



AGENDA OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, AUGUST 12, 2020, 6:00 PM

Virtual Meeting. Public may join via Zoom.

A. Zoom Meeting Information.

1. This item contains documents which provide call in information and instructions for the Zoom meeting.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

E. Regular Business.

1. Consideration with possible action on request by Dave Baumgart to rescind invoice in the amount of \$89.10 for a lot cleanup at 858 Shawano Avenue.
2. Consideration with possible action on request to review policy for reimbursement to property owners who repair tree-damaged sidewalk. (Ald. Wery)
3. Consideration with possible action on request by Matthew Johnson for additional compensation related to replacement of tree-damaged sidewalk at 1420 Frank Street.
4. Consideration with possible action on request for status update on plans to address chronic flooding in the vicinity of Main and East Mason Streets and Department of Public Works staff to report back to the Committee on feedback from designer on phasing the project (held at the July 15, 2020 Improvement and Services Committee meeting). (Ald. Nicholson)
5. Consideration with possible action on request by Brown County for the City of Green Bay to accept dedication of regional storm water management infrastructure for the Fox River Papermaking Corridor.

6. Consideration with possible action on request by Green Bay Public Arts Commission to commission a mural on the east abutment wall for the Tilleman (Mason Street) Bridge at the intersection of East Mason Street and Monroe Avenue.
7. Consideration with possible action on General Ordinance No. 23-20, amending Section 21.09, Green Bay Municipal Code, relating to Cross Connection Control Program.
8. Consideration with possible action on request by Department of Public Works to execute Amendment XI to the Brown County Municipal Recycling Agreement.
9. Consideration with possible action on request by Department of Public Works to award construction contracts at a staff level and report the awards at the next regular meeting of the Improvement and Services Committee for the following:
 - A. SEWERS 7-20 MINI SEWERS
 - B. SEWERS 8-20 FINGER ROAD SANITARY SEWER
10. Report the award of the contract SEWERS 5-20 S. GRANDVIEW ROAD SANITARY SEWER.
11. Consideration with possible action on the review and award of the following contracts:
 - A. RFB #3255 HVAC INSTALLATION AT PARK SHOP
 - B. SEWERS 6-20 BASIN REPAIR
12. Report of actions taken by Department of Public Works
 - A. Granting of Licenses
 - I. Sidewalk Builder
 - a. Howard Immel, Inc.
 - b. SD Ellenbecker, Inc.
 - c. Total Construction/Joe Mains Concrete

F. Informational.

1. Director's Report on recent activities of the Public Works Department.
2. The next Improvement and Services Committee meeting is scheduled for September 9, 2020.

G. Public Hearings.

H. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov

- 2) **ACCESSIBILITY:** Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) **QUORUM:** Please take notice that a majority or quorum of the Common Council will attend this Improvement and Services Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Improvement and Services 08-12-20

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/86134865760?pwd=YTRKYm93cGtxVINBMXdkQzJubTF6QT09>

Meeting ID: 861 3486 5760

Passcode: 183396

One tap mobile

+13017158592,,86134865760#,,,,,0#,,183396# US (Germantown)

+13126266799,,86134865760#,,,,,0#,,183396# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 861 3486 5760

Passcode: 183396

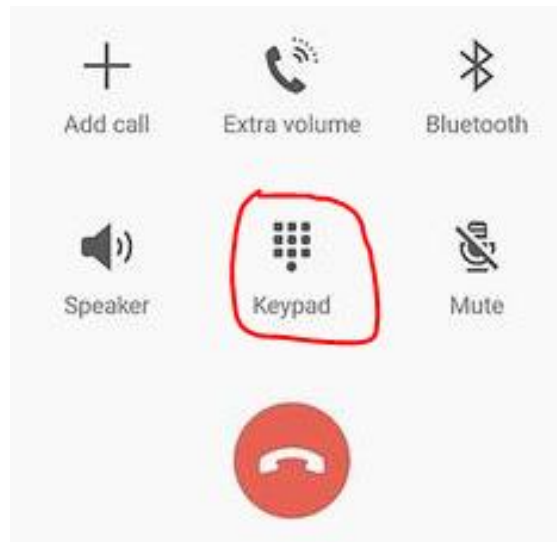
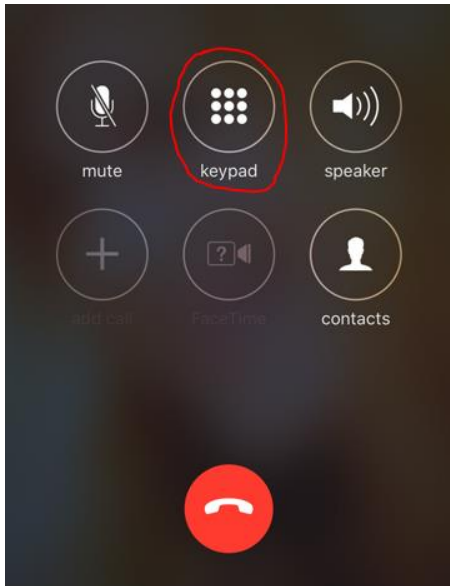
Find your local number: <https://us02web.zoom.us/j/86134865760?pwd=YTRKYm93cGtxVINBMXdkQzJubTF6QT09>

Additional Information

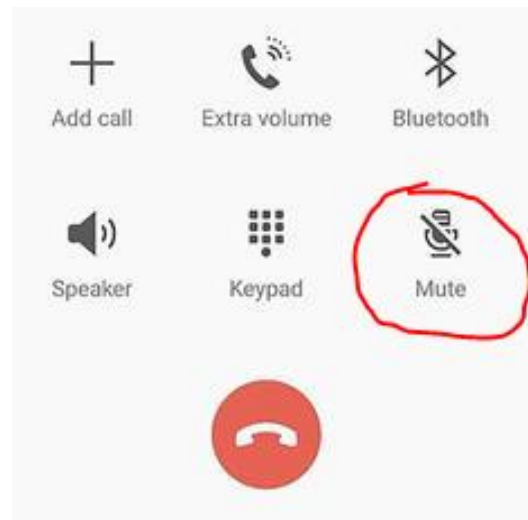
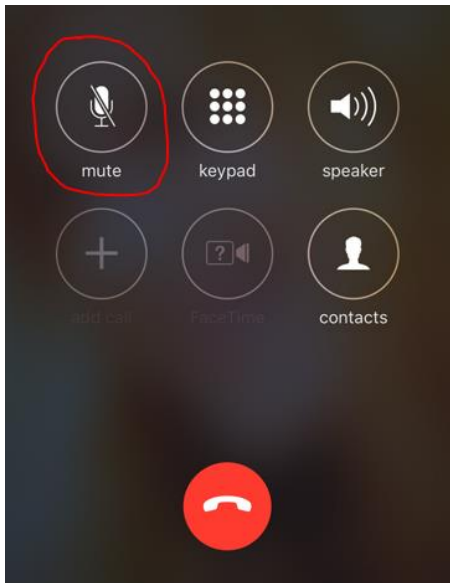
1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
4. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
5. Waiting room
 - a. When you call in, all callers/participants will be placed in a “waiting room.”
 - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
6. Using Zoom with a tablet or computer
 - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
 - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
7. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You’ll receive another email confirming that you’re registered for the meeting.
 - b. If you’re using a phone, your registration will still be tied to an email.
8. Raising your hand
 - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you’d need to use a computer or tablet) to let the host know you’d like to speak. You can also un-mute yourselves and start speaking.
 - b. Persons on the agenda—you can “raise your hand” but you’d need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
9. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You’ll also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users—if you download the app you will be asked to verify your email.
10. Zoom etiquette
 - a. Muting yourselves when you’re not talking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
 - b. If you’re using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
11. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.
12. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number above.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
 - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application





Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

August 12, 2020

PREPARED BY

AGENDA ITEM # E.I

Consideration with possible action on request by Dave Baumgart to rescind invoice in the amount of \$89.10 for a lot cleanup at 858 Shawano Avenue.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Invoice I32440
2. LOT CLEAN UP - 858 SHAWANO AV - Contested Invoice



GREEN BAY CITY TREASURER

100 North Jefferson Street, Room 106
Green Bay, WI 54301-5026

INVOICE

Invoice Date	Invoice No.
07/07/2020	132440
Customer Number	
58000	
Invoice Total Due	
\$89.10	
Customer PO	Due Date
	08/06/2020

REMOVE NUISANCE LITTER AND SOLID WASTE
MATERIALS AT 858 SHAWANO AV ON 6/3/2020.

DAVID BAUMGART
858 SHAWANO AV
GREEN BAY, WI 54303

00000182020600132440900000089102

✂ Please Detach and return top portion with your payment ✂

City of Green Bay, Green Bay, WI 54301

Invoice Date: 07/07/2020

Customer Number: 58000

Description	Quantity	Price	UOM	Original Bill	Adjusted	Paid	Amount Due
LABOR	1.00	\$41.74	EACH	\$41.74	\$0.00	\$0.00	\$41.74
EQUIPMENT	1.00	\$27.36	EACH	\$27.36	\$0.00	\$0.00	\$27.36
ADMINISTRATIVE FEE	1.00	\$20.00	EACH	\$20.00	\$0.00	\$0.00	\$20.00
Please put Invoice Number on your check. Make checks payable to City of Green Bay.				Invoice Total:		\$89.10	

PLEASE CALL THE DEPARTMENT OF PUBLIC WORKS AT (920) 448-3535 WITH ANY QUESTIONS.

ORIGINAL
COPY

Subject: LOT CLEAN UP - 858 SHAWANO AV - Contested Invoice
Date: Monday, August 03, 2020 4:01:38 PM

From: Dave Baumgart [mailto:baumydogs@hotmail.com]
Sent: Friday, July 24, 2020 11:34 AM
To: Green Bay Public Works
Cc: Paul Van Calster; Donna Rosenthal
Subject: RE: LOT CLEAN UP - 858 SHAWANO AV

Audra,

Thank you for the quick reply. I do have three questions. Was this the first time the invoice was sent out or was it sent out prior to this? If so , what date was the original sent out? Can you also please tell me the process to dispute this bill including pertinent contact info of those involved in a review process?

The reasons I would like to dispute the action is billing is as follows:

1. I was told that a notice that a clean up was required was sent to my address at 1009 Shawano Ave. on May 20, 2020. I never received this notice. I was in Florida at the time as we spend our winters there. Due to covid 19 we stayed longer than normal as travel was not advised at our normal earlier travel date.
2. The PO should have forwarded my mail but if they did , it did not arrive in Florida before we left. If it got there after we left Fla. The PO office obviously didn't forward it from Fla . back to Green Bay.
3. I arrived in Green Bay at 8 pm the night before the clean up took place. I was at the property the next day when the crew came for clean up . However, I was inside the building dealing with the water in the building from a previous flooding of Shawano Ave. I would have addressed the outside issues myself the next day even without a notice being sent, but trying to mitigate the water damage inside was my first concern. When I was told a clean up crew was there I went out and talked to Donna Rosenthal and offered to take care of the clean up myself but was told it was too late for that. This seems unfair since this was the first time I was notified that there was a problem. I did discuss with her the reason for my not having addressed the issue myself earlier since I never received the notice.
4. I have always done my best to keep the appearance of my property looking nice. In fact, under the Schmitt regime I had asked twice if the city could put a trash barrel there since most of the trash comes from the people waiting at the Bus stop by the property. I was told this could not be done. One of the items that was taken away was a flower box that I plant with annuals to brighten the area. When I later emailed Dona R. about where this went she said she had asked about it in the clean up notice (which I never received.) . I wish she had mentioned it to me that day when I was there in person. I see the box had been moved by the power co. as they did some work on the power pole where the planter had been. They moved the box to add additional gravel around the pole.
5. I think that if the city is going to send out notices that will end up in some kind of negative

repercussions if some action is not followed than the city should be required to send these notices out with proof of delivery required. Otherwise, as my case demonstrates a person can end up with punitive actions against them when they had never actually been notified a problem existed and therefore had no opportunity to correct the issue on their own. This item is something that I plan on taking up with my alderman and the mayor's office and hope would be addressed for all future mailings to people.

Thanks again for your time and consideration in this matter. I look forward to addressing this in person with whoever has the proper authority.

Sincerely,

David Baumgart
1009 Shawano Ave
Green Bay , Wi
54303
920-530-4538

Sent from [Mail](#) for Windows 10

From: [Green Bay Public Works](#)
Sent: Friday, July 24, 2020 9:58 AM
To: '[Dave Baumgart](#)'
Cc: [Paul Van Calster](#); [Donna Rosenthal](#)
Subject: RE: LOT CLEAN UP - 858 SHAWANO AV

Hi Dave,

Attached is the invoice for your property at 858 Shawano Ave. for work completed on 6/3/2020.

Please let me know if you have any further questions.

Thank you,
Audra

Audra Van Gheem
Administrative Clerk
City of Green Bay Public Works Department
100 N. Jefferson St. Room 300
Green Bay, WI 54301-5026
Phone: 920-448-3532 | greenbaywi.gov/DPW

From: Donna Rosenthal
Sent: Thursday, July 23, 2020 6:32 AM
To: Green Bay Public Works; 'Dave Baumgart'
Cc: Paul Van Calster
Subject: FW: LOT CLEAN UP - 858 SHAWANO AV

HI DPW,

Inspection sent a notice (May 20, 2020) to the address that the property owner listed with Brown County Land Records. If you refer to his June 4th email, Dave's notice in the mail which he was having forwarded by the post office to Florida, had not reached him and then he came back to Wisconsin.

Can you please let Dave, the property owner of 858 Shawano, know when you sent the bill out for the lot clean-up done on June 3, 2020, and please provide him with another copy. He sent an email last night which stated:

From: Dave Baumgart [mailto:baumydogs@hotmail.com]
Sent: Wednesday, July 22, 2020 6:12 PM
To: Debbie Haines-Epping; Donna Rosenthal
Cc: Paul Van Calster
Subject: RE: LOT CLEAN UP - 858 SHAWANO AV

Hello folks,

Just wanted to touch base and see where we are on this. I have yet to receive a bil . It has been 52 days Since there was an apparent mix up in the mail last time and I never received the notice that there was an issue with the property and that it needed some clean up, I want to make sure there has not been a further mix up and that a bill was sent but not delivered. As noedt previously, I do intend to contact
Sent from [Mail](#) for Windows 10

Thank you,

Donna

Donna Rosenthal
Housing/Zoning Inspector

City of Green Bay
Department of Community and Economic Development
100 N Jefferson St, Room 608
Green Bay, WI 54301-5026

(e) donna.rosenthal@greenbaywi.gov
(p) 920.448.3313
(f) 920.448.3426

(w) www.greenbaywi.gov

From: Donna Rosenthal
Sent: Thursday, June 04, 2020 5:02 PM
To: 'Dave Baumgart'; Debbie Haines-Epping
Cc: Paul Van Calster
Subject: RE: LOT CLEAN UP - 858 SHAWANO AV

Hi Dave,

Please refer to the photo 4096. Based on the condition of what I observed then and observe now as I look at that area, I would not have thought that is a planter amongst that. Unfortunately, my notice did not reach you, but in the notice it was mentioned that that needed to be removed unless it has a purpose and to let me know what that is.

Debbie, can you provide him with information for I&S?

Thank you-

Donna

Donna Rosenthal
Housing/Zoning Inspector

City of Green Bay
Department of Community and Economic Development
100 N Jefferson St, Room 608
Green Bay, WI 54301-5026

(e) donnaro@greenbaywi.gov
(p) 920.448.3313
(f) 920.448.3426
(w) www.greenbaywi.gov

From: Dave Baumgart [mailto:baumydogs@hotmail.com]
Sent: Thursday, June 04, 2020 4:45 PM
To: Debbie Haines-Epping; Donna Rosenthal
Cc: Paul Van Calster
Subject: RE: LOT CLEAN UP - 858 SHAWANO AV

Dear folks,

Thank you for the time and consideration to discuss this matter. As was stated, **I was in Florida and never received a forwarded notice of the complaint.** We stayed later in Florida due to the covid 19

and the uncertainty of finding lodging on the way back. GB was also at a point with more infections than where we were. We got back in GB on the night of June 2nd. I was at the building on June 3rd (the day the city cleaned up) to get everything back in shape. I had not had a chance to go over the outside of the building yet as I was busy removing water and trying to mitigate more water damage inside the building from the heavy rains GB received earlier. I went over today (6/4) to start addressing any outside issues. I am sure I would have taken care of these issues at that time even with out a notice. I had addressed the city in the past if a garbage can could be installed in that area as there is a bus stop there and much of the litter comes from riders or kids from west High. I did notice that the city had removed a flower box that I had put in place to grow annuals in to spruce the place up every year. Obviously there were no flowers planted yet. They did leave another planter that I have there. I would like to know why it was removed so I know if it is worth putting up another one. I think when the flowers are in bloom that it adds some nice color to a drab area.

I am a retired GB firefighter and have always tried to keep my building in good shape and have responded quickly to any of the requests the city has had. In fact, I have several projects planned for the outside this year.

I will keep my eye out for the notice of billing. I assume all information on appealing this will be included with this billing. Is it possible to give me the address and email address for the improvements and services committee so I have it when the time comes?

Thanks again for the quick response to my issues.

Sincerely,

David Baumgart
920-530-4538
1009 Shawano Ave
Green Bay , Wi
54303

Sent from [Mail](#) for Windows 10

From: [Debbie Haines-Epping](#)
Sent: Thursday, June 4, 2020 11:54 AM
To: [Donna Rosenthal](#)
Cc: [Paul Van Calster](#); 'BAUMYDOGS@HOTMAIL.COM'
Subject: RE: LOT CLEAN UP - 858 SHAWANO AV

I cannot void an invoice once the work has been completed.

That being said after you receive the bill he can send a letter in to Improvement and Services telling them what happened. They will put it on their agenda, notify you of the date, and you can attend the meeting to explain what happened.

It will be up to the committee to decide if the billing will be dismissed or not.

Debbie Epping

Public Works Superintendent

519 South Oneida Street

Green Bay, WI 54303

Phone: 920-448-3535 Fax: 920-492-3752

Debbieha@greenbaywi.gov



Please consider the environment before printing this message

From: Donna Rosenthal
Sent: Wednesday, June 03, 2020 4:19 PM
To: Debbie Haines-Epping
Cc: Paul Van Calster; 'BAUMYDOGS@HOTMAIL.COM'
Subject: LOT CLEAN UP - 858 SHAWANO AV

Hi Debbie,

I had sent out a notice on May 20th for litter/yard waste pick up of an area based off a proactive yard survey done at 858 Shawano. (Photos attached from today and a copy of the notice.) Today we did the lot clean-up and Mr. Baumgart was on site and inquired what we were doing. I explained to him about the proactive yard surveys we had been doing and that a notice was mailed out to him on May 20th. Mr. Baumgart explained that he had not received the notice because he has been in Florida and stayed longer than he normally would due to COVID 19 and not traveling during the pandemic. The notice may have crossed paths with him coming back to Wisconsin and the notice being forwarded to Florida. Mr. Baumgart provided me with his email and his phone number so that if anything would arise in the future we would have contact information for him. Mr. Baumgart is cc'd on this email and is inquiring if the fee for the lot clean-up can be waived due to the circumstances and would like to resolve this prior to receiving an invoice rather than having to appeal at Improvement and Services. If you would please respond to Mr. Baumgart and let him know.

Thank you-

Donna

Donna Rosenthal

Housing/Zoning Inspector

City of Green Bay
Department of Community and Economic Development
100 N Jefferson St, Room 608
Green Bay, WI 54301-5026

(e) donnaro@greenbaywi.gov

(p) 920.448.3313

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(w) www.greenbaywi.gov



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

August 12, 2020

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action on request to review policy for reimbursement to property owners who repair tree-damaged sidewalk. (Ald. Wery)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

August 12, 2020

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on request by Matthew Johnson for additional compensation related to replacement of tree-damaged sidewalk at 1420 Frank Street.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

August 12, 2020

PREPARED BY

AGENDA ITEM # E.4

Consideration with possible action on request for status update on plans to address chronic flooding in the vicinity of Main and East Mason Streets and Department of Public Works staff to report back to the Committee on feedback from designer on phasing the project (held at the July 15, 2020 Improvement and Services Committee meeting). (Ald. Nicholson)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Main Street - Ellis Creek Analysis Memo 4282020



DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

100 N. Jefferson Street, Room 300
Green Bay, WI 54301
Tel (920) 448-3100
Fax (920) 448-3102

INTER-OFFICE
MEMO

TO: Steven Grenier – Director of Public Works

FROM: Matthew R Heckenlaible – Utility Manager

SUBJECT: Main Street – Ellis Creek High Water Analysis
Summary of Brown & Caldwell's Conclusions

DATE: For presentation to I&S Committee – July 15, 2020

C: James Brunette – Assistant Director of Public Works

Brown and Caldwell has looked at numerous alternatives to try to relieve the significant ponding of water in the low spots near 1940 Main Street and 1988 East Mason Street. This concern has been modeled and analyzed at a minimum of three times over the past fifteen plus years by various engineering consultants. There has been deemed no singular cause or solution towards this resolving these problems.

Brown and Caldwell's initial task was to investigate the feasibility of an underground detention facility that would eliminate all the storm runoff from the East Towne Mall area. The analysis resulted in reducing the water elevation by a few inches at an estimated cost of over \$20,000,000. The cost was too significant for the achieved benefit so this alternative was discarded.

Brown and Caldwell then went back and reviewed a few of the previous studies to see if something was missed or overlooked in those studies. Those older studies looked at implementing one or two of the alternatives but again none of them had any significant impact on the problem areas. While looking at the older alternatives the question was asked about possibly adding a storm pumping station in the vicinity of Schoen Street and Hillside Drive to try and push more water through the existing storm sewer system. It was determined that a second storm sewer system or relief storm sewer system would be required on top of the rather large and expensive storm lift station. Constructing a parallel relief storm sewer alongside of the existing storm sewer would prove to be difficult if not impossible because of property development and other existing utilities in the vicinity.

Brown and Caldwell was then to consider running a gravity relief storm sewer down the center of Main Street from East Mason Street north to Baird Creek. This would involve more than 6,000 feet of 6 foot by 12 foot box culvert at depths in some areas around 20 feet could in theory convey and relieve storm water for a one in twenty-five chance storm event at an anticipated cost of \$30,000,000. The City had some very general discussions relative to the alternative with the Wisconsin Department of Natural Resources to see if they had any concerns. Due to the extremely large volume of water that could possibly be conveyed by this extremely large relief storm sewer, they had acknowledged downstream concerns relative to Baird Creek and the washing out of the shoreline starting at the Riverside Ballroom, the adjacent residential and commercial properties from Main Street all the way to the East River. They also had similar



DEPARTMENT OF PUBLIC WORKS ENGINEERING DIVISION

100 N. Jefferson Street, Room 300
Green Bay, WI 54301
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INTER-OFFICE MEMO

concerns relative towards the East River all the way to the Fox River. They stated that a significant number of studies on Baird Creek and East River would need to be completed along with other environmental studies that could take years to perform, review, revise and there was no guarantee that those studies would play favorable into getting this project permitted. In addition to the environmental impacts, constructability concerns, and significant cost, the more intense rain storms would still result in significant ponding in these areas. Therefore, this alternative was also dropped.

More recent efforts of Brown and Caldwell was to look at the entire drainage basin and see if there was something that could be completed elsewhere or in combination that could aid in reducing these high water scenarios. Brown and Caldwell came up with seven possible locations in the immediate vicinity of the more significant ponding that could be considered for the inclusion of dry detention basins. These potential sites are shown below.





DEPARTMENT OF PUBLIC WORKS ENGINEERING DIVISION

100 N. Jefferson Street, Room 300
Green Bay, WI 54301
Tel (920) 448-3100
Fax (920) 448-3102

INTER-OFFICE MEMO

Due to various factors such as existing utilities, size and existing development, sites 1, 2 and 3 were initially considered by the Consultant but would not be considered as viable alternatives by DPW Engineering Staff. Sites 4A, 4B, 5 and 6 would all require the City to acquire these properties. In addition to these four sites, a large storm sewer would also need to be constructed from near Lime Kiln Road south to East Mason Street to aid in reducing the high water concerns within East Mason Street. The approximate additional storm sewer can be seen below.



The last combined alternative would be around Van Beek Road and Manitowoc Road where the open channel of Ellis Creek is routed into the existing large underground storm sewer. This area has a history of backing up which sometimes impacts the private residents in the area. This alternative would consider expanding the already low area to try and build some additional up-stream storage. This would require the City to acquire six (6) properties and relocate a portion of

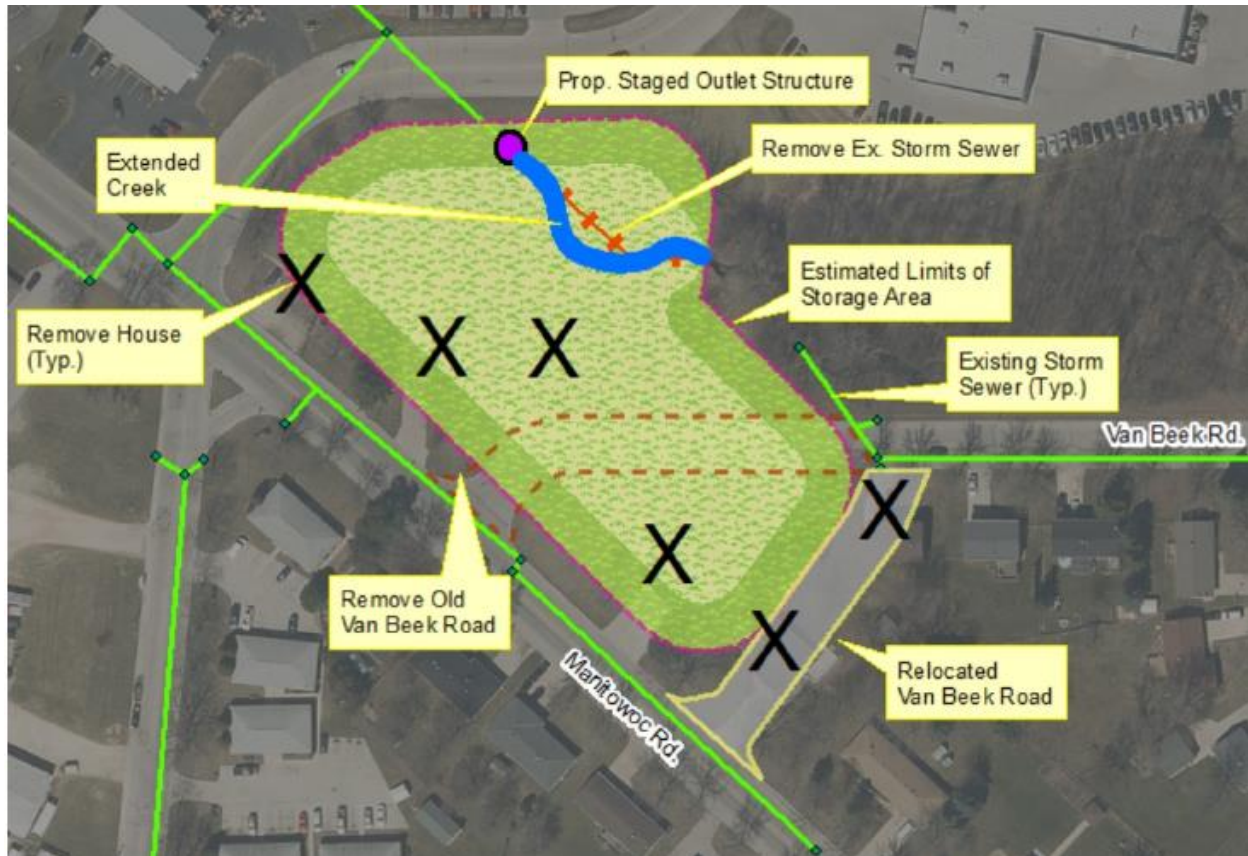


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INTER-OFFICE
MEMO

Van Beek Road including public and private utilities. A concept of this alternative can be seen below.



Brown and Caldwell analyzed ten combinations of the above alternatives, with some including Sites 1, 2, and 3, to see how they impacted the low spots at East Mason Street low spot and Main Street. Some of the alternatives had positive results for East Mason Street but continued to impact Main Street and vice versa. Most had positive results relative to the City's 10-year design storm (one in ten chance storm) along with the one in twenty-five chance storm. However, none of the alternative combinations completely eliminated elevated ponding water in these areas for the one in one-hundred chance storms.

The alternative with the greatest results in resolving the ponding in these locations would be the combination of Sites 4A, 4B, 5, 6, the large relief storm sewer within Main Street and the enlargement of the Van Beek – Manitowoc Road detention area.

The modeling results shows standing water of approximately 2.5-inches in the low spot within East Mason Street for the one in one-hundred chance storm. However, it did not have as significant of an impact at the low spot on Main Street resulting in about 8-inches of ponding water for the one in twenty-five chance storms and around 24-inches of ponding water for the one in one-hundred chance storms. That is a reduction of around 16-inches for the one in one-hundred chance storms and reduces the duration that the water ponds in this area. Obviously this



DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

100 N. Jefferson Street, Room 300
Green Bay, WI 54301
Tel (920) 448-3100
Fax (920) 448-3102

INTER-OFFICE
MEMO

combination of alternatives still does not eliminate all the ponding water but it needed to be presented for discussion.

A benefit towards this alternative is that it could be implemented in phases over the course of several years which would spread the capital cost out over a longer period of time. Current anticipated costs associated with these alternatives are as follows.

Alternative	Land Acquisition / Relocation Cost Estimate	Estimated Construction Cost	Alternative Total
4A + 4B combined	\$1,250,000	\$1,150,000	\$2,400,000
5	\$375,000	\$375,000	\$750,000
6	\$375,000	\$300,000	\$675,000
Relief Storm Sewer	-----	\$2,300,000	\$2,300,000
Van Beek Storage	\$1,600,000	\$1,000,000	\$2,600,000
Total	\$3,600,000	\$5,125,000	\$8,725,000



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

August 12, 2020

PREPARED BY

AGENDA ITEM # E.5

Consideration with possible action on request by Brown County for the City of Green Bay to accept dedication of regional storm water management infrastructure for the Fox River Papermaking Corridor.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. FRP2 Municipal Project Agreement_Executed

Brown County

MUNICIPAL PROJECT AGREEMENT

Project ID #: FRP-2

Municipality: City of Green Bay

Project: Fox River Papermaking Corridor

Construction Year: 2019

Limits: Radisson St. – Bay Beach Rd.

Length: N/A

1.0 GENERAL

The signatory, City of Green Bay, through its undersigned duly authorized officers or officials, hereby agrees with Brown County to take ownership of the Fox River Papermaking Corridor (FRPC) Regional Storm Water Retention System as hereinafter described.

2.0 BROWN COUNTY RESOLUTIONS

On June 20, 2018 the Brown County Board passed a "Resolution Supporting the Redevelopment of the Fox River Papermaking Corridor" (Attachment A).

On December 19, 2018 the Brown County Board passed a "Resolution Amending Prior June 20, 2018 Resolution Supporting the Redevelopment of the Fox River Papermaking Corridor" (Attachment B). The December 19, 2018 Resolution included the following language:

"BE IT FURTHER RESOLVED, that the County shall purchase land and shall take any and all actions necessary to create a Regional Storm Water Retention System on parcel No. 20-89-B, including but not limited to: 1) Relocating underground utilities and installing an underground Storm Sewer System to convey water from the southern end of the corridor project to Parcel No. 20-689-B; 2) Constructing a Lift Station on Parcel No. 20-689-B to accommodate additional water flow; 3) Excavating materials necessary to construct the Regional Storm Water Retention System; and 4) Repairing concrete pavement on Quincy Street after the Storm Sewer System installation is complete; and

BE IT FURTHER RESOLVED, that the County shall take any and all actions necessary to transfer ownership of the completed FRPC Regional Storm Water Retention System via an enforceable written agreement to the City of Green Bay"

3.0 PROJECT DESCRIPTION

The Regional-Storm-Water Retention System will consist of the following elements:

- Storm sewer pipe from the Green Bay Packaging Mill Site to a lift station north of I-43, south side of Chip Street.
- Lift station located east of the existing City of Green Bay lift station.
- Combination open ditch and storm sewer pipe to the pond on Parcel 20-689-B.
- Storm water pond on Parcel 20-689-B.
- Storm sewer pipe from the Angie Street storm pipe to the pond and storm sewer pipe exiting the pond to the existing Angie Street storm pipe.

All storm sewer and storm water management facility components shall be designed and constructed to meet the requirements of the City of Green Bay Design Standards, NR151 and NR216 of the Wisconsin Administrative Code, and Chapter 30 of the City of Green Bay Municipal Code.

4.0 PROJECT TRANSFER

Subject to all of the other provisions of this Agreement and the exhibits hereto attached, Brown County shall, upon completion of the Improvements, unconditionally, and without charge to the City, give, grant, convey and fully dedicate the same, to the City, its successors and assigns forever, free and clear of all encumbrances whatever; together with (without limitation because of enumeration) all land, buildings, structures, mains, conduits, pipes, lines, plant machinery, equipment, appurtenances and hereditaments which may in any way be a part of or pertain to the Improvements, together with any and all necessary easements for access thereto.

Upon Brown County meeting all of the terms of this Agreement, the City shall accept dedication of the Improvements. The City Clerk shall provide the Brown County with a certified copy of the Common Council resolutions accepting Improvements hereunder which Brown County may record to evidence compliance with this Agreement.

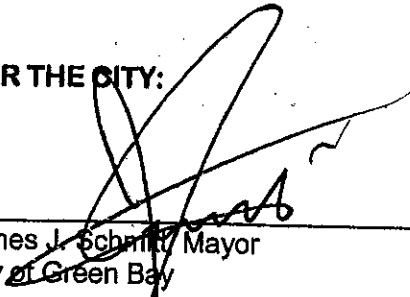
Upon acceptance of the dedication of Improvements, the City shall have the right to connect, integrate or otherwise alter the Improvements as it deems necessary and without payment, notice or consent of the Brown County.

5.0 AUTHORIZATION

This request is made by the undersigned proper authority to make such request for the designated Municipality, and upon acceptance by the County, shall constitute agreement between the Municipality and the County.

(Signature Page Follows)

FOR THE CITY:


James J. Schmitt, Mayor
City of Green Bay

Date 4/3/19

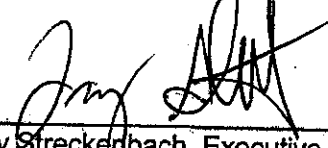

Kris Teske, Clerk
City of Green Bay

Date 4/3/19

FOR THE COUNTY:


Paul Fontecchio, Director
Brown County Public Works Department

Date 3/20/19


Troy Streckerbach, Executive
Brown County

Date 3/21/19



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

August 12, 2020

PREPARED BY

AGENDA ITEM # E.6

Consideration with possible action on request by Green Bay Public Arts Commission to commission a mural on the east abutment wall for the Tilleman (Mason Street) Bridge at the intersection of East Mason Street and Monroe Avenue.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

August 12, 2020

PREPARED BY

AGENDA ITEM # E.7

Consideration with possible action on General Ordinance No. 23-20, amending Section 21.09, Green Bay Municipal Code, relating to Cross Connection Control Program.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. DRAFT GO 23-20 - Amend 21.09 Cross Connection Control Program

GENERAL ORDINANCE NO. 23-20

AN ORDINANCE
AMENDING SECTION 21.09,
GREEN BAY MUNICIPAL CODE,
RELATING TO CROSS-CONNECTION CONTROL PROGRAM

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 21.09, Green Bay Municipal Code, is hereby amended to read:

21.09 CROSS-CONNECTION CONTROL PROGRAM. The Green Bay Water Utility shall cause a cross-connection ~~survey~~ **inspection** to be conducted and **shall** enforce this subsection.

(1) **ADOPTED STATE LAW.**

(a) *Definitions.* Section SPS 381.01, Wis. ~~Adm.~~ **Admin.** Code, as it may be amended from time to time, is hereby adopted by reference and incorporated as though fully set forth herein.

(b) ~~Cross-Connections~~ **Cross-connections.** Sections NR 810.15 and SPS 382.41, Wis. ~~Adm.~~ **Admin.** Code, as they may be amended from time to time, are hereby adopted by reference and incorporated as though fully set forth herein.

(c) ~~Local Well Regulation~~ **well regulation.** Section NR 810.16, Wis. ~~Adm.~~ **Admin.** Code, as it may be amended from time to time, is hereby adopted by reference and incorporated as though fully set forth herein.

(2) **SURVEYS INSPECTIONS.** ~~Cross-Connection Surveyors~~ **Cross-connection inspectors** must meet the qualifications contained in the ~~City of Green Bay's Cross-Connection Control Plan~~ **City's cross-connection control program** as approved by the Wisconsin ~~DNR~~ **Department of Natural Resources.** The water utility shall cause a survey for every residential service on a schedule matching meter replacement. The water utility shall cause a ~~survey~~ **cross-connection inspection** of every industrial, commercial and public authority service a ~~minimum of once every two (2) years.~~ **Commercial properties of similar or lesser risk to residential properties may follow the same schedule as residential properties. The water utility may obtain a special inspection warrant if consent to entry for survey purposes has been refused. on the following schedule:**

(a) Every residential service shall be inspected on a schedule matching the Water Utility meter replacement schedule.

(b) All services on commercial properties that are no more complex than residential services shall be inspected every six (6) years.

(c) All services on multi-family and public authority (parks) properties shall be inspected every ten (10) years.

(d) All services on industrial properties and commercial properties with plumbing more complex than typical residential properties, and public authority services other than parks, shall be inspected a minimum of once every two (2) years.

(e) The water utility may obtain a special inspection warrant if consent to entry for inspection purposes has been refused.

(3) DISCONTINUANCE OF WATER SERVICE. Section PSC 185.37, Wis. ~~Adm.~~ **Admin.** Code, as it may be amended from time to time, is hereby adopted by reference and incorporated as though fully set forth herein.

(4) REGULATIONS. The owner of a property shall install a backflow preventer, air-gap separation, or other mechanism at the service connection to protect the public water system upon demand of the water utility for any of the following reasons:

- (a) An internal cross-connection cannot be permanently corrected or controlled.
- (b) Plumbing system is designed in a manner that it is impracticable or impossible to ascertain whether cross-connections exist.
- (c) A dangerous material is handled in such a manner on site that it creates an actual or potential health hazard to the public water system.
- (d) The plumbing system services a sewage treatment plant, hospital, mortuary, plating plant or car wash.
- (e) An undue health threat is posed because of the presence of toxic substances at the plumbing system's site.

SECTION 2. All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2020.

APPROVED:

Mayor

ATTEST:

Clerk

ljm

7/21/2020



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

August 12, 2020

PREPARED BY

AGENDA ITEM # E.8

Consideration with possible action on request by Department of Public Works to execute Amendment XI to the Brown County Municipal Recycling Agreement.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Amendment XI Agreement Letter_C_GreenBay
2. Amendment XI_C_Green Bay

PORT & RESOURCE RECOVERY DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

July 31st, 2020

City of Green Bay
100 N. Jefferson Street
Green Bay, WI 54301

Dear City of Green Bay,

Enclosed is a copy of Amendment XI of the Brown County Municipal Recycling Agreement for your signature. Please print and sign then return to us after which we will have it executed and a copy returned for your files. Execution of this amendment ensures your eligibility for the 2021 Wisconsin Recycling Consolidation Grant.

If you should have any additional questions or comments, please contact me at (920) 492-4965 or via email mark.walter@browncountywi.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Walter', with a stylized flourish at the end.

Mark Walter
Business Development Manager

Enclosures

**BROWN COUNTY MUNICIPAL RECYCLING
AGREEMENT AMENDMENT XI**

This amendment is intended to reaffirm the existing language set forth in the Municipal Recycling Agreement in order to establish eligibility for the 2021 Wisconsin Recycling Consolidation Grant.

The existing agreement is a cooperative agreement for the joint provision of recycling services including education and outreach, collection and transport of recyclables to a materials recovery facility, and performing comprehensive program planning.

The following Brown County Municipalities recognize the fact that they are Partner Communities with Brown County in the Municipal Recycling Agreement:

City of Green Bay	Town of Green Bay
City of DePere	Town of Holland
Village of Allouez	Town of Humboldt
Village of Ashwaubenon	Town of Lawrence
Village of Bellevue	Town of Ledgeview
Village of Hobart	Town of Pittsfield
Village of Howard	Town of Rockland
Village of Pulaski	Town of Scott
Village of Suamico	Town of Wrightstown
Village of Wrightstown	Oneida Nation

City of Green Bay

By: _____

Its: _____

Dated: _____

By: _____

Its: _____

Dated: _____

BROWN COUNTY

By: _____

Its: _____

Dated: _____



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

August 12, 2020

PREPARED BY

AGENDA ITEM # E.9

Consideration with possible action on request by Department of Public Works to award construction contracts at a staff level and report the awards at the next regular meeting of the Improvement and Services Committee for the following:

- A. SEWERS 7-20 MINI SEWERS
- B. SEWERS 8-20 FINGER ROAD SANITARY SEWER

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

August 12, 2020

PREPARED BY

AGENDA ITEM # E.10

Report the award of the contract SEWERS 5-20 S. GRANDVIEW ROAD SANITARY SEWER.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Bid Summary - Public SEWERS 5-20 S. GRANDVIEW ROAD SANITARY SEWER

CITY OF GREEN BAY, WISCONSIN
SUMMARY OF BIDS FOR CONTRACT

SEWERS 5-20 S. GRANDVIEW ROAD SANITARY SEWER

Tuesday, July 28, 2020

Contractor	Bid	Bid Bond
PTS CONTRACTORS, INC.	\$1,826,994.00	5%
DORNER, INC.	\$2,097,402.90	5%
ADVANCE CONSTRUCTION, INC.	\$2,216,679.06	5%
VINTON CONSTRUCTION CO.	\$2,855,517.41	5%
SOPER GRADING & EXCAVATING LLC	\$2,970,672.20	5%
Any questions, call 920-448-3100		



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

August 12, 2020

PREPARED BY

AGENDA ITEM # E.11

Consideration with possible action on the review and award of the following contracts:

- A. RFB #3255 HVAC INSTALLATION AT PARK SHOP
- B. SEWERS 6-20 BASIN REPAIR

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- 1. Bid Summary RFB #3255 HVAC INSTALLATION AT PARK SHOP
- 2. RFB #3255 Award Memo
- 3. Bid Summary - Public SEWERS 6-20 BASIN REPAIR

CITY OF GREEN BAY BID SUMMARY

RFB #3255

HVAC Install at Park Shop

Dept: PRF	Req #82	VENDOR #1	VENDOR #2
Planholders: 20	CC #910-914-031	AMA, INC	HURCKMAN MECHANICAL INDUSTRIES, INC
Issued: 6/29/2020	Due: 7/27/2020	Green Bay	Green Bay
DESCRIPTION			
BASE BID 1 (TOTAL LUMP SUM): All labor, materials and equipment necessary to completely and satisfactorily perform the Park Shop HVAC Installation Project at 919 N. Crocker Street Green Bay, WI 54303 in accordance with attached specifications and as noted at the Pre-bid/Site Inspection.		\$ 39,929.00	\$ 72,895.00
ALTERNATE BID 1 (TOTAL LUMP SUM): If required for this project, all labor, materials and equipment necessary to completely and satisfactorily install new piping for the newly installed condenser per Addendum #1		\$ 10,996.00	\$ 9,300.00
# of calendar days work shall be started in after award notice:			
Interior work shall be completed by 9/30/2020		7 Days	7 Days
Payment Terms Net 30 Early Payment Discount:		Net 30	Net 30
Accepts credit card payments:		Yes	No
Bidder's Proof/SOQ Expiration Date:		7/20/2021	1/22/2021

Parks, Recreation & Forestry Department

City Hall, Room 510
100 North Jefferson Street
Green Bay WI 54301

(920) 448-3365

(920) 448-3393 Fax

www.green-bay.org

Information Line: 448-3367



Date: July 30, 2020
To: Steve Grenier
From: Kaurie Mihm
Re: RFB #3255 HVAC Install at Park Shop
CC: Dan Ditscheit
Jim Brunette

The Parks, Recreation and Forestry Department supports awarding the Low Bidder for RFB #3255 HVAC Install at Park Shop to AMA, Inc. for the base bid amount of \$39,929.00. In the event it should become necessary, also award Alternate Bid 1 for \$10,996.00.

The account number for the \$39,929.00 base bid is 410600-53001-94102
The account numbers for the Alternate Bid 1 funding if needed are \$1,120.88 from 410600-53001-94102 and \$9,875.12 from 410600-53001-96504.

Kaurie Mihm

CITY OF GREEN BAY, WISCONSIN
SUMMARY OF BIDS FOR CONTRACT

SEWERS 6-20 BASIN REPAIR

Tuesday, August 4, 2020

Contractor	Bid	Bid Bond
MICHELS CORP.	\$1,219,465	5%
Any questions, call 920-448-3100		



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

August 12, 2020

PREPARED BY

AGENDA ITEM # E.12

Report of actions taken by Department of Public Works

A. Granting of Licenses

I. Sidewalk Builder

- a. Howard Immel, Inc.
- b. SD Ellenbecker, Inc.
- c. Total Construction/Joe Mains Concrete

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

August 12, 2020

PREPARED BY

AGENDA ITEM # F.I

Director's Report on recent activities of the Public Works Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

August 12, 2020

PREPARED BY

AGENDA ITEM # F.2

The next Improvement and Services Committee meeting is scheduled for September 9, 2020.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None