AGENDA OF THE FINANCE COMMITTEE

TUESDAY, AUGUST 4, 2020, 4:30 PM
IMMEDIATELY FOLLOWING PERSONNEL
Public may join via Zoom

A. Zoom Meeting Information

1. This item contains documents which provide call in information and instructions for the Zoom Meeting.

B. Roll Call.

1. Members: Ald. Barbara Dorff, Ald. Veronica Corpus-Dax, Ald. Bill Galvin & Ald. Brian Johnson.

C. Approval of the Agenda.

D. Approval of Minutes.

1. Approval of the Finance Committee minutes from the July 14, 2020 meeting.

E. Regular Business.

1. Resolution authorizing 2020 transfer of $378.00 from contingency to sandbags related to Brown County invoice for prefilled sandbags for the public.
2. Consideration with possible approval of the Forward Appraisal revaluation contract for the sum of $388,900.00.
3. Resolution authorizing 2020 transfer of $50,000.00 from contingency to Assessor's contractual services for the Forward Appraisal revaluation contract.
4. For consideration with possible action the replacement of the tornado siren on Lombardi at Lambeau.

F. Informational.

1. 2020 Contingency Account $143,700.00

2. The next Finance Committee meeting will be held on Tuesday, September 8, 2020 at 4:30 PM.

G. Adjournment.

1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Finance Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions

Finance Committee 8-4-20

Zoom Meeting Information

Join Zoom Meeting

https://us02web.zoom.us/j/81893061961?pwd=L0hHeWV3Q25YcVgxVDhETFFySWlIZz09

Meeting ID: 818 9306 1961
Passcode: 389414
One tap mobile
+19292056099,,81893061961#,,,,,,0#,,389414# US (New York)
+13017158592,,81893061961#,,,,,,0#,,389414# US (Germantown)

Dial by your location

+1 929 205 6099 US (New York)
+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)

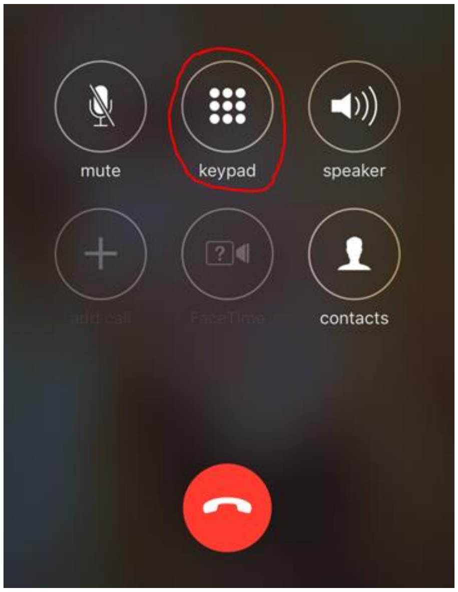
Meeting ID: 818 9306 1961
Passcode: 389414
Find your local number: https://us02web.zoom.us/u/kFisrwA0G

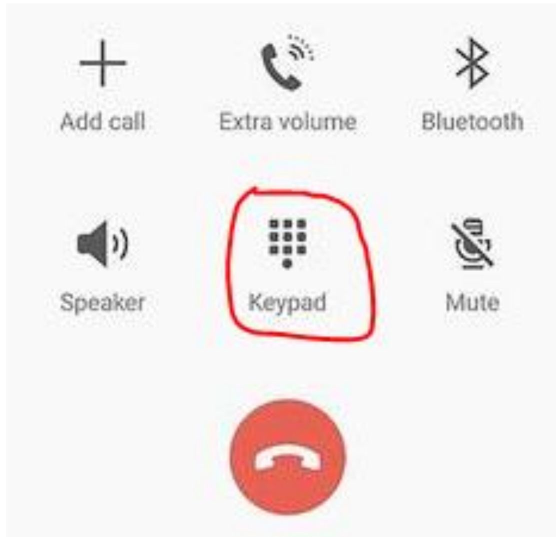
Additional Information

1. Wisconsin Open Meetings Law still applies
    a. Persons interested in speaking to an item must give their name and address
    b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
    a. If you are a Board Member, please log into CivicClerk with a computer, laptop, or tablet device.
4. Once you are in the meeting please mute yourselves.
    a. You may unmute yourself when you are called upon to speak.
5. Waiting room
    a. When you call in, all callers/participants will be placed in a "waiting room."
    b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
6. Using Zoom with a tablet or computer
    a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
    b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
7. Registering
    a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You'll receive another email confirming that you're registered for the meeting.
    b. If you're using a phone, your registration will still be tied to an email.
8. Raising your hand
    a. Committee members—you can either use CivicClerk and request to speak or you can "raise your hand" in the zoom meeting (you'd need to use a computer or tablet) to let the host know you'd like to speak. You can also un-mute yourselves and start speaking.
    b. Persons on the agenda—you can "raise your hand" but you'd need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has "opened the floor for interested parties to speak." Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
9. What devices should I use?
    a. Smart phone (please see more detailed instructions on page 3)
    b. Land line
    c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You'll also be asked to verify your email.
    d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
    e. For tablet and computer users--if you download the app you will be asked to verify your email.
10. Zoom etiquette
    a. Muting yourselves when you're not talking will prevent your background noise from interfering with others' ability to listen to and participate in the meeting.
    b. If you're using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
11. Closed session
    a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
    b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.
12. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number above.

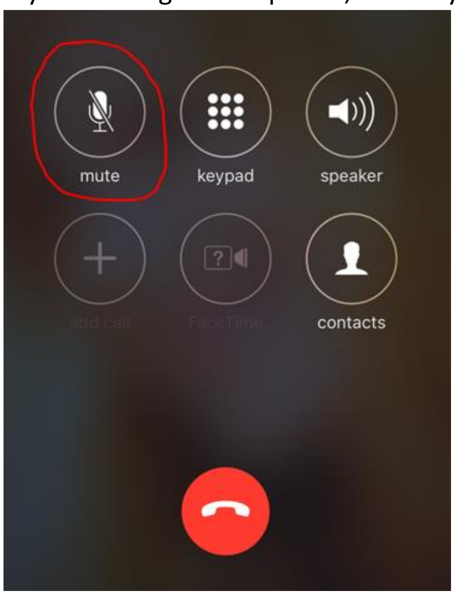
Calling into the Zoom meeting using a smartphone

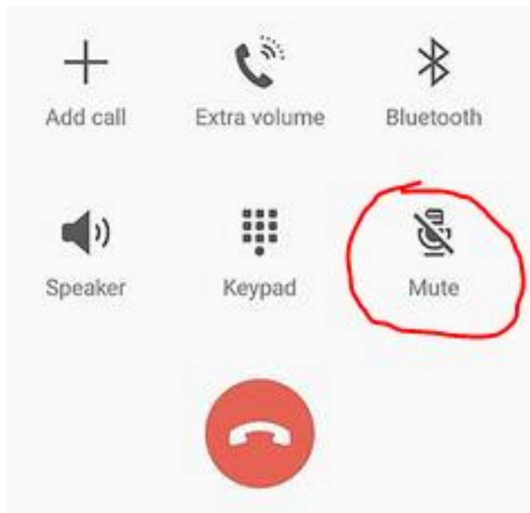
1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by **#**
    a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen

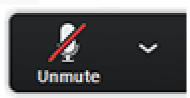




3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
    a. If you're using a smartphone, look at your screen and click the Mute button





    b. If you're using a computer, you should see a Mute button in the Zoom application 

Report to the
Finance Committee of the City of Green Bay

MEETING DATE	PREPARED BY
August 4, 2020	

AGENDA ITEM # E.1

Resolution authorizing 2020 transfer of $378.00 from contingency to sandbags related to Brown County invoice for prefilled sandbags for the public.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Resolution contigency sand bags (2) 7-2020

RESOLUTION AUTHORIZING
TRANSFER OF FUNDS

August 18, 2020

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

Pursuant to the recommendation of the Finance Committee at its meeting of August 4, 2020, the following 2020 transfer of funds is hereby authorized:

	ACCOUNT	AMOUNT
From:	101099-59001 Contingency	$378.00
To:	101503-54069 Sandbags	
	Vendor: Brown County Public Works 600 prefilled sand bags (material and admin) For flooding	$378.00

Adopted ____________________________

Approved ____________________________

____
Mayor

____
Clerk

Account.....: 1.5000.003
County ID...:660.1403
Month/Year: 06/2020
Project ID..: --

BROWN COUNTY PUBLIC WORKS
STATEMENT OF EXPENDITURE
CGRE-1 MISC MATERIALS FROM SHOP
6/1/2020 Thru 6/30/2020

Invoice

07/13/2020

Invoice # 331032

RECEIVED JUL 17 2020

CHARGE SUMMARY	Quantity	Rate	Total	00 MISC
01 TOTAL LABOR (06)	0.00		0.00	0.00
02 TOTAL MACHINERY (07)	0.00		0.00	0.00
03 TOTAL MATERIAL (08)			360.00	360.00
04 TOTAL ALL ITEMS			**360.00**	**360.00**
ADMIN		5.00	18.00	18.00
SUBTOTAL			**18.00**	**18.00**
06 JOB GRAND TOTALS			**$378.00**	**378.00**

REMIT TO:

BROWN COUNTY HIGHWAY DEPARTMENT
2198 GLENDALE AVENUE
GREEN BAY WI 54303
ATN: BRANDY YOUNGER

Pay This Amount: $378.00

Invoice # 331032

OK TO PAY
07/16/2020

101503 – 54069

REQUEST TRANSFER FROM CONTINGENCY

Report to the
Finance Committee
of the City of Green Bay

MEETING DATE	PREPARED BY
August 4, 2020	

AGENDA ITEM # E.2

Consideration with possible approval of the Forward Appraisal revaluation contract for the sum of $388,900.00.

BACKGROUND

The City of Green Bay Assessors Office ("City") requested on June 10, 2020 information from qualified vendors for a revaluation assessment for commercial and residential properties within the City of Green Bay. This RFI was to assist the City in its financial and time planning for this project. The results of this request for information could result in a contract award in the future. Vendors were requested to submit the most accurate information possible so the City may evaluate all options to completing the reassessment.

The City of Green Bay last conducted a reassessment of properties in 2004. Due to recent market changes the city is out of compliance and now by State Statute is required to perform a reassessment. The City of Green Bay Assessor's office staff currently and will continue to perform maintenance and annual updates

City of Green Bay has 30,445 residential, 2,634 Commercial, and 318 other parcels for a total of 33,397 parcels to be included in the revaluation.

Estimated timeline: Goal 1/1/2022 assessment roll, with Open Book and Board of Review Fall of 2022, and included in the 2023 budget.

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Forward Apraisal Revaluation Contract

City of Green Bay
CONTRACT FOR PURCHASE OF SERVICES

1. **PARTIES.**
This is a Contract between the City of Green Bay, Wisconsin, hereafter referred to as the "City" and Steven J. Sherpo dba Forward Appraisal LLC hereafter referred to as "Contractor."

The Contractor is a: ☐ Corporation ☒ Limited Liability Company ☐ General Partnership ☐ LLP ☐ Sole Proprietor ☐ Unincorporated Association ☐ Other:________________.

2. **PURPOSE.**
The purpose of this Contract is as set forth in Section 3.

3. **SCOPE OF SERVICES AND SCHEDULE OF PAYMENTS.**
Contractor will perform the following services and be paid according to the following schedule(s) or attachment(s):

Scope of work pursuant to Appendix A and Contractors response to RFI on Appendix D. Payment schedule pursuant to Appendix B.

Order of Precedence: In the event of a conflict between the terms of this Contract for Purchase of Services and the terms of any document attached or incorporated herein, the terms of this Contract for Purchase of Services along with City of Green Bay Standard Terms and Conditions, the City's requests for proposals/bids, the version of the Contractor's proposal/bid that was accepted by the City, and the City's Purchase Order (if any) shall control and supersede any such conflicting term.

4. **TERM AND EFFECTIVE DATE.**
This Contract shall become effective upon execution by the Mayor and the City Clerk (or the Purchasing Agent if so authorized) on behalf of the City of Green Bay, unless another effective date is specified in the Attachment(s) incorporated in Section 3. The effective date of this Contract shall be upon the signature by the Mayor of Green Bay. The term of this Contract shall be Until all work is completed. Estimated timeline as attached in Appendix C.

5. **ENTIRE AGREEMENT.**
This Contract for Purchase of Services, including any and all attachments, exhibits and other documents referenced in Section 3 (hereafter, "Agreement" or "Contract") is the entire Agreement of the parties and supersedes any and all oral contracts and negotiations between the parties. If any document referenced in Section 3 includes a statement that expressly or implicitly disclaims the applicability of this Contract for Purchase of Services, or a statement that such other document is the "entire agreement," such statement shall be deemed rejected and shall not apply to this Contract.

6. **ASSIGNABILITY/SUBCONTRACTING.**
Contractor shall not assign or subcontract any interest or obligation under this Contract without the City's prior written approval. All of the services required hereunder will be performed by Contractor and employees of Contractor.

7. **DESIGNATED REPRESENTATIVE.**
   A. Contractor designates Nichole Tesch as Contract Agent with primary responsibility for the performance of this Contract. In case this Contract Agent is replaced by another for any reason, the Contractor will designate another Contract Agent within seven (7) calendar days of the time the first terminates his or her employment or responsibility using the procedure set forth in Section 15, Notices.
   B. In the event of the death, disability, removal or resignation of the person designated above as the Contract agent, the City may accept another person as the Contract agent or may terminate this Agreement under Section 23, at its option.

8. **PROSECUTION AND PROGRESS.**
   A. Services under this Agreement shall commence upon written order from the City to the Contractor, which order will constitute authorization to proceed; unless another date for commencement is specified elsewhere in this Contract including documents incorporated in Section 3.
   B. The Contractor shall complete the services under this Agreement within the time for completion specified in Section 3 and Section 4, the Scope of Services, including any amendments. The Contractor's services are completed when the City notifies the Contractor in writing that the services are complete and are acceptable. The time for completion shall not be extended because of any delay attributable to the Contractor, but it may be extended by the City in the event of a delay attributable to the City, or in the event of unavoidable delay caused by war, insurrection, natural disaster, or other unexpected event beyond the control of the Contractor. If at any time the Contractor believes that the time for completion of the work should be extended because of unavoidable delay caused by an unexpected event, or because of a delay attributable to the City, the Contractor shall notify the City as soon as possible, but not later than seven (7) calendar days after such an event. Such notice shall include any justification for an extension of time and shall identify the amount of time claimed to be necessary to complete the work.
   C. Services by the Contractor shall proceed continuously and expeditiously through completion of each phase of the work.
   D. Progress reports documenting the extent of completed services shall be prepared by the Contractor and submitted to the City with each invoice under Section 22 of this Agreement, and at such other times as the City may specify, unless another procedure is specified in Section 3.
   E. The Contractor shall notify the City in writing when the Contractor has determined that the services under this Agreement have been completed. When the City determines that the services are complete and are acceptable, the City will provide written notification to the Contractor, acknowledging formal acceptance of the completed services.

9. **AMENDMENT.**
This Contract shall be binding on the parties hereto, their respective heirs, devisees, and successors, and cannot be varied or waived by any oral representations or promise of any agent or other person of the parties hereto. Any other change in any provision of this Contract may only be made by a written amendment, signed by the duly authorized agent or agents who executed this Contract.

10. **EXTRA SERVICES.**
The City may request the Contractor to perform extra services or decreased services, according to the procedure set forth in Section 22(b). Extra services or decreased services means services which are not different in kind or nature from the services called for in the Scope of Services, Section 3, but which may increase or decrease the quantity and kind of labor or materials or expense of performing the services. Extra services may not increase the total Contract price, as set forth in Section 21, unless the Contract is amended as provided in Section 9 above.

11. **NO WAIVER.**
No failure to exercise, and no delay in exercising, any right, power or remedy hereunder on the part of the City or Contractor shall operate as a waiver thereof, nor shall any single or partial exercise of any right, power or remedy preclude any other or further exercise thereof or the exercise of any other right, power or remedy. No express waiver shall affect any event or default other than the event or default specified in such waiver, and any such waiver, to be effective, must be in writing and shall be operative only for the time and to the extent expressly provided by the City or Contractor therein. A waiver of any covenant, term or condition contained herein shall not be construed as a waiver of any subsequent breach of the same covenant, term or condition.

12. **NONDISCRIMINATION.**
During the term of this Contract, the parties, and the employees, representatives, agents and or volunteers thereof, shall not discriminate against any person based on race, color, creed, religion, sex, national origin, age, ancestry, disability, sexual orientation, gender identity, gender non-conformity, gender expression, transgender status, pregnancy, or marital or parental status.

13. **SEVERABILITY.**
It is mutually agreed that in case any provision of this Contract is determined by any court of law to be unconstitutional, illegal or unenforceable, it is the intention of the parties that all other provisions of this Contract remain in full force and effect.

14. **NOTICES.**
All notices to be given under the terms of this Contract shall be in writing and signed by the person serving the notice and shall be sent registered or certified mail, return receipt requested, postage prepaid, or hand delivered to the addresses of the parties listed below:

FOR THE CITY:

Procurement Manager, Purchasing Department
____

100 North Jefferson St. Room 101
____

Green Bay, WI 54301
____

FOR THE CONTRACTOR:

____

____

____

____

15. **STATUS OF CONTRACTOR/INDEPENDENT/TAX FILING.**
The parties hereto agree that the Contractor, its officers, agents, and employees, in the performance of this agreement shall act in the capacity of an independent contractor and not as an officer, employee, or agent of the City. The Contractor agrees to take such steps as may be necessary to ensure that each subcontractor of the Contractor will be deemed to be an independent contractor and will not be considered or permitted to be an agent, servant, joint venturer, or partner of the City.

Contractor shall provide a valid IRS W9 form to the Purchasing Department, prior to payment. The Contractor is informed that as an independent Contractor, s/he may have a responsibility to make estimated tax returns, file tax returns, and pay income taxes and make social security payments on the amounts received under this Contract and that no amounts will be withheld from payments made to this Contractor for these purposes and that payment of taxes and making social security payments are solely the responsibility and obligation of the Contractor. The Contractor is further informed that s/he may be subject to civil and/or criminal penalties if s/he fails to properly report income and pay taxes and social security taxes on the amount received under this Contract.

16. **GOODWILL.**
Any and all goodwill arising out of this Contract inures solely to the benefit of the City; Contractor waives all claims to benefit of such goodwill.

17. **THIRD PARTY RIGHTS.**

This Contract is intended to be solely between the parties hereto. No part of this Contract shall be construed to add, supplement, amend, abridge or repeal existing rights, benefits or privileges of any third party or parties, including but not limited to employees of either of the parties.

18. **AUDIT AND RETAINING OF DOCUMENTS.**

The Contractor agrees to provide all reports requested by the City including, but not limited to, financial statements and reports, reports and accounting of services rendered, and any other reports or documents requested. Financial and service reports shall be provided according to a schedule (when applicable) to be included in this Contract. Any other reports or documents shall be provided within five (5) working days after the Contractor receives the City's written requests, unless the parties agree in writing on a longer period. Payroll records and any other documents relating to the performance of services under the terms of this Contract shall be retained by the Contractor for a period of three (3) years after completion of all work under this Contract, in order to be available for audit by the City or its designee.

19. **CHOICE OF LAW AND COMPLIANCE.**

This Contract shall be governed by and construed, interpreted and enforced in accordance with the laws of the State of Wisconsin. The parties agree, for any claim or suit or other dispute relating to this Contract that cannot be mutually resolved, the venue shall be Brown County Circuit Court or the United States District Court for the Eastern District of Wisconsin.

The Contractor shall give all notices and shall at all times comply with and observe all federal and state laws, local laws, ordinances, and regulations which are in effect during the period of this Contract and which in any manner affect the work or its conduct. The City reserves the right to cancel this Contract if the Contractor fails to follow the requirements of s. 77.66, Wis. Stats., and related statutes regarding certification for collection of sales and use tax. The City also reserves the right to cancel this Contract with any state or federally debarred contractor or a contractor that is presently identified on the list of parties excluded from federal procurement and non-procurement contracts.

Contractor shall be required to demonstrate valid possession of appropriate required licenses and will keep them in effect for the term of this Contract. The Contractor shall also be required, when appropriate to obtain the necessary building permits prior to performing work on City facilities.

20. **CONFLICT OF INTEREST.**

A. The Contractor warrants that it and its agents and employees have no public or private interest, and will not acquire directly or indirectly any such interest, which would conflict in any manner with the performance of the services under this Agreement.

B. The Contractor shall not employ or Contract with any person currently employed by the City for any services included under the provisions of this Agreement.

21. **COMPENSATION.**

It is expressly understood and agreed that in no event will the total compensation under this Contract exceed $ 388,900.00 .

22. **BASIS FOR PAYMENT.**

A. GENERAL.

(1) The City will pay the Contractor for the completed and accepted services rendered under this Contract on the basis and at the Contract price set forth in Section 21 of this Contract. The City will pay the Contractor for completed and approved "extra services", if any, if such "extra services" are authorized according to the procedure established in this section. The rate of payment for "extra services" shall be the rate established in this Contract. Such payment shall be full compensation for services rendered and for all labor, material, supplies, equipment and incidentals necessary to complete the services.

(2) The Contractor shall submit itemized invoices, on the form or format approved by the City and as may be further specified in Section 3 of this Contract. The City will pay the Contractor in accordance with the schedule, if any, set forth in Section 3. The final invoice, if applicable, shall be submitted to the City within three months of completion of services under this Agreement.

(3) Payment shall not be construed as City acceptance of unsatisfactory or defective services or improper materials.

(4) Final payment of any balance due to the Contractor will be made upon acceptance by the City of the services under the Agreement and upon receipt by the City of documents required to be returned or to be furnished by the Contractor under this Agreement.

(5) The City has the equitable right to set off against any sum due and payable to the Contractor under this Agreement, any amount the City determines the Contractor owes the City, whether arising under this Agreement or under any other Agreement or otherwise.

(6) Compensation in excess of the total Contract price will not be allowed unless authorized by an amendment under Section 9, AMENDMENT.

(7) The City will not compensate for unsatisfactory performance by the Contractor.

B. SERVICE ORDERS, EXTRA SERVICE, OR DECREASED SERVICE.

(1) Written orders regarding the services, including extra services or decreased services, will be given by the City, using the procedure set forth in Section 14, NOTICES.

(2) The City may, by written order, request extra services or decreased services, as defined in Section 10 of this Contract. Unless the Contractor believes the extra services entitle it to extra compensation or additional time, the Contractor shall proceed to furnish the necessary labor, materials, and professional services to complete the services within the time limits specified in the Scope of Services, Section 3 of this Agreement, including any amendments under Section 9 of this Agreement.

(3) If in the Contractor's opinion the order for extra service would entitle it to extra compensation or extra time, or both, the Contractor shall not proceed to carry out the extra service, but shall notify the City, pursuant to Section

9 of this Agreement. The notification shall include the justification for the claim for extra compensation or extra time, or both, and the amount of additional fee or time requested.

(4) The City shall review the Contractor's submittal and respond in writing, either authorizing the Contractor to perform the extra service, or refusing to authorize it. The Contractor shall not receive additional compensation or time unless the extra compensation is authorized by the City in writing.

23. **CANCELATION/TERMINATION.**

A. The City reserves the right to cancel any contract in whole or in part without penalty due to non-appropriation of funds.
B. The City may terminate this Contract for any reason, including convenience upon prior written notification to Contractor. Termination for convenience by City will entitle Contractor to payment for only those goods or services delivered, received and accepted and not subsequently rejected by the City.
C. In the event the Contractor shall default in any of the covenants, agreements, commitments, or conditions and any such default shall continue un-remedied for a period of ten (10) days after written notice to the Bidder, the City may, at its option and in addition to all other rights and remedies which it may have, terminate the Contract and all rights of the Bidder under the Contract.
D. Failure to maintain the required certificates of insurance, permits, licenses and bonds will be cause for Contract termination. If the Contractor fails to maintain and keep in force the insurance, if required, the City shall have the right to cancel or terminate the Contract without notice.

24. **INDEMNIFICATION.**

Contractor hereby agrees to indemnify, defend and hold harmless the City of Green Bay, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs and expenses of whatsoever kind or nature in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault, or negligence, whether active or passive, of Contractor or of anyone acting under its direction or control or on its behalf, even if liability is also sought to be imposed on City of Green Bay, its elected and appointed officials, officers, employees, agents, representatives and volunteers. The obligation to indemnify, defend and hold harmless the City of Green Bay, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, shall be applicable unless liability results from the sole negligence of the City of Green Bay, its elected and appointed officials, officers, employees, agents, representatives and volunteers. Contractor shall reimburse the City of Green Bay, its elected and appointed officials, officers, employees, agent or authorized representatives or volunteers for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. In the event that Contractor employs other persons, firms, corporations or entities (sub-contractor) as part of the work covered by this Agreement, it shall be Contractor's responsibility to require and confirm that each sub-contractor enters into an Indemnity Agreement in favor of the City of Green Bay, its elected and appointed officials, officers, employees, agents, representatives and volunteers, which is identical to this Indemnity Agreement. This indemnity provision shall survive the termination or expiration of this Agreement.

25. **LIMITATION OF LIABILITY**

City will not be liable for any loss of use, interruption of business, lost profits, or any indirect, special, incidental, or consequential damages of any kind regardless of the form of action whether in contract, tort (including negligence), strict product liability, or otherwise, even if it has been advised of the possibility of such damages. In no event shall City's aggregate liability under this agreement exceed the fees paid to Contractor hereunder

26. **INSURANCE.**

It is hereby agreed and understood that the insurance required by the City of Green Bay is primary coverage and that any insurance or self insurance maintained by the City of Green Bay, GHBA its officers, council members, agents, employees or authorized volunteers will not contribute to a loss. This insurance shall be written for not less than any limit of liability specified herein, or required by law, whichever is greater, notwithstanding that the policy may have lower limits applying elsewhere in the policy. All applicable insurance and endorsements shall be in full force and evidenced prior to commencing work and remain in force until the entire job is completed or the length of time that is specified in the contract.

1. GENERAL LIABILITY COVERAGE

A. Commercial General Liability
(a) $1,000,000 general aggregate
(b) $1,000,000 products - completed operations aggregate
(c) $1,000,000 personal injury and advertising injury
(d) $1,000,000 each occurrence limit

B. Claims made form of coverage is not acceptable.

C. Insurance must include:
(a) Premises and Operations Liability
(b) Blanket Contractual Liability including coverage for the joint negligence of the City of Green Bay, GBHA, its officers, council members, agents, employees, authorized volunteers and the named insured
(c) Personal Injury
(d) Explosion, collapse and underground coverage
(e) Products/Completed Operations
(f) Independent Contractors

2. BUSINESS AUTOMOBILE COVERAGE

A. Minimum Limits - $1,000,000 Combined Single Limit for Bodily Injury and Property Damage each accident

B. Must cover liability for "Any Auto" - including Owned, Non-Owned and Hired Automobile Liability

3. WORKERS COMPENSATION AND EMPLOYERS LIABILITY
A. Must carry coverage for Statutory Workers Compensation and Employers Liability minimum limit of:
$100,000 Each Accident
$500,000 Disease Policy Limit
$100,000 Disease - Each Employee
4. ADDITIONAL PROVISIONS
* **Additional Insured** – On the General Liability Coverage, the City of Green Bay, and its officers, council members, agents, employees, and authorized volunteers shall be "Additional Insureds."
* **Endorsement** -The Additional Insured and Workers Compensation Subrogation Waiver policy endorsements must accompany the Certificate of Insurance.
* **Waiver of Workers Compensation Subrogation** - The workers' compensation policy is to be endorsed with a waiver of subrogation. The insurance company, in its endorsement, agrees to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses paid under the terms of the policy that arises from the work performed by the named insured for or on behalf of the City of Green Bay.
* **Notice** - City of Green Bay requires written notice of cancellation.
* **Acceptability of Insurers** - No insurance required hereunder shall be carried with an insurer not authorized to do business in Wisconsin. The City reserves the right to disapprove any insurance company. A minimum AM Best
Rating of A-VII is required.

Proof of Insurance, Approval. The Contractor shall provide the City with certificate(s) of insurance showing the type, amount, effective dates, and expiration dates of required policies prior to commencing work under this Contract. Contractor shall provide the certificate(s) to the City's representative upon execution of the Contract, or sooner, for approval by the City Risk Manager. If any of the policies required above expire while this Contract is still in effect, Contractor shall provide renewal certificate(s) to the City for approval. Certificate Holder language should be listed as follows:

City of Green Bay
ATTN: Purchasing Department, Room 101
100 North Jefferson St.
Green Bay, WI 54303

The Contractor shall provide copies of additional insured endorsements or insurance policies, if requested by the City Risk Manager. The Contractor and/or Insurer shall give the City thirty (30) days advance written notice of cancellation, non-renewal or material changes to any of the above-required policies during the term of this Contract.

27. **CONFIDENTIAL INFORMATION**

Each party (on its behalf and on behalf of its subcontractors, employees or representatives, or agents of any kind) agrees to hold and treat all confidential information of the other party, including, but not limited to, trade secrets, sales figures, employee and customer information and any other information that the receiving party reasonably should know is confidential ("**Confidential Information**") as confidential and protect the Confidential Information with the same degree of care as each party uses to protect its own Confidential Information of like nature.

Confidential Information does not include any information that (i) falls under Wisconsin Public Records Law (see section 28) at the time of the disclosure or thereafter is lawfully obtained from publically available sources generally known by the public (other than as a result of a disclosure by the receiving party or its representatives); (iii) is available to the receiving party on a non-confidential basis from a source that is not and was not bound by a confidentiality agreement with respect to the Confidential Information; or (iv) has been independently acquired or developed by the receiving party without violating its obligations under this Agreement or under any federal or state law.

28. **OPEN RECORDS**

Both parties understand that the City is bound by the Wisconsin Public Records Law, and as such, responses and contracts are subject to and conditioned on the provisions of the law. Contractor acknowledges that it is obligated to assist the City in retaining and producing records that are subject to Wisconsin Public Records Law, and that the failure to do so shall constitute a material breach of the Contract, and that the Contractor must defend and hold the City harmless from liability under that law. Except as otherwise authorized, those records shall be maintained for a period of seven (7) years after receipt of final payment under the Contract.

29. **OWNERSHIP OF CONTRACT PRODUCT.**

All of the work product, including, but not limited to, documents, materials, files, reports, data, including magnetic tapes, disks of computer-aided designs or other electronically stored data or information (the "Documents"), which the Contractor prepares pursuant to the terms and conditions of this Contract are the sole property of the City. The Contractor will not publish any such materials or use them for any research or publication, other than as expressly required or permitted by this Contract, without the prior written permission of the City. The grant or denial of such permission shall be at the City's sole discretion.

The Contractor intends that the copyright to the Documents shall be owned by City, whether as author (as a Work Made For Hire), or by assignment from Contractor to City. The parties expressly agree that the Documents shall be considered a Work Made For Hire as defined by Title 17, United States Code, Section 101(2).

As further consideration for the City entering into this Contract, the Contractor hereby assigns to City all of the Contractor's rights, title, interest and ownership in the Documents, including the right to procure the copyright therein and the right to secure any renewals, reissues and extensions of any such copyright in any foreign country. The City shall be entitled to the sole and exclusive benefit of the Documents, including the copyright thereto, and whenever required by the City, the Contractor shall at no additional compensation, execute all documents of assignment of the full and exclusive benefit and copyright thereof to the City. Any subcontractors and other independent Contractors who prepare portions of the Documents shall be required by the Contractor to execute an assignment of ownership in favor of the City before commencing work.

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30. **FORCE MAJEURE.**

Neither party shall be in default by reason of any failure in performance of this contract in accordance with reasonable control and without fault or negligence on their part. Such causes may include, but are not restricted to, acts of nature or the public enemy, acts of the government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes and unusually severe weather, but in every case the failure to perform such must be beyond the reasonable control and without the fault or negligence of the party.

31. **AUTHORITY.**

Contractor represents that it has the authority to enter into this Contract. If the Contractor is not an individual, the person signing on behalf of the Contractor represents and warrants that he or she has been duly authorized to bind the Contractor and sign this Contract on the Contractor's behalf.

32. **COUNTERPARTS, ELECTRONIC DELIVERY.**

This Contract may be signed in counterparts, each of which shall be taken together as a whole to comprise a single document. Signatures on this Contract may be exchanged between the parties by facsimile, electronic scanned copy (.pdf) or similar technology and shall be as valid as original. Executed copies or counterparts of this Contract may be delivered by facsimile or email and upon receipt will be deemed original and binding upon the parties hereto, whether or not a hard copy is also delivered. Copies of this Contract, fully executed, shall be as valid as an original.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the parties hereto have set their hands at Green Bay, Wisconsin.

CONTRACTOR:

____
(Type or Print Name of Contracting Entity)

By: ______________________________
(Signature)

____
(Print Name and Title of Person Signing)

Date: ______________________________

CITY OF GREEN BAY, WISCONSIN
a municipal corporation:

By: ______________________________
Eric Genrich, Mayor

Date: ______________________________

Approved:

By: ______________________________
(Signature)

____
(Print Name and Title of Person Signing)

Date: ______________________________

By: ______________________________
(Signature)

____
(Print Name and Title of Person Signing)

Date: ______________________________

Scope of Work

1. Reviewing and confirming all neighborhood delineations, making modifications if necessary. All modifications will be supported and followed up with a new boundary map, which will be given to GIS maintenance staff to create a new neighborhood map.
2. Researching and reviewing all land sales for the purpose of establishing land values.
3. Establishing new models in Market Drive software for valuing all land in the City. This will include commercial, residential, and other land not subject to use-value rates.
    a. Land models will use common units of measure (square foot, acres, front foot, etc.) No land will be "site valued" or "gross valued".
    b. Land models will be set up for each neighborhood
    c. Unique land circumstances will be identified by GIS review and proper adjustments made for items such as size, shape, location, contamination etc.
    d. All exempt properties will be assigned to an appropriate neighborhood so a market value for land can be estimated.
4. Testing land models for accuracy and reporting results to the Assessor.
5. Researching and reviewing all improved sales for the purpose of establishing improvement values.
6. Establishing new models in Market Drive software for valuing all improvements in the City. This will include commercial, residential, agricultural and any other non-manufacturing or non-exempt improvements.
    a. Commercial Income and Expense surveys should be distributed, collected and analyzed in order to build a thoroughly supported Income Valuation Model. CoStar data will be available for use should the surveys be incomplete.
    b. Commercial cost model will be based on Marshall & Swift, with proper and supported adjustments tailored to the Green Bay market.
7. Testing improvement models for accuracy and reporting results to the Assessor.
8. Adjusting models based upon observations in the field and any new verifiable sales.
9. Reviewing final new values and amounts of change, paying special attention to atypical or very large percentage changes.
10. Review of assessment by drive by for 10% of properties in a neighborhood.
11. Assisting with the generation and mailing of notices.
12. Attending Open Book, answering property owner questions and providing any property owner follow-up.
13. Attending Board of Review and assisting in the defense of new property values.
14. Final compliance percentage should be between 95%-105% for residential and commercial class properties.
15.

1.1 Parcel and Property Data

Class	Total Parcels	Improved Parcels	Assessed Value (Estimated for 2020)
Residential	30445	29439	$4,010,147,800
Commercial	2634	2411	$1,747,893,900
Agricultural	206		$558,800
Undeveloped	61		$360,800
Ag-Use Forest	9		$306,900

Productive Forest	39		$1,115,800
Agricultural Homesite	2		$126,500
MFL Land	1		
Exempt	2065		
Total Locally Assessed			**$5,760,510,500**

Revaluation Billing Schedule

2020	$50,000
2021	$214,032
2022	$124,868

Work Month/Year	Billing Date	Billing Amount
Aug-2020	31-Aug-2020	$10,000
Sep-2020	30-Sep-2020	$10,000
Oct-2020	31-Oct-2020	$10,000
Nov-2020	30-Nov-2020	$10,000
Dec-2020	31-Dec-2020	$10,000
Jan-2021	31-Jan-2021	$17,836
Feb-2021	28-Feb-2021	$17,836
Mar-2021	31-Mar-2021	$17,836
Apr-2021	30-Apr-2021	$17,836
May-2021	31-May-2021	$17,836
Jun-2021	30-Jun-2021	$17,836
Jul-2021	31-Jul-2021	$17,836
Aug-2021	31-Aug-2021	$17,836
Sep-2021	30-Sep-2021	$17,836
Oct-2021	31-Oct-2021	$17,836
Nov-2021	30-Nov-2021	$17,836
Dec-2021	31-Dec-2021	$17,836
Jan-2022	31-Jan-2022	$17,836
Feb-2022	28-Feb-2022	$17,836
Mar-2022	31-Mar-2022	$17,836
Apr-2022	30-Apr-2022	$17,836
May-2022	31-May-2022	$17,836
Jun-2022	30-Jun-2022	$17,836
Jul-2022	31-Jul-2022	$17,852
		$388,900

Revaluation Timeline

Phase 1	September 1, 2020 – June 30, 2021	Audit and cleanup of existing data Analysis of Sales Data Modeling of Land
Phase 2	July 1, 2021 – June 30, 2022	Modeling of Residential Improvements Modeling of Commercial Improvements Model Calibration Final Review
Mail Notices of Changed Assessment	August, 2022	Notification must be at least 30 days prior to the Board of Review
Open Book	August, 2022	Designate 2 weeks for Open Book
Board of Review	September, 2022	Number of days scheduled will depend on the number of cases filed

PROPOSAL FOR REVALUATION SERVICES

City of Green Bay, WI

Forward Appraisal Inc.
P.O. Box 13434
Green Bay, WI 54307

Submitted:
June 10th, 2020

Scope of Work

Revaluation Type

A Market-Interim Revaluation is to be performed for the City of Green Bay.

Revaluation Objectives (Operational Requirements)

1. Reviewing and confirming all neighborhood delineations, making modifications if necessary. All modifications will be supported and followed up with a new boundary map, which will be given to GIS maintenance staff to create a new neighborhood map.

2. Researching and reviewing all land sales for the purpose of establishing land values.

3. Establishing new models in Market Drive software for valuing all land in the City. This will include commercial, residential, and other land not subject to use-value rates.

    a. Land models will use common units of measure (square foot, acre, front foot, etc.); no land will be "site valued" or "gross valued".

    b. Land models will be set up for each neighborhood

    c. Unique land circumstances will be identified by GIS review and proper adjustments made for items such as size, shape, location, contamination etc.

    d. All exempt properties will be assigned to an appropriate neighborhood so a market value for land can be estimated.

4. Testing land models for accuracy and reporting results to the Assessor.

5. Researching and reviewing all improved sales for the purpose of establishing improvement values.

6. Establishing new models in Market Drive software for valuing all improvements in the City. This will include commercial, residential, agricultural and any other non-manufacturing or non-exempt improvements.

    a. Commercial Income and Expense surveys should be distributed, collected, and analyzed to build a thoroughly supported Income Valuation Model. CoStar data will be available for use should the surveys be incomplete.

    b. Commercial cost model will be based on Marshall & Swift, with proper and supported adjustments tailored to the Green Bay market.

7. Testing improvement models for accuracy and reporting results to the Assessor.

8. Adjusting models based upon observations in the field and any new verifiable sales.

9. Reviewing final new values and amounts of change, paying special attention to atypical or very large percentage changes.

10. Assisting with the generation and mailing of notices.

11. Attending Open Book, answering property owner questions, and providing any property owner follow-up.

12. Attending Board of Review and assisting in the defense of new property values.

Implementation Plan

If the City remains out of compliance a revaluation must be performed to bring assessments to market value by the 2023 assessment year.

Our recommended implementation plan would be to complete the revaluation over the course of 2 years. Should the City decide to complete the revaluation over 3 years, there would be no additional charge to work over a longer timeline. It is important to remain somewhat flexible and responsive to current market conditions when setting this timeline, especially with the potential market changes we may see from the impact of COVID-19.

Start Work	Fall 2020
Phase 1	Audit and cleanup of existing data Analysis of Sales Data
Phase 2	Modeling of Land Modeling of Residential Improvements Modeling of Commercial Improvements Model Calibration Final Review
End Work	2022 Assessment Roll (or 2023 Roll)

Phase 1

Audit of Existing Data

Thorough analysis of the existing data has indicated to us that, although the information is reliable, there is a considerable amount of data clean-up that will need to occur in order to ensure reliable information from which to model new cost tables. Prior conversion from an old CAMA software to the new CAMA software Market Drive, contributed to some data inconsistencies that will need to be addressed when revaluing.

1. Review and correct all items on the Assessment Roll Audit Report

   This report identifies errors such as ranch homes with second floor square footage, homes with rec rooms listed but no basement square footage, commercial buildings with mis-matched occupancies, etc.

2. Review and correct all items on the Incomplete Records Report

   This report identifies properties that are missing data required to generate a value using Market Drive, as well as properties that are missing electronic <u>sketches</u> and digital <u>photos</u>. *NOTE: The City could scan existing sketches to meet the electronic records requirement; however, we would not recommend that because the CAMA software is integrated to pull square footage from the sketch to ensure accurate assessments.*

3. Review all neighborhood boundaries and ensure all parcels are correctly assigned

4. Compare and correct acreage differences between Brown County and Market Drive

5. Identify and label all waterfrontage using current maps

6. Assign all land an appropriate and consistent unit of measure

Analysis of Sales Data

Detailed analysis of sales data is the foundation for establishing models that produce market values. Much of this work is done by the Assessor and Assessment Staff each year when reviewing the validity of sales. Since Market Drive is working with converted data, there is some auditing that needs to occur to make sure the sales being used for modeling are listed properly within the program.

1. Review of land sales from prior 5 years

2. Review of improved sales from prior 3 years

Phase 2

Land Modeling

Existing land models will be adjusted based on valid vacant land sales and improved sales using the abstraction method where necessary.

Unique lots (irregular shape, access, contamination etc.) will be identified and adjusted properly.

Residential Improvement Modeling

Residential improvements will be valued using Wisconsin Property Assessment Manual Volume II with modifications made to reflect market conditions identified through the following studies:

1. Analysis of new construction costs and new home sales to determine local modifier
2. Analysis of depreciation based on sales studies
3. Analysis of necessary market modifiers for residential components (style, interior and exterior ratings, basement egress, etc.)

Commercial Improvement Modeling

Commercial improvements will be valued using Marshall & Swift Cost Manual with modifications made to reflect market conditions identified through the following studies:

1. Analysis of new construction costs and sales to determine local modifier
2. Distribution and analysis of income surveys (with the incorporation of CoStar data) for producing an income valuation approach for relevant commercial properties
3. Identify custom market adjustments for commercial property types based on sales data

Model Calibration

All models will be tested by comparing newly computed value with recent sales data. Additional adjustments will be made if necessary.

Final Review

All properties will be office-reviewed for consistency and equitability

1. Residential 30,437 parcels
2. Commercial 2,645 parcel
3. All Other 315 parcels

Documentation of Progress

All work will be conducted in cooperation with the Assessor and Assessment Staff. The Assessor and Forward Appraisal personnel will meet monthly, or as needed, to review the overall progress of the revaluation. The Assessor will be kept up to date on the progress of the revaluation at these meetings and will be responsible for communicating to us the level of satisfaction with the work being performed.

City Involvement

The following assumptions were made regarding the City's involvement in the revaluation:

1. The City will furnish adequate office space for Forward Appraisal to conduct business. This would include at least two offices, each with a computer and access to all paper records, electronic records, and Market Drive and Apex software.

2. The City will be responsible for the cost of printing and mailing all notifications of assessment (approximately 35,000 letters) as well as assisting with stuffing and mailing those notices.

3. The City will facilitate the setup and coordination of GIS integration within Market Drive CAMA software.

4. City Assessor and City Appraisers will be expected to hold Open Book and Board of Review <u>along with</u> Forward Appraisal. This includes handling calls and walk-ins pertaining to residential properties located in their assigned neighborhoods.

5. The City Appraisers will be expected to complete the residential sketching that still needs to be done to get all sketches digital and in Market Drive. There are approximately 22,450 such parcels. The following is a projection of what City Appraisers would need to complete during maintenance work:

   5 Appraisers x 18 Sketches/Day x 260 Workdays = 23,400 Sketches

   We have included a line item in the Estimated Cost section to reflect the cost if Forward Appraisal is to complete the residential sketching.

6. The City will maintain and provide access to CoStar data as a commercial valuation resource.

7. The City Assessor and City Appraisers will continue to be responsible for maintenance year work including building permits, sale reviews, requested reviews, splits and combinations, mobile home valuations and all personal property.

Report to the
Finance Committee
of the City of Green Bay

MEETING DATE	PREPARED BY
August 4, 2020	

AGENDA ITEM # E.3

Resolution authorizing 2020 transfer of $50,000.00 from contingency to Assessor's contractual services for the Forward Appraisal revaluation contract.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Resolution-transfer from Contingency for Revaluation Assessment 7-2020

RESOLUTION AUTHORIZING
TRANSFER OF FUNDS

August 18, 2020

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

Pursuant to the recommendation of the Finance Committee at its meeting of August 4, 2020, the following 2020 transfer of funds is hereby authorized:

	ACCOUNT		AMOUNT
From:	101099-59001	Contingency	$50,000.00
To:	101102 53001	Assessor Contractual Services	$50,000.00

Forward Appraisal LLC 2020-2022 contract for Revaluation Assessment service

Adopted ____________________________

Approved ___________________________

____
Mayor

____
Clerk

Report to the
Finance Committee
of the City of Green Bay

MEETING DATE	PREPARED BY
August 4, 2020	

AGENDA ITEM # E.4

For consideration with possible action the replacement of the tornado siren on Lombardi at Lambeau.

BACKGROUND

Per Fire Chief Litton, the tornado siren on Lombardi at Lambeau Field was damaged beyond repair and was removed. The siren should be replaced either this year out of contingency or in next year's capital improvement program. The attached quotes were sent to Brown County and are for reference only. The siren would need to be bid if approved.

The ECC are advising that it is not economical to repair, so should be replaced. Brown County will do basic maintenance on the siren if it's replaced, and the 911 Center will set off for tests and following the normal triggers. It is up to the Municipality to determine replacing a siren or not when a new one is needed.

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Lambeau Field 2001 Siren Quote 6-26-20
2. Lambeau Field Siren Install Estimate #5369

FEDERAL SIGNAL
Safety and Security Systems
Protecting people and our planet

2645 Federal Signal Driv
University Park, Illinois 60484-097
800.548.722
alertnotification.con

Contact Name: Lauri Maki
Customer: Brown County
Address: 300 E Walnut St
City: Green Bay **State:** WI **Zip:** 54301
Country: USA **E-mail:** Lauri.Maki@BrownCountyWI.gov
Office Phone: 920-391-7401 **Mobile Phone:** 920-606-3243

Quotation No.: ANS 62620150253
Reference quote no. on your order

Upon receipt of your order and acceptance by Federal Signal Corporation, the equipment herein will be supplied at the quoted prices below.
Delivery schedule cannot be established until radio information is supplied, if applicable.

June 26, 2020

Item No.	Qty.	Federal Model/ Part No.	Description	Unit Price	Total
1			**Project Name**		
2			**Command and Control**		
3	1				
4	1				
5	1				
6	1				
7	1				
8			**Equipment**		
9	1	2001-130	Electro-mechanical rotating siren, 130 db(C) 800Hz	$7,503.00	$7,503.00
10	1	DCFCTBD	DIGITAL CONTROLLER, NO RADIO	$5,301.00	$5,301.00
11	1	Q1751587B-01	CABLE,RADIO,KENWOOD,FCM	$51.00	$51.00
12	1	OMNI-21	ANTENNA, 806-866MHz	$338.00	$338.00
13	1	AMB-P	ANTENNA MOUNTING BRACKET, POLE	$114.00	$114.00
14	1				
15	1				
16	4				
17	1				
18			**Services/Installation**		
19	1				
20	1				
21	1				
22	1				
23	1	ES-FREIGHT	SHIPPING FEES	$532.28	$532.28
			Total Weight:	Total:	**$13,839.28**

Prices are firm for 90 days from the date of quotation unless shown otherwise. Upon acceptance, prices are firm for 6 months. This quotation is expressly subject to accept
Terms stated in the attached Terms document, and any exception to or modification of such Terms shall not be binding on Seller unless expressly accepted in writing by an a
Officer of Seller. Any order submitted to Seller on the basis set forth above, in whole or in part, shall constitute an acceptance by Buyer of the Terms. Any such order shall b
acceptance by Seller in its discretion. If the total price for the items set forth above exceeds $50,000 then this quotation IS ONLY VALID if countersigned below by a Regiona
& Security Systems Group, Federal Signal Corporation. Installation is not included unless specifically quoted as a line item above. Adverse Site Conditions, including rock, ca
contaminated soil, poor site access availability, and other circumstances which result in more than 2 hours to install a pole, will result in a $385.00 per hour fee, plus equipm
additional. Power Clause, bringing power to the equipment is the responsibility of the purchaser. Permit Clause, any special permits, licenses or fees will be additional. See

Delivery: 8-10 Weeks
Freight Terms: FOB - University Park, IL (Factory)
Terms: Equipment - Net 30 Days upon Shipment
Services - Net 30 Days, as completed

Proposed By: Bill Van Dyn Hoven
Company: Emergency Communication Systems
Address: W971 County Road CE
City,State, Zip: Kaukauna, WI 54130
Country: USA
Work Phone 920-585-4001
Fax:

Bill Van
Signatu

FEDERAL SIGNAL
Safety and Security Systems
Protecting people and our planet

2645 Federal Signal Driv
University Park, Illinois 60484-097
800.548.722
alertnotification.con

Contact Name: Lauri Maki
Customer: Brown County
Address: 300 E Walnut St
City: Green Bay **State:** WI **Zip:** 54301
Country: USA **E-mail:** Lauri.Maki@BrownCountyWI.gov
Office Phone: 920-391-7401 **Mobile Phone:** 920-606-3243

Quotation No.: ANS 62620150253
Reference quote no. on your order

Upon receipt of your order and acceptance by Federal Signal Corporation, the equipment herein will be supplied at the quoted prices below.
Delivery schedule cannot be established until radio information is supplied, if applicable.

June 26, 2020

Approved By: Bill VDH

Purchase order MUST be made out to:
Federal Signal Corporation, Alerting & Notification Systems, 2645 Federal Signal Drive, University Park, IL 60484

Estimate

Emergency Communication Systems

Safety First

W971 County Road CE
Kaukauna, WI 54130
920-585-4001

Date	Estimate #
6/26/2020	5369

Name / Address
Brown County Emergency Management 3030 Curry Lane Green Bay, WI 54311-4875

Description	Qty	Rate	Total
•Install (1) Federal Signal Siren per Federal Signal installation specifications at site approved by the county (Packer Stadium) •Furnish and install 4 batteries as recommended by Federal Signal battery specifications •Furnish and install electrical accessories for 120 vAC operation of siren •Program, Test and Optimize System	1	3,675.00	3,675.00
Vertex 5900 Radio	1	885.00	885.00
Optional But Recommended: -Remove and dispose of old siren pole -Furnish and install new 50' Class 2 Wood Pole City/Village is responsible for electrical utility cost (if any) for connecting the utility power or commercial power to the electrical disconnect installed by ECS at the pole, unless otherwise negotiated. The following rock clause will apply: In the event that rock or any other obstructions are encountered while digging, work at the site will be discontinued until the City/Village can offer an alternate site that will not require unexpected expenses to Emergency Communication Systems such as the cost of rock removal.	0	1,350.00	0.00

Total	$4,560.00

Phone #	E-mail	Web Site
920-585-4001	Bill@Siren-Service.com	www.EmergencyCommunicationSystems-ECS.com