



AGENDA OF THE TRANSIT COMMISSION

WEDNESDAY, MAY 20, 2020, 8:15 AM

Virtual Meeting

Public may view at www.youtube.com/cityofgreenbay

A. Zoom Meeting Information.

1. This item contains documents which provide call in information and instructions for the Zoom Meeting.

B. Roll Call.

1. Roger Kolb, Chair; Vacant, Vice Chair; Kevin Kuehn, Secretary; Alderman Randy Scannell, Rashad Cobb, Emily Ysebaert and Ron Antonneau

C. Approval of the Agenda.

1. Approval of May 20, 2020 Transit Commission Agenda

D. Approval of Minutes.

1. Approval of March 20, 2020 Transit Commission Minutes

E. Regular Business.

1. Discussion/Action: Service Changes (Face - Masks Required) and Response to COVID-19
2. Discussion/Action: Microtransit Study
3. Presentation: 2019 Annual Financial Audit
4. Discussion/Action: Forklift Replacement

F. Informational.

1. FTA-Paratransit Closeout Letter
2. Transit Mutual Driving Incentive Program Update
3. Paratransit Update
4. Marketing Report

5. Operational Reports
6. Financial Reports
7. Director's Report
8. Next meeting: Wednesday, June 17, 2020

G. Adjournment.

- 1) **ACCESSIBILITY:** Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 2) **QUORUM:** Please take notice that a majority or quorum of the Common Council will attend this Transit Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 3) **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Transit Commission for 5-20-20

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/89647338810?pwd=UVdUaE9pWWczY0xldVNxcUVhdGFmdz09>

Meeting ID: 896 4733 8810

Password: 825994

One tap mobile

+13017158592,,89647338810#,,1#,825994# US (Germantown)

+13126266799,,89647338810#,,1#,825994# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 896 4733 8810

Password: 825994

Find your local number: <https://us02web.zoom.us/j/kewTXhGuoH>

Additional Information

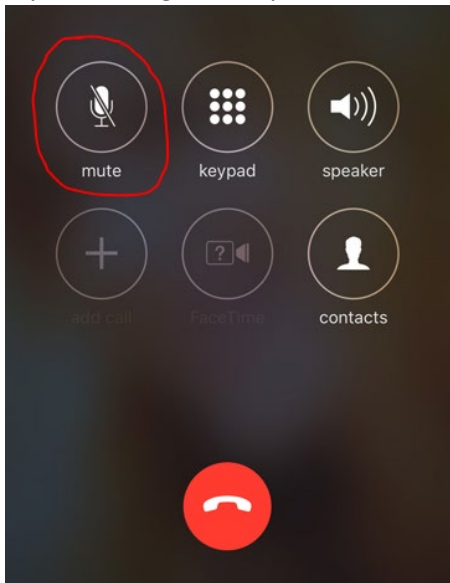
1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
4. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
5. Waiting room
 - a. When you call in, all callers/participants will be placed in a “waiting room.”
 - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
6. Using Zoom with a tablet or computer
 - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
 - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
7. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You’ll receive another email confirming that you’re registered for the meeting.
 - b. If you’re using a phone, your registration will still be tied to an email.
8. Raising your hand
 - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you’d need to use a computer or tablet) to let the host know you’d like to speak. You can also un-mute yourselves and start speaking.
 - b. Persons on the agenda—you can “raise your hand” but you’d need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
9. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You’ll also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users—if you download the app you will be asked to verify your email.
10. Zoom etiquette
 - a. Muting yourselves when you’re not talking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
 - b. If you’re using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
11. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.
12. Persons interested in listening to the meeting can go to www.youtube.com/CityofGreenBay

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
 - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application





Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

May 20, 2020

PREPARED BY

Patty Kiewiz, Transit Director

AGENDA ITEM # C.I

Approval of May 20, 2020 Transit Commission Agenda

BACKGROUND

Enclosed is the agenda for the Commission meeting held on May 20, 2020.

RECOMMENDATION

Staff recommends the approval of the agenda for May 20, 2020.

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

May 20, 2020

PREPARED BY

Patty Kiewiz, Transit Director

AGENDA ITEM # D.I

Approval of March 20, 2020 Transit Commission Minutes

BACKGROUND

Enclosed are the proposed minutes from the Commission meeting held on March 20, 2020.

RECOMMENDATION

Staff recommends the approval of the minutes from March 20,2020.

FISCAL IMPACT

ATTACHMENTS

- I. March 20, 2020 TC Minutes



MINUTES OF THE TRANSIT COMMISSION

FRIDAY, MARCH 20, 2020, 3:30 PM

To listen to this meeting: <https://zoom.us/j/977900978>

A. ROLL CALL.

I. Roger Kolb, Chair; Vacant, Vice Chair; Kevin Kuehn, Secretary; Alderman Randy Scannell, Rashad Cobb, Emily Ysebaert and Ron Antonneau

Present: Roger Kolb, Chair; Kevin Kuehn, Secretary; Alderman Randy Scannell, Rashad Cobb and Emily Ysebaert

Excused: Ron Antonneau

Chair Roger Kolb called the meeting to order at 3:35 p.m.

B. APPROVAL OF THE AGENDA.

I. Approval of March 20, 2020 Transit Commission Agenda

Moved by Ald. Randy Scannell, seconded by Commissioner Emily Ysebaert to approve the March 20, 2020 meeting. Motion carried.

Yes- Emily Ysebaert, Randy Scannell, Roger Kolb, Kevin Kuehn, Rashad Cobb, No- None, Abstain- None

C. APPROVAL OF MINUTES.

I. Approval of January 15, 2020 Transit Commission Minutes

Moved by Commissioner Emily Ysebaert, seconded by Ald. Randy Scannell to approve the minutes from January 15, 2020 meeting. Motion carried.

Yes- Emily Ysebaert, Randy Scannell, Roger Kolb, Kevin Kuehn, Rashad Cobb, No- None, Abstain- None

2. Approval of February 19, 2020 Transit Commission Minutes

Moved by Ald. Randy Scannell, seconded by Commissioner Kevin Kuehn to approve the minutes from the February 19, 2020 meeting. Motion carried.

Yes- Emily Ysebaert, Randy Scannell, Roger Kolb, Kevin Kuehn, Rashad Cobb, No- None, Abstain- None

D. REGULAR BUSINESS.

I. Discussion/Action: Adopt the Proclamation Declaring a State of Emergency - City of Green Bay COVID-19 Response

Director Kiewiz stated over the past weekend the CDC made recommendations that Metro was not prepared for on Monday, March 16, 2020. After discussions with Transit Commissioners and the Mayor the decision was made to suspend service. This week administration staff and maintenance staff have worked to put precautionary measures in place to minimize exposure to our employee and the public, in order to get some services back in place.

On Tuesday, March 17, 2020 the Green Bay City Council approved a Proclamation declaring a State of Emergency responding to the COVID-19. This proclamation outlines steps to be taken till April 17, 2020 at 5:00 p.m.

Staff are recommending the Commission to adopt the Proclamation Declaring a State of Emergency - City of Green Bay COVID-19 Response.

Moved by Commissioner Kevin Kuehn, seconded by Ald. Randy Scannell to adopt the Proclamation Declaring a State of Emergency - City of Green Bay COVID-19 Response . Motion carried.

Yes- Emily Ysebaert, Randy Scannell, Roger Kolb, Kevin Kuehn, Rashad Cobb, No- None, Abstain- None

2. Discuss/Action Green Bay Metro Administration Leave Policy

Director Kiewiz stated the Commission will find the Administration Leave Policy this how we conduct business today.

There are various reasons why management may elect to place someone on administrated leave anytime there is a safety concern to the employee or any form of an investigation. This is the current practice of Mero and is always conducted in collaboration with the city HR Department. The Transit Commission is required to take action on this policy.

Staff recommendation is to allow up to 30-days of administrated leave for an individual for whatever reason is deemed through HR and any additional time over the 30-days would require additional Transit Commission approval.

Moved by Commissioner Kevin Kuehn, seconded by Ald. Randy Scannell to approve the Green Bay Metro Administration Leave Policy. Motion carried.

Yes- Emily Ysebaert, Randy Scannell, Roger Kolb, Kevin Kuehn, Rashad Cobb, No- None, Abstain- None

3. Discussion/Action for Suspension of Current Fares

Director Kiewiz stated this week administration staff and maintenance staff have worked to put precautionary measures in place to minimize exposure to our employee and the public, along with getting some type of level of services back out in the community.

Based on the current COVID-19 situation staff is following recommendations issued by the Center of Disease Control. In order to protect the public and our employees, several safety measures have been implemented to allow Metro to provide limited fixed route services effective, Monday, March 23, 2020.

- Limited - Reduced Service will be available (hourly routes)
- ESSENTIAL TRIPS ONLY - Absolutely Necessary Trips
- Operating Monday - Friday 6:45 a.m. till 6:45 p.m.
- Operating Saturday 7:45 a.m. till 3:45 p.m.
- Demand Service will be adjusted accordingly (Routes 5, 10, 15, 16, 17 and 18 will be provided by Demand Service only. If you need a ride for these routes you must call two hours in advance to Dispatch)
- 6 passengers per bus
- 1 ADA passenger per bus using the Quantum only
- Rear door entry only (unless using a mobility device)
- Seats have been blocked off to limit passengers
- Stressing the importance to stay home if ill
- Implement 6' social distancing guidelines

Staff is recommending suspending fare collection for all public transit services; fixed route and paratransit.

Director Kiewiz stated ridership statewide is extremely low.

Moved by Commissioner Kevin Kuehn, seconded by Ald. Randy Scannell to approve the suspension of current fares. Motion carried.

Yes- Emily Ysebaert, Randy Scannell, Roger Kolb, Kevin Kuehn, Rashad Cobb, No- None, Abstain- None

E. INFORMATIONAL.

I. Next meeting: Wednesday, April 15, 2020

F. ADJOURNMENT.

Moved by Ald. Randy Scannell, seconded by Commissioner Emily Ysebaert to adjourned at 3:45 p.m. Motion carried.

Yes- Emily Ysebaert, Randy Scannell, Roger Kolb, Kevin Kuehn, Rashad Cobb, No- None, Abstain- None



Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

May 20, 2020

PREPARED BY

Patty Kiewiz, Transit Director

AGENDA ITEM # E.I

Discussion/Action: Service Changes (Face - Masks Required) and Response to COVID-19

BACKGROUND

Director Kiewiz will provide an update on current services as related to the COVID-19 pandemic.

Discussion and action requiring passengers to wear a face-mask through the COVID-19 pandemic and to continue with suspended fares till further Commission action.

RECOMMENDATION

Staff recommends requiring passengers to wear a face-mask through the COVID-19 pandemic and to continue with suspended fares till further Commission action.

FISCAL IMPACT

ATTACHMENTS

- I. Director Summary 5-20-20



Green Bay Metro

Patricia Kiewiz
Transit Director

METRO'S SERVICE RESPONSE TO COVID-19

Current Services, as of May 20th, 2020:

No fares for fixed route or Paratransit
Capacity limit is 6 riders, 1 ADA and the driver
Rear door entry, unless ADA
Quantum securement device equipped buses only in service
Service is hourly from 5:45am to 7:45pm
Route modifications made to Route 12 and 14
Routes 5, 10, 15, 16, 17 and 18 are being provided on demand by Metro staff
Route 6 and Route 7 often need shadow buses due to capacity restraints
Daily employee temperature testing
Employees required to wear face masks in all common areas and areas of the public
Maintain current service hours of 5:45am to 7:45pm

Implementations Coming:

- Temporary vinyl barriers to be used on buses to minimize exposure to the operators, while other options continue to be explored
- Passengers will return to entering through the front door
- Increase rider capacity as recommendations change

Moving Forward:

Explore barrier options
Cashless fare options
Monitor system usage and services
Limit capacity based on social distancing recommendations

Staff Recommendations seeking Transit Commission Action:

- Continue to provide free fares until further Commission action
- Through the COVID-19 pandemic that passengers be required to wear a facemask:
 - Anytime while on the bus
 - In the public lobby, when opened
 - Face masks will be provided to passengers that do not have one



Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

May 20, 2020

PREPARED BY

Patty Kiewiz, Transit Director

AGENDA ITEM # E.2

Discussion/Action: Microtransit Study

BACKGROUND

Director Kiewiz will provide an update on the Microtransit study as conducted by a consultant. A pilot program for low ridership areas is the recommendation. Given the current ridership situation implementation could occur sooner than expected.

RECOMMENDATION

Staff recommends moving forward with the pilot as recommended in the report.

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

May 20, 2020

PREPARED BY

Patty Kiewiz, Transit Director

AGENDA ITEM # E.3

Presentation: 2019 Annual Financial Audit

BACKGROUND

Dave Maccoux with CLA (Clifton Larson Allen), will present Green Bay Metro's Annual Financial Report for Fiscal Year 2019.

RECOMMENDATION

Receive and place on file.

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

May 20, 2020

PREPARED BY

AGENDA ITEM # E.4

Discussion/Action: Forklift Replacement

BACKGROUND

Staff worked with the Green Bay Purchasing Department on seeking bids to replace Metro's existing forklift. The existing forklift is 34 years old (1986). Bids have been received, ranging from \$25,000 to \$35,000. Staff is in the process of reviewing and making a final selection.

RECOMMENDATION

Staff recommends approving the purchase of the forklift to the lowest, responsive, responsible vendor not to exceed the cost of \$35,000.

FISCAL IMPACT

ATTACHMENTS

- I. RFQ #3248 Quote Summary

CITY OF GREEN BAY QUOTE SUMMARY
RFQ #3248 - Forklift

Dept: Transit	Req #66	VENDOR #1	VENDOR #2	VENDOR #3	VENDOR #4	VENDOR #5	VENDOR #6
Planholders:	CC #56075	Wisconsin Lift Truck	Fairchild Equipment	OCTANE Forklifts, Inc.	Conger Toyota-Lift	Kline Equipment	Fairchild Equipment
Issued: 4/29/2020	Due:5/13/2020	DePere, WI	Green Bay, WI	Denver, CO	Green Bay, WI	Freedom, WI	Green Bay, WI
DESCRIPTION		TOTAL COST	TOTAL COST	TOTAL COST	TOTAL COST	TOTAL COST	TOTAL COST
New sit down counter balance rider Forklift with side shift capabilities:		\$ 25,936.00	\$ 27,693.40	\$ 27,750.00	\$ 28,075.00	\$ 28,115.00	\$ 33,200.48
Year/Brand/Model quoted:		2020 Doosan G25N-7LP	Yale GP050MX	2020 OCTANE FY25	Toyota Model 8FGU25	Komatsu	Yale GP050MX w sideshift fork postioner
Lead Time:		90 Days	15 Weeks	FOB 140 Days ARO	N/A	3 Weeks	ARO
Payment Terms Net 30 Early Payment Discount:		N/A	N/A	NET 20	N/A	Payment Due on Delivery	N/A
Accepts credit card payments:		YES	No	No	N/A	No	No

Recommendation: Award to the lowest responsive, responsible vendor



Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

May 20, 2020

PREPARED BY

Patty Kiewiz, Transit Director

AGENDA ITEM # F.I

FTA-Paratransit Closeout Letter

BACKGROUND

Director Kiewiz will provide a summary of the resolution to the Paratransit boundary questions from the Office of Civil Rights. Director Kiewiz worked with the City of Green Bay legal team to provide the necessary information.

This concern has been with resolved. No further action action necessary due to the legal bar that is in place for the City of Green Bay.

RECOMMENDATION

No action necessary.

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

May 20, 2020

PREPARED BY

Patty Kiewiz, Transit Director

AGENDA ITEM # F.2

Transit Mutual Driving Incentive Program Update

BACKGROUND

Transit Mutual Insurance is the insurance provider for Green Bay Metro. Eighteen transit systems state-wide belong to this insurance pool. They are split into 4 divisions based on miles traveled. Green Bay Metro is in Division 4, providing over a million miles a year. Transit Mutual Insurance has a Driver Incentive Program in which transit systems are ranked based on the number of preventable accidents.

Green Bay Metro has received 1st Place for 2019.
Year to date for 2020 Green Bay Metro remains in 1st Place.

RECOMMENDATION

No action necessary.

FISCAL IMPACT

ATTACHMENTS

1. 2019-03-20 DRINC Report
2. 2020 DRINC Report_



2019 Driving Incentive Program

As of: March 31, 2020

Division 1

Member	Miles*	All Accidents	Ratio
Merrill	60,000	0	0
Fond du Lac	160,140	1	160,140
Northwoods	230,000	0	0
BART	292,701	1	292,701

Division 2

Member	Miles*	All Accidents	Ratio
Beloit	307,892	0	0
Stevens Point	362,615	3	120,872
Manitowoc	376,892	2	188,446
Wausau	435,571	4	108,893
Janesville	458,772	4	114,693

Division 3

Member	Miles*	All Accidents	Ratio
Namekagon	517,449	0	0
Eau Claire	707,530	4	176,883
Sheboygan	746,969	5	149,394
Waukesha	773,773	4	193,443
La Crosse	785,465	7	112,209

Division 4

Member	Miles*	All Accidents	Ratio
Appleton	890,343	10	89,034
Racine	1,158,545	9	128,727
Kenosha	1,201,921	2	600,961
Green Bay	1,208,781	0	0
Madison	6,400,000	43	148,837

*Miles used to calculate the 2019 Premium are used to determine the winners



2020 Driving Incentive Program

As of: April 30, 2020

Division 1

Member	Miles*	All Accidents	Ratio
Merrill	60,000	0	0
Fond du Lac	178,488	0	0
Beloit	307,892	0	0
Northwoods	317,533	1	317,533
Stevens Point	352,281	0	0

Division 2

Member	Miles*	All Accidents	Ratio
Wausau	429,467	1	429,467
Manitowoc	437,988	0	0
BART	444,405	0	0
Janesville	464,977	0	0
Namekagon	500,000	0	0

Division 3

Member	Miles*	All Accidents	Ratio
Eau Claire	706,173	1	706,173
Sheboygan	735,024	0	0
Waukesha	761,023	0	0
La Crosse	818,636	0	0
Appleton	931,512	1	931,512

Division 4

Member	Miles*	All Accidents	Ratio
Racine	1,157,857	2	578,929
Kenosha	1,201,921	1	1,201,921
Green Bay	1,352,593	0	0
Madison	6,100,000	3	2,033,333

*Miles used to calculate the 2020 Premium are used to determine the winners



Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

May 20, 2020

PREPARED BY

Patty Kiewiz, Transit Director

AGENDA ITEM # F.3

Paratransit Update

BACKGROUND

Green Bay Metro staff will provide an update on the transition to the new Paratransit provider, Via. The transition took place on March 30, 2020.

RECOMMENDATION

No action necessary.

FISCAL IMPACT

ATTACHMENTS

I. IMG_0627





Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

May 20, 2020

PREPARED BY

Patty Kiewiz, Transit Director

AGENDA ITEM # F.4

Marketing Report

BACKGROUND

Marketing report is included. Staff will be available to answer any specific questions regarding the report.

RECOMMENDATION

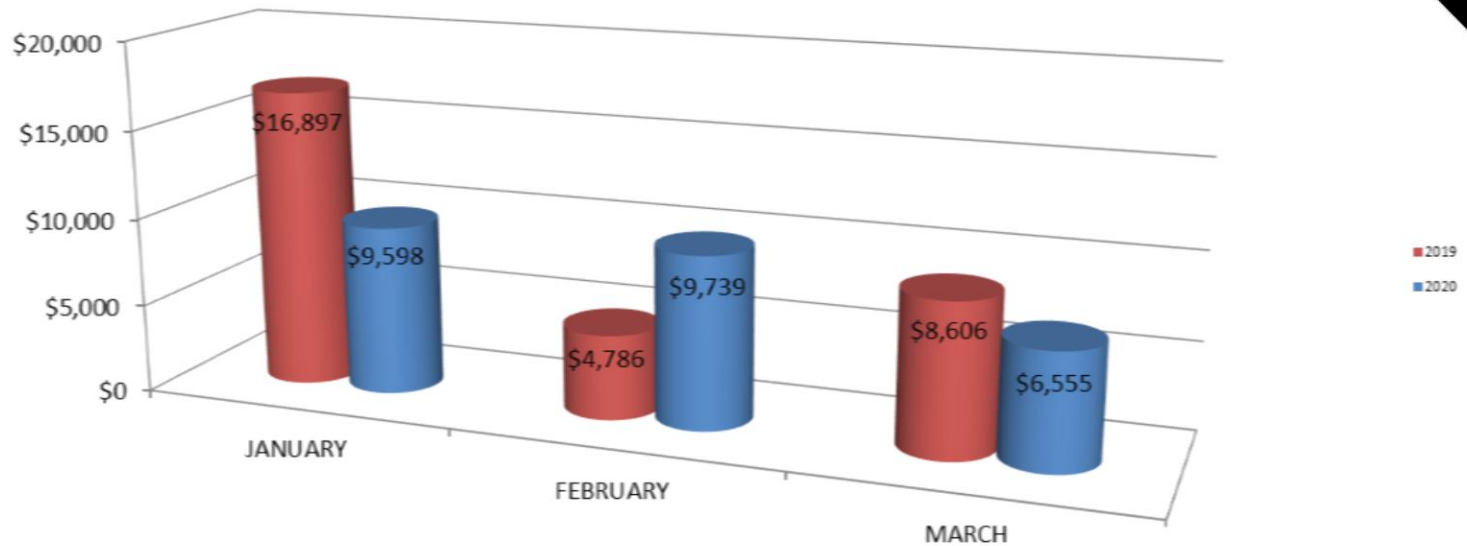
No action necessary.

FISCAL IMPACT

ATTACHMENTS

- I. 2020 January - March Bus Advertising

2020 January-March Advertising Comparison



Comments:

- March onset of COVID-19

2019	\$30,289.00
2020	\$25,892.00



Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

May 20, 2020

PREPARED BY

Patty Kiewiz, Transit Director

AGENDA ITEM # F.5

Operational Reports

BACKGROUND

Operational reports are included. Staff will be available to answer any questions regarding these reports.

RECOMMENDATION

No action necessary.

FISCAL IMPACT

ATTACHMENTS

1. Ridership - 02.Feb 2020
2. Ridership - 03.Mar 2020
3. Ridership - 04.Apr 2020
4. Code 30 2019 v 2020 1st Quarter
5. Bikes Loaded 2019 vs 2020 1st Quarter
6. Ashwaubenon March 2020 UPDATED
7. GBAPS Mar 2020 UPDATED

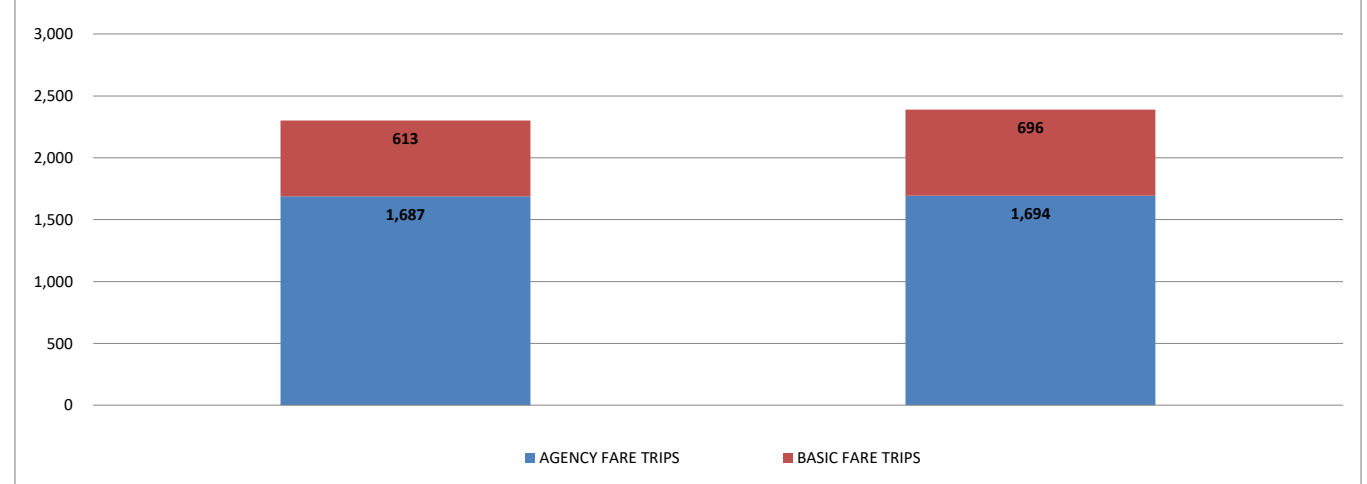
FIXED ROUTE RIDERSHIP

	ADULT CASH	30-DAY ADULT PASS	30-DAY COLLEGE STUDENT PASS	WEEK PASS	ADULT DAY PASS	STUDENT DAY PASS	REDUCED DAY PASS	ADULT SINGLE	STUDENT CASH	30-DAY STUDENT PASS	STUDENT SINGLE	REDUCED CASH	30-DAY REDUCED PASS	REDUCED SINGLE	REVENUE PASSENGERS
FEBRUARY 2019	2,387	23,579	1,322	3,582	14,554	254	5,342	11	205	284	5	293	8,376	0	60,193
FEBRUARY 2020	2,106	28,409	210	1,677	10,667	129	4,472	1	79	143	0	260	8,808	0	56,961
CHANGE '19-'20	(282)	4,830	(1,112)	(1,905)	(3,887)	(125)	(870)	(10)	(126)	(141)	(4)	(33)	432	0	(3,233)
	-11.8%	20.5%	-84.1%	-53.2%	-26.7%	-49.2%	-16.3%	-93.3%	-61.5%	-49.6%	-93.3%	-11.3%	5.2%	#DIV/0!	-5.4%

	GREEN SATURDAY	GAME DAY	SNC	FREE FARE	FREE 4 & UNDER	PROMO	TOTAL FREE FARES	ASHWAUB ENON SCHOOLS	GBAPS	UWGB	G-LINE DT-TT	RAZ PASS	TOTAL PARTNERSHIP FARES	TOTAL PASSENGERS	YTD PASSENGERS
FEBRUARY 2019	9,608	0	0	1,263	922	4	11,797	1,451	17,527	924	0	0	19,902	91,892	183,907
FEBRUARY 2020	10,684	0	0	1,868	1,008	8	13,568	1,594	24,861	1,764	14,503	0	42,722	113,251	229,100
CHANGE '19-'20	1,076	0	0	605	86	4	1,771	143	7,334	840	14,503	0	22,820	21,358	
	11.2%	#DIV/0!	#DIV/0!	47.9%	9.3%	100.0%	15.0%	9.9%	41.8%	90.9%	100.0%	100.0%	114.7%	23.2%	

FIXED ROUTE RIDERSHIP**PARATRANSIT**

	AGENCY FARE TRIPS	BASIC FARE TRIPS	TOTAL TRIPS		BASIC FARE	AGENCY FARE	TOTAL FARES
FEBRUARY 2019	1,687	613	2,300	\$	6,900	\$ 20,209	\$ 27,109
FEBRUARY 2020	1,694	696	2,390	\$	9,560	\$ 25,338	\$ 34,898
CHANGE '19-'20	7	83	90	\$	2,660	\$ 5,129	\$ 7,789
	0.4%	13.5%	3.9%		38.6%	25.4%	28.7%

PARATRANSIT RIDERSHIP

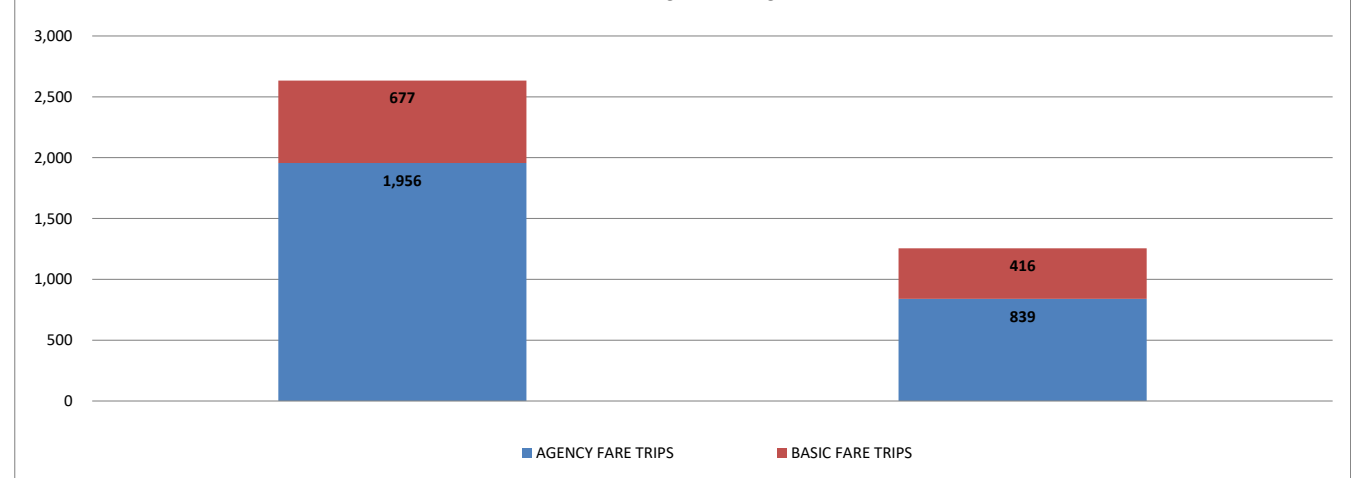
FIXED ROUTE RIDERSHIP

	ADULT CASH	30-DAY ADULT PASS	30-DAY COLLEGE STUDENT PASS	WEEK PASS	ADULT DAY PASS	STUDENT DAY PASS	REDUCED DAY PASS	ADULT SINGLE	STUDENT CASH	30-DAY STUDENT PASS	STUDENT SINGLE	REDUCED CASH	30-DAY REDUCED PASS	REDUCED SINGLE	REVENUE PASSENGERS
March 2019	2,414	27,216	1,236	4,109	16,587	308	6,221	8	186	346	4	325	11,276	0	70,236
March 2020	1,051	13,691	3	721	5,254	34	2,333	0	33	28	0	174	4,694	1	28,017
CHANGE '19-'20	(1,363)	(13,525)	(1,233)	(3,388)	(11,333)	(274)	(3,888)	(8)	(153)	(318)	(4)	(151)	(6,582)	1	(42,219)
	-56.5%	-49.7%	-99.8%	-82.5%	-68.3%	-89.0%	-62.5%	-100.0%	-82.3%	-91.9%	-100.0%	-46.5%	-58.4%	#DIV/0!	-60.1%

	GREEN SATURDAY	GAME DAY	SNC	FREE FARE	FREE 4 & UNDER	PROMO	TOTAL FREE FARES	ASHWAUB ENON SCHOOLS	GBAPS	UWGB	G-LINE DT-TT	RAZ PASS	TOTAL PARTNERSHIP FARES	TOTAL PASSENGERS	YTD PASSENGERS
March 2019	12,759	0	0	1,315	1,298	9	15,381	1,228	16,388	838	0	0	18,454	104,071	287,978
March 2020	4,430	0	0	3,884	477	3	8,794	594	11,113	848	6,824	0	19,379	56,190	285,290
CHANGE '19-'20	(8,329)	0	0	2,569	(821)	(6)	(6,587)	(634)	(5,275)	10	6,824	0	925	(47,881)	
	-65.3%	#DIV/0!	#DIV/0!	195.4%	-63.3%	-66.7%	-42.8%	-51.6%	-32.2%	1.2%	100.0%	100.0%	5.0%	-46.0%	

FIXED ROUTE RIDERSHIP**PARATRANSIT**

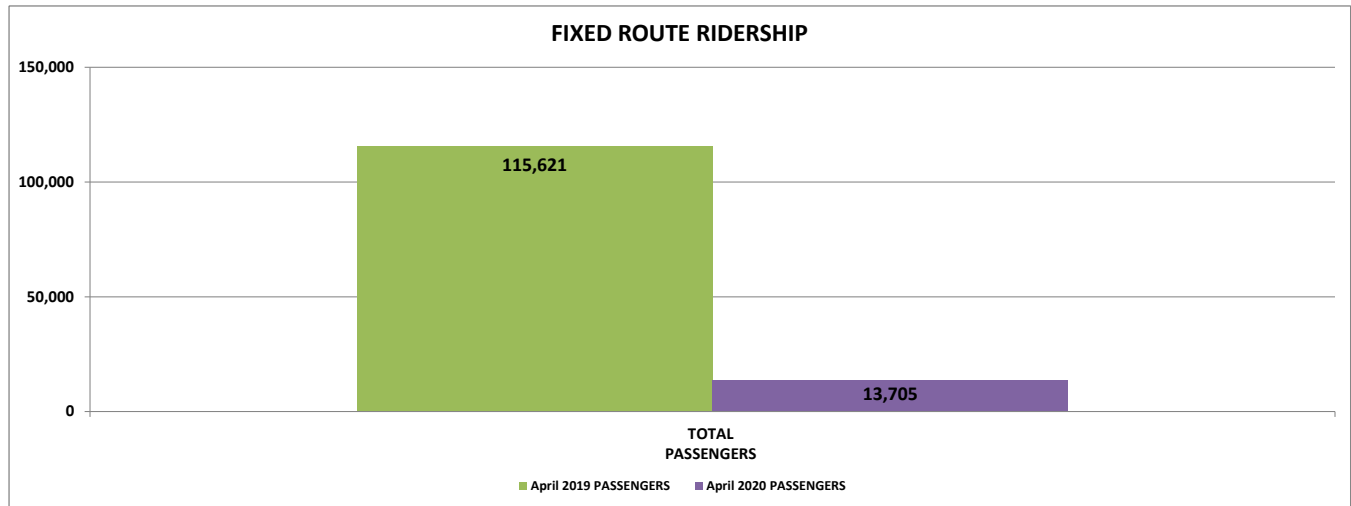
	AGENCY FARE TRIPS	BASIC FARE TRIPS	TOTAL TRIPS	BASIC FARE	AGENCY FARE	TOTAL FARES
March 2019	1,956	677	2,633	\$ 7,899	\$ 23,416	\$ 31,315
March 2020	839	416	1,255	\$ 5,020	\$ 12,573	\$ 17,593
CHANGE '19-'20	(1,117)	(261)	(1,378)	\$ (2,879)	\$ (10,843)	\$ (13,722)
	-57.1%	-38.6%	-52.3%	-36.4%	-46.3%	-43.8%

PARATRANSIT RIDERSHIP

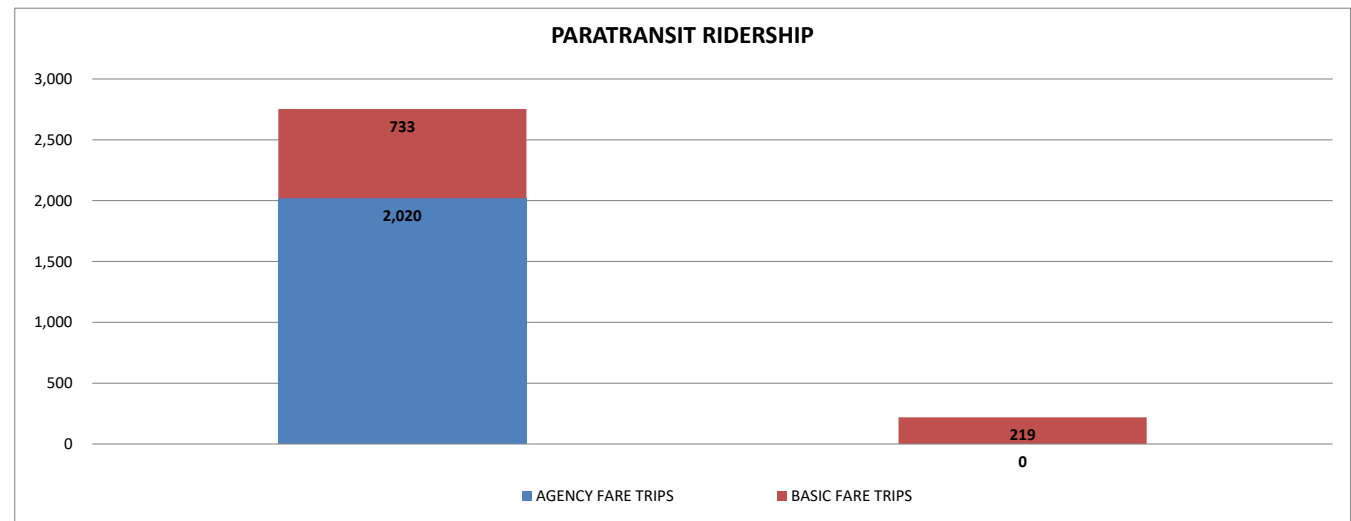
FIXED ROUTE RIDERSHIP

	ADULT CASH	30-DAY ADULT PASS	30-DAY COLLEGE STUDENT PASS	WEEK PASS	ADULT DAY PASS	STUDENT DAY PASS	REDUCED DAY PASS	ADULT SINGLE	STUDENT CASH	30-DAY STUDENT PASS	STUDENT SINGLE	REDUCED CASH	30-DAY REDUCED PASS	REDUCED SINGLE	REVENUE PASSENGERS
April 2019	2,393	29,986	1,238	3,804	17,051	415	6,750	9	290	406	4	412	10,812	2	73,572
April 2020	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CHANGE '19-'20	(2,393)	(29,986)	(1,238)	(3,804)	(17,051)	(415)	(6,750)	(9)	(290)	(406)	(4)	(412)	(10,812)	(2)	(73,572)
	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%	-100.0%

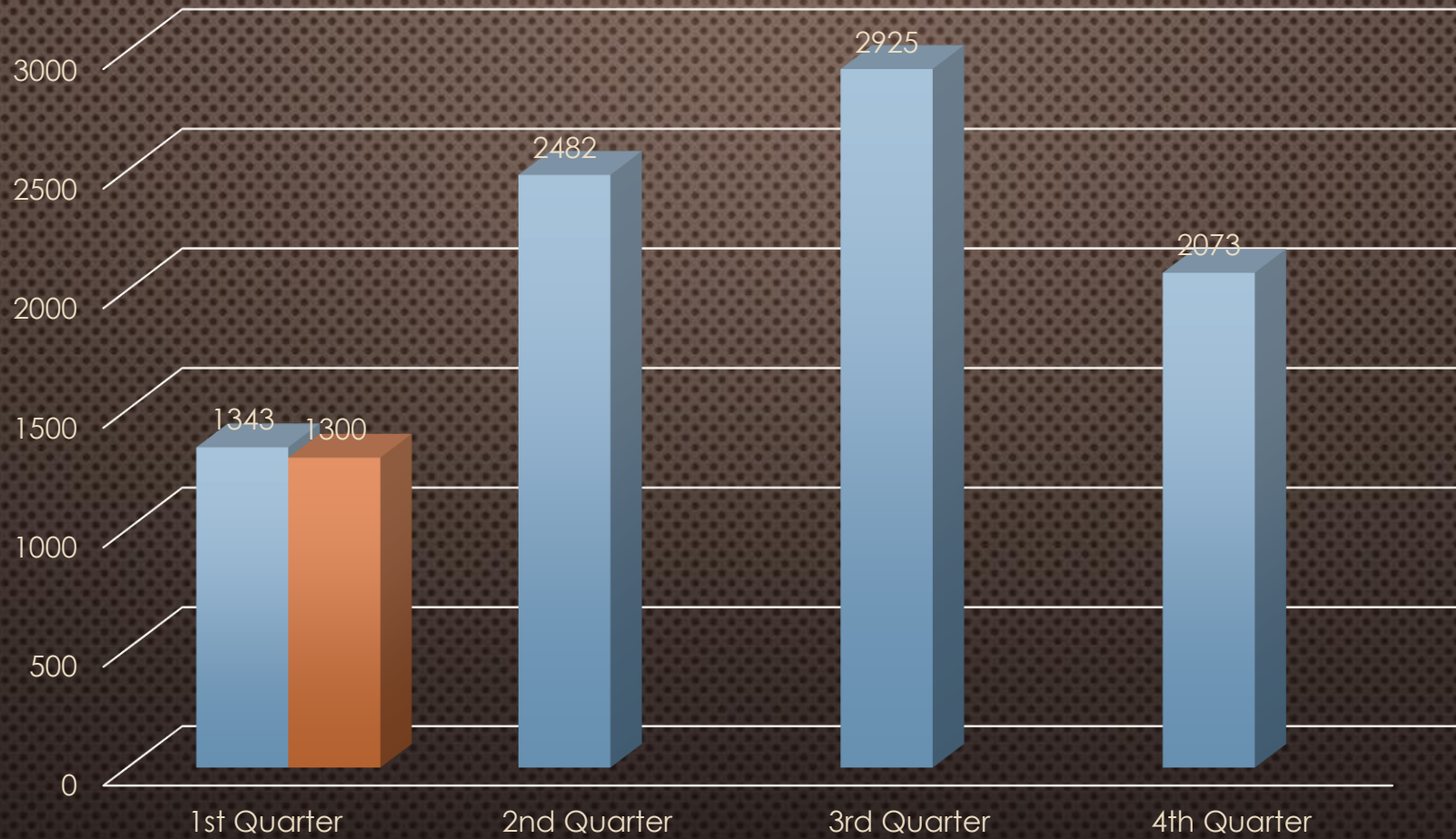
	GREEN SATURDAY	GAME DAY	SNC	FREE FARE	FREE 4 & UNDER	PROMO	TOTAL FREE FARES	ASHWAUB ENON SCHOOLS	GBAPS	UWGB	G-LINE DT-TT	RAZ PASS	TOTAL PARTNERSHIP FARES	TOTAL PASSENGERS	YTD PASSENGERS
April 2019	10,625	0	0	1,367	1,713	4,659	18,364	1,403	21,232	1,050	0	0	23,685	115,621	403,600
April 2020	464	0	0	13,006	2	13	13,485	7	10	0	203	0	220	13,705	298,995
CHANGE '19-'20	(10,161)	0	0	11,639	(1,711)	(4,646)	(4,879)	(1,396)	(21,222)	(1,050)	203	0	(23,465)	(101,916)	
	-95.6%	#DIV/0!	#DIV/0!	851.4%	-99.9%	-99.7%	-26.6%	-99.5%	-100.0%	-100.0%	100.0%	100.0%	-99.1%	-88.1%	

**PARATRANSIT**

	AGENCY FARE TRIPS	BASIC FARE TRIPS	TOTAL TRIPS	BASIC FARE	AGENCY FARE	TOTAL FARES
April 2019	2,020	733	2,753	\$ 8,259	\$ 24,219	\$ 32,478
April 2020	0	219	219	\$ -	\$ -	\$ -
CHANGE '19-'20	(2,020)	(514)	(2,534)	\$ (8,259)	\$ (24,219)	\$ (32,478)
	-100.0%	-70.1%	-92.0%	-100.0%	-100.0%	-100.0%



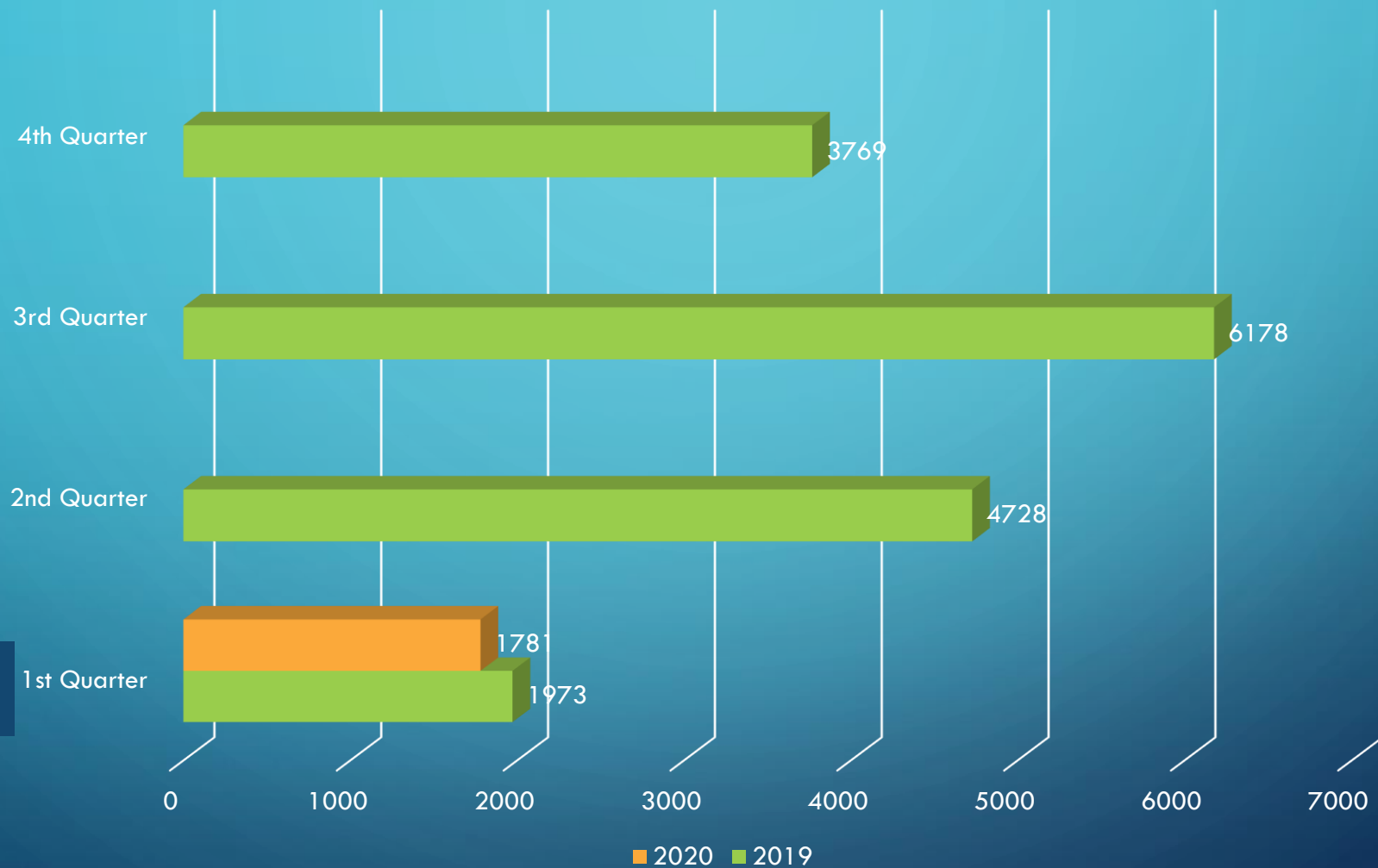
Mobility Devices Boarded 2019 vs. 2020



Mid March 2020 –
Onset of COVID-19

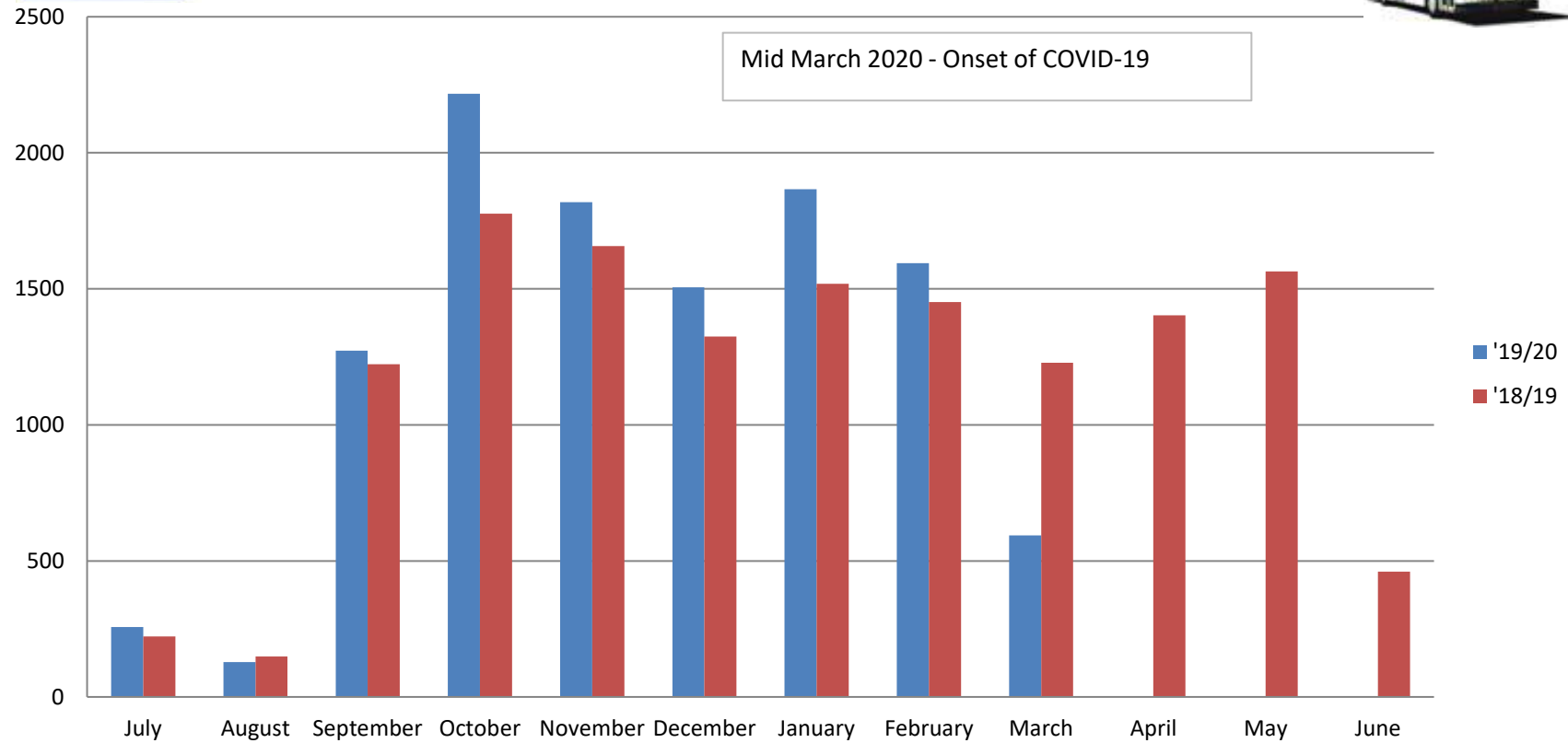
■ 2019 ■ 2020

Bikes Loaded 2019 vs. 2020

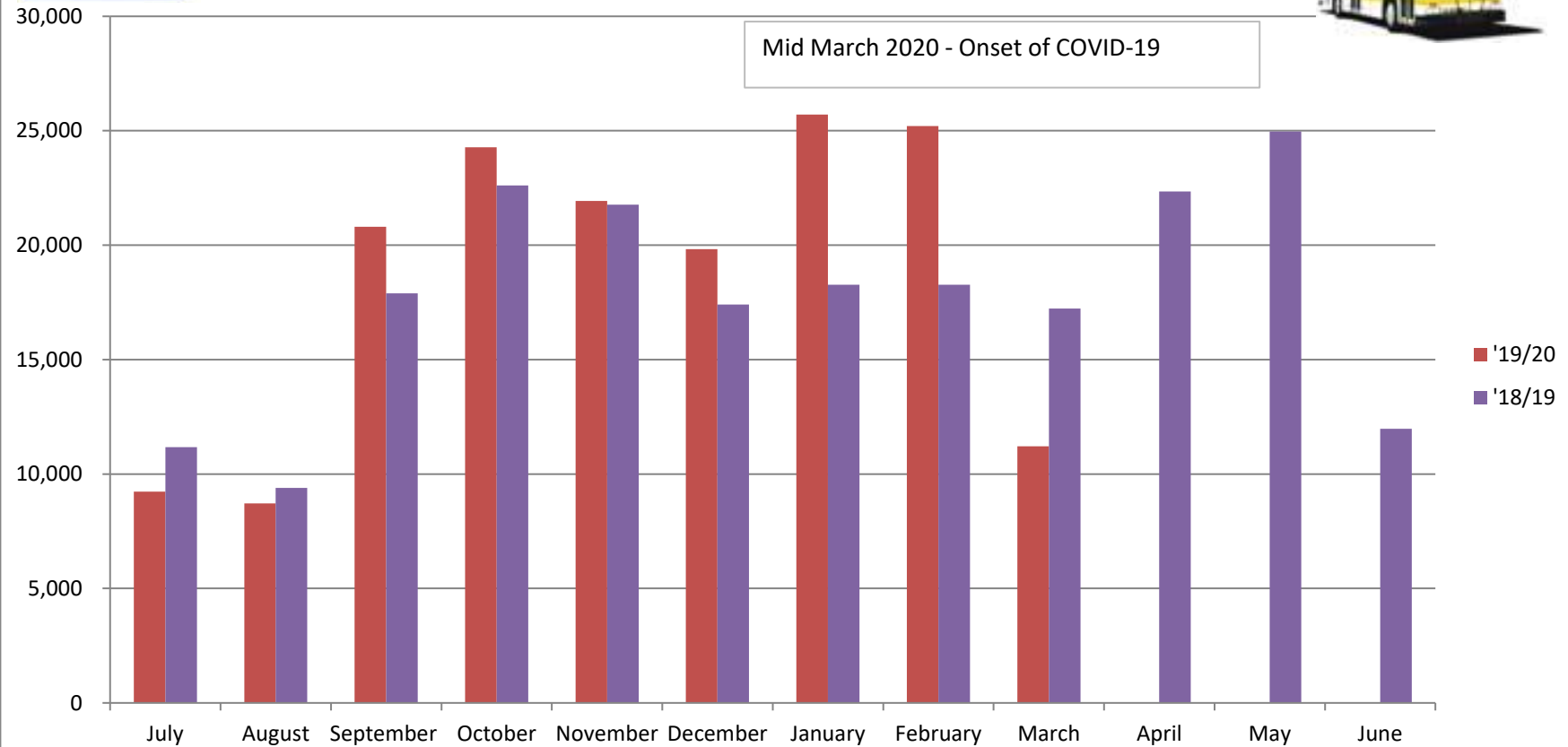




'19/20 vs. '18/19 School Year Ashwaubenon School Ridership



'18/19 vs. '19/20 School Year GBAPS Ridership





Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

May 20, 2020

PREPARED BY

Patty Kiewiz, Transit Director

AGENDA ITEM # F.6

Financial Reports

BACKGROUND

Green Bay Metro staff will present the Commission with January, February and March's financial reports. Staff will be available to answer any questions.

RECOMMENDATION

No action necessary.

FISCAL IMPACT

ATTACHMENTS

1. 01 - January 2020 Financials
2. 02 -February 2020 Financials
3. 03 - March 2020 Financials



EXPENSES

ACCOUNT DESCRIPTION	2020 Jan	2019 Jan	+/-	%	2020 BUDGET	% OF BUDGET
Wages & Salaries	151,197.20	160,024.89	(8,828)	-5.5%	3,695,902	4.1%
Fringe Benefits	120,166.72	125,795.30	(5,629)	-4.5%	1,488,783	8.1%
Other Employment Expenses	4,762.95	6,531.70	(1,769)	-27.1%	52,650	9.0%
Contract Services	1,293.05	514.77	778	151.2%	291,214	0.4%
Materials & Supplies	48,278.68	47,609.10	670	1.4%	943,173	5.1%
Building & Equip Maintenance	18,840.53	22,818.62	(3,978)	-17.4%	303,500	6.2%
Utilities	1,081.33	880.18	201	22.9%	118,111	0.9%
Insurance	184,682.00	165,505.00	19,177	10.4%	157,515	117.2%
Miscellaneous	19.00	0.75	18	96.1%	250	7.6%
Paratransit Services	8,220.54	6,724.37	1,496	22.2%	1,469,080	0.6%
Subrecipient Expenses	-	-	-	0.0%	-	0.0%
TOTAL	538,542.00	536,404.68	2,137	0.4%	8,520,178	6.3%

REVENUES

ACCOUNT DESCRIPTION	2020 Jan	2019 Jan	+/-	%	2019 BUDGET	% OF BUDGET
Federal Operating Asst	-	-	-	0.0%	2,257,847	0.0%
State Operating Asst	-	-	-	0.0%	2,257,847	0.0%
Other Local Municipalities	-	-	-	0.0%	655,623	0.0%
Green Bay	-	104,000.00	(104,000)	0.0%	1,670,461	0.0%
Farebox Revenue-Fixed Route	74,260.90	51,600.41	22,660	30.5%	665,000	11.2%
Farebox Revenue-Paratransit	39,694.00	29,196.00	10,498	26.4%	554,400	7.2%
College Program Fares	-	3,535.00	(3,535)	0.0%	-	0.0%
TMI Refund	-	-	-	0%	-	0.0%
Non-Transportation Revenue	4,404.59	3,529.43	875	19.9%	17,200	25.6%
State Fuel Refund	2,726.21	-	2,726	100.0%	-	0.0%
Advertising	12,106.00	21,315.00	(9,209)	-76.1%	140,000	8.6%
Intercity Bus Commissions	1,230.85	1,423.35	(193)	-15.6%	36,000	3.4%
Partnership Contributions	-	-	-	0.0%	265,800	0.0%
TOTAL	134,422.55	214,599.19	(80,177)	-59.6%	8,520,178	1.6%

KEY PERFORMANCE INDICATORS (KPI)

Operating Days	26	26	0	0.0%	308
Revenue Miles	101,668	108,932	(7,264)	-6.7%	1,210,305
Revenue Hours	6,931	7,346	(415)	-5.6%	80,989
Unlinked Passenger Trips	115,849	92,015	23,835	25.9%	1,289,000
Revenue / Cost	25.0%	40.0%			1
Farebox Revenue / Mile	0.73	0.47	0.26	54.2%	1
Farebox Revenue / Pass Trip	0.64	0.56	0.08	14.3%	1
Farebox Revenue / Hour	10.71	7.02	3.69	52.5%	8
Passenger / Mile	1.14	0.84	0.29	34.9%	1
Cost / Mile	5.22	4.86	0.35	7.3%	6
Cost / Passenger Trip	4.58	5.76	(1.18)	-20.5%	5



EXPENSES

ACCOUNT DESCRIPTION	2020 Jan-Feb	2019 Jan-Feb	+/-	%	2020 BUDGET	% OF BUDGET
Wages & Salaries	412,243.22	406,905.56	5,338	1.3%	3,695,902	11.2%
Fringe Benefits	242,855.93	277,931.17	(35,075)	-12.6%	1,488,783	16.3%
Other Employment Expenses	6,471.84	8,192.48	(1,721)	-21.0%	52,650	12.3%
Contract Services	2,861.55	2,878.43	(17)	-0.6%	291,214	1.0%
Materials & Supplies	84,543.94	105,294.14	(20,750)	-19.7%	943,173	9.0%
Building & Equip Maintenance	49,596.68	36,215.83	13,381	36.9%	303,500	16.3%
Utilities	9,075.20	13,137.39	(4,062)	-30.9%	118,111	7.7%
Insurance	191,855.87	171,377.96	20,478	10.7%	157,515	121.8%
Miscellaneous	24.00	19.30	5	19.6%	250	9.6%
Paratransit Services	86,004.67	79,592.18	6,412	8.1%	1,469,080	5.9%
Subrecipient Expenses	(503.76)	-	(504)	100.0%	-	0.0%
TOTAL	1,085,029.14	1,101,544.44	(16,515)	-1.5%	8,520,178	12.7%

REVENUES

ACCOUNT DESCRIPTION	2020 Jan-Feb	2019 Jan-Feb	+/-	%	2019 BUDGET	% OF BUDGET
Federal Operating Asst	-	159,668.00	(159,668)	0.0%	2,257,847	0.0%
State Operating Asst	89,198.00	-	89,198	100.0%	2,257,847	4.0%
Other Local Municipalities	122,514.25	69,463.26	53,051	43.3%	655,623	18.7%
Green Bay	208,000.00	104,000.00	104,000	50.0%	1,670,461	12.5%
Farebox Revenue-Fixed Route	128,827.55	102,839.75	25,988	20.2%	665,000	19.4%
Farebox Revenue-Paratransit	74,556.00	56,317.00	18,239	24.5%	554,400	13.4%
College Program Fares	-	3,535.00	(3,535)	0.0%	-	0.0%
TMI Refund	-	-	-	0%	-	0.0%
Non-Transportation Revenue	9,165.82	6,299.86	2,866	31.3%	17,200	53.3%
State Fuel Refund	2,726.21	-	2,726	100.0%	-	0.0%
Advertising	16,379.18	28,411.00	(12,032)	-73.5%	140,000	11.7%
Intercity Bus Commissions	2,310.86	2,611.14	(300)	-13.0%	36,000	6.4%
Partnership Contributions	1,234.00	417.00	817	66.2%	265,800	0.5%
TOTAL	654,911.87	533,562.01	121,350	18.5%	8,520,178	7.7%

KEY PERFORMANCE INDICATORS (KPI)

Operating Days	42	42	0	0.0%	308
Revenue Miles	196,326	202,193	(5,867)	-2.9%	1,210,305
Revenue Hours	13,440	14,086	(646)	-4.6%	80,989
Unlinked Passenger Trips	229,100	183,907	45,193	24.6%	1,289,000
Revenue / Cost	60.4%	48.4%			1
Farebox Revenue / Mile	0.66	0.51	0.15	29.0%	1
Farebox Revenue / Pass Trip	0.56	0.56	0.00	0.6%	1
Farebox Revenue / Hour	9.59	7.30	2.28	31.3%	8
Passenger / Mile	1.17	0.91	0.26	28.3%	1
Cost / Mile	5.09	5.05	0.03	0.7%	6
Cost / Passenger Trip	4.36	5.56	(1.20)	-21.5%	5



EXPENSES

ACCOUNT DESCRIPTION	2020 Jan-Mar	2019 Jan-Mar	+/-	%	2020 BUDGET	% OF BUDGET
Wages & Salaries	676,184.22	654,284.77	21,899	3.3%	3,695,902	18.3%
Fringe Benefits	364,915.68	393,655.01	(28,739)	-7.3%	1,488,783	24.5%
Other Employment Expenses	12,516.77	9,426.42	3,090	32.8%	52,650	23.8%
Contract Services	5,245.13	5,966.42	(721)	-12.1%	291,214	1.8%
Materials & Supplies	120,603.62	152,340.99	(31,737)	-20.8%	943,173	12.8%
Building & Equip Maintenance	76,827.75	44,643.61	32,184	72.1%	303,500	25.3%
Utilities	18,784.29	24,432.94	(5,649)	-23.1%	118,111	15.9%
Insurance	194,382.87	171,377.96	23,005	11.8%	157,515	123.4%
Miscellaneous	43.00	38.10	5	11.4%	250	17.2%
Paratransit Services	153,247.40	147,010.05	6,237	4.2%	1,469,080	10.4%
Subrecipient Expenses	78,115.00	-	78,115	100.0%	-	0.0%
TOTAL	1,700,865.73	1,603,176.27	97,689	6.1%	8,520,178	20.0%

REVENUES

ACCOUNT DESCRIPTION	2020 Jan-Mar	2019 Jan-Mar	+/-	%	2019 BUDGET	% OF BUDGET
Federal Operating Asst	-	198,626.00	(198,626)	0.0%	2,257,847	0.0%
State Operating Asst	89,198.00	-	89,198	100.0%	2,257,847	4.0%
Other Local Municipalities	163,905.65	108,609.59	55,296	33.7%	655,623	25.0%
Green Bay	312,000.00	312,000.00	-	0.0%	1,670,461	18.7%
Farebox Revenue-Fixed Route	157,882.66	166,406.80	(8,524)	-5.4%	665,000	23.7%
Farebox Revenue-Paratransit	92,053.00	56,377.00	35,676	38.8%	554,400	16.6%
College Program Fares	3,483.00	3,535.00	(52)	-1.5%	-	0.0%
TMI Refund	65,187.00	-	65,187	100%	-	0.0%
Non-Transportation Revenue	22,189.17	12,283.67	9,906	44.6%	17,200	129.0%
State Fuel Refund	5,621.60	-	5,622	100.0%	-	0.0%
Advertising	29,286.86	37,383.00	(8,096)	-27.6%	140,000	20.9%
Intercity Bus Commissions	2,744.32	2,611.14	133	4.9%	36,000	7.6%
Partnership Contributions	1,851.00	834.00	1,017	54.9%	265,800	0.7%
TOTAL	945,402.26	898,666.20	46,736	4.9%	8,520,178	11.1%

KEY PERFORMANCE INDICATORS (KPI)

Operating Days	71	76	(5)	-6.6%	308
Revenue Miles	255,511	300,954	(45,443)	-15.1%	1,210,305
Revenue Hours	17,426	21,287	(3,861)	-18.1%	80,989
Unlinked Passenger Trips	285,290	287,978	(2,688)	-0.9%	1,289,000
Revenue / Cost	55.6%	56.1%			1
Farebox Revenue / Mile	0.62	0.55	0.06	11.8%	1
Farebox Revenue / Pass Trip	0.55	0.58	(0.02)	-4.2%	1
Farebox Revenue / Hour	9.06	7.82	1.24	15.9%	8
Passenger / Mile	1.12	0.96	0.16	16.7%	1
Cost / Mile	6.06	4.84	1.22	25.2%	6
Cost / Passenger Trip	5.42	5.06	0.37	7.3%	5



Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

May 20, 2020

PREPARED BY

Patty Kiewiz, Transit Director

AGENDA ITEM # F.7

Director's Report

BACKGROUND

Green Bay Metro's Transit Director will provide the Commission an update on Metro.

RECOMMENDATION

No action necessary.

FISCAL IMPACT

ATTACHMENTS

1. Public Transit In Wisconsin-Spring 2020 FINAL
2. Thank You Note

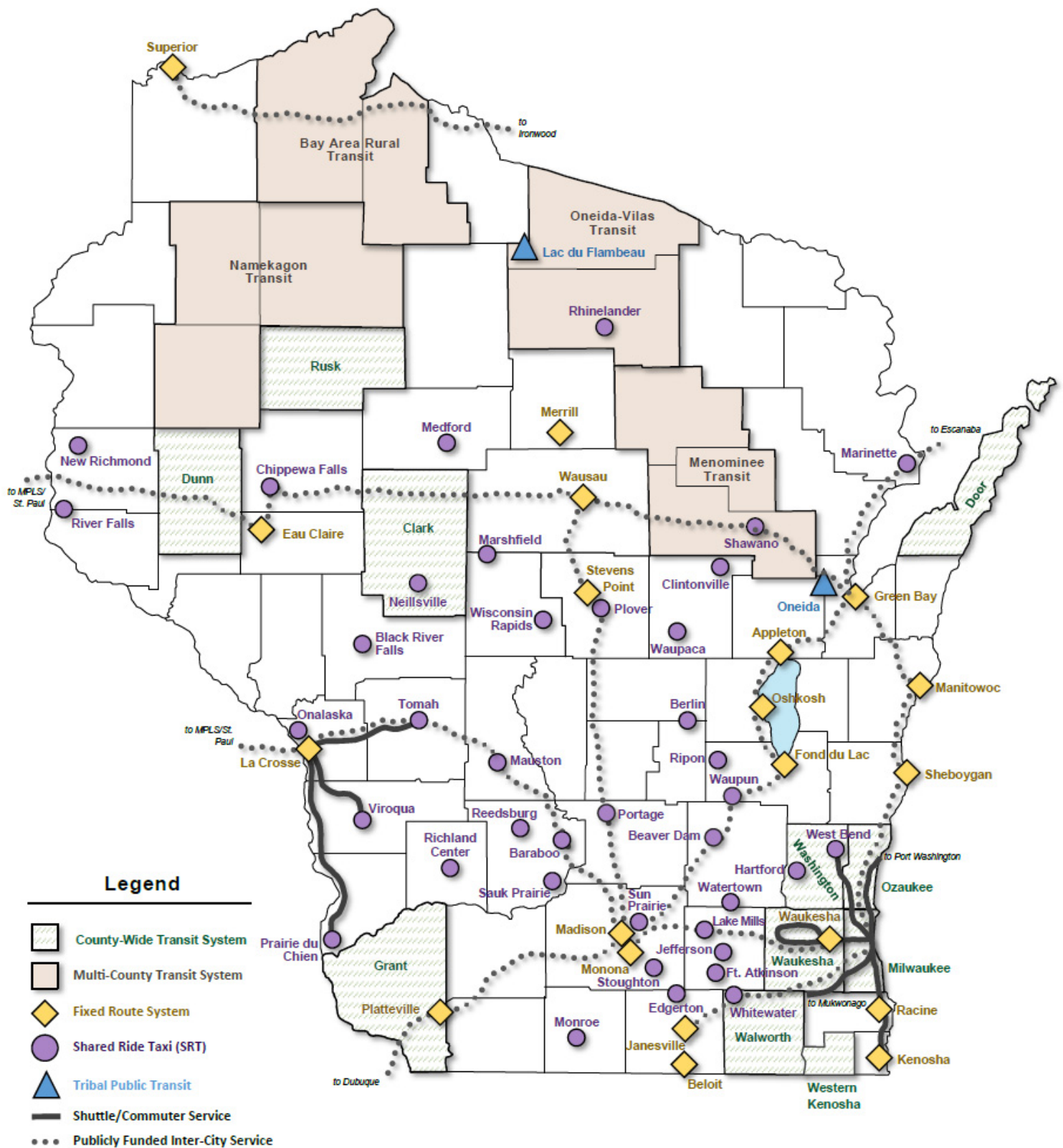
PUBLIC TRANSIT IN WISCONSIN

Briefing for the Wisconsin Congressional Delegation

Spring 2020



WISCONSIN PUBLIC TRANSIT SYSTEM MAP 2020



PUBLIC TRANSIT IN WISCONSIN

Public Investment

Local communities, the federal government, and the State of Wisconsin work together to provide a diverse network of public transportation services to Wisconsin's citizens. These governmental bodies are strong partners in the planning, financing and operating transit services. As part of this collaborative effort, public funding is used to support both operating and capital investments for urban and rural transportation systems.

While there is some federal operating assistance, the state is the major contributor for operating assistance and federal funding supports the procurement of transit capital assets. The chart shows the average funding source percentages for Wisconsin's transit systems operating expenses.

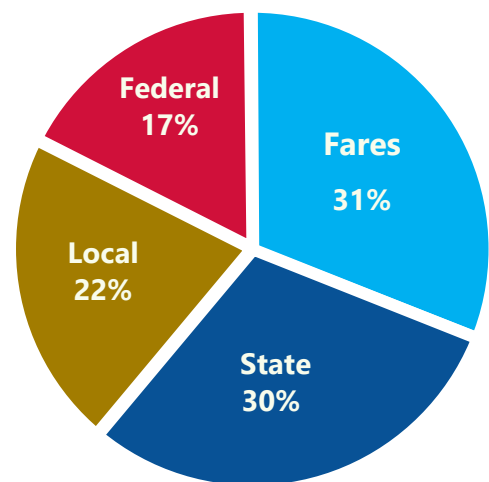
In calendar year 2019, Wisconsin contributed almost \$113 million in state funds to aid to 75 local public bodies. This funding allows local transit systems to meet service needs in diverse ways. New areas are being served and new types of initiatives are being provided to give greater access to customers who rely on public transportation.

The result is an expanded and improved public transit system providing greater benefits for all Wisconsin residents: those who ride and those who do not; those in urban areas, as well as those in isolated rural areas.

What is Wisconsin Public Transportation?

- Fixed route bus service in Milwaukee, Madison and other large communities
- Employment transportation
- Shared-ride taxi service in 38 small communities
- Mobility for individuals with disabilities
- Mobility for seniors
- Eight intercity bus routes statewide
- Commuter bus service in southeast WI and La Crosse area
- Statewide—**59 million total trips in 2018**
- In FFY 2020, WI received over \$92 million in federal formula aid for transit

2020 Wisconsin Transit Funding by Source



PUBLIC TRANSIT IN WISCONSIN

Who Rides Transit and Their Destinations

The availability of public transportation in a community allows mobility and accessibility for many people. The service meets a critical need for people who depend on transit as their only means of transportation.

This group of “transit dependent” riders includes the young and elderly, disabled persons, low income individuals, and other people without driver’s licenses. Transit also serves people who have mobility options and choose public transit for its efficiency and convenience.

Public transit connects people to a variety of important destinations. Applying these survey results to the 59 million trips reported to WisDOT for 2018:

- 32.5 million transit trips were for the purpose of reaching places of employment
- 6.5 million trips were made for healthcare purposes
- 8.3 million education-related trips occurred
- 11.8 million trips were made for shopping, tourism, and recreation

Trip Purpose



Work - 55%



Shopping, Tourism, Recreation - 20%



Education - 14%



Medical - 11%

Source: 2015 Statewide Public Transit Passenger Survey.

Social Impacts

Transit capital and operating investments generate personal income and business profits that produce positive fiscal and social impacts for the state of Wisconsin.

Public Benefits

The investment in public transit translates into economic gains with increases to business revenues, profits, and employment. According to 2019 analysis performed by the American Public Transportation Association, **every dollar invested in public transit by a community results in a four-dollar return.** State, federal and local governments budgeted \$258.7 million in transit service in calendar year 2019, resulting in a **\$1.035 billion return into various economic sectors in Wisconsin.**

Additionally, there is an environmental benefit to public transit use. Riders that choose not to travel via personal vehicles reduce congestion and lower greenhouse gas emissions.

UNMET OPERATING NEEDS

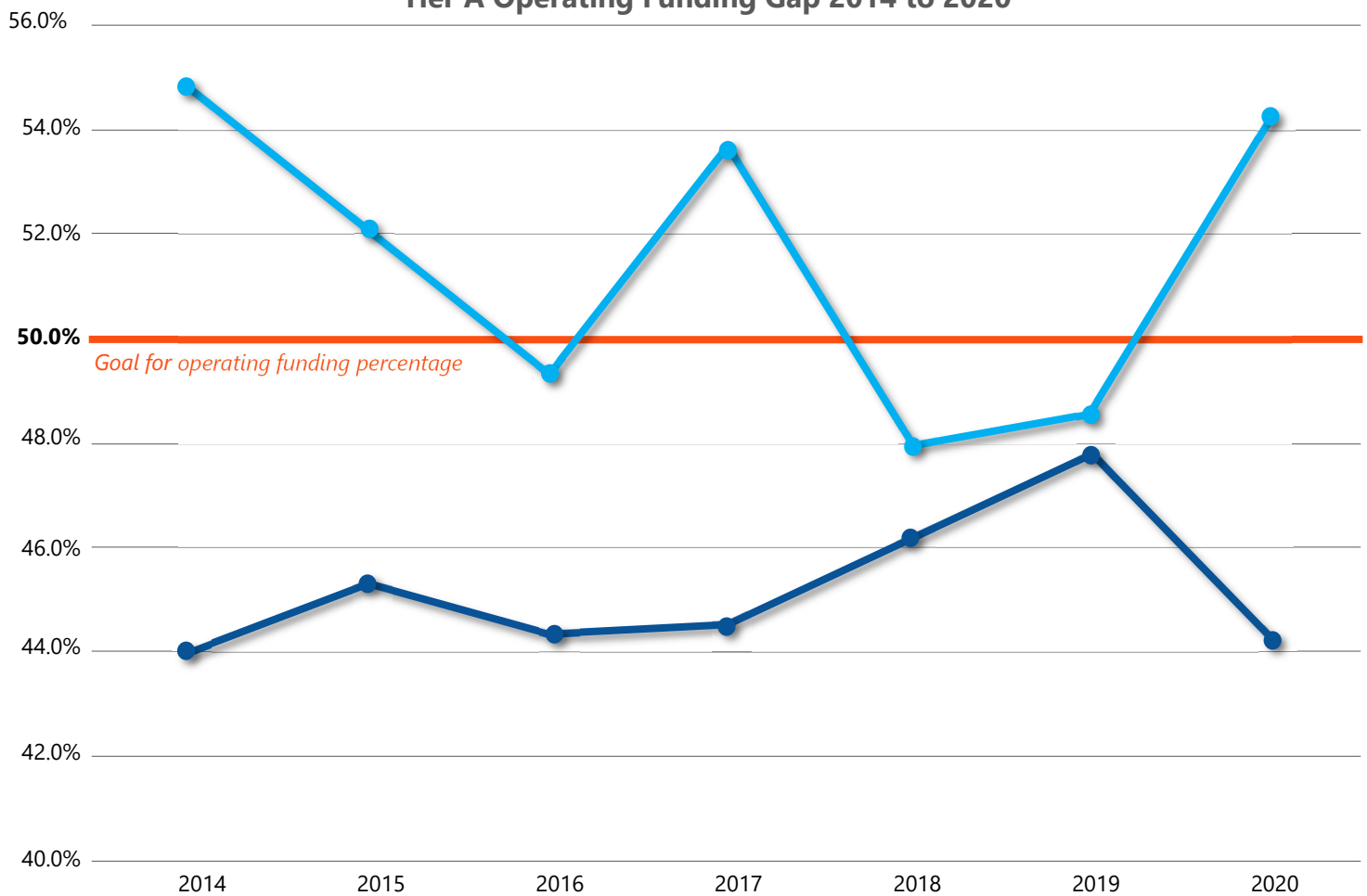
Operating Funding Levels

WisDOT strives to achieve an operating funding goal of **50 percent of total expenses for Tier A systems** (Madison, Milwaukee County), **60 percent for Tier B systems** (operated in cities such as Eau Claire, La Crosse, and Racine), and **65 percent for Tier C** (rural bus and shared-ride taxi) systems.

Over the past 10 years, funding levels have not kept up with increased operating costs and demand for services.

The tiers are set in state statute (85.20), which also requires federal and state operating assistance grants to be combined and distributed to transit systems within each tier on a uniform basis.

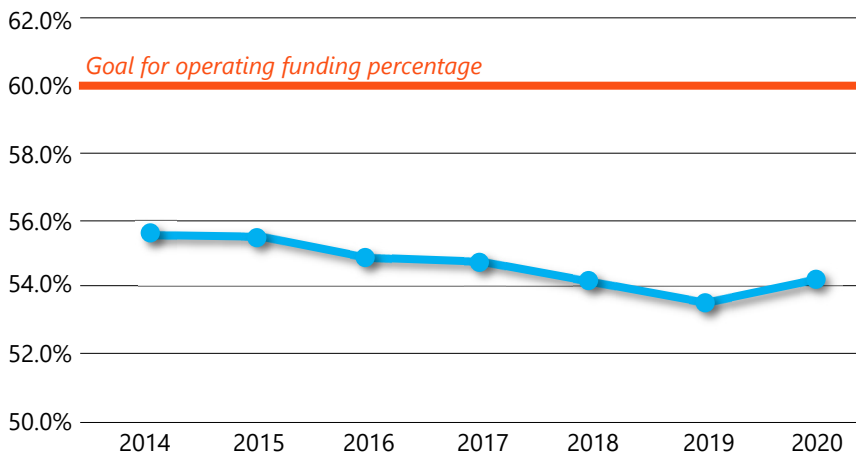
Tier A Operating Funding Gap 2014 to 2020



	2014	2015	2016	2017	2018	2019	2020
Madison	44.1%	45.3%	44.4%	44.6%	46.3%	47.8%	44.2%
Milwaukee	54.8%	52.3%	49.4%	53.7%	48.0%	48.6%	53.3%

UNMET OPERATING NEEDS *continued*

Tier B Operating Funding Gap 2014 to 2020



Tier B systems

Appleton	Kenosha	Sun Prairie
Beloit	La Crosse	Superior
Chippewa Falls	Monona	Verona
Eau Claire	Onalaska	Waukesha
Fond du Lac	Oshkosh	Wausau
Green Bay	Racine	West Bend
Harford	Sheboygan	Ozaukee
Janesville	Stoughton	Washington Co.

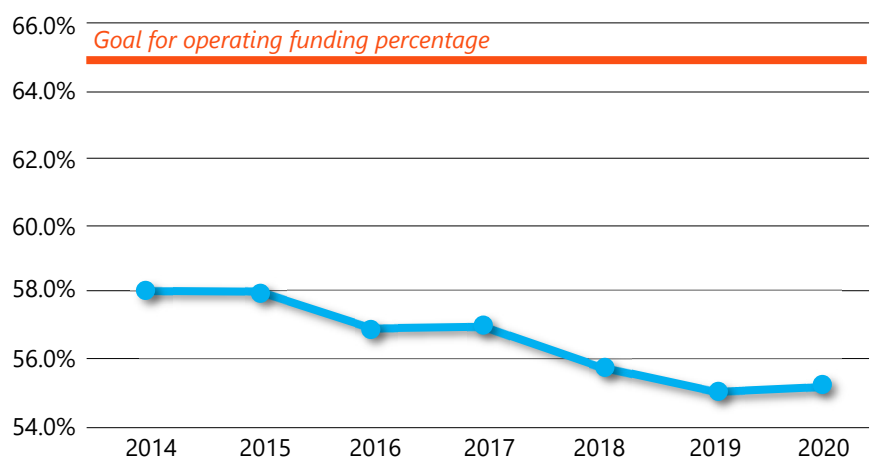
	2014	2015	2016	2017	2018	2019	2020
Funding %	55.6%	55.5%	54.9%	54.8%	54.2%	53.6%	54.3%

Tier C systems

BART	Merrill
Dunn Co.	Oneida-Vilas
Kenosha Co.	Platteville
La Crosse Co.	Rusk Co.
Lac du Flambeau Tribe	Sawyer Co./Lac Courte Oreilles
Manitowoc	Stevens Point
Menominee Tribe	

38 Shared-Ride Taxi Services Across the State

Tier C Operating Funding Gap 2014 to 2020



	2014	2015	2016	2017	2018	2019	2020
Funding %	58.6%	58.5%	57.3%	57.4%	56.0%	55.2%	55.4%

CAPITAL INVESTMENT NEED

Capital Investment is Essential

The level of capital funding now available to Wisconsin through the Bus and Bus Facilities Program is roughly half of funds received historically which presents a major challenge to addressing capital needs statewide.

Transit capital assistance for Wisconsin is critical because most of Wisconsin's transit systems have no other funding options for capital needs, such as vehicles, facilities, equipment, and new technologies. While Federal Transit Administration (FTA) formula programs have historically not provided enough funding to meet the state's capital needs, the former Bus Capital Program (Sect. 5309) played a critical role in filling this gap.

Changes to the federal transit funding programs are now jeopardizing Wisconsin transit systems' ability to provide safe, dependable, and cost effective services to their riders and community because of unmet needs.

Under the transportation authorization bill *Moving Ahead for Progress in the 21st Century* (MAP-21), the Bus Capital Program was reconfigured into the Fixed Guideway Capital Investment Grants program which funds projects like rail and bus rapid transit. The most recent authorization, *Fixing America's Surface Transportation* (FAST) Act, continues the Bus and Bus Facilities grants program (Sect. 5339) as a formula based program and would only provide approximately \$9.5 million to Wisconsin for capital projects.

In the absence of adequate capital funds, the bus replacement deferrals would increase fleet maintenance costs, reduce fleet performance, and negatively effect passenger safety/security.

Delayed construction of new facilities would also increase future costs due to annual inflation and expense increases of construction materials.



Entrance to from a bus used the Stevens Point transit system

CAPITAL INVESTMENT NEED *continued*

Unmet Capital Needs

The reduced capital funding amounts cover less than a quarter of the vehicle replacements requested, while expansion capital projects remain unfunded. Transit systems are facing a growing backlog of high priority needs. Below are some system-specific impacts of reduced capital funding:

Milwaukee County requires additional funding to bring its fixed-route fleet replacement schedule into line with replacement guidelines. An average of 35 clean diesel buses must be replaced annually to meet industry standards for fleet condition.



Madison's current administrative/maintenance facility is not adequate for the size of the fleet and operational needs. The storage capacity is exceeded by roughly 30 percent and additional buses are stored at a remote, temporary storage facility. The facility also requires mechanical and electrical system upgrades and personnel workplace updates to meet present and future operational needs.



Kenosha, Racine, Eau Claire, La Crosse, Fond du Lac, Waukesha and Green Bay all require additional funds to upgrade their bus fleets. Vehicles well past their useful life are still in use, with the maintenance expenses for these vehicles rising every year.



Oshkosh and Sheboygan are beginning site selection and planning efforts to build new downtown transit center and administrative and maintenance facilities, respectively.



FEDERAL DISCRETIONARY APPLICATIONS AND AWARDS

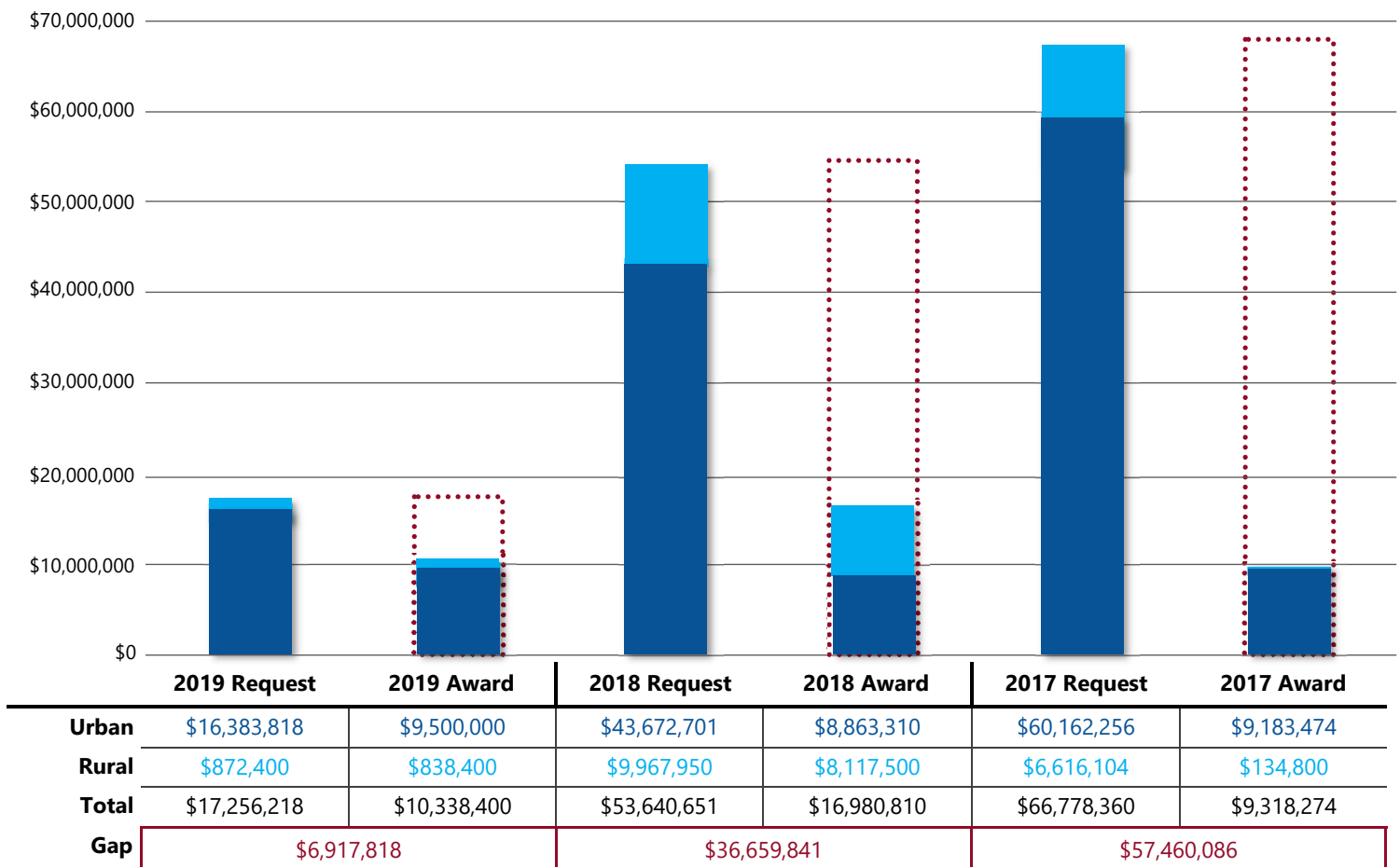
Federal Discretionary Capital Program

In addition to the formula-based 5339 capital program, WisDOT has applied for federal discretionary funding grants the past three years. There is still a major funding gap, however. Urban systems received an average of \$9 million each year in discretionary funding, compared to an average request of \$45.8 million, through programs such as Section 5339(b) Bus and Bus Facilities and Section 5339(c) Low and No-Emission Vehicles. The urban systems were only awarded an average of 31% of their request.

Moreover, WisDOT was not awarded significant dollars on behalf of rural transit systems in 2016, only receiving \$134,800 for vehicle replacements.

The graph below is a summary of 5339(b) and 5339(c) requests and awards for urban and rural transit systems from 2017 - 2019.

Urban and Rural Federal Discretionary Grant Requests and Awards 2017 to 2019



TRANSIT FEDERAL AWARDS BY CONGRESSIONAL DISTRICT 2015 - 2019

District 1

Capital Awards \$4,477,388
Operating Awards \$33,555,256

District 2

Capital Awards \$2,893,184
Operating Awards \$44,835,224

District 3

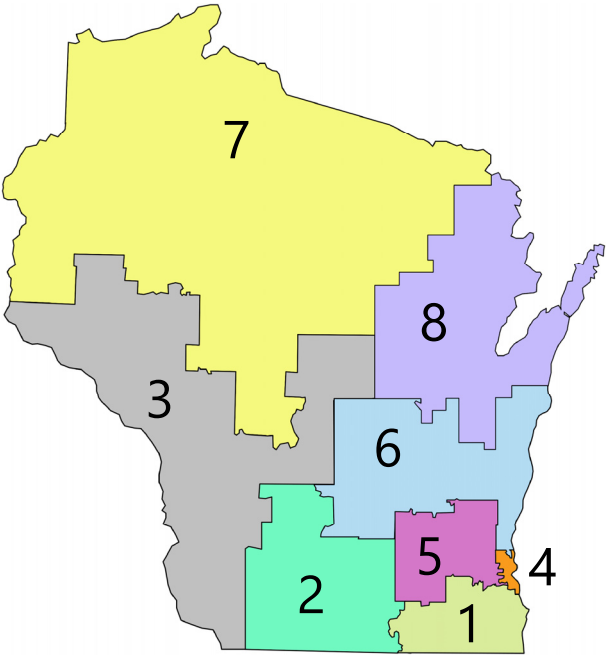
Capital Awards \$11,619,273
Operating Awards \$22,777,570

District 4

Capital Awards \$40,127,708
Operating Awards \$74,405,647

District 5

Capital Awards \$945,240
Operating Awards \$13,961,230



District 6

Capital Awards \$7,595,183
Operating Awards \$29,616,949

District 7

Capital Awards \$3,439,627
Operating Awards \$24,981,683

District 8

Capital Awards \$6,040,569
Operating Awards \$37,985,736

TRIBAL TRANSIT SYSTEMS IN WISCONSIN

Section 5311(b), FTA Rural Public Transit Program

Four Native American tribes in Wisconsin currently receive federal Section 5311 (rural public transit) funding either directly or indirectly through WisDOT. WisDOT administers the program on behalf of the Federal Transit Administration (FTA).

Menominee Indian Tribe of Wisconsin	Bad River & Red Cliff Bands of Lake Superior Chippewa	Lac Courte Oreilles Band of Lake Superior Chippewa	Lac du Flambeau Band of Lake Superior Chippewa
State's largest rural bus system (in terms of budget and service area)	Both members of the Bay Area Rural Transit (BART) Commission, which also includes the City of Ashland, and Bayfield and Ashland counties	Partners with Sawyer County to form Sawyer County / Lac Courte Oreilles Transit Commission (doing business as Namekagon Transit)	Received STRAP grants in 2013 and 2014, to fund new service between reservation and towns of Minocqua and Woodruff; service began in Fall 2013
Administered and operated by the Tribe	BART operates service that connects to the Tribes' service areas	Namekagon Transit serves Washburn, Barron and Sawyer counties, including the Lac Courte Oreilles reservation	Partners with Menominee Tribe, which operates the transit service
Serves Menominee, Langlade, and Shawano counties with regular service, and provides trips to Green Bay for needed services; also offers periodic service to more distant destinations	Bad River received ARRA and regular 5311 capital funding for a new maintenance facility, completed summer in 2013	Received ARRA funding, some of which went toward a new facility	Operates an on-reservation transit service, following recommendations of a 2010 planning study
New transit facility built with ARRA and other capital funds in 2010	In 2019, Bad River received funding to construct a facility to store their vehicles which will address state of good repair needs	Namekagon Transit administers public and specialized transit grants	
STRAP funding was used to establish regional routes		Transit manager is hired by the transit commission	

In addition to these four tribes, the Oneida Nation of Wisconsin previously has received public transit operating through WisDOT's statewide rural public transit funding distribution (though it received state funds exclusively). For calendar year 2020, the Oneida Nation of Wisconsin applied to exclusively receive federal funds for operating assistance.

TRIBAL TRANSIT SYSTEMS IN WISCONSIN *continued*

Section 5311(c), FTA Tribal Transit Program

Several Wisconsin tribes receive, or have received, Section 5311(c) funding, which is available to support public transit service on Indian reservations. FTA allocates funds to tribes directly.

Tribal transit funds are available through both formula and discretionary programs. The FAST Act sets annual Tribal Transit funding at \$35 million through 2020, with \$30 million issued to tribes via formula and \$5 million issued as discretionary awards. The table below summarizes Tribal Transit program awards to Wisconsin-based tribes since FFY 2015.

Summary of 5311(c) Funding Awards for Wisconsin Tribes

For each tribe, upper row is formula funding and the lower row is discretionary funding.

Tribe	FFY 2015	FFY 2016	FFY 2017	FFY 2018	FFY 2019
Bad River Band of Lake Superior	\$107,623	\$124,415	\$128,111	\$337,816	\$370,720
Tribe of Chippewa Indians				\$41,443	\$39,614
Forest County Potawatomi Community			\$250,000		
Lac Courtes Oreilles Band of Lake Superior Chippewa	\$78,178	\$99,859	\$132,672	\$89,691	\$87,876
Lac du Flambeau Band of Lake Superior Chippewa		\$80,666	\$144,001	\$161,396	\$152,392
Menominee Indian Tribe of Wisconsin	\$1,074,106	\$1,369,055	\$1,320,237	\$1,321,904	\$1,258,293
Oneida Tribe of Indians of Wisconsin	\$558,080	\$565,639	\$494,374	\$521,267	\$447,465
Red Cliff Band of Lake Superior Chippewa	\$42,489	\$46,405	\$45,447	\$45,690	\$447,465
		\$25,000			
Totals	\$1,860,476	\$2,311,039	\$2,514,842	\$2,609,207	\$2,357,800

Section 5304 (Transit Planning)

Tribes are eligible subrecipients for transit planning grant funds that flow through WisDOT. Since 2010, three tribes have received Section 5304 funds.

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PUBLIC TRANSIT SYSTEMS CONTACT LIST BY CONGRESSIONAL DISTRICT

District	System	System Contact	Telephone	E-mail
1	Janesville Transit System	Rebecca Smith	(608) 755-3104	smithr@ci.janesville.wi.us
1	Kenosha County	Carolyn Feldt	(262) 605-6611	carolyn.feldt@kenoshacounty.org
1	Kenosha Transit Commission	Nelson Ogbuagu	(262) 653-4290	nogbuagu@kenosha.org
1	RYDE (Racine)	Michael Maierle	(262) 636-9480	michael.maierle@cityofracine.org
2	Baraboo Shared-ride Taxi System	Cynthia Haggard	(608) 355-2700	chaggard@cityofbaraboo.com
2	Beloit Transit System	James Thompson	(608) 364-2870	ThompsonJ@beloitwi.gov
2	Edgerton Shared-ride Taxi System	Jenny Salvo	(608) 884-3341	jsalvo@cityofedgerton.com
2	Madison Metro Transit System	Wayne Block	(608) 266-4904	wblock@cityofmadison.com
2	Monona Transit System	Marc Houtakker	(608) 222-2525	mhoutakker@ci.monona.wi.us
2	Monroe Shared-Ride Taxi System	Abbi Martin	(608) 329-2530	amartin@cityofmonroe.org
2	Prairie du Sac Shared-ride Taxi System	Niki Conway	(608) 643-2121	nconway@wppienergy.org
2	Reedsburg Shared-ride Taxi System	Tim Becker	(608) 768-3346	tbecker@ci.reedsburg.wi.us
2	Stoughton Shared-ride Taxi System	Lisa Aide	(608) 646-0404	laide@ci.stoughton.wi.us
2	Sun Prairie Shared-ride Taxi System	Philip Gritzmacher	(608) 837-1107	pgritzmacher@cityofsunprairie.com
2	Verona Transit (operated by Madison)	Jeff Lamers	(608) 845-9943	brian.lamers@ci.verona.wi.us
3	Black River Falls Shared-ride Taxi System	Brad Chown	(715) 284-5514	city.admin@blackriverfalls.us
3	Chippewa Falls Shared-ride Taxi System	Ann Schell	(715) 836-2918	aschell@wcwrpc.org
3	Dunn County Transit System	Dolores Catlin	(715) 235-7433	dcatlin@co.dunn.wi.us
3	Eau Claire Transit System	Tom Wagener	(715) 839-5111	tom.wagener@eauclairewi.gov
3	Grant County Shared-ride Taxi System	Lori Reid	(608) 723-6113	lreid@co.grant.wi.gov
3	La Crosse County (SMRT Bus)	Charlie Handy	(608) 785-5919	chandy@lacrossecounty.org
3	La Crosse Municipal Transit Utility	Adam Lorentz	(608) 789-7350	lorentza@cityoflacrosse.org
3	Mauston Shared-ride Taxi System	Val Nelson	(608) 847-4070	valnelson@mauston.com
3	Neillsville Shared-ride Taxi System	Barb Boyer	(715) 743-2105	clerk@neillsville-wi.com
3	Onalaska Shared-ride Taxi System	Fred Buehler	(608) 781-9530	fbuehler@cityofonalaska.com
3	Platteville Shared-ride Taxi System	Howard Crofoot	(608) 348-9741	crofooth@platteville.org
3	Plover Shared-ride Taxi System	Dan Mahoney	(715) 345-5250	dmahoney@ploverwi.gov
3	Prairie du Chien Shared-ride Taxi System	Garth Fable	(608) 326-6406	gfable@prairieduchien-wi.gov
3	Richland Center Shared-ride Taxi System	Melinda Jones	(608) 647-3466	melinda.jones@richlandcenter.com
3	River Falls Shared-ride Taxi System	Sarah Karlsson	(715) 426-3416	skarlsson@rfcity.org
3	Stevens Point Transit System	Susan Lemke	(715) 341-4490	slemke@stevenspoint.com
3	Tomah Shared-ride Taxi System	Julia Mann	(608) 374-7423	jmann@tomahonline.com
3	Viroqua Shared-ride Taxi System	Lori Polhamus	(608) 637-7154	lpolhamus@viroqua-wisconsin.com
3	Wisconsin Rapids Shared-ride Taxi System	Cindy Schlichting	(715) 421-8235	cschlichting@wirapids.org

PUBLIC TRANSIT SYSTEMS CONTACT LIST BY CONGRESSIONAL DISTRICT

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4	Milwaukee County Transit System	Steven Nigh	(414) 278-4909	steve.nigh@milwcnty.com
5	Fort Atkinson Shared-ride Taxi System	Andy Selle	(920) 563-7760	aselle@fortatkinsonwi.net
5	Hartford Shared-ride Taxi System	Gary Cardarelle	(262) 673-8222	gcardarelle@ci.hartford.wi.us
5	Jefferson Shared-ride Taxi System	Sarah Copsey	(920) 674-7700	sarah@jeffersonwis.com
5	Lake Mills Shared-ride Taxi System	Misty Quest	(920) 648-2344	mquest@ci.lake-mills.wi.us
5	Walworth County Shared-ride Taxi System	Nicole Hill	(262) 741-4357	nhill@co.walworth.wi.us
5	Washington Co. Shared-ride Taxi System	Joy Nelson	(262) 284-8108	jnelson@co.ozaukee.wi.us
5	Watertown Shared-ride Taxi System	Elissa Meltesen	(920) 262-4007	elissam@cityofwatertown.org
5	Waukesha Metro Transit System	Brian Engelking	(262) 524-3634	bengelki@waukesha-wi.gov
5	West Bend Shared-ride Taxi System	Angela Rosenberg	(262) 335-5064	rosenberga@ci.west-bend.wi.us
5	Whitewater Shared-ride Taxi System	Stephen Hatton	(262) 473-1380	shatton@whitewater-wi.gov
6	Beaver Dam Shared-ride Taxi System	Zak Bloom	(920) 887-4600	zbloom@cityofbeaverdam.com
6	Berlin Shared-ride Taxi System	Susie Thom	(920) 361-5400	sthom@cityofberlin.net
6	Fond du Lac Transit System	Lynn Gilles	(920) 322-3652	lgilles@fdl.wi.gov
6	GO Transit (Oshkosh)	Steve Tomasik	(920) 232-5341	stomasik@ci.oshkosh.wi.us
6	Maritime Metro Transit (Manitowoc)	Kara Ottum	(920) 686-6514	kottum@manitowoc.org
6	Ozaukee County Shared-ride Taxi System	Joy Nelson	(262) 284-8108	jnelson@co.ozaukee.wi.us
6	Portage Shared-ride Taxi System	Jean Mohr	(608) 742-2176	jean.mohr@portagewi.gov
6	Ripon Shared-ride Taxi System	Lori Rich	(920) 748-4914	lrich@cityofripon.com
6	Shoreline Metro (Sheboygan)	Derek Muench	(920) 459-3140	derek.muench@ci.sheboygan.wi.us
6	Waupun Shared-ride Taxi System	Michelle Kast	(920) 324-7850	michelle@cityofwaupun.org
7	Bad River Tribe of Wisconsin	Lloyd Hartwell	(715) 685-9461	transitmgr@badriver-nsn.gov
7	Bay Area Rural Transit System	Pat Daoust	(715) 682-9664	p.daoust@bartbus.com
7	Clark County Transit	Suzanne Lindenman	(715) 743-5237	suzanne.schoen@co.clark.wi.us
7	Forest County Potawatomi	Colette Nelson	(715) 478-4972	colette.nelson@fcpotawatomi-nsn.gov
7	Lac du Flambeau Tribe	Emerson Coy	(715) 588-3303	ecoy@ldftribe.com
7	Marshfield Shared-ride Taxi System	Amy Krogman	(715) 387-3033	amy.krogman@ci.marshfield.wi.us
7	Medford Shared-ride Taxi System	Robert Christensen	(715) 748-4321	rchristensen@medfordwi.us
7	Merrill-Go-Round Transit System	Brad Brummond	(715) 536-7112	brad.brummond@ci.merrill.wi.us
7	New Richmond Shared-ride Taxi System	Marie Bannink	(715) 246-4268	mbannink@newrichmondwi.gov

PUBLIC TRANSIT SYSTEMS

CONTACT LIST BY CONGRESSIONAL DISTRICT

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7	Oneida-Vilas Transit Commission	Roger Youngren	(715) 420-0585	roger.ntc@outlook.com
7	Rhineland Shared-ride Taxi System	Wendi Bixby	(715) 365-8600	wbixby@rhinelandercityhall.org
7	Rice Lake Shared-ride Taxi System	Kathy Morse	(715) 234-7089	kmorse@ricelakegov.org
7	Rusk County Transit Commission	Sheryl Kisling	(715) 532-1570	sheryl.kisling@rctc.online
7	Sawyer County/LCO Transit Commission	Karen Melasecca	(715) 638-3301	kmelasecca@hotmail.com
7	Superior-Duluth Transit Authority	Carla Montgomery	(218) 722-4426	cmontgomery@duluthtransit.com
7	Wausau Area Transit System	Greg Seubert	(715) 842-9287	greg.seubert@ci.wausau.wi.us
8	Clintonville Shared-ride Taxi System	Stacy Sonnenberg	(715) 823-7600	SSonnenberg@clintonvillewi.org
8	Door County Transit System	Joseph Krebsbach	(920) 746-2337	jkrebsbach@co.door.wi.us
8	Green Bay Transit System	Patty Kiewiz	(920) 448-3455	patriciaki@greenbaywi.gov
8	Marinette Shared-ride Taxi System	Jackie Miller	(715) 732-5143	jmiller@marinette.wi.us
8	Menominee Tribe Rural Transit System	Gary Pyawasay	(715) 799-5264	gpyawasay@mitw.org
8	Oneida Tribe	Carol Moore	(920) 496-5775	CMOORE@ONEIDANATION.ORG
8	Shawano Shared-ride Taxi System	Greg Smith	(715) 526-6138	gsmith@cityofshawano.com
8	Valley (Appleton) Transit System	Deborah Ebben	(920) 832-2292	debra.ebben@appleton.org
8	Waupaca Shared-ride Taxi System	Kathy Kasza	(715) 258-4411	kkasza@cityofwaupaca.org

"Taste and See that the Lord is
Good; Blessed is the One who
Takes Refuge in Him."
Psalm 34:8



Front Line Harvest Ministry;

We would like to express Our
Sincere Appreciation to Your Entire Staff
for Your Continued Efforts to provide
Transportation for people at this difficult time. ★

Your dedication is Greatly Honored and
Recognized as a Job Well done!

SARAH C. Cheryl K. TAY W.

Deb S. Andrea R. Lorie W. Lori E.

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Report to the
Transit Commission
of the City of Green Bay



MEETING DATE

May 20, 2020

PREPARED BY

Patty Kiewiz, Transit Director

AGENDA ITEM # F.8

Next meeting: Wednesday, June 17, 2020

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None