



MINUTES OF THE GREEN BAY HOUSING AUTHORITY

THURSDAY, OCTOBER 15, 2020, 10:30 AM
Virtual Meeting. Public may join via Zoom.

A. ZOOM MEETING INFORMATION.

I. This item contains documents which provide call in information and instructions for the Zoom Meeting.

B. ROLL CALL.

I. William VandeCastle - Chair, Terri Refsguard - Vice Chair, Sandra Popp, Erin Edwards and Stephen Srubas

Members present: William VandeCastle, Stephen Srubas, Erin Edwards, Terri Refsguard, Sandra Popp, Excused: None, Absent: None

C. APPROVAL OF THE AGENDA.

I. Approval of the agenda for the October 15, 2020, meeting of the Green Bay Housing Authority.

Moved by Erin Edwards and seconded by William VandeCastle to approve of the agenda for the October 15, 2020 meeting of the Green Bay Housing Authority.

Motion carried. Yes- William VandeCastle, Terri Refsguard, Stephen Srubas, Erin Edwards, Sandra Popp, No- None, Abstain: None

D. APPROVAL OF MINUTES.

I. Approval of the minutes from the September 17, 2020, meeting of the Green Bay Housing Authority.

Moved by Stephen Srubas and seconded by Terri Refsguard to approve of the minutes from the September 17, 2020 meeting of the Green Bay Housing Authority.

Motion carried. Yes- William VandeCastle, Terri Refsguard, Stephen Srubas, Erin Edwards, Sandra Popp, No- None, Abstain: None

E. REGULAR BUSINESS.

I. Consideration with possible action to apply for Low Income Housing Tax Credit (LIHTC) for Mason Manor.

Moved by Stephen Srubas and seconded by William VandeCastle to approve of opening the floor for the public to speak.

Motion carried. Yes- William VandeCastle, Terri Refsguard, Stephen Srubas, Erin Edwards, Sandra Popp, No- None, Abstain: None

Moved by Stephen Srubas and seconded by William VandeCastle to approve of closing the floor for the public to speak.

Motion carried. Yes- William VandeCastle, Terri Refsguard, Stephen Srubas, Erin Edwards, Sandra Popp, No- None, Abstain: None

Moved by Sandra Popp and seconded by Terri Refsguard to approve for staff to proceed with preparing to apply for the 2022 Low Income Housing Tax Credits (LIHTC).

Motion carried. Yes- William VandeCastle, Terri Refsguard, Stephen Srubas, Erin Edwards, Sandra Popp, No- None, Abstain: None

2. Consideration with possible action to award Scattered Site's lawncare and snow removal contract to the lowest responsible and responsive bidder, Lizer of Wisconsin Inc.

Moved by Sandra Popp and seconded by Stephen Srubas to approve of awarding the Scattered Sites' lawn care and snow removal contract to the lowest responsible and responsive bidder, Lizer of Wisconsin Inc.

Motion carried. Yes- William VandeCastle, Terri Refsguard, Stephen Srubas, Erin Edwards, Sandra Popp, No- None, Abstain: None

F. INFORMATIONAL.

1. GBHA Bills.

Stephanie Schmutzer reported the GBHA Bills. No action needed.

2. GBHA Financial Report.

Stephanie Schmutzer reported the GBHA Financial Report. No action needed.

3. Langan Report.

Jayme Valentine reported the Langan Report. No action need

4. Director's Report.

Cheryl Renier-Wigg reported the Director's Report. No action needed.

5. Occupancy report for the month of October.

Jayme Valentine reported the Occupancy report for the month of October. No action needed.

6. Date of next meeting: November 19, 2020.

G. ADJOURNMENT.

Moved by Sandra Popp and seconded by William VandeCastle to adjourn the Green Bay Housing Authority meeting.

Motion carried. Yes- William VandeCastle, Terri Refsguard, Stephen Srubas, Erin Edwards, Sandra Popp, No- None, Abstain: None