



MINUTES OF THE AD HOC COMMITTEE ON ELECTIONS

**THURSDAY, JUNE 4, 2020, 5:00 PM
Virtual Meeting**

A. ZOOM MEETING INFORMATION

I. This item contains documents which provide call in information and instructions for the Zoom Meeting.

B. ROLL CALL.

I. Alder Barbara Dorff; Alder Chris Wery; Clerk Teske; Chief of Staff Jeffreys; Terri Racine; Karen Schley, Susan Smith; H. Smet; Prof. Alison Staudinger.

All present, Alder Wery will be late.

C. APPROVAL OF THE AGENDA.

Moved by Ald. Barbara Dorff, seconded by H. James Smet to approve. Motion carried.
Yes- Barbara Dorff, H. James Smet, Susan Smith, Alison Staudinger, Karen Schley, Terri Racine, Celestine Jeffreys, Kris Teske, No- None, Abstain- None

D. APPROVAL OF MINUTES.

1. Approve Minutes from May 21, 2020.

Moved by Ald. Barbara Dorff, seconded by Terri Racine to approve. Motion carried.

Yes- Barbara Dorff, H. James Smet, Susan Smith, Alison Staudinger, Karen Schley, Terri Racine, Celestine Jeffreys, Kris Teske, No- None, Abstain- None

2. Approve Minutes from May 28, 2020.

Moved by Ald. Barbara Dorff, seconded by Karen Schley to approve. Motion carried.

Yes- Barbara Dorff, H. James Smet, Susan Smith, Alison Staudinger, Karen Schley, Terri Racine, Celestine Jeffreys, Kris Teske, No- None, Abstain- None

E. REGULAR BUSINESS (POLLING LOCATIONS)

1. Consideration with possible action to approve a letter to the Green Bay Area Public School Board formally requesting the board to add an agenda item which would consider the use of gyms at East, West, Southwest and Preble High Schools as polling locations, for this pandemic election year.

Moved by Ald. Barbara Dorff, seconded by Alison Staudinger to approve sending a letter to Green Bay Area Public School board to request consideration of use of four high school gyms for the upcoming elections be placed on their next agenda. Motion carried.

Yes- Barbara Dorff, H. James Smet, Susan Smith, Alison Staudinger, Karen Schley, Terri Racine, Celestine Jeffreys, Kris Teske, No- None, Abstain- None

2. Consideration with possible action on updated list of polling locations, both new and current.

Moved by Ald. Barbara Dorff, seconded by Terri Racine to approve keeping all polling locations that have agreed to host both August and November 2020 elections. Motion carried.

Yes- Barbara Dorff, H. James Smet, Susan Smith, Alison Staudinger, Karen Schley, Terri Racine, Celestine Jeffreys, Kris Teske, No- None, Abstain- None

3. Consideration with possible action on assessment of new polling locations, using WEC guidelines.

Moved by Chief of Staff Celestine Jeffreys, seconded by H. James Smet to hold until the next meeting. Motion carried.

Yes- Barbara Dorff, H. James Smet, Susan Smith, Alison Staudinger, Karen Schley, Terri Racine, Celestine Jeffreys, Kris Teske, No- None, Abstain- None

4. Consideration with possible action on other needs at polling locations such as heaters, fans, signage, parking.

Moved by Chief of Staff Celestine Jeffreys, seconded by Ald. Barbara Dorff to hold until the next meeting. Motion carried.

Yes- Barbara Dorff, H. James Smet, Susan Smith, Alison Staudinger, Karen Schley, Terri Racine, Celestine Jeffreys, Kris Teske, No- None, Abstain- None

5. Consideration with possible action on approving the purchase of a ballot folder, DS 450 and electronic poll books.

Alder Wery joined the meeting at 5:35 pm.

Moved by Ald. Barbara Dorff, seconded by Terri Racine to approve purchase of a ballot folder. Motion carried.

Yes- Barbara Dorff, H. James Smet, Susan Smith, Alison Staudinger, Chris Wery, Karen Schley, Terri Racine, Celestine Jeffreys, Kris Teske, No- None, Abstain- None

Moved by Celestine Jeffreys, seconded by Alder Dorff to refer purchase of electronic poll books and DS450 tabulator to the Finance Committee. Motion carried.

Yes- Barbara Dorff, H. James Smet, Susan Smith, Alison Staudinger, Chris Wery, Karen Schley, Terri Racine, Celestine Jeffreys, Kris Teske, No- None, Abstain- None

F. REGULAR BUSINESS (POLL WORKERS).

1. Consideration with possible action on updated count of poll workers.

Moved by Chief of Staff Celestine Jeffreys, seconded by Ald. Barbara Dorff to hold. Motion carried.

Yes- Barbara Dorff, H. James Smet, Susan Smith, Alison Staudinger, Chris Wery, Karen Schley, Terri Racine, Celestine Jeffreys, Kris Teske, No- None, Abstain- None

2. Consideration with possible action on current outreach efforts to recruit poll workers.

Moved by Chief of Staff Celestine Jeffreys, seconded by Ald. Barbara Dorff to hold. Motion carried.

Yes- Barbara Dorff, H. James Smet, Susan Smith, Alison Staudinger, Chris Wery, Karen Schley, Terri Racine, Celestine Jeffreys, Kris Teske, No- None, Abstain- None

3. Consideration with possible action on list of personal protective equipment for poll workers, determining which equipment will be mandatory.

Moved by Ald. Barbara Dorff, seconded by Karen Schley to approve purchase of PPE, as long as costs are reasonable and the pandemic has not abated. Also that wearing PPE will be mandatory for poll workers. Motion carried.

Yes- Barbara Dorff, H. James Smet, Susan Smith, Alison Staudinger, Chris Wery, Karen Schley, Terri Racine, Celestine Jeffreys, Kris Teske, No- None, Abstain- None

G. REGULAR BUSINESS (EARLY IN-PERSON & ABSENTEE).

1. Consideration with possible action on advertising early in-person absentee voting and absentee voting.

Moved by Chief of Staff Celestine Jeffreys, seconded by Ald. Barbara Dorff to approve an advertising campaign. Motion carried.

Yes- Barbara Dorff, H. James Smet, Susan Smith, Alison Staudinger, Chris Wery, Karen Schley, Terri Racine, Celestine Jeffreys, Kris Teske, No- None, Abstain- None

2. Consideration with possible action on creating a social media campaign to advertise early in-person absentee voting and absentee voting.

Moved by Chief of Staff Celestine Jeffreys, seconded by Ald. Barbara Dorff to approve a social media campaign, H. James Smet and Prof. Staudinger will present at the next meeting. Motion carried.

Yes- Barbara Dorff, H. James Smet, Susan Smith, Alison Staudinger, Chris Wery, Karen Schley, Terri Racine, Celestine Jeffreys, Kris Teske, No- None, Abstain- None

3. Consideration with possible action on expanding the number of early in-person absentee polling locations in the City of Green Bay.

Moved by Ald. Chris Wery, seconded by Ald. Barbara Dorff to maintain past practice. Motion carried.

Yes- Barbara Dorff, H. James Smet, Susan Smith, Alison Staudinger, Chris Wery, Karen Schley, Terri Racine, Celestine Jeffreys, Kris Teske, No- None, Abstain- None

H. ADJOURNMENT.

Moved by Ald. Barbara Dorff, seconded by Ald. Chris Wery to adjourn. Motion carried.

Yes- Barbara Dorff, H. James Smet, Susan Smith, Alison Staudinger, Chris Wery, Karen Schley, Terri Racine, Celestine Jeffreys, Kris Teske, No- None, Abstain- None