).
7. The City Clerk would follow Step 6 annually until the storm sewer connection fee was paid in full.
8. The storm sewer connection fees would be collected along with the property taxes and other charges contained on the tax roll.

In discussions with personnel from the Department of Public Works, Law Department, and City Clerk's offices, these procedures are already being followed for other types of charges. Therefore, it is hereby recommended that the following finance plan for storm sewer connection fees be adopted:

1. The permittee would have to obtain a sewer permit to connect to the storm sewer main line or mini-storm sewer. The sewer permit would also be subject to the storm sewer connection fee of \$315. The only thing required if it was a sewer permit with a \$0 storm sewer connection fee would be payment of the sewer permit fee.
2. The sewer permit would be issued after payment of the \$15 sewer permit fee. There would be no finance plan for this amount.
3. The \$315 storm sewer connection fee could be paid as a special charge over a five(5) year period provided that the property owner sign a form agreeing to pay for the \$315 storm sewer connection fee over a five(5) year period. The special charge would be levied and paid in accordance with State Statute 66.60(16).
4. Monthly, the Superintendent of Inspection would notify the City Clerk that the \$315 storm sewer connection fee was required to be paid by certain properties.
5. The City Clerk would maintain a record of the properties that owe storm sewer connection fees.
6. The City Clerk would place one-fifth(1/5) of the storm sewer connection fee on the tax roll against the affected property. The storm sewer connection fees due would be subject to the annual interest rate(1995 rate is 10.5%).
7. The City Clerk would follow Step 6 annually until the storm sewer connection fee was paid in full.
8. The storm sewer connection fees would be collected along with the property taxes and other charges contained on the tax roll.

In addition, several instances have arisen in the recent past where a property owner has

been ordered to separate their private clear water discharge(s) from the sanitary sewer system and they don't have the financial resources to do the work. In many cases, the granting of a time extension is sufficient to resolve the financial problem. In some cases, it is very unlikely that the property owner will be able to acquire the funds no matter how long of a time extension is given.

When the latter is the case, the only recourse is to issue a citation. A citation does not solve the problem because the property owner does not only lack the funds to do the clear water separation work, but now they also don't have the funds to pay for the citation. Therefore, it is hereby recommended that funds from the Storm Sewer Construction Account (412-00000-039203) be used to pay for the private clear water separation work.

The funds from the Storm Sewer Construction Account (412-00000-039203) would only be used for private clear water separation work on property owned by indigent persons. The process used for disbursement of the funds would be similar to the current procedure used for the deferment of special assessments for indigent persons (Section 9.42 of the Municipal Code).

The following procedures should be used and placed in ordinance form:

X. XX GRANTING OF FUNDS FOR PRIVATE CLEAR WATER SEPARATION WORK

(1) **GRANTING OF FUNDS FOR PRIVATE CLEAR WATER SEPARATION WORK.** The City may grant funds for private clear water separation work subject to this ordinance. Any repayment of funds granted for private clear water separation work to property owned by indigent persons may be deferred by the Council. Such deferment shall be granted only to owner-occupied, single-family or duplex residential real estate. Such deferment shall be by resolution directing the Director of Public Works to pay all or any portion of costs for private clear water separation work used on such property from the Storm Sewer Construction Account.

(2) **COPY OF RESOLUTION TO BE FILED WITH REGISTER OF DEEDS FOR BROWN COUNTY.** A copy of such resolution, with a statement of the amount and date paid and a description of the property, certified by the City Clerk, shall be recorded with the Register of Deeds for Brown County; the amount shall thereby become a lien upon such real property in favor of the City prior to any other lien other than prior outstanding tax certificates or prior liens hereunder, for the amount paid, with legal interest, and shall be enforceable after transfer of title of the property by sale, inheritance or will, in the manner provided by law for the enforcement of mechanics liens.

(3) **DISCHARGE OF LIEN.** The owner of such property, heirs, personal representatives, or assigns may discharge such lien at any time by paying the amount of such lien with accrued interest to the City Treasurer, who shall execute a satisfaction in such form as may be recorded with the Register of Deeds for Brown County.

(4) **PURCHASE OF LIEN.** The holder of any subsequent lien may purchase such lien by payment of the amount thereof with accrued interest to the City Treasurer, who shall execute a proper assignment thereof to such payee; and on recording such assignment, such assignee shall have the same rights the assignor had.

(5) **TRANSFER OF TITLE BY SALE, ETC.** After transfer of title by sale, inheritance or will, or when the basis for indigency no longer exists, the deferred funds shall be due and owing in full.

(6) **LIMITS FOR THE DETERMINATION OF INDIGENCY.** The Council shall establish by resolution limits for the determination of indigency. Such limits shall include:

(a) Maximum combined annual income of husband, wife, and dependents.

(b) Maximum combined assets of husband, wife, and dependents.

(7) **SUBJECT TO REVIEW.** Such income and asset figures shall be subject to periodic review and modification by the Council.

(8) **APPLICATION.** Application for deferment shall be made to the Council upon an affidavit form provided by the City Clerk verified by each applicant.

(a) The application shall list the relationship, ages, and employment status of the applicant and all dependents; a complete schedule setting forth all assets, liabilities, and income from all sources, including own and both spouses and their dependents; and any other pertinent information which may assist the City to evaluate such application.

(b) The above schedule of net worth and income shall be considered and treated as privileged information and shall not be made public without the applicant's consent.

(9) **NOTIFY CLERK OF INCREASES.** The applicant shall notify the City Clerk when there is a material change in the assets and/or annual income increases above the limits described in sub. (6).

(10) **PROVIDING FALSE OR INCOMPLETE INFORMATION.** If the applicant willfully provides false or incomplete information, or when the assets and/or annual income exceed the limits of sub. (6), the basis for indigency shall no longer exist and the special assessment shall become due and owing in full.

(11) **APPLICATION REVIEWED BY IMPROVEMENT AND SERVICE COMMITTEE.** The application for deferment shall be reviewed by the Improvement and Service Committee, which shall make a recommendation to the Council.

(12) INTEREST; DEFERMENT PERIOD. Interest may be charged during the deferment period; the interest rate shall not, however, exceed the legal rate prescribed by Wisconsin Statutes.

(misc\scffinan.fjd)

MINI-STORM SEWER HISTORY / COMPARISON

YEAR	TOTAL CONTRACT COST	MAXIMUM POSSIBLE CONNECTIONS	CONTRACT COST NUMBER OF CONNECTIONS	ADOPTED STORM SEWER CONNECTION FEE	MAXIMUM FEE COLLECTED	DIFFERENCE SPENT VS COLLECTED
2020				\$970.00		
2019	\$281,227.28	11	\$25,566.12	\$970.00	\$10,670.00	-\$270,557.28
2019	\$143,078.00	14	\$10,219.86	\$970.00	\$13,580.00	-\$129,498.00
2018	\$157,371.00	13	\$12,105.46	\$950 / \$500	\$12,350 / \$6,500	-\$150,871.00
2018	\$319,426.00	19	\$16,811.89	\$950 / \$500	\$18,050 / \$9,500	-\$309,926.00
2017	\$351,581.50	26	\$13,522.37	\$900.00	\$23,400.00	DID NOT AWARD
2016	\$226,684.00	20	\$11,334.20	\$850.00	\$17,000.00	-\$209,684.00
2015	\$228,815.00	22	\$10,400.68	\$850.00	\$18,700.00	-\$210,115.00
2014	\$169,127.00	27	\$6,263.96	\$825.00	\$22,275.00	-\$146,852.00
2013	\$191,990.00	33	\$5,817.88	\$815.00	\$26,895.00	-\$165,095.00
2012	\$192,986.00	32	\$6,030.81	\$750.00	\$24,000.00	-\$168,986.00
2011	\$190,793.00	25	\$7,631.72	\$750.00	\$18,750.00	-\$172,043.00
2010	\$116,941.00	21	\$5,568.62	\$750.00	\$15,750.00	-\$101,191.00
2009	\$133,803.00	24	\$5,575.13	\$750.00	\$18,000.00	-\$115,803.00
2008	\$127,122.00	21	\$6,053.43	\$600.00	\$12,600.00	-\$114,522.00
2007	\$168,188.00	28	\$6,006.71	\$575.00	\$16,100.00	-\$152,088.00
2006	\$241,199.65	57	\$4,231.57	\$560.00	\$31,920.00	-\$209,279.65
2005	\$281,480.49	62	\$4,540.01	\$455.00	\$28,210.00	-\$253,270.49
2005	\$131,198.79	34	\$3,858.79	\$455.00	\$15,470.00	-\$115,728.79
2004	\$173,866.01	63	\$2,759.78	\$455.00	\$28,665.00	-\$145,201.01
2003	\$106,649.88	40	\$2,666.25	\$455.00	\$18,200.00	-\$88,449.88
2002	\$123,966.25	55	\$2,253.93	\$455.00	\$25,025.00	-\$98,941.25
2001	\$263,494.05	113	\$2,331.81	\$420.00	\$47,460.00	-\$216,034.05
2000				\$380.00		
1994				\$315.00		
1990				\$315.00		
1978+/-				\$220.00		
SUBSIDIZED						-\$2,417,231.28



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # K.7

To receive and place on file the request by Ald. Wery for an update on repairs or resurfacing of Shawano Avenue, and amended to request staff to find out from WisDOT how to get the project scheduled earlier.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Letter_Segerstrom_Shawano Ave_SGrenier-04-23-20_Signed



Public Works Department

Administration
920.448.3100
Fax 920.448.3102

Engineering Division
920.448.3100
Fax 920.448.3102

Operations Division
920.448.3535
Fax 920.448.3536

Parking Division
920.448.3431
Fax 920.448.3370

Traffic Division
920.448.3100
Fax 920.448.3102

April 23, 2020

Wisconsin Department of Transportation
Northeast Region Office
Attn: Mr. Dan Segerstrom
944 Vanderperren Way
Green Bay, WI 54304

Dear Mr. Segerstrom:

Thank you for the opportunity to discuss the condition of Shawano Avenue/STH 29 between Hudson Street and North Oakland Avenue in the City of Green Bay. I understand that you may not be able to assist us directly, but appreciate your offer to get our request into the proper channels at WisDOT during this confusing time.

In 2005, WisDOT completed a pavement rehabilitation project on Shawano Avenue. The scope of the project, briefly summarized, was to profile mill the existing 8-inch non-dowelled pavement and place an asphaltic overlay. The overlay was a minimum 1¾-inch thickness at centerline, tapering off to a 1-inch thick longitudinal butt joint at or near the curb line.

Over the past 15 years, the asphaltic overlay has significantly deteriorated. Reflective cracks at the joint lines have continued to fail, resulting in large potholes. Large areas of asphaltic pavement have delaminated from the underlying concrete pavement. City staff has attempted to keep up with maintenance activities, including patching, filling potholes, and crack sealing, but the amount of damage to the pavement cross-section has become greater than the maintenance required for upkeep.

The City of Green Bay respectfully requests that a scoping meeting be held to evaluate the condition of Shawano Avenue/STH 29 within the limits addressed by the 2005 pavement rehabilitation project. The purpose of this scoping meeting will be to review the existing pavement condition to determine the future course of action and hopefully begin the process of including this as a future State-funded or Federally-funded STIP project.

We look forward to continuing our relationship with WisDOT and discussing this potential project. Please feel free to contact me with any questions or comments.

Sincerely,

Steven Grenier
Director of Public Works

SMG:ejns



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # K.8

To approve the request by Department of Public Works to approve single source purchase from Xylem for stormwater pumps and control panel for the Museum Place Storm Lift Station and approve the purchase of the pumps and control panel in the amount of \$123,750.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Single Source Purchase

City of Green Bay, Wisconsin
REQUEST FOR APPROVAL OF "NO SUBSTITUTE" PURCHASE SPECIFICATION

TO : Purchasing Division/Administrative Services

DATE:

FROM: Department/Division *Sewer Utility*

REQUISITION #

List "No Substitute" Item(s) here:

Xylem Flygt Model NP-3171 Submersible Pumps with Control Panel

Select One:

- ☒ 1) One Time Purchase Estimated Cost: \$ *\$123,750*
- ☐ 2) Annual Commodity purchase: Estimated annual cost: \$
- ☐ 3) Item may be purchased again: Indicate term: Estimated Annual Cost: \$
- Example: 1 year, indefinite, etc. Long term requests will be reevaluated periodically)

We request approval of a "NO SUBSTITUTE" specification for the purchase of the subject item(s)
Check appropriate justification(s). Provide DETAILED explanation(s) below.

- ☐ 1. Sole Source – The below signed has searched the market and verified that no comparable item is available.
- ☒ 2. Single Source – Although comparable items are available, THIS is the only brand/model that will work.
- ☐ 3. Item(s) is (are) only acceptable replacement part(s) known for _____ (Identify)
- ☐ 4. Continuity of design is overriding consideration (ex: playground equipment or street furniture)
- ☐ 5. Safety:
- ☐ 6. Other:

*Explanations shall contain sufficient information and justification for the items to be considered and approved as "NO SUBSTITUTE" items. Failure to do so will result in the request being denied and returned to the originator.

*Recommending Department Head will be available to defend said recommendation to the appropriate City Committee and/or Common Council.

PLEASE EXPLAIN YOUR REASONS FOR THIS REQUEST (additional info may be attached on a separate sheet):

Sewer Utility has standardized on the Flygt brand of equipment. Maintenance staff have received training on the equipment and using one brand of equipment helps when it comes time to troubleshoot. Parts and service are readily available and service if required has been exceptional.

Approvals:

Requestor:

Date:

Department Head:

Date:

Purchasing Manager:

Date:



Xylem Water Solutions USA, Inc.
Flygt Products

March 24, 2020

City of Green Bay Department of Public Works
100 N Jefferson St #300
Green Bay WI 54301

N26 W23345 Paul Road
Pewaukee, WI 53072
Tel (262) 544-1922
Fax (262) 544-1399

Quote # 2019-PEW-0741 Alternate 1, Version 3
Re:Green Bay Museum Way LS

Xylem Water Solutions USA, Inc. is pleased to provide a quote for the following Flygt equipment.

NP3171 Pump

Qty	Part Number	Description
2	3171.095-0130	Flygt Model NP-3171.095 10" volute Submersible pump equipped with a 460 Volt / 3 phase / 60 Hz 25 HP 1150 RPM motor, 613 impeller, 1 x 50 Ft. length of SUBCAB 4G25+S(2x0,5) submersible cable, FLS leakage detector, volute is prepared for Flush Valve
1	14-69 00 09	START UP CHARGE FLYGT 1-TP MODELS: 3000,7000,8000
2	604 59 05	CONNECTION,DISCH 10X10" CI
2	14-40 71 29	MINI-CASII/FUS 120/24VAC,24VDC
2	14-40 71 30	SOCKET,11-PIN BACK MOUNTING
2	14-58 91 06	HOOK,SAFETY ASSEMBLY SS
2	14-58 95 35	HARDWARE,DISC CONN ASSY 304SS
2	14-59 00 00	KIT,HARDWARE 3/8IN SS (2X)
2	14-58 72 09	KIT,CHAIN FITTING 316SS+ FLYGT SWL1250#
2	661 54 01	BRACKET,GUIDE BAR U. 3" 316SS
80	14-49 01 08	TS3043 FEET 3"GUIDE RAIL 304SS
4	582 88 31	SENSOR,ENM-10 0.95-1.1 65'
2	442 18 16	SLING,CHAIN UNIT SS WIRE 10M
2	620 09 00	GRIP EYE UNIT

Control Panel

Qty	Part Number	Description
1		Control Panel to match 106 Project, Control Microsystems 334 PLC, Maple System MMI (man machine interface) and Schneider Electric VFD's will be installed in a new 304 SS Nema 4X enclosure with 18"high legs.

Total Project Price \$ 119,460.00

Freight Charge \$ 4,290.00

Total Project Price \$ 123,750.00



Terms & Conditions

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xyleminc.com/en-us/Pages/terms-conditions-of-sale.aspx> and incorporated herein by reference and made a part of the agreement between the parties.

Purchase Orders: Please make purchase orders out to: Xylem Water Solutions USA, Inc.

Freight Terms: 3 DAP - Delivered At Place 08 - Jobsite (per Incoterms 2010)
See Freight Payment (Delivery Terms) below.

Taxes: State, local and other applicable taxes are not included in this quotation.

Back Charges: Buyer shall not make purchases nor shall Buyer incur any labor that would result in a back charge to Seller without prior written consent of an authorized employee of Seller.

Shortages: Xylem will not be responsible for apparent shipment shortages or damages incurred in shipment that are not reported within two weeks from delivery to the jobsite. Damages should be noted on the receiving slip and the truck driver advised of the damages. Please contact our office as soon as possible to report damages or shortages so that replacement items can be shipped and the appropriate claims made.

Schedule: Submittals are not applicable. Delivery lead times are XX weeks after order acceptance.

Terms of Delivery: PP/Add Order Position

Terms of Payment: 100% N30 after invoice date.

Xylem's payment shall not be dependent upon Purchaser being paid by any third party unless Owner denies payment due to reasons solely attributable to items related to the equipment being provided by FLYGT.

Validity: This Quote is valid for ninety (90) days.

Exclusions: This Quote includes only the items listed specified above.

Thank you for the opportunity to provide this quotation. Please contact us if there are any questions.

Sincerely,



Matthew Mueller
Outside Sales Representative
Phone: 262-506-2356
Cell: 262-282-1978
Matthew.mueller@xyleminc.com



Nick Walloch
Inside Sales Engineer
Phone: 262/506-2341
Cell: 262/200-1885
nicholas.walloch@xyleminc.com





*Xylem Water Solutions USA, Inc.
Flygt Products*



Customer Acceptance

This order is subject to the Standard Terms and Conditions of Sale – Xylem Americas effective on the date the order is accepted which terms are available at <http://www.xyleminc.com/en-us/Pages/terms-conditions-of-sale.aspx> and incorporated herein by reference and made a part of the agreement between the parties.

A signed copy of this Quote is acceptable as a binding contract.

Purchase Orders: Please make purchase orders out to: Xylem Water Solutions USA, Inc.

Quote #: 2019-PEW-0741 Alternate 1, Version 3
Customer Name: City of Green Bay Department of Public Works
Job Name:
Total Amount: \$ 119,460.00
(excluding freight)

Signature: _____	Name: _____ (PLEASE PRINT)
Company/Utility: _____	PO: _____
Address: _____	Date: _____
_____	Phone: _____
_____	Email: _____
_____	Fax: _____





Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # K.9

To approve the report of the Purchasing Manager:

A. Purchase of Dewatering Hoses and Pipes for new pump purchased in April 2020. RFQ #3250 was issued for this and 3 responses were received. All responses received did not meet the stated specifications as required for aluminum piping. A vendor who was able to meet specifications was sourced for a cost of \$33,361. A "No Substitute" request was submitted and approved by the Director of Public Works and the Procurement Manager (see attached).

B. Awarding Edison Park Pickleball Courts project base bid and alternate to Poblocki Paving Corporation, West Allis, WI. RFQ #3245 was issued through the Purchasing Department and one response was received. The department is recommending that the base bid and alternate are awarded for the sum of \$78,557.80.

C. To purchase annual street maintenance consumables as needed for the 2020 season and for annual budgeted expenditures from 2021-2025 from the contracted vendors as noted below.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Sole Source-8 Inch Pipes and Hoses 4-21-20
2. 4-29-2020 IS Agenda Report

City of Green Bay, Wisconsin
REQUEST FOR APPROVAL OF "NO SUBSTITUTE" PURCHASE SPECIFICATION

TO : Purchasing Division/Administrative Services

DATE: 04/21/20

FROM: Department/Division *Public Works-Sanitary Sewer*

REQUISITION # 3250

List "No Substitute" Item(s) here:

Eight (8") inch dewatering pipes, hoses and fittings. Thirty (30) aluminum pipes, ten (10) suction hoses, twenty (20) lay flat hoses, three (3) elbows and two (2) suction strainers.

Select One:

- ☒ 1) One Time Purchase Estimated Cost: \$ \$33,361
- ☐ 2) Annual Commodity purchase: Estimated annual cost: \$
- ☐ 3) Item may be purchased again: Indicate term: Estimated Annual Cost: \$
- Example: 1 year, indefinite, etc. Long term requests will be reevaluated periodically)

We request approval of a "NO SUBSTITUTE" specification for the purchase of the subject item(s)

Check appropriate justification(s). Provide DETAILED explanation(s) below.

- ☐ 1. Sole Source – The below signed has searched the market and verified that no comparable item is available.
- ☐ 2. Single Source – Although comparable items are available, THIS is the only brand/model that will work.
- ☐ 3. Item(s) is (are) only acceptable replacement part(s) known for _____ (Identify)
- ☐ 4. Continuity of design is overriding consideration (ex: playground equipment or street furniture)
- ☒ 5. Safety: *Weight of the aluminum pipes verses galvanized pipes.*
- ☐ 6. Other: _____

*Explanations shall contain sufficient information and justification for the items to be considered and approved as "NO SUBSTITUTE" items. Failure to do so will result in the request being denied and returned to the originator.

*Recommending Department Head will be available to defend said recommendation to the appropriate City Committee and/or Common Council.

PLEASE EXPLAIN YOUR REASONS FOR THIS REQUEST (additional info may be attached on a separate sheet):

The City received three (3) quotes in reference to RFQ# 3250, after review, none of the bidding vendors met specification by being able to supply aluminum pipes. Aluminum pipe is preferred due to the weight of the aluminum pipe is half the weight of the quoted galvanized pipe and is safer and easier to setup and takedown. A vendor who is able to meet specifications was sourced. Therefore I recommend the purchase of the eight (8") pipes and hoses to EPA Sales for the amount of \$33,361 as acceptable and meets all the required specifications. The price includes delivery and operator training.

Approvals:

Requestor: _____

Date: _____

Department Head: _____

Date: 04/21/2020

Purchasing Manager: _____

Date: 4/21/2020



CITY OF GREEN BAY - PURCHASING DIVISION

TO: I & S Committee
FR: Calvin Winters, Procurement Manager
DT: April 29, 2020
RE: Purchasing Report
Cc: Steve Grenier, Jamie Destiche

Report of the Purchasing Manager:

1. Purchase of Dewatering Hoses and Pipes for new pump purchased in April 2020. RFQ #3250 was issued for this and 3 responses were received. All responses received did not meet the stated specifications as required for aluminum piping. A vendor who was able to meet specifications was sourced for a cost of \$33,361. A "No Substitute" request was submitted and approved by the Director of Public Works and the Procurement Manager (See attached).
2. Awarding Edison Park Pickleball Courts project base bid and alternate to Poblocki Paving Corporation, West Allis, WI. RFQ #3245 was issued through the Purchasing Department and one response was received. The department is recommending that the base bid and alternate are awarded for the sum of \$78,557.80.

3. Request approval to purchase annual street maintenance consumables as needed for the 2020 season and for annual budgeted expenditures from 2021-2025, from the contracted vendors as noted below.

CONSUMABLES FOR DPW ANNUAL STREET MAINTENANCE - Request approval of 2020 purchases, plus pre-approval of annual budgeted expenditures for 2021-2025:				2020 Budget (includes):		
High Performance Cold Patch	101503 Operations Division	Northeast Asphalt or MCC - TBD	Market Price est. \$118 per ton	\$10,500	As needed for six years	3/25/2020 I & S Committee pushed this back to Steve Grenier & Purchasing to work with Brown County to buy this product from them. NOTE: Per Paul Fontecchio to Calvin on 4/2/2020 at 2:09pm - they do not produce High Performance Cold Patch. They buy that commercially as well.
Asphalt-Hot Mix	101503 Operations Division	Brown County or Northeast Asphalt	Market Price est. \$58 per ton	\$91,200	As needed for six years	NOTE: 3/25/2020 I & S Committee pushed this back to Steve Grenier & Purchasing to work with Brown County to buy this product from them. Brown County will sell us their MT3 and MT4 product at \$49.50 per ton. Northeast Asphalt will sell us their Grade 4 (9.5mm) product at \$56.25/ton and their 4LT (12.5mm) product at \$58.75/ton.

Cold Patch and Hot Mix: These products are petroleum based and pricing is subject to market fluctuations. Local vendors are contracted for logistical reasons. Pricing is compared annually to alternative suppliers, but transportation costs are prohibitive.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # K.10

To approve to award the following contracts:

A. RESURFACING I-20

Part A to the low responsive bidder, Fischer-Ulman Construction, Inc., in the amount of \$448,537.50.

Part B to the low responsive bidder, MCC, Inc., in the amount of \$1,361,814.67.

B. SEWERS 3-20 MINI SEWERS to the low responsive bidder, DeGroot, Inc., in the amount of \$324,752.50.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Bid Summary - Public RESURFACING I-20
2. Bid Summary - Public SEWERS 3-20 MINI SEWERS

CITY OF GREEN BAY, WISCONSIN
SUMMARY OF BIDS FOR CONTRACT

RESURFACING 1-20

Tuesday, April 28, 2020

Contractor	Part A	Part B	Bid Bond
FISCHER-ULMAN CONSTRUCTION, INC.	\$448,537.50	NO BID	5%
MCC, INC.	NO BID	\$1,361,814.67	5%
MARTELL CONSTRUCTION	\$489,919.00	NO BID	5%
SOMMERS CONSTRUCTION CO., INC.	\$556,840.00	NO BID	5%
NORTHEAST ASPHALT, INC.	NO BID	\$1,389,209.00	5%
Any questions, call 920-448-3100			

CITY OF GREEN BAY, WISCONSIN
SUMMARY OF BIDS FOR CONTRACT

SEWERS 3-20 MINI SEWERS

Tuesday, April 21, 2020

Contractor	Bid	Bid Bond
DEGROOT, INC.	\$324,752.50	5%
JOSSART BROTHERS, INC.	\$414,119.25	5%
HIGHWAY LANDSCAPERS, INC.	\$423,037.50	5%
ADVANCE CONSTRUCTION, INC.	\$431,616.00	5%
DAVID TENOR CORP.	\$444,526.00	5%
DORNER, INC.	\$457,463.00	5%
VAN STRATEN CONSTRUCTION CO., INC.	\$498,125.00	5%
Any questions, call 920-448-3100		



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # K.I I

To receive and place on file the report of actions taken by Department of Public Works

A. Granting of Licenses

I. Sidewalk Builder

- a. Brian's Quality Concrete
- b. Carter Trucking & Excavating
- c. Jim Fischer, Inc.
- d. KPC Concrete Contractor LLC
- e. Loch Construction Co., Inc.
- f. Melnarik Concrete, Inc.

2. Tree & Brush Trimmer license to Bay Valley Tree Service.

3. Underground Sprinkler System to Wolfraths Landscaping LLC.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # L.I

To approve the change of agent for Kwik Trip, Inc. at 3525 Humboldt Rd.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 1316_001
2. change of agent



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # L.2

To approve the change of agent for Kwik Trip, Inc. at 1712 E. Mason St.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. CHANGE OF AGENT-STACY HEESAHER



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # L.3

To approve a request by Player 2, LLC at 219 N. Washington St. to extend the date of issuance of their "Class B" Combination license until the governor lifts the mandate that bars be closed. (Granted at the February 10, 2020 Protection & Policy Meeting).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. extensionrequest



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # L.4

To deny the request by Randy Stocker, 1273 Elmore Street, to Ald. Steuer, to rescind a \$624.39 charge for work completed on said property prior to the closing of the sale of the property to Mr. Stocker.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # L.5

To hold for 90 days a request by Ald. Brunette to refund the re-inspection fees at 2468 West Point and for the city to appeal to the federal government to allow for the property owner's shed to remain.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # L.6

To approve General Ordinance number 11-20, an ordinance to amend Section 1.40(4), GBMC, relating to records retention.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. DRAFT GO 11-20 - Amend 1.40(4) Records Retention

GENERAL ORDINANCE NO. 11-20

**AN ORDINANCE
AMENDING SECTION 1.40(4),
GREEN BAY MUNICIPAL CODE,
RELATING TO RETENTION OF PUBLIC RECORDS**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 1.40(4), Green Bay Municipal Code, is hereby amended to read:

(4) *Records retention schedule.* The schedule of retention periods differing from the period prescribed in subsection (3) above shall be listed in the records retention schedule of the city, which is adopted by reference as though fully set forth in this chapter. The official copy of the records retention schedule shall be on file in the office of the city clerk, who shall keep the same current at all times by such revision as is required by additions, deletions, and amendments adopted by the common council by ~~ordinance~~ **resolution** from time to time.

SECTION 2. All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____ of _____, 2020.

APPROVED:

Mayor

ATTEST:

Clerk

ljm

05/05/2020



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # L.7

To receive and place on file a request by Ald. Steuer to do a study with concerns with 5G Network Health Risks.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. aldsteuercommunication



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # L.8

To receive and place on file a request by Ald. Steuer to create a Green Bay City Resolution to the State of Wisconsin asking Governor Evers to designate retail workers as “first responders”, thus opening up possible health and financial benefits.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. steuercommunication



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # L.9

To hold until the next Protection & Policy committee a request by Ald. Brunette for consideration with possible action on Green Bay Common Council to begin meeting a minimum of twice a month effective June 2020. There are too many critical issues requiring attention and action to meet once a month. We answer to the public and more regular meetings are necessary and convenient for the public.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # L.10

To refer to staff a request by Ald. Lefebvre which states: Resolution- The City of Green Bay ask the Wisconsin Election Commission to investigate myvote.gov re: requests for absentee ballot failures. Citizens have filled out their requests and not receiving their ballots after weeks of waiting, they went back to check their status only to find out their request was not there. Therefore it is imperative that the Wisconsin Election Commission makes sure that myvote.gov is ready for the August and November elections and is working properly.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. aldlefebvrecommunication



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # L.I I

To approve a request by Ald. Dorff to create an ad hoc elections committee with members to include Ald. Dorff, Ald. Wery, Clerk Kris Teske and Mayor Eric Genrich with reports directed to the committee of the whole for the duration of the COVID-19 National Crisis.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. alddorffcommunication



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # L.12

To refer to staff a request by Ald. Scannell to pass a resolution to allow municipalities to have a comprehensive mail voting process for elections.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. alldscannellcommunication



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # L.13

No recommendation on a request by Ald. Wery to request the Wisconsin Elections Commission investigate the administration of the election and conduct of officials for April 7, 2020 and report its findings to the Green Bay Common Council.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Election Investigation



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # L.14

To receive and place on file the Liquor Violation Report from the Police Department for April 27, 2020.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 19LiqVio
2. Report April 27 2020
3. 20LiqVio



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # M.I

To approve a Resolution as amended authorizing 2020 transfer of \$6,300.00 from contingency to account 101503-54069 related to Brown County invoice for prefilled sandbags for the public.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Resolution-Transfer from Contingency for BC sandbags 2020
2. RESOLUTION INVOICE 330964 3-31-20

**RESOLUTION AUTHORIZING
TRANSFER OF FUNDS**

May 5, 2020

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

Pursuant to the recommendation of the Finance Committee at its meeting of April 28, 2020, the following 2020 transfer of funds is hereby authorized:

	<u>ACCOUNT</u>	<u>AMOUNT</u>
From:	101099-59001 Contingency	\$6,300.00
To:	101503-54001 Material & Supplies	
	Vendor: Brown County Public Works	\$6,300.00
	10,000 prefilled sand bags (material and admin)	
	For flooding	

Adopted _____

Approved _____

Mayor

Clerk

Account.....: 1.5000.003
County ID...:660.1403
Month/Year:03/2020
Project ID..: --

BROWN COUNTY PUBLIC WORKS
STATEMENT OF EXPENDITURE
CGRE-1 MISC MATERIALS FROM SHOP
3/1/2020 Thru 3/31/2020

Invoice

04/10/2020

Page 1

Invoice # 330964

<u>MATERIAL</u>	<u>U/M</u>	<u>Quantity</u>	<u>Rate</u>	<u>Total</u>	<u>00</u> <u>MISC</u>
03-31-20 MFSANDBAGSEA PREFILLED SAND BAGS		10000	0.6000	6,000.00	6,000.00
SUBTOTAL				<u>6,000.00</u>	<u>6,000.00</u>

Account.....: 1.5000.003
County ID....:660.1403
Month/Year:03/2020
Project ID...: --

BROWN COUNTY PUBLIC WORKS
STATEMENT OF EXPENDITURE
CGRE-1 MISC MATERIALS FROM SHOP
3/1/2020 Thru 3/31/2020

Invoice

04/10/2020

Page 2

Invoice # 330964

<u>CHARGE SUMMARY</u>	<u>Quantity</u>	<u>Total</u>	<u>00 MISC</u>
01 TOTAL LABOR (06)	0.00	0.00	0.00
02 TOTAL MACHINERY (07)	0.00	0.00	0.00
03 TOTAL MATERIAL (08)		6,000.00	6,000.00
<u>04 TOTAL ALL ITEMS</u>		<u>6,000.00</u>	<u>6,000.00</u>

<u>ADMIN</u>	<u>Rate</u>	<u>Total</u>	<u>00 MISC</u>
	5.00	300.00	300.00
<u>SUBTOTAL</u>		<u>300.00</u>	<u>300.00</u>

<u>06 JOB GRAND TOTALS</u>		<u>\$6,300.00</u>	<u>6,300.00</u>
-----------------------------------	--	--------------------------	------------------------

REMIT TO:

BROWN COUNTY HIGHWAY DEPARTMENT 2198 GLENDALE AVENUE GREEN BAY WI 54303	Pay This Amount: \$6,300.00 Invoice # 330964
---	---



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # M.2

To receive and place on file a request by Ald. Lefebvre: As zoom has multiple security issues, the city of Green Bay should look into Cisco Webex, which Brown County is using.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Ald. Lefebvre Late Communication

Kala Lardinois

From: Diana Ellenbecker
Sent: Monday, April 13, 2020 3:43 PM
To: Kala Lardinois
Subject: FW: late communication

Next Finance meeting, please add Ald. Lefebvre's communication.

#1--As zoom has multiple security issues, the city of Green Bay should look into Cisco Webex, which Brown County is using.

Thank you,
Diana

From: Pamela Manley
Sent: Monday, April 13, 2020 3:19 PM
To: Diana Ellenbecker <DianaEl@greenbaywi.gov>
Subject: FW: late communication

Please see Ald. Lefebvre's communication for the next Finance Meeting:

As zoom has multiple security issues, the city of Green Bay should look into Cisco Webex, which Brown County is using.

From: Deanna Debruler
Sent: Monday, April 13, 2020 2:34 PM
To: Pamela Manley <PamelaMa@greenbaywi.gov>; Kala Lardinois <kalala@greenbaywi.gov>; Jaime Fuge <JaimeFu@greenbaywi.gov>; Joanne Bungert <joannebu@greenbaywi.gov>
Subject: FW: late communication

Hi,

#1 is for Finance and #2 is for P&P.

Thanks!
D.

From: District Six
Sent: Monday, April 13, 2020 2:06 PM
To: Deanna Debruler <Deannade@greenbaywi.gov>
Subject: RE: late communication

Deanna,

I had two. The 1st one I am not sure where it should go. I was told that #2 would go to Protection and Policy. Is that correct?

#1--As zoom has multiple security issues, the city of Green Bay should look into Cisco Webex, which Brown County is using.

#2-- Resolution -- The City of Green Bay asks the Wisconsin Election Commission to investigate myvote.gov re: requests for absentee ballot failures. Citizens have filled out their requests and not receiving their ballots after weeks of waiting, they went back to check their status only to find out their request was not there. Therefore it is imperative that the

Wisconsin Election Commission makes sure that myvote.gov is ready for the August and November elections and is working properly.

Thanks,

Kathy

From: Deanna Debruler

Sent: Friday, April 10, 2020 9:40 AM

To: District Six

Subject: late communication

Hi Alder Lefebvre,

I've been asked to request your late communication from you in writing. Please respond to this email with your late communication from the Common Council meeting on April 9, 2020.

Thank you,

Deanna DeBruler

Legal Assistant

City of Green Bay

920-448-3122



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # M.3

To hold until the May 12th Finance Committee meeting the request by Ald. Johnson to consider and discuss establishing a budget forecast process to position the city to strategically respond to anticipated revenue shortfalls and additional expenses from the impact of COVID-19.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. ALD. JOHNSON COMMUNICATION

Kala Lardinois

From: Kris Teske
Sent: Tuesday, April 21, 2020 10:53 PM
To: Diana Ellenbecker; Kala Lardinois
Subject: FW: Communication

Kris Teske, WCMC
Green Bay City Clerk
100 N. Jefferson St., Rm 106
Green Bay, WI 54301
920-448-3014



From: District Nine
Sent: Tuesday, April 21, 2020 10:42 PM
To: Kris Teske <KrisTe@greenbaywi.gov>
Cc: Diana Ellenbecker <DianaEl@greenbaywi.gov>
Subject: Communication

To Finance

To consider and discuss establishing a budget forecast process to position the city to strategically respond to anticipated revenue shortfalls and additional expenses from the impact of COVID-19.

Brian H. Johnson
Alderman, District 9

City of Green Bay
100 N. Jefferson Street
Green Bay, Wisconsin 54301-5026

(e) district9@greenbaywi.gov
(p) 920.242.2206
(w) www.greenbaywi.gov



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # M.4

To receive and place on file the Report of the Claims Committee.

The Committee may convene in closed session pursuant to Section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Committee may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. CONFIDENTIAL - Claims Committee Rpt April 2020 (002)



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # M.5

To approve with additional scoring information to be provided for Council the award a 3 year contract to BEST Enterprise, Inc. for the Abatement & Demolition Contract for estimated \$154,685 (\$51,561 annually) with the option of one additional two-year contract upon mutual agreement by both parties.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 4-28-20 FINANCE RFP #3228 Abatement Demolition Contract
2. #3228 Intent to Award Notice



CITY OF GREEN BAY - PURCHASING DIVISION

TO: Finance Committee
FR: Diane Kruse - Buyer, CPM, C.P.I.M.
DT: April 28, 2020
RE: Purchasing Report
Cc: Diana Ellenbecker

Report of Diane Kruse – Buyer, CPM, C.P.I.M.:

1. Request approval to award a 3 year contract to BEST Enterprise, Inc. for the Abatement & Demolition Contract for estimated \$154,685 (\$51,561 annually) with the option of one additional two-year contract upon mutual agreement by both parties.

DESCRIPTION	FUNDING SOURCE	AWARDED VENDOR	RESPONSES	\$ AMOUNT
Contract- Abatement and Demolition	101-12242 Inspection	Best Enterprises, LLC	4	\$154,685 for 3 years. (yearly \$51,561) Three years with optional 2 year agreement



April 10, 2020

RE: Notice of Intent to Award: Abatement and Demolition Contract

Dear Vendors,

The City of Green Bay has completed their evaluation of the responses to RFP #3228 issued on March 5, 2020. A selection team evaluated the proposals based on the criteria stated in the RFP to select the Offeror that submitted the most advantageous proposal. We announce our recommendation to award a three year contract with a two year renewal option available by mutual agreement to:

- BEST Enterprises, Inc.

This recommendation will be brought for approval before the Redevelopment Authority meeting on April 14, 2020 and the Finance Committee on April 28th. These meetings will be presented via **Zoom**, are open to the public and attendance is not required. If you plan to attend, please confirm the date, time via the City of Green Bay's website www.greenbaywi.gov. To get directions on each meeting go to the appropriate meeting (Redevelopment and or Finance) click on the **Zoom** link to get directions, along with password and code prior to the **Zoom** meeting. A copy of the proposal summary is attached.

Thank you for the time and effort in submitting a proposal and also for your continued interest in doing business with the City of Green Bay. If you have any questions, or require additional information, please feel free to contact me at 920-448-3051.

Sincerely,
City of Green Bay

Diane Kruse
Buyer

Attachment



April 10, 2020

TO: City of Green Bay
FR: Diane Kruse, Buyer
RE: **Abatement & Demolitions Contract RFP #3228**
Cc: Cheryl Renier - Wigg Assistant Development Director

RFP Scope/Objectives	The City of Green Bay requested proposals from qualified vendors to provide Abatement & Demolition Contract for the City of Green Bay. The successful Contractor will provide the following Abatement & Demolition Services to the City of Green Bay: • Abatement and Demolitions Service for the City of Green Bay. Contract to begin upon signed contract between the City and continue for three years with option to extend the contract for an additional two (2) year period. • The Abatement and Demolition Services shall include all specifications in RFP #3228 and addenda.	
Timelines:	March 5, 2020	RFP issued to Vendors
	March 13, 2020	Mandatory Site Inspection
	March 25, 2020	Due date for responses
		Four vendors responded: Badgerland Demolitions & Earthwork, Inc. BEST Enterprises, Inc. LeMense Properties Ostrenga Excavating, Inc.
	April 2, 2020	Evaluation and scoring of all proposals.
	April 10, 2020	Intent to award issued.
	April 14, 2020	Award recommendation considered by the Redevelopment Authority.
	April 28, 2020	Award recommendation considered by the Finance Committee.
Supplier Evaluations & Selection Process	An evaluation committee comprised of Redevelopment & Department of Public Works staff evaluated and scored proposals based on the criteria stated in the RFP and references. Attachment A – RFP Scoring & Price Summary for more detail.	
Recommendation	The evaluation committee recommends the award of the Abatement & Demolition RFP #3228 to BEST Enterprises, Inc. Best Enterprises, Inc.’s proposal offers extensive experience, has qualified resources, equipment and staff that we believe is the best value and fit for the City of Green Bay Abatement and Demolition Contract.	

ATTACHMENT A – RFP SCORING & PRICE SUMMARY

ABATEMENT & DEMOLITION CONTRACT #3228 RFP Scoring Sheet

Abatement & Demolition Contract
RFP #3228
ISSUED: 3/5/2020 DUE: 3/25/2020
CC: 91240
Scoring Criteria & Points

MINIMUM SPECIFICATIONS	Highest Score	----->	----->	----->
	BEST Enterprises, Inc.	Ostrenga Excavating, Inc.	LeMense Properties	Badgerland Demolition & Earthwork, Inc.
Overview of Company with Capability / Experience with Similar Projects as the one in this RFP: The ability, capacity, and skill of the bidder to perform the services required under this Contract	27.5	27.5	22.5	20
Execution of Scope of Work Safety Program, Number of employees in field, list of equipment, average time from notice to proceed to completion. Information you believe is necessary to complete this project safely and in a timely manner.	45.5	46.5	40.65	36.25
Pricing – Pricing points are based off of Case Studies only and scored by Purchasing via a Formula	20	15.81	18.84	16.04
Vendor Scores				
Total possible points = 100	93.00	89.81	81.99	72.29
Cost	\$36,175.00	\$45,755.00	\$38,400.00	\$45,102.00

RECOMMENDATION:

Award this Contract to BEST Enterprises, Inc. the Contractor that scored the highest points per their Proposal submittal.

NOTES: The City issued a Request for Proposal (RFP) and received four (4) proposals. The team then did consensus scoring and BEST Enterprises, Inc. received the highest score (per evaluation criteria in the RFP).



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # N.I

INFORMATIONAL – Election of Ald. Randy Scannell as Chair and Ald. Chris Wery as Vice-Chair of the Park Committee.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # N.2

To direct staff to decide on the size and placement of signs to solve the problem with dogs being off leash in 5 park testing sites.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Dog Signs In Parks Communication

Dan Ditscheit

From: District Two
Sent: Tuesday, April 21, 2020 10:40 PM
To: Kris Teske
Subject: Late Communication

Clerk Teske,

I am unsure if this should go to Protection and Policy or Parks & Rec.

Look into newer larger signs at parks indicating that dogs must be leashed at parks and or trails. And potentially a social media campaign reminding residents that dogs must be leashed.

Regards,

Veronica Corpus-Dax
Alder District 2 Green Bay, WI
District2@greenbaywi.gov
920.328.5441



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # N.3

To refer to staff to develop a cost estimate to have garbage cans in all parks year round, specifically in winter months.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # N.4

To approve an amendment to the Revocable Occupancy Permit with The Green Bay Riverside Unit Owners Association Inc. to install landscaping along the Fox River Trail.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Amendment #1

FIRST AMENDMENT TO
REVOCABLE OCCUPANCY PERMIT

Amendment is hereby made to the Revocable Occupancy Permit issued by the City of Green Bay, a Wisconsin Municipal Corporation (hereinafter CITY) to Green Bay Riverside Unit Owners Association, Inc. (hereinafter APPLICANT), dated February 3, 2020 and recorded in the office of the Register of Deeds for Brown County as Document Number 2890246 on February 3, 2020.

Legal description:

All of Riverside Place Condominium, being a condominium created under the Condominium Ownership Act of the State of Wisconsin by a "Declaration of Condominium for Riverside Place Condominium", recorded November 17, 2005 in the Office of the Register of Deeds for Brown County, Wisconsin, as Document No. 2226687 and by a Condominium Plat therefor; and any and all amendments thereto.

Return to:
City of Green Bay - Clerk
100 N. Jefferson Street
Green Bay, WI 54301-5026

Affecting tax parcel numbers 12-281 to 12-283 and 12-284-1 to 12-284-63 and 12-285 to 12-350.

WHEREAS, CITY previously granted to APPLICANT the above referenced Revocable Occupancy Permit for the purpose of installing Stairs and Walkway for access to the Fox River Trail; and

WHEREAS, APPLICANT desires that Retaining Walls and Landscaping be installed within the City owned lands designated as the Fox River Trail, in addition to those facilities previously installed and described in Document Number 2890246 thereto be included in the aforementioned Permit.

NOW, THEREFORE, IT IS HEREBY AGREED AND THE REVOCABLE OCCUPANCY PERMIT IS HEREBY AMENDED TO INCLUDE THE FOLLOWING:

1. APPLICANT is permitted to place and maintain Retaining Walls and Landscaping be installed within the City owned lands designated as the Fox River Trail at the location specified on the map attached hereto and incorporated by reference as Attachment A. The final location of the

2. APPLICANT agrees to coordinate the timing of any work on the Fox River Trail with the Green Bay Department of Parks, Recreation and Forestry.
3. APPLICANT agrees to obtain all permits required by the City of Green Bay, County of Brown, State of Wisconsin or other entity having jurisdiction.
4. The Hold Harmless Agreement set out in the initial Revocable Occupancy Permit shall and hereby does extend to include any and all operations hereunder and said Hold Harmless Agreement is incorporated by reference.
5. Any and all other terms of the initial Permit not specifically amended herein shall remain in full force and effect and are incorporated hereunder.

X

Print or type name and title above

STATE OF WISCONSIN)
) SS.
BROWN COUNTY)

X _____

 Print name of notary above
 Notary Public, _____ County, Wisconsin
 My Commission expires: _____

CITY OF GREEN BAY

Eric Genrich – Mayor

Kris A. Teske – Clerk

STATE OF WISCONSIN)
) SS.
BROWN COUNTY)

Personally came before me this _____ day of _____, 20__ the above named Eric Genrich – Mayor and Kris A. Teske – Clerk to me known to be the person who executed the forgoing instrument and acknowledge the same.

X

(Print or Type name of notary above)
Notary Public, Brown County, Wisconsin
My Commission Expires: _____

This instrument drafted by:
Thomas H. Giese - R/W Specialist

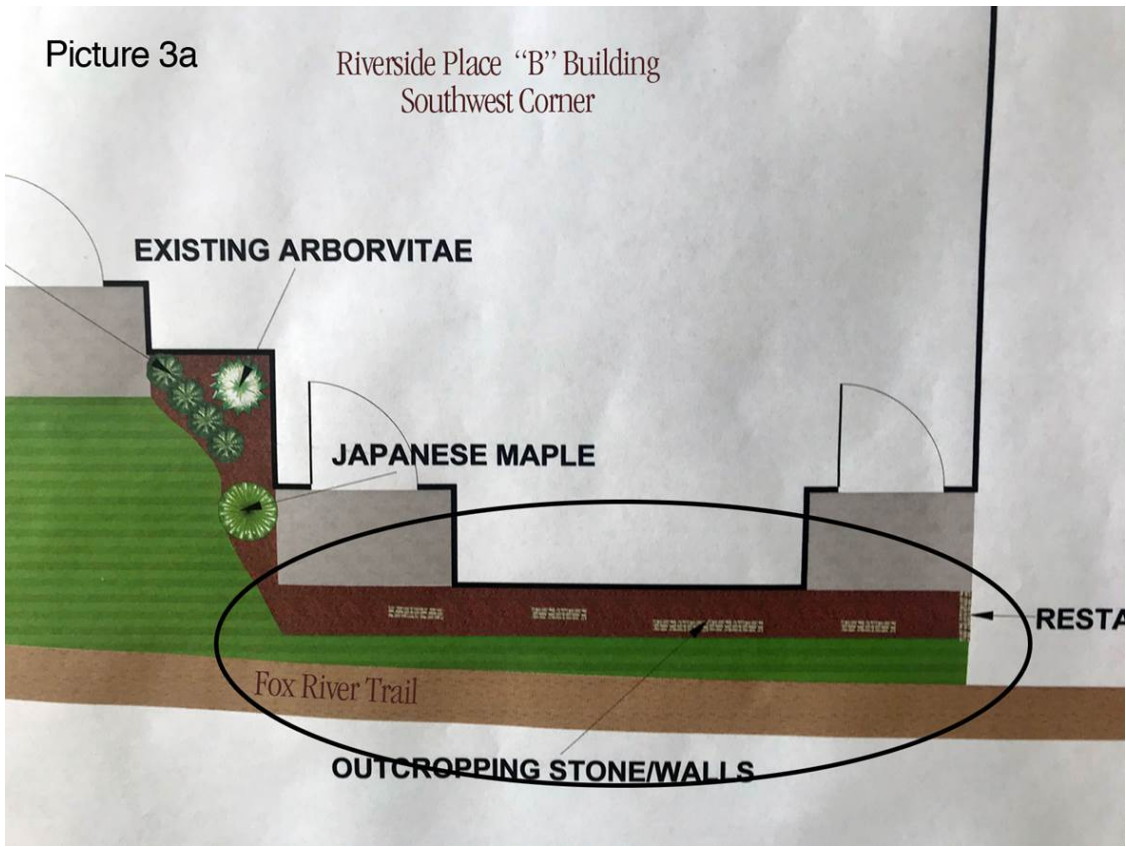
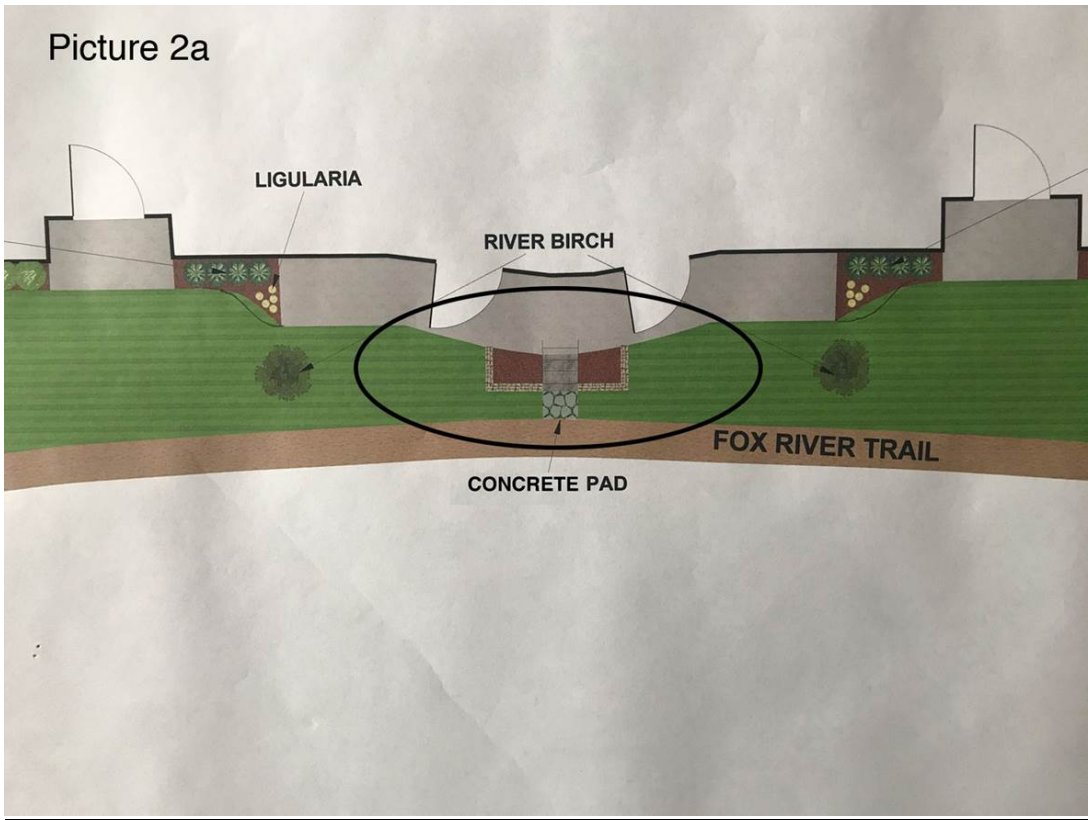
ATTACHMENT A



Picture 3



ATTACHMENT A CONTINUED





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # N.5

To approve the request from Wisconsin Public Service for a 12' wide utility easement at Ted Fritsch Park to provide new underground electrical facilities to serve the park shelter.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Easement_City of Green Bay_2920918

ELECTRIC UNDERGROUND EASEMENT

THIS INDENTURE is made this _____ day of _____, by and between **City of Green Bay, a municipal corporation**, ("Grantor") and **WISCONSIN PUBLIC SERVICE CORPORATION**, a Wisconsin Corporation, along with its successors and assigns (collectively, "Grantee") for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor, owner of land, hereby grants and warrants to, Grantee, a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area" more particularly described as follows:

Part of the Parcel described in Brown County Register of Deeds Jacket 4377, page 8, being part of the Northeast Quarter of the Northwest Quarter (NE 1/4-NW 1/4) of Section 30, Township 24 North, Range 20 East, **City of Green Bay, County of Brown, State of Wisconsin**, as shown on the **attached Exhibit "A"**.

Return to:
Wisconsin Public Service Corp.
Real Estate Dept.
P.O. Box 19001
Green Bay, WI 54307-9001

Parcel Identification Number (PIN)
6H-1181

1. **Purpose: ELECTRIC UNDERGROUND** - The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, manhole, electric pad-mounted switch-fuse units, electric pad-mounted vacuum fault interrupter, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
2. **Access:** Grantee shall have the right to enter on and across any of the Grantor's property outside of the easement area as may be reasonably necessary to gain access to the easement area and as may be reasonably necessary for the construction, installation, operation, maintenance, inspection, removal or replacement of the Grantee's facilities.
3. **Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric and gas codes or any amendments thereto.
4. **Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.
5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.

- 6. Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until sometime in the future, and that none of the rights herein granted shall be lost by non-use.
- 7. Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
- 8. Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document *or* voluntarily waives the five day review period.
- 9. Indemnification.** Grantee hereby agrees to indemnify, defend and hold harmless the Grantor, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs and expenses of whatsoever kind or nature in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault, or negligence, whether active or passive, of Grantee, any contractor or subcontractor performing work on behalf of Grantee in the Easement Area, or of anyone acting under its direction or control or on its behalf, even if liability is also sought to be imposed on Grantor, its elected and appointed officials, officers, employees, agents, representatives and volunteers. The obligation to indemnify, defend and hold harmless the Grantor, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, shall be applicable unless liability results from the sole negligence of the Grantor, its elected and appointed officials, officers, employees, agents, representatives and volunteers.

Grantee shall reimburse the Grantor, its elected and appointed officials, officers, employees, agent or authorized representatives or volunteers for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

This indemnity provision shall survive the termination or expiration of this Easement agreement.

[REMAINDER OF PAGE LEFT BLANK]

WITNESS the hand and seal of the Grantor the day and year first above written.

City of Green Bay, a municipal corporation

Corporate Name

Sign Name

Print name & title

Sign Name

Print name & title

STATE OF _____)
COUNTY OF _____)SS

This instrument was acknowledged before me this _____ day of _____, _____, by the above-named _____

City of Green Bay, a municipal corporation, to me known to be the Grantor(s) who executed the foregoing instrument on behalf of said Grantor(s) and acknowledged the same

Sign Name _____
Print Name _____

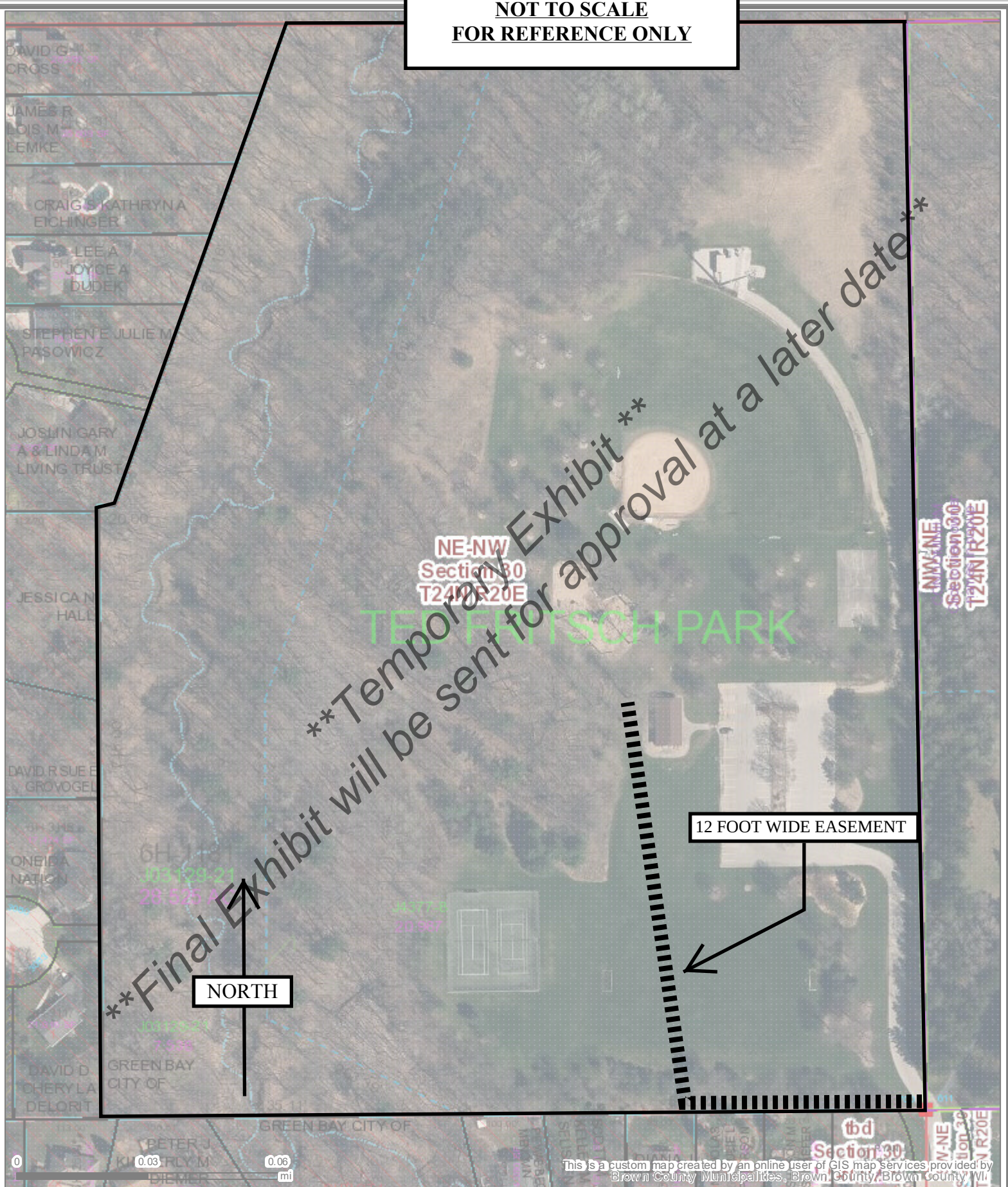
Notary Public, State of _____
My Commission expires: _____

This instrument drafted by: Michelle Somers
Wisconsin Public Service Corporation

Date	County	Municipality	Site Address	Parcel Identification Number
April 10, 2020	Brown	City of Green Bay	700 La Count Rd	6H-1181
Real Estate No.	WPSC District	WR#	WR Type	I/O
1050725	Green Bay	2920918	EPLAN	21820291EC

EXHIBIT "A"

NOT TO SCALE
FOR REFERENCE ONLY





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # N.6

To approve the request from Wisconsin Public Service for a 12' wide utility easement in the Beaver Dam Creek Greenway just south of Kennedy School.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Easement_City of Green Bay_2802343-Beaver Dam

ELECTRIC UNDERGROUND EASEMENT

THIS INDENTURE is made this _____ day of _____, _____, by and between **City of Green Bay, a municipal corporation**, ("Grantor") and **WISCONSIN PUBLIC SERVICE CORPORATION**, a Wisconsin Corporation, along with its successors and assigns (collectively, "Grantee") for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor, owner of land, hereby grants and warrants to, Grantee, a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area" more particularly described as follows:

Part of the Parcel described in Brown County Register of Deeds Volume 678, page 216, Document Number 622694, being part of Private Claim 8 West side of the Fox River, **City of Green Bay, County of Brown, State of Wisconsin**, as shown on the **attached Exhibit "A"**.

Return to:
Wisconsin Public Service Corp.
Real Estate Dept.
P.O. Box 19001
Green Bay, WI 54307-9001

Parcel Identification Number (PIN)
6-275-A

1. **Purpose: ELECTRIC UNDERGROUND** - The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, manhole, electric pad-mounted switch-fuse units, electric pad-mounted vacuum fault interrupter, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
2. **Access:** Grantee shall have the right to enter on and across any of the Grantor's property outside of the easement area as may be reasonably necessary to gain access to the easement area and as may be reasonably necessary for the construction, installation, operation, maintenance, inspection, removal or replacement of the Grantee's facilities.
3. **Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric and gas codes or any amendments thereto.
4. **Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.
5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.

6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until sometime in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor's rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document *or* voluntarily waives the five day review period.
9. **Indemnification.** Grantee hereby agrees to indemnify, defend and hold harmless the Grantor, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs and expenses of whatsoever kind or nature in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault, or negligence, whether active or passive, of Grantee, any contractor or subcontractor performing work on behalf of Grantee in the Easement Area, or of anyone acting under its direction or control or on its behalf, even if liability is also sought to be imposed on Grantor, its elected and appointed officials, officers, employees, agents, representatives and volunteers. The obligation to indemnify, defend and hold harmless the Grantor, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, shall be applicable unless liability results from the sole negligence of the Grantor, its elected and appointed officials, officers, employees, agents, representatives and volunteers.

Grantee shall reimburse the Grantor, its elected and appointed officials, officers, employees, agent or authorized representatives or volunteers for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

This indemnity provision shall survive the termination or expiration of this Easement agreement.

[REMAINDER OF PAGE LEFT BLANK]

WITNESS the hand and seal of the Grantor the day and year first above written.

City of Green Bay, a municipal corporation

Corporate Name

Sign Name

Print name & title

Sign Name

Print name & title

STATE OF _____)
COUNTY OF _____)SS

This instrument was acknowledged before me this _____ day of _____, _____, by the above-named _____

City of Green Bay, a municipal corporation, to me known to be the Grantor(s) who executed the foregoing instrument on behalf of said Grantor(s) and acknowledged the same

Sign Name _____
Print Name _____

Notary Public, State of _____
My Commission expires: _____

This instrument drafted by: Michelle Somers
Wisconsin Public Service Corporation

Date	County	Municipality	Site Address	Parcel Identification Number
March 27, 2020	Brown	City of Green Bay	Seventh St	6-275-A
Real Estate No.	WPSC District	WR#	WR Type	I/O
1050275	Green Bay	2802343	EPLAN	21810189EC

EXHIBIT "A"

NOT TO SCALE
FOR REFERENCE ONLY

GREEN BAY AREA
PUBLIC SCHOOL
DISTRICT KENNEDY

12 FOOT WIDE EASEMENT

****Temporary Exhibit ****
****Final Exhibit will be sent for approval at a later date****

NORTH

0.085

0.17
mi

This is a custom map created by an online user of GIS map se
Brown County, B



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # N.7

To approve the purchase of HVAC equipment for the Park Shop from Temperature Systems Inc. for \$28,700.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Copy of #3233 Quote Summary

CITY OF GREEN BAY QUOTE SUMMARY**RFQ #3233****Park Shop HVAC (Carrier)**

Dept: Parks	Req #25	VENDOR #1
Planholders: 18	CC #914-031-967	TEMPERATURE SYSTEMS INC
Issued: 3/25/2020	Due:4/13/2020	Green Bay & Madison, WI
DESCRIPTION		
<i>*One (1) Carrier 39L Series size 15 air handler</i> <i>*One (1) Carrier 38AUD 20 Ton dual circuit air-cooled condenser</i> <i>*Two (2) PA250-Triangle Tube 250,000 BTU High Efficiency Boilers, Prestige Series OR EQUAL</i>		\$ 28,700.00
State Brand & Model # of Boilers being quoted:		Burnham - Aspen Series
Lead Time:		8-9 Weeks
Payment Terms Net 30		
Early Payment Discount:		Net 30
Accepts credit card payments:		Yes

Recommendation: Award to the lowest responsive, responsible vendor Temperature Systems Inc for \$28,700.



Report to the
Personnel Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # O.I

To approve the request to fill the following replacement positions and all subsequent vacancies resulting from internal transfers.

- a. Signs Operator - Public Works
- b. Signs Worker Foreperson - Public Works
- c. Operator I (Night Sweeper) - Public Works

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Request to Fill Memo 04.28.2020
2. Signs Operator - B. Teresinski 04.21.20
3. Signs Worker Foreperson - K. McNamara 04.17.20
4. Operator I - N. VandenPlas 04.16.20

MEMORANDUM



Human Resources Department

To: Personnel Committee
Joe Faulds, Human Resources Director

From: Sarah Fidler
Human Resources Generalist

Re: Request to Fill Vacant Positions

Date: April 28, 2020

The Human Resources Department is requesting authorization to fill the following replacement positions approved as part of the 2020 budget and all subsequent vacancies resulting from internal transfers. The justification reports are attached.

- Signs Operator– Replacement position due to the retirement of Brian Teresinski effective May 1, 2020. Salary range: \$22.09 - \$26.00 per hour.
- Signs Worker Foreperson - Replacement position due to the retirement of Kevin McNamara effective April 17, 2020. Salary range: \$22.09 - \$26.00 per hour.
- Operator I (Night Sweeper) – Replacement position due to the termination of Nathan Vandenplas effective April 15, 2020. Salary range: \$19.96 - \$21.14 per hour.

**Position Fill Request
Justification Report**
April 21, 2020

Position Title: Signs Operator – DPW Operations Division/Street Section (due to retirement of Signing and Marking Section Operator Brian Teresinski)

1. **If this position is a replacement position, please indicate the reasons for the vacancy. If this is not a replacement position, please indicate the reasons for requesting the position.**

 X Replacement Position Not a Replacement Position

2. **Is this position included in the current budget? If not, please list how this position will be funded (grant, internship, etc.). Please list the salary range of the position.**

Yes, these positions are currently funded in the DPW-Traffic Division operating budget. The current wage range for a Signs Operator is \$22.09 to \$26.00 per hour (\$45,947 to \$54,080 annually)

3. **Please list the functions and any special information regarding this position.**

Under direction of the Street Section Superintendent, and Signs Worker Foreperson, coordinates and performs activities related to DPW's pavement marking program. Pavement marking duties include but are not limited to coordinating and scheduling daily pavement marking assignments in the field, communicating commodity and hardware needs with management, leading seasonal workers, and documenting accomplishments.

During cold and snowy periods when pavement marking is not conducted, and at other times as assigned, Signing and Marking Section Operators perform traffic control barricading work, traffic control sign installation/maintenance/repair, associated documentation, coordinate work activities with the Leadworker and managers, and complete other duties as assigned.

4. **Does the position generate revenue or reduce expenses? If so, provide an estimated amount.**

This position does generate revenue for the City. DPW-Signing and Marking Section applies pavement markings for the communities of DePere, Allouez, and Bellevue. The two (2) Signs Operators play a critical role in the success of the pavement marking program in Green Bay and three other adjacent communities.

5. **Please explain why current staff is unable to absorb duties of this position.**

The Signing and Marking Section operates relatively autonomously due to the unique nature of its skill set and duties. The section includes only five (5) employees, who are responsible for traffic signing, barricading, and pavement marking on all Green Bay streets, and pavement marking duties in the communities of DePere, Allouez, and Bellevue. Duties of the two (2) Signing and Marking Section Operators cannot be absorbed by the other Signing and Marking Section employees, and cannot be assigned to other Operations Division personnel because other DPW core duties would be affected.

6. If duties of position are presently being done, how are they done?

DPW wishes to expedite recruitment for this vacancy due to the critical nature of the Signs Operator position. Pavement marking season is starting next week, and the painting program must progress as planned. Street Section employees will assist with pavement marking duties as needed, but will only fill staffing gaps until an Operator can be secured.

7. What service would be reduced or eliminated if this position is not filled?

DPW will continue to perform all of its core services, due to the safety aspect of Signing and Marking Section functions, and the City's contractual commitments to other communities. A reduction in Signing and Marking Section staff will result in a lower level of service to residents, increasing the amount of time required to complete services. It could possibly also require postponing and/or contracting out for some services.

8. What are the alternative methods and costs of accomplishing the work?

Signing and Pavement Marking employees would need to work overtime continuously to maintain the expected level of service. Otherwise DPW would need to outsource and/or postpone some traffic signing and pavement marking services. Reducing the City's level of traffic control service is not an option due to Federal requirements and safety implications.

9. Are there union issues?

No

10. Other supporting comments

None

**Position Fill Request
Justification Report
April 21, 2020**

Position Title: Signs Worker Foreperson – DPW Operations Division/Street Section

- 1. If this position is a replacement position, please indicate the reasons for the vacancy. If this is not a replacement position, please indicate the reasons for requesting the position.**

 X **Replacement Position** **Not a Replacement Position**

This position is vacant due to the retirement of Signs Worker Foreperson Kevin McNamara at 3:00 p.m. on Friday, April 17, 2020

- 2. Is this position included in the current budget? If not, please list how this position will be funded (grant, internship, etc.). Please list the salary range of the position.**

Yes, these positions are currently funded in the DPW operating budget. The current the Signs Worker Foreperson wage range is \$22.09 to \$26.00 per hour (\$45,947 to \$54,080 annually).

- 3. Please list the functions and any special information regarding this position.**

Under direction of the Street Section Superintendent or his assign, leads daily operations of the Signing and Pavement Marking Section. Duties include but are not limited to 1) assigning daily tasks to section employees, 2) assuring proper completion of jobs, 3) coordinating and maintaining all paperwork, 4) resolving production issues, 4) maintaining proper hardware and parts inventory, 5) reporting progress to management, 6) laying out and fabricating signs, and 7) performing other duties in the absence of other section employees. The Leadworker is also expected to assist with other Street Section duties as necessary.

- 4. Does the position generate revenue or reduce expenses? If so, provide an estimated amount.**

This position does not generate revenue for the City. But it is critical to efficient and effective function of the Signing and Pavement Marking Section's daily operations

- 5. Please explain why current staff is unable to absorb duties of this position.**

The Signing and Pavement Marking Section operates relatively autonomously due to the unique and specific nature of its duties. This section cannot operate effectively without a Leadworker. The section includes only five (5) employees, who are responsible for all official 1) traffic signing, 2) pavement marking, and 3) traffic control device placement on 450 miles of Green Bay streets. Leadworker duties cannot be absorbed by other employees in the Signing and Pavement Marking Section.

6. If duties of position are presently being done, how are they done?

During the period between Mr. McNamara's departure and placement of his successor, DPW management will be conducting duties of the Traffic Signing and Marking Section Foreperson

7. What service would be reduced or eliminated if this position is not filled?

DPW will continue to perform all of its core services. However, a reduction in staffing will result in a lower level of service to residents. This will increase the amount of time required to complete services, and possibly require postponing or contracting out for some services.

8. What are the alternative methods and costs of accomplishing the work?

Signing and Pavement Marking Section would need to continuously work overtime with partial staffing to maintain the level of service provided by a full staff. Otherwise some services would need to be postponed or contracted out. Reducing DPW's level of traffic service is not an option due to Federal requirements.

9. Are there union issues?

No

10. Other supporting comments

None

**Position Fill Request
Justification Report
April 16, 2020**

Position Title: Operator 1 (Night Sweeper) – DPW Operations Division/Street Section

1. **If this position is a replacement position, please indicate the reasons for the vacancy. If this is not a replacement position, please indicate the reasons for requesting the position.**

 X **Replacement Position** **Not a Replacement Position**

This position is vacant as the result of the termination of Operator 1-Night Sweeper Nate Vandenplas, effective at 6:30 a.m. on Wednesday, April 15, 2020.

2. **Is this position included in the current budget? If not, please list how this position will be funded (grant, internship, etc.). Please list the salary range of the position.**
Yes, this position is currently funded in the DPW operating budget. The hiring range for this position is \$19.96 to \$21.14 per hour (\$41,517 to \$43,971 annually), which is steps 1-3 of pay grade F of the City Pay Plan.
3. **Please list the functions and any special information regarding this position.**
Sweeper Operators perform a full range of duties including but not limited to operating street sweepers, flusher truck, tractors, sidewalk snow removal units, and other DPW trucks. In addition to sweeping streets during summer months, they assist in leaf collection, snow/ice control, and general labor assignments necessary to complete DPW core functions.
4. **Does the position generate revenue or reduce expenses? If so, provide an estimated amount.**
This position does not generate revenue for the City. But the use of in-house labor and equipment reduces the need to contract out for those services. Also, EPA and WDNR requirements dictate the need for sweeper operators to remove debris from roads that contaminates streams, rivers, and lakes with stormwater runoff.
5. **Please explain why current staff is unable to absorb duties of this position.**
Loss of a Sweeper Operator position will reduce DPW's ability to maintain EPA and DNR requirements for street sweeping. Those requirements must be met to reduce contamination in storm water runoff that flows into streams, rivers and lakes.
6. **If duties of position are presently being done, how are they done?**
During periods of short staffing, duties are assigned to other Street Section employees as needed. When there is a lack of personnel, assignments are prioritized and completed in priority order. If there is not adequate time to complete all jobs, then lower priority jobs are postponed or not completed.
7. **What service would be reduced or eliminated if this position is not filled?**
DPW will continue to perform all of its core services. However, a reduction in staffing will result in a lower level of service to residents. Sweepers must be staffed to meet government requirements. So grass cutting, leaf collection and snow removal duties would suffer.

8. What are the alternative methods and costs of accomplishing the work?

Working overtime to maintain the required service, or outsourcing of services. Continued overtime leads to employee burnout and higher operating costs. Outsourcing this function is more costly than addressing it in-house.

9. Are there union issues?

No

10. Other supporting comments.

None



Report to the
Personnel Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # O.2

To approve the request to establish a Commercial Building Inspector classification and reclassify one Building Inspector to a Commercial Building Inspector.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Building Inspector Reclass

MEMORANDUM



Human Resources Department

To: Personnel Committee
Joseph Faulds, Human Resources Director

From: Jennifer Smits, PHR, SHRM-CP
Human Resources Generalist

Re: Request to establish a Commercial Building Inspector classification and reclassify one Building Inspector to a Commercial Building Inspector

Date: April 28, 2020

RECOMMENDATION

- I. The Department of Community & Economic Development requests the following:
 - A. Establish a Commercial Building Inspector classification at Pay Grade K (\$30.64-\$41.46 per hour).
 - B. Reclassify one Building Inspector, Rob Cormier, at Pay Grade J (\$28.51-\$38.56 per hour) to a Commercial Building Inspector at Pay Grade K (\$30.64-\$41.46 per hour). Mr. Cormier is currently handling over 90% of the commercial building and HVAC inspections for the City.

BACKGROUND

- II. Currently all Building Inspectors are classified within one job classification and one pay grade, regardless of their level of experience or whether they perform residential or commercial building inspection. The primary purpose of establishing the Commercial Building Inspector classification is to provide appropriate compensation to an Inspector who has been performing the most complex inspections in the department, in terms of the level of knowledge required and potential liability. Secondly, the addition of the Commercial Building Inspector classification provides advancement potential for the Building Inspectors as they gain additional knowledge and experience.

Building Inspectors primarily perform residential building inspections, whereas Commercial Building Inspectors perform commercial and HVAC inspections. Commercial Building Inspectors ensure that plans, specifications and construction components relating to commercial buildings are in compliance with applicable Federal, State and City building codes and ordinances, including zoning and floodplain ordinances. Commercial building inspection requires extensive knowledge of commercial codes, state statutes, ASTM (American Society for Testing and Materials) requirements, NFPA (National Fire Protection Association) codes, and UL (Underwriters Laboratories) ratings.

The proposed Commercial Building Inspector classification was reviewed by the City's

classification and compensation consultant, Carlson and Dettmann. Based upon this review, it is recommended that the position be placed in Pay Grade K of the City Pay Plan.

FISCAL IMPACT

- III. The proposed reclassification results in an annual cost increase of \$4,177. Paul Van Calster, Chief Building Official, has stated that there is money in the budget to cover this increase. Following is a detailed breakdown of the costs.

Category	Building Inspector (Grade J, Performance Range)	Commercial Building Inspector (Grade K, Step 7)
Salary	\$71,344	\$74,984
FICA	\$5,458	\$5,736
WRS	\$4,816	\$5,061
Worker's Comp	\$150	\$157
Health Insurance	\$18,527	\$18,527
Dental Insurance	\$1,555	\$1,555
Life Insurance	\$122	\$127
TOTAL COMPENSATION	\$101,971	\$106,148

- c: Kevin Vonck, Development Director
Cheryl Renier-Wigg, Assistant Development Director
Paul Van Calster, Chief Building Official



Report to the
Public Arts Commission
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

Laura Schley, Staff

AGENDA ITEM # P.1

To defer a decision for two weeks while staff investigates additional alley locations.

BACKGROUND

Consideration with possible action, to determine whether to allow the current applicants for the Alley Transformation Project to alter their designs for the Bodart location to adhere to updated alley guidelines and/or proceed in finding a new alley to house one of the proposed designs as currently presented.

An allocation of \$27,000 in Community Development Block Grant (CDBG) beautification funds has been established for this installation. There is the potential to allocate additional block grant funds for a second installation.

Additional site criteria and restrictions were presented after the release of the RFP, resulting in many of the current proposals to be unfit for current placement within the Bodart Alley.

RECOMMENDATION

Staff is seeking guidance for moving forward with the Alleyway Transformation Project.

FISCAL IMPACT

ATTACHMENTS

1. Alleyway Transformation RFP
2. Proposal 1: Alley of Hope
3. Proposal 2: Canopy
4. Proposal 3: Pool Party
5. Proposal 4: Salva-Jelly Bloom
6. Proposal 5: The Beat of Green Bay
7. Proposal 6: Webs of Hope
8. Proposal 7: Wish Walk



GBPAC

GREEN BAY
PUBLIC ARTS
COMMISSION

CITY OF GREEN BAY

ALLEYWAY TRANSFORMATION PROJECT

CALL FOR ARTISTS 2020

INSPIRATION



The City of Green Bay's Alleyway Transformation Project was inspired by other cities and projects such as Chattanooga, Tennessee, Sheboygan, Wisconsin, Dairy Block Art Alley.

CALL FOR ARTISTS

The City of Green Bay Public Arts Commission (GBPAC) invites Artists and Artist Teams to submit a proposal for the design and fabrication of an immersive installation for the community to be located within an alleyway on Bodart Street in downtown Green Bay, Wisconsin. The selected Artist/Artist Team (hereafter known as Artist) will work in collaboration with City staff to bring an engaging, immersive, creative space to life.

This is the first Alleyway Transformation Project for the city of Green Bay, but is inspired from numerous communities. The goal of this project is to build unexpected creativity into the everyday life of residents and visitors of Green Bay. We also hope to foster deeper relationships between the community and local Artists through new and unexpected experiences, while actively supporting the creative economy.

SUBMISSION DETAILS

April 3, 2020 by 4:30PM Preliminary Proposal - Requirements for submitting a preliminary proposal are detailed in this RFP.

April 10, 2020 by Noon Refined Proposal - Select applicants may be asked to submit additional details regarding their proposal by this date.

May 2020 Final Artist Selection - All applicants will be notified of the results of the selection process.

Award: \$27,000

Installation Period: June 2020 - September 2020

Installation Duration: Minimum of 3 years to Permanent

ELIGIBILITY

The GBPAC invites all Artists, designers, and makers of all kinds to submit a proposal to create an immersive installation within the Bodart Street alley located between the buildings of 401 N Quincy St and 617 Bodart St.

The GBPAC encourages proposals from everyone. Individuals or groups, regardless of level of experience or background can apply.

BUDGET

The selected Artist will be awarded \$27,000 to be used for materials, fabrication, installation, artist fees, rentals, permits, electrical hookups, and the like. Fabrication, installation, and other costs will be covered in the materials budget.

WHAT IS AN IMMERSIVE INSTALLATION?

In the context of this project, **Immersive Installations** are defined as built environments that can create multi-sensory, all-encompassing experiences for visitors and residents. Immersive installations are designed to create engagement between the visitor and the creator.

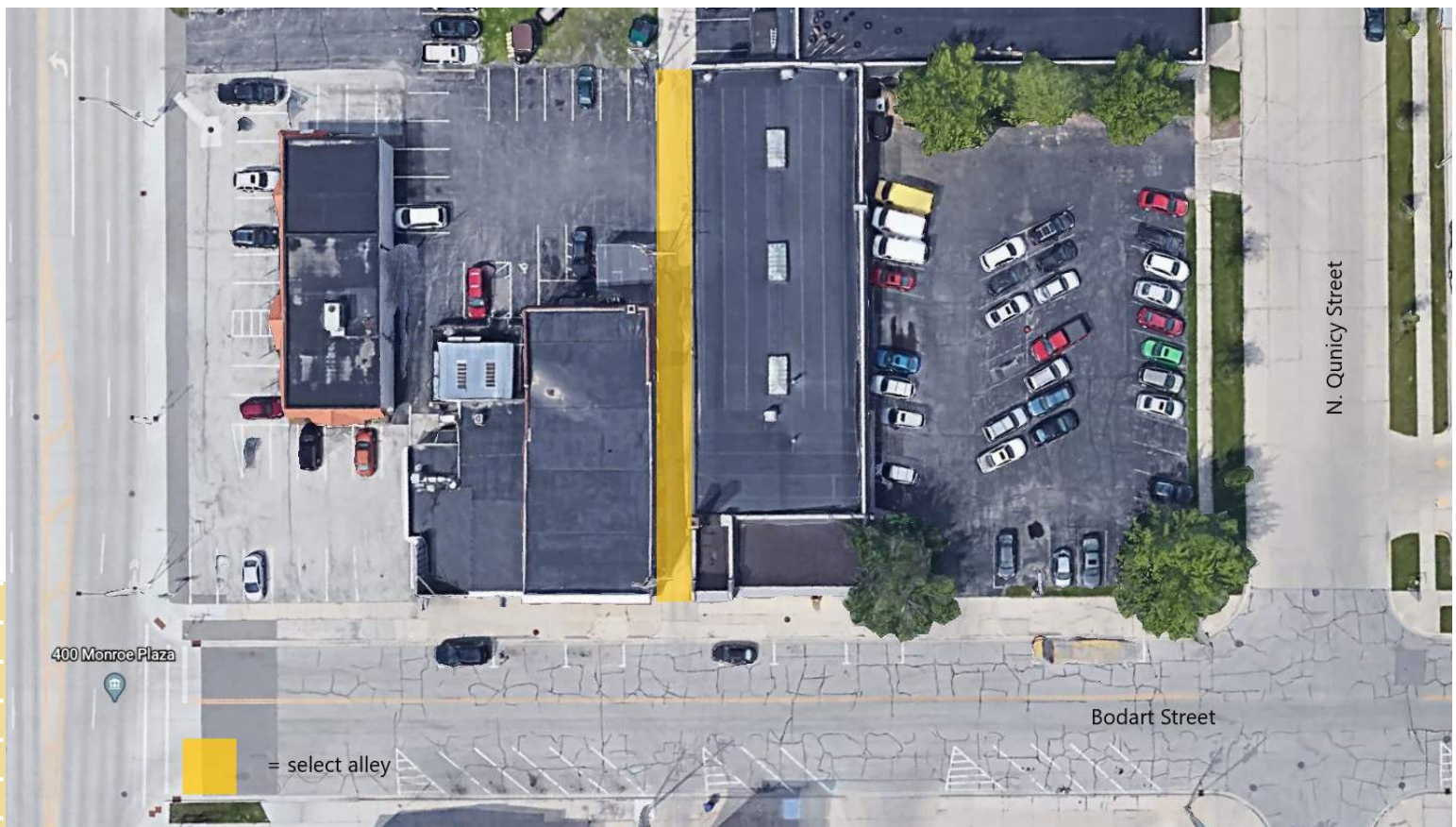
SITE DESCRIPTION

Proposed immersive installations will be installed in the approved alleyway on Bodart Street, in downtown Green Bay, Wisconsin. If an alternate site(s) located within Bodart Street is proposed, this may be considered. Bodart Street is home to an array of local businesses, coffeehouses and Asian markets and is a great connector between Whitney Park and downtown Green Bay. Neighboring residential developments in the area will bring new residents to the space and future area developments are anticipated.

The selected site is a fully functioning alley that requires access for vehicles, snow plowing and maintenance. A clearance of 14 feet from the ground must be maintained for vehicle and pedestrian traffic. There is a power line running through the alleyway also, 10 feet of clearance must be maintained for the upper wires and 3 feet clearance must be maintained for the lower wires. The site must be prepared for the installation in a manner that best supports the specific requirements of the work to be installed. These requirements will be discussed and agreed upon by City staff and the Artist. Artists may add lighting and built environments that attach only to the adjacent buildings. Floor and lower wall transformations and/or painting may be considered but nothing can protrude into the functioning alley space.

Drawings and photos for general reference are located below. For a full site view, you may either visit the site in person or explore online.

AERIAL VIEW OF STREET



ALLEY PHOTOS

Located between buildings 617 Bodart St. (red brick) and 401 N Quincy St (grey)



SITE DETAILS

The selected site is a fully functioning alley that requires access for vehicles, snow plowing and maintenance.

A clearance of 14 feet from the ground must be maintained for vehicle and pedestrian traffic. Floor and lower wall transformations and/or painting may be considered but nothing can protrude into the functioning alley space.

The power line running through the alleyway requires 10 feet of clearance for the upper wires and 3 feet of clearance for the lower wires.

Dimensions: **Alley: 12 feet wide**

Red Brick Building: 170 feet long

Grey Brick Building: 200 feet long

Please contact City staff for further site details or to schedule a site visit and meet with a City staff member. If you do not wish to meet with staff, you may visit the site anytime. Please email laurasc@greenbaywi.gov or call **920-448-3142** for more information or to schedule a site visit.



**14' high regulated area
- ask City staff for details**



LOGISTICS

WHAT WILL YOU DO + WHAT WILL WE DO

Select Artist will:

- Bring their unique vision, perspective and expertise in fabrication to create an immersive installation for Green Bay residents and visitors to experience.
- Work with the GBPAC and City staff on final design specifications and agree to meet safety and environmental standards as well as standards for accessibility and universal design.
- Provide personal work-space and equipment to realize the project.
- Conduct in-process meetings with City staff throughout the project for staff to observe and consult on work in progress.
- Follow timeline!
- Transport work from personal work space to installation site.
- **If applicable:** transportation and deaccession of temporary installation from site.

City Staff will:

- Provide guidance for the Artist to ensure installation design and process meet city standards for safety, physical accessibility and universal design.
- Promote and host a public opening in coordination with the Artist.

CRITERIA

Designs must adhere to the following criteria:

- Installation(s) must meet City standards for vehicular and pedestrian accessibility.
- All protruding and/or hanging elements must be 14 feet above the ground. Painting and/or flush elements may be considered below the 14 foot restriction.
- Proper distances sited previously must be maintained around existing power lines.
- The installation site is outdoors in Northeast Wisconsin. All installation components must be designed and built to withstand the weather. City staff will consult with the Artist to ensure safety and durability.
- If electricity is to be used, it must be approved by City staff, building owners, and be properly permitted.
- Sound levels (including bass, low end frequencies) must be below 80 dB (decibels). Review Municipal Code Chapter 27 for further details.
- The installation cannot include any breach of intellectual property, brands, trademarks, depictions of illegal activities, or adult content, such as sexually explicit or suggestive material.
- The installation must be appropriate for audiences of all-ages and abilities. The City of Green Bay reserves the right to remove any artworks for any reason, at anytime.
- You must disclose the contents of your installation known at the time of submission of application, including but not limited to: hardware, technology, construction materials and decorative elements. If selected, applicants will need to disclose any additional or new content to City staff.

Contact: Public Arts Coordinator, Laura Schley for more information.

Email laurasc@greenbaywi.gov Phone: 920-448-3142

SUBMITTING IDEAS

Proposals can be submitted by creating a cover page with your name, contact information including mailing address, phone number, and email, **and all materials listed in the Submission Materials section below.**

Mail/drop-off a copy of Submission Materials to:

Laura Schley
Department of Community & Economic Development
100 North Jefferson Street - Room 608
Green Bay, Wisconsin 54301

or email Submission Materials to:

laurasc@greenbaywi.gov

Proposals can be written or audio/video. Applicants can choose to submit a video application if a written application is not feasible.

Videos should be saved to YouTube. Artists submitting a video application should create a cover sheet as detailed above. Provide a link to the videos in place of written responses, and **all materials listed in the Submission Materials section below** then mail/drop-off or email this to the address' listed above.

SUBMISSION MATERIALS

- **Proposal**

A narrative statement describing the proposed installation, with descriptions of materials (material images optional). Applicants must choose either written or video format. **Writing submissions should be 750 words or less, video submissions must be under 5 minutes.** Submissions exceeding the maximum lengths cannot be reviewed.

- **Concept Images**

Minimum of **3**, not to exceed, **10** concept images or models (video alternative accepted). All images must be PDF or JPEG format. Video clips can be no longer than **3** minutes.

- **Proposed Budget**

All proposals must include a proposed budget for the project. In the FAQ section we have provided an example of a budget format for applicants to follow. Applicants should copy this format to submit your budget.

- **Previous Work**

Up to **5** images of previous work or projects completed by the Artist (PDF/JPEG format).

- **Artist Materials**

Brief biographies along with a description of prior experiences that you feel will contribute to your success with designing, fabricating and installing this work. Applicants must choose either written or video format. **Written submissions should be 300 words or less, video submissions must be under 3 minutes.**

Select applicants may be asked for references.

SELECTION PROCESS

The GBPAC will facilitate the review process, and create a selection committee. The selection committee will be composed of a diverse group of business owners, City staff, and other arts professionals. The selection committee will read all applications and rank each according to how well they meet the criteria for selection.

The top-ranking Artist will be chosen to install their work. The City of Green Bay has the right to decline all submissions and retract this call for proposal for any reason at any time.

Criteria for Selection Include

- **Artistic Merit:** High quality, meaningful, innovative, engaging, thoughtful, unusual use of space/materials, aesthetically rich. Create a multi-sensory, all-encompassing experience for visitors and residents, encourage engagement between the visitor and the creator.
- **Clarity of Proposal and Project:** The proposal states clearly what will be built, what kinds of materials will be utilized, general construction techniques, as well as how residents and visitors are intended to interact with the installation.
- **Achievability:** The proposal demonstrates that the Artist has a plan, knowledge of materials and methods, and that they have resources for learning and finding appropriate support to complete the project as needed.

Please note that the proposed work must be original and solely the work of the Artist.

FAQ'S

Can I get support or help in preparing my application?

Yes, City staff can provide support with preparing application materials such as budget, narrative, or concept representation. This support does not guarantee the applicant will be awarded funds. Please email laurasc@greenbaywi.gov or call 920-448-3142

Is there a format for me to follow when writing my budget?

Yes, we have a template for budgets that applicants should use to submit their budget. Please copy and fill out the budget template located at the end of the document.

Can I make a site visit and take photographs?

If you wish to make a site visit and meet with a City staff member, you must make an appointment. If you do not wish to meet with staff, you may visit the site anytime. Please email laurasc@greenbaywi.gov or call 920-448-3142 to schedule a site visit.

Photography is permitted of the architecture and environmental features.

I want to propose an idea but I've never built an installation before...is there someone I can work with to help bring my idea to life?

While we want to support all applicants and their development, we will be limited in the scope of mentoring we can provide in developing skill-sets needed to design and complete an installation. Please contact City staff to discuss your situation and we will determine if we can accommodate your request with available resources. Please email laurasc@greenbaywi.gov or call 920-448-3142.

FAQ'S CONTINUED

If an Artist Team proposes an installation does each Artist receive \$27,000?

No. A total amount of \$27,000 will be awarded to the Artist Team for their work. Fabrication, installation, and other costs will be covered in the materials budget.

What if I have an idea for an installation at a different site?

If an alternative location is proposed, the Artist will need to work with City staff to determine eligibility of the site.

How will the installation(s) be promoted, and who has the rights to share the work publicly?

The GBPAC will market the process and installation through our social media and public announcements.

The City of Green Bay, property owner(s), and the Artist share and retain the rights to use images of the work and names, dates and details associated with the project.

The Green Bay Redevelopment Authority owns the work upon completion. The Artist holds copyright to the work.

Whenever work is represented publicly, including social media, all work must be mutually attributed to the Artist, GBPAC, City of Green Bay, and the Green Bay Redevelopment Authority.

What will happen to the work if it is a temporary installation (3 year minimum)?

Should the Green Bay Redevelopment Authority choose to sell/remove the installation, the GBPAC retains the right of first refusal to purchase the copyright and the work.

Temporary installations must be removed at the end of the designated period. Artist(s) will be responsible for the removal and transport of the installation.

I'm not an installation artist. What other opportunities are available to me in this project?

Artists who do not wish to propose an immersive installation may become involved with the GBPAC by working in any of the capacities listed below:

The GBPAC is continually seeking artists and makers for various public art opportunities.

City staff is exploring offering new arts programming. These programs may include activities run by artists and makers. If you have a teaching aspect to your practice, prior experience working with children or adults, or have an interactive creative demonstration, program, performance or lecture you would like to propose, contact the address below.

The GBPAC also works with local artists and arts organizations to fill City Hall 6th floor and the Mayor's office with artwork on a rotating basis to provide a creative environment while also offering local artists and makers a new venue with access to unique audiences. We are interested in sharing local artists work with our visitors. If you have artwork you would like to submit for consideration, please email the contact below.

Please email laurasc@greenbaywi.gov or call 920-448-3142 for further information.

BUDGET TEMPLATE

APPLICANT NAME/PROJECT TITLE: _____

PROPOSED BUDGET FOR ALLEYWAY TRANSFORMATION PROJECT
PROJECT INCOME Applicants may attach budget details IN ADDITION to this template.

Source	Amount	Confirmed/Projected
Redevelopment Authority of Green Bay	\$27,000	Confirmed

Total Project Income

TOTAL INCOME	\$27,000
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(Please indicate via checkbox below if awarded funds will be used for the expense listed.)

PROJECT EXPENSES

Supplies/Materials	Amount	Check Off
TOTAL		

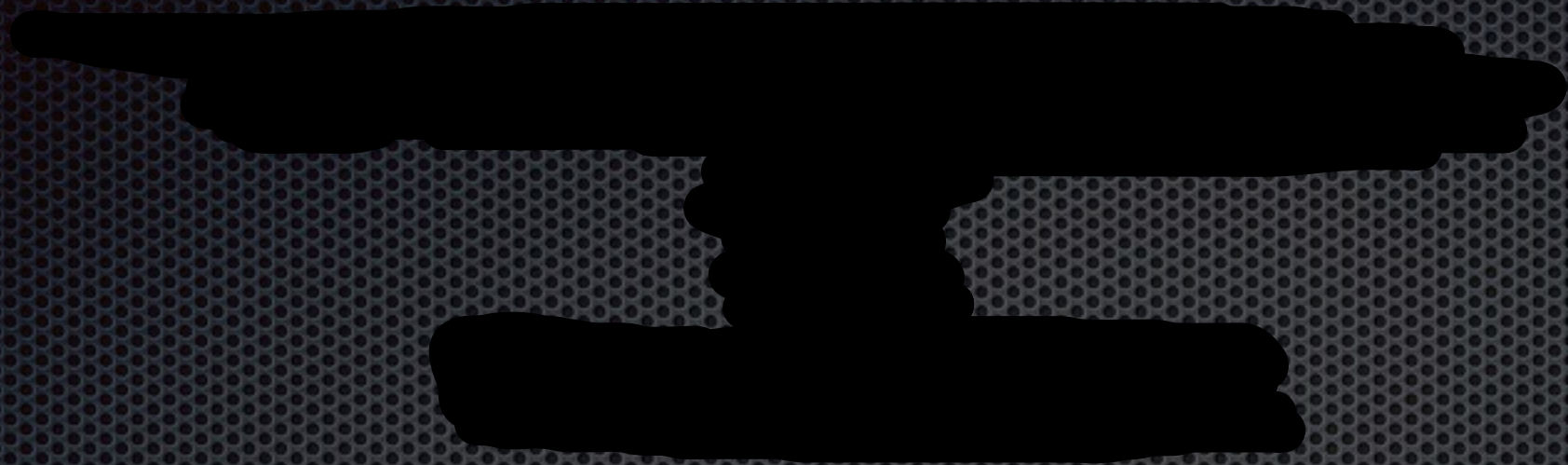
Services/Fees/Rentals	Amount	Check Off
TOTAL		

Artist Fees	Amount	Check Off
TOTAL		

Total Expenses must equal Total Income

TOTAL EXPENSES	
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Green Bay Alley of Hope



Sculpture Artist

Photographer & Multi Medium Artist

Project Overview...

- We are proposing to create an immersive art experience for the city of Green Bay by designing and creating an alley combining 2D and 3D art forms.
- We will be transforming a boring alley into something unique and out of the box.
- It will be in the style of an outdoor art gallery.
- There will be art above you (lights and sculptures) and art around you (photography printed on large metal panels and sculptures on the walls of the alley)
- Every piece in the alley will be thought out and will compliment each other while sticking to our narrative.
- There will be above head lighting in the alley to provide light and add ambiance.

Our Mission is....

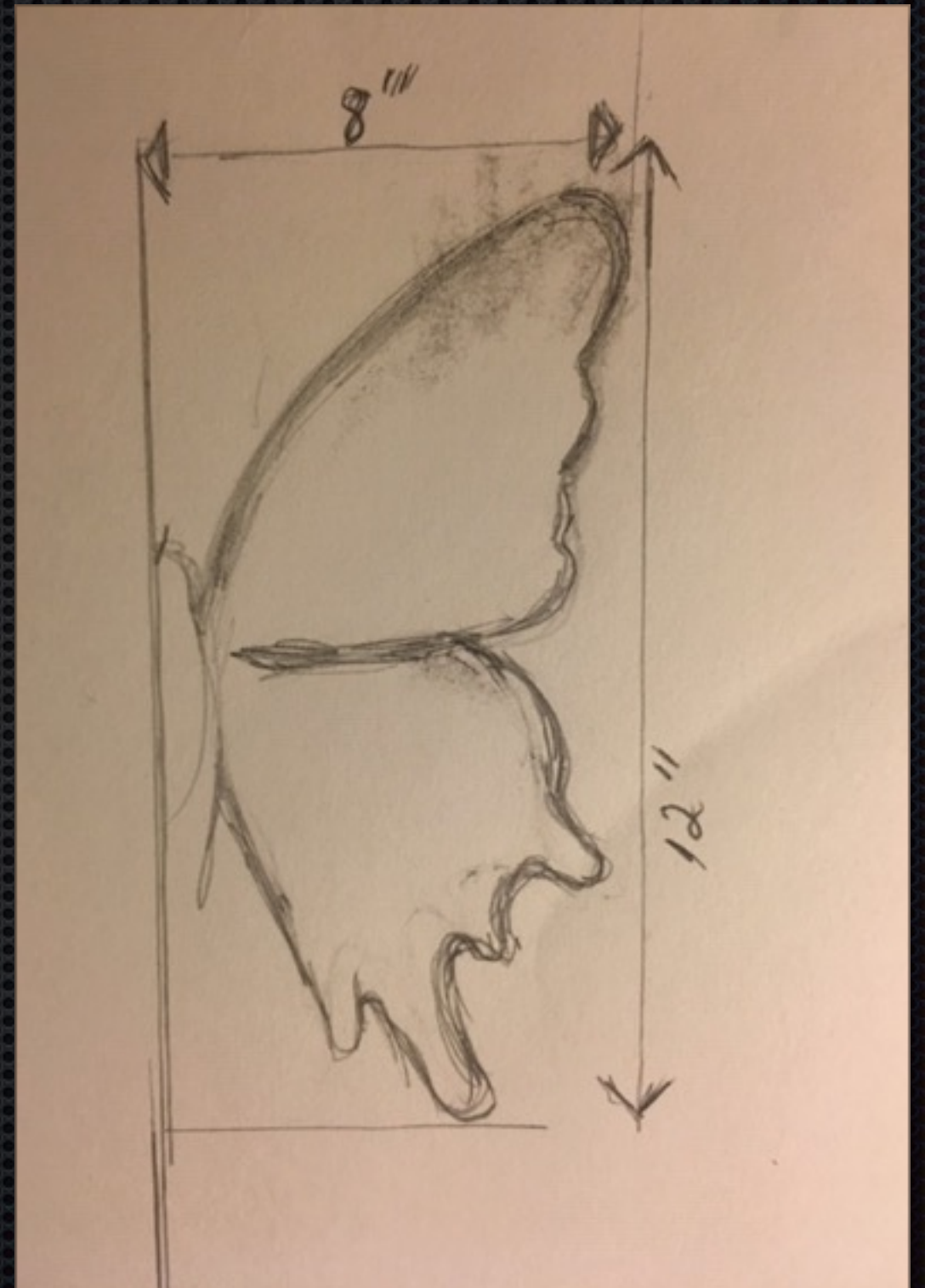
- ✦ To create an outdoor art exhibit that will merge our 2D and 3D mediums into one cohesive conceptual art experience.
- ✦ To create a thought provoking art display that focuses on the feeling of HOPE. Finding hope in unusual places. For instance... an urban alley.
- ✦ To create a usable, functional public space that will not only create a dialogue about hope but also about art and it's importance in our local community while working within the locations limitations.

the Proposed ART

There will be clusters of butterflies.
They will be climbing up the buildings like vines.
Think 150+ fiberglass butterflies made to withstand the weather



The butterflies measure
H 12 inches xW will vary xD 8 inches
They can be attached over the flush
panels (and over the 14 feet
restriction) or if they work within size
next to the panels. We could also
hang above if need be. They would
protrude off the wall by eight inches.



We are inspired
by the colors &
textures of
urban
landscape. We
will pair those
colors with
contrasting
vibrant colors.



- ✦ There would be 5 metal panels measuring 4foot by 6foot in size, 3 inches in depth spaced out throughout the alley.
- ✦ The Photography will be printed on aluminum metal and secured to the walls with wood and screws/bolts.
- ✦ The Panels will be weatherized to hold up in the winter months and over time.
- ✦ The art on the panels will be images of abandoned/forgotten locations that also have something beautiful/hopeful in them. These art panels will bring the narrative of “finding hope” full circle.



Image samples.

There will also be a large gaunt Hare (8' high x 4' wide) hanging from the top of building. He is obviously struggling, but our message of hope is the butterflies that are flying up towards him... and some fluttering on him, creating a spiritually uplifting pattern.

He is constructed of rebar and metal, fiberglass and epoxy resin. And will be mounted near the front of the alley in whichever building it is most accessible so he will create curiosity and draw people in.



(8' high x 4' wide) hanging from the top of building.

Budget
\$27,000

Artists:



&



Project name:
Alley of Hope

Part 1

Sculptures

Job Insurance

300

Supplies/Materials

Fiberglass Resin

1100

Fiberglass Cloth

850

Metal

300

Tools (scale/timer/scissors/tape/Gloss)

200

Safety Equipment (Masks/gloves)

75

Others (paint brushes/buckets/stir sticks/sprays/drop clothe

200

Rabbit additional expenses

metal rod

350

Apoxi /clay/resin/

1,250

paint/clear coat/varnish

850

Installment (lift rental and misc. screws,tools)

600

outside Labor

500

\$6,575

PART 2

Art Wall Panels.

job Insurance

300

Supplies and Materials

Sample Prints for approval

150

Location fees

50

Gas

100

Assistant fees

150

Props for shoots

150

Yupo Paper

30

Paint and Inks

50

Rubbing Alcohol

10

\$990

4foot x 6foot Aluminum Panels

(wholesale price) 300

Laminate overlay weather proofing

100

Installment labor (including an assistant)

150

550 each panel

x 5= 2,750

Wood

200

Paint

50

screws/tools/drop cloths/paint brushes

100

\$4,090

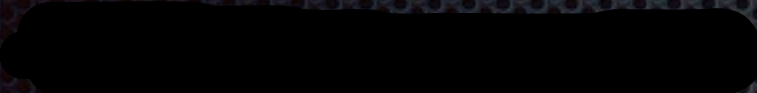
Budget \$27,000

- (Part 1 + Part 2)=Expenses \$10,665
- Addition of Lights (and electricians fees) and security cameras (not to exceed \$5,000)
- Artist fees will be what is left over (per these estimates) \$11,335 ([REDACTED] & [REDACTED] \$5,667.50 each)

Examples of commissioned
work that we have completed.



Bio



is a self taught sculpture artist who had started working in mixed media after college, developing her formulas and techniques. She has now evolved into the world of bronze casting and works between the two mediums. She has been a presence in the local arts community for over 15 years and has won numerous awards nationally. Her work is enjoyed by many clients across the country. She resides in Green Bay, Wisconsin with her husband and two children.

Example # 1



Up close image of a BEE from the
De Pere Alley.

This is a 10' bronze sculpture that is installed at WCTC



Sample #2

Sample #3



Bronze boy sculpture
installed at Fire Station #1
in Waukesha Wisconsin

example #4

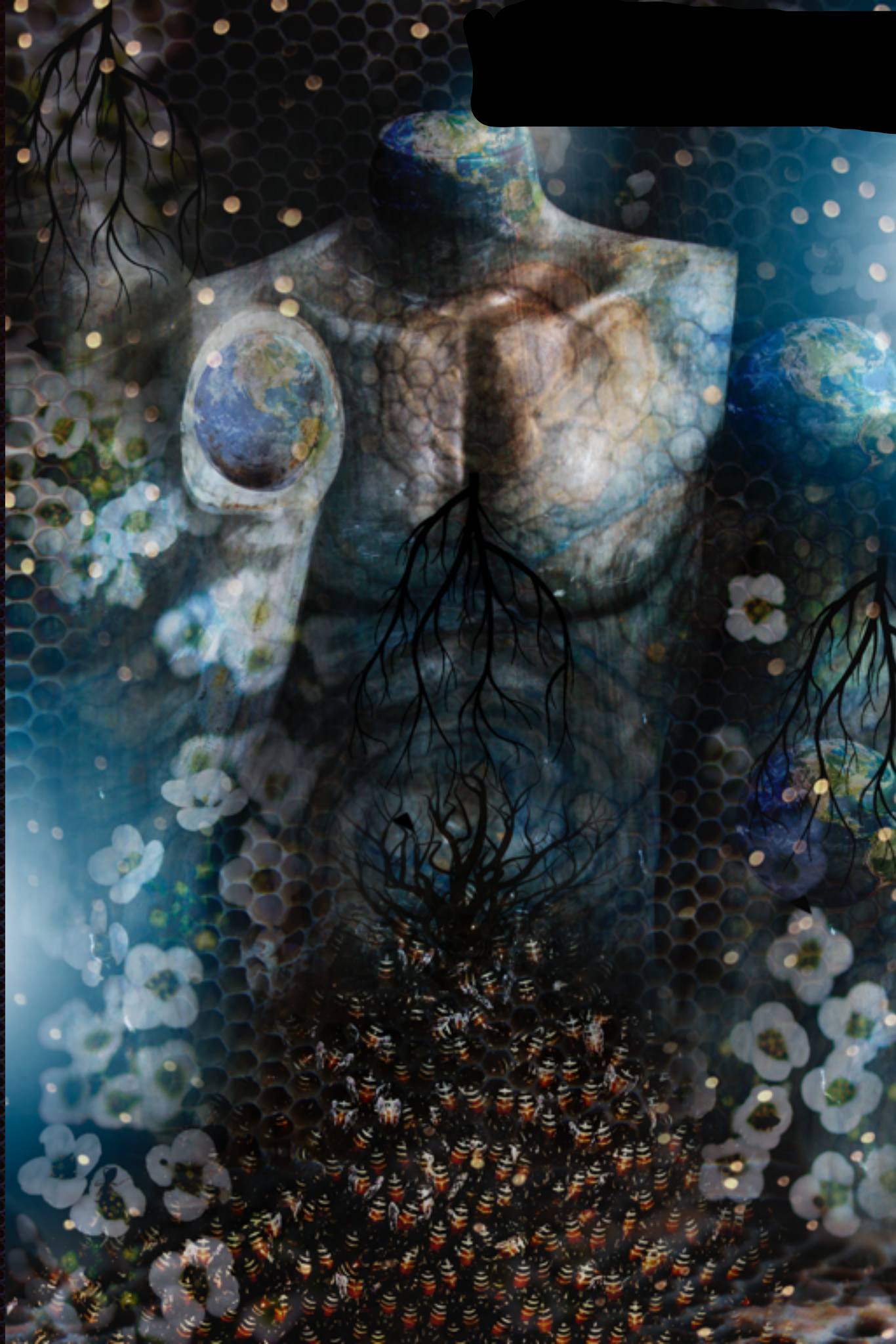
- 5'4 Resin and Concrete sculpture for Camp Tekawitha in Shawano County



Bio

[REDACTED] is a primarily self-taught conceptual photographer and multi medium artist. She started "Studio Rouge" to manage and market her fine-art photography business. Taking photos of the world around her is how she connects with her spiritual self. Even though [REDACTED] loves nature photography, Her primary interests lie in the emotional nature of human dynamics, both internal and interpersonal. She strives to find the beauty throughout the course of everyday life and interactions. She believes that imperfections are beautiful. Every wrinkle on the face and every scar on the body are earned and should be worn like a badge of honor because they are the ingredients to a deeper understanding of life. [REDACTED] work has been published, featured in magazines, at museums and shown internationally. She teaches classes in both photography and art. [REDACTED] is an active member of the local art community and currently resides De Pere, Wisconsin with her husband of 20years and 17 year old son.

Example #1



A few images from the
Art Alley in De Pere.

Example #2

- National award winning image.
- Was shown at the Louvre in Paris for a month in a photography exhibit.
- It was also published in both an art book
- was also a magazine cover image.



Example #3



I photograph the images for the town planner calendar

example #4

- Neville Museum
- Piece sold to private collection



Together we have created an Art Alley in De Pere

Our concept was “The importance of the honey bee”

We were in charge of designing, creating, overseeing and installment this alley project. We learned a lot from working on this project that would help us greatly with this installment.

Here are some before and after photos of that project.



Before Main Street View



Before
Parking lot view



After
at Night (parking lot view)





After/ Night





Alley in daylight
Showing panels





Thanks you for taking the time to look at our proposal.
We would be happy to provide you with more information
if needed.



Thank You

Proposal, *Canopy*

The alleyway at Bodart and Quincy Streets is a perfect template to hold a multi-layered, dimensional archway connecting two buildings together. I am proposing 32 arched, steel panels that will span approximately 100 running feet of the alley. (There is 100' in the alley that can accept panels at approximately 14 ½ feet above the ground).

Each panel will be a unique, artistic construction and will be 18" wide by approximately 12' long. The panels will be framed with ¼" by 1 ½" steel. There will be several different radiuses incorporated into the 32 panels. They will be installed separated from one another and staggered, creating a cascading effect.

The artwork in each panel will be similar to the sculpture that I exhibited in Green Bay's Rotating Art Program in 2018 (pictured in the "Previous Works" section of this application), and is based on a sculptural collages from laser-cut material. Many of the materials incorporated into this project will showcase the negative cut (or off-fall) from our regional manufacturers. Manufacturing is an important part of our community, and I include these pieces to pay homage to our vital manufacturing sector. The implementation of parts from northeastern Wisconsin manufacturers also solidifies the bridge between manufacturing and art.

The panels will be rusted with a muriatic acid rinse which will provide a beautiful and varied patina. Over the life of the sculpture, the patina will change and darken.

The panels will span the alleyway and are designed to mitigate the variation in distance between the two buildings along the length of the alley. The connections to the brick will be made with anchors and lag bolts. The installation will require two lifts, battery operated tools, and will take approximately 8 days. The sculpture should easily endure the Wisconsin climate for 20 – 30 years without requiring maintenance. Fabrication of the sculptural elements will take 10 weeks.

Canopy is meant to be experienced from underneath the sculpture. The viewer will see the sky in a new way, viewed through the artwork above his/her head. The designs will appear differently from every different angle, so strolling from one end to the other will provide the complete experience.

It also is designed to be engaging from several yards away. Many people will view this artwork from the sidewalk or from the road way, so that perspective must have a significant presence. While the complete immersion in the experience requires walking the length of the alleyway, the casual viewer still can enjoy it from a distance.

*Please note that the concept images are from a scale model that represents approximately one half of the length of my proposed alleyway sculpture. I propose to span approximately 100' feet, but my scale model only shows the first 45' of the alley.

Concept Images





Proposed Budget

PROPOSED BUDGET FOR ALLEYWAY TRANSFORMATION PROJECT

PROJECT INCOME Applicants may attach budget details IN ADDITION to this template.

Source	Amount	Confirmed/Projected
Redevelopment Authority of Green Bay	\$27,000	Confirmed

Total Project Income

TOTAL INCOME	\$27,000
---------------------	-----------------

(Please indicate via checkbox below if awarded funds will be used for the expense listed.)

PROJECT EXPENSES

Supplies/Materials	Amount	Check Off
steel	5,500	✓
gas, welding supplies	1,600	✓
grinding, cutting disks	300	✓
TOTAL	7,400	

Services/Fees/Rentals	Amount	Check Off
artist assistants fees	15,000	✓
delivery and installation	3,000	✓
lift rentals	600	✓
TOTAL	18,600	

Artist Fees	Amount	Check Off
artist fee / model construction	1,000	✓
TOTAL	1,000	

Total Expenses must equal Total Income

TOTAL EXPENSES	27,000
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Previous Work



Eye of the Storm, 2019. Stainless Steel, 12' x 10' x 6'

Site-specific commission

Stephenson National Bank, Marinette, WI



Menominee Perch, 2019. Stainless steel, mild steel, 11' x 16' x 7'

Public commission celebrating fishing culture

Menominee County Courthouse, Menominee, MI



Trio of Brown Trout, 2019. Mild steel, 10' x 10' x 10'

Public commission celebrating fishing culture

Menominee Marina, Menominee, MI



In Flight, 1999. Steel, 40' x 9' x 10"

Site-specific commission for private collection

Nashville, TN



Pyramid, 2018. Steel, 8' x 5' x 2'

This piece was part of the GB Rotating Art Program and represents the kinds of panels proposed for the alleyway project

Artist Materials

I have been a musician, sculptor and painter for more than forty years and am comfortable with projects large and small. I have completed dozens of sculpture commissions throughout the United States in the last twenty years. Last summer, I was commissioned to create a large, outdoor, site-specific sculpture for Stephenson National Bank in Marinette, Wisconsin and was awarded a \$67,000 public art commission for outdoor sculptures that celebrate the area's fishing heritage in Menominee, Michigan.

My talented staff and I completed those projects on time and on budget last fall. This project for the alleyway transformation comes at an interesting time for all of us. Covid-19 has already changed the art environment. The alleyway project is a great opportunity for me to create a significant piece of art in the region that I love, and most importantly, to keep the artist that I work with working. I am donating my time and materials at my cost in the hopes of securing this project for me and my team. It would be an honor to have a permanent placement in the City of Green Bay.



ALLEYWAY TRANSFORMATION PROJECT

Call for Artists 2020

Materials:

“Pool Party”

Various colors of epoxy paint will be needed to transform the alleyway into a two-lane pool. A pool ladder and other fixtures you may see while swimming (if you dare to open your eyes underwater) will be on the sides of the pool. Lastly to create the effect of water in this above-ground refreshment, “glass tiles” will be loosely tacked to the wall to create the ebb and flow of water contained in the alleyway.



Narrative Statement:

My proposal for the Alleyway Transformation Project is to turn the space into a pool. Not an actual filled with water space, but the illusion of being under the surface of the water. The drive between the buildings would be transformed using concrete and epoxy to generate the idea of makings and tiles at the bottom of the public pools. Up the walls on the buildings on either side would be formed glass tiles pinned to continue the feel of tiles and generate the “look” of water. No pool would be complete without filters and a ladder, then capped off with the concrete lip to the side to jump off of.

This transformation will have a cool look and give the alleyway a clean and refreshing look. The loose tiles of glass will provide a subtle movement and the relaxing effect of water on a hot summer's day. The memory of a pool will warm up the space even when there is four feet of snow accumulated and tire tracks cutting down the “lane.”

The entire “pool” would be the deep end utilizing the maximum height of fourteen feet, but there would be no worries if you couldn't swim because it would only appear to be filled with water. The ladder would be only what is visible while resting at the bottom of the pool. It would curve up and over the edge of the pool, taking it out of sight. The ladder would not be functional, meaning it would not go anywhere, as no one would get out of the pool or need saving.

The sides of the building would be painted a flat neutral color in order to highlight the reflection and appearance of ripples in the water created by the glass tiles pinned very systematically covering the sides.

Concept Images



Toothbrush.hatasinincozumu.co
m topglassart.com



Designboom.com
artofglassnetwork.club

These are not my images. They are merely my inspirations. An imagination along with the creative insight is needed in order to apply these images to the old alleyway and the concept I am proposing.

Proposed Budget

APPLICANT NAME/PROJECT TITLE: Pool Party by [REDACTED]

PROPOSED BUDGET FOR ALLEYWAY TRANSFORMATION PROJECT

PROJECT INCOME

Source	Amount	Confirmed/Projected
Redevelopment Authority of Green Bay	\$27,000	Confirmed

Total Project Income

TOTAL INCOME	\$27,000
---------------------	-----------------

PROJECT EXPENSES

Supplies/Materials	Amount
Glass sheets from Home Depot 24"x 36"x.9" \$13.98	200 sheets
Epoxy paint for walls \$258.00	50 gal
Pool ladder \$250	1
Misc. Pool parts	\$500
TOTAL	\$16,550

Services/Fees/Rentals	Amount
Scissor Lift Rental 1 month	\$600
TOTAL	\$600

Artist Fees	Amount
Lots of manual labor and time	\$9,850
TOTAL	\$9,850

Total Expenses must equal Total Income

TOTAL EXPENSES	\$27,000
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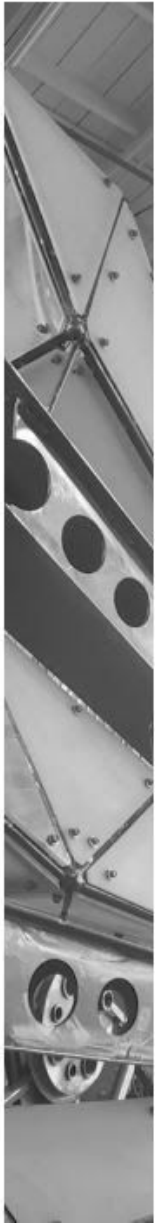
Previous Work

Despite the fact that I am not an Installation artist, I am an Art teacher at Green Bay West HS. I also have participated in Einstein Projects “Butterflies & Friends” and Egg Harbor’s “Eggstravaganza.”

Artist Materials

For this project, it will take loads of paint, epoxy and talent. Then glass tiles will be hung and other fixtures that create the impression of a pool.

Proposal



To the (GBPAC),

I'd like you to consider my concept of the "Salva-Jelly Bloom," for the city of Green Bay, Alleyway Transformation Project. These are larger than life jellyfish and midwestern industrial-inspired creations. They will be made of several found and reclaimed objects, steel, wood, plastic, and recycled plastic bags and bottles. I will light the pieces with solar-powered LEDs. The intent is that this becomes a youth & community engagement project where folks donate their discarded plastic and/or create their own jellyfish inspired creature out of reclaimed/recycled plastic elements to be hung along with the larger sculptures.

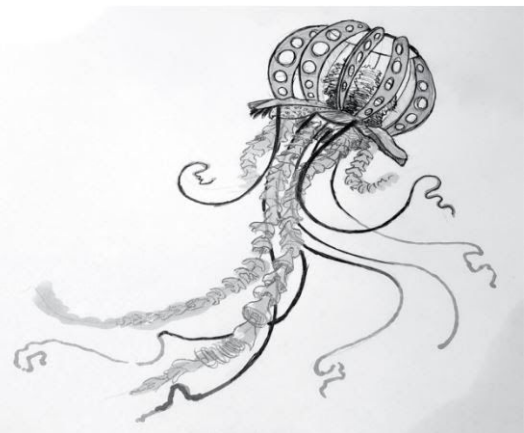
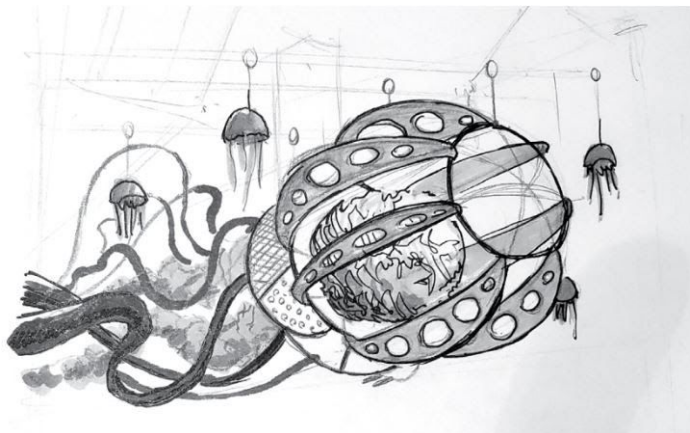
*The sculptures will be roughly 6-8' in diameter by 30-60' long. They will be constructed of a sturdy yet light CNC'd plywood with metal edge banding, strapping, and reinforced core. There will be steel cross members and airline steel cables installed and anchored between the buildings that hangover or through the sculptures to suspend the main structures as well as the long tentacles and arms. The plywood will be primed and finished in hammered metal and color-shifting enamel spray paints. The interior of the main spherical head or bell of the creatures will have a smaller central ball of plastic bags and bottles LED-lit from the inside and appear to glow and alternate in color. The long thin tentacles will have a light rigid core wrapped in foam tubing. The long larger more floral in nature, oral arms or stingers, will be simulated with a combination of plastic bags and bottles strung and secured to long rods. These will also be LED-lit and appear to glow and alternate in color.

In terms of the LEDs and solar power, I'm hoping that these will be able to be secured on the roofs of either building. This will keep them out of the active alley and be the optimal placement for charging. The programming done will have an atomic clock-like element so that the lights will come on at dusk and go off around bar close or agreed-upon time.

Thank you for your time and consideration.

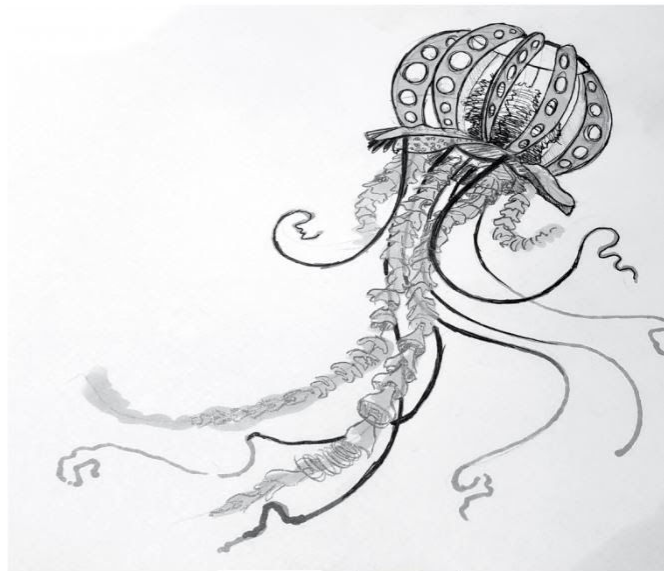
*length & size will depend on plastic bag and bottle collection/donations

Concept Images





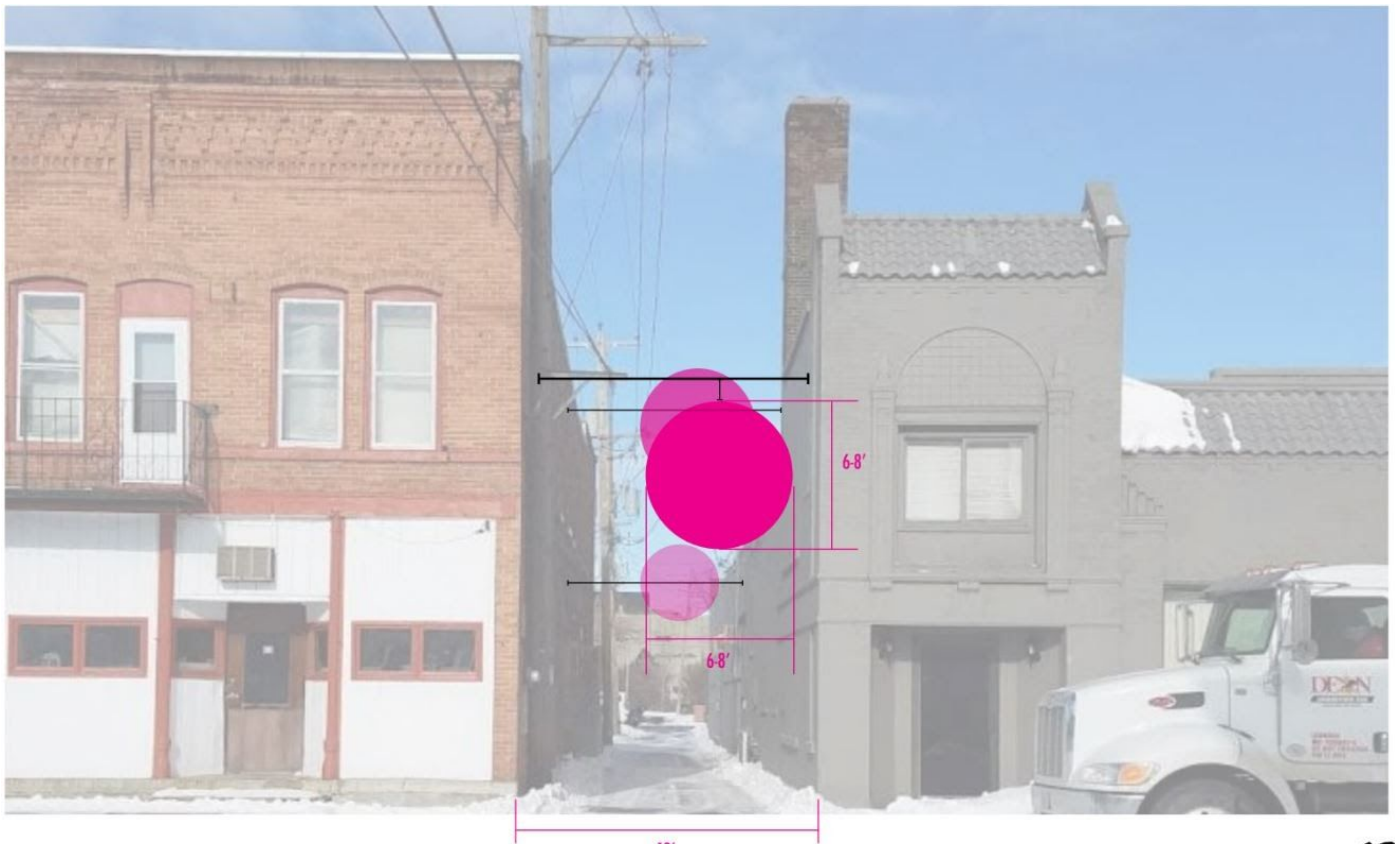
RENDERINGS



DAY



NIGHT



SCALE | (3) Jellyfish 6-8' in diameter by 40-60' long



CROSS MEMEBERS

Cross members for suspending the sculptures.

COMMUNITY ENGAGEMENT

teams of students and/or community members can create a jellyfish out of reclaime/recycled plastic for inclusion in the installation

INSPIRATION →



PLACEMENT & ENGAGEMENT

Proposed Budget

PROPOSED BUDGET FOR ALLEYWAY TRANSFORMATION PROJECT

PROJECT INCOME Applicants may attach budget details IN ADDITION to this template.

Source	Amount	Confirmed/Projected
Redevelopment Authority of Green Bay	\$27,000	Confirmed

Total Project Income

TOTAL INCOME	\$27,000
---------------------	-----------------

(Please indicate via checkbox below if awarded funds will be used for the expense listed.)

PROJECT EXPENSES

Supplies/Materials	Amount	Check Off
Steel - cross members, tube, and rod	\$3000	
LEDs	\$1000	
Solar Panels	\$1200	
Batteries	\$2000	
Plywood	\$2000	
Finishes	\$1000	
Fasteners & Misc	\$250	
TOTAL		

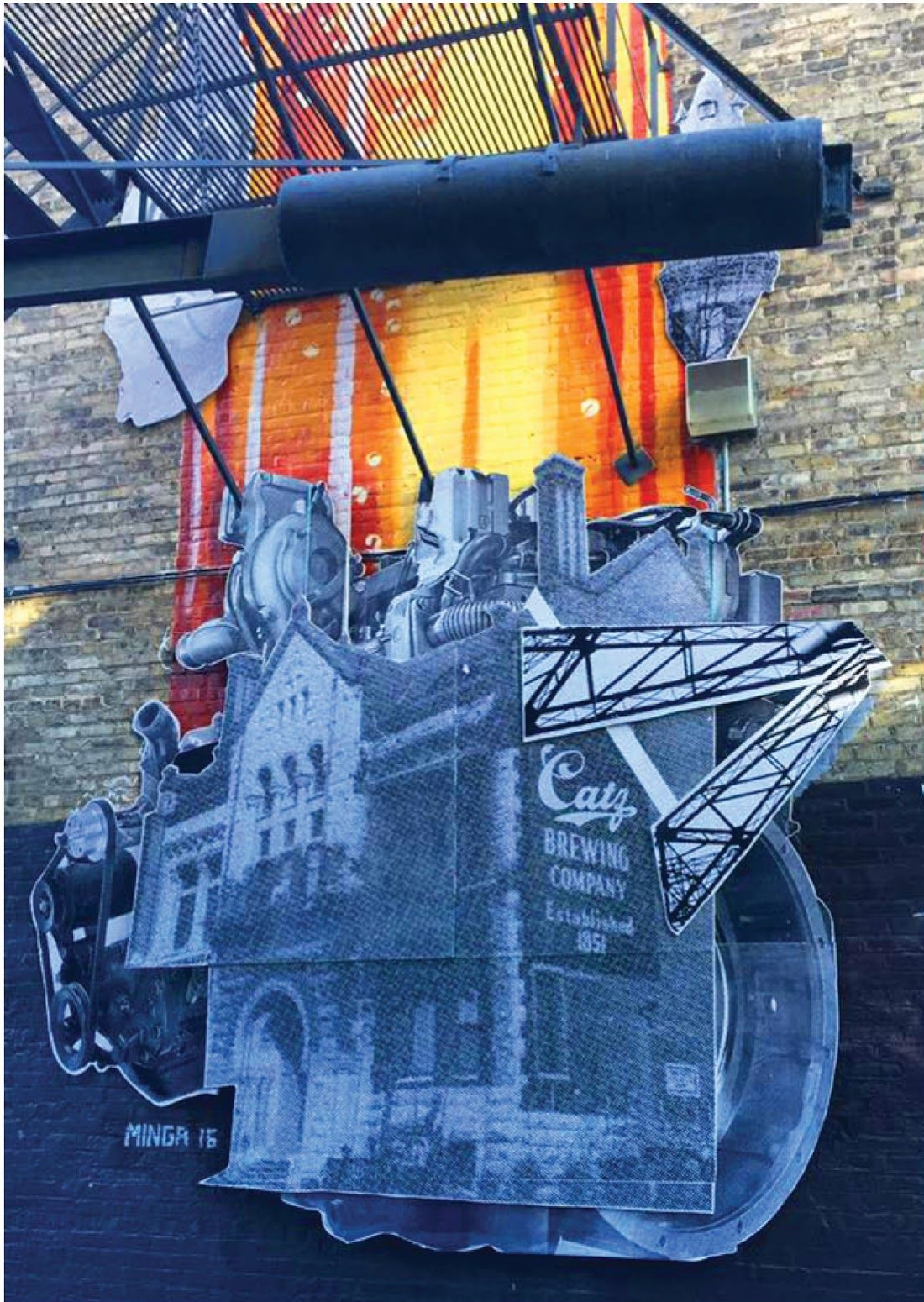
Services/Fees/Rentals	Amount	Check Off
LED engineering & programming	\$2300	
Lift rentals	\$1500	
Tube bending	\$500	
Truck rental	\$500	
Paid labor	\$1000	
Travel, Lodging & Meals	\$750	
TOTAL		

Artist Fees	Amount	Check Off
	\$10,000	
TOTAL	\$27,000	

Total Expenses must equal Total Income

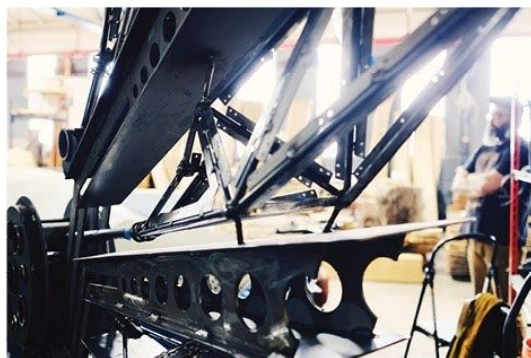
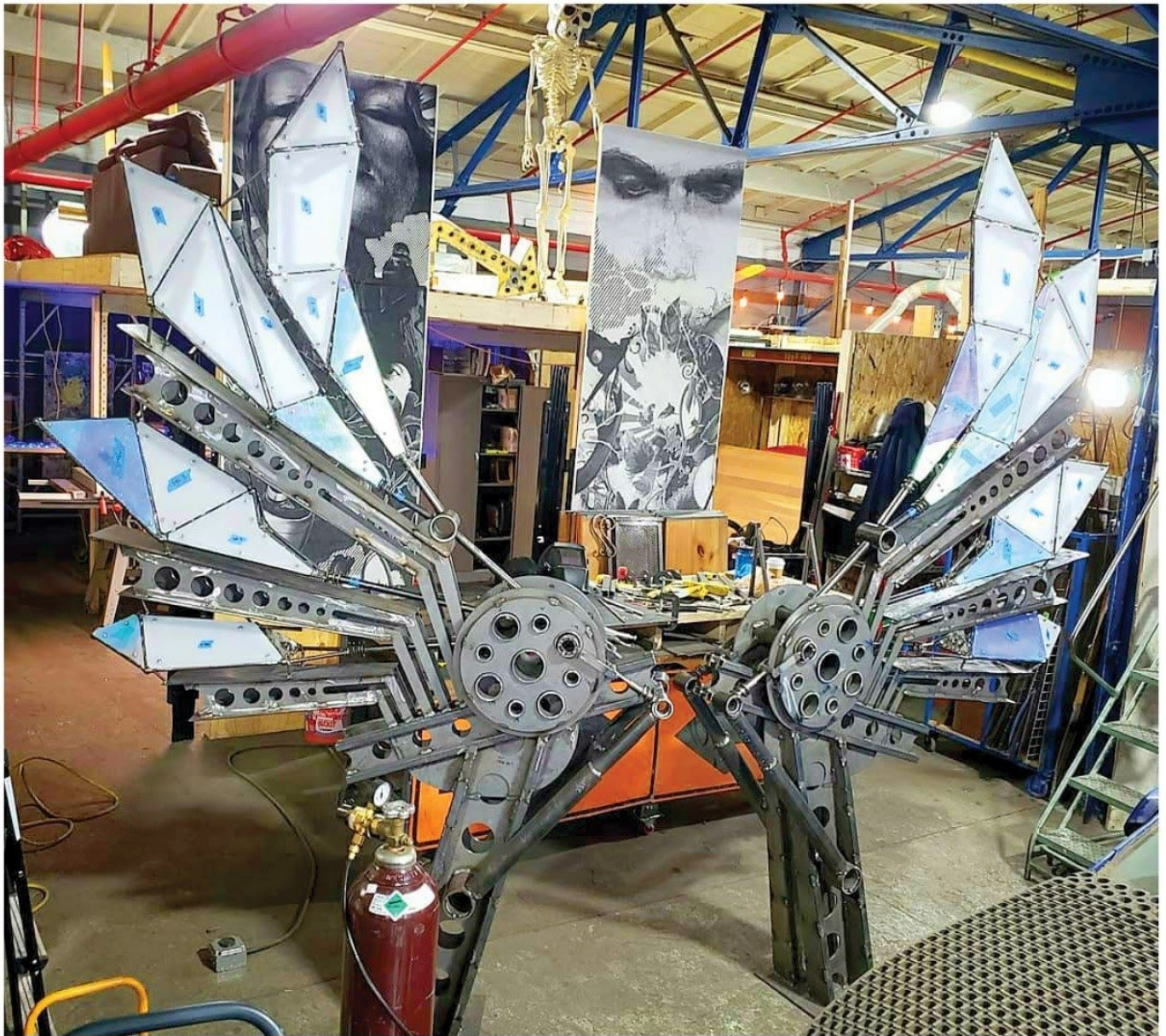
TOTAL EXPENSES	\$27,000
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Previous Work









Artist Materials



██████████ is a multidisciplinary artist practicing professionally for 16 years. He is currently the creator and a resident artist of the House of RAD (Resident Artist Doers). In addition to his own practice, ██████████ owns and operates a small agency, the Mingadigm specializing in branding, identities, interiors, murals, and commissioned art.

██████████ attended the Milwaukee Institute of Art and Design where he received his bachelor's degree in Fine Art Illustration, 2004. Since graduating, he has spoken on alumni panels and has taught as a guest instructor at MIAD. His work with students motivated ██████████ to volunteer as a mentor to underprivileged teens through Hanson Dodge's On-Ramp MKE program. Those interactions have inspired his love for making art that engages people of all ages and backgrounds.

██████████ artwork reaches the public through a variety of channels, with emphasis on community-minded projects – and while the majority of his work has been primarily exhibited throughout Southeastern Wisconsin, it has been showcased nationally and internationally as well. Locally, he has been elected to complete a 27'x15' 3D mixed-media mural for the Black Cat Alley public art space and has been a two-time finalist in the Pfister Hotel Artist and Residency program. ██████████ impact at the new Fiserv Forum was two-fold - not only was he chosen, along with 31 other artists, to create a mixed-media triptych art piece for the Milwaukee Bucks Collection, but his work was also debuting at the Candy Lab store where he created all of the wall, floor, and lollipop graphics. Live art events have also played a big part in ██████████ career. He has enjoyed creating live for various nonprofits such as Open Canvas, Feeding America, and Arte Para Todos. Notably, ██████████ worked with American Family Insurance live-painting every day of Summerfest's 50th Anniversary, and he completed a painting with XQ Super School Project in which the local community was able to interact and paint along with him. ██████████ most important work is currently with America's Black Holocaust Museum where he has created and art directed all of the graphics from production, through print and installation.

Resume

EDUCATION

Milwaukee Institute of Art and Design (MIAD) BFA in Illustration (2004)

EXPERIENCE

Mingadigm, LLC Owner (2008-present)

Artist/Owner - Creative Director / Branding / Identities / Interiors / Murals / Art / Sculpture

- + Responsible for translating business strategies into high-level conceptual development through creation and installation/impementation
- + Provide clear and effective direction while leading and mentoring artists/designers and production teams

Kohl's Corporate (March 2012 - 2014)

Consultant - Art direction

- + Responsible for translating business strategies into high-level conceptual development and design, photo direction (fashion and off-fig) and production development
- + Collaborate daily with all levels of creative, copy, photo studio, project management, store planning (fixturing), merchandise presentation, and strategy partners to achieve project goals
- + Provide clear and effective direction while leading and mentoring designers and production teams
- + Provide concept designs for a variety of internal and consumer-facing marketing materials including direct mail, credit, seasonal graphics and in-store signage
- + Personally selected for omni-channel cross-collaboration teams providing concepts and design work for special high-level projects

Kohler Company (Aug 2011- Mars 2012)

Consultant - Designer

- + Creation of corporate and product specific style guides
- + Creation of technical illustrations for use in style guides and manuals
- + Photo retouching for print and digital use

MIAD (Mar - Apr 2009, Jan - Feb 2011, Jan - Feb 2013)

Teaching | Art Direction / Branding

- + Creation of unique section curriculum based on current fashion & retail customization trends & how to apply such to their respective styles or processes
- + Engage & Inspire the class body as well as students individually to create outstanding work

Straight-Up, Inc. (Aug 2005 - Jan 2011)

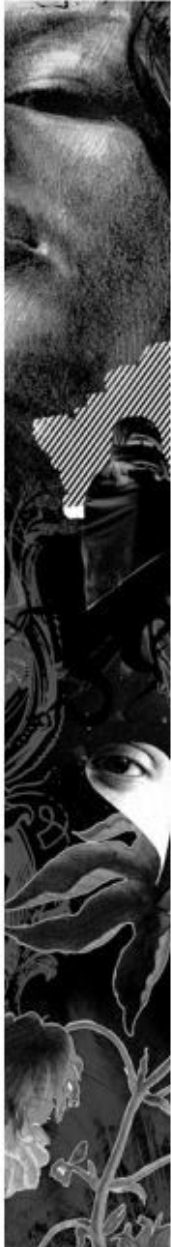
Apparel Design / Digital Design & Development / Illustration

- + Lead creative in fashion forward Brand Development
- + Lead Digital Designer
- + Manage brand identities & guidelines
- + Produce graphics & products that energize the brand & it's audience.
- + Research & Develop products with vendors, geared towards specific branded promotional marketing campaigns.
- + Consult with creative team about objectives and/or styles for various clients' needs

Kindred Clothiers division of Straight-Up, Inc. (2007-2009)

Art Direction / Apparel Design / Digital Design & Development/ Illustration

- + Lead Creative behind Kindred Clothiers & Kindred Market Brands
- + Branding Concepts & Development for Kindred & independent labels under Kindred brand



CV

2020

Public Sculpture, BID 16 Pocket Park, Milwaukee, WI

2019

Curator & Live Painting, Feed Your Soul, Flux Design, Milwaukee WI (curator & live painting)

AWE fundraiser, Saint Kate Art Hotel, Milwaukee WI (live painting)

Donor Wall, UW Meat Science building, Madison WI

Modern Cabinet of Curiosities, Frank Juarez Gallery, Milwaukee WI

Permanent Collection, GMR Marketing, New Berlin, WI

Indiana Green Anniversary, Cedarburg Cultural Center, Cedarburg WI

2018

"Common Thread" Collaborative Sculpture, Milwaukee Public Library Mitchell Street Branch

Feed Your Soul, Flux Design, Milwaukee WI (curator & live painting)

Gallery Night & Day, Gallery 326 at Flux Design, Milwaukee WI

Milwaukee Bucks Art Collection, Fiserv Forum, Milwaukee WI

Var Gallery & Studios permanent collection, Milwaukee WI

Arte Para Todos, Company Brewing, Milwaukee WI

Art Candy Group Show, Art*Bar, Milwaukee, WI

2017

Live Painting, Feed Your Soul, Flux Design, Milwaukee WI (live painting)

Gallery Night & Day, Gallery 326 at Flux Design, Milwaukee WI

American Family Ins. Dream House at Summer Fest, Milwaukee WI (live painting)

30x30x30 Exhibit, Var Gallery & Studios, Milwaukee, WI

Manicured Nature, Var Gallery & Studios, Milwaukee, WI (curator & showing)

2016

Feed Your Soul, Flux Design, Milwaukee WI (live painting)

Gallery 326, Big Head Brewery, Milwaukee WI

30x30x30 Exhibit, Var Gallery & Studios, Milwaukee, WI

Catz Brewery, Black Cat Alley, Milwaukee

2015

Feed Your Soul, Flux Design, Milwaukee WI

Indiana Green, Frank Juarez Gallery, Sheboygan, WI

Gallery 326, Big Head Brewery, Milwaukee WI

Truth Be Told, Culture Jam, Hide House Studios, Milwaukee WI

2014

MKE Exposition, Beulah Brinton House, Bay View, WI

Feed Your Soul, Flux Design, Milwaukee WI

Branding Creativity, UW Parkside Fine Arts Gallery, Kenosha WI

Easily Discarded, Culture Jam, Hide House Studios, Milwaukee WI

July Gallery Night & Day, Gallery 326 at Onesto, Milwaukee WI

Lady Elgin, Beulah Brinton House, Bay View WI (curator & showing)

Will to Make, Milwaukee Institute of Art Design, Milwaukee, WI

Plaid Tuba Buying Experience, Plaid Tuba, Milwaukee WI

(More exhibition & curation history upon request).

Proposal

The Beat of Green Bay

An immersive installation that will truly get you and give you a unique interactive experience in sight and sound only the city can provide. This amazing and vibrant alleyway project will catch your attention as you walk or drive down the city streets. The eye catching headphone sculpture made of artistically manipulated metal peaks your curiosity .As you enter to investigate this sculpture you will see a docking station that you can put your cell phone in and by using a music App on it you make the alleyway come alive with sound to listen to while you investigate future into the alley to view the Grand musical art mural. Maybe dance maybe sing or just take a selfie with this cool thing .After you have taken in all that you can make sure to grab your phone as you leave send out a tweet ,Hash tag or Instagram .

Having grown up in the Green Bay area and surrounding neighborhoods, I have seen Green Bay at its best an at its worst times. Green Bay has always been a culturally diverse city from its conception. Our team wishes to take part in this public works project to show and remind the community of this. We are a city of multi-cultural diversity and talent that combine to make up what I think makes the city special as one.

The proposed art piece is an interactive metal sculpture and musical themed mural that we feel will reach out to all citizens of Green Bay and the surrounding area. Our intention is that it will provide enjoyment, inspiration, and understanding of the true meaning of what the city is. It is an art piece that shows the city has its finger on the beat of Green Bay.

The submission can follow any timeline the city requires with reasonable lead tie and open communication with the project lead person.

Project Information and Timetable of Installation

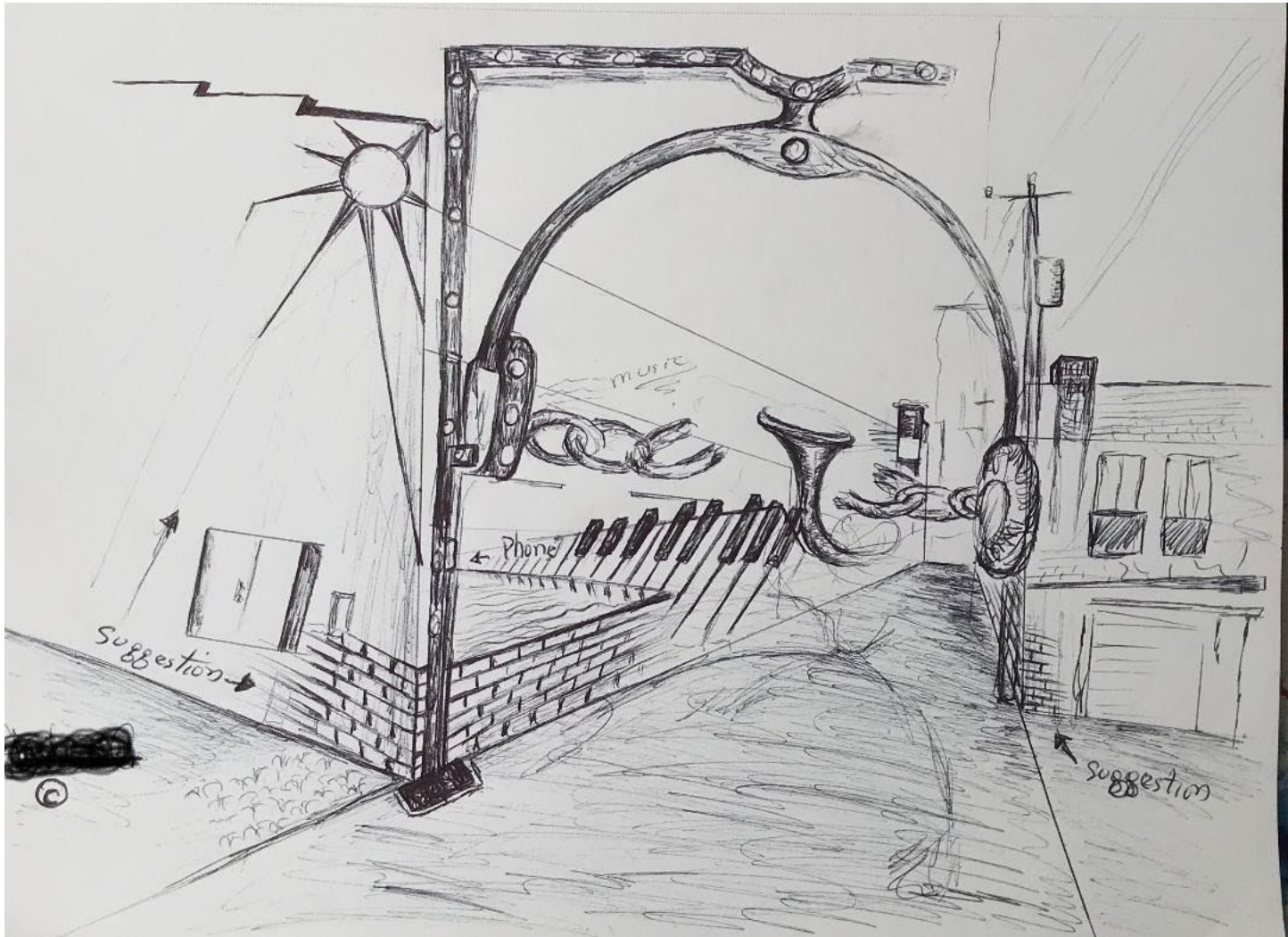
Professional Acrylic Painted Mural

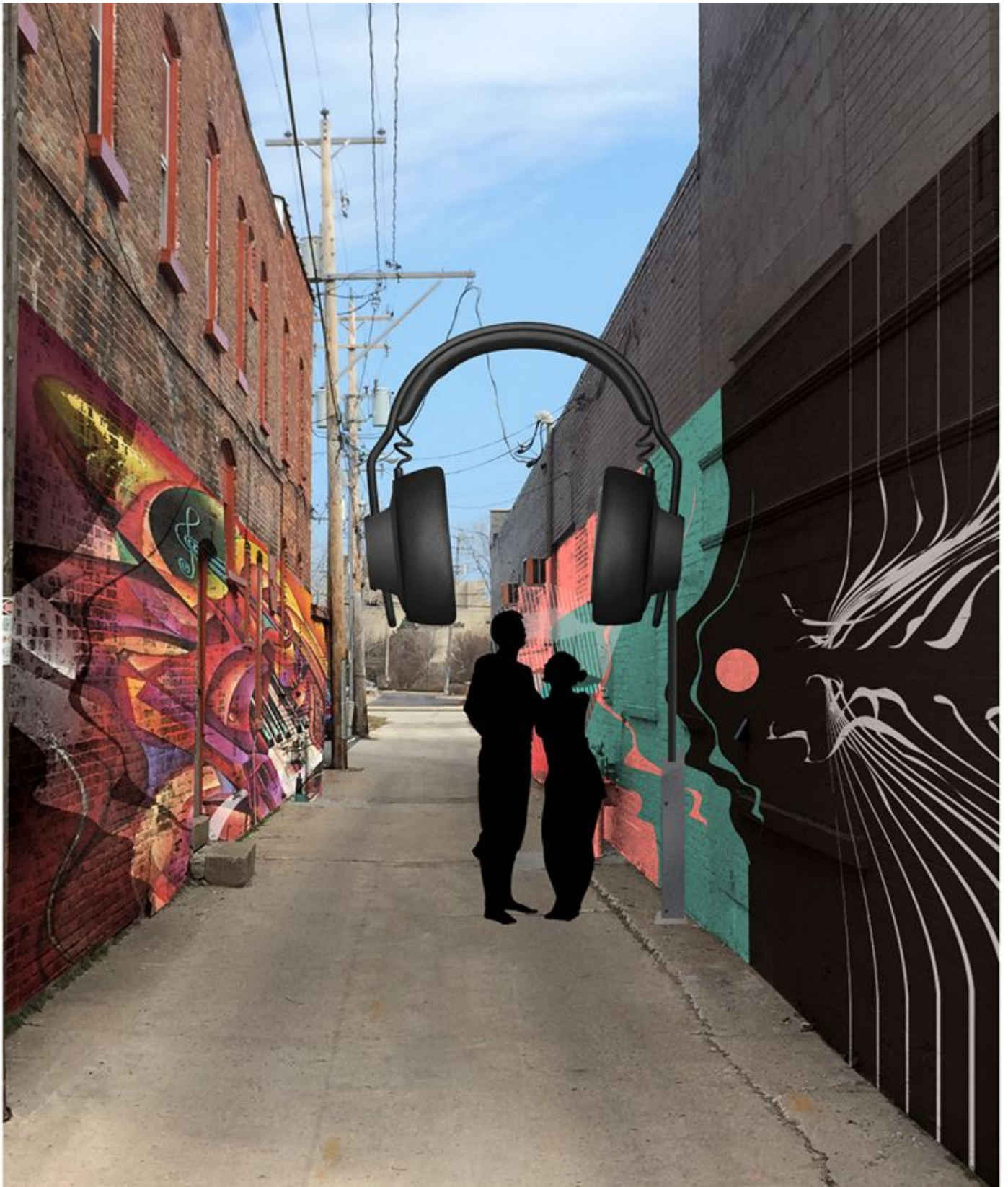
Alleyway between 617 Bodart Street and 401 N. Quincy Street, Green Bay WI

Approximately 196' Wide x 5' High

Scraping wall	1 week
Wash wall	2 hours
Measure space	3 hours
Taping areas	3 hours
Prime wall	1 day
Align the concept	1 day
Background Color	2 days
Painting	2 weeks
Finish details	1 day
<u>Sealant application</u>	<u>1 day</u>
Total	1 month

Concept Images





Proposed Budget

APPLICANT NAME/PROJECT TITLE: TEAM Progressive Cord / BEAT OF GREEN BAY

PROPOSED BUDGET FOR ALLEYWAY TRANSFORMATION PROJECT

PROJECT INCOME Applicants may attach budget details IN ADDITION to this template.

Source Amount Confirmed/Projected

Redevelopment Authority of Green Bay

Total Project Income \$27,000 Confirmed

PROJECT EXPENSES TOTAL INCOME \$27, 000

Supplies/Materials	Amount	Check Off
See Attachment "A"	\$5,155	yes
See Attachment "B "	\$5,288	yes
Material Contingency 5% of budget	\$1,350	yes
TOTAL	\$11,793	

Services/Fees/Rentals	Amount	Checkoff
Sandblast and paint (Quality Sandblasting)	\$1,000	yes
Transportation of sculpture	\$1.000	yes
Crane service (Barlament Erection Crane Rentals) \$150.00 HR X 2	\$300	yes
Contingency 5% of budget	\$1,350	yes
TOTAL	\$3,650	

Artist Fees	Amount	Check Off
Team Green Bay - Art Design	\$3,852	yes
- Application	\$3,852	yes
- Project Management	\$3,853	yes
TOTAL	\$11,557	

Total Expenses must equal Total Income TOTAL EXPENSES \$27,000

ATTACHMENT "A"

Alleyway Project Mural Budget

Paint-13 gallons exterior acrylic @ \$50 per gallon	\$ 650
Sealant-3 gallons @ \$42 per gallon	\$ 126
Artist Fees	
wash/scrape wall (1 week approx)@\$30/hr	\$1,200
painting labor-8 hr days (2 wks approx)@\$35/hr	\$2,800
errands to purchase supplies	\$ 50
Extra hands- helper's labor (approx)- @\$10/hr	\$ 120
Commuting Fuel-15 days approx=360 miles round trip(20 gallons)	\$ 25
Supplies	
Paint Trays (6)	\$ 10
Tape (6 large rolls)	\$ 26
Brushes- (24 pack of foam), 6 (4" natural brushes)	\$ 51
-use of personal small brushes	\$ 20
Plastic Drop Cloth	\$ 20
Roller Heads (9)	\$ 23
Paint Rollers	
Tele-handle 2 @ \$13 each	\$ 26
Short 2@ \$4 each	<u>\$ 8</u>
	Total \$5,155

Budget Attachment B

S.K.T. DESIGN & MANUFACTURING			Quotation	
Company Address	1783 Grant St. DE PERE, WI 54115 (920)632-3594	Date	4/1/2020	
Quotation for:		Quotation #	234	
		Customer ID	sculpture	
		Quotation valid	9/29/2020	
		Prepared by:	Kory	
Comments, or Special Instructions Quote for potential work				
Salesperson	P.O. Number	Ship	F.O.B. Point	Terms
Kory	ART 123	Quote		Due on receipt
Quantity	Description	Unit Price	Taxable?	Amount
2	14 ga THICK (mild steel sheet) 2PC. x 24	\$157.00	Yes	\$314.00
1	#9 Expanded Metal (A36) 1PC.	\$58.00	Yes	\$58.00
1	120x150 sch 10 (A500 Pipe) 21ft	\$57.00	Yes	\$57.00
1	3/4" THICK Plate. (A#^) 1PC.	\$100.00	Yes	\$100.00
1	1"x4" 6061 Alum. Flat 1pc. 1FT	\$32.00	Yes	\$32.00
1	1/2"x4" 6061 Alum. Flat 1pc. 1FT	\$17.00	Yes	\$17.00
1	6"x4" Rec.Tube(A500) 7ga wall 20FT	\$260.00	Yes	\$260.00
2	3"ODx11GA wall Round Steel Tub 8FT	\$70.00	Yes	\$140.00
1	Misc. Hardware (Anchor bolts, Nuts & Bolts)	\$150.00	Yes	\$150.00
1	WELD WIRE: 03570S-6 30 LB SPOOL	\$60.00	Yes	\$60.00
				\$1,188.00
Labourer	Description	HR/PRICE	Taxable?	Amount
	5 HRS CNC CUTTING	\$50.00		\$250.00
	20 HRS ROLL &PRESS WORK	\$50.00		\$1,000.00
	5 HRS MATERIAL HANDLING AND GRINDING	\$50.00		\$250.00
	40 HRS WELD	\$50.00		\$2,000.00
	5 HRS BLENDING AND CLEAN OF WELD	\$50.00		\$250.00
	3.5 HRS MACHINING OF PARTS	\$100.00		\$350.00
				\$4,100.00
Thank you for your business!				SUBTOTAL \$5,288.00

Previous Work





Recent Public Art Installations of [REDACTED]

Title: The Slice of Thought

Medium: Acrylic Paint on Canvas

Size: 180' x 48'

Commissioning Org: City of Appleton

Date: Installed 12/17/19

Brief Design Statement: As Artist-in Residence for the Appleton Public Library, I was excited to connect with teens from the STAR program through the Appleton Area School District and the Boys and Girls Club to inspire creativity and help showcase their community, including the diversity perspectives and experiences. I worked with teens to design and create an incredible mural that hangs in the teen area in the library.



Title: Clean Planet

Medium: Acrylic Paint on Paper Mache Sculpture and Bottles

Commissioning Org: Titledown Development LLC in collaboration with The ARTgarage & Austin Straubel Airport

Date: Installed 1/24/20

Brief Design Statement: Members of our community, under the instruction of artist [REDACTED], painted these bottles to raise awareness for the widely recognized problem of plastic waste. While it is an important material for our economy, providing multiple benefits to modern-day living, plastic takes up valuable space in landfill sites and is polluting the natural environment, having an especially significant impact on our oceans. One million plastic bottles are bought around the world every minute, and this number is set to increase if we do not act. A number of organizations and countries are banning the use and production of disposable plastics, and we too can extend a helping hand to the global movement of reducing plastic waste. It's never too late to start using less plastic and support efforts to leave a cleaner planet for the next generation.



Artist Materials



Artist Statement

██████████ is a self-taught award-winning artist, guest speaker, live painter, mentor and muralist with a unique style. Inspiration for his colorful acrylic pieces comes from emotion felt through music, human form, injustices and people he meets. After becoming a well-known mural painter in Haiti, he relocated to Wisconsin and continues adding to his list of satisfied collectors. His work stays immortal in the memory of each viewer as he inspires change and respect for one another.



Artist Statement

I am a metal fabricator by trade an artist at heart, the combination of both allows me the ability to transform a sketch or idea into something that I can craft into a sometimes practical. Other times thought engaging visual art pieces both technical and artistic in one unique body of heart felt work. Art should be felt, examined and contemplated, but most of all enjoyed.



Artist Statement

██████████ a designer currently living in Green Bay, Wisconsin. He is widely versed in space design, brand development, painting, music, custom bicycle graphics and other visual communication. ██████████ previous occupation was as a welder fabricator, so he can appreciate laborious work and understands how -to bring ideas to fruition. His designs have spanned the country. Some have even obtained national awards and recognition. He has done work for large and small companies. ██████████ is not happy until everyone including himself is excited or absolutely in love with the project that is being created. The ideas are the magic that build a great result. A great result doesn't happen by magic.

Title: The Webs of Hope

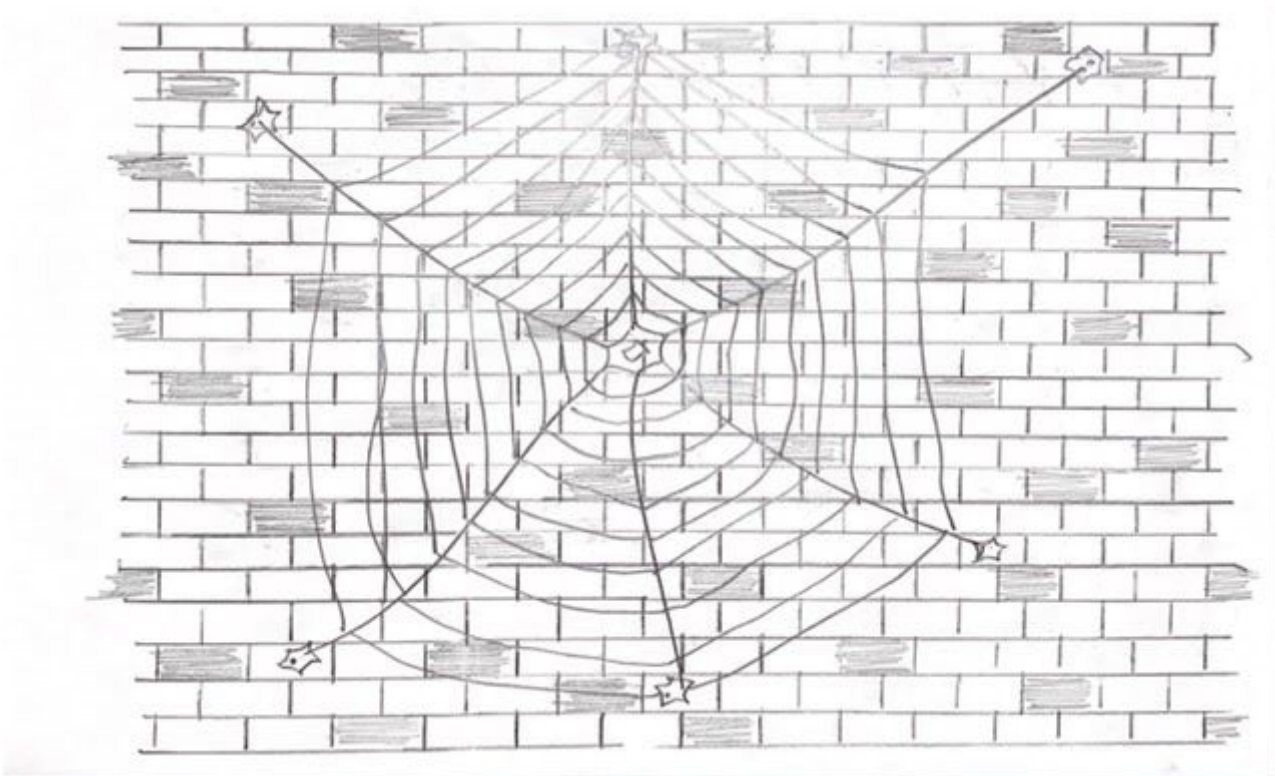
Description:

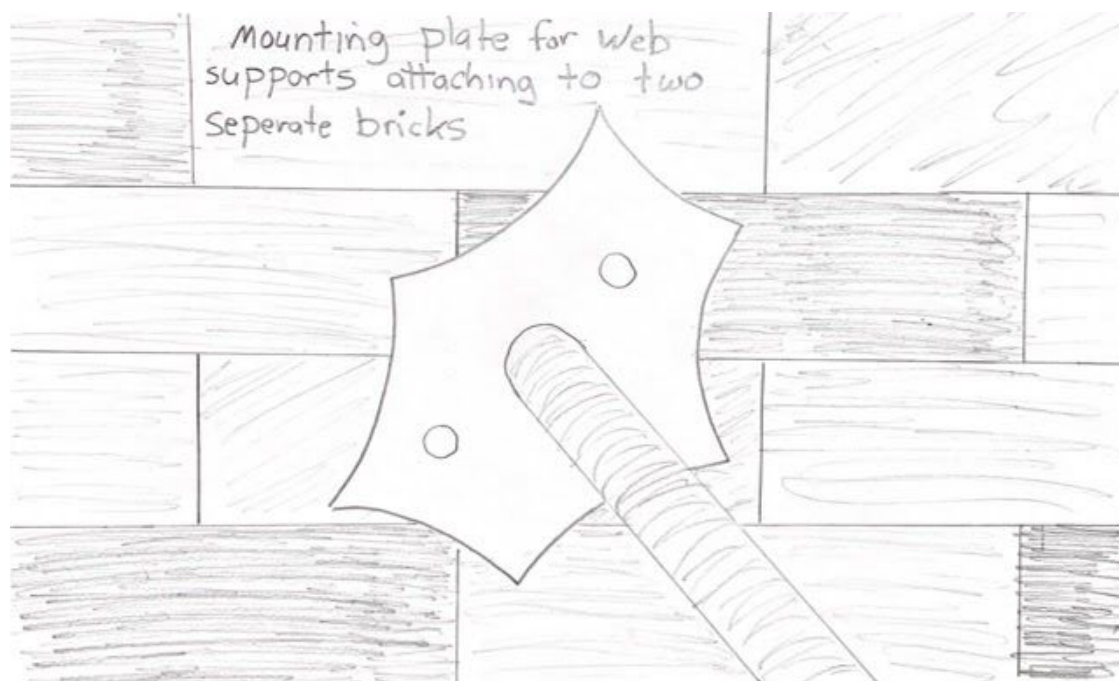
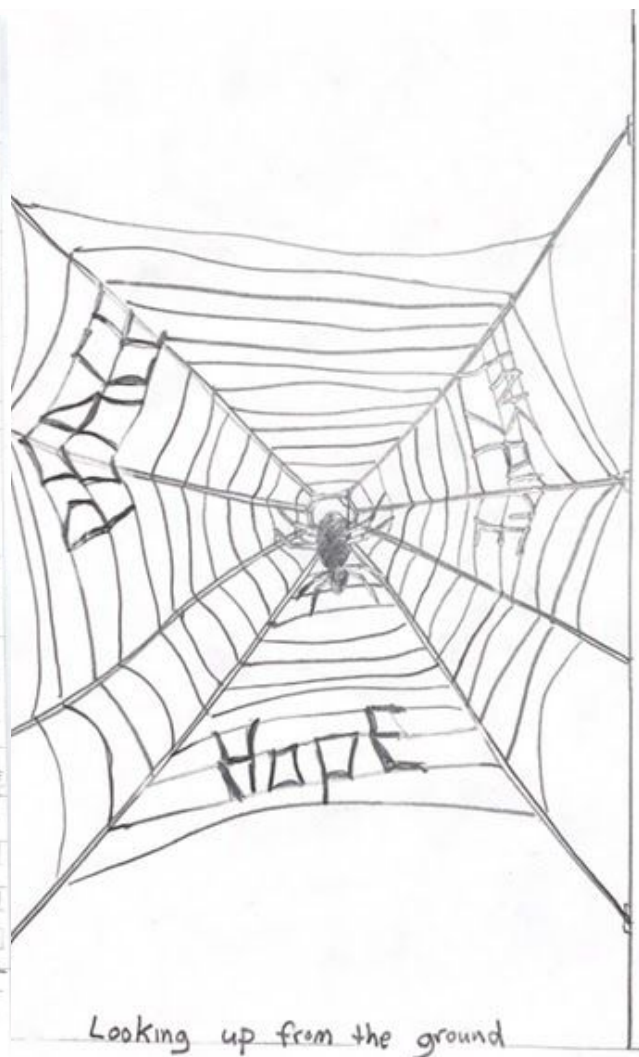
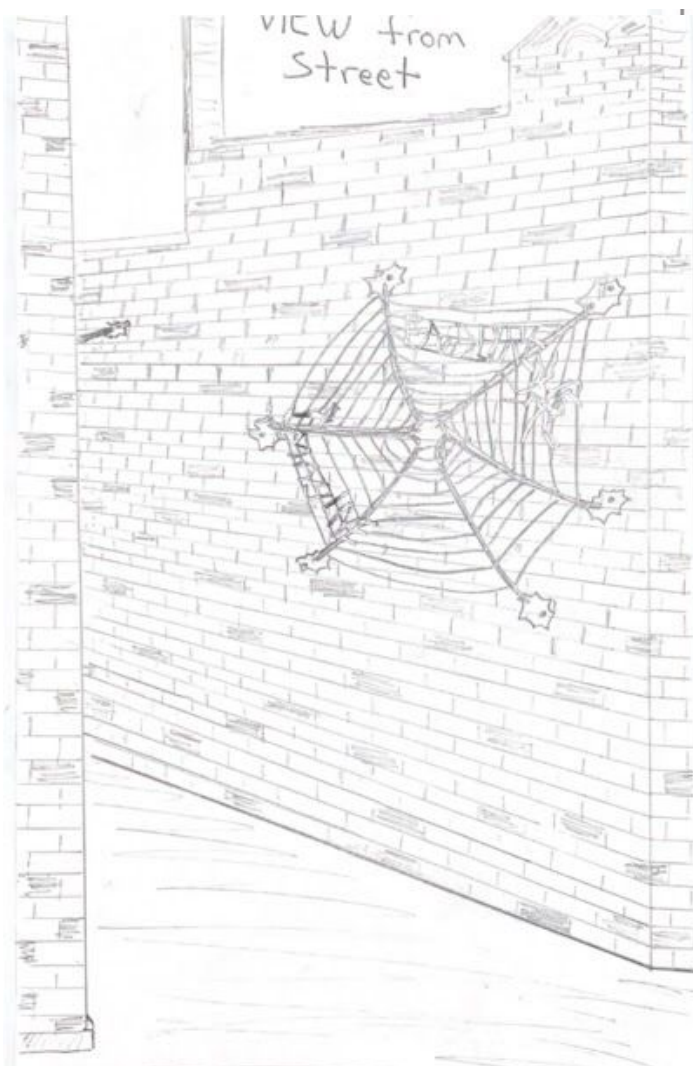
My vision for this project is to install at least three spider webs within the alleyway, one spanning overhead from building to building with two or three more attached vertically on the walls. The webs will be a feasible way to explore the alley space while maintaining functionality. The large overhead web will have a large spider, possibly with a smiling face, and on each different web there will be positive words or short inspirational quotes written by the spider, like in "Charlotte's Web". Potential words could include "hope" "imagine" "preserve" "endure" Opportunity, etc.

The Structural supporting members of the web will be made of one-inch solid aluminum rod that will anchor directly to the brick walls. The main web would be one piece and made of 1/2 inch solid aluminum rod that would sit on top of the supporting members and bolted to them. The webbing will be spaced approximately six inches apart to ensure there is no snow buildup during the winter months. The spiders will also be made from aluminum. The aluminum would be left bare and will age naturally requiring no maintenance. The spider will be powder coated black for a nice contrast to the silver aluminum. If for any reason the situation arose, the entire installation could be relocated easily with a minimum amount of work needed.

With the recent health crisis, it has created fear and uncertainty about the future for many people. Though "The Webs of Hope" contains spiders, which many people fear, by incorporating words of encouragement, it is telling us to see past our initial fears and to hold onto hope and courage for a brighter future.

Concept Images:





Proposed Budget:

Project Expenses	
Supplies/materials	\$8,000
Services/fees/rentals	\$1,500
Artist fees	\$13,000
Total expenses	\$27,000

Previous Work:





Artist Background:

Having worked in a family-owned custom metal fabrication shop for 35 years, I have performed every task from grinding, welding, designing, troubleshooting problems, and installations. I have a great deal of experience with welding aluminum and knowing its strengths and weaknesses. All these experiences have helped me become a much better artist and has given me an advantage over my competitors.



WISHEWALKIN WISCONSIN

ALLEYWAY
TRANSFORMATION
PROJECT

WISH GREENBAY, WI WALK

As the world faces an uncertain future, it can be easy to fall into thoughts of fear, anxiety, and worry. One of the world's most beautiful traditions addressing the negative aspects of life we wish would disappear centers around Asian floating lanterns. These lanterns, are created with a paper shell surrounded by a stiff structural support which holds an interior flame source.



Green Bay, WI

WISH WALK

Once the flame is ignited it heats the air inside the paper which lowers the density of the lantern allowing it to rise into the air. Only as long as the flame is lit will the lantern remain airborne, after which it will sink back to the ground.

Across time and cultures, the lanterns have taken on a variety of meanings, from signaling a community was safe from attack to providing blessings to newlywed couples. However, the root of their message remains the same, releasing worry and embracing hope. Additionally this practice has resulted in festivals releasing multiple lanterns at once bringing people together for socializing and reunions.

This freedom to gather and release ourselves of worry seems like a luxury at our present moment in time. Those valued and previously taken for granted practices are ones I would like to celebrate and honor with this artwork.

Wish Walk is comprised of an installation of custom made plastic lantern molds hung below a galvanized steel mesh structure, which would be anchored into the surrounding walls with milled steel bolts. As a light-based installation, electrical access is need to power the work. The lanterns will be suspended via commercial grade heavy-duty waterproof electrical cords which also contain their led lighting source. This provides flexibility to the suspended lanterns giving the appearance and ability of subtle movement as the wind blows through. Hung at various intervals, they will appear as if released by a crowd below, floating upward between the buildings before their final release into the sky. All of the lanterns will hang above the 14' height restriction to allow vehicles to pass underneath.

In each of my works I look to create a sense of play and wonder for participants. In the daytime the lanterns will create a colorful and celebratory overhead canopy. During the evening the lights will appear on as twilight approaches. It is my vision that only a percentage of lights will

remain on consistently throughout the evening (estimated 30%) to ensure that the alleyway remains illuminated in the evenings. The remaining ights (estimated 70%) will only be activated once a passerby traverses below the lights, allowing visitors to take part in activating the art. These lights will be activated via motion sensor and remain responsive to movement below. This allows artwork viewers to control the illumination of the lights with their motion, encouraging them to traverse the length of the alley to be rewarded with an interactive and magical experience.

(Note that the final divide of illuminated and activated lights would be determined after a site visit to ensure maximum impact)

To increase the daytime impact of Wish Walk and to enhance the community impact of the work I would like to work with the Green Bay Public Arts Commission to announce the project and coordinate a community outreach campaign for people to share their wishes. The could be done via a submission form via a dedicated website for the project, or if preferable on the greenbaywi.gov page. Additionally submissions may be accepted via social media using a hashtag.

Select submissions would be included in the installation design and painted along the 401 Quincy Street wall, providing a way for visitors to view and discover the wishes of others and gather a sense of the collective community intentions. These messages could be applied via temporary vinyl if the building owner is opposed to painting. This aspect of the installation offers community contribution to the design and and directly communicates the hopeful and inspiring nature of the work. It is my intent that viewers would discover comparisons to their own hopes and dreams within the printed messages to build an intuitive sense of community and connection to viewers as they enjoy the artwork.

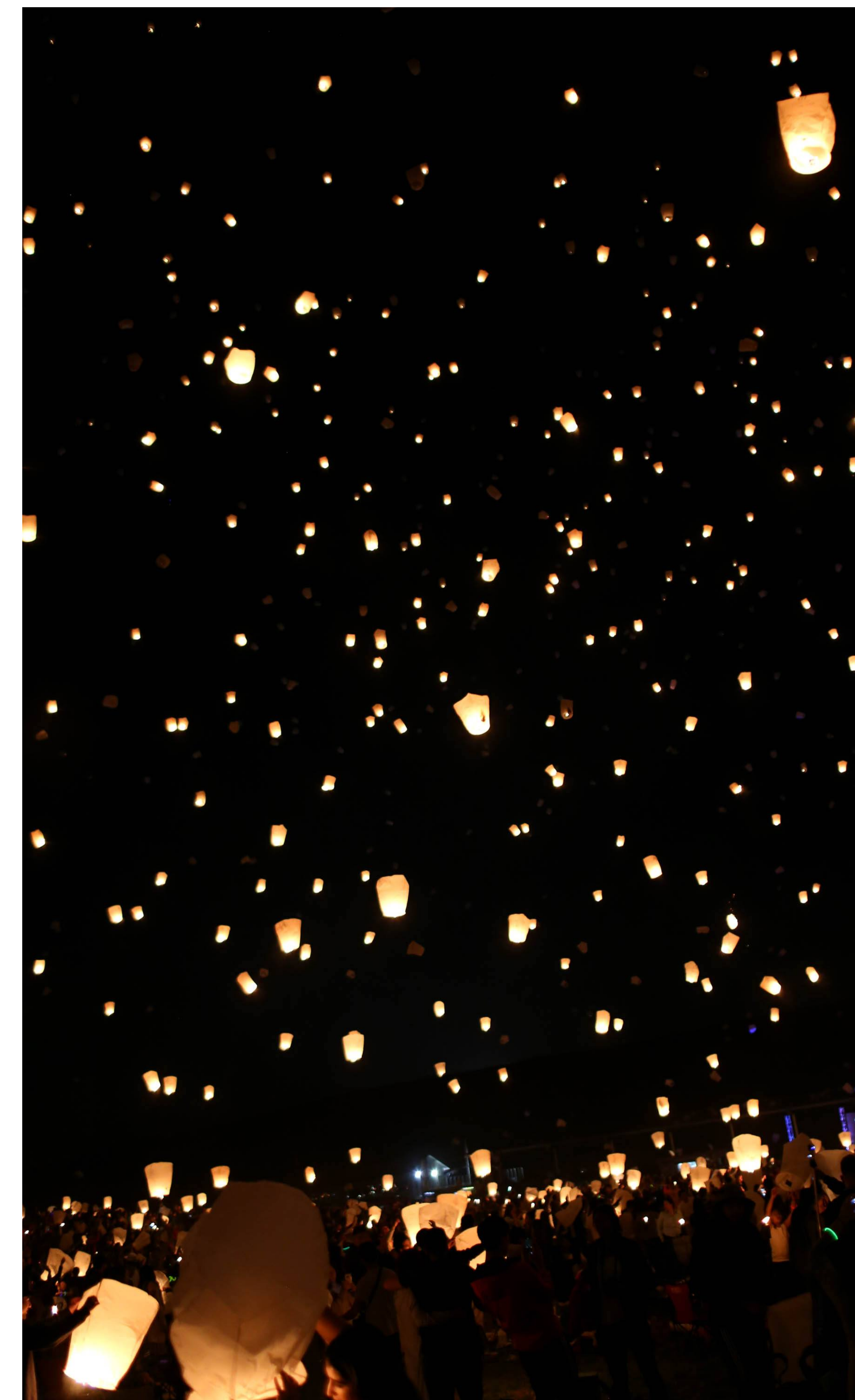
Wish Walk is about celebrating the uplifting energy of hope and the delights of dreams. My vision is that Wish Walk will provide a sense of magic and joy to all who have the opportunity to experience the artwork.



CONCEPT

IMAGES

“Wish Walk is about celebrating the uplifting energy of hope and the delights of dreams. My vision is that Wish Walk will provide a sense of magic and joy to all who have the opportunity to experience the artwork”





DAY VIEW



NIGHT FRONT VIEW- FULL LIGHT PEOPLE ACTIVATION



NIGHT SIDE VIEW-PARTIAL LIGHTS, NO PEOPLE



Interactive Sculpture

CLOUD SWING

Cloud Swing is a series of swings suspended from glowing cloud structures, in which color and light are created as people engage with the artwork and swing through the air. If a swing is unoccupied, the cloud above it will emanate a steady white glow, which shines downward and illuminates the empty swing as an invitation to passersby. But when someone begins to swing, the transformation begins, and the white glow is replaced by vibrant colors that become more saturated as the swing moves faster. The goal is to provide nostalgic joy and connect participants to magic and wonder in everyday experiences.



CLOUD SWING

Burning Man, Black Rock City



Public Art

KARMA CALLS

Karma Calls revitalized decommissioned pay phone boxes with illuminated messages of happiness, hustle, and hope in an effort to encourage an aura of inspiration, action, and positivity in public space. The work elevates and beautifies obsolete urban infrastructure as an asset, visually showing the concept of karma: what you create in the world is what you receive in return.



P r i v a t e C o m m i s s i o n

MAJESTIC MOOSE

Majestic Moose is a site-specific installation which was created as an illuminated homage to the spirit of Canadian culture. This illuminated sculpture offered a vibrant and ambient glow with dynamic washes of color rotating from the interior of the Moose form.



Community Project

Bright, Alight

A reimagined oversized light bright, in which participants added to a community-created mural, with designs formed by custom-made LED lights that participants constructed on site and then added to the mural design.

BUDGET TEMPLATE

APPLICANT NAME/PROJECT TITLE: Wish Walk

PROPOSED BUDGET FOR ALLEYWAY TRANSFORMATION PROJECT
PROJECT INCOME Applicants may attach budget details IN ADDITION to this template.

Source	Amount	Confirmed/Projected
Redevelopment Authority of Green Bay	\$27,000	Confirmed

Total Project Income

TOTAL INCOME	\$27,000
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(Please indicate via checkbox below if awarded funds will be used for the expense listed.)

PROJECT EXPENSES

Supplies/Materials	Amount	Check Off
Galvenized Steel Wire Mesh Support Structure	6,500	☐
Commercial Grade Led Lighting + Electrical	4,970	☐
Anchoring + Bolt System	1,750	☐
Motion Sensors	780	☐
Lantern Materials + Production	2,300	☐
Paint + Painting Supplies	1,200	☐
		☐
TOTAL	17,500	

Services/Fees/Rentals	Amount	Check Off
Articulating Boom Lift	1,500	☐
Installation + Team Transport + Accommodations	1,350	☐
Installation Team Fee	2,500	☐
Engineering Review Fee	650	☐
TOTAL	6,000	

Artist Fees	Amount	Check Off
Artist Fee	3,500	☐
TOTAL	3,500	

Total Expenses must equal Total Income

TOTAL EXPENSES	27,000
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About the ARTIST



My mission is to demonstrate the power of art to transform communities.

Over the course of my career I have sought to challenge the role that art and culture have within the community. Working to create art that not only increases the aesthetic value of a city, but also activating ways that it can be used as a tool to build community and drive economic growth.

I worked with the New Orleans CVB during Hurricane Katrina. It was then that I truly recognized the importance and power of art and culture to shape and heal the community. Art and culture are the backbone of community, innovation, and one of the strongest indicators of vibrant cities.

With a desire to focus my work within the creative industries I have spent the last decade working to bring public art to the community. I remain committed to utilizing art as a means for inspiring community engagement and pride. In the past year alone my work has been exhibited in Scottsdale, Los Angeles, Toronto, Georgetown, Black Rock City, and New Orleans.

Wonder is a key aspect of my work, both in terms of infusing magic and creativity into public spaces and as a means for questioning possibilities and captivating civic imagination. My communication background plays a key role in my art in driving conversation and connecting with others.

Growing up my childhood, which continues to be an inspiration for my work, was spent between Illinois and Wisconsin. Wonder is a key aspect of my work, both in terms of infusing magic and creativity into public spaces and as a means for questioning possibilities and captivating civic imagination. I would be honored to return to my Wisconsin roots and bring the Wish Walk to life for the Green Bay Community.



[REDACTED]

[REDACTED]

[REDACTED]

+

[REDACTED]

[REDACTED]



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # Q.1

To receive and place on file the report by the Police Department of the 2020 1st quarter serious injury and fatality crashes.

BACKGROUND

No serious injury or fatal crashes occurred during the first quarter of this year.

RECOMMENDATION

Receive and place the report on file.

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # Q.2

To hold until the Monday, May 18, 2020 meeting the request by Ald. Galvin to add Cass Street to the heavy truck route system from Bellevue Street to East Mason Street.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None

**A PROCLAMATION EXTENDING THE STATE OF EMERGENCY
CITY OF GREEN BAY COVID-19 RESPONSE**

WHEREAS, on March 17, 2020, the Common Council adopted the Proclamation Declaring a State of Emergency regarding the City of Green Bay COVID-19 Response (“Proclamation”); and

WHEREAS, the Proclamation was set to expire on April 24, 2020 at 5:00 p.m.; however, because of continuing emergency conditions, the Common Council extended the local State of Emergency for the City of Green Bay on April 21, 2020 until the Common Council is able to meet on May 5, 2020; and

WHEREAS, the conditions created by the public health emergencies continue to pose a substantial threat to public order, life, health and safety of the citizens of the City of Green Bay; and

WHEREAS, conditions require that the Proclamation be extended in order to protect the public order, life, health and safety of the citizens of the City of Green Bay; and

WHEREAS, on May 5, 2020 the Common Council met to consider this matter.

NOW, THEREFORE, pursuant to sections 323.11 and 323.14 (4) of the Wisconsin Statutes, the City of Green Bay hereby declares the local State of Emergency for the City of Green Bay shall be extended and will automatically expire on May 20, 2020 at 5:00 p.m., unless extended.

IT IS FURTHER ORDERED that the period for which regular employees will continue to receive compensation based on their regular rate of pay and benefits despite being unable to work their regularly scheduled hours because the impact of COVID-19 has reduced or eliminated City services, is hereby extended until May 20, 2020.

THIS DECLARATION OF A STATE OF EMERGENCY is enacted by the Common Council this 5th day of May 2020.

Eric Genrich, Mayor

Attest:

Kris Teske, Clerk

**RESOLUTION IN SUPPORT OF COMMUNITIES DISPROPORTIONATELY
AFFECTED BY COVID-19**

May 5, 2020

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

WHEREAS, the novel coronavirus or COVID-19 represents a direct threat to the health and well-being of citizens of the world and residents of Green Bay; and

WHEREAS, the virus does not discriminate and has infected people of all backgrounds, ages, and nationalities; and

WHEREAS, we recognize the impact the pandemic has had across the world and throughout all aspects of society; and

WHEREAS, we acknowledge that certain types of employees, ethnicities, and racial groups have been disproportionately harmed by COVID-19; and

WHEREAS, we have seen a small but significant increase in xenophobia and racism targeting our Asian American and Pacific Islander (AAPI) communities, including the case of a family-owned market's property being vandalized here in our city; and

WHEREAS, the City's Latinx population has been disproportionately impacted by the spread of COVID-19, which has increased fears of economic and social insecurity; and

WHEREAS, in Green Bay, our thriving, diverse community spans many languages, nationalities, ethnicities, cultures, and more; and

WHEREAS, we recognize the need to develop a united, inclusive, anti-discriminatory community effort to stop the spread of COVID-19 and support those affected;

WHEREAS, the City of Green Bay will work with elected officials, community leaders, and organizations to support all community members who have been impacted by the novel coronavirus and condemn bigotry directed toward specific groups based on race, religion, or ethnicity, particularly during the threat of COVID-19; now

BE IT RESOLVED that the City of Green Bay urges President Donald Trump, the U.S. Congress, Governor Tony Evers, the State Legislature, and all elected and community leaders to take persistent action to stop the spread of COVID-19, to support the individuals and communities whose health and livelihoods are threatened by this virus, and to ensure the safety of all Wisconsinites by condemning and combating racism and xenophobia.

Adopted _____

Approved _____

Mayor

Clerk

CMJ

GREEN BAY, WISCONSIN

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

THAT THE FOLLOWING DESCRIBED SIDEWALKS BE ORDERED RECONSTRUCTED AND THAT THE CITY CLERK ISSUE A SIXTY (60) DAYS NOTICE AS PER THE ATTACHED SCHEDULE:

	Location	Parcel ID	Linear Feet	Sidewalk Credit
DISTRICT	3070 CORNELIUS CT	21-1111-D-309	44.7000	20.10
1	SCHMITT PARK ADD #5 LOT 1 B LK 21 JAMES A STEFFEL, ETAL NOAH J STEFFEL 3070 CORNELIUS CT GREEN BAY WI 54311-5914			
DISTRICT	2975 HUMBOLDT RD	21-324-2	4.5000	0.00
1	LOT 2 VOL 7 CSM PAGE 173 GUMARO GONZALEZRUBIO GUMARO GONZALEZ RUBIO 2975 HUMBOLDT RD GREEN BAY WI 54311-5777			
DISTRICT	552 MENLO PARK RD	21-3852	43.2000	34.60
2	DELWICHE ESTATES #1 LOT 26 CHERYL SIMONET 552 MENLO PARK RD GREEN BAY WI 54302-4852			
DISTRICT	110 LITTLE SWISS PL	21-82-1	54.9000	0.00
2	LOT 2 VOL 7 CSM PAGE 385 LINDA J GLASS 112 LITTLE SWISS PL GREEN BAY WI 54302-4924			
DISTRICT	1105 ABRAMS ST	21-1110-M-125	20.0000	9.90
3	MEACHAMS HICKORY WOOD SUB #4 LOT 10 BLK 9 JASON E CHARLES 631 BELLEVUE ST GREEN BAY WI 54302			
DISTRICT	440 WAYFARER WAY	21-2036-L-1	24.2000	5.00
3	HILLSIDE ADDN LOT 1 BLK 1 MARGARET M KRUMHOLZ 482 WELLAND AV GREEN BAY WI 54311-7758			
DISTRICT	620 SCHOEN ST	21-2484	24.1000	14.20
3	SCHOEN SUBD LOT 9 BLK 1 ANTHONY M GLOUDEMANS 620 SCHOEN ST GREEN BAY WI 54302			

	Location	Parcel ID	Linear Feet	Sidewalk Credit
DISTRICT	512 SCHOEN ST	21-2498	29.2000	0.00
3	SCHOEN SUBD LOT 4 BLK 2 JENNIFER C & TIMOTHY A FRIGGE 512 SCHOEN ST GREEN BAY WI 54302-3227			
DISTRICT	417 SCHWARTZ ST	21-2795	55.6000	14.60
3	BENOIT WITTIGS ADDN LOT 20 JEWEL A & THOMAS C MOULE JEWEL A MOULE 417 SCHWARTZ ST GREEN BAY WI 54302			
DISTRICT	1654 FIESTA LN	21-460-2-3	23.1000	5.00
3	ASTORS SUB OF N 1/2 PC 9 E E 68 FT OF W 563 FT OF N 124 FT OF THAT PRT OF LOT 2 LYG E OF BELLEVUE ST & S OF FIESTA LANE .19A BARBARA A FREEMAN 1654 FIESTA LN GREEN BAY WI 54302-2222			
DISTRICT	427 S JACKSON ST	14-649	20.1000	20.10
4	PLAT OF ASTOR LOT 12 BLK 50 EX E 10 FT DANIEL M TUYLS 427 S JACKSON ST GREEN BAY WI 54301-3909			
DISTRICT	918 S JACKSON ST	16-161	45.7000	11.00
4	PLAT OF ASTOR LOT 4 BLK 77 PHILIP A NELSON, ETAL PHILIP A NELSON & BARBARA L RICHMOND 918 S JACKSON ST GREEN BAY WI 54301-3518			
DISTRICT	1044 S JACKSON ST	16-181	39.7000	5.10
4	PLAT OF ASTOR LOT 8 BLK 78 GAZELEY REVOCABLE TRUST OF 2011 1044 S JACKSON ST GREEN BAY WI 54301-3236			
DISTRICT	1044 S MONROE AVE	16-71	26.6000	15.00
4	PLAT OF ASTOR LOTS 7-8-9 BL K 68 & PRT VAC MADISON ST & PRT BLK 160 EXT W TO C M & ST P RR AS DES IN J8218-45 JAMES R & SYLVIA S GRAEFE 1044 S MONROE AVE GREEN BAY WI 54301-3206			

	Location	Parcel ID	Linear Feet	Sidewalk Credit
DISTRICT	1438 KURTZ AVE	17-1104	32.1000	0.00
4	CADY LAND COS 1ST ADDN LOTS 14 & 15 BLK B DANIEL L MUESBECK, ETAL 1438 KURTZ AVE GREEN BAY WI 54301-3824			
DISTRICT	1120 ELIZA ST	17-140	24.2000	9.40
4	PLAT OF ASTOR LOT 11 BLK 111 EMILY C & NATHAN C NASS 1120 ELIZA ST GREEN BAY WI 54301-3133			
DISTRICT	1174 GRIGNON ST	17-200	144.8000	0.00
4	PLAT OF ASTOR N 120 FT OF L OT 1 BLK 113 ELEANOR R GEORGIA 1174 GRIGNON ST GREEN BAY WI 54301-3019			
DISTRICT	1150 GRIGNON ST	17-205	43.0000	0.00
4	PLAT OF ASTOR LOT 6 BLK 113 LISA R & MICHAEL L PRITZL 1150 GRIGNON ST GREEN BAY WI 54301-3019			
DISTRICT	1026 S CLAY ST	17-36	21.1000	15.20
4	PLAT OF ASTOR LOT 5 BLK 93 STEVE G BEERNTSEN 1026 S CLAY ST GREEN BAY WI 54301-3124			
DISTRICT	1345 PORLIER ST	17-502	16.3000	11.40
4	PLAT OF ASTOR LOT 19 BLK 133 GARRETT L JELINEK 1345 PORLIER ST GREEN BAY WI 54301-3332			
DISTRICT	1369 EMILIE ST	17-557	44.1000	24.40
4	PLAT OF ASTOR S 90 FT OF LO T 15 BLK 135 MARIA SONIA DIAZ 1369 EMILIE ST GREEN BAY WI 54301-3111			
DISTRICT	1363 EMILIE ST	17-559	31.8000	20.30
4	PLAT OF ASTOR LOT 16 BLK 135 JAMES R & MICHELLE L KOERNER 1363 EMILIE ST GREEN BAY WI 54301-3111			

	Location	Parcel ID	Linear Feet	Sidewalk Credit
DISTRICT	1339 EMILIE ST	17-563	24.9000	15.00
4	PLAT OF ASTOR LOT 20 BLK 135 MARK R WILLIQUETTE, ETAL MARK R WILLIQUETTE & KYLEE M TURNQUIST 1339 EMILIE ST GREEN BAY WI 54301-3111			
DISTRICT	1327 EMILIE ST	17-565	23.8000	9.60
4	PLAT OF ASTOR LOT 22 BLK 135 JAMES W HANSEN, ETAL JAMES W HANSEN & ERICA M JENSEN 1327 EMILIE ST GREEN BAY WI 54301-3111			
DISTRICT	1321 EMILIE ST	17-566	33.6000	15.50
4	PLAT OF ASTOR LOT 23 BLK 135 LINDSAY R & NATHANIEL E DORFF 1321 EMILIE ST GREEN BAY WI 54301			
DISTRICT	1134 S BAIRD ST	17-585	149.6000	33.40
4	PLAT OF ASTOR S 60 FT OF LO TS 14 & 15 BLK 136 KATHRYN A & MICHAEL K PEOT 1134 S BAIRD ST GREEN BAY WI 54301-3106			
DISTRICT	1103 S BAIRD ST	17-642	55.1000	30.60
4	PLAT OF ASTOR NLY 81 1/4 FT OF LOTS 13 & 14 BLK 139 VILLINA C & STEPHEN P GEORGEL 1103 S BAIRD ST GREEN BAY WI 54301-3105			
DISTRICT	813 S BAIRD ST	17-739-A	15.3000	15.30
4	PLAT OF ASTOR N 60 FT OF S 120 FT OF LOT 13 & 14 BLK 142 CHRISTINE M EMMEL 813 S BAIRD ST GREEN BAY WI 54301-3315			
DISTRICT	1140 LAWE ST	17-98	10.5000	5.40
4	PLAT OF ASTOR LOT 8 BLK 110 MATTHEW A & JANET M SECORA 2186 DEER POINT LN DE PERE WI 54115-8456			
DISTRICT	1136 LAWE ST	17-99	5.3000	0.00
4	PLAT OF ASTOR LOT 9 BLK 110 JANET M & MATTHEW A SECORA 2186 DEER POINT LN DE PERE WI 54115-8456			

	Location	Parcel ID	Linear Feet	Sidewalk Credit
DISTRICT	1642 CHICAGO ST	21-1443-28	70.6000	14.90
4	BOERSCHINGERS PLAT LOT 7 BL K 3 LEOPOLDO JIMENEZALVARADO, ETAL LEOPOLDO JIMENEZ ALVARADO 1642 CHICAGO ST GREEN BAY WI 54302-2858			
DISTRICT	1524 ELLIS ST	19-231	40.5000	5.20
5	J M SMITHS ADD LOT 147 & 1/2 VACATED ALLEY ADJ JO ANNE & MARK W PIEPENBURG 1524 ELLIS ST GREEN BAY WI 54302-1744			
DISTRICT	1585 DECKNER AVE	21-1978-1	13.2000	0.00
5	HAGEMEISTER REFEREE PLAT EX HIBIT A W 62.5 FT OF S 120 FT OF LOT D LYG N OF ROAD CHERYL A & FRANCIS W VRIES FRANCIS W VRIES 718 E MISSION RD GREEN BAY WI 54301-1714			
DISTRICT	513 LARSCHIED ST	21-2678-15	33.5000	14.70
5	SUBDIVISION OF LOT 79 IN SU BD #1 IN NEWBERRYS ADDITION LOT 9 BLK 2 KELLY P GREENE 513 LARSCHIED ST GREEN BAY WI 54302			
DISTRICT	1494 MORROW ST	8-56	34.6000	0.00
5	OAK GROVE LOT 78 EXC E 2 FT ALSO N1/2 OF VAC ALLEY ADJ BONNIE L FLORY 1494 MORROW ST GREEN BAY WI 54302-1735			
DISTRICT	403 S JEFFERSON ST	13-107-A	137.1000	0.00
7	PLAT OF ASTOR W 110.75 FT OF LOTS 13 & 14 BLK 22 U SAVE AMERICA LLC 403 S JEFFERSON ST GREEN BAY WI 54301-4118			
DISTRICT	325 S JEFFERSON ST	13-120	30.8000	0.00
7	PLAT OF ASTOR LOT 12 BLK 23 PATRICIA A & DANIEL E COLVIN 2080 WINTERGREEN CT GREEN BAY WI 54304-1946			
DISTRICT	808 ROY AVE	18-1389	48.6000	25.20
7	VANDALE SUBD LOT 23 BLK 1 MARGARET M & PATRICIA E VANLANGENDON 7142 LOWER RD SOBIESKI WI 54171			

	Location	Parcel ID	Linear Feet	Sidewalk Credit
DISTRICT	915 N BROADWAY	18-505	10.2000	10.20
7	ELMORES ADD TO ELMORES PARK ADD LOT 4 BLK 4 ROBERT A BONZELL 1482 ROCKWELL RD GREEN BAY WI 54313			
DISTRICT	902 MATHER ST	18-853	45.1000	15.00
7	MORROW SUB OF LOT 7 WHITNEY OR LAVENTURE CLAIM PRT OF LOTS 20 & 21 DES IN 177 D 134 & 2 FT DES IN 188 D 269 & PRT DES IN 742 R 630 & PR T IN 820 R 552 EX 950 R 142 DAWN M BYRNE 902 MATHER ST GREEN BAY WI 54303-3640			
DISTRICT	882 KELLOGG ST	5-1404	19.5000	0.00
7	MILITARY RESERVE LOT 263 N OF KELLOGG ST EXC N 1/4 ALSO THE S 1/2 OF THAT PART OF LOT 264 LYING BETW ELMORE & KELLOGG ST EXC THE S 140 FT JAMES P NICHOLAS 86 SAINT JOSEPH BLVD LODI NJ 07644-3316			
DISTRICT	629 NORTHERN AVE	5-275	12.7000	0.00
7	NORTHMOOR ADD LOT 13 BLK 1 CHRISTOPHER M LAHEY 629 NORTHERN AVE GREEN BAY WI 54303-3612			
DISTRICT	420 HARVARD ST	5-384	15.2000	15.20
7	KENILWORTH ADD LOT 15 BLK 1 ROBERT J & CATHERINE A JOSLIN 1260 NORTH RD GREEN BAY WI 54313			
DISTRICT	1054 KELLOGG ST	5-739	51.8000	0.00
7	J C DOCTERS ADD LOT 9 BLK 1 TINA M VANDENPLAS TINA M VAN DEN PLAS 1054 KELLOGG ST GREEN BAY WI 54303-2969			
DISTRICT	416 N MAPLE AVE	5-984	13.6000	0.00
7	ELMORES ADD LOT 94 EBINAL INVESTMENTS LLC 2811 E PENNWOOD CI GREEN BAY WI 54301-2850			

	Location	Parcel ID	Linear Feet	Sidewalk Credit
DISTRICT	731 N IRWIN AVE	8-198	117.8000	4.90
7	GOTTFRIED LEIDELS ADDN LOT 1 BLK A			
	JOHNNY J LOFTON			
	731 N IRWIN AVE GREEN BAY WI 54302			
DISTRICT	1136 MARQUETTE AVE	1-1485	45.0000	20.00
8	MARQUETTE PARK LOT 10 BLK 3			
	JACOB J & GRETCHEN A ROUSE			
	1136 MARQUETTE AVE GREEN BAY WI 54304-2418			
DISTRICT	1029 ROCKDALE ST	1-2047	20.3000	15.20
8	PLAT OF SOUTH PARK ACRES LOT 2 BLK D			
	BRIDGET CARNEY			
	1029 ROCKDALE ST GREEN BAY WI 54304			
DISTRICT	1214 THORNDALE ST	1-2159	35.1000	19.90
8	THORNDALE SUB LOT 11 BLK 1			
	MAUREEN E & MICHAEL H BOKUNEVITZ			
	1214 THORNDALE ST GREEN BAY WI 54304-3917			
DISTRICT	1242 THORNDALE ST	1-2176	64.9000	15.00
8	THORNDALE SUB LOT 2 BLK 3			
	RITA M BUECHNER			
	1242 THORNDALE ST GREEN BAY WI 54304-3946			
DISTRICT	1131 ROCKDALE ST	1-2422	57.8000	10.10
8	WALTER BASTENS SUB #2 LOT 5 BLK 2			
	BARBARA NOGGLE			
	1131 ROCKDALE ST GREEN BAY WI 54304-3311			
DISTRICT	1420 FRANK ST	1-2513	20.7000	10.20
8	HANSENS PLAT #2 LOT 2 BLK 1			
	MATTHEW J & DALE M JOHNSON			
	1420 FRANK ST GREEN BAY WI 54304			
DISTRICT	1424 FRANK ST	1-2514	37.6000	5.30
8	HANSENS PLAT #2 LOT 3 BLK 1			
	JENNIFER C SOLPER			
	1424 FRANK ST GREEN BAY WI 54304-3212			

	Location	Parcel ID	Linear Feet	Sidewalk Credit
DISTRICT	1312 WIRTZ AVE	1-293	20.1000	10.00
8	DUDLEY ADD LOT 10 BLK 2 JASON M STENDER 1312 WIRTZ AVE GREEN BAY WI 54304-3404			
DISTRICT	1007 ROSCOE ST	1-305	0.0000	0.00
8	DUDLEY ADD LOT 1 BLK 4 MAUREEN DOHERTY 1007 ROSCOE ST GREEN BAY WI 54304			
DISTRICT	1092 LANGLADE AVE	1-388-1	19.3000	0.00
8	E W GILSDORFS SUB #1 S 126 FT OF LOT 8 DANA & MARTIN PONCE 1092 LANGLADE AVE GREEN BAY WI 54304-3371			
DISTRICT	1171 NINTH ST	1-414	10.1000	0.00
8	E W GILSDORF SUBD #3 OF LOT 63 OF TANKS SUBD OF PC 2-9 LOT 16 EX 354 D 308 & E X S 110 FT OF N 252 FT KEVIN W WASKOWIAK 1171 NINTH ST GREEN BAY WI 54304-3254			
DISTRICT	801 TOMMARK ST	2-1416	70.5000	0.00
8	FRANKLIN SUBD LOT 28 BLK 3 JOSEPH A GAGNON 801 TOMMARK ST GREEN BAY WI 54304-2353			
DISTRICT	225 S ONEIDA ST	3-1175-F	14.9000	0.00
8	THAT PRT OF N 1/3 OF VACANT STRIP AS DESC IN 306 D 1 & PRT OF VACANT STRIP DESC IN 1603146 KAREN L RUDEPIERCE KAREN L RUDE PIERCE 225 S ONEIDA ST GREEN BAY WI 54303-1955			
DISTRICT	203 ALVINA ST	6-267	39.7000	10.20
8	THE SLY 89 FT OF THE W1/2 OF PCL A OF 1 CSM 183 BNG PRT OF PC 1 WSFR MOUA INVESTMENTS LLC 2542 VAN RITE CT GREEN BAY WI 54311-6256			

	Location	Parcel ID	Linear Feet	Sidewalk Credit
DISTRICT	1336 S LOCUST ST	6-547-B	65.1000	19.90
8	8,698 SFS1/2 OF LOT 11 BLK 66 PEETERS SUBD LYG BTWN S/L OF RUSSELL ST & N/L OF LANGLADE AV JOAN C & RICHARD A PATNODE 1336 S LOCUST ST GREEN BAY WI 54304-3163			
DISTRICT	874 SEVENTH ST	1-243	40.8000	10.50
9	PINE CREST ADDN E 1/2 OF LOTS 6 & 7 BLK 6 ALECIA K HOMA 874 SEVENTH ST GREEN BAY WI 54304-2676			
DISTRICT	1203 TWELFTH AVE	1-662	20.0000	5.90
9	WEST SIDE HILL SLY 56 FT OF THE W1/2 OF LOT 15 CHRISTINA L BOHMER 1203 TWELFTH AVE GREEN BAY WI 54304-2646			
DISTRICT	1223 S CHESTNUT AVE	1-861	48.9000	0.00
9	TANKS 4TH ADD LOT 16 BLK 27 MARY JANE CHARLIER 1223 S CHESTNUT AVE GREEN BAY WI 54304-2764			
DISTRICT	844 NICOLET AVE	2-743	22.1000	0.00
9	CADY & WARRENS SUBD OF LOT 23 OF TANKS SUBD OF PC 2- 9 WSFR LOT 18 EX SLY 5 FT BLK B CODY VINCENT DINATALE 3808 STREAM RD GREEN BAY WI 54313			
DISTRICT	129 OAK ST	3-292	69.7000	15.10
9	JOHN ANDERSONS SUBD LOT 1 RAYMOND B DUMAS PO BOX 22351 GREEN BAY WI 54305-2351			
DISTRICT	832 THRUSH ST	18-1264	25.0000	14.90
10	PLAT OF MATHER HEIGHTS LOT 15 BLK 17 DENNIS FIECKO 832 THRUSH ST GREEN BAY WI 54303-4377			
DISTRICT	808 THRUSH ST	18-1303	15.3000	15.30
10	PLAT OF MATHER HEIGHTS N 57 FT OF LOTS 1 & 2 BLK 20 KAREN L GRASSE 808 THRUSH ST GREEN BAY WI 54303-4330			

	Location	Parcel ID	Linear Feet	Sidewalk Credit
DISTRICT	1019 MARSHALL AVE	18-312	20.1000	15.10
10	VAN DYCKES CO'S ADDN LOT 6 BLK 12 & 1/2 VAC ALLEY LYG ADJ KAREN M & KEITH H ELSNER 1019 MARSHALL AVE GREEN BAY WI 54303-4219			
DISTRICT	1311 VELP AVE	18-708	53.0000	0.00
10	ORIOLE ADDN LOTS 1,2,3,4,5 & 11 BLK 4 EX PCL 148 OF TPP 1450-04-21-4.21 RDK PROPERTY'S LLC 1317 VELP AV GREEN BAY WI 54303			
DISTRICT	916 ETHEL AVE	18-952	104.0000	0.00
10	SUBD OF BLKS 4, 5 & 6 PLAT OF COLONIAL VILLAGE LOT 9 BLK 6 KATHLEEN A HENN 916 ETHEL AVE GREEN BAY WI 54303-3912			
DISTRICT	821 GRAY ST	18-961	41.9000	15.40
10	SUBD OF BLKS 4, 5 & 6 PLAT OF COLONIAL VILLAGE LOT 18 BLK 6 RACHEL ANN MONFILS 821 GRAY ST GREEN BAY WI 54303			
DISTRICT	1289 REED ST	3-1045	44.9000	0.00
10	PRIVATE CLAIM #1 W THAT PRT OF PC 1 W AS DES IN VOL 84 MR 416 BCR EX 951 R 39 KOLB MARY JO & JON REVOCABLE TRUST 1289 REED ST GREEN BAY WI 54303-3024			
DISTRICT	1253 REED ST	3-1045-A	24.2000	19.60
10	PC #1 WSFR THAT PRT OF SD PC #1 DESC IN 265 D 27 & LOT 5 BLK 1 OF FRANK SCHOON ENBERG PLAT ADAM J & KIMBERLY M FROSETH 1253 REED ST GREEN BAY WI 54303			
DISTRICT	1281 REED ST	3-1045-C	25.1000	0.00
10	THAT PART OF PC 1 WSFR AS D ES IN 281 D 141 BCR JILL A HANEY 1281 REED ST GREEN BAY WI 54303-3024			

	Location	Parcel ID	Linear Feet	Sidewalk Credit
DISTRICT	1283 REED ST	3-1045-D	29.9000	9.80
10	PRT OF PC #1 WSFR THAT PRT OF PC #1 W AS DES IN VOL 368 D 113 BCR & PRT DESC IN 970 R 127 KEVIN D & ELAINE S BUTH 1283 REED ST GREEN BAY WI 54303-3024			
DISTRICT	1249 REED ST	3-1046-A	5.0000	0.00
10	PART OF PC #1 WSFR THAT PRT OF PC #1 W AS DES IN 232 D 202 BCR FRANCIS J KICSAR 1249 REED ST GREEN BAY WI 54303-3024			
DISTRICT	1205 REED ST	3-1048-A	35.3000	15.20
10	PART OF PC #1 WSFR PRT OF P C #1 DES IN 222 D 349 BCR BNG THE N 1/2 LYG BETWN REE D ST & SHAWANO AVE OF A TRACT DES IN 168 D 297 BCR JENNA M & JASON MOUA 1205 REED ST GREEN BAY WI 54303			
DISTRICT	1247 REED ST	3-1065-A	15.0000	0.00
10	PART OF PC #1 WSFR AS DES I N VOL 223 DEEDS PG 331-332 BCR BRENDA M & SCOT D PODRAZA 1247 REED ST GREEN BAY WI 54303-3024			
DISTRICT	1275 REED ST	3-1190	11.6000	0.00
10	FRANK SCHOONENBERG PLAT LOT 1 BLK 1 ANGELA J BUNCHEK 1275 REED ST GREEN BAY WI 54303-3024			
DISTRICT	1269 REED ST	3-1191	20.4000	15.50
10	FRANK SCHOONENBERG PLAT LOT 2 BLK 1 DEREK MUENSTER 1565 RIVERSIDE DR SUAMICO WI 54173			
DISTRICT	1265 REED ST	3-1192	9.9000	9.90
10	FRANK SCHOONENBERG PLAT LOT 3 BLK 1 KRISTINE M MICHELL 1265 REED ST GREEN BAY WI 54303-3024			

	Location	Parcel ID	Linear Feet	Sidewalk Credit
DISTRICT	1241 REED ST	3-1195	15.2000	10.20
10	FRANK SCHOONENBERG PLAT LOT 6 BLK 2			
	DIANE M & ROGER M THARIO			
	1241 REED ST GREEN BAY WI 54303-3024			
DISTRICT	1237 REED ST	3-1196	22.1000	9.70
10	FRANK SCHOONENBERG PLAT LOT 7 BLK 2			
	CHARLES G NEHRING			
	1237 REED ST GREEN BAY WI 54303-3024			
DISTRICT	1233 REED ST	3-1197	10.7000	5.50
10	FRANK SCHOONENBERG PLAT LOT 8 BLK 2			
	RUTH L URBAN			
	1233 REED ST GREEN BAY WI 54303-3024			
DISTRICT	1229 REED ST	3-1198	7.7000	0.00
10	FRANK SCHOONENBERG PLAT LOT 9 BLK 2			
	SCOTT S NEHRING			
	1229 REED ST GREEN BAY WI 54303-3024			
DISTRICT	1225 REED ST	3-1199	7.3000	4.90
10	FRANK SCHOONENBERG PLAT LOT 10 & WLY 1/3 LOT 11 BLK 2			
	DEBORAH M MATSEN			
	1225 REED ST GREEN BAY WI 54303-3024			
DISTRICT	1219 REED ST	3-1200	5.1000	0.00
10	FRANK SCHOONENBERG PLAT ELY 2/3 OF LOT 11 & WLY 2/3 OF LOT 12 BLK 2			
	VAN ERIC W REVOCABLE TRUST THE ERIC W VAN 1219 REED ST GREEN BAY WI 54303-3024			
DISTRICT	1209 REED ST	3-1203	15.5000	0.00
10	FRANK SCHOONENBERG PLAT LOT 14 BLK 2			
	CHRISTOPHER J LUTZKE			
	1209 REED ST GREEN BAY WI 54303			

	Location	Parcel ID	Linear Feet	Sidewalk Credit
DISTRICT	1208 ELMORE ST	5-1313-2	29.9000	0.00
10	MILITARY RESERVE WLY 56.76 FT OF SLY 155.5 FT OF THAT PRT OF LOT 189 LYG BETW BON D ST & NLY LINE OF ELMORE RODNEY G OLEJNICZAK 128 N PINE RD SOBIESKI WI 54171-9741			
DISTRICT	1230 ELMORE ST	5-1315-B	26.5000	26.50
10	FT HOWARD MILITARY RESERVE PRT OF LOT 191 AS DESC IN 359 D 337 KENNETH E ZIATS 1230 ELMORE ST GREEN BAY WI 54303-4152			
DISTRICT	1226 ELMORE ST	5-1315-G-1	30.0000	10.00
10	MILITARY RESERVE THAT PRT O F LOT 191 AS DES IN 360 D 298 BCR DANIEL W & RENEE S KUNTZ 1226 ELMORE ST GREEN BAY WI 54303-4152			
DISTRICT	1290 REED ST	5-668-A	38.1000	0.00
10	DOUSMAN & ELMORES 2ND ADD S LY 292 FT 2 IN OF LOT 48 N OF N LINE OF REED ST DES IN VOL 219 DEEDS PG 200 BCR & EX PRT DES IN 235 D 100 BCR & EX PRT DES IN 262 D 174 BCR & EXC 279 D 359 BCR & E X VOL 324 D 413 BCR KENNETH A LARSEN 1290 REED ST GREEN BAY WI 54303-3025			
DISTRICT	1296 REED ST	5-668-B	43.8000	19.80
10	DOUSMAN & ELMORES 2ND ADDN THAT PRT OF LOT 48 AS DESC IN 336 D 312 SHIRLEE A SEIDL 1296 REED ST GREEN BAY WI 54303-3025			
DISTRICT	1278 REED ST	5-669-A	19.7000	0.00
10	DOUSMAN & ELMORES 2ND ADD E 1/2 OF S 1/2 OF PRT LOT 49 LYG BETWN REED ST & OREGON ST AS DES IN 296 D 571 BCR MARY P SWAIN 1278 REED ST GREEN BAY WI 54303-3025			
DISTRICT	1284 REED ST	5-669-B	20.1000	15.10
10	DOUSMAN & ELMORES 2ND ADDN W 1/2 OF S 1/2 OF THAT PRT OF LOT 49 LYG BETWN REED & OREGON STS DESC IN 297 D 38 DAVID L & NICOLE M LEMENSE 1284 REED ST GREEN BAY WI 54303-3025			

	Location	Parcel ID	Linear Feet	Sidewalk Credit
DISTRICT	1272 REED ST	5-670-1	23.9000	4.00
10	DOUSMAN & ELMORES 2ND ADD T HAT PRT OF LOT 50 AS DES IN 371 D 191 BCR LAURA A SIEMERING 1272 REED ST GREEN BAY WI 54303			
DISTRICT	1268 REED ST	5-670-A	31.3000	0.00
10	DOUSMAN & ELMORES 2ND ADD T HAT PRT OF LOT 50 AS DES IN VOL 289 D 78 BCR ANNETTE M GAGAN 1268 REED ST GREEN BAY WI 54303-3025			
DISTRICT	1262 REED ST	5-671-A	22.8000	0.00
10	DOUSMAN & ELMORES 2ND ADD S 131 FT OF WLY 72 FT OF LOT 51 LYG BETWN S LINE OF OREG ON ST & N LINE OF REED ST ROGER L & KAREN A PECARD 1262 REED ST GREEN BAY WI 54303-3025			
DISTRICT	1254 REED ST	5-671-B	31.6000	10.00
10	DOUSMAN & ELMORES 2ND ADD T HAT PRT OF LOT 51 AS DES IN 232 D 419 BCR MICHELLE B BECKER 1254 REED ST GREEN BAY WI 54303-3025			
DISTRICT	1246 REED ST	5-672-D	4.9000	4.90
10	DOUSMAN & ELMORES 2ND ADD T HAT PRT OF LOT 52 AS DES IN VOL 596 R 453 BCR ANN M JOSKI 1246 REED ST GREEN BAY WI 54303-3025			
DISTRICT	1220 REED ST	5-673	15.0000	10.10
10	DOUSMAN & ELMORES 2ND ADD T HE S 1/2 OF E 50 FT OF LOT 54 LYG BETWN N LINE REED ST & S LINE OF OREGON ST EMILY BONDRAGER 1220 REED ST GREEN BAY WI 54303-3025			
DISTRICT	1228 REED ST	5-676-B	10.1000	0.00
10	DOUSMAN & ELMORES 2ND ADD E LY 26 FT OF NLY 130 FT OF SLY 160 FT OF LOT 53 & WLY 34 FT OF NLY 130 FT OF SLY 160 FT OF LOT 54 ANN E NOLAN 1228 REED ST GREEN BAY WI 54303-3025			

	Location	Parcel ID	Linear Feet	Sidewalk Credit
DISTRICT	1224 REED ST	5-676-B-1	15.0000	0.00
10	DOUSMAN & ELMORES 2ND ADDN NLY 130 FT OF SLY 160 FT OF ELY 60 FT OF WLY 94 FT OF LOT 54 DARILYN A ANDERSON 1224 REED ST GREEN BAY WI 54303-3025			
DISTRICT	1238 REED ST	5-676-C	17.3000	0.00
10	DOUSMAN & ELMORES 2ND ADD W LY 60 FT OF THE SLY 130 FT LYG N OF THE N LINE OF REED ST OF LOT 53 STEVEN J LAWRENCE 1238 REED ST GREEN BAY WI 54303-3025			
DISTRICT	1234 REED ST	5-676-D	38.1000	5.10
10	DOUSMAN & ELMORES 2ND ADD N LY 130 FT OF SLY 160 FT OF ELY 58 FT OF WLY 118 FT OF LOT 53 LYG N OF THE N LINE OF REED ST KATY JO I RUIZ 1234 REED ST GREEN BAY WI 54303-3025			
DISTRICT	1208 REED ST	5-676-F	19.8000	19.80
10	DOUSMAN & ELMORES 2ND ADD E 48 FT OF THE S 130 FT OF LOT 55 & WLY 10 FT OF SLY 130 FT OF LOT 56 SUSAN J PLINSKA 1208 REED ST GREEN BAY WI 54303			
DISTRICT	1212 REED ST	5-676-G	10.0000	10.00
10	DOUSMAN & ELMORES 2ND ADD E LY 48 FT OF WLY 96 FT OF SLY 130 FT OF LOT 55 LYG BE TWN N LINE OF REED ST & SLY LINE OF OREGON ST REBECCA L & TIMOTHY D BAZETT JONES TIMOTHY D & REBECCA L BAZETT JONES 1212 REED ST GREEN BAY WI 54303-3025			
DISTRICT	1200 REED ST	5-677-A	24.9000	5.00
10	DOUSMAN & ELMORES 2ND ADD N 130 FT OF S 160 FT OF E 134 FT OF LOT 56 CHRISTOPHER M ANDRUS, ETAL CHRISTOPHER M ANDRUS & LORI A ZEMAN 1200 REED ST GREEN BAY WI 54303-3025			
DISTRICT	600 ETHEL AVE	5-825	67.8000	5.00
10	MAYFAIR ADD LOT 8 BLK 6 GERALD G & CAROL J BURKEL 600 ETHEL AVE GREEN BAY WI 54303-3906			

	Location	Parcel ID	Linear Feet	Sidewalk Credit
DISTRICT	302 N ONEIDA ST	5-847	20.9000	20.90
10	CENTENNIAL PARK SUBD OF LOT S 5-6-7-8-9-10 DOUSMAN & ELMORES 2ND ADD LOT 7 BLK 1 AMANDA R MATTHEWS 302 N ONEIDA ST GREEN BAY WI 54303-3041			
DISTRICT	1826 DOUSMAN ST	6-2276	20.0000	5.00
10	WEST PARKLAND SUBD 1ST ADDI TION LOT 53 LEONA ROWE 1826 DOUSMAN ST GREEN BAY WI 54303			
DISTRICT	1658 MURPHY DR	6-227-G	50.0000	9.90
10	DOUSMAN CLAIM THAT PART OF DOUSMAN CLAIM AS DES IN 615 R 428 DENISE A & TIMOTHY E COLLETTE 1658 MURPHY DR GREEN BAY WI 54303-3317			
DISTRICT	1690 MURPHY CT	6-2466	45.2000	14.90
10	WEST PARK SUBDIVISION LOT 106 & PRT OF LOT 107 IN 2521848 DANIELLE J & AARON J HANCHEK 1690 MURPHY CT GREEN BAY WI 54303-4632			
DISTRICT	1734 BOLAND RD	6-2477	34.9000	4.60
10	WEST PARK SUBDIVISION LOT 117 & WLY 15 FT OF LOT 116 POSEY REVOCABLE TRUST THE GARY & SHIRLEY POSEY 2462 PINECREST RD GREEN BAY WI 54313-7669			
DISTRICT	509 N PLATTEN ST	6-69-A	35.4000	25.20
10	FT HOWARD MILITARY RESERVE THAT PRT OF LOT 95 DESC IN 314 D 46 KENT J ANDERSON 509 N PLATTEN ST GREEN BAY WI 54303-4309			
DISTRICT	1037 N PLATTEN ST	6-749	30.6000	15.60
10	DETRYS SUBD LOT 11 BLK 3 DEBORAH A SAMSA 1037 N PLATTEN ST GREEN BAY WI 54303-4319			

	Location	Parcel ID	Linear Feet	Sidewalk Credit
DISTRICT	812 S FISK ST	6-168	75.3000	0.00
11	C L A TANKS SUBD OF PC 2-9W PCL A & NLY 100 FT OF PCL B OF 1 CSM 613 BCR			
	TG COMMERCE BUILDING LLC			
	PO BOX 991 GREEN BAY WI 54305-0991			
DISTRICT	1503 SERVAIS ST	6-2138	65.0000	5.10
11	WESTWOOD ADD #2 LOT 3 BLK 7			
	HOLLY J LECAPITAINE			
	1503 SERVAIS ST GREEN BAY WI 54304-3015			
DISTRICT	1840 ST AGNES DR	6-309-4	35.0000	10.10
11	LOT 3 VOL 6 CSM PAGE 347 MAP 1581 IN 857253			
	GREGORY F BARRETT			
	1811 BRIQULET ST GREEN BAY WI 54304			
DISTRICT	1425 LA COUNT RD	6H-2910	14.1000	10.10
12	THE CENTRAL DUNES LOT 6			
	BRIAN G RISTOW, ETAL			
	1425 LA COUNT RD GREEN BAY WI 54313-1352			
	Project Total 12126		4079.7000	1060.40

Mayor

FINAL PAYMENTS RESOLUTION
May 5, 2020

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That the City Clerk be and is hereby instructed to draw FINAL ORDERS in favor of the following contractors for their projects in the amounts listed as follows:

1. BRIDGE 1-20 – 2020
LUNDA CONSTRUCTION CO.

TOTAL AMOUNT EARNED:	\$ 95,818.00
LESS AMOUNT RETAINED:	\$ 0.00
	<u>\$ 95,818.00</u>
LESS AMOUNT PREVIOUSLY PAID:	\$ 93,423.00
AMOUNT DUE THIS PAYMENT:	\$ 2,395.00

ACCOUNT NUMBERS
401500E-55310-64020: \$2,395.00
PO #2000022

2. SEWERS 1-19 PART B – 2019
DAVID TENOR CORP.

TOTAL AMOUNT EARNED:	\$ 1,436,216.63
LESS AMOUNT RETAINED:	\$ 0.00
	<u>\$ 1,436,216.63</u>
LESS AMOUNT PREVIOUSLY PAID:	\$ 1,399,389.73
AMOUNT DUE THIS PAYMENT:	\$ 36,826.90

ACCOUNT NUMBERS
412500E-55355-63019: \$36,826.90
PO #1900055

Adopted _____, 2020

Approved _____, 2020

Mayor

MAM



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # T.4

Resolution as amended authorizing 2020 transfer of \$6,300.00 from contingency to account 101503-54069 related to Brown County invoice for prefilled sandbags for the public.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. RESOLUTION INVOICE 330964 3-31-20
2. Resolution-REVISED transfer from Contingency for BC sandbags 2020

Account.....: 1.5000.003
County ID...:660.1403
Month/Year:03/2020
Project ID..: --

BROWN COUNTY PUBLIC WORKS
STATEMENT OF EXPENDITURE
CGRE-1 MISC MATERIALS FROM SHOP
3/1/2020 Thru 3/31/2020

Invoice

04/10/2020

Page 1

Invoice # 330964

<u>MATERIAL</u>	<u>U/M</u>	<u>Quantity</u>	<u>Rate</u>	<u>Total</u>	<u>00</u> <u>MISC</u>
03-31-20 MFSANDBAGSEA PREFILLED SAND BAGS		10000	0.6000	6,000.00	6,000.00
SUBTOTAL				<u>6,000.00</u>	<u>6,000.00</u>

Account.....: 1.5000.003
County ID....:660.1403
Month/Year:03/2020
Project ID...: --

BROWN COUNTY PUBLIC WORKS
STATEMENT OF EXPENDITURE
CGRE-1 MISC MATERIALS FROM SHOP
3/1/2020 Thru 3/31/2020

Invoice

04/10/2020

Page 2

Invoice # 330964

<u>CHARGE SUMMARY</u>		<u>Quantity</u>	<u>Total</u>	<u>00 MISC</u>
01 TOTAL LABOR (06)		0.00	0.00	0.00
02 TOTAL MACHINERY (07)		0.00	0.00	0.00
03 TOTAL MATERIAL (08)			6,000.00	6,000.00
<u>04 TOTAL ALL ITEMS</u>			<u>6,000.00</u>	<u>6,000.00</u>
<u>ADMIN</u>		<u>Rate</u>	<u>Total</u>	<u>00 MISC</u>
		5.00	300.00	300.00
<u>SUBTOTAL</u>			<u>300.00</u>	<u>300.00</u>
<u>06 JOB GRAND TOTALS</u>			<u>\$6,300.00</u>	<u>6,300.00</u>

REMIT TO:

BROWN COUNTY HIGHWAY DEPARTMENT	
2198 GLENDALE AVENUE	Pay This Amount: \$6,300.00
GREEN BAY WI 54303	
	Invoice # 330964

**RESOLUTION AUTHORIZING
TRANSFER OF FUNDS**

May 5, 2020

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

Pursuant to the recommendation of the Finance Committee at its meeting of April 28, 2020, the following 2020 transfer of funds is hereby authorized:

	<u>ACCOUNT</u>	<u>AMOUNT</u>
From:	101099-59001 Contingency	\$6,300.00
To:	101503-54069 Sandbags	
	Vendor: Brown County Public Works	\$6,300.00
	10,000 prefilled sand bags (material and admin)	
	For flooding	

Adopted _____

Approved _____

Mayor

Clerk



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # U.I

General Ordinance Number 11-20

An ordinance to amend Section 1.40(4), GBMC, relating to records retention.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. DRAFT GO 11-20 - Amend 1.40(4) Records Retention

GENERAL ORDINANCE NO. 11-20

**AN ORDINANCE
AMENDING SECTION 1.40(4),
GREEN BAY MUNICIPAL CODE,
RELATING TO RETENTION OF PUBLIC RECORDS**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 1.40(4), Green Bay Municipal Code, is hereby amended to read:

(4) *Records retention schedule.* The schedule of retention periods differing from the period prescribed in subsection (3) above shall be listed in the records retention schedule of the city, which is adopted by reference as though fully set forth in this chapter. The official copy of the records retention schedule shall be on file in the office of the city clerk, who shall keep the same current at all times by such revision as is required by additions, deletions, and amendments adopted by the common council by ~~ordinance~~ **resolution** from time to time.

SECTION 2. All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____ of _____, 2020.

APPROVED:

Mayor

ATTEST:

Clerk

ljm

05/05/2020



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # U.2

General Ordinance Number 12-20

An ordinance to amend 6.155 33.08(7)(h), GBMC relating to sidewalk cafe permits.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. DRAFT GO 12-20 - Amend 6.155 33.08(7)(h) Sidewalk Cafe Permits

GENERAL ORDINANCE NO. 12-20

AN ORDINANCE
AMENDING SECTIONS 6.155 & 33.08(7)(h),
GREEN BAY MUNICIPAL CODE,
RELATING TO SIDEWALK CAFÉ PERMITS

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 6.155, Green Bay Municipal Code, is hereby amended to read:

6.155 SIDEWALK CAFÉ PERMIT.

(1) DEFINITIONS.

(a) Sidewalk café. Any group of tables, chairs, benches, or partitions maintained within the public right-of-way for use directly in front of an establishment with a valid restaurant **Class B** license.

(b) Class B license. ~~An alcohol beverage license as is issued by the common council allowing the sale and consumption of alcohol beverages on a licensed premises.~~ **Any Class B (beer), Class B (liquor), or Class B combination license, as defined under Section 33.01, GBMC, issued by the City of Green Bay.**

(2) PERMIT REQUIRED. No person shall operate a sidewalk café without first obtaining a sidewalk café permit under this section. **The sidewalk café permit shall consist of two components: a revocable occupancy permit and an amendment of liquor license premises description to include the public right-of-way.**

(3) APPLICATION. ~~An applicant for a sidewalk café permit shall apply for a revocable occupancy permit in accordance with Green Bay Municipal Code § 9.27. Any sidewalk café permit applicant seeking to serve alcohol beverages in the sidewalk café shall make a separate application to amend the applicant's "Class B" license to conform with the location of the sidewalk café.~~

(a) **Prior to applying for a sidewalk café permit, an applicant must:**

- 1. Obtain a revocable occupancy permit by applying through the Department of Public Works.**
- 2. Following receipt of the revocable occupancy permit, submit a request to the City Clerk to amend the liquor license premises description to**

include the public right-of-way. This request must be approved by the Protection and Policy Committee and the Common Council, as provided in Section 33.08, GBMC.

(b) After having satisfied the requirements of subsection (a), an applicant shall then submit an application for a sidewalk café permit to the Department of Public Works.

1. The Director of Public Works, or their designee, shall verify that the revocable occupancy permit has been issued and that the description of the licensed premises in the applicant's liquor license has been appropriately amended as provided in this section prior to taking action on the sidewalk café permit application.

(4) APPEAL PROCEDURE. Any person aggrieved may appeal the denial or revocation of a sidewalk café permit to the Improvement and Services Committee. The applicant shall file written notice of appeal with the City Clerk within seven days after receiving notice of the denial. After obtaining receipt of the appeal, the Committee shall place the matter on the soonest Improvement and Services Committee agenda practicable for review.

(5) DUTIES OF PERMITTEE. A permittee hereunder shall comply with all permit directions and conditions and with all applicable laws and ordinances.

(6) REVOCATION OF PERMIT.

1. The Director of Public Works may revoke a sidewalk café permit if they determine that the permittee has violated Chapter 33, Green Bay Municipal Code, or Ch. 125, Wis. Stats.; if they determine that occupancy of the sidewalk is detrimental to the public health, safety, or welfare; or if the right-of-way subject to such permit is required for some other public purpose.
2. The sidewalk café permit shall automatically be revoked if the revocable occupancy permit is revoked, if the description of the licensed premises is amended such that it no longer includes the public right-of-way, or if the permittee no longer holds a valid liquor license.
3. Revocation of the revocable occupancy permit shall have no effect on the validity of the permittee's liquor license. Revocation of the permittee's liquor license and/or amendment of their liquor license

premises description to no longer include the right-of-way shall have no effect on the validity of the permittee's revocable occupancy permit.

(7) DURATION OF PERMIT. A sidewalk café permit shall be valid throughout the period in which the person(s) or entity(ies) identified as property owner, establishment operator, and Class B license holder on the initial sidewalk café permit application remain the same. If the identity of any such party changes, the applicant must submit a new sidewalk café permit application, including the application for a revocable occupancy permit, as well as a new application for a liquor license.

SECTION 2. Section 33.08(7)(h), Green Bay Municipal Code, is hereby amended as follows:

(h) Sidewalk Café.

1. Special Conditions for sale of alcohol beverages at sidewalk cafés.

a. No alcohol beverages may be served in a sidewalk café unless the ~~Common Council have~~ Department of Public Works has approved a sidewalk café permit issued under §6.155 of the Green Bay Municipal Code ~~and approved an expansion of the Class B license to include the area of a sidewalk café.~~

b. Violations of the requirements of this chapter or Wis. Stat. ch. 125 may result in the sidewalk café permit issued hereunder and the Class B premise expansion being repealed by the Common Council in addition to other penalties provided under those regulations.

c. Alcohol beverages shall only be served to patrons of the establishment. No carryout or carry-in of alcohol beverages by a patron to ~~and~~ or from the area of the sidewalk café shall be permitted.

d. Each sidewalk café serving alcohol beverages shall be responsible for monitoring the area of the sidewalk café to ensure that customers are of legal drinking age and that alcohol beverages are not removed from the premises.

e. The sale of alcohol beverages in sidewalk cafés shall be limited to the hours of 11:00 am to 11:00 pm. All alcohol shall be removed from the sidewalk café area no later than 11:30 pm.

2. Revocation of permit. ~~In addition to all other reasons enumerated or allowed in this section or Green Bay Municipal code, all sidewalk café permits, including the privilege to serve alcohol beverages in such area, are subject to revocation under Wis. Stats. § 66.0425 if it is determined that occupancy of the sidewalk is detrimental to the public health, safety or welfare or if the right-of-way subject to such permit is required~~

~~for some other public purpose.~~ **The sidewalk café permit is subject to revocation as described in §6.155, GBMC.**

SECTION 3. All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 4. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2020.

APPROVED:

Mayor

ATTEST:

Clerk

ljm

5/5/20



Report to the
Common Council
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # V.I

A request by Ald. John Vander Leest to the Protection & Policy Committee to request to review the policies and procedures for curbside voting for the remaining 2020 elections and how to communicate curbside voting information to all voters and poll workers in Green Bay.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Curbside voting

5/5/2020

Communication to Protection and Policy Committee from Alderman Vander Leest

Request to review the policies and procedures for curbside voting for the remaining 2020 elections and how to communicate curbside voting information to all voters and poll workers in Green Bay.



Report to the
Common Council
of the City of Green Bay

MEETING DATE

May 5, 2020

PREPARED BY

AGENDA ITEM # V.2

A request by Ald. John Vander Leest to the Finance Committee which states: "Due to the financial toll the pandemic will have on the economy, City tax base, lost revenues and increased health insurance expenses it's important for the City Finance Director to review all spending decisions for the current 2020 budget and to ask all department heads to determine reductions of at least 10% for their department.

The City should institute a 90-120-day temporary hiring freeze on all city positions and outline what city spending can be eliminated or reduced in 2020 and report back at the next City Council meeting.

Furthermore, the city Finance Director and Mayor's office should look to the impact of the pandemic for the 2021 City budget and report back on plans to address this by the July City Council meeting."

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Pandemic economic issues

5/5/2020

Communication to Finance Committee from Alderman Vander Leest

Due to the financial toll the pandemic will have on the economy, City tax base, lost revenues and increased health insurance expenses it's important for the City Finance Director to review all spending decisions for the current 2020 budget and to ask all department heads to determine reductions of at least 10% for their department.

The City should institute a 90-120-day temporary hiring freeze on all city positions and outline what city spending can be eliminated or reduced in 2020 and report back at the next City Council meeting.

Furthermore, the city Finance Director and Mayor's office should look to the impact of the pandemic for the 2021 City budget and report back on plans to address this by the July City Council meeting.