



AGENDA OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, SEPTEMBER 30, 2020, 6:00 PM

Virtual meeting. Public may join via Zoom.

A. Zoom Meeting Information.

- I. This item contains documents which provide call in information and instructions for the Zoom meeting.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

E. Regular Business.

- I. Consideration with possible action on request by Bryan Hoff to appeal the nuisance, litter and solid waste materials invoice of \$411.89 at 1019 Velp Avenue (referred back to the Improvement & Services Committee at the September 15, 2020, Common Council meeting).
2. Consideration with possible action on a presentation by the Lower Green Bay & Fox River AOC Biota Committee on several potential wildlife restoration projects located within the City of Green Bay.
3. Consideration with possible action on request to rescind or reduce the long grass/weed compliance cutting charge of \$178.30 on Invoice 133126 for Rexford Buxton at 311 N. Oakland Avenue (held at the September 9, 2020, Improvement & Services Committee meeting). (Ald. Johnson)
4. Consideration with possible action on request by Paul's Pantry, Inc. to rescind the special assessments for pavement construction levied against Parcel 20-271 associated with the North Webster Avenue reconstruction project.

5. Consideration with possible action on request to review pavement reconstruction and resurfacing programs and begin planning for future Capital Improvement Programs. (Alds. Wery and Johnson)
6. Consideration with possible action on request by Department of Public Works to grant an easement to Wisconsin Central LTD for the northerly 30 feet of the westerly 55 feet of Parcel 2-275 for construction of maintenance equipment for the railroad.
7. Consideration with possible action on request by Department of Public Works to enter into a Professional Service Agreement with Ayres Associates for the design of Country Club Road in the amount of \$232,651.90.
8. Consideration with possible action on presentation by Department of Public Works staff to the Improvement and Services Committee regarding a few options for more effective downtown snow bank management. It's requested that examples be provided from the 10 largest municipalities in the state (referred back to Department of Public Works staff at the September 9, 2020, Improvement and Services Committee meeting). (Alds. Johnson and Scannell)
9. Consideration with possible action on the report of the Purchasing Manager:
 - A. Request approval to award contract for Fiber Optic Cabling at Bay Beach Wildlife Sanctuary for the sum of \$42,800.00 to Holtger Bros., Inc., the lowest responsible bidder to RFB #3274.
10. Report of actions taken by Department of Public Works
 - A. Granting of Licenses
 - I. Sidewalk Builder
 - a. Sommers Construction Co.

F. Informational.

1. Director's Report on recent activities of the Public Works Department.
2. The next Improvement and Services Committee meeting is scheduled for October 14, 2020.

G. Public Hearings.

H. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.

- 3) **QUORUM:** Please take notice that a majority or quorum of the Common Council will attend this Improvement and Services Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Improvement and Services 9-30-20

Zoom Meeting Information

City Of Green Bay is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/85286798594?pwd=bm1ROVdtd3R0SHhrRGd6N05lcjBIZz09>

Meeting ID: 852 8679 8594

Passcode: 367169

One tap mobile

+13126266799,,85286798594#,,,,,0#,,367169# US (Chicago)

+19292056099,,85286798594#,,,,,0#,,367169# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 852 8679 8594

Passcode: 367169

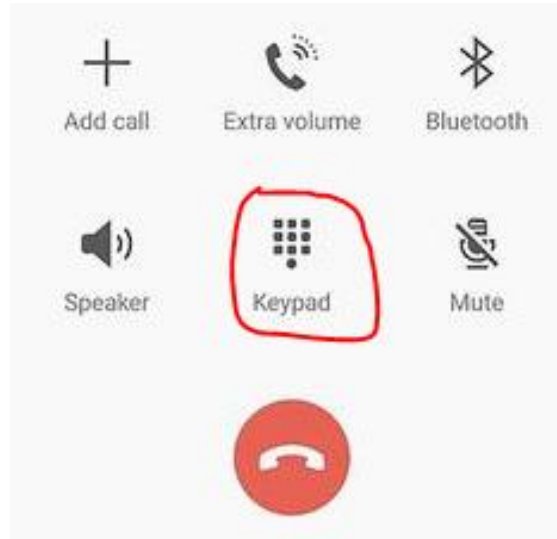
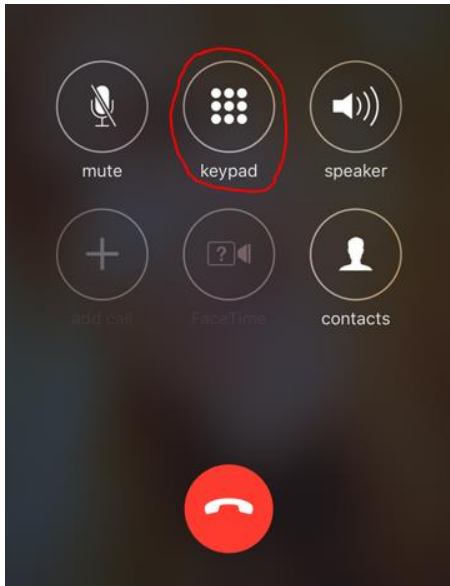
Find your local number: <https://us02web.zoom.us/j/85286798594?pwd=bm1ROVdtd3R0SHhrRGd6N05lcjBIZz09>

Additional Information

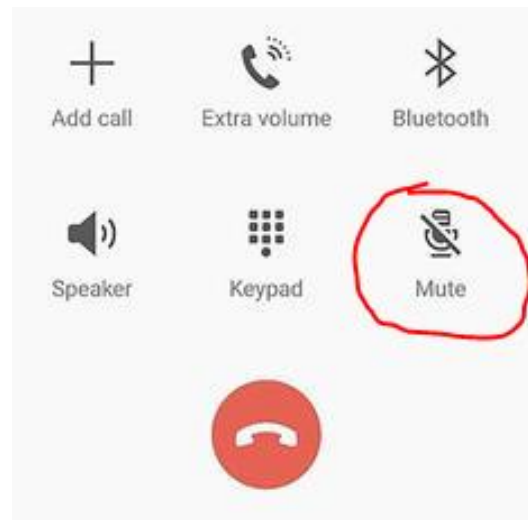
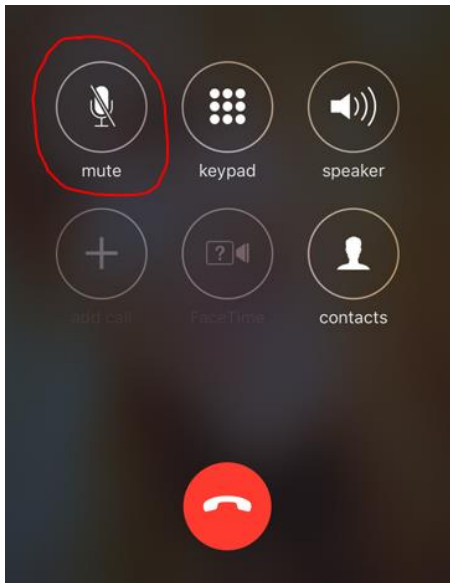
1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
4. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
5. Waiting room
 - a. When you call in, all callers/participants will be placed in a “waiting room.”
 - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
6. Using Zoom with a tablet or computer
 - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
 - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
7. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You’ll receive another email confirming that you’re registered for the meeting.
 - b. If you’re using a phone, your registration will still be tied to an email.
8. Raising your hand
 - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you’d need to use a computer or tablet) to let the host know you’d like to speak. You can also un-mute yourselves and start speaking.
 - b. Persons on the agenda—you can “raise your hand” but you’d need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
9. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You’ll also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users—if you download the app you will be asked to verify your email.
10. Zoom etiquette
 - a. Muting yourselves when you’re not talking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
 - b. If you’re using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
11. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.
12. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number above.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
 - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application





Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 30, 2020

PREPARED BY

AGENDA ITEM # E.I

Consideration with possible action on request by Bryan Hoff to appeal the nuisance, litter and solid waste materials invoice of \$411.89 at 1019 Velp Avenue (referred back to the Improvement & Services Committee at the September 15, 2020, Common Council meeting).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Invoice I33278_Reschedule Email_ Appeal Fine for Nuisance Litter_1019 Velp Ave
2. Invoice I33278_Appeal Fine for Nuisance Litter_1019 Velp Ave

From: [ClerkInquiries](#)
To: [Jamie Destiche](#)
Subject: FW: Appeal Fine for Nuisance Litter
Date: Monday, September 14, 2020 7:59:37 AM

From: Bryan Hoff
Sent: Friday, September 11, 2020 10:02 AM
To: ClerkInquiries <ClerkInquiries@greenbaywi.gov>
Subject: FW: Appeal Fine for Nuisance Litter

Good morning

I sent this request on 8/28/20. On 9/9/20 I received a letter from the City dated 9/3/20 letter stating my appeal was to be taken up on 9/8/20.

Since I wasn't made aware of the meeting until a day after it occurred I am requesting a new date for the committee to take up this issue so I can present my side.

Could you please re-schedule so I can attend? I can only assume the mail was delayed due to the Labor day holiday. You can also e-mail me with the rescheduled date in lieu of physical mail.

Bryan Hoff
Hoff Investment Properties, LLC
920-660-3770

From: Bryan Hoff
Sent: Friday, August 28, 2020 11:26 AM
To: 'ClerkInquiries' <ClerkInquiries@greenbaywi.gov>
Subject: Appeal Fine for Nuisance Litter

Good Morning

I would like to appeal the invoice I received for a property cleanup. Invoice # 133278 for 1019 Velp Ave.

Reason for appealing the fine is because there was a discrepancy between what was allowed to be left outside for seating and tabletop. The zoning department (Brenda Seidl) couldn't define what was considered an "outdoor chair" vs an "indoor chair". They also removed some items from the firepit including unburnt logs that belong in the firepit yet left the trash they were there to clean up.

When the cleanup was done, the City employees left the seating and table items they had an issue with yet left the other smaller items that were claimed on case # 112641. Pictures attached. These

pictures were taken less than 5 min after the City employees left the property. If I'm going to be responsible to pay a cleanup fee, I expect the employees to complete the work in full and not just take certain items. The items left were part of the claimed nuisance litter.

Bryan Hoff
Hoff Investment Properties, LLC
920-660-3770



Administration
920 448 3100
Fax 920 448 3102

Engineering Division
920 448 3100
Fax 920 448 3102

Public Works Department

Operations Division
920 448 3535
Fax 920 448 3536

Parking Division
920 448 3431
Fax 920 448 3370

Traffic Division
920 448 3100
Fax 920 448 3102

September 3, 2020

Bryan Hoff
Hoff Investment Properties, LLC
3730 Nicolet Dr
Green Bay, WI 54311

Dear Mr. Hoff,

This letter is to notify you that the item(s) highlighted on the enclosed agenda will be presented before the Improvement & Services Committee of the City Council for its consideration.

The Improvement & Services Committee is scheduled for Wednesday, September 9, 2020 at 5:00 p.m. This will be a virtual meeting and the public may also join via Zoom. I have included instructions for you to join the meeting.

We recommend that you attend as the Committee discusses your request. At that time, you can provide your concerns and/or facts.

Sincerely,

Jamie Destiche
Administrative Clerk

Enclosure

From: [DPW Main](#)
To: [Brenda Seidl](#); [Tim Meves](#); [Steven Grenier](#)
Cc: [Inspection Website Mail](#); [Dustin McMullen](#); [Jamie Destiche](#)
Subject: FW: Appeal Fine for Nuisance Litter
Date: Monday, August 31, 2020 7:52:18 AM
Attachments: [Work Order.pdf](#)

Good Morning,

Please see the below email on an appeal for the clean-up at 1019 Velp Ave.

This will have to go through the I&S Meeting and then through Council for approval.

Please reach out to Bryan and provide him with the information needed to move forward with the appeal.

Attached is the work order I received to invoice against.

Thanks,
Audra

[Audra Van Gheem](#)
Administrative Clerk
City of Green Bay Public Works Department
100 N. Jefferson St. Room 300
Green Bay, WI 54301-5026
Phone: 920-448-3532 | greenbaywi.gov/DPW

From: ClerkInquiries
Sent: Friday, August 28, 2020 12:07 PM
To: DPW Main
Subject: FW: Appeal Fine for Nuisance Litter

From: Bryan Hoff
Sent: Friday, August 28, 2020 11:25 AM
To: ClerkInquiries <ClerkInquiries@greenbaywi.gov>
Subject: Appeal Fine for Nuisance Litter

Good Morning

I would like to appeal the invoice I received for a property cleanup. Invoice # 133278 for 1019 Velp Ave.

Reason for appealing the fine is because there was a discrepancy between what was allowed to be left outside for seating and tabletop. The zoning department (Brenda Seidl) couldn't define what was considered an "outdoor chair" vs an "indoor chair". They also removed some items from the firepit

including unburnt logs that belong in the firepit yet left the trash they were there to clean up.

When the cleanup was done, the City employees left the seating and table items they had an issue with yet left the other smaller items that were claimed on case # 112641. Pictures attached. These pictures were taken less than 5 min after the City employees left the property. If I'm going to be responsible to pay a cleanup fee, I expect the employees to complete the work in full and not just take certain items. The items left were part of the claimed nuisance litter.

Bryan Hoff
Hoff Investment Properties, LLC
920-660-3770



GREEN BAY CITY TREASURER

100 North Jefferson Street, Room 106
Green Bay, WI 54301-5026

INVOICE

Invoice Date	Invoice No.
07/21/2020	133278
Customer Number	
58194	
Invoice Total Due	
\$411.89	
Customer PO	Due Date
	08/20/2020

HOFF INVESTMENT PROPERTIES LLC
3730 NICOLET DR
GREEN BAY, WI 54311

REMOVED NUISANCE, LITTER AND SOLID WASTE
MATERIALS AT 1019 VELP AVE. ON 07-15-2020.

00000182020600133278200000411892

✂ Please Detach and return top portion with your payment ✂

City of Green Bay, Green Bay, WI 54301

Invoice Date: 07/21/2020

Customer Number: 58194

Description	Quantity	Price	UOM	Original Bill	Adjusted	Paid	Amount Due
LABOR	1.00	\$168.23	EACH	\$168.23	\$0.00	\$0.00	\$168.23
EQUIPMENT	1.00	\$220.40	EACH	\$220.40	\$0.00	\$0.00	\$220.40
ADMINISTRATIVE FEE	1.00	\$23.26	EACH	\$23.26	\$0.00	\$0.00	\$23.26
Please put Invoice Number on your check. Make checks payable to City of Green Bay.				Invoice Total:		\$411.89	

PLEASE CALL THE DEPARTMENT OF PUBLIC WORKS AT (920) 448-3535 WITH ANY QUESTIONS.

ORIGINAL
COPY







Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 30, 2020

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action on a presentation by the Lower Green Bay & Fox River AOC Biota Committee on several potential wildlife restoration projects located within the City of Green Bay.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Wildlife Restoration Projects Presentation

- 43 “Areas of Concern” (AOC) throughout Great Lakes with 31 in the U.S.
- AOC is a location with severe environmental degradation and contamination as compared to other areas of the Great Lakes
- There are 5 AOCs in Wisconsin



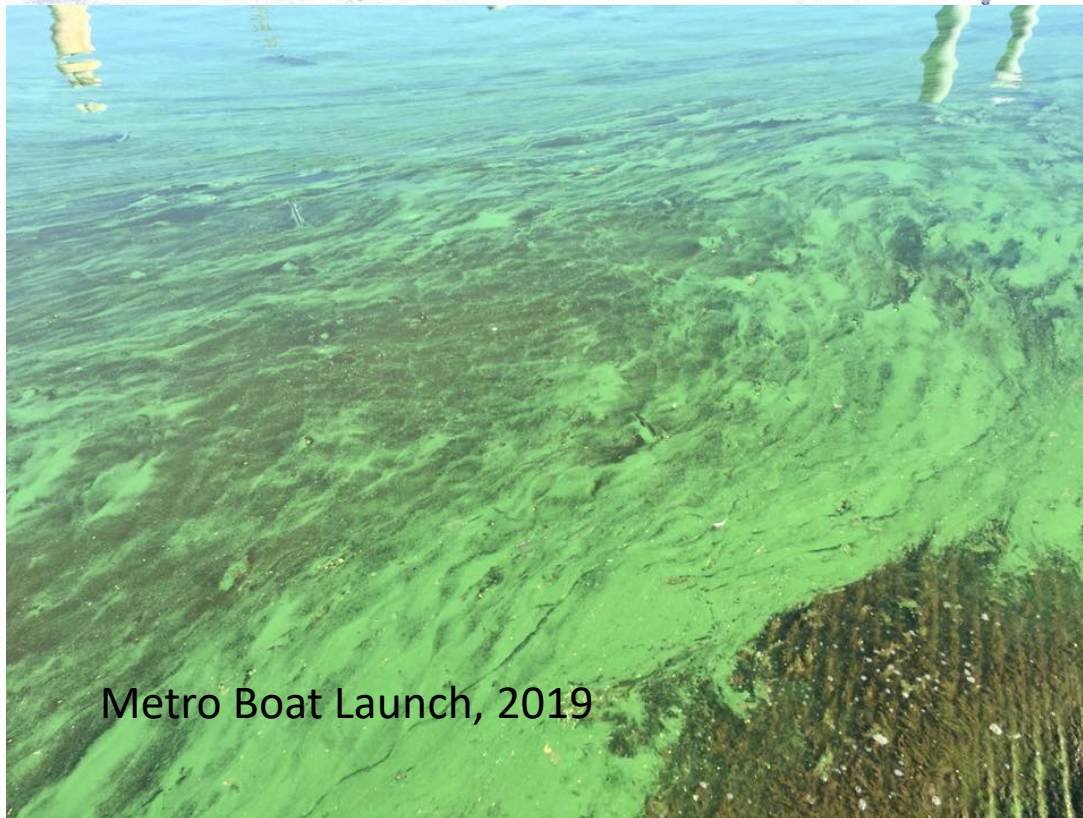
Why is the Lower Green Bay & Fox River an Area of Concern?

Significant impairment of social, economic, and ecological beneficial uses relative to other urban areas in the Great Lakes due to:

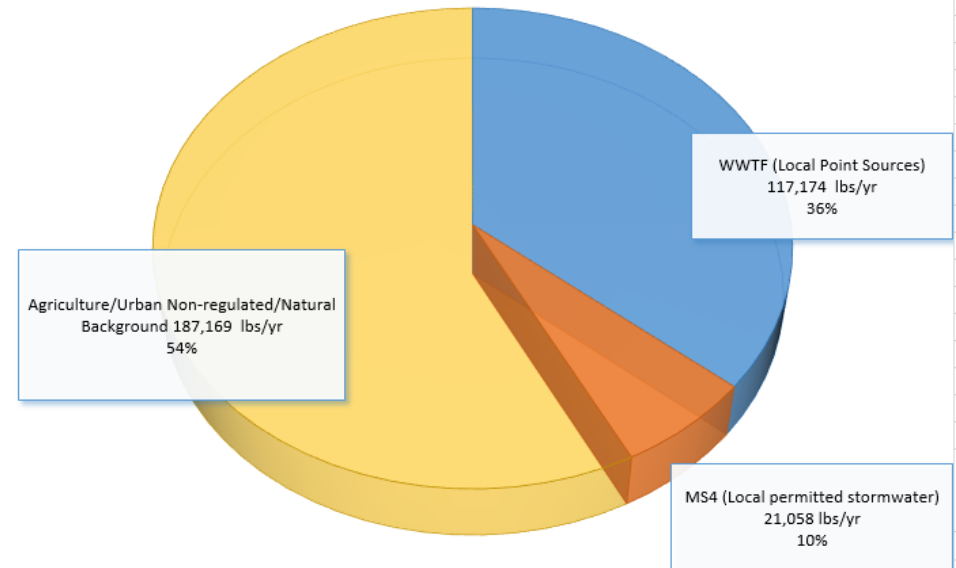
- Poor water quality
- Contaminated sediments
- Loss of Fish and wildlife habitat



Improving Water Quality: A Work in Progress



TMDL REDUCTION TARGETS



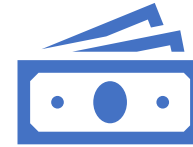
Fox River Cleanup Project: Completed in 2020



Photo credit: J.F. Brennan Inc.



8,200,000 cubic yards
of contaminated
sediment removed
from the river from
2009-2020.



Paid for by
Responsible Parties



Over 140 workers on
site daily for over 10
years, bringing in new
talent and enhancing
local economy

Improving Fish and Wildlife: Planning and Design Stage



1. Point du Sable Nature Preserve
2. Joliet Park
3. UW-Green Bay Arboretum
4. Bay Beach Wildlife Sanctuary
5. Renard Island
6. Heritage Hill State Park
7. De Pere Dam
8. Ashwaubenon Creek
9. Dutchman Creek
10. Southwest Shoreline and Tank Farm Marsh
11. Ken Euers Nature Area
12. Duck Creek Delta
13. Weitor Wharf
14. DNR West Shores
15. Fort Howard and Peters Marsh
16. Cat Island Restoration Chain
17. Dead Horse Bay
18. Longtail Point

Tank Farm Marsh



1938



1960



1978



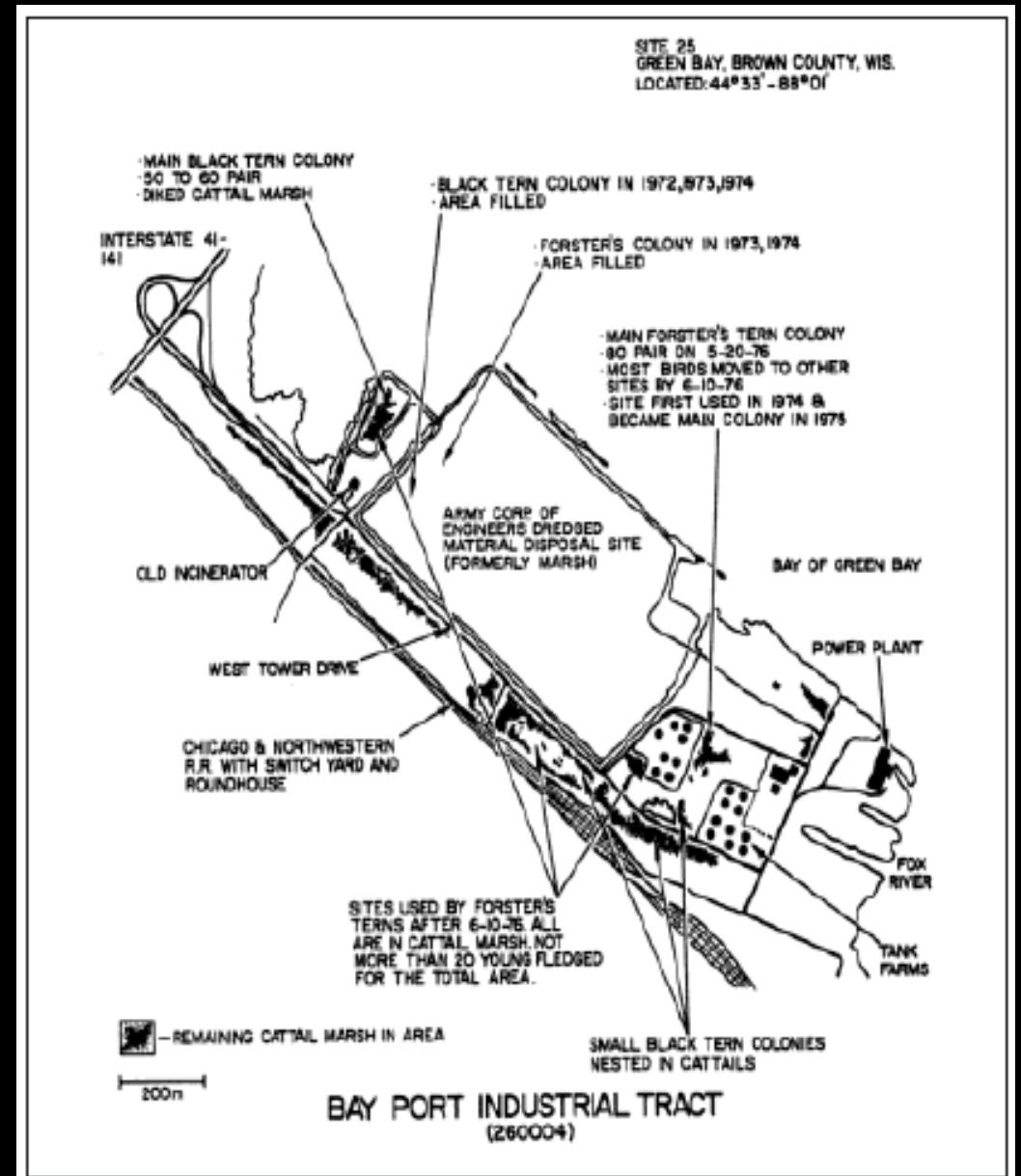
1990



2010



2017





Tank Farm Marsh

Tank Farm Marsh

- Better water level management
- Improving wetland habitat (removing invasive species and adding native species)
- Encouraging rookery habitat establishment
- Floating nest platforms
- Woody debris placement for basking turtles, frogs, fish



Dutchman Creek

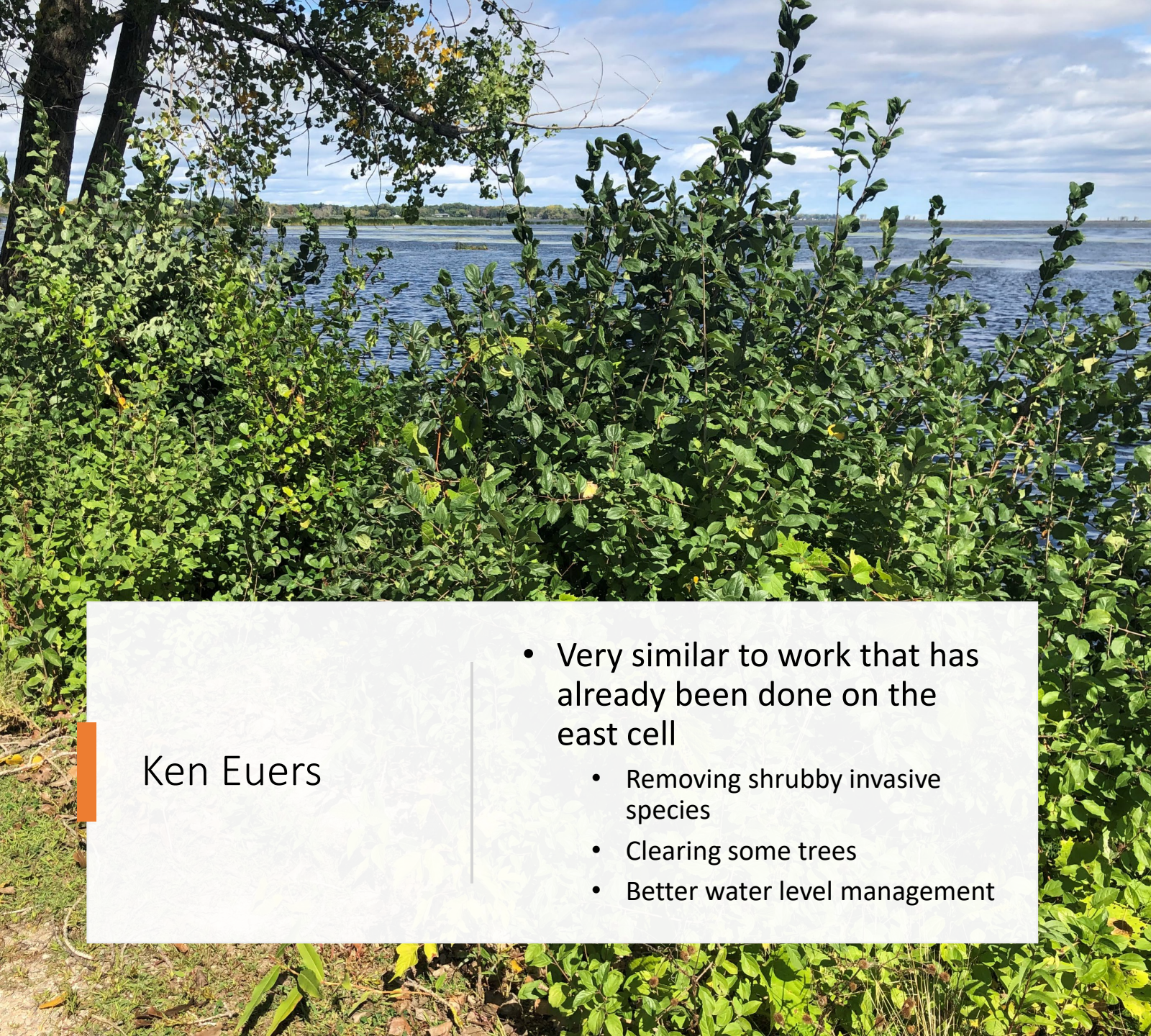
- Promoting habitat for sunfish, yellow perch, catfish and native mussels
 - Rock/gravel substrates in Dutchman Creek
 - Woody habitat and aquatic vegetation plantings along Fox River shoreline
 - Woody habitat installed along shoreline of Dutchman Creek to direct water and reduce stagnation
- Improving shoreline and land-based habitat
 - Stabilizing banks (as needed)
 - Potential prairie/meadow/rain garden plantings (where appropriate)



Bay Beach Wildlife Sanctuary

- Removing invasive species and installing native plants in forested areas and inland wetlands
- Planting prairie species in grassy/old field areas
- Naturalizing shoreline of the lagoon area
- Meadow/Prairie/Rain Garden plantings where appropriate
- “This is a really big attraction for the area. Interest spans age groups and demographics, probably reaching more than many projects.”





Ken Euers

- Very similar to work that has already been done on the east cell
 - Removing shrubby invasive species
 - Clearing some trees
 - Better water level management





Joliet Park

- Installing rock piles for additional walleye and smallmouth bass spawning/rearing habitat
- Improving existing walleye spawning reef
- Improvements to riparian vegetation along shoreline

Great Lakes Restoration Initiative Funding

- WDNR works with EPA to obtain noncompetitive funding to plan, design, and implement various environmental projects
- Submitting proposals in December for a subset of the 18 potential projects throughout the Area of Concern
 - Tank Farm, Dutchman Creek are highest priority for 2021
- Also soliciting contributions from other funding sources (Natural Resource Damage Assessment, Great Lakes Fishery Trust, etc.)
- WDNR often passes through these funds to local unit of government landowners to administer the project

Economic Benefits in Marinette

- Menekaune Harbor
 - Removed excess/contaminated sediment
 - Incorporated lots of fish and wildlife habitat
 - Now a major destination
 - \$1,000,000 in tourism revenue after National Walleye Championship Tour
- Cleaner river and harbor for growing industry/commerce



A truly impaired water body...



Coming soon to Marinette

Cabela's
NWT
NATIONAL WALLEYE TOUR

Championship

AUGUST 16-18, 2017
www.nationalwalleyetour.com

One of the biggest events in Marinette County

Hotels will be full...
Restaurants will be full...
Tourist attractions in high demand!



Economic Growth in Sheboygan

South Pier and the Sheboygan River: Then and Now



20 Years Ago
Coal depot

Today
Boardwalk, business class resort,
condos and shops.

In Sheboygan, WI, Great Lakes Restoration Initiative-funded improvements including toxic sediment removal and habitat restoration have been an influencing factor in numerous economic benefits including:

- **Development:** New housing developments have proliferated along Sheboygan's waterfront, representing an investment of \$37 million.
- **Tourism:** Sheboygan County has seen a 32 percent increase in visitor spending since 2010 and the city's Harbor Centre Marina has seen a 41 percent increase in transient boater revenue since 2014.
- **Recreation:** Numerous forms of water-based recreation have seen renewed interest, as the number of charter captains identifying Sheboygan as their home port increased from 36 to 41 between 2010 and 2016.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 30, 2020

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on request to rescind or reduce the long grass/weed compliance cutting charge of \$178.30 on Invoice 133126 for Rexford Buxton at 311 N. Oakland Avenue (held at the September 9, 2020, Improvement & Services Committee meeting). (Ald. Johnson)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Ald Johnson Communication_311 N Oakland Ave
2. DPW Documentation for Inv 133126_311 N Oakland Ave

Attachments: [115626164_1176032216101011_5569481183909494597_n.jpg](#)
[109523457_290071275532692_5968367548194468128_n.jpg](#)
[109352031_206402254096872_4846110079460004381_n.jpg](#)
[109499559_3399273510125505_3752465188868458804_n.jpg](#)

From: District Nine
Sent: Monday, August 17, 2020 4:12 PM
To: Kris Teske <Kris.Teske@greenbaywi.gov>
Cc: Steven Grenier <Steven.Grenier@greenbaywi.gov>
Subject: I&S Communication

For consideration and possible action to rescind or reduce charges for invoice no. 133126, Rexford Buxton, 311 N Oakland Ave.

Background: The resident contacted me indicating he felt the charges were excessive. He said it takes him 15 min. to cut his yard. Photos of yard and invoice attached.

Follow me on Facebook to receive regular updates on city issues. [@BrianJohnsonGB](#)

Brian H. Johnson
Alderman, District 9

City of Green Bay
100 N. Jefferson Street
Green Bay, Wisconsin 54301-5026

(e) district9@greenbaywi.gov
(p) 920.242.2206
(w) www.greenbaywi.gov

**GREEN BAY CITY TREASURER**

100 North Jefferson Street, Room 106
Green Bay, WI 54301-5026

REXFORD E BUXTON, ETAL
311 N OAKLAND AVE
GREEN BAY, WI 54303-2835

INVOICE

Invoice Date	Invoice No.
07/14/2020	133126
Customer Number	
58131	
Invoice Total Due	
\$178.30	
Customer PO	Due Date
	08/13/2020

FOR PARCEL 5-494 AT 311 N OAKLAND AVE - ACTION
TAKEN: LONG GRASS/WEED COMPLIANCE CUTTING
06/03/2020

0000018202060013312630000017830

✕ Please Detach and return top portion with your payment ✕

Green Bay, WI 54301

Invoice Date: 07/14/2020

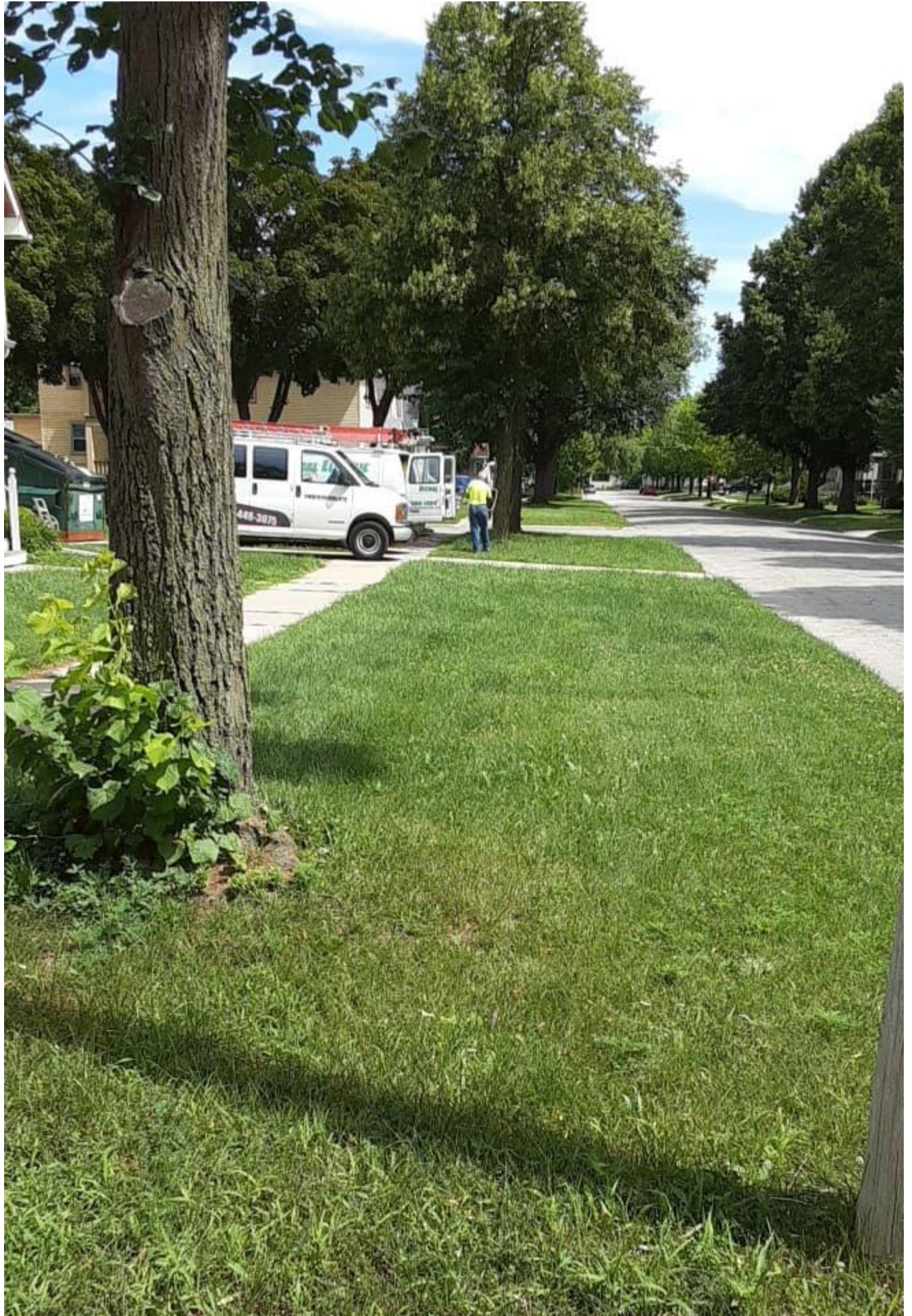
Customer Number: 58131

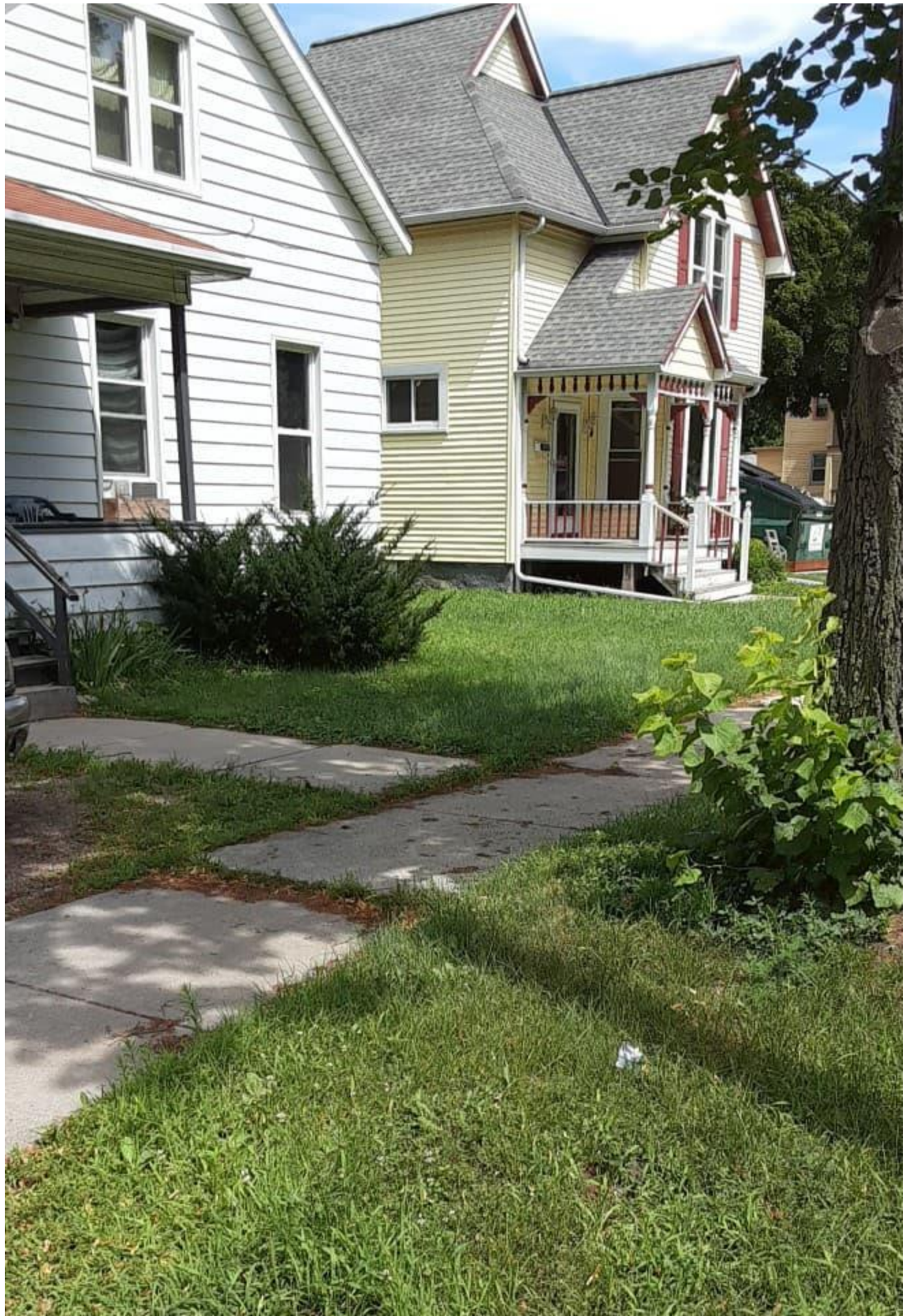
Description	Quantity	Price	UOM	Original Bill	Adjusted	Paid	Amount Due
BASE CHARGE PER PARCEL	1.00	\$52.00	EACH	\$52.00	\$0.00	\$0.00	\$52.00
WEED CUTTING LABOR	0.75	\$72.00	EACH	\$54.00	\$0.00	\$0.00	\$54.00
WEED CUTTING EQUIPMENT	0.75	\$84.00	EACH	\$63.00	\$0.00	\$0.00	\$63.00
	1.00	\$9.30	EACH	\$9.30	\$0.00	\$0.00	\$9.30

Please put Invoice Number on your check.
Make checks payable to City of Green Bay.

Invoice Total:

\$178.30









GREEN BAY CITY TREASURER

100 North Jefferson Street, Room 106
Green Bay, WI 54301-5026

INVOICE

Invoice Date	Invoice No.
07/14/2020	133126
Customer Number	
58131	
Invoice Total Due	
\$178.30	
Customer PO	Due Date
	08/13/2020

REXFORD E BUXTON, ETAL
311 N OAKLAND AVE
GREEN BAY, WI 54303-2835

FOR PARCEL 5-494 AT 311 N OAKLAND AVE - ACTION
TAKEN: LONG GRASS/WEED COMPLIANCE CUTTING
06/03/2020

00000182020600133126300000178301

✂ Please Detach and return top portion with your payment ✂

City of Green Bay, Green Bay, WI 54301

Invoice Date: 07/14/2020

Customer Number: 58131

Description	Quantity	Price	UOM	Original Bill	Adjusted	Paid	Amount Due
ADMINISTRATIVE CHARGE PER PARCEL	1.00	\$52.00	EACH	\$52.00	\$0.00	\$0.00	\$52.00
LONG GRASS/WEED CUTTING LABOR	0.75	\$72.00	EACH	\$54.00	\$0.00	\$0.00	\$54.00
LONG GRASS/WEED CUTTING EQUIPMENT	0.75	\$84.00	EACH	\$63.00	\$0.00	\$0.00	\$63.00
5.5% TAX RATE	1.00	\$9.30	EACH	\$9.30	\$0.00	\$0.00	\$9.30
Please put Invoice Number on your check. Make checks payable to City of Green Bay.				Invoice Total:	\$178.30		

GENERAL ORDINANCE 8.11 NOXIOUS WEEDS & VEGETATION MANAGEMENT - AMOUNT MUST BE PAID
IN 30 DAYS OR BE PLACED ON THE TAX ROLL. PLEASE CALL THE DEPARTMENT OF PUBLIC WORKS
AT (920) 448-3535 WITH ANY QUESTIONS.

ORIGINAL
COPY



LONG GRASS/WEEDS FORM
CITY MUNICIPAL ORDINANCE 8.11

PARCEL # 5-494
INVOICE # 133126 INV. DATE 7.14.20

DATE: 5-29-20 TIME: 1045 NAME: Whiting
ADDRESS: 311 N OAKLAND AVE VEGETATION HEIGHT: _____

PROPERTY TYPE: ☐ Single ☒ Multi ☐ Apartment Duplex ☐ Vacant Lot ☐ Railroad ☐ DBO ☐ DBO

LOCATION: ☒ Front Yard ☒ Side Yard ☒ Rear Yard ☒ Fence Line
☐ Sidewalk ☒ Terrace ☐ ROW ☐ Fenced Area

REMARKS: _____

PROPERTY RE-CHECK: DATE: 6-1-20 TIME: 900 NAME: Whiting

REMARKS: _____

WORK DONE BY CITY: DATE: 6/3/2020 TIME: 7:20 NAME: Borley/Woelfel

START TIME: 7:20 FINISH TIME: 7:40 ☐ Overtime ☒ Regular Time

UNIT #: 163, 974, 231, 512, 964, 1026, 1002, 1516 LABOR/TIME: 20x2 EQUIP/TIME: 20x2

☒ Grass/Weed Control

☒ Trimming

☒ Clean-up

REMARKS: DBO on the Back Cut Front. SUPERVISORY APPROVAL DRS K15
20 min + 15 min travel = 35 min = 44.75 hr. AVG

DONE BY OWNER: DATE: _____ TIME: _____ NAME: _____

REMARKS: _____

Dan Szymik

From: noreply@ci.green-bay.wi.us
Sent: Wednesday, May 27, 2020 1:00 PM
To: Chris Pirlot; Dan Szymik; David Wiesman; Debbie Haines-Epping; Dustin McMullen; Justin Linzmeier; Nathan Wachtendonk; Tim Gates; Josh Brassfield
Subject: New Request: Street - LONG GRASS COMPLAINT

STREET - LONG GRASS COMPLAINT

ADDRESS: 315 N OAKLAND AV

LONG GRASS

~~Item: LONG GRASS~~

PickUpDate:

RateID:

05/27/2020 12:59 PM

~~Entered By: audrava~~

To view online you can visit:

<https://rfs.greenbaywi.gov/RequestForService/Sublimate.aspx?Target=Secure\RequestSearch&TrackingID=66411>

311 ALSO



LONG GRASS/WEEDS FORM
CITY MUNICIPAL ORDINANCE 8.11

PARCEL # 5-494
INVOICE # _____ INV. DATE _____

DATE: 5-29-20 TIME: 1045 NAME: Whiting
ADDRESS: 311 N OAKLAND AVE VEGETATION HEIGHT: _____

PROPERTY TYPE: ☐ Single ☒ Multi ☐ Apartment ☐ Vacant Lot ☐ Railroad
Duplex _____ ☐ DBO Duplex _____ ☐ DBO

LOCATION: ☒ Front Yard ☒ Side Yard ☒ Rear Yard ☒ Fence Line
☐ Sidewalk ☒ Terrace ☐ ROW ☐ Fenced Area

REMARKS: _____

PROPERTY RE-CHECK: DATE: 6-1-20 TIME: 900 NAME: Whiting

REMARKS: _____

WORK DONE BY CITY: DATE: _____ TIME: _____ NAME: _____

START TIME: _____ FINISH TIME: _____ ☐ Overtime ☐ Regular Time

UNIT #: _____ LABOR/TIME: _____ EQUIP/TIME: _____

☐ Grass/Weed Control ☐ Trimming ☐ Clean-up

REMARKS: _____ **SUPERVISORY APPROVAL** _____

DONE BY OWNER: DATE: _____ TIME: _____ NAME: _____

REMARKS: _____

06/03/2020 07:25

311

311

06/03/2020 07:27



06/03/2020 07:27



06/03/2020 07:28



06/03/2020 07:28



06/03/2020 07:41



06/03/2020 07:41



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 30, 2020

PREPARED BY

AGENDA ITEM # E.4

Consideration with possible action on request by Paul's Pantry, Inc. to rescind the special assessments for pavement construction levied against Parcel 20-271 associated with the North Webster Avenue reconstruction project.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 30, 2020

PREPARED BY

AGENDA ITEM # E.5

Consideration with possible action on request to review pavement reconstruction and resurfacing programs and begin planning for future Capital Improvement Programs. (Alds. Wery and Johnson)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Alds. Wery and Johnson Communication_ Road Work 2021

From: Steven Grenier
Sent: Thursday, September 17, 2020 11:53 AM
To: Elizabeth Nadolski-Spears
Subject: FW: Road Work 2021

Please see below

Steven M. Grenier, P.E.
Director of Public Works
City of Green Bay
(920) 448-3097
steven.grenier@greenbaywi.gov

From: Chris Wery [mailto:chriswery@att.net]
Sent: Wednesday, September 16, 2020 1:26 PM
To: District Nine <District.9@greenbaywi.gov>; Steven Grenier <Steven.Grenier@greenbaywi.gov>
Subject: Re: Road Work 2021

Awesome, thanks!

Alderman Chris Wery
920-490-9282
chriswery@att.net
Facebook: Alderman Chris Wery, District 8 City of Green Bay

On Wednesday, September 16, 2020, 01:20:14 PM CDT, Steven Grenier
<steven.grenier@greenbaywi.gov> wrote:

I can get that on the agenda.

Discussion with possible action on a request by Ald. Wery and Ald. Johnson to review pavement reconstruction and resurfacing programs, and begin planning for future Capital Improvement Programs.

Sound OK?
Steve

Steven M. Grenier, P.E.
Director of Public Works
City of Green Bay
(920) 448-3097
steven.grenier@greenbaywi.gov<mailto:steven.grenier@greenbaywi.gov>

From: Chris Wery [mailto:chriswery@att.net]
Sent: Wednesday, September 16, 2020 1:17 PM
To: District Nine <District.9@greenbaywi.gov>; Steven Grenier <Steven.Grenier@greenbaywi.gov>

Subject: Re: Road Work 2021

Thanks, Steve. I think it is worthy having the discussion. Perhaps we could show the past 10 years of roadwork and where we are trending and expecting to be at next year.

Alderman Chris Wery
920-490-9282
chriswery@att.net<mailto:chriswery@att.net>
Facebook: Alderman Chris Wery, District 8 City of Green Bay

On Wednesday, September 16, 2020, 07:52:31 AM CDT, Steven Grenier
<steven.grenier@greenbaywi.gov<mailto:steven.grenier@greenbaywi.gov>> wrote:

Ald. Wery,

I think that the program size (or thereabouts) from this year will become the norm. We issued several consultant contracts at the last I&S meeting, that's how we are supplementing our in-house engineering staff to complete the size program we currently have. We are further limited by the amount of bonding we can take on as a City. That's why the Finance Committee has been discussing annual and five-year Capital Improvement Programs. The financial allocation DPW received last year is pretty much the top end of what the City can afford to give us through bonding. Also, sanitary, storm, and water utilities have taken on as much new annual debt as they can. Unless the council decides to resurface roads without taking care of the underground infrastructure, we need to consider the utility budgets and bonding limits as well.

We can definitely have the discussion, but I'm not optimistic that we can increase beyond what we've risen to at this point. During last year's discussion on CIP, I tried to stress that this year's program would be the new normal target.

Let me know your wishes.

Steve

Steven M. Grenier, P.E.
Director of Public Works
City of Green Bay
(920) 448-3097
steven.grenier@greenbaywi.gov<mailto:steven.grenier@greenbaywi.gov>
<mailto:steven.grenier@greenbaywi.gov<mailto:steven.grenier@greenbaywi.gov>>

From: Chris Wery [mailto:chriswery@att.net<mailto:chriswery@att.net>]
Sent: Tuesday, September 15, 2020 9:05 PM
To: Steven Grenier <Steven.Grenier@greenbaywi.gov<mailto:Steven.Grenier@greenbaywi.gov>>;
District Nine <District.9@greenbaywi.gov<mailto:District.9@greenbaywi.gov>>
Subject: Road Work 2021

Howdy Steve,

I am hoping (expecting) that we will once again see a large increase in the number of streets repaired next year?

When can we start discussing this? Should we put it on an agenda?

Thanks,

Alderman Chris Wery

920-490-9282

chriswery@att.net<mailto:chriswery@att.net><mailto:chriswery@att.net<mailto:chriswery@att.net>>

Facebook: Alderman Chris Wery, District 8 City of Green Bay



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 30, 2020

PREPARED BY

AGENDA ITEM # E.6

Consideration with possible action on request by Department of Public Works to grant an easement to Wisconsin Central LTD for the northerly 30 feet of the westerly 55 feet of Parcel 2-275 for construction of maintenance equipment for the railroad.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. EASEMENT FOR RAILROAD SIGNAL EQUIPMENT-JIB Revised-09.16.20 (JD)

EASEMENT FOR RAILROAD SIGNAL EQUIPMENT

DRAFT

THIS EASEMENT, made this _____ day of _____,
20____, by and between the City of Green Bay, a Wisconsin
Municipal Corporation, hereinafter referred to as Grantor , and
Wisconsin Central LTD. Referred to as Grantee ,

WITNESSETH:

That the Grantor for and in consideration of the sum of Ten and
no/100 dollars (\$10.00) and other good and valuable consideration,
hereby grants to the Grantee the perpetual right, privilege and
Easement for the construction, maintenance and repair of Railroad
Signal Equipment for the railroad crossing of S Ashland Avenue
known as I.D.# 281425M over and across the lands "Easement
Area(s) described herein described as follows:

Return this document to:
City of Green Bay – DPW
100 N. Jefferson Street – Room 300
Green Bay, WI 54301

Part of tax parcel number 2-275

The northerly 30.0 feet of the Westerly 55.0 feet, Lot Seven (7), Block Two (2),
according to the recorded plat of C.L.A. Tank's Third Addition, City of Green Bay,
Brown County, Wisconsin.

Grantor grants to the Grantee the perpetual right, privilege and easement to enter upon
the Easement Area for the construction maintenance and repair of Railroad Signal Equipment.
The Grantee shall have the right to enter on and across any of the Grantor's property outside of
the Easement Area as may be reasonably necessary to gain access to the Easement Area and as
may be reasonably necessary for the construction maintenance and repair of Railroad Signal
Equipment. Except in the event of an emergency, Grantee shall make reasonable efforts to
notify the Grantor before going upon Grantor's property outside of the Easement Area.

Should Grantee's work on its Facilities require excavation, the Grantee shall restore
the surface of the Easement Area to its condition prior to Grantee's work. All work performed
by the Grantee pursuant to this Easement will be performed in a safe and proper workmanlike
manner.

Grantee hereby agrees to indemnify, defend and hold harmless the Grantor, its elected
and appointed officials, officers, employees, agents, representatives and volunteers, and each

of them, from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs and expenses of whatsoever kind or nature in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault, or negligence, whether active or passive, of Grantee or of anyone acting under its direction or control or on its behalf, even if liability is also sought to be imposed on Grantor, its elected and appointed officials, officers, employees, agents, representatives and volunteers. The obligation to indemnify, defend and hold harmless the Grantor, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, shall be applicable unless liability results from the sole negligence of the Grantor, its elected and appointed officials, officers, employees, agents, representatives and volunteers.

Grantee shall reimburse the Grantor, its elected and appointed officials, officers, employees, agent or authorized representatives or volunteers for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

In the event that Grantee employs other persons, firms, corporations or entities (sub-contractor) as part of the work covered by this Agreement, it shall be Grantee's responsibility to require and confirm that each sub-contractor enters into an Indemnity Agreement in favor of the Grantor, its elected and appointed officials, officers, employees, agents, representatives and volunteers, which is identical to this Indemnity Agreement.

This indemnity provision shall survive the termination or expiration of this Agreement..

This instrument drafted by:
Thomas H. Giese - R/W Specialist

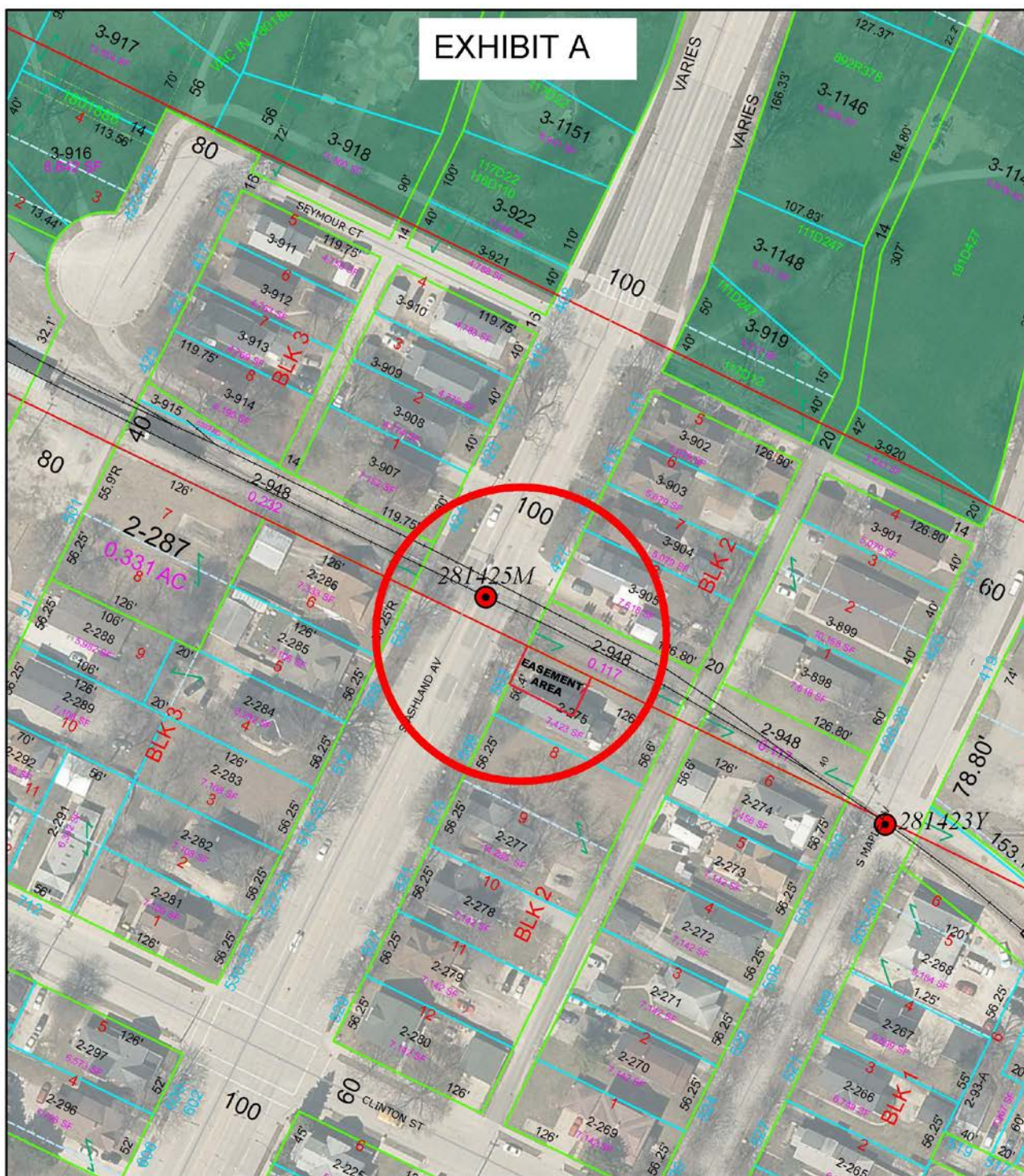
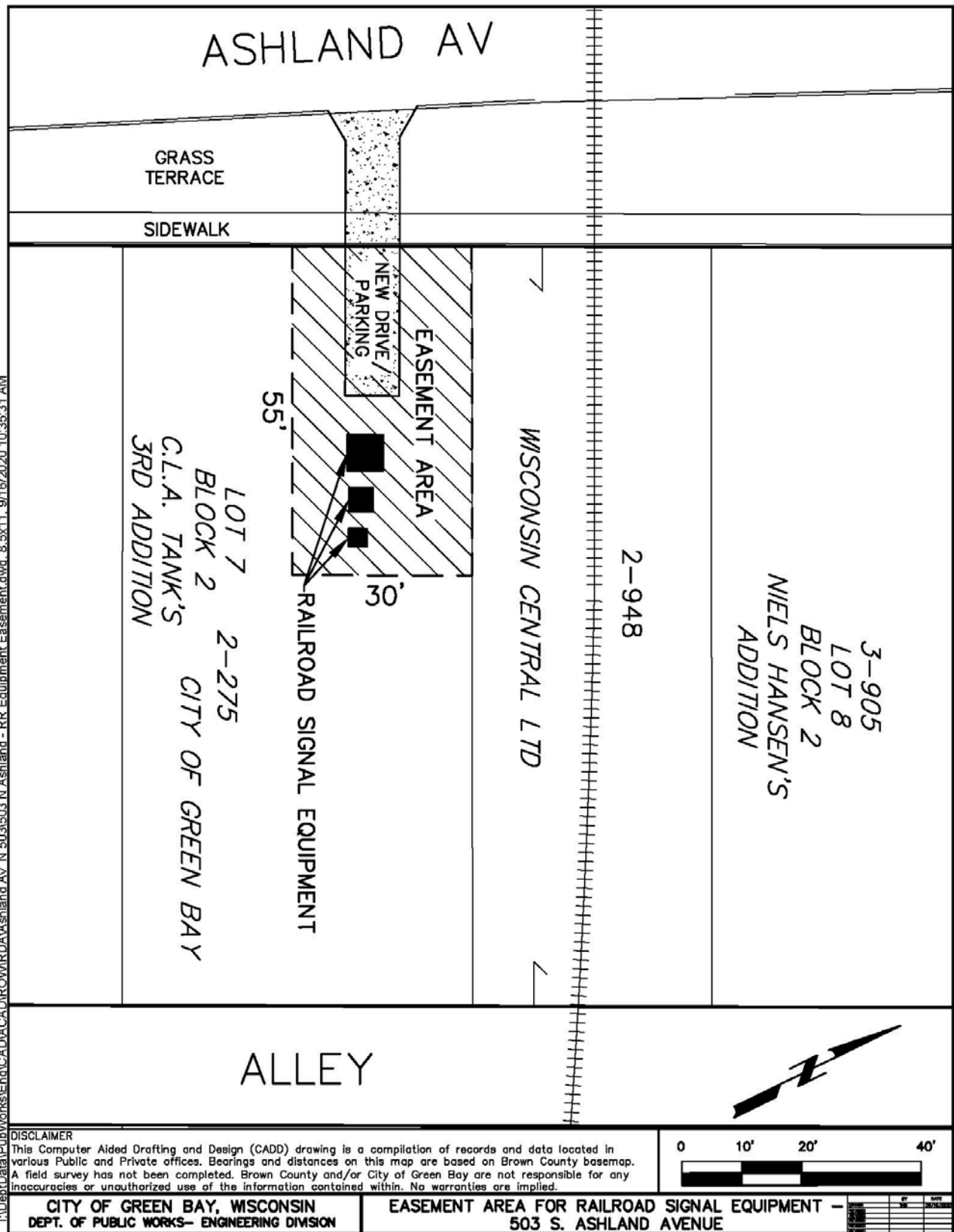


EXHIBIT A CONTINUED



DISCLAIMER
 This Computer Aided Drafting and Design (CADD) drawing is a compilation of records and data located in various Public and Private offices. Bearings and distances on this map are based on Brown County basemap. A field survey has not been completed. Brown County and/or City of Green Bay are not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied.

0 10' 20' 40'

CITY OF GREEN BAY, WISCONSIN
 DEPT. OF PUBLIC WORKS— ENGINEERING DIVISION

EASEMENT AREA FOR RAILROAD SIGNAL EQUIPMENT —
 503 S. ASHLAND AVENUE



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 30, 2020

PREPARED BY

AGENDA ITEM # E.7

Consideration with possible action on request by Department of Public Works to enter into a Professional Service Agreement with Ayres Associates for the design of Country Club Road in the amount of \$232,651.90.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 30, 2020

PREPARED BY

AGENDA ITEM # E.8

Consideration with possible action on presentation by Department of Public Works staff to the Improvement and Services Committee regarding a few options for more effective downtown snow bank management. It's requested that examples be provided from the 10 largest municipalities in the state (referred back to Department of Public Works staff at the September 9, 2020, Improvement and Services Committee meeting). (Alds. Johnson and Scannell)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Ald Johnson and Ald Scannell Joint Communication
2. 2020 WI city downtown snow policies

From: District Nine

Sent: Monday, August 17, 2020 10:30 AM

To: Kris Teske <Kris.Teske@greenbaywi.gov>

Cc: Steven Grenier <Steven.Grenier@greenbaywi.gov>; District Seven <District.7@greenbaywi.gov>

Subject: I&S Communication

This is a joint communication from Alders Scannell and Johnson:

"To direct DPW staff to present to the Improvement and Services Committee a few options for more effective downtown snow bank management. It's requested that examples be provided from the 10 largest municipalities in the state."

Alders have received multiple communications from business owners concerned about how snowbanks are currently managed. Additionally, the concern is heightened this year with reliance on curbside pickups due to the pandemic.

Follow me on Facebook to receive regular updates on city issues. [@BrianJohnsonGB](#)

Brian H. Johnson

Alderman, District 9

City of Green Bay
100 N. Jefferson Street
Green Bay, Wisconsin 54301-5026

(e) district9@greenbaywi.gov

(p) 920.242.2206

(w) www.greenbaywi.gov

Wisconsin Large City Snow Removal Practices Survey (September 2020)

<u>City</u>	<u>Population</u>	<u>Downtown Snow Windrows Removed?</u>	<u>How Often Removed?</u>	<u>Who removes snow?</u>	<u>Who pays for snow removal?</u>	<u>Notes</u>
Milwaukee	595,000	Yes	As decided by B.I.D.	Contractor Parking Division – adjacent to parking meters	B.I.D.	City does not remove snow windrows City sells permits for contractors to dump snow at City snow dump Parking Division routinely clears paths adjacent to parking meters separate from B.I.D. snow removal activity
Madison	233,200					
Green Bay	104,100	Yes	As necessary from a roadway safety perspective	DPW Parking Division – adjacent to parking meters	City operating budget	Parking Division routinely clears paths adjacent to parking meters separate from DPW snow removal activity
Kenosha	99,200	Yes	When curbside parking is affected	DPW	City operating budget	Mayor authorizes snow removal operations
Racine	78,900	Yes	After high enough levels of snow accumulate	DPW	City operating budget Parking Division – charged for snow removal where meters are installed	Some businesses clear paths to parking meters for their patrons. But not a City requirement.

Wisconsin Large City Snow Removal Practices Survey (September 2020)

Appleton	72,600	Yes	On priority basis set by DPW	DPW, with assistance from contractor	Businesses are assessed \$1.00 to \$2.00 per L.F. depending on their zone City operating budget covers costs over and above what is collected from businesses	If snow removed in residential areas, no cost to residents
Waukesha	70,700	Yes	As deemed necessary by DPW	DPW	City operating budget	
Oshkosh	66,100	Yes	Assessed after every snowfall. Removed if snow is deep enough.	DPW	City operating budget	Snow removal is scheduled for day and night shifts, and takes up to 2-weeks to complete the process
Eau Claire	65,900					
Janesville	63,600	Yes – hybrid program B.I.D. properties push sidewalk and terrace snow in street City pushes snow to storage areas when streets are plowed Contractor hauls stored snow away	When downtown B.I.D. district storage areas are full, snow is removed On arterial streets, snow is removed only as necessary	Downtown – Contractor Arterial streets – DPW	Downtown – B.I.D. Arterials – City operating budget	No metered parking in downtown area No DPW snow removal in past 2 winters

Wisconsin Large City Snow Removal Practices Survey (September 2020)

West Allis	60,400	Yes	When curb lanes get too narrow	DPW	City operating budget	
La Crosse	51,300					
Sheboygan	49,300	Yes	If snowfall is significant enough to warrant removal	DPW, with assistance from contractor	City operating budget	Downtown businesses were charged a special assessment fee for snow removal. Charge was discontinued due to unrealistic expectations from business owners and operators.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 30, 2020

PREPARED BY

AGENDA ITEM # E.9

Consideration with possible action on the report of the Purchasing Manager:

A. Request approval to award contract for Fiber Optic Cabling at Bay Beach Wildlife Sanctuary for the sum of \$42,800.00 to Holtger Bros., Inc., the lowest responsible bidder to RFB #3274.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Report of the Purchasing Manager 09-23-20



CITY OF GREEN BAY - PURCHASING DIVISION

TO: I & S Committee
FR: Calvin Winters, Procurement Manager
DT: September 17, 2020
RE: Purchasing Report
Cc: Steve Grenier, Jamie Destiche

Report of the Purchasing Manager:

1. Request approval to award contract for Fiber Optic Cabling at Bay Beach Wildlife Sanctuary for the sum of \$42,800.00 to Holtger Bros., Inc. the lowest responsible bidder to RFB #3274.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 30, 2020

PREPARED BY

AGENDA ITEM # E.10

Report of actions taken by Department of Public Works

A. Granting of Licenses

I. Sidewalk Builder

a. Sommers Construction Co.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 30, 2020

PREPARED BY

AGENDA ITEM # F.I

Director's Report on recent activities of the Public Works Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 30, 2020

PREPARED BY

AGENDA ITEM # F.2

The next Improvement and Services Committee meeting is scheduled for October 14, 2020.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None