



AGENDA OF THE AD HOC COMMITTEE ON ELECTIONS

**THURSDAY, SEPTEMBER 10, 2020, 5:00 PM
Virtual Meeting**

A. Zoom Meeting Information.

- I. This item contains information and instructions regarding the Zoom (virtual) meeting.

B. Roll Call.

- I. Alder Barbara Dorff; Alder Chris Wery; Clerk Teske; Chief of Staff Jeffreys; Terri Racine; Karen Schley, Susan Smith; H. Smet; Prof. Alison Staudinger.

C. Approval of the Agenda.

- I. Approval of the agenda for September 10, 2020.

D. Approval of Minutes.

- I. Approval of the minutes from August 27, 2020.

E. Regular Business.

- I. Consideration with possible action on determining future meetings.

F. Informational.

- I. Update on poll worker recruitment for November election.
2. Update on November polling locations.
3. Update on Wisconsin Safe Voting Plan Activities (Center for Tech and Civic Life).

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Ad Hoc Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Ad Hoc Committee on Elections 2020-09-10

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/81351008733>

Meeting ID: 813 5100 8733

Passcode: 951092

One tap mobile

+13017158592,,81351008733#,,,,,0#,,951092# US (Germantown)

+13126266799,,81351008733#,,,,,0#,,951092# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 813 5100 8733

Passcode: 951092

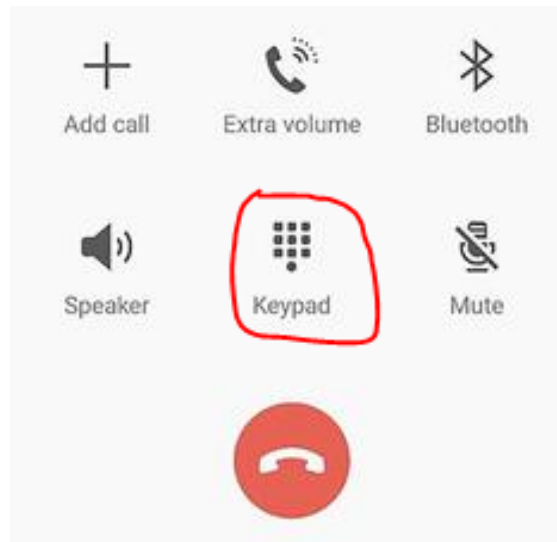
Find your local number: <https://us02web.zoom.us/j/81351008733>

Additional Information

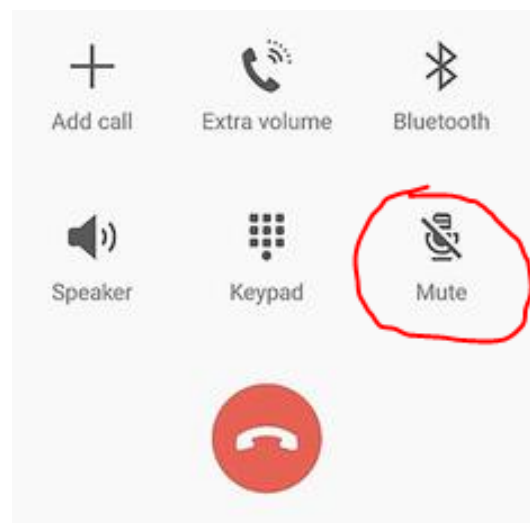
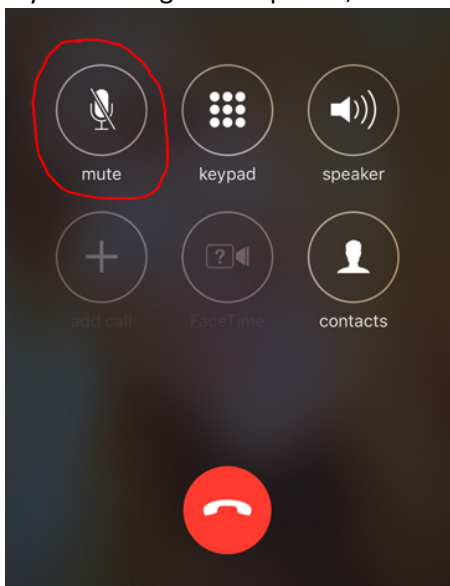
1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
4. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
5. Waiting room
 - a. When you call in, all callers/participants will be placed in a “waiting room.”
 - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
6. Using Zoom with a tablet or computer
 - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
 - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
7. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You’ll receive another email confirming that you’re registered for the meeting.
 - b. If you’re using a phone, your registration will still be tied to an email.
8. Raising your hand
 - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you’d need to use a computer or tablet) to let the host know you’d like to speak. You can also un-mute yourselves and start speaking.
 - b. Persons on the agenda—you can “raise your hand” but you’d need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
9. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You’ll also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users--if you download the app you will be asked to verify your email.
10. Zoom etiquette
 - a. Muting yourselves when you’re not talking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
 - b. If you’re using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
11. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.
12. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number above.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
 - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application





Report to the
Ad Hoc Committee on Elections
of the City of Green Bay

MEETING DATE

September 10, 2020

PREPARED BY

AGENDA ITEM # C.I

Approval of the agenda for September 10, 2020.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Ad Hoc Committee on Elections
of the City of Green Bay

MEETING DATE

September 10, 2020

PREPARED BY

AGENDA ITEM # D.I

Approval of the minutes from August 27, 2020.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Ad Hoc Committee on Elections
of the City of Green Bay

MEETING DATE

September 10, 2020

PREPARED BY

AGENDA ITEM # F. I

Update on poll worker recruitment for November election.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Ad Hoc Committee on Elections
of the City of Green Bay

MEETING DATE

September 10, 2020

PREPARED BY

AGENDA ITEM # F.2

Update on November polling locations.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 2020-09-09 November Polling Locations

CITY OF GREEN BAY POLLING LOCATIONS

<u>Dist</u>	<u>Ward</u>	<u>Location</u>
1	1, 2 & 3	University of Wisconsin-Green Bay 2420 Nicolet Drive
	4	Christ of the Bay Lutheran Church 450 Laverne Drive
2	5 & 8	Atonement Lutheran Church 2132 Deckner Avenue
	6 & 7	Bay Beach Amusement Park 1313 Bay Beach Road
3	9	Bay Beach Amusement Park 1313 Bay Beach Road
	10	St. Bernard's Parish 2040 Hillside Lane
	11 & 12	Central Assembly of God Church 831 Schoen Street
4	13	Bay Beach Wildlife Sanctuary 1660 East Shore Drive
	14	Bay Beach Amusement Park 1313 Bay Beach Road
	15	Bay Beach Wildlife Sanctuary 1660 East Shore Drive
	16	Bay Beach Wildlife Sanctuary 1660 East Shore Drive
5	17	Bay Beach Wildlife Sanctuary 1660 East Shore Drive
	18	St. Bernard's Parish 2040 Hillside Lane
	19	Christ of the Bay Lutheran Church 450 Laverne Drive
	20	Bay Beach Wildlife Sanctuary 1660 East Shore Drive
6	21	Green Bay Metro Transit Center 901 University Avenue
	22 & 23	Bay Beach Amusement Park 1313 Bay Beach Road
	24	Labor Temple Building 1570 Elizabeth Street
7	25	Johnsonville Tailgate Village 1265 Lombardi Avenue
	26	NeighborWorks 437 South Jackson Street
	27	Green Bay Metro Transit Center 901 University Avenue
	28	Property formally known as Sears 1555 Green Bay Plaza
9	29	Property formally known as Sears 1555 Green Bay Plaza
	30	Property formally known as Sears 1555 Green Bay Plaza
	31	Property formally known as Sears 1555 Green Bay Plaza
8	32	Redeemer Lutheran Church 210 South Oneida Street
	33 & 35	Calvary Lutheran Church 1301 South Ridge Road
	34	Property formally known as Sears 1555 Green Bay Plaza
	36	Johnsonville Tailgate Village 1265 Lombardi Avenue
10	37	Johnsonville Tailgate Village 1265 Lombardi Avenue
	38	St. Paul's Methodist Church 341 Wilson Avenue
	39	Johnsonville Tailgate Village 1265 Lombardi Avenue
	40	Johnsonville Tailgate Village 1265 Lombardi Avenue
11	41	Property formally known as Sears 1555 Green Bay Plaza
	42 & 43	Property formally known as Sears 1555 Green Bay Plaza
	44	Bridge Point Church 2421 West Point Road
12	45	Property formally known as Sears 1555 Green Bay Plaza
	46	Property formally known as Sears 1555 Green Bay Plaza
	47	Property formally known as Sears 1555 Green Bay Plaza
		Central Count 100 N. Jefferson Street

PLEASE NOTE: ALL POLLING PLACES OPEN AT 7 A.M. AND
CLOSE AT 8 P.M.

TO OBTAIN HANDICAP ACCESSIBILITY INFORMATION AT
THE POLLS CALL 920-448-3010

At the close of voting on Election Day, pursuant to the provisions of Wis. Stat. § 19.84,
the Election Inspectors at each polling place will convene as the Local Canvassing
Board for the purpose of conducting the local canvass pursuant to Wis. Stat. §7.51.
This meeting will be open to the public pursuant to Wis. Stat. §§ 19.81-89.



Report to the
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MEETING DATE

September 10, 2020

PREPARED BY

AGENDA ITEM # F.3

Update on Wisconsin Safe Voting Plan Activities (Center for Tech and Civic Life).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None