



AGENDA OF THE PARKS COMMITTEE

WEDNESDAY, AUGUST 12, 2020, 5:00 PM

Virtual Meeting. Public may join via Zoom.

A. Zoom Meeting Information

1. This item contains documents which provide call in information and instructions for the Zoom meeting.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

E. Regular Business.

1. Consideration with possible action on the staff's proposed phasing plan and budget for the shoreline/beach project at Bay Beach Amusement Park
2. Consideration with possible action on the proposed refinancing plan for the shoreline/beach project at Bay Beach Amusement Park.
3. Consideration with possible action on the request to purchase one (1) Skid-Steer Loader for \$39,208 from Bobcat Plus Inc. the lowest responsive, responsible vendor.

F. Informational.

1. Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.
2. The next Park Committee is scheduled for September 9, 2020.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov

- 2) **ACCESSIBILITY:** Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) **QUORUM:** Please take notice that a majority or quorum of the Common Council will attend this Parks Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Park Committee 08-12-20

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/86134865760?pwd=YTRKYm93cGtxVINBMXdkQzJubTF6QT09>

Meeting ID: 861 3486 5760

Passcode: 183396

One tap mobile

+13017158592,,86134865760#,,,,,0#,,183396# US (Germantown)

+13126266799,,86134865760#,,,,,0#,,183396# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 861 3486 5760

Passcode: 183396

Find your local number: <https://us02web.zoom.us/j/86134865760?pwd=YTRKYm93cGtxVINBMXdkQzJubTF6QT09>

Additional Information

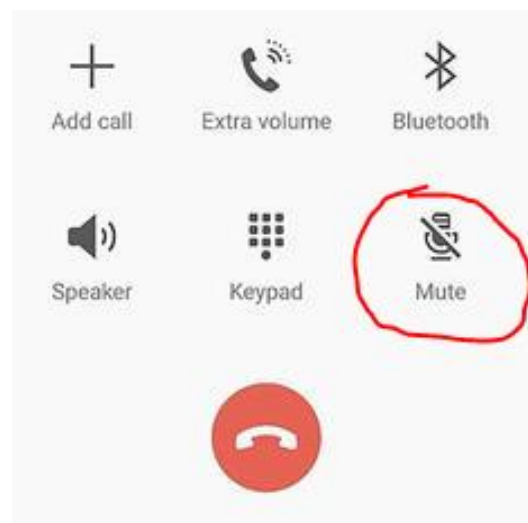
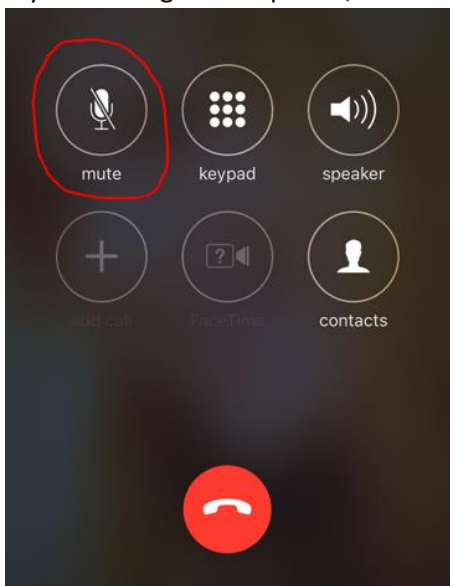
1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
4. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
5. Waiting room
 - a. When you call in, all callers/participants will be placed in a “waiting room.”
 - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
6. Using Zoom with a tablet or computer
 - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
 - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
7. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You’ll receive another email confirming that you’re registered for the meeting.
 - b. If you’re using a phone, your registration will still be tied to an email.
8. Raising your hand
 - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you’d need to use a computer or tablet) to let the host know you’d like to speak. You can also un-mute yourselves and start speaking.
 - b. Persons on the agenda—you can “raise your hand” but you’d need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
9. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You’ll also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users—if you download the app you will be asked to verify your email.
10. Zoom etiquette
 - a. Muting yourselves when you’re not talking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
 - b. If you’re using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
11. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.
12. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number above.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
 - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

August 12, 2020

PREPARED BY

AGENDA ITEM # E.I

Consideration with possible action on the staff's proposed phasing plan and budget for the shoreline/beach project at Bay Beach Amusement Park

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Shoreline Improvements Phasing Plan 620
2. FOBB Letter 2020-08-06

PROPOSED SHORELINE PHASING PLAN
BAY BEACH AMUSEMENT PARK 8-12-2020

Bay Beach Shoreline Projects - Available Funding		
1	Bond 2018	\$5,000,000
2	Committed Donations to Date	\$723,000
3	NRDA - Construction Grant	\$200,000
4	WI Coastal Management - Construction Grant	\$100,000
5	Fund for Lake Michigan - Construction Grant	\$75,000
6	WPS - Construction Grant	\$50,000
7	2021 - Excess Park Revenue	\$750,000
8	2022 - Excess Park Revenue	\$750,000
9	2023 - Excess Park Revenue	\$500,000
10	2024 - Excess Park Revenue	\$500,000
11	2025 - Excess Park Revenue	\$500,000
12	\$1 Million Donation from Friends of Bay Beach	\$1,000,000
Total Available Funding		\$10,148,000
Total Spent to Date or Committed Expenses		
1	Additional Engineering Fees Beyond Grant Funding	\$193,265
2	Misc. Costs to Date	\$35,518
3	Construction Cost to Install Pier Pilings by Ferris Wheel	\$331,064
Total Spent to Date		\$559,847
Staff Proposed Phase 1 Projects		
1	Additional Pier Engineering	\$30,000
2	Remaining Pier Construction	\$2,100,000
3	Shoreline Walk Installation	\$535,000
4	Site Work and Erosion Control	\$190,000
5	Stormwater Management Pond	\$550,000
6	10% Contingency	\$340,500
7	2020 Debt Reduction Savings - Funded by Excess Bay Beach Revenues	\$400,000
8	Funding to go towards other Park projects to reduce debt	\$750,000
Total Proposed Phase 1 Shoreline Projects		\$4,895,500
Staff Proposed Phase 2 Projects In Priority Order		
1	Replace Falling Star Ride at Bay Beach - Friends of Bay Beach Donation	\$500,000
2	Beach, Grooming Equipment, Bathhouse and Utilities	\$1,860,000
3	10% Contingency for Beach, Bathhouse and Utilities	\$186,000
4	Train Relocation	\$450,000
5	Parking Lot Paving	\$550,000
6	10% Contingency for Train and Parking Lot	\$100,000
7	2023 Debt Reduction Savings - Excess Bay Beach Revenue	\$500,000
8	2024 Debt Reduction Savings - Excess Bay Beach Revenue	\$500,000
9	2025 Debt Reduction Savings - Excess Bay Beach Revenue	\$500,000
10	2025 Debt Reduction Savings - Friends Of Bay Beach Donation	\$500,000
Total Proposed Phase 2 Projects		\$5,646,000
Total Spent to Date		\$559,847
Total Proposed Phase 1 Project Cost		\$4,895,500
Total Proposed Phase 2 Project Cost		\$5,646,000
Total Cost of All Projects (Spent to Date, Phase 1 and Phase 2)		\$11,101,347
Total Available Funding		\$10,148,000
Additional Funds Needed - Will be secured through pending lawsuit, additional fundraising, additional grants, or excess revenues from Bay Beach prior to the completion of the Phase 2 projects.		\$953,347

NOTES:

- The length of the Phase 1 pier will be shortened as needed to accommodate the \$2.1 million construction budget.
- All Phase 1 projects will begin in the Fall of 2020 or Spring of 2021.
- Phase 2 projects will be completed in priority order as funding becomes available through either cash on hand or contracted grant commitments.
- The beach and bathhouse will not be installed until the water levels come down a minimum of 12 inches from the 12:00 PM, August 1, 2020 documented elevation of 582.22' or all three parties (Green Bay Parks, Mayor of Green Bay and the Friends of Bay Beach) agree prior to water levels dropping.
- Staff will continue to search out additional grants, donations and funding sources.
- Bay Beach will refinance the bond in 2026.
- If this phasing plan and refinancing plan dated 8-12-2020 is approved, the Friends of Bay Beach will donate \$500,000 to replace the Falling Star in 2021 and \$500,000 towards debt reduction in 2026.
- No other major projects would be completed until 2026 unless additional funding is secured.



August 6, 2020

Parks, Recreation & Forestry
City of Green Bay
100 N. Jefferson St., #510
Green Bay, WI 54301

Dear Committee Members, Park & Rec,

After working diligently with Park & Rec. and the Mayor's office, we have come to an agreement on construction and phasing of the Bay beach projects. We have also come up with an acceptable debt repayment structure, and perimeters for building the beach, which we believe mitigate some of the risks of beach installation. With this schedule, debit reduction, and agreement between everyone, we are prepared to support the phased proposal and estimated funding schedules that you were all presented with. We hope that you will support Dan and his efforts to move forward with these projects as soon as funds are available.

Thank you again for giving us the opportunity to work through this. Now it is time to deliver amenities to the citizens of Green Bay and enhance the wonderful Bay Beach asset we are all so fortunate to share.

Respectfully Submitted,

A handwritten signature in black ink, reading "David R. Charles". The signature is written in a cursive style with a large, stylized "D" and "C".

David R. Charles
President
Friends of Bay Beach, Inc.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

August 12, 2020

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action on the proposed refinancing plan for the shoreline/beach project at Bay Beach Amusement Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Final Refinancing Plan 120

CURRENT BOND PAYMENT PLAN

YEAR	PRINCIPAL FUNDED BY BAY BEACH	INTEREST FUNDED BY BAY BEACH	TOTAL COST FUNDED BY BAY BEACH
2019		\$ 193,063	\$ 193,063
2020		\$ 193,063	\$ 193,063
2021		\$ 193,063	\$ 193,063
2022		\$ 193,063	\$ 193,063
2023		\$ 193,063	\$ 193,063
2024	\$ 250,000	\$ 186,813	\$ 436,813
2025	\$ 265,000	\$ 173,938	\$ 438,938
2026	\$ 275,000	\$ 160,438	\$ 435,438
2027	\$ 285,000	\$ 146,438	\$ 431,438
2028	\$ 300,000	\$ 131,813	\$ 431,813
2029	\$ 310,000	\$ 118,113	\$ 428,113
2030	\$ 320,000	\$ 105,513	\$ 425,513
2031	\$ 330,000	\$ 94,163	\$ 424,163
2032	\$ 345,000	\$ 83,822	\$ 428,822
2033	\$ 355,000	\$ 72,663	\$ 427,663
2034	\$ 365,000	\$ 60,963	\$ 425,963
2035	\$ 380,000	\$ 48,619	\$ 428,619
2036	\$ 395,000	\$ 35,541	\$ 430,541
2037	\$ 405,000	\$ 21,788	\$ 426,788
2038	\$ 420,000	\$ 7,350	\$ 427,350
	\$ 5,000,000	\$ 2,413,282	\$ 7,413,282

Note:

This was originally set up so that no payments towards the principal would occur until 2024.

The earliest we are able to refinance this loan is in 2026.

PROPOSED BOND PAYMENT PLAN 8-12-2020

YEAR	PRINCIPAL FUNDED BY BAY BEACH	PRINCIPAL FUNDED BY CITY	INTEREST FUNDED BY BAY BEACH	INTEREST FUNDED BY CITY	TOTAL COST
2019			\$ 193,063		\$ 193,063
2020			\$ 193,063		\$ 193,063
2021			\$ 164,104	\$ 28,959	\$ 193,063
2022			\$ 164,104	\$ 28,959	\$ 193,063
2023			\$ 164,104	\$ 28,959	\$ 193,063
2024	\$ 175,000	\$ 75,000	\$ 158,791	\$ 28,022	\$ 436,813
2025	\$ 190,000	\$ 75,000	\$ 147,847	\$ 26,091	\$ 438,938
2026	\$ 2,640,000	\$ 75,000	\$ 106,888	\$ 11,231	\$ 2,833,119
2027	\$ 160,000	\$ 75,000	\$ 63,050		\$ 298,050
2028	\$ 175,000	\$ 75,000	\$ 50,925		\$ 300,925
2029	\$ 185,000	\$ 75,000	\$ 39,475		\$ 299,475
2030	\$ 195,000	\$ 75,000	\$ 28,875		\$ 298,875
2031	\$ 205,000	\$ 75,000	\$ 19,275		\$ 299,275
2032	\$ 215,000	\$ 75,000	\$ 10,544		\$ 300,544
2033	\$ 110,000	\$ 75,000	\$ 3,006		\$ 188,006
2034					\$ -
2035					\$ -
2036					\$ -
2037					\$ -
2038					\$ -
	\$ 4,250,000	\$ 750,000	\$ 1,507,111	\$ 152,221	\$ 6,659,332

Note:

Bay Beach will set aside the following amount from excess Bay Beach Revenue to go towards a \$1.9 million lump sum payment in 2026. This funding will be set aside before allocating any money towards other projects that given year.

2020 - \$400,000 2023 - \$500,000 2024 - \$500,000 2025 - \$500,000

\$750,000 out of the original \$5 million bond will be distributed to other park projects in 2021. This will reduce the 2021 Park bond request by \$750,000. The City would then take on the associated principal and interest payment for this \$750,000

The Friends of Bay Beach will donate \$500,000 in 2026 to go towards an additional lump sum principal payment in 2026.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

August 12, 2020

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on the request to purchase one (1) Skid-Steer Loader for \$39,208 from Bobcat Plus Inc. the lowest responsive, responsible vendor.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 8-12-20 Parks Agenda Report
2. RFB #3269 Bid Summary



CITY OF GREEN BAY - PURCHASING DIVISION

TO: Parks Committee
FR: Calvin Winters, Procurement Manager
DT: July 29, 2020
RE: Purchasing Report
Cc: Dan Ditscheit

Report of the Purchasing Manager:

1. Request approval to purchase one (1) Skid-Steer Loader for \$39,208 from Bobcat Plus Inc. the lowest responsive, responsible vendor from RFB #3269.

CITY OF GREEN BAY BID SUMMARY
RFB #3269 - Skid Steer Loader

Dept: PRF	Req #116	VENDOR #1	VENDOR #2	VENDOR #2	VENDOR #3	VENDOR #4
Planholders: 16	CC #020 765	BOBCAT PLUS	BROOKS TRACTOR #1	BROOKS TRACTOR #2	SERVICE MOTORS	UNITED RENTALS (NORTH AMERICA)
Issued: 7/13/2020	Due: 7/28/2020	De Pere	De Pere	De Pere	New Franken	Green Bay
State Year/Brand/Model Quoted:		2020 Bobcat 564	2020 John Deere 320G Skid Steer 1T0320GKKLJ384891	2020 John Deere 324G Skid Steer 1T0324GKVLJ384837	2020 Case SV280	2020 Takeuchi TS80VC51
Cost:		\$ 35,530.00	\$ 43,100.00	\$ 45,100.00	\$ 43,500.00	\$ 60,526.96
Optional: Fully enclosed cab with door, windows & heat:		C52 Pkg - Includes A/C	Included in cost	Included in cost	Included in cost	Included in cost
		\$ 2,835.00				
State Year/Brand/Model of attachments:		2020 Bobcat HD Bucket	2020 John Deere GS72B/72" Construction Bucket	2020 John Deere 6572B/72" Construction Bucket	2020 CID X-Treme Grapple Bucket	2020 Paladin Grapple Bucket
		\$ 1,062.00	Included in cost	Included in cost	\$ 2,950.00	\$ 3,095.00
		2020 Bobcat 68" Bucket Grapple				
		\$ 2,616.00				
Total cost with Options:		\$ 42,043.00	\$ 43,100.00	\$ 45,100.00	\$ 46,450.00	\$ 63,621.96
Warranty:		2-Year/2000 Hr	2-Year/2000 Hr	2-Year/2000 Hr	2-Year/2000 Hr	See attachment in submitted bid
Lead Time:		4-6 Weeks	2 Weeks	2 Weeks	60-90 Days	6-8 Weeks
Payment Terms Net 30 Early Payment Discount:		Net 10	Net 30	Net 30	Net 30	Net 30

Recommendation: Award to the lowest responsive, responsible vendor



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

August 12, 2020

PREPARED BY

AGENDA ITEM # F.I

Director's Report on updates and recent activities of the Parks, Recreation and Forestry Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Director's Report 081220

PARK COMMITTEE
DIRECTOR'S REPORT
WEDNESDAY, August 12,
2020

PARK DIVISION

- With the recent nicer weather, park mowing crews have been able to access some of the wetter areas in parks and are getting caught up on mowing.
- Park landscape crews have continued pruning, weeding and mulching landscape beds throughout the city.
- The playground structure at East River Van Beaver playground is near completion.
- The ball diamond crews have continued to maintain sports fields as leagues are currently playing.
- As the summer progresses our park staff continues to maintain our parks and trail systems, whether it be picking, pulling garbage, or pruning trees and bushes.

FORESTRY DIVISION

- Stump Removal – along streets continues, crew is working from west to east this season and have crossed the East River.
- Tree Pruning – along streets continues, East side crew is in the Gagnon Park area. West side crew recently worked on Raleigh St., Nelson St., Outing Ct., Wedgewood, Arabian, Royal Crown and Kellogg St.
- Emerald Ash Borer – Have treated 2800 ash trees this season.
- We experienced an outbreak of Gypsy Moth this year after being non-existence for the past decade.

DESIGN & DEVELOPMENT DIVISION

- City Hall – Mechanical Engineering
 - The City received 3 proposals for the City Hall Mechanical Engineering.
 - At this time, the City is only awarding a portion of the scope of the work, which is a study to determine a clearer and more concise scope before re-issuing the RFP.
- East River Optimist – Parking Lot and Site Work
 - Site restoration is completed.
 - Once the parking lot paint is installed, the contract work will be completed.
- Edison Park - Pickleball
 - The Pickleball courts are completed.
 - The Contractor needs to complete restoration work outside of the court area.
- Red Smith Park - Restoration
 - Restoration has been done and the contract work is completed.

RECREATION DIVISION

- Summer Adult Softball Leagues will be held from July 13-early October. We will be offering Men's Slow-pitch, Co-Ed Slow-pitch and Men's Modified softball leagues at Beaver Dam Park. We currently have 38 teams registered.
- The Summer Playground Program is currently being offered at 16 locations. The program began on July 6 and will continue until August 21st. Special events recently included Science Day, Obstacle Courses, Tennis Ball Golf, Trivia, Space Themes, Earth Day, Rock Painting, Beach Day, Rocket Day, Pendulum Painting Art Work, Tic Tac Toe with Bean Bags, Wizard Week, WLS visits, Arts & Crafts, Kickball, Game Shows, Riddle of the Day, and Spa Day.
- Recreation staff are finalizing fall/winter facility use permits.
- FIT in the Parks is ongoing. Classes are offered Monday-Thursday. These classes are free to anyone. Participants will be asked to maintain physical distance and wear face coverings, as appropriate. Classes this year include: Yoga, Zumba, and Strong by Zumba, Bootcamps, and Tai Chi.

AQUATICS

- Colburn Pool is in full swing of normal daily operations. Our open swim sessions are as follows: Mon-Fri 12-2, 2:30-4:30, 5-7 and Sat-Sun 11-1, 1:30-3:30, 4-6 p.m.
- Open swim has been going really well. On hot days, we're averaging about 100 people per session. Our guests are following all of our COVID protocols really well and are enjoying the opportunity to swim.
- We are in our final session of swim lessons for the summer.
- The splash pads have all been opened.

BAY BEACH

- COVID-19 preventative measures are still in place and have been effective and followed by staff and guests.
- Capacity monitoring is still taking place.
 - We have eliminated the wristbands to help with long ticket lines. Exceeding capacities has not been an issue this year.
- The Snack Shack has opened.
- Sales have gradually increased since we originally opened for the season.
- Onboarding and training continue as staff are being hired.
 - 11 applicants called for an interview
 - 3 responded and are being offered a position

WILDLIFE SANCTUARY

- The Deer Management Program on-site for 2020 has passed council and we are now working with the DNR for the necessary tags/permits to implement this program in the coming months.
- Work continues on improvements to floating boardwalk, however with two of the needed floats on back order, some work has been delayed slightly. Work will

continue and a plan is in place to replace the wood throughout in hopes of opening back up in the coming weeks.

- Work has begun to utilize the new rental space as a polling location for 5 voting wards for the August/Nov elections with potential for future use as well.
- Overall compliance with the city's mask mandate has been good with very few upset folks and no real incidence.
- The GBAPS board decided to start the 2020/21 school year virtually. Planning is underway on how to implement our unique nature based 4K program. Staff is working closely with the School District to develop a plan for our creative fall education programs.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

August 12, 2020

PREPARED BY

AGENDA ITEM # F.2

The next Park Committee is scheduled for September 9, 2020.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None