



MINUTES OF THE POLICE AND FIRE COMMISSION

TUESDAY, MARCH 24, 2020, 10:00 AM

Special Telephonic Meeting of the Police and Fire Commission.

To listen to the meeting go to

<https://www.youtube.com/CityOfGreenBay>

A. ZOOM MEETING INFORMATION

I. This item contains documents which provide call in information and instructions for the Zoom Meeting.

B. ROLL CALL.

Present: Rod Goldhahn, Nancy Schopf, Warren Wanezek, Marian Boyle-Rohloff, Vanya Koepke.

Others Present: Fire Chief David Litton, Police Chief Andrew Smith, HR Generalist Jen Smits and others.

C. APPROVAL OF THE AGENDA.

Moved by Commissioner Nancy Schopf, seconded by Commissioner Warren Wanezek to approve the agenda. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No- None, Abstain- None

D. REGULAR BUSINESS.

I. Consideration with possible action on request to approve the Battalion Chief promotional list.

Moved by Commissioner Warren Wanezek, seconded by Commissioner Nancy Schopf to approve the Battalion Chief promotional list. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No-None, Abstain- None

E. ADJOURNMENT.

Moved by Commissioner Marian Boyle-Rohloff, seconded by Commissioner Nancy Schopf to adjourn. Motion carried.

Yes- Marian Boyle-Rohloff, Nancy Schopf, Rod Goldhahn, Warren Wanezek, Vanya Koepke, No-None, Abstain- None

VERBATIM MINUTES

- We're ready now.

- [Rod] Okay, this is Rod Goldhahn. I'd like to call the special Tuesday, March 24th meeting of the Police and Fire Commission to order. For any citizens viewing this meeting on the recording, this is a Zoom and audio meeting, in light of the COVID-19 virus issue. So we will do our best to be as open as possible by stating names before we speak. Any motions will be done by roll call, so that we'll have full open meeting under these dire conditions. So I'll begin by taking the roll call. Again, I'm President Goldhan. Vice President Schopf?

- [Nancy] Here.

- [Rod] Commissioner Wanezek?

- [Warren] Here.

- [Rod] Commissioner Koepke?

- [Vanya] Here.

- [Rod] Commissioner Boyle-Rohloff?

- [Marian] Here.

- [Rod] Okay, and the notice shows that we also have Police Chief Andrew Smith.

- [Andrew] I'm here.
- [Rod] Fire Chief David Litton.
- [David] I'm here.
- [Rod] Jen Smits from the Green Bay HR office.
- [Jen] Yes
- [Rod] Is anyone else on call that I did not name? Okay, great. First item on the agenda is the approval of the agenda. We have one item, and you should've all received the agenda and the associated information from that. I will ask for approval of the, oh, one addition. Jen would like to also check availability for another audio and video meeting on April 2nd to do police interviews. I'll add that to this agenda item. So with that addition, is there approval of the agenda?
- [Nancy] Nancy Schopf, I so move.
- [Rod] Moved by Commissioner Schopf. Seconded by Commissioner Wanezek. Any further discussion? All those in favor?
- [Nancy] I.
- [Rod] Oh excuse me, I'll have to do a roll call.
- [Rod] Vice President Schopf?
- [Nancy] I.
- [Rod] Commissioner Boyle-Rohloff?
- [Marian] I.
- [Rod] Commissioner Koepke?
- [Vanya] I.
- [Rod] Commissioner Wanezek?
- [Warren] Yes.
- [Rod] Okay, motion carried. Jen, you either want verbal now or can we, right after the call, email you available times on the second?
- [Jen] That sounds good, if everyone could just email in, that would be wonderful for April 2nd.
- [Rod] Okay.

- [Warren] Rod is she looking for, it's Warren here, is she looking for I I a.m or what's she looking for on the second?

- [Jen] This is Jen, just wondering what everyone's availability is for April 2nd, and we can go from there.

- [Warren] I know I can go for three o'clock. Do you wanna just tell us what time you wanna have it? We're all here. It might be easier to set a time and we're done.

- [Nancy] This is Nancy, I'm available all day. So whatever you want, just set a time, Jen.

- [Marian] This is Marian and I'm available after 10:30 a.m.

- [Warren] Warren here, I'm available the same, 10:30 or after.

- [Rod] This is Rod, I'm available as well. Although, the only thing I ask is that if it could be scheduled soon 'cause there's other organizations trying to meet at the same window.

- [Jen] Okay, this is Jen. Wondering if we could do 10:30 on April 2nd?

- [Warren] Sounds good, I'm Warren.

- [Nancy] Works for Nancy.

- [Vanya] Works for Vanya as well.

- [Marian] Works for me, this is Marian.

- [Rod] Works for Rod.

- Thank you.

- [Rod] Okay great. Next agenda item is the only item on the agenda. It's consideration with possible action on the request to approve the Battalion Chief promotion list. Within your agenda packet, you should've had a memorandum from Chief Litton. And if I can paraphrase or summarize it for your concurrence, Chief Litton. Our current Battalion Chief eligibility list is expiring. You did a posting for people interested in applying for the next list. Two candidates responded, Eric Jeltema and Ray Fuiten, and both of those individuals were on the previous list because they had gone through the process, the interview process before and were deemed acceptable candidates. And so, you're asking if rather than go through the full process, that you reviewed these two people. We place them back on the list and start the list for another year and with these being the two individuals on that list. Is that correct?

- [David] That is correct.

- [Rod] Just for history, Vice-president Schopf and I were both part of the interview team and I think both these candidates would do very well. Nancy, any comments?

- [Nancy] I agree. I agree; they were both very high. I don't have my scoring list here, but they were both very good candidates.

- [Rod] Okay. Are there any other questions for Chief Litton?

- [David] This is Chief Litton. I just want to add as to what's in the memo as well so we are gonna have two of our, two senior battalion chiefs will be leaving at the end of the year. One some time in November, the other in December. So, a couple of things here, by establishing a list again, it gives us the opportunity to use both Eric and Ray when we have an opening due to an absence. And the battalion's chief's ranking allows us to bring them up and work them alongside a battalion chief. And given the current circumstance, we at one point had 14 people quarantined. We're down to just a couple at this point. The worst of the worst is not here yet, and just planning ahead that in the event that we were to lose a battalion chief or two, that would be a critical loss, and so we need to have these individuals available to fill in the shifts given that circumstance as well. I'll just again that on the scoring list, I'm kinda looking at the graph here, but all of the individuals scored very close to one another, and they're all, these two individuals, have proven themselves time and again in the field, in the time that they've been in the previous list when they were working out of grade acting as battalion chief, actually their performance in the field has been outstanding. And that leads me to the recommendation that we don't need to go through this process again. We know that they are up to the task. They'll be just great at the job, and we wanna be able to do that. I will also tell you that I'll be asking to make those motions permanent well before the other two retire. Right now I'm thinking around August 1st. It might go to September 1st, just so I can get the two new individuals on a rotation schedule with all six of the battalions as their learning curve and to pick up things from each of those existing battalions.

- [Rod] All right, any other questions for the chief? If not, I'll entertain a motion to approve the 2020 Battalion Chief promotional list. Two names on the list, Raymond Futon and Eric Jaltoba. It will be effective today if approved and it would expire on March 24th of 2021. Is there a motion to that? Okay, it was moved by Commissioner Wanezek. Is there a second?

- [Nancy] Second, Nancy Schopf.

- [Rod] Seconded by Commissioner Schopf. Any further discussion? Hearing none, we'll go for a vote. Vice-president Schopf?

- [Nancy] Yes.

- [Rod] Commissioner Boyle-Rohloff?

- [Marian] Yes.

- [Rod] Commissioner Koepke?

- [Vanya] I.

- [Rod] Commissioner Wanezek?

- [Warren] Yes.

- [Rod] Okay, the promotional list has been approved unanimously. Jen, on that list, there are two signatures. I will sign my copy and scan it and email it back to you.

- Okay.

- [Rod] And Nancy, if you could either do that, or the next time we finally get out of quarantine, or allowed to meet in person, we can make the signature at that time.

- [Nancy] Okay.

- That sounds good.

- [Rod] Okay, that was the only agenda item. I thank you all for bearing with us in this difficult time, but I think we got our business done, and hopefully the fire department can proceed.

- [Warren] Rod?

- [Rod] Yes, Warren?

- [Warren] Warren here, just one clarification, Jen. Do you have a ballpark idea how long that meeting will be on the second?

- Chief Smith, do you happen to know how many candidates we anticipate interviewing? I think it could be three or four?

- [Andrew] I think that's correct, so I would err on the high side of four.

- So probably a couple of hours plus our regular business with the bills and approval of the financial items.

- [Warren] 2:00 should be good.

- Yes, I would think so.

- [Warren] Okay. Thank you.

- [Rod] All right, given that we don't have it on the agenda, I don't think it's appropriate to ask for reports to the chiefs, but I just wanna pass on our appreciation from the commission on everything you and your departments are doing during this time. You have the lion's share of the work with this, and so we do appreciate all your members and how hard they're working in risky situations, so thank you both and your organizations.

- [Andrew] I'll pass it onto our guys. Thank you, sir.

- [David] And we will as well and thanks to all the members for getting this meeting done. We appreciate it.

- [Rod] Okay, thank you. With that, the last item is adjournment. Is there a motion to adjourn?
- [Marian] So move, this is Marian.
- [Rod] Moved by Commissioner Rohloff. Is there a second?
- [Nancy] Seconded, Nancy.
- [Rod] Seconded by Commissioner Schopf. Commissioner Schopf?
- [Nancy] Yes? Oh, okay, yes.
- [Rod] She voted yes. Commissioner Wanezek?
- [Warren] Yes.
- [Rod] Commissioner Koepke?
- [Vanya] I.
- [Rod] Commissioner Boyle-Rohloff?
- [Marian] Yes.
- [Rod] We are adjourned. Thank you all very much.
- Thanks, everyone, bye.