



AGENDA OF THE GREEN BAY PUBLIC ARTS COMMISSION

WEDNESDAY, AUGUST 26, 2020, 8:00 AM
Virtual Meeting. Public may join via Zoom

A. Zoom Meeting Information.

1. This item contains documents which provide call in information and instructions for the Zoom Meeting.

B. Roll Call.

1. Members: Kelli Strickland - Chair, Alex Zacarias - Vice-Chair, Ald. Lynn Gerlach, Matt Buchanan and Kent Hutchison
2. Liaison Representatives: Beth Lemke from Neville Museum, Paul Grall from Civic Symphony and Matt Vanden Boomen from Imperial Supplies.

C. Approval of the Agenda.

1. Approval of the agenda for the August 26, 2020, meeting of the Green Bay Public Arts Commission.

D. Approval of Minutes.

1. Approval of the minutes from the July 22, 2020, meeting of the Green Bay Public Arts Commission.

E. Regular Business.

1. Consideration with possible action to select a finalist for the Danz Park artistic seating project.

F. Informational.

1. Chairperson's Report and Project Updates.
2. Coordinator's Report and Project Updates.
3. Next Meeting: September 23, 2020.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Green Bay Public Arts Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Public Arts Commission 08-26-20

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/88950841945?pwd=M1oxT29yMkgvZnhQbFFjclhVS3lwdz09>

Meeting ID: 889 5084 1945

Passcode: 483400

One tap mobile

+16468769923,,88950841945# US (New York)

+13017158592,,88950841945# US (Germantown)

Dial by your location

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

Meeting ID: 889 5084 1945

Passcode: 483400

Find your local number: <https://us02web.zoom.us/j/88950841945?pwd=M1oxT29yMkgvZnhQbFFjclhVS3lwdz09>

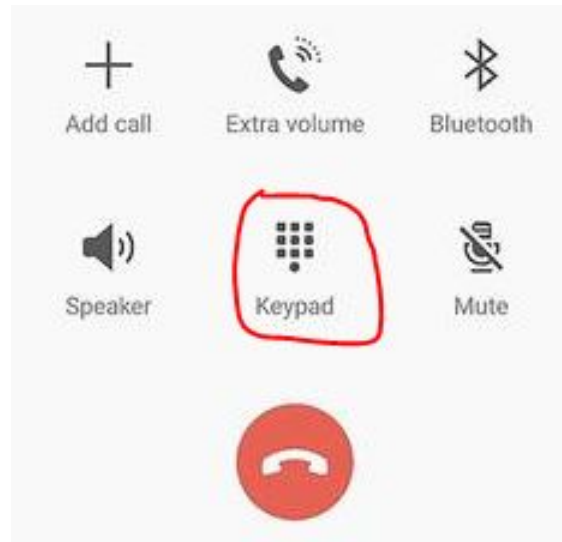
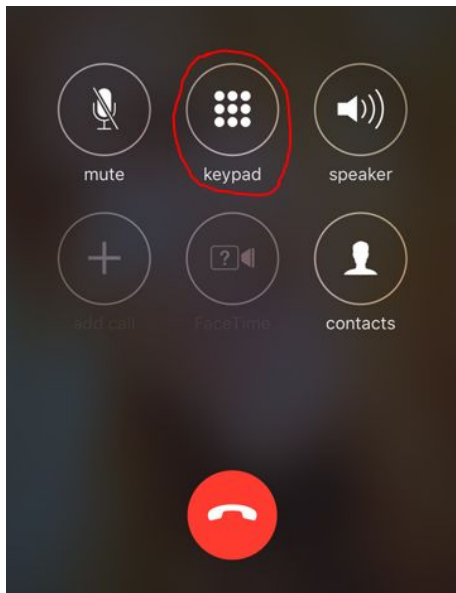
Additional Information

1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
4. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
5. Waiting room
 - a. When you call in, all callers/participants will be placed in a “waiting room.”
 - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
6. Using Zoom with a tablet or computer
 - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
 - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
7. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You’ll receive another email confirming that you’re registered for the meeting.
 - b. If you’re using a phone, your registration will still be tied to an email.
8. Raising your hand
 - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you’d need to use a computer or tablet) to let the host know you’d like to speak. You can also un-mute yourselves and start speaking.
 - b. Persons on the agenda—you can “raise your hand” but you’d need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
9. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You’ll also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users—if you download the app you will be asked to verify your email.
10. Zoom etiquette
 - a. Muting yourselves when you’re not talking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
 - b. If you’re using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
11. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.

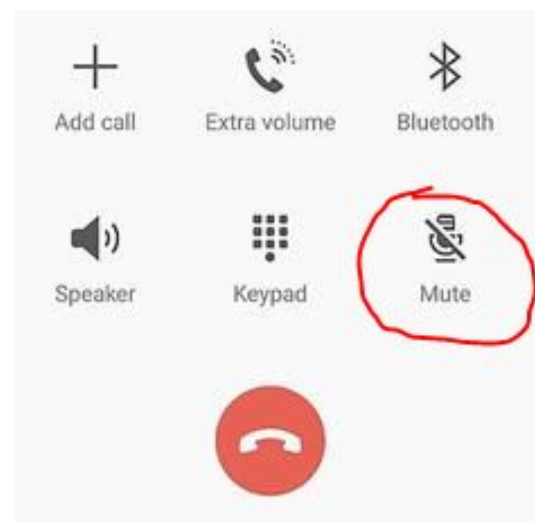
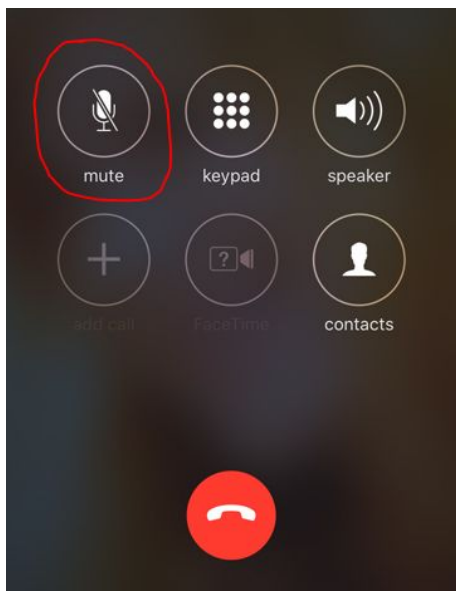
12. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number above.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
 - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application





MINUTES OF THE GREEN BAY PUBLIC ARTS COMMISSION

WEDNESDAY, JULY 22, 2020, 8:00 AM

Telephonic Meeting

Public may also view at

www.youtube.com/CityOfGreenBay

A. ZOOM MEETING INFORMATION.

I. This item contains documents which provide call in information and instructions for the Zoom Meeting.

B. ROLL CALL.

I. Members: Kelli Strickland - Chair, Alex Zacarias - Vice-Chair, Ald. Lynn Gerlach, Matt Buchanan and Kent Hutchison

Present: Kelli Strickland, Ald. Lynn Gerlach, Kent Hutchison, Alex Zacarias, Matt Buchanan,

Excused:

2. Liaison Representatives: Beth Lemke from Neville Museum, Paul Grall from Civic Symphony and Matt Vanden Boomen from Imperial Supplies.

Present: Beth Lemke from Neville Museum, Matt Vanden Boomen from Imperial Supplies Absent: Paul Grall from Civic Symphony.

C. APPROVAL OF THE AGENDA.

I. Approval of the agenda for the July 22, 2020, meeting of the Green Bay Public Arts Commission.

Moved by Kent Hutchison, seconded by Alex Zacarias to approve the agenda. Motion carried.

Yes- Alex Zacarias, Kent Hutchison, Matt Buchanan, Kelli Strickland, Ald. Lynn Gerlach, No- None, Abstain- None

D. APPROVAL OF MINUTES.

I. Approval of the minutes from the April 22, 2020, meeting of the Green Bay Public Arts Commission.

Moved by Kent Hutchison, seconded by Alex Zacarias to approve the minutes. Motion carried.

Yes- Alex Zacarias, Kent Hutchison, Matt Buchanan, Kelli Strickland, No- None, Abstain- Ald. Lynn Gerlach

E. REGULAR BUSINESS.

I. Consideration with possible action on the selection of a project concept developed by staff to be located at Danz Park. The selected concept will then be developed into an RFP to find an artist to fabricate the art piece.

Moved by Kent Hutchison, seconded by Matt Buchanan to select Project Option #1, Artistic Seating, to be developed into an RFP to find an artist to fabricate the art piece. Motion carried.

Yes- Alex Zacarias, Kent Hutchison, Matt Buchanan, Kelli Strickland, Ald. Lynn Gerlach, No- None, Abstain- None

2. Consideration with possible action to approve the mural design presented by Astor Park Neighborhood Association to be placed on the east wall of the S. Monroe and E. Mason Street underpass.

Moved by Kent Hutchison, seconded by Ald. Lynn Gerlach to Open the Floor. Motion carried.

Yes- Alex Zacarias, Kent Hutchison, Matt Buchanan, Kelli Strickland, Ald. Lynn Gerlach, No- None, Abstain- None

Moved by Ald. Lynn Gerlach, seconded by Matt Buchanan to Close the Floor. Motion carried.

Yes- Alex Zacarias, Matt Buchanan, Kelli Strickland, Ald. Lynn Gerlach, Kent Hutchison , No- None, Abstain- None

Moved by Matt Buchanan, seconded by Kent Hutchison to approve the "Fox Trot" mural piece, selected by Astor Neighborhood Association, to be placed on the east wall of the S. Monroe and E. Mason Street underpass. Motion carried.

Yes- Alex Zacarias, Kent Hutchison, Matt Buchanan, Kelli Strickland, Ald. Lynn Gerlach, No- None, Abstain- None

3. Consideration with possible action to select a finalist for the Alley Transformation Project from the redeveloped designs for the new location at 112 N. Adams Street.

Chair Kelly Strickland left the meeting at 8:28 a.m. Vice Chair Alex Zacarias resumed the meeting. Liaison Beth Lemke left the meeting at 9:15 a.m.

Moved by Alex Zacarias, seconded by Kent Hutchison to Open the Floor. Motion carried.

Yes- Alex Zacarias, Matt Buchanan, Ald. Lynn Gerlach, Kent Hutchison , No- None, Abstain- None

Moved by Kent Hutchison, seconded by Ald. Lynn Gerlach to Close the Floor. Motion carried.

Yes- Alex Zacarias, Matt Buchanan, Ald. Lynn Gerlach, Kent Hutchison , No- None, Abstain- None

Moved by Kent Hutchison, seconded by Matt Buchanan to select project, Salva-Jelly Bloom, as the finalist for the Alley Transformation Project for the new location at 112 N. Adams Street. Motion carried.

Yes- Alex Zacarias, Matt Buchanan, Ald. Lynn Gerlach, Kent Hutchison , No- None, Abstain- None

F. INFORMATIONAL.

I. Coordinator's Report and Project Updates.

Laura Schley presented the Coordinator's Report and Project Updates.

2. Next Meeting: August 26, 2020.

G. ADJOURNMENT.

Moved by Kent Hutchison, seconded by Matt Buchanan to adjourn. Motion carried.

Yes- Alex Zacarias, Matt Buchanan, Ald. Lynn Gerlach, Kent Hutchison , No- None, Abstain- None



Report to the
Public Arts Commission
of the City of Green Bay

MEETING DATE

August 26, 2020

PREPARED BY

Laura Schley, Staff

AGENDA ITEM # E.I

Consideration with possible action to select a finalist for the Danz Park artistic seating project.

BACKGROUND

The Danz Park Artistic Seating Project was approved by the Green Bay Public Arts Commission during their regular meeting on July 22, 2020. Following that meeting, the Dept. of Community & Economic Development and Parks, Recreation & Forestry staff developed and released an RFP outlining the project details and site development.

Two proposals were received and reviewed.

This project is being funded with Community Development Block Grant funds. The project must be completed and funds spent before the end of November 2020.

RECOMMENDATION

Staff is recommending approval of one of the proposals that was submitted to be awarded the Danz Park Artistic Seating project.

FISCAL IMPACT

ATTACHMENTS

1. Danz Park Artistic Seating RFP
2. Concept A: Danz Park Artistic Seating
3. Concept B: Danz Park Artistic Seating

Call for Artists - Artistic Seating for Danz Park in Green Bay, WI



Issued by: City of Green Bay Green Bay Public Arts Commission and Parks Department
Location: Danz Park, Green Bay, WI

Optional Onsite Inspection of Driftwood: August 6, 2020, at 9:00 am. Interested participants should contact Laura Schley for details at laurasc@greenbaywi.gov

Submission Deadline: August 18, 2020, at Noon

Summary of Opportunity

The City of Green Bay Public Arts Commission (GBPAC) and Parks Department seeks Artist(s) to create unique public art seating for placement in Danz Park within the planned Green Bay Parks Century Grove to be installed later in October 2020.

Project Description

The City of Green Bay Parks Department and GBPAC invite Artists and Artist Teams (hereafter referred to as Artist) to submit their proposals to develop Artist designed and produced seating that will add to the City's sense of place while enhancing the resting area within the Green Bay Parks Century Grove for its visitors. The artwork must be installed on the site before the end of November 2020.

General Specifications

• Must accommodate up to 500 pounds for seating	• Maximum length of 10 ft. The entire design must stay within 10 ft radius.
• Durable construction suitable for outdoor conditions.	• Artwork must maintain a distance of 5 ft. from the proposed walk.
• Seat Height, 17in. - 19in. is desired for ADA accessibility	• Artists may propose seating for one or both sides of the walk. Extra points will be awarded for designs that include seating for both sides of the proposed walk.
• The design must include a surface mount to a concrete pad with a minimum depth of 6in. If an alternative mount is proposed, please discuss it with Laura Schley. Artist is responsible for the installation of a concrete pad, artwork transport to the designated location, and for final installation.	• If interested, Artists are invited to utilize driftwood that the Parks Department has available within their final design (See Attachment A for more information.) Additional points will be awarded for designs that utilize this driftwood.
• The awarded artist will be responsible for contacting digger's hotline and Andy Krezwina with the Parks Dept. at 920-448-3376 for utility locates prior to doing any digging on site.	• Suggested Maintenance for the seating shall be provided to the City upon completion of the project.

Site Photos



Seating locations highlighted in yellow.

Danz Park is one of Green Bay's many parks serving as a recreational space for the community offering a variety of activities including baseball, basketball, cross country ski trails, walking trails, soccer, softball, and picnic areas. The Green Bay Parks Century Grove will be installed in October of 2020 and will commemorate 100 years of the City's Parks, Recreation, and Forestry Department. Within this grove consisting of 100 trees including oak, musclewood, dogwood, maple, redbud, and tamarack, the artistic seating will be placed to encourage residents and visitors to relax and reflect on the space.

Eligibility

Open to all eligible visual Artists nationwide working in any medium with experience executing their ideas from concept to installation completion, meeting a specified budget and timeframe, and working in the public realm with public agencies.

Budget

\$15,000, inclusive of all costs including installation.

The selected Artist will be responsible for contracting engineering services required for affiliated foundations, infrastructure, and any other utilities and/or services needed for the artwork.

Required Submission Materials

The Artist must submit the following:

- A. Contact information (Artist/Team Name, Address, Email, Phone)
 - B. Clear narrative description of the proposed work, including an estimated delivery installation schedule. (No more than 350 words)
 - C. Illustrations/conceptual designs (10 max): Additional visual support material and/or illustrations that depict the proposed work within the eligible areas of the site. Designs should display colors, materials, dimensions of the proposed work(s), and base fixture plan and footing requirements. Acceptable formats include:
 - a. Digital images in .jpg or .pdf format
 - b. Illustrations on 8.5 x 11 page
 - D. Proposed budget. The budget must cover the production of the piece, concrete base, artist fee, site preparation, delivery, and installation.
 - E. No more than five (5) images that fairly represent the Artist's body of work. These images will include artwork title, medium, and size.
-

Artist Selection Process

Timeline*

August 18, 2020 - Artist submissions due by Noon

August 26, 2020 - Finalist selected at Public Arts Commission meeting (meeting is open to the public and Artists/Teams are welcome to attend)

Installation begins November 2020

*Schedule subject to change.

Instructions for Submittal

Submission materials must be received by August 18, 2020, at 12:00 p.m.

Email submissions are preferred at laurasc@greenbaywi.gov

You may also mail materials to the attention of:

Laura Schley
City of Green Bay
Department of Community and Economic Development
100 North Jefferson Street - Room 608
Green Bay, WI 54301

Project Contact

All questions related to this project can be sent to: Laura Schley, laurasc@greenbaywi.gov or 920-448-3142

Disclaimer

The City of Green Bay reserves the right to decline all submissions and terminate this project at any time, without notice. The selection of a finalist does not constitute a contract between the selected Artist and the City of Green Bay and is not a guarantee or a right to enter into a contract.

Call for Artists - Artistic Seating for Danz Park in Green Bay, WI

Attachment A

The City of Green Bay Parks Department has a collection of driftwood available that they are interested in utilizing for this project. Below is a photo of the driftwood for reference. For anyone interested in viewing the driftwood in person, please coordinate a viewing time with Laura Schley by sending an email to laurasc@greenbaywi.gov



Project Title	Concept	Location
Danz Park Artistic Seating	A	Danz Park Green Bay Century Grove

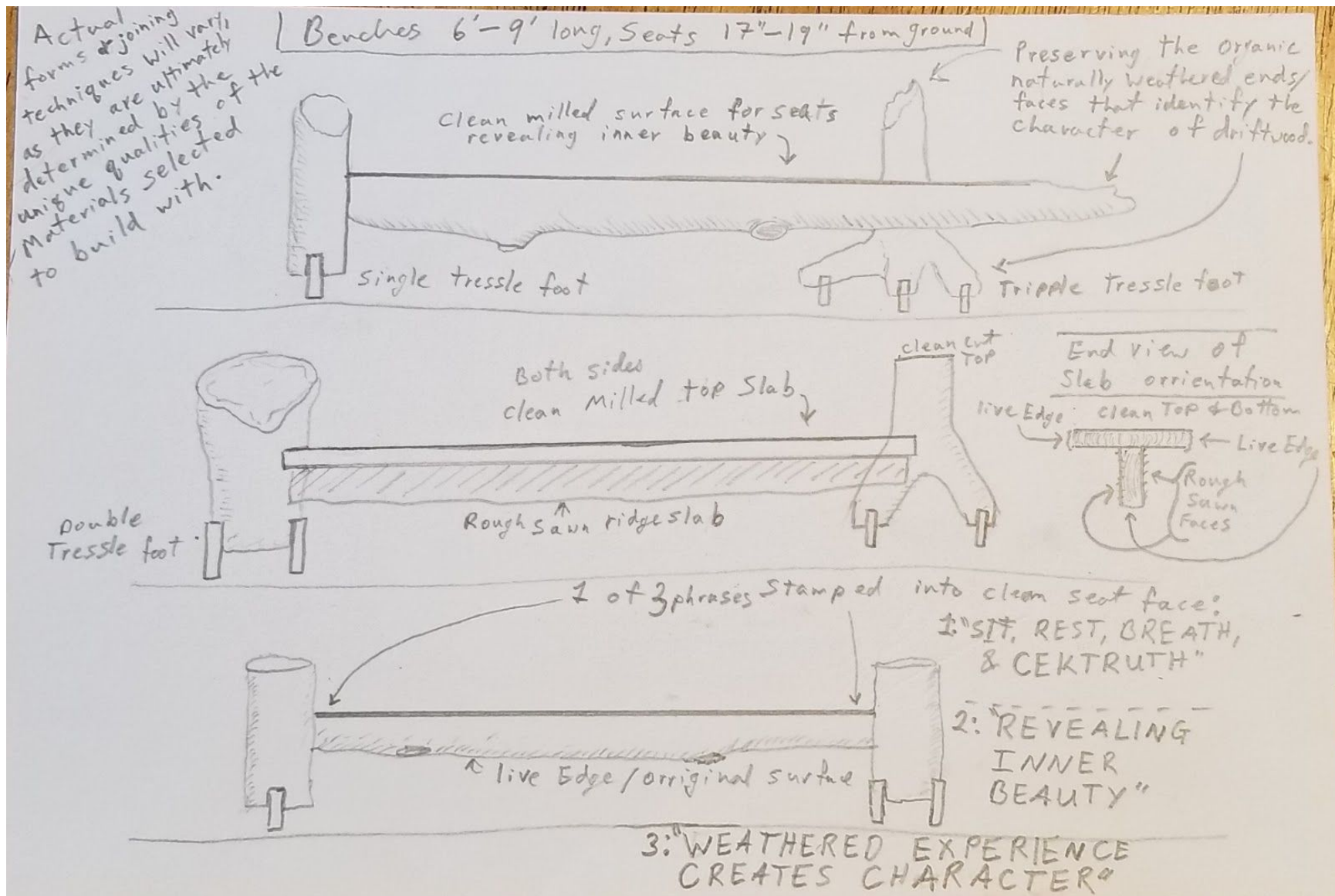
Project Description

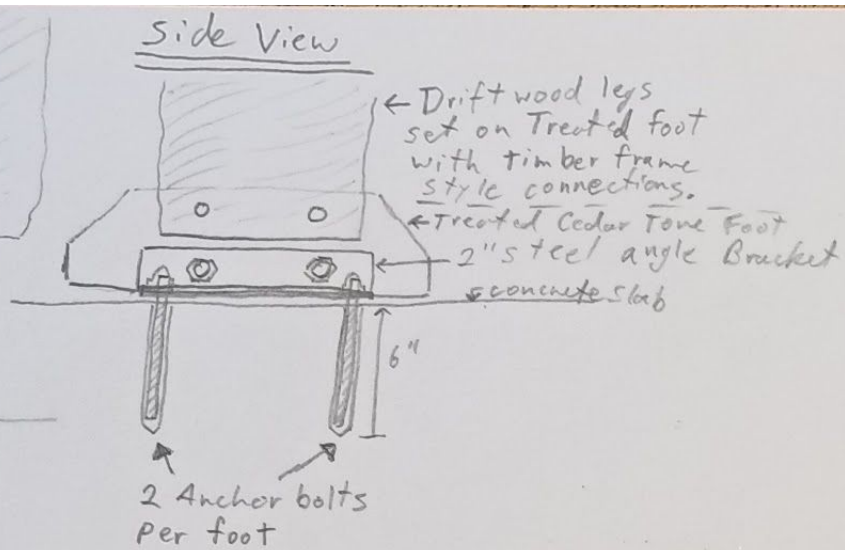
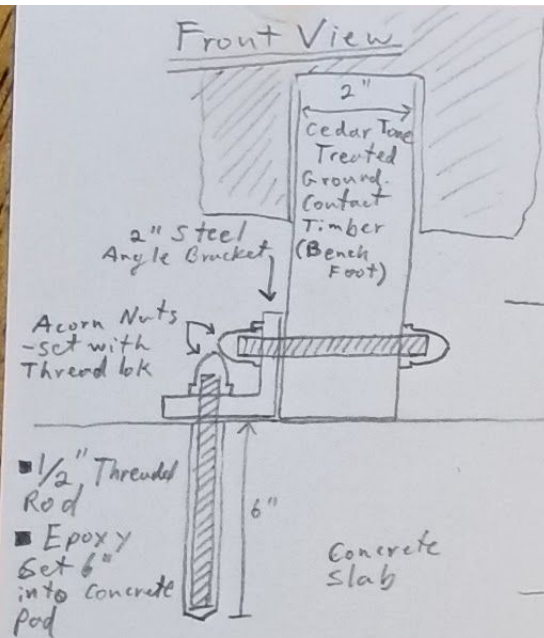
From what I have seen in the photos of the available driftwood material, there are many substantial pieces that I can use to create several benches that would support over 500 pounds easily. They will have a substantial presence and not be easy to move, but they will be securely fastened to the unique concrete slabs I will create. I would most like to create shapes resembling tree canopy silhouettes with flat sides to the pathway. This organic format invites people to face any way on the bench to either converse with someone on the opposing side or to appreciate the beauty of the environment around them in all directions. I will use larger select trunks to be cut in half down their length for a clean sanded surface revealing the beauty of the inner grain, this face would be the seat of the bench, the raw weathered natural face of the driftwood would be the underside of the bench or the live edge if cut to slabs instead. The actual lengths of the benches would be determined by the length of the available material, but one bench should easily be able to support four people, no bench would be longer than 9'. I use traditional timber framing techniques to securely notch large pieces of wood together. The end posts that hold either end of the bench will reflect more of the organic qualities of the original trees they came from. Variations of these ideas can be seen in my sketches. I use treated lumber to create a tressle-foot underneath the end posts that can handle the contact with moisture from the ground. This is where a strong 1/4" thick metal angle bracket is bolted both to the foot of the bench, on both ends, and also into bolts that are anchored via epoxy 6" deep into holes I will drill in the concrete slab. The threads of these 1/2" mounting bolts would all be capped with a stainless steel acorn nut.

From the notice of the time of acceptance, I would meet with the necessary parties to select the pieces of wood from the piles that I would build with. I would hope that some form of equipment might be made available to help pull them out of the pile. Depending on the number of benches desired, I would work on their perfection to have the concrete in place before Halloween, and to install the benches after Halloween no later than November 15th. The finish on the wood would be a simple-to-maintain annual/ biannual oiling. I will use a natural-toned oil and put at least 2-3 Coats on depending on how the wood is absorbing and sealing. I would use a natural-toned oil, any oil is going to darken the color and appearance of whatever wood it is applied to, I would want the color of these benches to as closely resemble the color of the original driftwood that they came from. These are some of the unique characteristics that will engage people's curiosity. I also have a small collection of 'truisms' that I like to discretely stamp into the seat of my benches, small 1/4" letters, an invitation of sorts:

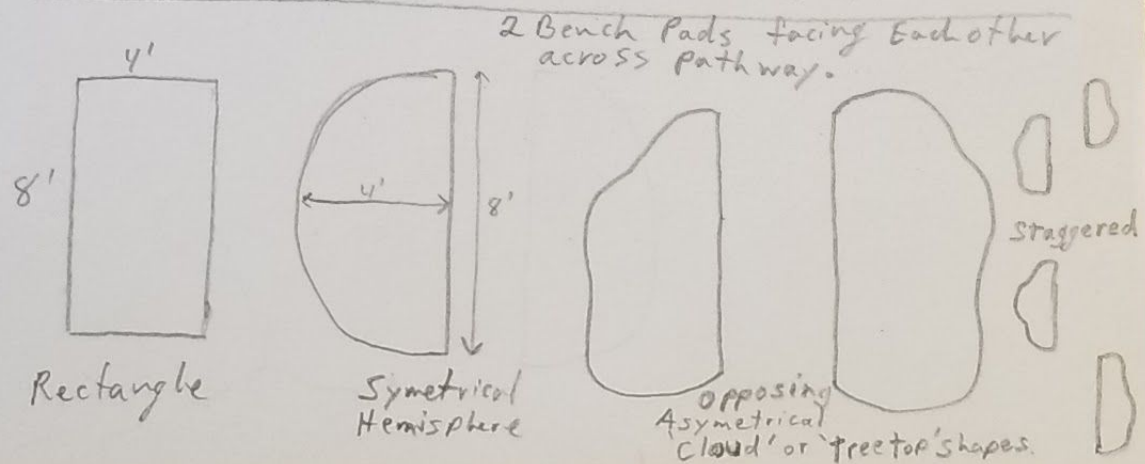
- SIT, REST, BREATH & CEKTRUTH
- REVEALING INNER BEAUTY
- WEATHERED EXPERIENCE CREATES CHARACTER

To call attention to the unique phrases that would be stamped into the wood of the bench, they would be covered in a clean plexiglas plate that would be bonded to the surface of the bench with a clear adhesive and also screwed into the surface of the bench with stainless steel security screws.

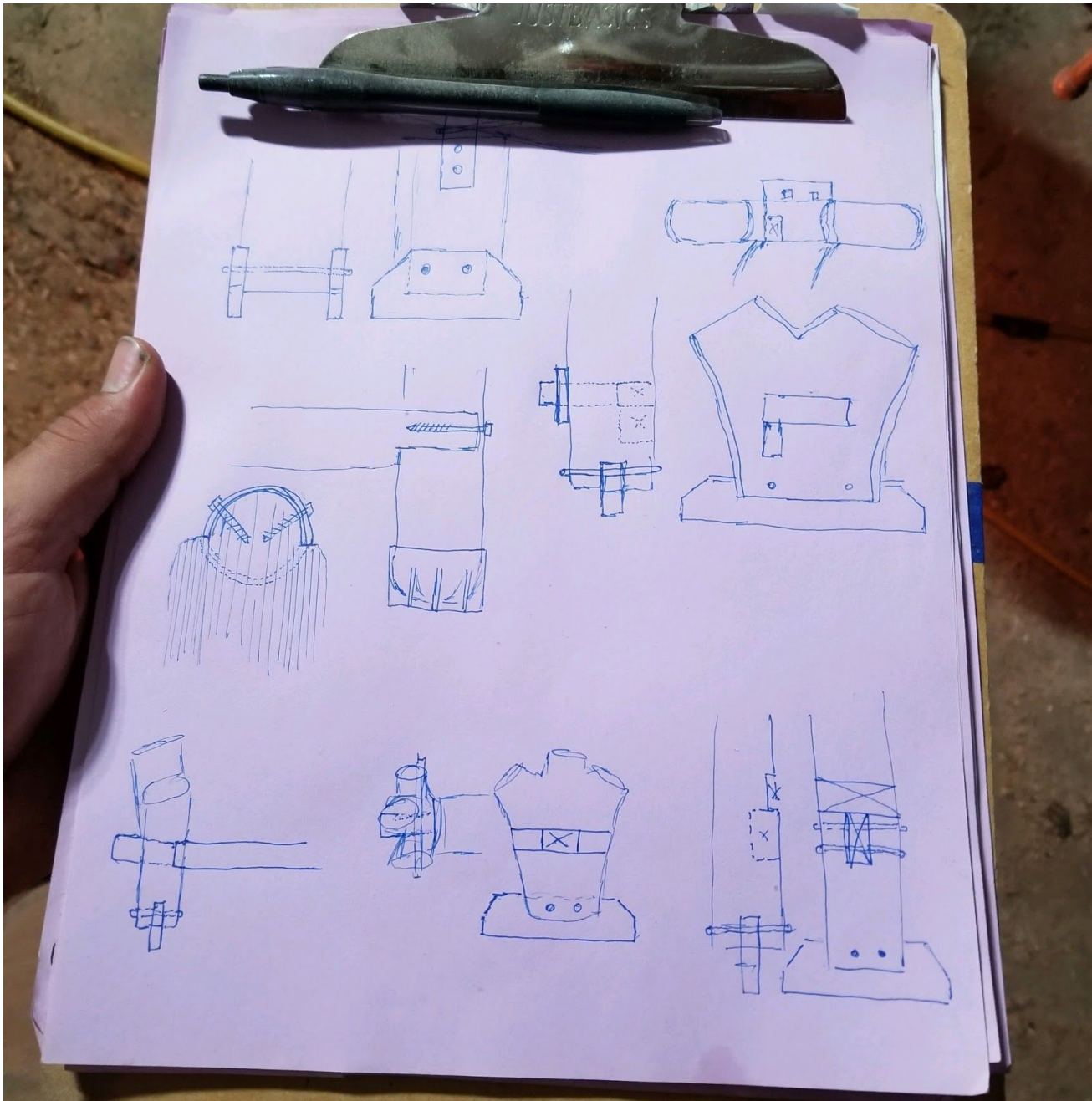




TOP View Concrete Pad Shapes



Example sketches of different timber-frame bench connections

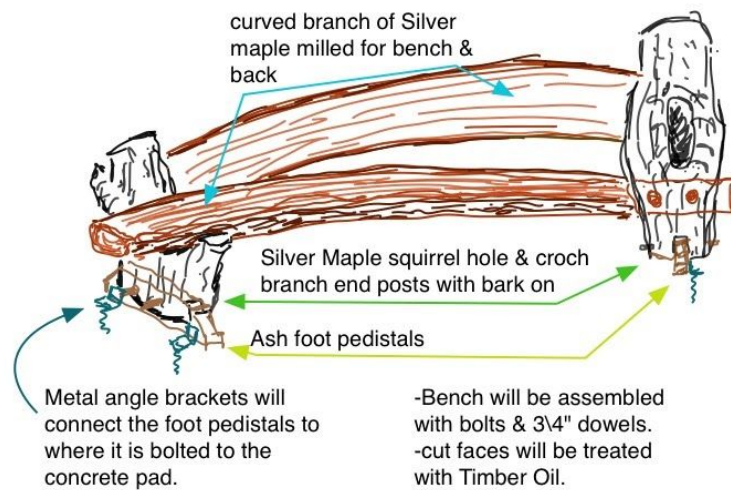


Proposed Budget

With respect to all time, materials, fabrication, and installation, I expect that my total budget would be around \$4,500.00 per concrete slab & bench. I would love to make at least 2 benches (\$10,000.00) that will create a unique sense of place & contemplative space for this community & any passers-by.

Previous Work

Silver Maple Bench, Currently working on.







Project Title	Concept	Location
Danz Park Artistic Seating	B	Danz Park Green Bay Century Grove

Project Description

I have two proposals for the area. One consisting of a bench for one side only and a second for two similar benches on each side of the trail.

The first is a single bench constructed of epoxy filled driftwood (see image A). Driftwood is to be cut, sanded, defects filled with bright blue epoxy, and then coated in clear epoxy. Seating and back will consist of matching driftwood and design. The end cap on the right side of the bench (see image B) will be of smaller pieces of driftwood encased in clear water like epoxy casing. Additional seating/table seen left side of the drawing (image C) will be a shou sugi bon which will consist of a heat-treated or burnt driftwood log. The log end may have some white epoxy filling as well. The bench will be durable, sustainable in all weather conditions, and I'm hoping to have a glow in the dark element incorporated in a portion.

The double bench proposal is similar to the first, however, it will be backless and the end cap of small driftwood sticks encased in epoxy will be replaced with another shou sugi bon driftwood log.

Total dimensions will range from 5-8 feet with actual seating ranging from 5-7. Seating will be ADA compliant. Illustrations, budget, and inspiration photos are attached for your review. Planned date of installation is to be prior to November 30, 2020.

Proposal I



Proposal 2



Image A



Image B



Image C



Proposed Budget

Item	Description	Price
	Concrete base, site prep and installation	\$1,500.00
	Wood cutting, prep and construction	\$2,700.00
	Materials	\$5,100.00
	Pick up, transportation, mileage	\$500.00
Time	Labor and Artist fee	\$4,500.00
On site Installation		\$700.00
TOTAL		\$15,000.00

Previous Work





