



AGENDA OF THE COMMON COUNCIL

**TUESDAY, MAY 19, 2020, 6:00 PM
COUNCIL CHAMBERS
ROOM 203, CITY HALL**

A. Zoom Meeting Information.

- I. Please find the Zoom meeting information with instructions in the Agenda Packet.

B. Roll Call.

C. Pledge of Allegiance.

D. Invocation.

- I. The invocation will be led by Alder Kathy Lefebvre, District 6.

E. Approval of Minutes.

- I. Approval of the minutes of the May 5, 2020 Common Council meeting.

F. Approval of the Agenda.

G. Report by the Mayor.

H. Announcements.

I. Appointments.

I. New Appointment.

Board of Review

Steven Corken, 3120 Crusade Lane, Green Bay, WI 54313

Term to expire: June 1, 2025

J. Ordinances - Second Reading for Adoption.

- I. General Ordinance Number 11-20
An ordinance to amend Section 1.40(4), GBMC, relating to records retention.

2. General Ordinance Number 12-20
An ordinance to amend 6.155 33.08(7)(h), GBMC relating to sidewalk cafe permits.

K. Report of the Redevelopment Authority (May 12, 2020).

1. To approve the reallocation of two hundred fifty thousand dollars (\$250,000.00) of 2019 Community Development Block Grant (CDBG) Revolving Loan funds as recommended by staff.
2. To recommend Common Council adopt proposed allocation of 2020 Community Development Block Grant (CDBG) Cares funding of five hundred ninety five thousand, four hundred forty-six dollars (\$595,446.00).
3. To approve and recommend to the Common Council the City of Green Bay's Five-Year (2020-2024) Consolidated Plan and 2020 Annual Action Plan.
4. To receive and place on file the communication from Ald. Johnson (District 9) on "Creation of an emergency relief fund to provide loans to assist small business owners with the impacts of coronavirus (COVID-19)."
5. To table the communication from Ald. Johnson (District 9) "To direct the Redevelopment Authority to initiate negotiations to purchase 927 Liberty Avenue utilizing neighborhood enhancement funds, block grant or other funding resources available to the City of Green Bay or RDA."

The Common Council may convene in closed session pursuant to Sections 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating the sale of public properties, investing of public funds or conducting other specified public business as necessary for competitive or bargaining reasons. The Authority may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

L. Report of the Improvement & Services Committee (May 13, 2020).

1. To receive and place on file and endorse Option #4 from the Dike Recap Memo on the request by Ald. Dorff, due to great concern regarding the possibility/probability of extensive flooding to the homes and roads on the South Shore of the Bay of Green Bay due to the current height of the bay, to provide for a full report on the progress that has been made on obtaining funding to fix the dike on the south shore of the bay of Green Bay, a timeline on when work on the dike will begin, and how we can finance this work even if we are not able to obtain state and federal grants.
2. To refer to Common Council the request by Ald. Galvin that the current process for funding sidewalk repairs contracted by the City for residents be studied with the possibility of making changes.
3. To receive and place on file the request by Ald. Gerlach to have staff collect and analyze data regarding the number and cost to both the City and the residents of mini storm sewers requested and installed during the spring, summer and fall of 2020 for the purpose of evaluating the impact of the reduction in fee hook-up.
4. To refer to Plan Commission the request by Ald. Lefebvre to look at residential policy per storm water runoff; residences are experiencing rain water runoff from elevated houses because of floodplain building elevation requirements (FEMA).

5. To approve General Ordinance number 14-20, an ordinance to amend Section 29.211, GBMC, relating to penalties for parking violations.

M. Report of the Protection & Policy Committee (May 11, 2020).

1. To deny the appeal by Stephanie Lardnois at 1026 S. Irwin Ave. regarding the denial of her permit to have more than two dogs at her residence and recommend the current owner of the dog who is deployed reach out to rehome.
2. To deny a request by Skogen's Foodliner, Inc. at 2430 University Ave. to amend their license premises to include stalls in the parking lot specifically designated for online grocery pickup.
3. To deny a request by Skogen's Foodliner, Inc. at 2250 W. Mason St. to amend their license premises to include stalls in the parking lot specifically designated for online grocery pickup.
4. To approve a request by White Dog, LLC at 201 S. Broadway to amend their liquor license premises to include an outdoor patio, with the approval of the proper authorities.
5. To waive the ordinance requirements for an outdoor licensed premise with respect to fence height and to approve a request by Cock & Bull, Inc. at 1237 Main St. to amend his liquor license to include an outdoor patio on the west side of the building, with the approval of the proper authorities.
6. To approve a renewal application for "Class B" Beer 6-month license for De Pere Dodgers Baseball, Club, Inc. at 1450 E. Walnut St., with the approval of the proper authorities.
7. To approve a change of agent for PH Hospitality Group, LLC at 859 Lombardi Ave.
8. To approve a renewal application for a Class "B" Beer license by PH Hospitality Group, LLC at 859 Lombardi Ave., pending the approval of the change of agent at the May 19 Common Council meeting and with the approval of the proper authorities.
9. To approve a change of agent for Dino Shell, LLC at 1828 S. Ashland Ave.
10. To approve a renewal application for a Class "A" Beer & "Class A" Liquor license by Dino Shell, LLC at 1828 S. Ashland Ave., pending the approval of the change of agent at the May 19 Common Council meeting and with the approval of the proper authorities.
11. To approve a 2020-2021 renewal application for a "Class B" Combination license for 304 North Adams Green Bay, LLC at 304 N. Adams St. with a change of agent and with the approval of the proper authorities.
12. To approve a 2020-2021 renewal application for a "Class A" Liquor and Class "A" Beer license for Walgreen Co. at 1995 Main St. with a change of agent and with the approval of the proper authorities.
13. To approve a 2020-2021 renewal application for a "Class A" Liquor and Class "A" Beer license for Walgreen Co. at 1401 E Mason St. with a change of agent and with the approval of the proper authorities.

14. To approve a 2020-2021 renewal application for a "Class B" Combination license for Wisconsin Apple, LLC at 2420 E. Mason with a change of agent and change in description, with the approval of the proper authorities.
15. To approve a 2020-2021 renewal application for a "Class B" Combination license for South Bay Marine Center, Inc. at 101 Bay Beach Rd. with a change of agent and change in description to "buildings as indicated in the attached map consisting of the office and storage areas, pool area, grassy area, surrounding patio, mc Donald marina.," with the approval of the proper authorities.
16. To approve a renewal application for the 2020-2021 license year for Tenet, LLC at 2475 W. Mason St., with the approval of the proper authorities.
17. To approve on the various liquor and/or beer licenses renewal applications for the 2020-2021 license year with changes in their license description from the 2019-2020 license year, with the approval of the proper authorities (see attached).
18. To approve the renewal applications for various liquor and/or beer licenses for the 2020-2021 license year, with the approval of the proper authorities (see attached).
19. To refer to the Mayor's Office a request by Ald. Brunette for consideration with possible action on Green Bay Common Council to begin meeting a minimum of twice a month effective June 2020. There are too many critical issues requiring attention and action to meet once a month. We answer to the public and more regular meetings are necessary and convenient for the public, previously discussed at the April 27 Protection & Policy Committee meeting.
20. To refer to staff and develop the rules necessary on a request by Ald. Brunette for consideration with possible action on allowing the public to address the city council on non-agenda items at each full common council meeting.
21. To receive and place on file a request by Ald. Wery to the Protection & Policy committee which states: "Request obtaining bids/quotes from consultants for an external election review of processes and administration of the April 7, 2020 Election. Preference should be given to attorneys with election law experience, current or former municipal clerks or inspector general positions."
22. To refer to the ad hoc committee a request by Ald. John VanderLeest to review the policies and procedures for curbside voting for the remaining 2020 elections and how to communicate curbside voting information to all voters and poll workers in Green Bay.
23. To refer to the ad hoc committee a request by Ald. Bill Galvin to the Protection and Policy that plans be made and implemented by July 20th to avert any future problems with in person voting and absentee voting. This is to include, training of staff and volunteers, obtain necessary equipment, establish secondary voting sites, and any other resources needed.
24. To receive and place on file the liquor violation report for May 11, 2020.

N. Report of the Plan Commission (May 11, 2020).

1. To authorize a Conditional Use Permit (CUP) for a single-family home in a Varied Density Residential (R3) district at 827 9Th Street, subject to compliance with all other regulations of the Green Bay Municipal Code not covered under the Conditional Use Permit. (Public hearing held 5/11/2020)
2. To rezone a 10 ft. wide strip of Low Density Residential (R1) zoning to Highway Commercial (C2) located at 1828 South Ashland Avenue. (Public hearing held 05/11/2020)
3. To amend a Conditional Use Permit (CUP) to increase the occupancy for an existing shelter facility from 46 to 100 individuals located in an Office/Residential (OR) district at 430 South Clay Street, subject to the following condition:
During the time at which an official state of emergency impacting the City of Green Bay has been declared by the federal, state, or local government, and only for the duration of such emergency, the number of occupants and hours of operation may be increased to the maximum levels permitted within this CUP with the consent of the Director of Community and Economic Development, Zoning Administrator, or Chief Building Official.
(Public hearing held 05/11/2020)
4. To amend Zoning Ordinance I-19 (Whitney Park Townhomes) to expand a Planned Unit Development (PUD) at the 200 Block North Van Buren Street. (Public hearing held 05/11/2020)

O. Report of the Finance Committee (May 12, 2020).

1. To approve the designation of the Green Bay Press Gazette as the Official Newspaper for the City of Green Bay for the approximate annual amount of \$50,000.
2. To refer to staff the City of Green Bay Procurement Manual.
3. To hold action on the five year combined Capital Improvement Plan and 2020 borrowing.
4. To refer to staff a request by Ald. Johnson to the Finance committee which states: To consider and discuss establishing a budget forecast process to position the city to strategically respond to anticipated revenue shortfalls and additional expenses from the impact of COVID-19.
5. To receive and place on file a request by Ald. Vander Leest to the Finance committee which states: Due to the financial toll the pandemic will have on the economy, City tax base, lost revenues and increased health insurance expenses it's important for the City Finance Director to review all spending decisions for the current 2020 budget and to ask all department heads to determine reductions of at least 10% for their department.
The City should instate a 90-120-day temporary hiring freeze on all city positions and outline what city spending can be eliminated or reduced in 2020 and report back at the next City Council meeting.
Furthermore, the city Finance Director and Mayor's office should look to the impact of the pandemic for the 2021 City budget and report back on plans to address this by the July City Council meeting.

P. Report of the Personnel Committee (May 12, 2020).

1. To approve the request to fill the Resiliency Coordinator position and all subsequent vacancies resulting from internal transfers.
2. To refer to staff the request by Ald. Corpus-Dax and Ald. Dorff for the City to research and conduct a study for the term lengths of appointed officials in comparable municipalities. Determine whether the term lengths of a City appointed official should be amended to longer than 2 years and to review City Official appointments/reappointments so they do not coincide with the swearing in of a new council.

Q. Report of the Sustainability Commission (May 13, 2020).

1. Receive and place on file the scheduled tour of NEW Water by the Sustainability Commission.
2. Refer to staff to develop a policy to address City of Green Bay's tree canopy.

R. Receive and Place on File.

1. Municipal Court Report for April 2020.
2. Building Permit Report for April 2020

S. Resolutions.

1. Resolution authorizing conditional use approval at 827 9th Street.
2. Resolution amending conditional use approval at 430 South Clay Street.
3. A proclamation extending the City of Green Bay Emergency Declaration to June 3, 2020.

T. Committee of the Whole.

1. Discussion with possible action on the third "Proclamation Extending the State of Emergency for the City of Green Bay COVID-19 Response."

U. Ordinances - First Reading.

1. Zoning Ordinance No. 07-20
An ordinance rezoning a portion of property located at 1828 South Ashland Avenue from Low Density Residential (R1) District to Highway Commercial (C2) District.
2. Zoning Ordinance No. 6-20
An ordinance amending Zoning Ordinance 1-19: Planned Unit Development located in the 200 Block of North Van Buren Street.

V. Referral of Petitions & Communications.

1. A request by Ald. Brian Johnson to the Redevelopment Authority for consideration and possible action to acquire properties on the 500 block of 11th Ave for possible redevelopment using community development block grant funds.

W. Adjournment.

- 1) **SUPPLEMENTAL INFORMATION:** The Video of this meeting, Agenda, Agenda Packet, and Minutes are available online at www.greenbaywi.gov/Meetings.
- 2) **ACCESSIBILITY:** Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) **QUORUM:** Please take notice that a majority or quorum of the Common Council will attend this committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.