



AGENDA OF THE AD HOC COMMITTEE ON ELECTIONS

**THURSDAY, JUNE 11, 2020, 5:00 PM
Virtual Meeting**

A. Zoom Meeting Information

1. This item contains documents which provide call in information and instructions for the Zoom Meeting.

B. Roll Call.

1. Alder Barbara Dorff; Alder Chris Wery; Clerk Teske; Chief of Staff Jeffreys; Terri Racine; Karen Schley, Susan Smith; H. Smet; Prof. Alison Staudinger.

C. Approval of the Agenda.

D. Approval of Minutes.

1. Approval of the Minutes from the meeting held on June 4, 2020.

E. Regular Business (Polling Locations)

1. Consideration with possible action on the updated list of polling locations, both new and current.
2. Consideration with possible action on creating drive through voting, either for election day and/or for early in-person absentee voting (August and November).

F. Regular Business (Poll Workers).

1. Consideration with possible action on an updated count of poll workers and/or volunteers.
2. Consideration with possible action on current outreach efforts to recruit poll workers.

G. Regular Business (Early In-Person & Absentee).

1. Consideration with possible action on advertising early in-person absentee voting and absentee voting.

2. Consideration with possible action on the social media campaign for early in-person absentee and absentee voting.

H. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Ad Hoc Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Ad Hoc Committee on Elections 6-11-20

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/84288018296?pwd=VWRSYy9pL0R4eIFpbjMyMkc4TStrZz09>

Meeting ID: 842 8801 8296

Password: 766259

One tap mobile

+13126266799,,84288018296#,,1#,766259# US (Chicago)

+19292056099,,84288018296#,,1#,766259# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 842 8801 8296

Password: 766259

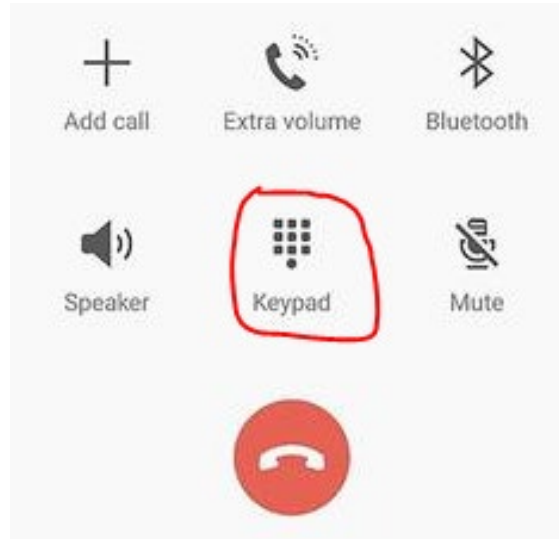
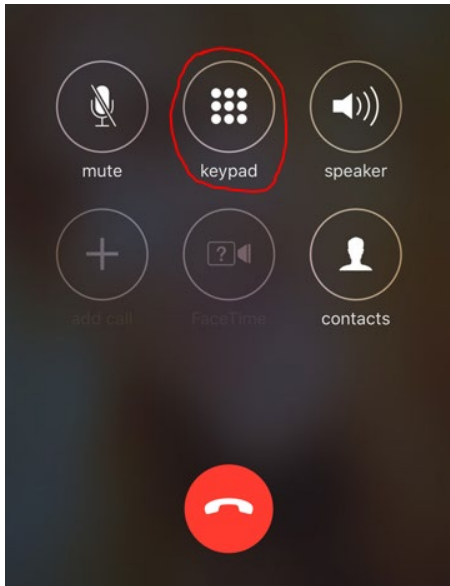
Find your local number: <https://us02web.zoom.us/j/84288018296?pwd=VWRSYy9pL0R4eIFpbjMyMkc4TStrZz09>

Additional Information

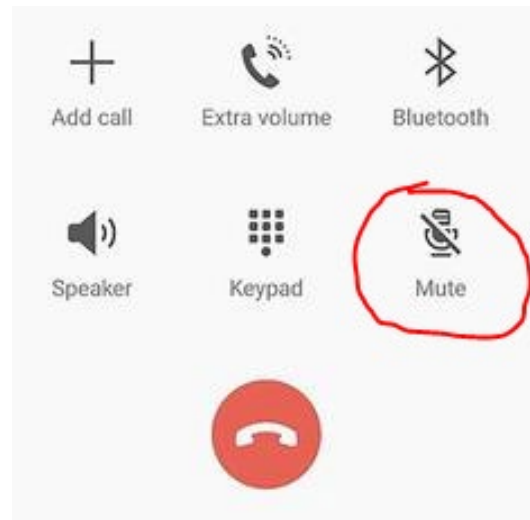
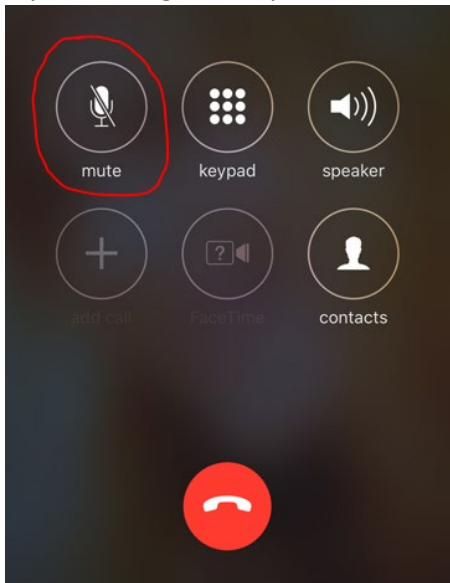
1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
4. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
5. Waiting room
 - a. When you call in, all callers/participants will be placed in a “waiting room.”
 - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
6. Using Zoom with a tablet or computer
 - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
 - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
7. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You’ll receive another email confirming that you’re registered for the meeting.
 - b. If you’re using a phone, your registration will still be tied to an email.
8. Raising your hand
 - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you’d need to use a computer or tablet) to let the host know you’d like to speak. You can also un-mute yourselves and start speaking.
 - b. Persons on the agenda—you can “raise your hand” but you’d need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
9. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You’ll also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users--if you download the app you will be asked to verify your email.
10. Zoom etiquette
 - a. Muting yourselves when you’re not talking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
 - b. If you’re using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
11. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.
12. Persons interested in listening to the meeting can go to www.youtube.com/CityofGreenBay

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
 - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application



	Polling Location	Wards	Polling Location	Polling Equipment	August Status
1 y	UWGB	1,2, and 3	NO	YES	YES
2 y	Christ of the Bay Lutheran Church	4 and 19	YES	YES	YES
3 y	Atonement Lutheran Church	5 and 8	NO	YES	YES
4 nw	Fire Station #5	6 and 7	NO	NO	
5 nw	Salvation Army Kroc Center	9 and 14	YES	YES	YES
6 y	St. Bernard Parish	10 and 18	YES	YES	YES
7 y	Central Assembly of God Church	11 and 12	YES	YES	YES
8 n/c	SS Peter and Paul Catholic	13 and 20	YES	NO	NO
9 nw	First United Church of Christ		15 YES	YES	
10 nw	Union Congregational Church of C		16 NO	YES	
11 n/c	Our Saviour Lutheran Church		17 NO	YES	NO
12 y	Green Bay Metro Transit Center	21 and 27	YES	YES	YES
13 y	Curative Connections	22 and 23	YES	YES	YES
14 y	Green Bay Labor Temple		24 YES	YES	YES
15 n/c	The Salvation Army		25 MAYBE	YES	MAYBE
16 y	Neighborworks		26 YES	YES	YES
17 n/c	First Presbyterian Church	28 and 30	MAYBE	YES	MAYBE
18 n/c	Trintiy Lutheran Church		29 YES	YES	MAYBE
19 n/c	St. Joseph Church	31 and 34	YES	YES	YES
20 y	Redeemer Lutheran Church		32 YES	YES	YES
21 y	Calvary Lutheran Church	33 and 35	YES	LM	YES
22 nw	Seventh- Day Adventist Church	36 and 37	YES	NO	
23 y	St. Paul's United Methodist Church		38 YES/MAYBE	LM	YES
24 n/c	Bethel Evangelical Lutheran Church		39 NO	LM	MAYBE
25 n/c	St. Jude Church		40 YES	YES	YES
26 n/c	St. Elizabeth Ann Seton	41 and 45	NO	YES	NO
27 n/c	Living Hope Church	42 and 43	YES	Will Check	MAYBE
28 y	Bridge Point Church		44 YES	YES	YES
29 nw	Church of Christ		46 YES	YES	
30 n/c	Green Bay Botanical Gardens		47 NO	NO	MAYBE

13 yes

6 no word

11 either maybe or only one election

November Status

YES
YES
YES

MAYBE

YES
YES
MAYBE

NO

YES
YES
YES
MAYBE
YES
YES
MAYBE
MAYBE
YES
YES

YES
MAYBE
MAYBE
MAYBE
YES
YES

MAYBE