



MINUTES OF THE WATER COMMISSION

**MONDAY, JULY 13, 2020, 8:30 AM
GREEN BAY WATER UTILITY
631 S Adams St**

A. ROLL CALL.

Commissioners Present: James Blumreich, John Heugel, Doug Martin, Kathryn Hasselblad-Pascale (left at 9:33 a.m.), Joe Moore, Jamie Wall, Alderwoman Lefebvre

Other: Utility Staff, Attorney William Vande Castle, Bryan Grunewald of CLA (CliftonLarsonAllen)

B. APPROVAL OF THE AGENDA.

Motion by Hasselblad-Pascale, second by Wall to approve the agenda as presented.
Passed unanimously.

C. APPROVAL OF MINUTES.

Motion by Moore, second by Martin to approve 7-13-20 meeting minutes as presented. Passed unanimously.

D. REGULAR BUSINESS.

1. Introduction of a new employee

Green Bay Water Utility's new filter plant relief operator Logan Harwick is introduced and welcomed by the commission.

2. Approval of the 2019 Audit

Motion by Heugel, second by Hasselblad-Pascale to approve the auditor's report as presented and place on-file.

3. Approval of the building addition project submission to the Public Service Commission for construction authorization

Motion by Heugel, second by Wall to approve the building addition project submission to the Public Service Commission for construction authorization, with the condition that we increase our budget by \$100,000 for an expanded contingency (legal fees, value engineering and a construction contract risk management consultant to advise our legal counsel).

4. Approval of the May 2020 Financial Report

Business Manager Rogers reviewed financial reports. Financials are within expectations. No substantive issue of concern was identified. Motion by Moore, second by Wall to receive financials and place on file. Passed unanimously.

E. INFORMATIONAL.

I. General Manager's Update

General Manager Nancy Quirk reports that lead and copper sampling is complete for the year and the utility is in good standing with the DNR, having passed the last sampling period. The utility has made an offer to a new executive assistant candidate, and she has been hired and will be introduced to the commission in the August meeting. The distribution section is hiring a new hydrant flusher, as the previous employee has given notice to move out-of-state for family reasons. The utility has wrapped up both the DNR Sanitary Survey as well as the DNR Semiannual Report. The utility is aware that the City of Green Bay Protection and Policy Committee plans to take up the issue of fluoride in their next meeting. Nancy was nominated by the American Water Works Association (AWWA) to the National Drinking Water Advisory Council to the EPA, known as NDWAC. Motion to by Huegel, second by Wall to submit a letter of support to the EPA for Nancy's appointment.

F. ADJOURNMENT.

Motion by Moore, second by Wall to adjourn. Passed unanimously.

G. ZOOM INFO

I.

Nancy Quirk is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://zoom.us/j/97464972399?pwd=UnElTHc5cUlAbk5Ja2lBRVR5bmxzdz09>

Meeting ID: 974 6497 2399

Password: 464885

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