



AGENDA OF THE PARKS COMMITTEE

WEDNESDAY, MAY 27, 2020, 5:00 PM

CITY HALL, ROOM 207

AMENDED

A. Zoom Meeting Information.

- I. This item contains documents which provide call in information and instructions for the Zoom Meeting.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

E. Regular Business.

- I. Consideration with possible action on the presentation of a master plan for the Baird Creek Parkway along Basten Street.
2. Consideration with possible action on the research by staff to explore land acquisition options for the creation of a park to serve the residents on the southern end of District 9 on or near the Liberty Street and 12th Avenue corridors.
3. Consideration with possible action on the request by Ald. Lefevbre and Ald. Wery that due to high water levels and recurring flooding along the Bay of Green Bay, that the City reconsider plans for a sand swimming beach and bathhouse at the Bay Beach Amusement Park.
4. Consideration with possible action on the request by Ald. Steuer to look at the feasibility, and various site locations, of a virtual drive-in theatre/performing arts venue, as is being done in numerous other locations.
5. Consideration with possible action on the request by Ald. Steuer to get an updated report on the number of benches, signs, bike repair stations and other amenities on the West Side Trail; also to give an update on the trail expansion plans to the northwest of Bond Street and into the Village of Howard.

6. Consideration with possible action on the request by the WI Sea Grant Institute to install a boat decontamination unit at the Metro Boat Launch and staff it.
7. Consideration with possible action on staff's cost estimate to have garbage cans in all parks year round, specifically in the winter months.

F. Informational.

1. Request by Ald. Wery for staff to submit a plan for discussion to reopen City parks and City Hall.
2. Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.
3. The next Park Committee is scheduled for June 10, 2020.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Parks Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Parks Committee for 5-27-20

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/85262746759?pwd=dlpqZDdNVlhsUW1LbDNIZnJPSXREdz09>

Meeting ID: 852 6274 6759

Password: 971429

One tap mobile

+19292056099,,85262746759#,,1#,971429# US (New York)

+13017158592,,85262746759#,,1#,971429# US (Germantown)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 852 6274 6759

Password: 971429

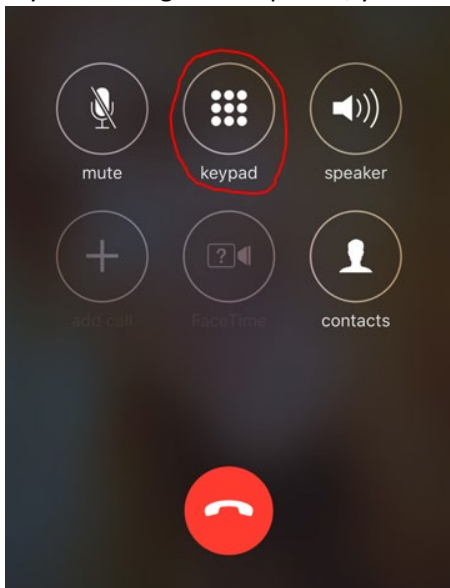
Find your local number: <https://us02web.zoom.us/j/85262746759?pwd=dlpqZDdNVlhsUW1LbDNIZnJPSXREdz09>

Additional Information

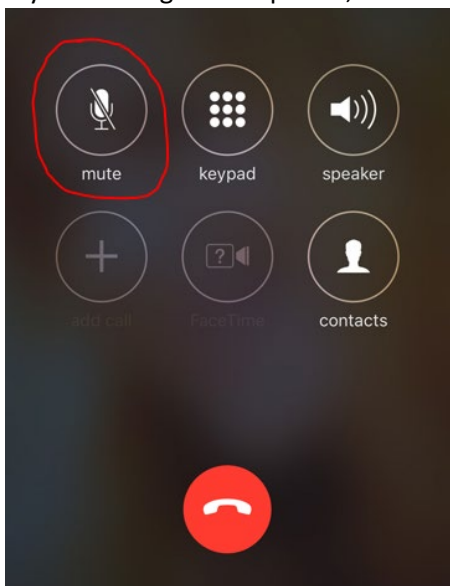
1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
4. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
5. Waiting room
 - a. When you call in, all callers/participants will be placed in a “waiting room.”
 - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
6. Using Zoom with a tablet or computer
 - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
 - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
7. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You’ll receive another email confirming that you’re registered for the meeting.
 - b. If you’re using a phone, your registration will still be tied to an email.
8. Raising your hand
 - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you’d need to use a computer or tablet) to let the host know you’d like to speak. You can also un-mute yourselves and start speaking.
 - b. Persons on the agenda—you can “raise your hand” but you’d need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
9. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You’ll also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users—if you download the app you will be asked to verify your email.
10. Zoom etiquette
 - a. Muting yourselves when you’re not talking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
 - b. If you’re using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
11. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.
12. Persons interested in listening to the meeting can go to www.youtube.com/CityofGreenBay

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
 - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 27, 2020

PREPARED BY

AGENDA ITEM # E.I

Consideration with possible action on the presentation of a master plan for the Baird Creek Parkway along Basten Street.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Danz_Master Plan



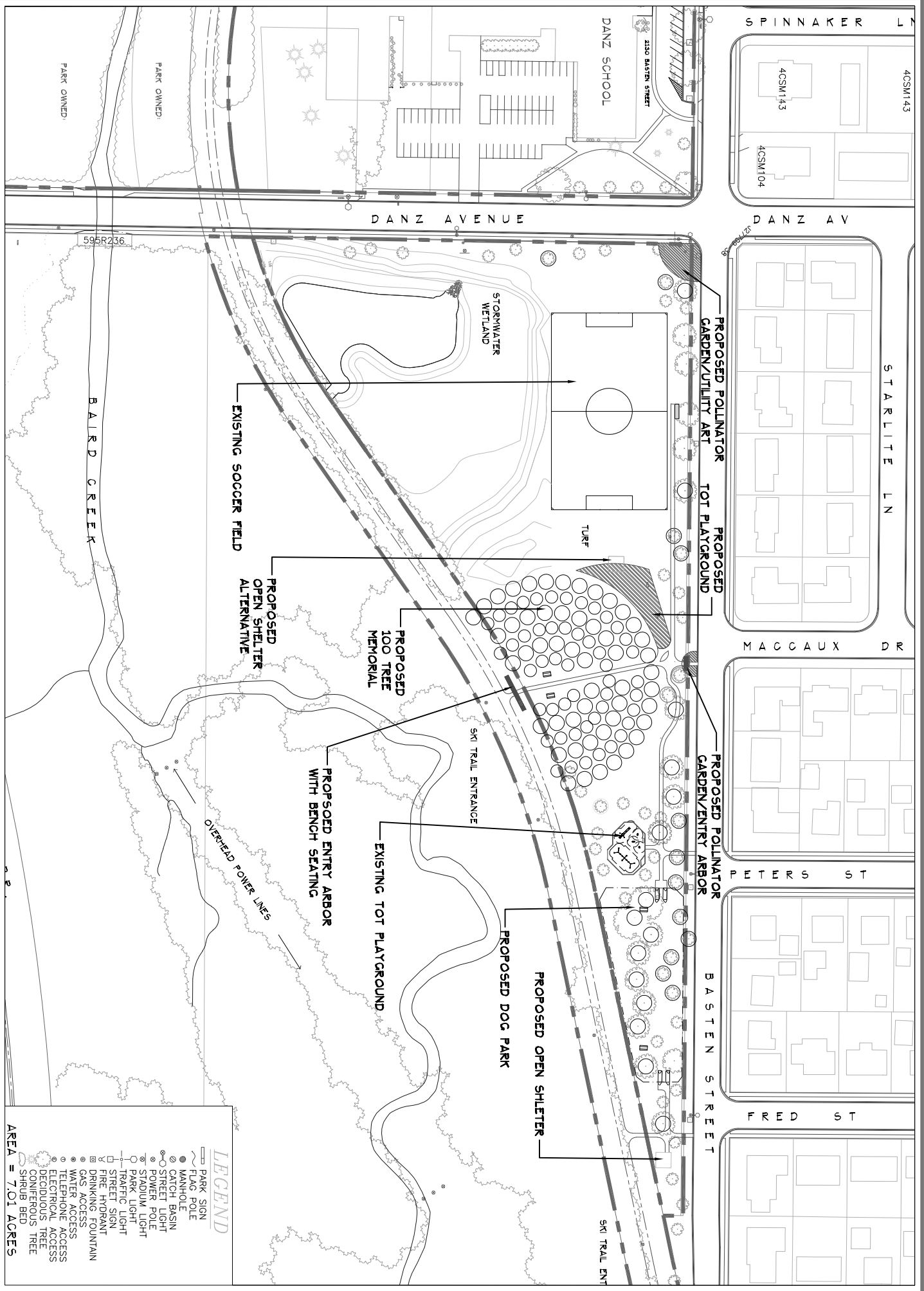
GREEN BAY PARKS, RECREATION,
AND FORESTRY DEPARTMENT

DANZ PARK - EAST
MASTER PLAN CONCEPT



SCALE: 1"=160'-0"
0 40' 80' 160'

DATE DRAWN: AUGUST 1991
LAST REVISION: MAY 2000
PAGE 1 OF 1
DANMP120





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 27, 2020

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action on the research by staff to explore land acquisition options for the creation of a park to serve the residents on the southern end of District 9 on or near the Liberty Street and 12th Avenue corridors.

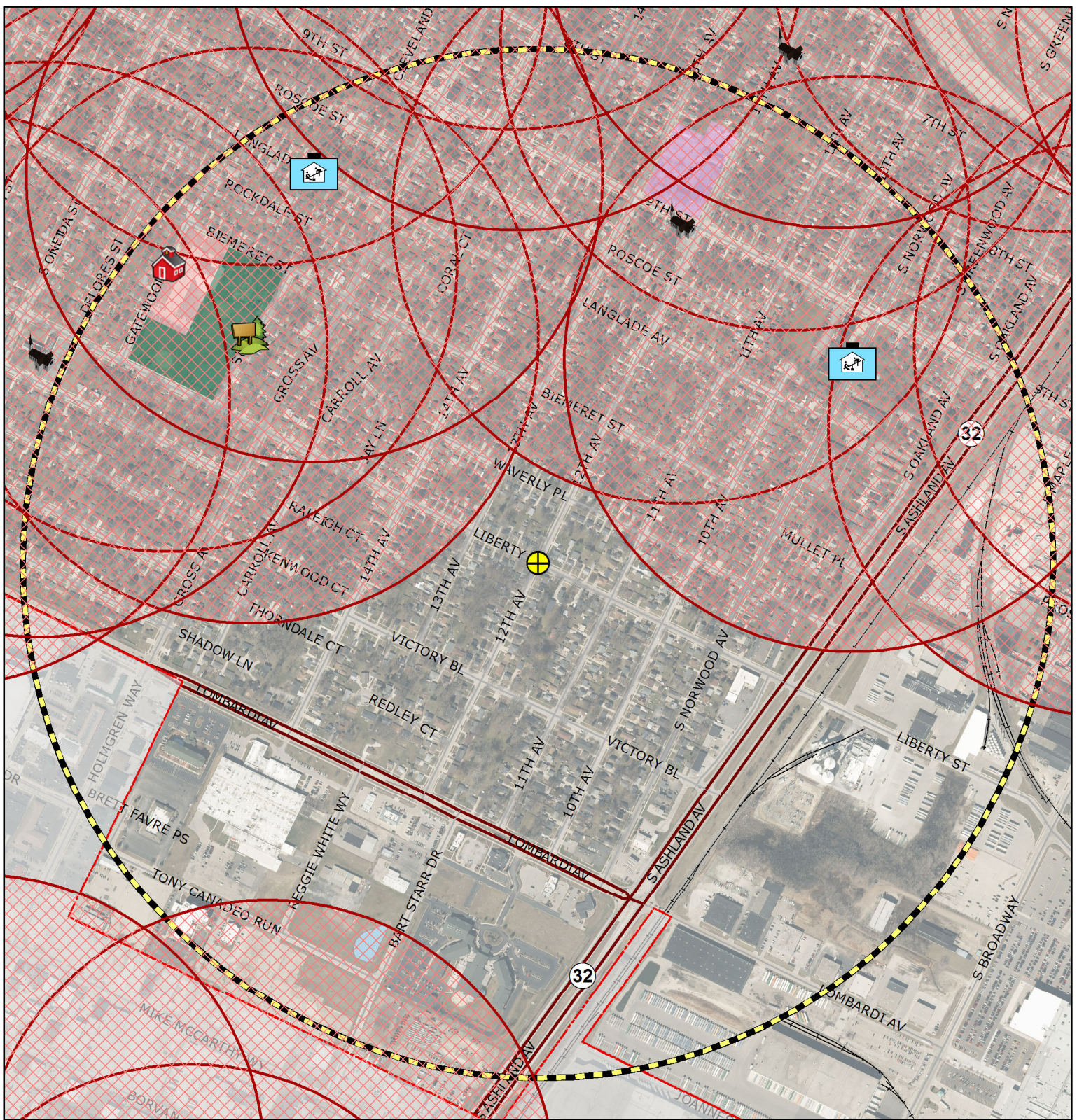
BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. LibertySt_12thAve_HalfMileStudy



0 350 700
1" = 700'
1:8,400

Liberty Street & 12th Avenue Intersection City of Green Bay

Legend



Child Care Facility



Park



Place of Worship



School



Liberty St & 12th Ave Intersection



1/2-Mile Radius around
Liberty St & 12th Ave Intersection



1,500 Radius from Places of Interest

This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied.

Map prepared by City of Green Bay Department of Public Works,
Date Printed: 21 May 2020
X:\PubWorks\GIS_Projects\Parks\LibertySt_12thAve_HalfMileStudy.mxd



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 27, 2020

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on the request by Ald. Lefevbre and Ald. Wery that due to high water levels and recurring flooding along the Bay of Green Bay, that the City reconsider plans for a sand swimming beach and bathhouse at the Bay Beach Amusement Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 27, 2020

PREPARED BY

AGENDA ITEM # E.4

Consideration with possible action on the request by Ald. Steuer to look at the feasibility, and various site locations, of a virtual drive-in theatre/performing arts venue, as is being done in numerous other locations.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 27, 2020

PREPARED BY

AGENDA ITEM # E.5

Consideration with possible action on the request by Ald. Steuer to get an updated report on the number of benches, signs, bike repair stations and other amenities on the West Side Trail; also to give an update on the trail expansion plans to the northwest of Bond Street and into the Village of Howard.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. West Side Trail Amenities
2. Proposed West Side Trail Map 3b

WEST SIDE TRAIL AMENITIES

Keller Elementary School

BENCH & TRASH CAN

BENCH & TRASH CAN

BENCH

ROTATING ART

TRAIL SIGN

BENCH & TRASH CAN

BENCH & TRASH CAN

MEMORIAL

BIKE REPAIR STATION

DOG WASTE BAG STATION

BENCH & TRASH CAN

NEIGHBORHOOD ASSOCIATION SIGN

Part of Brown County WI

Map printed on 5/22/2020

1:12,000

1 inch = 1,000 feet*

1 inch = 0.189 miles*

*original page size: 8.5"x11"

Appropriate format depends on zoom level

Parcel ownership key

- Parcel Boundary
- Condominium
- Gap or Overlap

- Parcel line
- Right of Way line
- Meander line
- Lines between deeds or lots
- Historic Parcel Line
- Vacated Right of Way

"hooks" indicate parcel ownership crosses a line

SC-190-2
2880257
0.814 AC
279.8'
3547

Parcel ID Number
Document Number
Area of parcel
Line Distance
Address

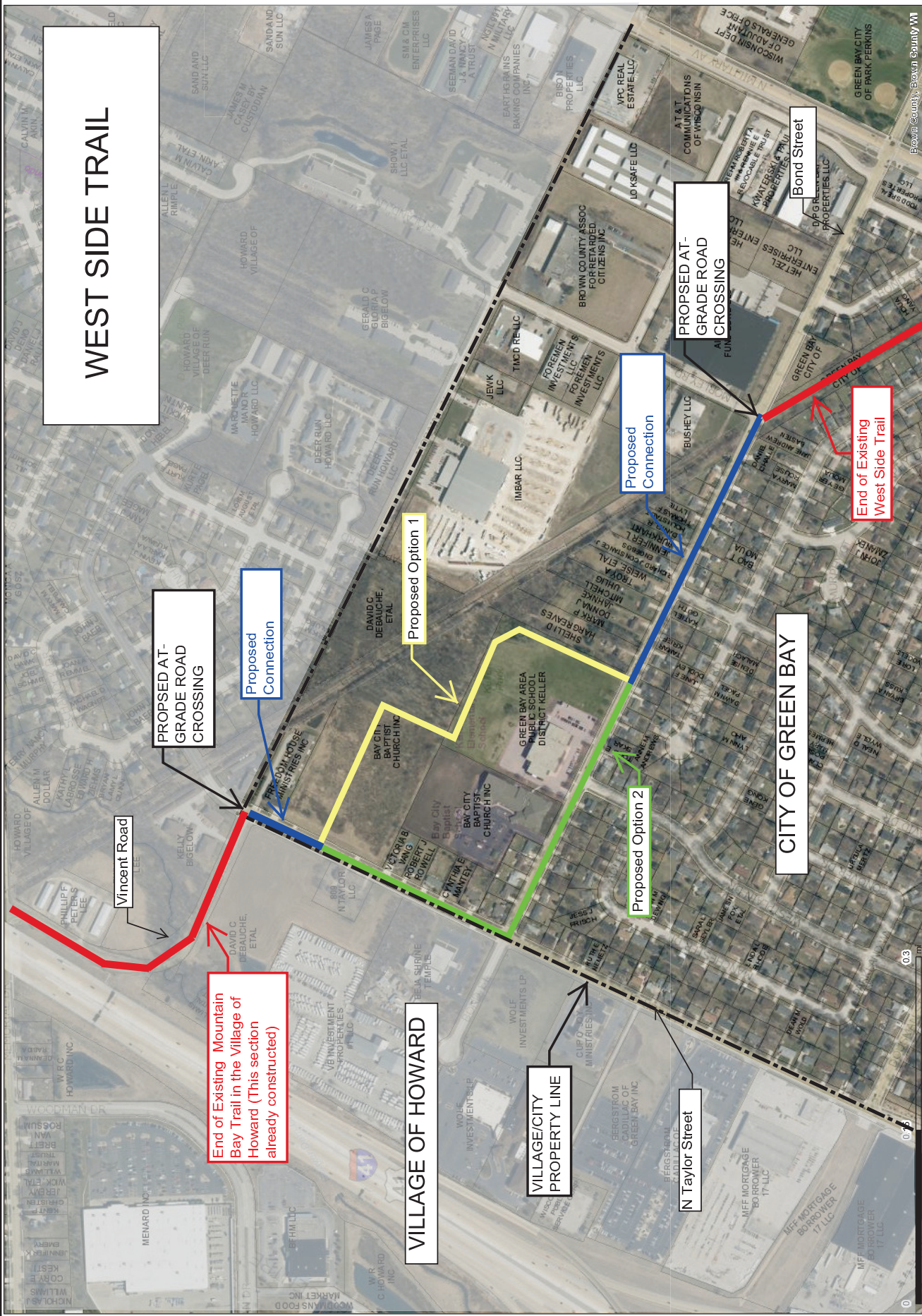
A complete key (legend) is available at:
<https://tinyurl.com/BrownDogKey>



(920) 448-6480
maps.gis.co.brown.wi.us

This is a custom map created by an online user of GIS map services provided by Brown County, Brown County WI

West Side Trail



Map printed on
12/4/2019



14,800

1 inch = 400 feet*

1 inch = 0.0758 miles*

*Original page size is 11" x 17"

Adjusted for normal display on screen

This is a custom web map created by an online user of the GIS map services provided by the Brown County Wisconsin Planning & Land Services Department



(920) 448-6480

maps.gis.co.brown.wi.us



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 27, 2020

PREPARED BY

AGENDA ITEM # E.6

Consideration with possible action on the request by the WI Sea Grant Institute to install a boat decontamination unit at the Metro Boat Launch and staff it.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Watercraft Decontamination System



Watercraft Decontamination System (WDS)

Hydro Engineering, Inc. offers the Watercraft Decontamination System (WDS) for aquatic invasive species control. The system, model 5/3000GHO-WDS, provides the tools to perform water craft invasive species decontamination at virtually any location while protecting the wash site from ground contamination and supporting compliance with the requirements of the Clean Water Act.

Decontamination is performed with the watercraft parked on the Hydromat wash pad. The Hydromat is simple to deploy. It features a perimeter inflatable berm that's filled or emptied with the included blower. Wash water is transferred from a low point on the wash pad to the recycled water holding tank with the provided sump pump. The recycled water is filtered and treated before re-use.

This portable self-contained solution includes a hot water Hydroblaster with precision hot water temperature control that insures effective decontamination without damaging sensitive watercraft components. Tool boxes are provided for Hydromat and tool storage. All typical tools for watercraft decontamination are included with this system. The twin 225 gallon wash water tanks are both connected to the Hydroblaster so the system can use fresh or recycled water for watercraft decontamination



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 27, 2020

PREPARED BY

AGENDA ITEM # E.7

Consideration with possible action on staff's cost estimate to have garbage cans in all parks year round, specifically in the winter months.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 27, 2020

PREPARED BY

AGENDA ITEM # F.I

Request by Ald. Wery for staff to submit a plan for discussion to reopen City parks and City Hall.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 27, 2020

PREPARED BY

AGENDA ITEM # F.2

Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Director's Report 052720

PARK COMMITTEE
DIRECTOR'S REPORT
WEDNESDAY, May 27, 2020

PARKDIVISION

- The Park's crews have continued to practice social distancing and sanitizing practices at the park shop and vehicles.
- The tennis nets have been installed in the parks.
- Disc golf is now up at Triangle Sports Area. A few of the baskets are in need of some repair and have been brought back to the shop, we'll have them back out as soon as repairs are complete.
- The pools are in the process of being readied to open for the season.
- Splash pads are also being prepared for the summer if we are allowed to open them.
- Park crews started mowing operations over the last couple of weeks as warmer weather has started to make its way to the area.
- Our ballfield crews have been maintaining our diamonds on a weekly basis to have them ready if leagues are permitted to start.
- Due to recent weather conditions we are doing storm damage clean up as well.

FORESTRY DIVISION

- Spring is finally upon us and despite the necessary changes to our operation due to COVID-19 the forestry staff has done an outstanding job providing service to the community given the uncertainty the current environment has given us.
- Forestry crews have been busy with spring tree planting operations. Crews will be planting trees across town and hopefully finishing up by the end of the month. Approximately 750 trees will be planted this spring. In the nursery, the crew is putting the finishing touches on planting new tree whips, staking, mulching and completing re-inventory work.
- Tree pruning and removal operations have been limited to prepping streets for DPW/Water construction projects and responding to storm related pruning needs.
- Treatment of ash trees for Emerald Ash Borer (EAB) started in early May. To date the 2 person crew has treated a little over 700 trees. The ultimate treatment goal for this summer is 3,000 trees. In 2019 the crew treated 2,500 trees. As the trees start to bud out staff will be evaluating ash trees to determine infestation levels across the city and start assessing removal needs for the next removal list.
- Staff has been meeting with IT to move our tree inventory from a database format to a GIS Arcview format. Making the switch will make many facets of our operation more efficient and will be well worth the wait. Staff has also been in conversations with the Mayor and various other staff and committees in finding ways to determine a viable urban tree canopy (UTC) goal for the City.
- Stump grinding and pruning operations are scheduled to begin in June. The stump grinding crew will begin on the west side this year and make their way east. There are approximately 900 stumps to be ground this year.

DESIGN & DEVELOPMENT DIVISION

- Arnie Wolff – Stormwater Management and Parking Lot Engineering
 - A consultant has been hired to engineer the parking lot expansion and stormwater management for the facility.
- Bay Beach Amusement Park – Beach, Boardwalk, Bathhouse
 - Staff has returned review comments to the consultant and will be receiving the bathhouse plans soon.
 - Wetland permitting for the project will be completed soon.
- Bay Beach Amusement Park – Stormwater Management
 - Staff is working with the consultant to finalize stormwater management plans for the park.
 - Phase 1 of the plans will be bid out with the shoreline improvements construction.
- Bay Beach Wildlife Sanctuary – Bird Aviary
 - The consultant is continuing the architectural design work for the aviary.
- City Hall - Electrical Engineering
 - The consultant has begun working on the engineering to update the City Hall electrical service.
- City Hall - Elevator Renovations
 - Work is nearly completed except for a few remaining punch list items.
- Colburn Park – Pool, Bathhouse, Concession Stand, Pool Deck Lighting
 - Work on the pool, bathhouse and concession stand is progressing as expected.
 - All contract work should be completed by June 1st.
- Colburn Park – Ballfields, Stormwater Management
 - Engineering for the stormwater management and ballfield improvements are almost completed and will be ready to bid out soon for fall construction.
- East River Optimist Park – Concession Stand
 - The roof has been installed.
- Leicht Park – Solar Array
 - Renovation work on the solar array is completed.

RECREATION DIVISION

- Continuously working with local, state and national agencies as well as the County health department and CVMIC to determine a safe reopening plan for facilities, programs, events, amenities, etc. following the CDC, WEDC and County guidelines.
- Registration for Summer Adult Softball Leagues began in February and has

been extended through June 1. If we are able we will be starting the softball leagues early/mid-summer. We will be offering Men's Slow-pitch, Co-Ed Slow-pitch and Men's Modified softball leagues at various parks throughout Green Bay.

- Working with youth baseball/softball organizations to determine re-opening of their leagues this summer.
- Developing plans for re-opening summer activities (softball, playgrounds, summer camp) in response to Covid-19 pandemic.
- We are currently interviewing and hiring staff for summer positions (playground leaders, softball site supervisors, softball officials, and pool staff).
- The first annual Virtual Talent Show was a success. WIXX hosted the show where we showcased singers, dancers, magicians and other amazing talents
- Planning is underway for FIT in the Parks. Modifications will be made to include social distancing and capacities for each FIT class.
- City Band will be postponed until further notice and reevaluate in early summer. The hope is to have some band concerts in later summer. The City Band has never missed a year and has one of the longest annual playing streaks in the nation.

AQUATICS

- We have been in contact with current staff to confirm who is still hoping to return to pools this summer and to hear what their concerns are with working.
- Preliminary pool plans have been drafted to possibly allow for some open swim and swim lessons to take place at one or two pools this summer, this will depend if or when we are allowed to open.

BAYBEACH

- Bay Beach began curbside takeout meals on Saturday May 9th and received a lot of support and positive comments from the public. We served over 200 meals for each of the first two Saturdays.
- Staff continues to explore alternate sources of revenue to bring in money while the park remains closed.
- A comprehensive opening plan is being developed to follow with the CDC, WEDC, & IAAPA guidelines. New policies and procedures are being developed to ensure the safety of our customers and staff once we are able to open. Every piece of our operation has been analyzed and changes are being made accordingly.
- Our park maintenance workers did a spectacular job cleaning up the truckloads of debris, driftwood, and trees that came ashore during the flood event in late April. Dean Kellner and his crew should be commended for getting the grounds looking great again in such a short time.
- Our East end train tracks received some damage as a result of the late April flooding. Crews removed the track and the ties from the longest section of the tracks for repair. Once repairs have been completed the area will be graded, new ties will be laid, and the track will be secured. We anticipate this work being completed within the next two weeks.

- Concession areas have been prepped and are ready for opening day.
- Onboarding, training, orientation processes had to be changed due to the current situation.
- Orientations began the first week of March and continue as new hires are brought on.

TRIANGLE SPORTS AREA

- Gates have been opened to allow use of the trails.
- Disc Golf is now open.

METRO BOAT LAUNCH

- Docks are installed.
- The launch received a substantial amount of flooding in the latest storm.

WILDLIFE SANCTUARY

- Freshening up of buildings/enclosure/public areas continue to put us in the best shape for re-opening. All building and animal enclosure have undergone or are undergoing deep cleaning.
- We are exploring our programming and camp options for this summer. We are utilizing virtual meetings / FB live / and recording items to keep our audience engaged and to let them know that while we do remain closed, much work is going on behind the scenes.
- We have modified our wildlife rehab intake protocol keeping our staff and the public's health at the forefront. We are still accepting animals on a case by case basis and setting up drop off times when needed. We are also facilitating rehab with our R-PAWs network of licensed rehabilitators and in most cases these exchanges are able to be done off-site.
- We are continuing to deal with standing water in many areas of the sanctuary and exploring options for this as well as seeing what we can do to alleviate some of the local flooding on E. Shore Drive.
- Kitchen equipment and the fire suppression system is up and running in the new banquet hall and we are awaiting a new final inspection and occupancy permit.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

May 27, 2020

PREPARED BY

AGENDA ITEM # F.3

The next Park Committee is scheduled for June 10, 2020.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None