



AGENDA OF THE TRAFFIC, BICYCLE, & PEDESTRIAN COMMISSION

MONDAY, JUNE 15, 2020, 4:00 PM

Note the time change: meeting begins at 4:00 p.m. CST.

**Virtual Meeting
Public may view at**

www.youtube.com/CityOfGreenBay

A. Zoom Meeting Information

- I. This item contains documents which provide call in information and instructions for the Zoom meeting.

B. Roll Call.

- I. *Members:* Chairperson Matt Kuepers, Vice Chairperson Daniel Theno, Ald. Craig Stevens, Lieutenant Brad Strouf, Brigid Riordan, and Ray Smith (1 vacancy).

C. Approval of the Agenda.

- I. Approval of the Monday, June 15, 2020 Traffic, Bicycle, and Pedestrian Commission meeting agenda.

D. Approval of Minutes.

- I. Approval of the Monday, May 18, 2020 Traffic, Bicycle, and Pedestrian Commission meeting minutes.

E. Regular Business.

1. *Postponed from Prior Meeting:* Consideration with possible action on the request by Ald. Galvin to remove parking restrictions in the 600 block of South Irwin Avenue and the 1200 block of Cass Street that apply to the former St. Mary of the Angels Catholic School. (Ald. Galvin – District 4).
2. *Referred Back from Common Council:* To remove the NO PARKING zone on the east side of Broadway from a point 10 feet north of Kellogg Street to a point 50 feet south of Kellogg Street.
3. *Referred Back from Common Council:* To remove the 2-HOUR 7 AM TO 7 PM MONDAY THROUGH FRIDAY zone on the east side of Broadway from a point 205 feet south of Bond Street to a point 10 feet north of Kellogg Street.
4. *Referred Back from Common Council:* To remove the 2-HOUR 7 AM TO 7 PM MONDAY THROUGH FRIDAY zone on the east side of Broadway from a point 50 feet south of Kellogg Street to a point 175 feet south of Kellogg Street.
5. *Referred Back from Common Council:* To establish and adopt by ordinance a NO PARKING zone on the east side of Broadway from a point 85 feet north of Kellogg Street to a point 70 feet south of Kellogg Street.
6. *Referred Back from Common Council:* To establish and adopt by ordinance a 2-HOUR 7 AM TO 7 PM MONDAY THROUGH FRIDAY zone on the east side of Broadway from a point 205 feet south of Bond Street to a point 85 feet north of Kellogg Street.
7. *Referred Back from Common Council:* To establish and adopt by ordinance a 2-HOUR 7 AM TO 7 PM MONDAY THROUGH FRIDAY zone on the east side of Broadway from a point 70 feet south of Kellogg Street to a point 175 feet south of Kellogg Street.

F. Public Hearings.

G. Informational.

1. Report by the Traffic Engineer on the resignation of Stephanie Birmingham from the Traffic, Bicycle, & Pedestrian Commission. (All Alders)
2. Discussion regarding in-person Committee and Board meetings. (All Alders)
3. Next Meeting: Monday, July 20, 2020 at 4:00 p.m.

H. Adjournment.

1. Adjournment of the current Traffic, Bicycle, and Pedestrian Commission meeting.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.

- 3) **QUORUM:** Please take notice that a majority or quorum of the Common Council will attend this Traffic, Bicycle, & Pedestrian Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Traffic, Bicycle & Pedestrian Commission 6-15-20

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/82496509722?pwd=UIJ0bmp6ZTNnUmRidEtNcUN1R3ZHQT09>

Meeting ID: 824 9650 9722

Password: 321200

One tap mobile

+13017158592,,82496509722#,,1#,321200# US (Germantown)

+13126266799,,82496509722#,,1#,321200# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 824 9650 9722

Password: 321200

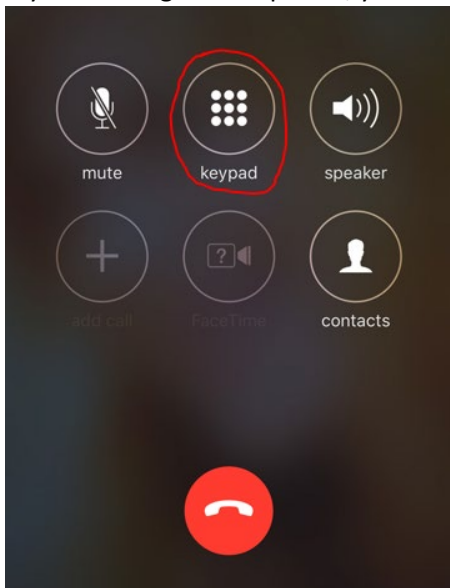
Find your local number: <https://us02web.zoom.us/j/kc6G6OUNDQ>

Additional Information

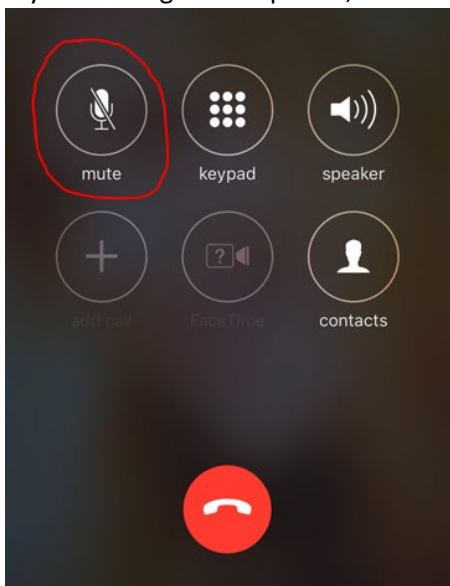
1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
4. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
5. Waiting room
 - a. When you call in, all callers/participants will be placed in a “waiting room.”
 - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
6. Using Zoom with a tablet or computer
 - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
 - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
7. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You’ll receive another email confirming that you’re registered for the meeting.
 - b. If you’re using a phone, your registration will still be tied to an email.
8. Raising your hand
 - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you’d need to use a computer or tablet) to let the host know you’d like to speak. You can also un-mute yourselves and start speaking.
 - b. Persons on the agenda—you can “raise your hand” but you’d need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
9. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You’ll also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users—if you download the app you will be asked to verify your email.
10. Zoom etiquette
 - a. Muting yourselves when you’re not talking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
 - b. If you’re using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
11. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.
12. Persons interested in listening to the meeting can go to www.youtube.com/CityofGreenBay

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
 - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application





Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

June 15, 2020

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # E.1

Postponed from Prior Meeting: Consideration with possible action on the request by Ald. Galvin to remove parking restrictions in the 600 block of South Irwin Avenue and the 1200 block of Cass Street that apply to the former St. Mary of the Angels Catholic School. (Ald. Galvin – District 4).

BACKGROUND

Cass St is too narrow to allow parking on both sides. 28 ft width exists. Need to maintain 2-way traffic. 4-hour 7-7 parking exists on the south side.

The entire frontage of the school along S Irwin Ave has no restrictions Monday thru Friday. There is a NO PARKING MON-FRI zone just north that could be removed. See attached figures showing the existing parking zones.

Either the existing condition or removing the NPMF zone should accommodate the requestor.

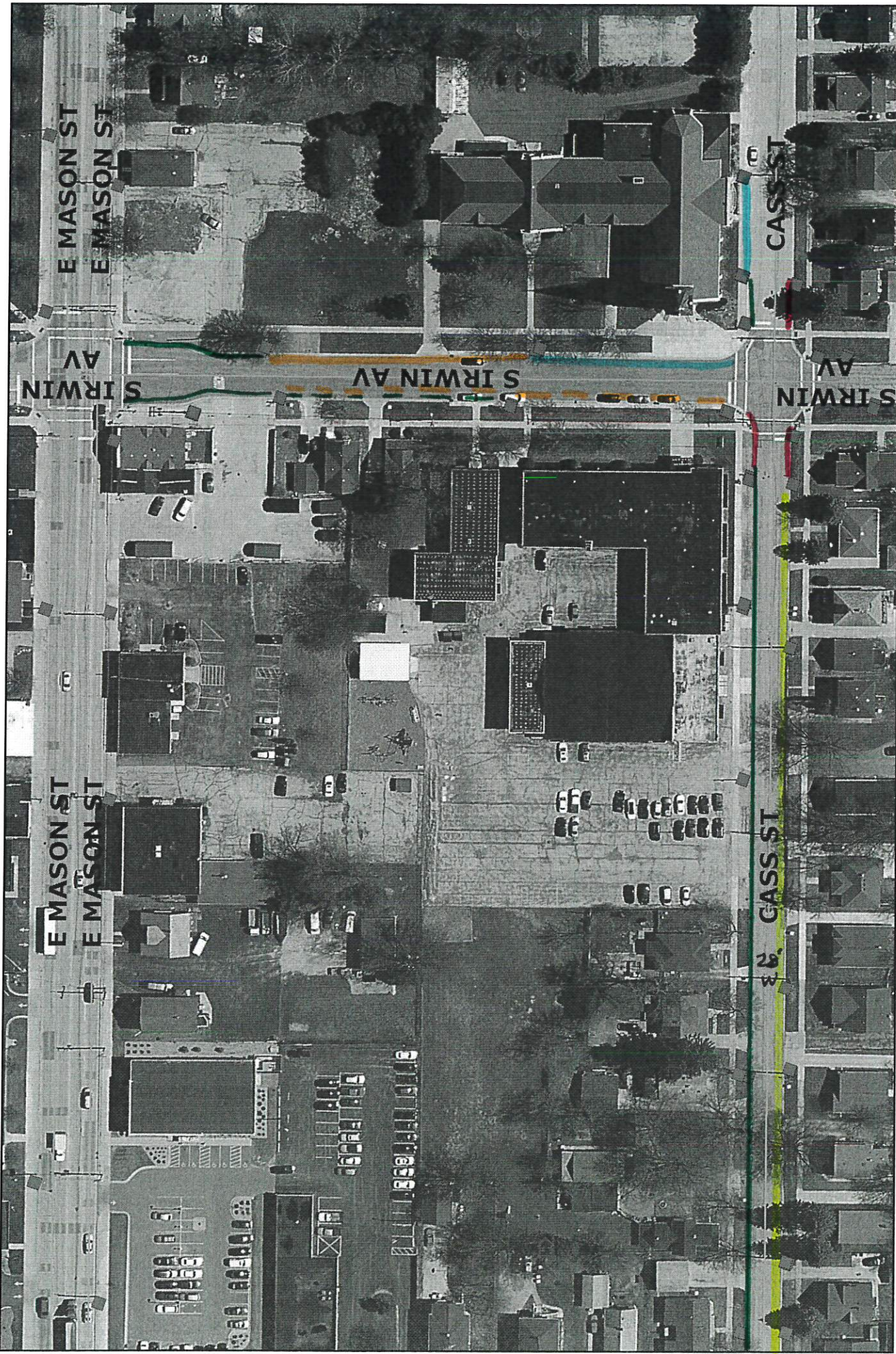
RECOMMENDATION

Receive and place on file, or remove the NO PARKING MONDAY THROUGH FRIDAY zone on the west side of Irwin Avenue from a point 200 feet north of Cass Street to a point 140 feet south of Mason Street.

FISCAL IMPACT

ATTACHMENTS

- I. sharpsscans@greenbaywi.gov_20200612_101621



1 in = 100 ft

City of Green Bay | Public Works | Traffic Division

Existing Parking Restrictions
Near the former St. Mary of the Angels Catholic School

Mon May 18, 2020

Prepared by David Hansen, P.E., PTOE
Traffic Engineer

No Stopping or Standing



No Parking



No Parking – Monday – Friday



2-HR Parking – Saturday and Sunday



2-HR 7-7 Monday – Friday



4-HR 7-7 Monday- Friday



Reserved Parking, Disabled - Saturday
and Sunday





Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

June 15, 2020

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # E.2

Referred Back from Common Council: To remove the NO PARKING zone on the east side of Broadway from a point 10 feet north of Kellogg Street to a point 50 feet south of Kellogg Street.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

June 15, 2020

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # E.3

Referred Back from Common Council: To remove the 2-HOUR 7 AM TO 7 PM MONDAY THROUGH FRIDAY zone on the east side of Broadway from a point 205 feet south of Bond Street to a point 10 feet north of Kellogg Street.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

June 15, 2020

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # E.4

Referred Back from Common Council: To remove the 2-HOUR 7 AM TO 7 PM MONDAY THROUGH FRIDAY zone on the east side of Broadway from a point 50 feet south of Kellogg Street to a point 175 feet south of Kellogg Street.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

June 15, 2020

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # E.5

Referred Back from Common Council: To establish and adopt by ordinance a NO PARKING zone on the east side of Broadway from a point 85 feet north of Kellogg Street to a point 70 feet south of Kellogg Street.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. E2 - N Broadway at Kellogg 1
2. E2 - N Broadway at Kellogg 2







Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

June 15, 2020

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # E.6

Referred Back from Common Council: To establish and adopt by ordinance a 2-HOUR 7 AM TO 7 PM MONDAY THROUGH FRIDAY zone on the east side of Broadway from a point 205 feet south of Bond Street to a point 85 feet north of Kellogg Street.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

June 15, 2020

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # E.7

Referred Back from Common Council: To establish and adopt by ordinance a 2-HOUR 7 AM TO 7 PM MONDAY THROUGH FRIDAY zone on the east side of Broadway from a point 70 feet south of Kellogg Street to a point 175 feet south of Kellogg Street.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

June 15, 2020

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # G.I

Report by the Traffic Engineer on the resignation of Stephanie Birmingham from the Traffic, Bicycle, & Pedestrian Commission. (All Alders)

BACKGROUND

RECOMMENDATION

No action required.

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

June 15, 2020

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # G.2

Discussion regarding in-person Committee and Board meetings. (All Alders)

BACKGROUND

City Hall will be starting to open its doors. Starting June 15th, Committee members and Board Members may attend meetings in person in the Council Chambers. The Committees and Boards will continue to be held via video-conference/teleconference to allow the public access.

RECOMMENDATION

No action required, as any recommendation to resume face-to-face meetings starting with the July meeting will take place under the Next Meeting item.

FISCAL IMPACT

ATTACHMENTS

None