



# **AGENDA OF THE SUSTAINABILITY COMMISSION**

**WEDNESDAY, OCTOBER 21, 2020, 5:00 PM**

**This is a virtual meeting.**

**Please see the first agenda item for details.**

**A. Zoom Meeting Information.**

- I. This item contains information and instructions on the Zoom virtual meeting.

**B. Roll Call.**

- I. Chair--Seth Hoffmeister; Vice Chair--Ned Dorff; Alder Randy Scannell; Kaurie Mihm--PRF; Prof. John Arendt; Julia Noordyk; Cody Sandahl; Mark Walter

**C. Approval of the Agenda.**

- I. Approval of the agenda for October 21, 2020.

**D. Approval of Minutes.**

- I. Approval of the minutes for September 16, 2020.

**E. Informational.**

- I. Introductions of committee members and new Resiliency Coordinator, Melissa Schmitz.
2. Updates from Committee Members.

**F. Regular Business.**

- I. Consideration with possible action on the progress of the Green Infrastructure Code Audit (held from September meeting).

**G. Adjournment.**

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT [www.greenbaywi.gov](http://www.greenbaywi.gov)
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Sustainability Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

# Virtual Meeting Instructions

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Sustainability Commission 2020-10-21

## Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/87863719314>

Meeting ID: 878 6371 9314

Passcode: 745970

One tap mobile

+13017158592,,87863719314#,,,,,,0#,,745970# US (Germantown)

+13126266799,,87863719314#,,,,,,0#,,745970# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 878 6371 9314

Passcode: 745970

Find your local number: <https://us02web.zoom.us/j/87863719314>

## Additional Information

1. Wisconsin Open Meetings Law still applies
  - a. Persons interested in speaking to an item must give their name and address
  - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
  - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
4. Once you are in the meeting please mute yourselves.
  - a. You may unmute yourself when you are called upon to speak.
5. Waiting room
  - a. When you call in, all callers/participants will be placed in a “waiting room.”
  - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
6. Using Zoom with a tablet or computer
  - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
  - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
7. Registering
  - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You’ll receive another email confirming that you’re registered for the meeting.
  - b. If you’re using a phone, your registration will still be tied to an email.
8. Raising your hand
  - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you’d need to use a computer or tablet) to let the host know you’d like to speak. You can also un-mute yourselves and start speaking.
  - b. Persons on the agenda—you can “raise your hand” but you’d need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
9. What devices should I use?
  - a. Smart phone (please see more detailed instructions on page 3)
  - b. Land line
  - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You’ll also be asked to verify your email.
  - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
  - e. For tablet and computer users—if you download the app you will be asked to verify your email.
10. Zoom etiquette
  - a. Muting yourselves when you’re not talking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
  - b. If you’re using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
11. Closed session
  - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
  - b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.
12. Persons interested in attending anonymously or listening to the meeting may call in by dialing \*67 followed by the phone number above.

## Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
  - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
  - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application



City of Green Bay, Wisconsin  
Green Infrastructure Codes Project  
Summary of Findings & Recommendations

| Code Area                      | Key Codes and Standards                                                                          | "Grade" | Opportunities                                                                                                                                     | Recommended Actions or Draft Document                                                                                                                                                                                                                                                                                       |
|--------------------------------|--------------------------------------------------------------------------------------------------|---------|---------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Stormwater                     | Chapter 30                                                                                       | B       | Standard ordinance                                                                                                                                | <ul style="list-style-type: none"> <li>*Add definitions of green infrastructure to 30.04</li> <li>*State specifically that green infrastructure practices following WI DNR Storm Water Post Construction Technical Standards are accepted in 30.06(7)</li> <li>*Add integration with landscape plans to 30.08(1)</li> </ul> |
| Erosion Control                | Chapter 34<br>And<br>Chapter 13, Division 11 (Zoning)                                            | B-      | Standard ordinance<br>Section 34.08 includes "performance standards for construction sites not required to be permitted" but this is not enforced | <ul style="list-style-type: none"> <li>*Add a standard to demarcate the limits of disturbance and the drip line of mature trees to remain on site prior to initiating construction under 30.09(2).</li> <li>*Consider a small sites erosion control guide</li> </ul>                                                        |
| Definitions                    | Chapter 30 (Stormwater)<br>Chapter 13 (Zoning)                                                   | B+      | Green infrastructure definitions are not present in Chapter 30 or Chapter 13                                                                      | <ul style="list-style-type: none"> <li>*Add green infrastructure definitions to 30.04</li> <li>*Under 13.303 Land Use Definitions, either refer to 30.04 or add the same definitions</li> </ul>                                                                                                                             |
| Architectural Design Standards | Subchapter 13.500 General Regulations<br>Subchapter 13.1400 Traditional Neighborhood Development | A-      | No apparent conflicts with TND                                                                                                                    | <ul style="list-style-type: none"> <li>*Add rain barrels, planter boxes &amp; other rainwater harvesting as a permitted setback encroachments under 13.509</li> </ul>                                                                                                                                                       |
| Landscaping                    | Chapter 13, Subchapter                                                                           | D       | Substantial barriers to the integration of                                                                                                        | <ul style="list-style-type: none"> <li>*Significant revisions to Section 13.1800 are recommended</li> </ul>                                                                                                                                                                                                                 |

City of Green Bay, Wisconsin  
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|                             |                                                                                                                  |    |                                                                                                                                     |                                                                                                                                                                                                                                                                                 |
|-----------------------------|------------------------------------------------------------------------------------------------------------------|----|-------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                             | 13.1800, Division 5:<br>Landscaping                                                                              |    | vegetated stormwater<br>management                                                                                                  |                                                                                                                                                                                                                                                                                 |
| Parking                     | Chapter 13 (Zoning)                                                                                              | A+ | Green Bay has updated its parking ratios and standards to reflect contemporary best practices.                                      |                                                                                                                                                                                                                                                                                 |
| Permeable Materials         | Chapter 30<br>Section 13.1714<br>Surfacing                                                                       | A- | Provisions for permeable pavement as a BMP are not explicitly included in Chapter 30<br>Not a barrier per se but could be clarified | *Add sentence to 13.1714 to state that permeable pavement systems meeting WI DNR Technical Standards are acceptable to meet the purposes of the section.                                                                                                                        |
| Pollutant Reduction         | Section 13.1813<br>Service, loading and storage areas<br>Section 13.1600<br>Land Use<br>Development<br>Standards | B  | Standards for screening trash receptacles and dumpsters are under 13.1813 but do not address drainage, covers, or locking gates.    | *Add a provision as Reserved Section 13.1614 addressing dumpster/trash areas and outdoor areas for animal-related uses to require (1) locking four-sided enclosures of trash areas and (2) curbing or other drainage to direct runoff away from storm drains and surface waters |
| Natural Landscape/<br>Lawns | Section 8.11,<br>Noxious Weeds &<br>Maintenance of<br>Vegetation                                                 | A- | City has a provision for natural lawns adopted, but there are some ambiguities                                                      | *Make minor clarifications to improve the application and approval process                                                                                                                                                                                                      |
| Subdivision & Streets       |                                                                                                                  |    |                                                                                                                                     |                                                                                                                                                                                                                                                                                 |
| Disconnection               |                                                                                                                  |    |                                                                                                                                     |                                                                                                                                                                                                                                                                                 |