



AGENDA OF THE PARKS COMMITTEE

WEDNESDAY, NOVEMBER 18, 2020, 5:00 PM

Virtual Meeting. Public may join via Zoom.

A. Zoom Meeting Information.

1. This item contains documents which provide call in information and instructions for the Zoom Meeting.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

E. Regular Business.

1. Consideration with possible action on the staff summary of the research and cost estimates for the necessary flood-way studies to reopen the East River trails within the City limits on both sides of the East River.
2. Consideration with possible action to accept the donation of garbage receptacles, light pole banners and up-lighting from the Whitney Neighborhood Association for installation at Whitney park.
3. Consideration with possible action on the use of fat tire bikes at He-Nis-Ra Park.
4. Consideration with possible action to accept a donation of \$15,500 from the Navarino Neighborhood Association to fund the entire cost of the installation of 4 new Wisconsin Public Service owned lights in Navarino park.
5. Consideration with possible action to approve the request from the Baird Creek Preservation Association to facilitate a controlled burn in the Baird Creek Greenway.

F. Informational.

1. Director's Report on updates and recent activities of the Parks, Recreation & Forestry Department.
2. The next Parks committee is scheduled for December 9, 2020.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Parks Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Parks Committee

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/81377797762?pwd=ZGhteWFBVUVwNmdUaWt4Zy9LZlFMUT09>

Meeting ID: 813 7779 7762

Passcode: 623545

One tap mobile

+19292056099,,81377797762#,,,,,0#,,623545# US (New York)

+13017158592,,81377797762#,,,,,0#,,623545# US (Germantown)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 813 7779 7762

Passcode: 623545

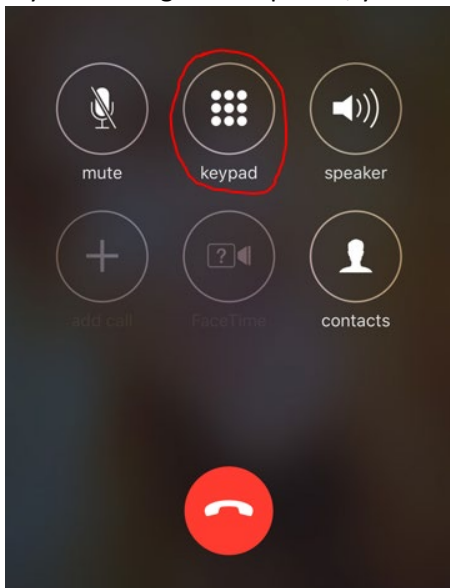
Find your local number: <https://us02web.zoom.us/j/kd39Ua5bWR>

Additional Information

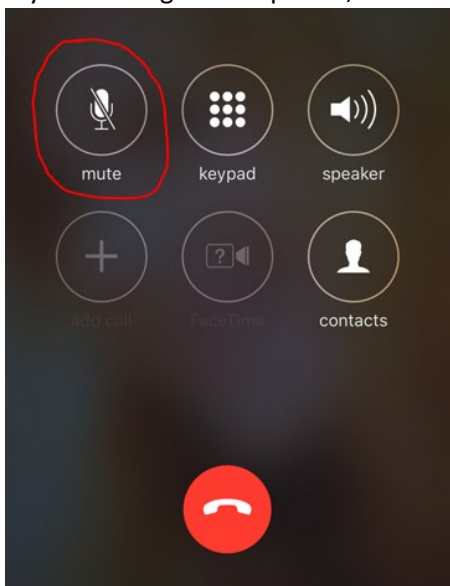
1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
4. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
5. Waiting room
 - a. When you call in, all callers/participants will be placed in a “waiting room.”
 - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
6. Using Zoom with a tablet or computer
 - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
 - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
7. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You’ll receive another email confirming that you’re registered for the meeting.
 - b. If you’re using a phone, your registration will still be tied to an email.
8. Raising your hand
 - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you’d need to use a computer or tablet) to let the host know you’d like to speak. You can also un-mute yourselves and start speaking.
 - b. Persons on the agenda—you can “raise your hand” but you’d need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
9. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You’ll also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users—if you download the app you will be asked to verify your email.
10. Zoom etiquette
 - a. Muting yourselves when you’re not talking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
 - b. If you’re using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
11. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.
12. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number above.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
 - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

November 18, 2020

PREPARED BY

AGENDA ITEM # E.1

Consideration with possible action on the staff summary of the research and cost estimates for the necessary flood-way studies to reopen the East River trails within the City limits on both sides of the East River.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. East River Flooding Phased Estimate 11.11.20
2. Optimist Park - Trail Flooding item 1a
3. Van Beaver Park - Trail Flooding 1b
4. Emilie Park - Trail Flooding 1c
5. Joannes Park - Trail Flooding 1e
6. Sullivan Park - Parking Lot - Trail Flooding 1f
7. Sullivan Park - Trail Flooding 1g
8. Meyer Park - Trail Flooding 1h

Flood Study Estimate - Engineering & Construction Costs

Location	Emilie	Optimist	Meyer	Joannes	Van Beaver	Sullivan (north)	Sullivan (Parking Lot)
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Phase 1 Engineering (Preliminary Study & Investigation)

Model & Survey Existing Floodway (\$10/LF)	\$ 23,900.00	\$ 7,000.00	\$ 4,850.00	\$ 2,700.00	\$ 9,250.00	\$ 4,150.00	\$ 2,350.00
Hydrologic & Hydraulic Study	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
Total Phase 1:	\$ 43,900.00	\$ 27,000.00	\$ 24,850.00	\$ 22,700.00	\$ 29,250.00	\$ 24,150.00	\$ 22,350.00

Phase 2 Engineering (Design & Permitting)

Storm Water Management	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Trail Engineering	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
FEMA Mapping	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Permitting/Mitigation	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00
Total Phase 2:	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00

Phase 3 Construction

Construction	\$ 180,000.00	\$ 52,500.00	\$ 36,375.00	\$ 20,250.00	\$ 69,375.00	\$ 31,125.00	\$ 17,475.00
Total Project Cost/Location (Phase 1 + Phase 2 + Phase 3):	\$ 303,900.00	\$ 159,500.00	\$ 141,225.00	\$ 122,950.00	\$ 178,625.00	\$ 135,275.00	\$ 119,825.00
Total Project Cost:	\$ 1,161,300.00						

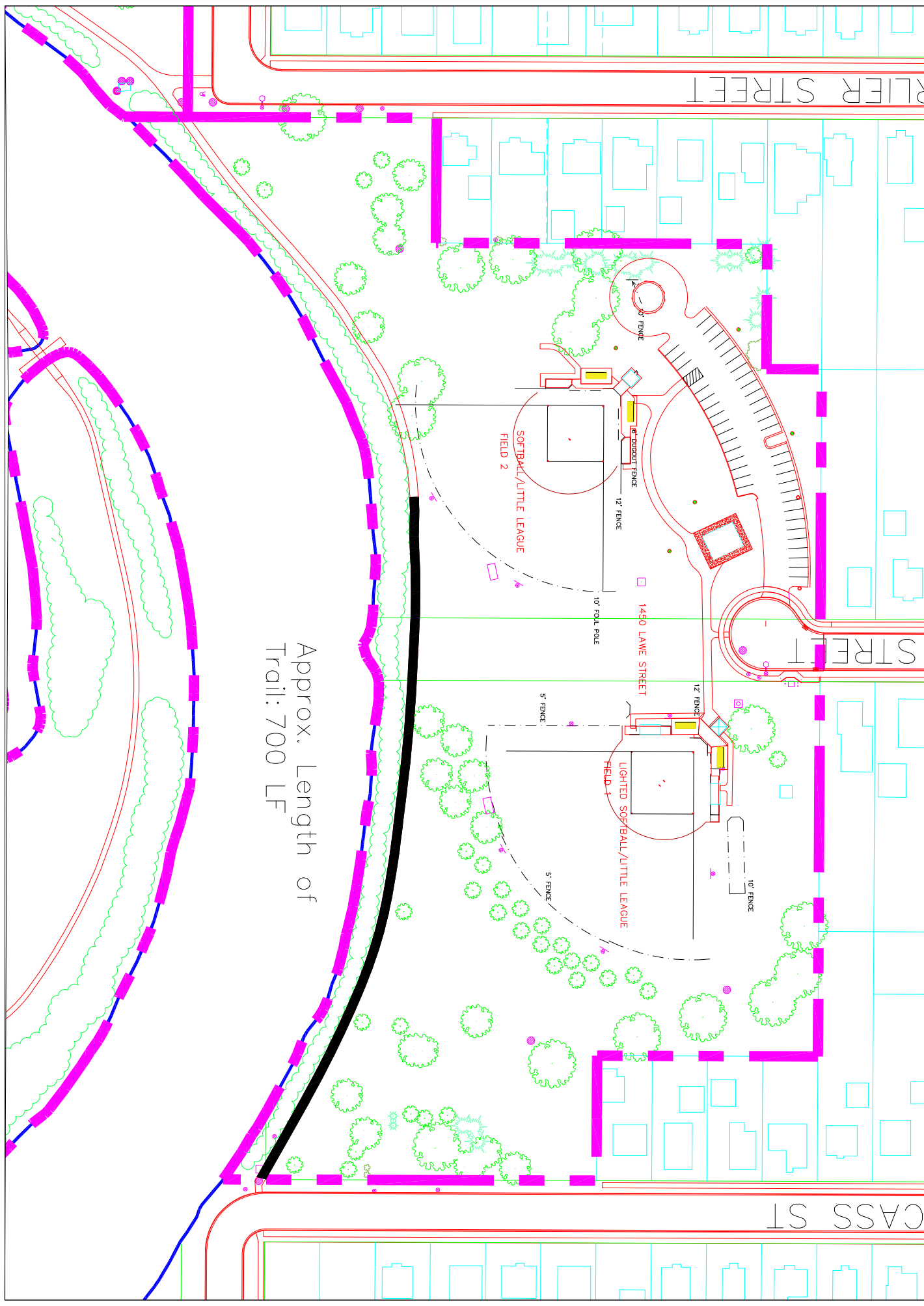
Notes:

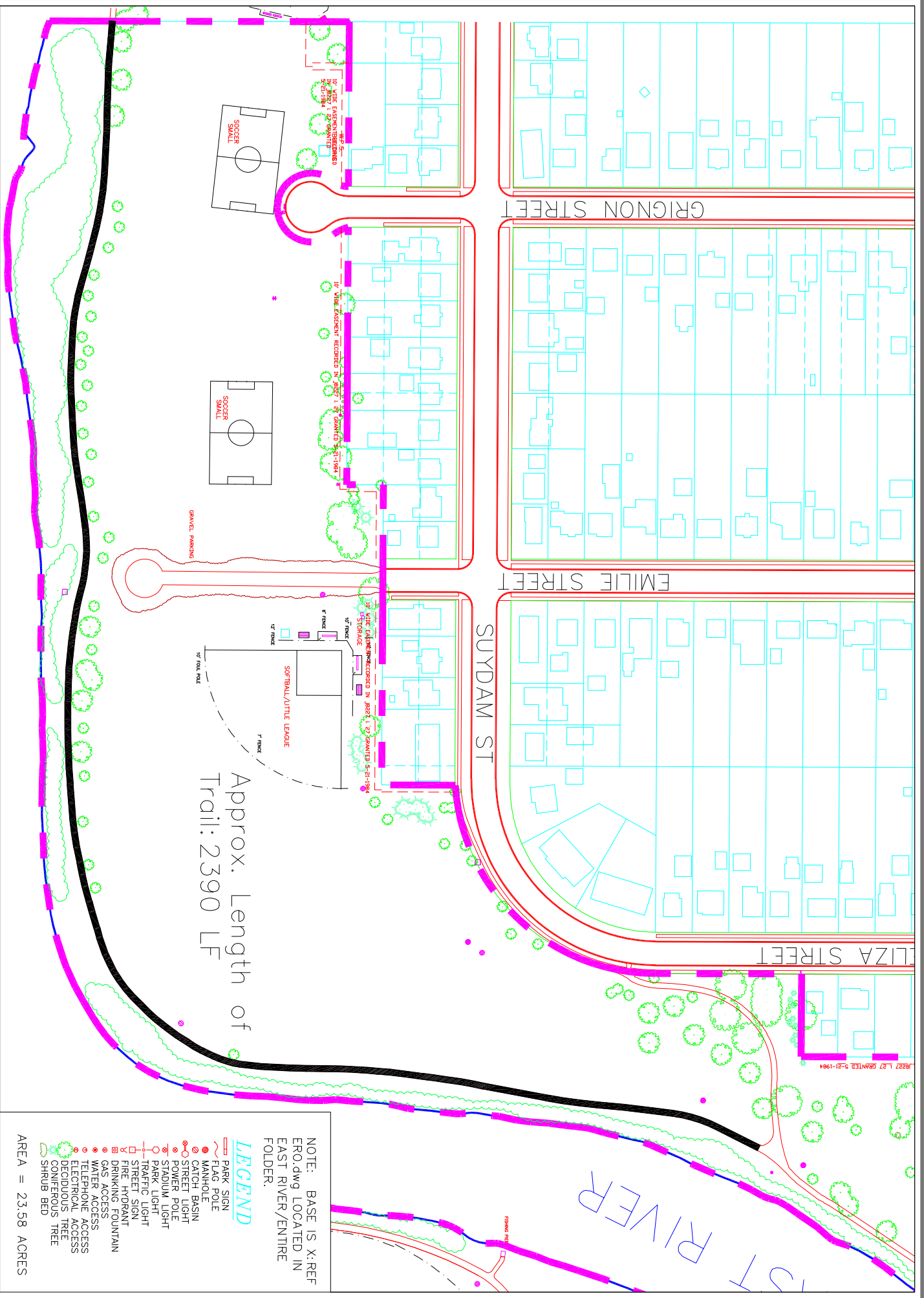
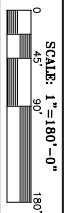
Phase 1 will be required for each location; if the study proves that additional design and construction is feasible, the total price for the work will be the sum of Phase 1 + Phase 2 + Phase 3.

Modeling & Survey prices are based on the assumption that an existing study has already been performed.

FEMA Re-Mapping will only be required if there is not a net zero change in elevation to the trail.

FEMA Mapping is charged approx. \$10,000 per site therefore could map all projects under one FEMA permit for total of \$10,000.





NOTE: BASE IS X:REF
ERO.dwg LOCATED IN
EAST RIVER/ENTIRE
FOLDER.

LEGEND

- PARK SIGN
- FLAG POLE
- MANHOLE
- WATCH BASIN
- STREET LIGHT
- POWER POLE
- STADIUM LIGHT
- PARK LIGHT
- TRAFFIC SIGN
- FIRE HYDRANT
- DRINKING FOUNTAIN
- GAS ACCESS
- WATER ACCESS
- TELEPHONE ACCESS
- ELECTRICAL ACCESS
- DECIDUOUS TREE
- CONIFEROUS TREE
- SHRUB BED

AREA = 23.58 ACRES



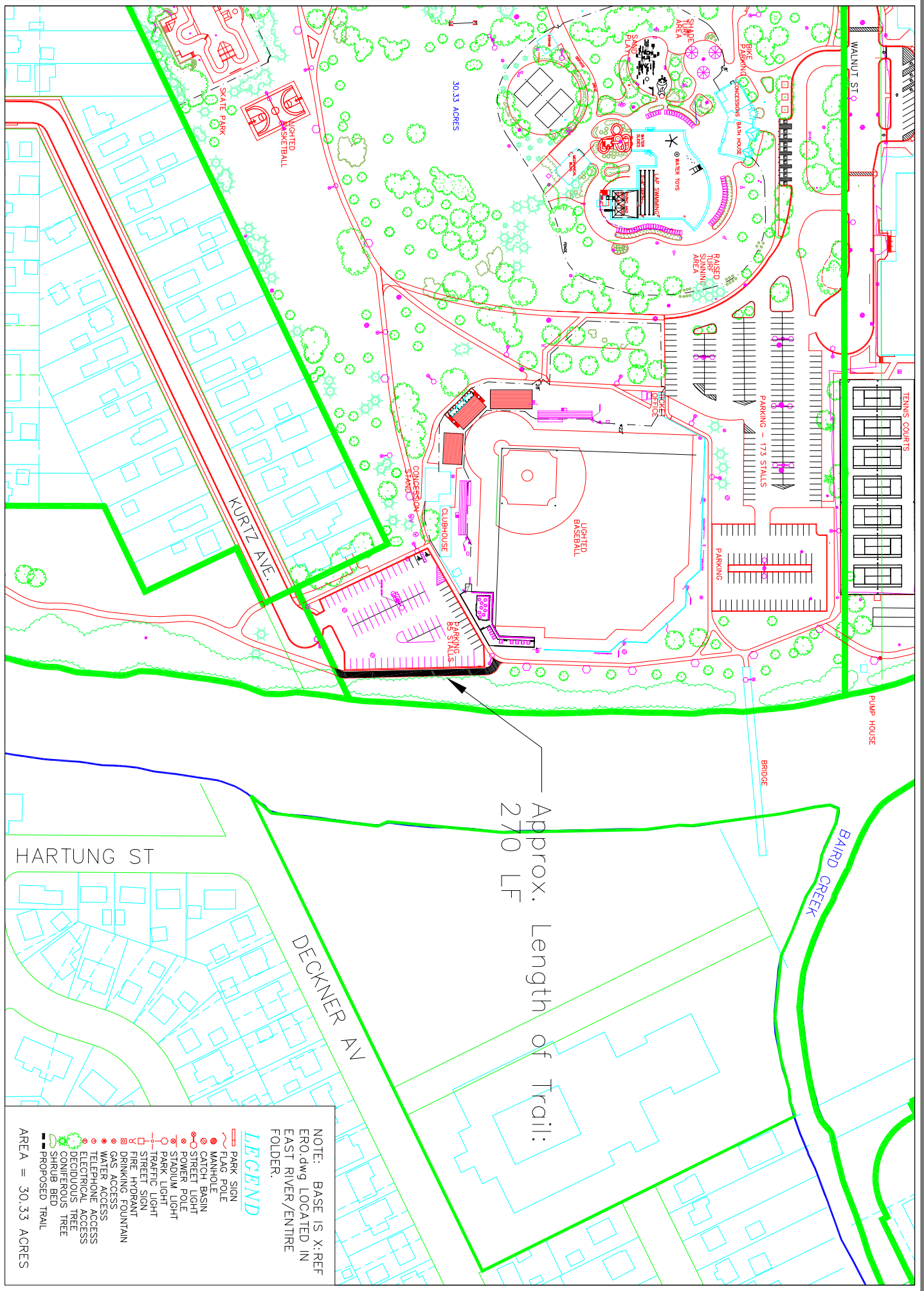
GREEN BAY PARKS, RECREATION,
AND FORESTRY DEPARTMENT

JOANNES PARK / EAST HIGH SCHOOL
TRAIL FLOODING



SCALE: 1"=16'-0"
0 2' 4' 8' 16'

DATE DRAWN: JANUARY 2002
DRAWN BY: JOA
PAGE 1 OF 1



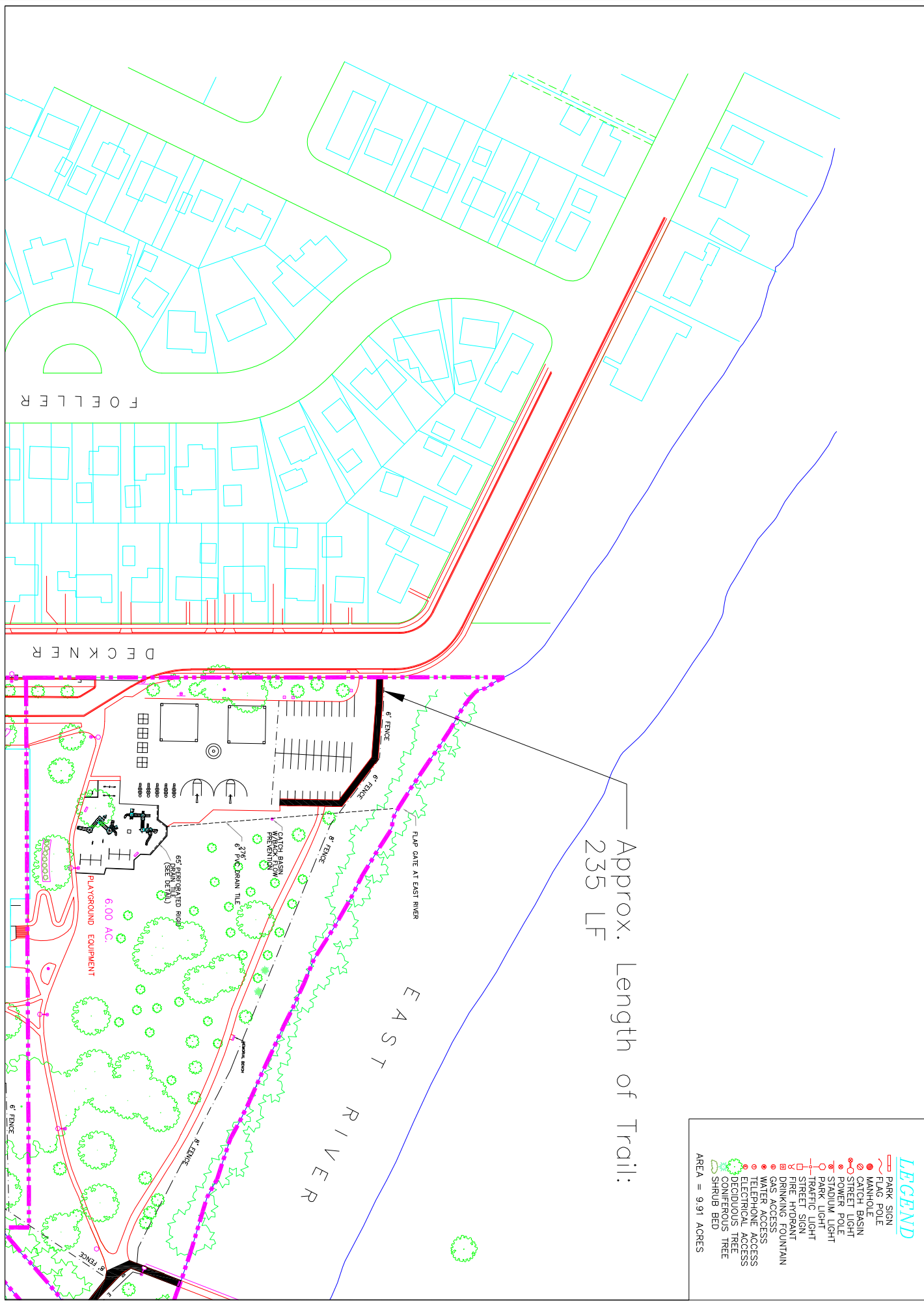
Approx. Length of Trail:
270 LF

LEGEND

- PARK SIGN
- FLAG POLE
- MANHOLE
- CATCH BASIN
- STREET LIGHT
- POWER POLE
- STADIUM LIGHT
- PARK LIGHT
- TRAFFIC SIGN
- FIRE HYDRANT
- DRINKING FOUNTAIN
- GAS ACCESS
- WATER ACCESS
- TELEPHONE ACCESS
- ELECTRICAL ACCESS
- DECIDUOUS TREE
- CONIFEROUS TREE
- SHRUB BED
- PROPOSED TRAIL

NOTE: BASE IS X:REF
ERO.DWG LOCATED IN
EAST RIVER/ENTIRE
FOLDER.

AREA = 30.33 ACRES



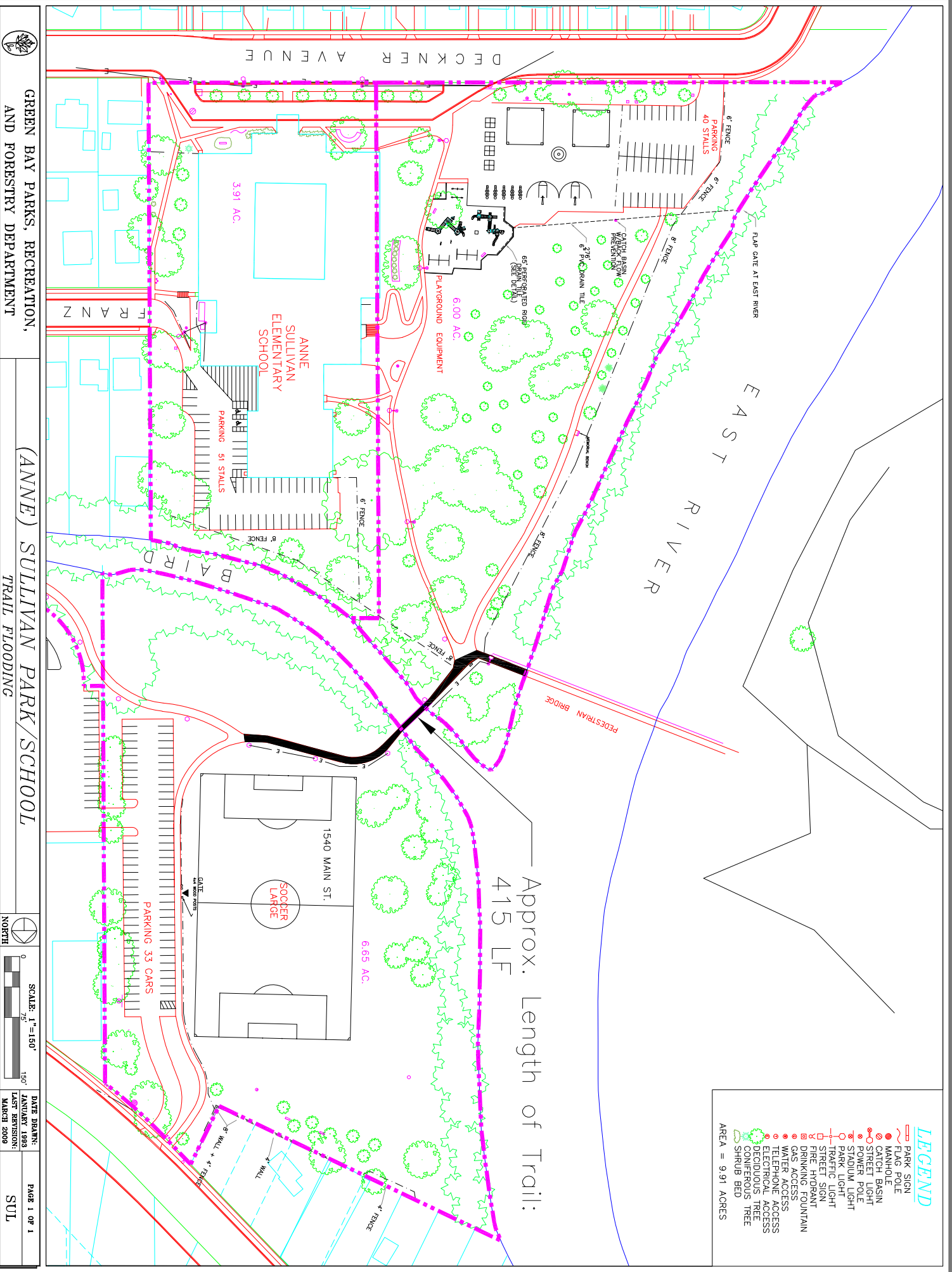
Approx. Length of Trail:
235 LF

- LEGEND**
- PARK SIGN
 - FLAG POLE
 - MANHOLE
 - CATCH BASIN
 - STREET LIGHT
 - POWER POLE
 - STADIUM LIGHT
 - PARK LIGHT
 - TRAFFIC LIGHT
 - STREET SIGN
 - FIRE HYDRANT
 - DRINKING FOUNTAIN
 - GAS ACCESS
 - WATER ACCESS
 - TELEPHONE ACCESS
 - ELECTRICAL ACCESS
 - DECIDUOUS TREE
 - CONIFEROUS TREE
 - SHRUB BED
- AREA = 9.91 ACRES

- LEGEND**
- PARK SIGN
 - FLAG POLE
 - MANHOLE
 - CATCH BASIN
 - STREET LIGHT
 - POWER POLE
 - STADIUM LIGHT
 - PARK LIGHT
 - TRAFFIC LIGHT
 - STREET SIGN
 - FIRE HYDRANT
 - DRINKING FOUNTAIN
 - GAS ACCESS
 - WATER ACCESS
 - TECHNICAL ACCESS
 - ELECTRICAL ACCESS
 - DECIDUOUS TREE
 - CONIFEROUS TREE
 - SHRUB BED

AREA = 9.91 ACRES

Approx. Length of Trail:
415 LF



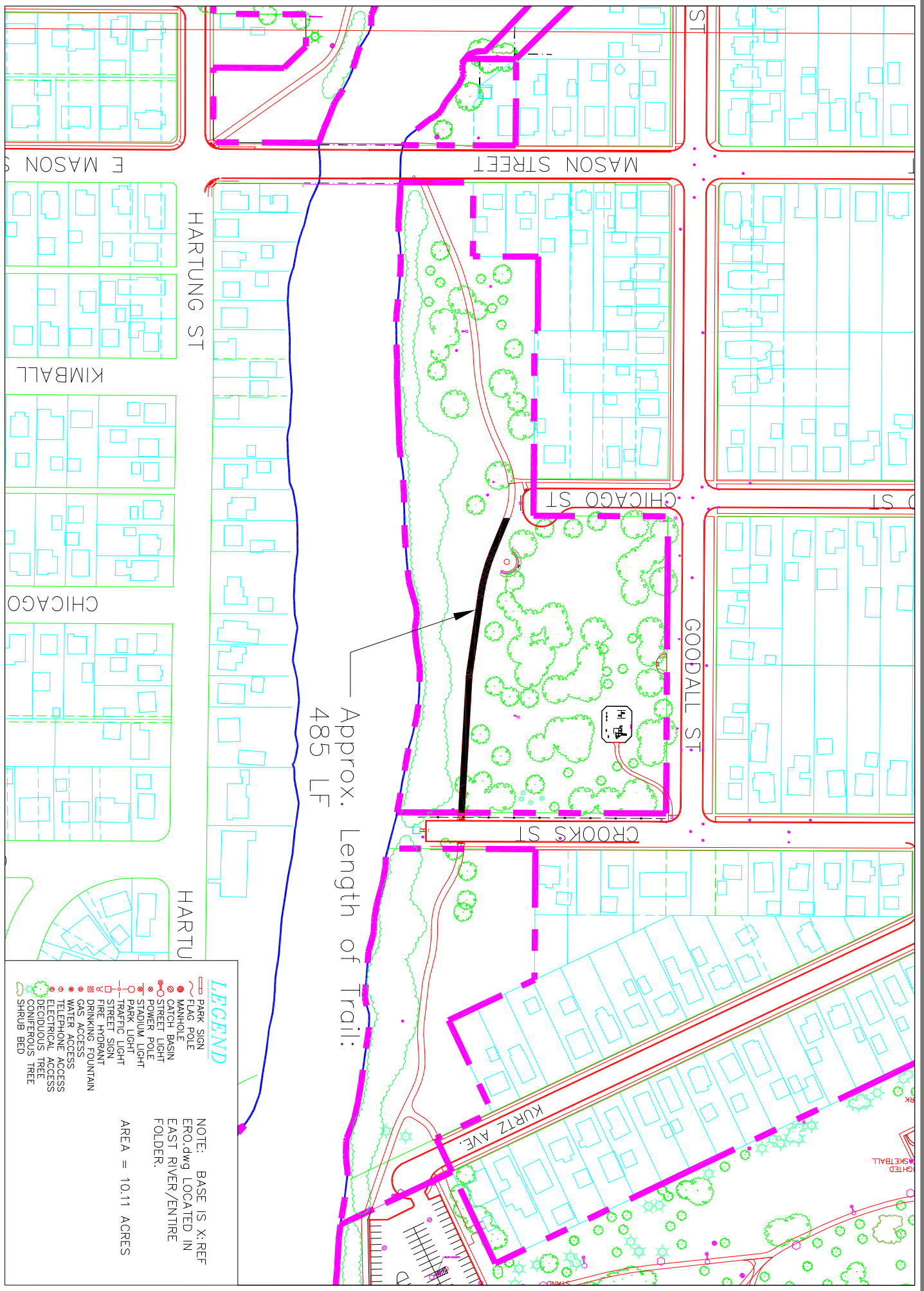


GREEN BAY PARKS, RECREATION,
AND FORESTRY DEPARTMENT

EAST RIVER (GEORGE J.) MEYER PARK
TRAIL FLOODING



DATE DRAWN: JANUARY 1, 1993
LAST REVISION: JUNE 2005
PAGE 1 OF 1
MEY



Approx. Length of Trail:
485 LF

LEGEND

- PARK SIGN
- FLAG POLE
- MANHOLE
- CATCH BASIN
- STREET LIGHT
- POWER POLE
- STADIUM LIGHT
- PARK LIGHT
- TRAFFIC SIGN
- FIRE HYDRANT
- DRINKING FOUNTAIN
- GAS ACCESS
- WATER ACCESS
- TELEPHONE ACCESS
- ELECTRICAL ACCESS
- DECIDUOUS TREE
- CONIFEROUS TREE
- SHRUB BED

NOTE: BASE IS X:REF
ERO.dwg LOCATED IN
EAST RIVER/ENTIRE
FOLDER.
AREA = 10.11 ACRES



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

November 18, 2020

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action to accept the donation of garbage receptacles, light pole banners and up-lighting from the Whitney Neighborhood Association for installation at Whitney park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Grant Acceptance Request Whitney



November 10, 2020

City of Green Bay Parks Committee
100 N. Jefferson Street
Green Bay, WI 54301

Re: United Way Award & Acceptance Request

Dear Parks Committee Members:

I'm pleased to inform you that our Whitney Park Neighborhood Association (WPNA) has been awarded a \$10,000 grant by the United Way of Brown County! Our application sought funding for a variety of possible park improvement items like banners, trash receptacles, and more lighting at the park.

As originally discussed with both Parks Department and United Way staff, the ability to accept the award is dependent on your committee's acceptance of the funding and to allow WPNA and Parks Department to determine which items to purchase—which I ask that you all approve at your next meeting.

After the grant announcement, I met with staff from the city's Parks Department and Olde Main Street, Inc. at Whitney Park to discuss the best way of allocating the grant dollars. Our determination was that banners and lighting are the most impactful and efficient use of the grant; we'll proceed with ordering those items through *Green Bay Neighborhoods* (our fiscal agent) upon your affirmative vote. Our three parties will also enter into a maintenance agreement to address future maintenance responsibilities.

We ask that Parks Committee also approve that city staff install the banners and lighting after they are purchased and received next spring. (Both the banners and lights attach to the new lightposts that were installed this past February). Imagery of the lighting and banner items are included in this packet.

Thank you in advance as we all continue to make Whitney Park an even better part of Green Bay!

Sincerely,

A handwritten signature in blue ink, appearing to read "Garritt R. Bader".

Garritt R. Bader
President, Whitney Park Neighborhood Association

CC: Kaurie Mihm & James Anderson, Green Bay Parks, Recreation & Forestry Department
Jill Sobieck, United Way of Brown County
Jeff Mirkes & Sally Ebeling, Olde Main Street, Inc.



Proposed Tree Up-Lighting,
Affixes To Posts & Plugs Into
"Festoon" Outlet On Posts

Proposed New
Banner Arms &
Banners

New Light Poles
That Were Installed
In Feb. 2020

From: Chuckel, Jesse <JChuckel@holophane.com>
Sent: Friday, July 17, 2020 7:04 AM
To: Garritt R. Bader <GB@gb-re.com>
Subject: Fw: Green Bay Lighting Project Follow-Up

Garritt,

My \$600 estimate for the flood light was right on.

From: Chuckel, Jesse <JChuckel@holophane.com>
Sent: Thursday, May 28, 2020 5:12 PM
To: Garritt R. Bader <GB@gb-re.com>
Subject: RE: Green Bay Lighting Project Follow-Up

Banner arms and planter arms are \$150 each per pair.

From: Garritt R. Bader <GB@gb-re.com>
Sent: Thursday, May 28, 2020 4:02 PM
To: Chuckel, Jesse <JChuckel@holophane.com>
Subject: RE: Green Bay Lighting Project Follow-Up

We've been working on this idea for several months already, and I contacted Holophane to ask about costs for banner arms, planters and lighting

Thanks Jesse. Is there a way to generate an early estimate on the following?

1. 14 Standard banner arms (2 banners for each of the 7 posts), 12" length, with "ball" finial?
 1. If we wanted to do a banner on one side and a planter on the other, is that possible?
2. Uplighting: Pine LED 4,000 lumens, either...
 1. 4 Post mount PM60A or PM60C (assuming these can be mounted to the posts vs. a wall)
 2. 3 EA-extended arms

Garritt R. Bader
GB Real Estate Investments, LLC
T: (813) 500-0296

From: Chuckel, Jesse <JChuckel@holophane.com>
Sent: Thursday, May 28, 2020 1:53 PM
To: Garritt R. Bader <GB@gb-re.com>
Subject: RE: Green Bay Lighting Project Follow-Up

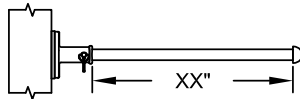
Garritt,

Glad to hear it turned out well. Here is a [link](#) to our landscape lighting that would be suitable for lighting the trees. I am attaching a spec sheet on the banner arms for your review.

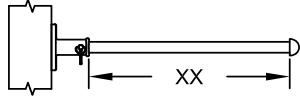
Best Regards,

Jesse Chuckel, LC, IESNA
HOLOPHANE
Senior Factory Representative
O-(920) 491-9965
F- 866-350-0574

Banner Arms

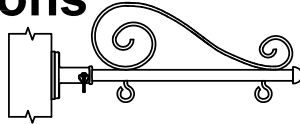


Standard Banner Arm

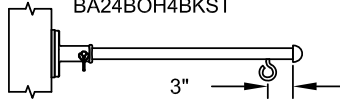


SiteLink Banner Arm

Options



Scroll and Eye Bolt Banner Arm
BA24BOH4BKST



Eye Bolt Banner Arm
BA24BOH5BKF

Finial Options

Cast Aluminum



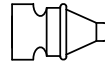
A = Acorn



B = Ball



H = Half Sphere



R = Raleigh

Specifications

FEATURES:

Tool-less banner installation and/or replacement. As a safety feature the break-away couplings are fitted with 3/32Ø 7x7 strand stainless steel aircraft cable.

DESCRIPTION

The banner arms shall consist of an aluminum 6061 schedule 80 pipe or aluminum extrusion, an aluminum channel mounting plate, and a cast aluminum coupling. Stainless steel eyebolts, scrolls, and breakaway banner arms are optional. Breakaway banner arms may be recommended for some types of banners.

CONSTRUCTION

The banner arm shall be installed into a cast aluminum coupling with a stainless steel latch-pin.

MATERIALS

The finial shall be cast aluminum, produced from certified ASTM 356 ingot per ASTM B-179-95a or ASTM B26-95 and welded to the end of the banner arm. The banner arm mounting plate shall be aluminum, ASTM 356 alloy, heat treated to a T6 temper. All hardware shall be stainless steel.

INSTALLATION

Bolt the cast aluminum coupling to the mounting channel (welded to the side of the pole) using 3/8-16 stainless screws. Slip the banner arm into the coupling and secure in place with 1/4" stainless steel latch pin. Note: Arms are not designed for pedestrian interference. Banners to be provided by others.

DIMENSIONS

The banner arms shall be available in 1.05", 1.32", 1.66" or 1.9" O.D. with length to be specified in whole inch increments.

***CAUTION**

**EYE BOLT LOAD LIMIT
= 100 LB MAXIMUM**

ORDERING GUIDE

Banner arms can add substantial wind loading to the post you select. Please coordinate the correct post size and style with the factory.

Customer Catalog #:

Sample Catalog Number
BA24BOH4BKF

BA	24	BO	H	4	BK	F
Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7

Step 1 Banner:

BA = Standard
Banner Arm

Step 2 Length:

12 = 12"	23 = 23"	31 = 31"	39 = 39"
16 = 16"	24 = 24"	32 = 32"	40 = 40"
14 = 14"	25 = 25"	33 = 33"	
18 = 18"	26 = 26"	34 = 34"	
19 = 19"	27 = 27"	35 = 35"	
20 = 20"	28 = 28"	36 = 36"	
21 = 21"	29 = 29"	37 = 37"	
22 = 22"	30 = 30"	38 = 38"	

Step 3 Mounting:

BO = Bolt on
C41 = Clamp on 4" Shaft
C42 = Clamp on 4" Shaft 2@180°
C51 = Clamp on 5" Shaft
C52 = Clamp on 5" Shaft 2@180°
L45 = SiteLink SL4 & SL5
L68 = SiteLink SL6 & SL8
T13 = SiteLink T T1, T2 & T3

Step 4 Finial:

A = Acorn
B = Ball
H = Half Sphere
R = Raleigh

Step 5 Arm Diameter:

3 = 3/4 Pipe (1.05 dia. nominal)
4 = 1" Pipe (1.32 dia. nominal)
5 = 1.25" Pipe (1.66 dia. nominal)
6 = 1.50" Pipe (1.90 dia. nominal)

Step 6 Color:

BK = Black
BD = Dark Blue
BZ = Bronze
GH = Graphite
GN = Green
GR = Gray
PP = Prime Paint
SL = Silver
WH = White
CMC = Customer Matching Color
TDC = Tiger Drylac

Step 7 Options:

F = Single Eye Bolt.
S = Scroll Attachment.
T = Two Eye Bolts.

Banner Arms

ORDER #:	TYPE:	DRAWING #:
REVISION:	REVISION DATE: 10/30/14	US-2410
DRAWN: KRW	ORIGIN DATE: 5/7/13	PAGE: 1 of 1



THIS DRAWING, WHEN APPROVED, SHALL BECOME THE COMPLETE SPECIFICATION FOR THE MATERIAL TO BE FURNISHED BY HOLOPHANE ON THE ORDER NOTED ABOVE. A UNIT OF SIMILAR DESIGN MAY BE SUPPLIED, BUT ONLY AFTER APPROVAL BY THE CUSTOMER IN WRITING. ON POLE ORDERS AN ANCHOR BOLT TEMPLATE PRINT WILL BE SUPPLIED WITH EACH ANCHOR BOLT ORDER TO MATCH THE POLE PROVIDED. THIS PRINT IS THE PROPERTY OF HOLOPHANE AND IS LOANED SUBJECT TO RETURN UPON DEMAND AND UPON EXPRESS CONDITION THAT IT WILL NOT BE USED DIRECTLY OR INDIRECTLY IN ANY WAY DETRIMENTAL TO OUR INTERESTS, AND ONLY IN CONNECTION WITH MATERIAL FURNISHED BY HOLOPHANE.

**This Page: Holophane Banner Arms
Detail**

Attachment A**Brown County United Way - Neighborhood Partnership Grant (NPG)
Itemized Budget**

Grant Project Start Date: 8/3/2020
 Grant Project End Date: 7/29/2021

	To Be Funded By Brown County United Way	To Be Funded By Other Donors/In- Kind	Total Project Budget
Admin/Salary/General Operating Expenses			
[List Item Here]	\$0	\$0	\$0
[List Item Here]	\$0	\$0	\$0
[List Item Here]	\$0	\$0	\$0
[List Item Here]	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0
Program Expenses			
Holophane Tree Uplighting: \$600 per fixture, 2 fixtures per post, on 4 of the lampposts	\$4,800	\$0	\$0
Holophane Banner Arms: \$300 per pair, 2 pairs per post, on all 7 lampposts	\$4,200	\$0	\$0
Trash Cans (6) at \$654.85 each	\$1,000	\$2,929	\$0
	\$0	\$0	\$0
Subtotal	\$10,000	\$2,929	\$0
Other			
[List Item Here]	\$0	\$0	\$0
[List Item Here]	\$0	\$0	\$0
[List Item Here]	\$0	\$0	\$0
[List Item Here]	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0
TOTAL COSTS	\$10,000	\$2,929	\$0

Notes/Justification

Please see our cover letter for an explanation on costs. Thank you.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

November 18, 2020

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on the use of fat tire bikes at He-Nis-Ra Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

November 18, 2020

PREPARED BY

AGENDA ITEM # E.4

Consideration with possible action to accept a donation of \$15,500 from the Navarino Neighborhood Association to fund the entire cost of the installation of 4 new Wisconsin Public Service owned lights in Navarino park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

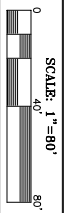
ATTACHMENTS

- I. Navarino Park Proposed Lighting



GREEN BAY PARKS, RECREATION,
AND FORESTRY DEPARTMENT

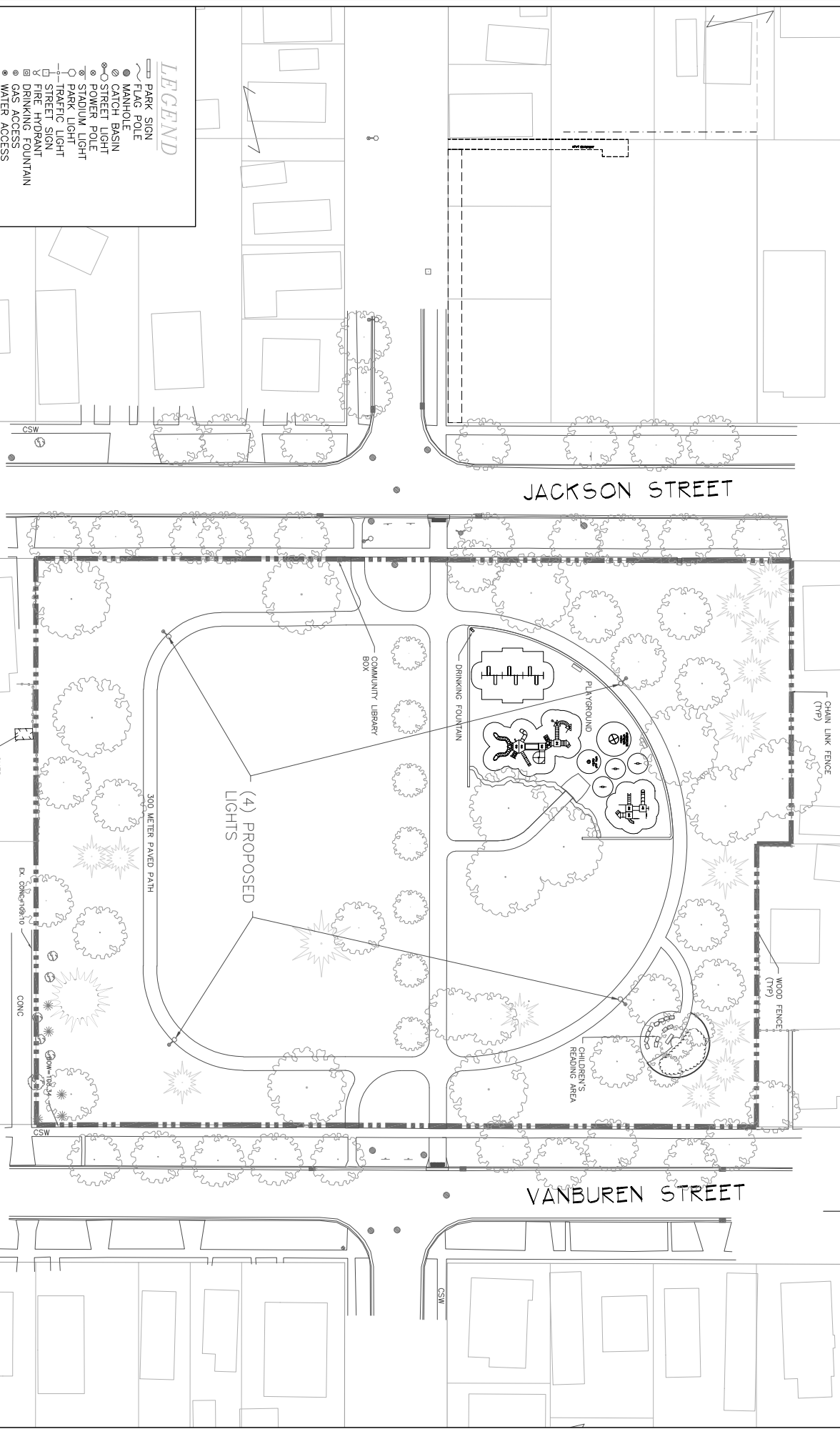
NAVARINO PARK
PROPOSED LIGHTING



DATE DRAWN: 01/09/2010
LAST REVISION: NO. 2000
PAGE 1 OF 1
NAV_LIGHTS

3.26 ACRES

- LEGEND**
- PARK SIGN
 - FLAG POLE
 - MANHOLE
 - CATCH BASIN
 - STREET LIGHT
 - POWER POLE
 - STORM LIGHT
 - PARK LIGHT
 - TRAFFIC LIGHT
 - STREET SIGN
 - FIRE HYDRANT
 - DRINKING FOUNTAIN
 - GAS ACCESS
 - WATER ACCESS
 - TELEPHONE ACCESS
 - ELECTRICAL ACCESS
 - DECIDUOUS TREE
 - CONIFEROUS TREE
 - SHRUB BED





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

November 18, 2020

PREPARED BY

AGENDA ITEM # E.5

Consideration with possible action to approve the request from the Baird Creek Preservation Association to facilitate a controlled burn in the Baird Creek Greenway.

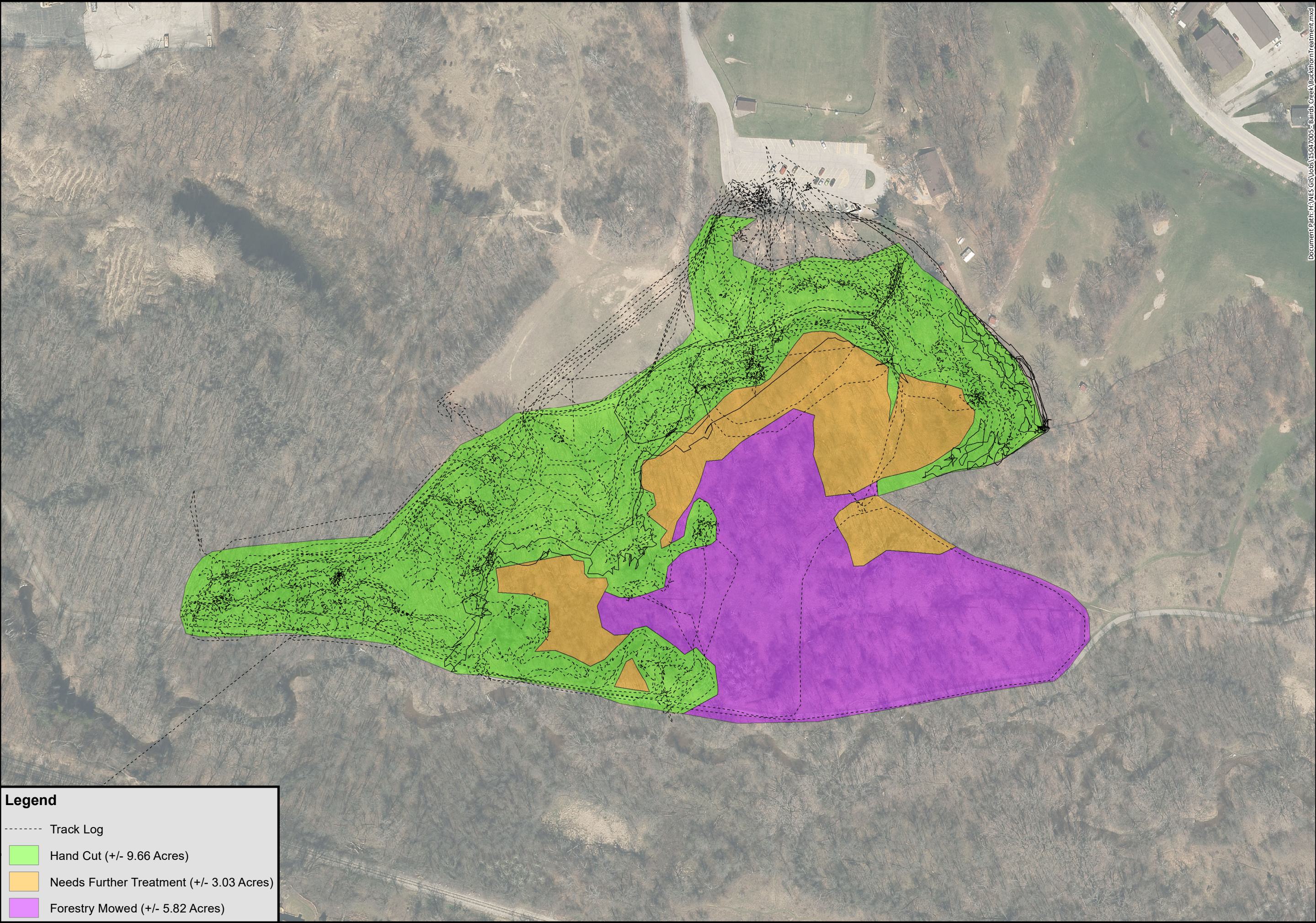
BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Buckthorn Treatment Map 2019



Legend

- Track Log
- Hand Cut (+/- 9.66 Acres)
- Needs Further Treatment (+/- 3.03 Acres)
- Forestry Mowed (+/- 5.82 Acres)

Document Path: H:\NES GIS\Jobs\15047005 - Baird Creek\BuckthornTreatment.mxd

NES
ECOLOGICAL SERVICES
A Division of Robert E. Lee & Associates, Inc.

Buckthorn Treatment

3/29/2019

Baird Creek Preservation Foundation
Buckthorn Control
NES Project No. 15047005
City of Green Bay
Brown County, Wisconsin

Sources: Robert E. Lee & Associates, Inc.,
Brown County

Disclaimer: Robert E. Lee & Associates, Inc. makes every effort to ensure this map is free of errors but does not warrant the map or its features are either spatially or temporally accurate or fit for a particular use. Robert E. Lee & Associates, Inc. provides this map without any warranty of any kind whatsoever, either expressed or implied.

0 160 Feet

N



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

November 18, 2020

PREPARED BY

AGENDA ITEM # F.I

Director's Report on updates and recent activities of the Parks, Recreation & Forestry Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Director's Report 11-18-20

PARKS COMMITTEE
DIRECTOR'S REPORT
WEDNESDAY, November 18, 2020

PARK DIVISION

- The City of Green Bay Parks, Recreation & Forestry Department, as part of their 100 year anniversary of the Department, cut the ribbon on, Danz Park Century Grove, on Thursday, Nov. 5th. This project was a joint effort between various City Departments and will serve as a gateway from Danz Park going into the Baird Creek Greenway for centuries to come!
- Park crews performed the restoration work at Green Bay Parks Century Grove, tree planting and paving is complete.
- Park crews continue fall clean-up of the parks, beauty spots, and trails.
- Landscape crews are finishing up our fall pruning for the fall and putting planting beds to rest for the winter.
- Athletic field crews are continuing to work on field restorations and maintenance of athletic fields and facilities.
- Park staff is continuing to shut down and winterize park facilities.
- Park shop staff is beginning to switch over and start planning and thinking about winter maintenance of the Park and trail system.

FORESTRY DIVISION

- Tree Planting - along streets and in parks continues. Danz Park Century Grove 100 Trees are planted.
- Tree Pruning – The crew is working in Preble Park at this time.

DESIGN&DEVELOPMENT DIVISION

- East River Van Beaver – Playground Access
 - An ADA accessible path with poetry stamps has been installed from the shelter to the playground.
- Navarino Park – Walk and Storm Water Management
 - The 300 meter asphalt loop has been installed.
 - Work continues on the storm water management work including bio-swales and a bio-filter.
- St James Park – Winter Wonderland Lighting
 - Staff is working to purchase and implement winter wonderland lighting and decorations within the park.
 - Special thanks to the RDA for approving to provide up to \$20,000 towards the project.
 - The Parks, Recreation and Forestry Department is working with the Neighborhood Division to develop a traveling Winter Wonderland lighting display. This display will be held at St. James Park this year with the plan of rotating the display to a different park each year.
- Wildlife Sanctuary – Observation Building Reroofing

- An RFB has been issued for reroofing the Observation Building.

RECREATION DIVISION

- Working on a contract with GG Leagues to bring E-sport opportunities to Green Bay early next year.
- Researching Geocaching opportunities.
- The 2020-21 Chill Chaser. There will be 20 parks around Green Bay with a symbol hanging in the window of the shelter located at the park. When you visit the park, draw the park's symbol into the chart provided. The program will run mid-December-early March.
- The 50 Mile Frenzy will be a virtual 50 mile challenge offered Nov. 27-Jan. 15. This event will challenge participants to complete 50 miles of activity in 50 days. Registration will begin Nov. 6 and the price will include a t-shirt.
- Staff is working on a Green Bay Parks Stay Active, Stay Healthy Initiative. This initiative is a collaborative effort between all PRF divisions to showcase our department during the pandemic. We are giving our community options to stay health and active through the entire parks district using social media, website, videos and creative programming. One focus will be to make information on trail usage and socially distant-friendly activities easily accessible on our website. Another focus is making people aware of all the safe outdoor activities we have to offer. We are encouraging residents to participate in the following types outdoor physical activities: Cross Country Skiing, Snow Shoeing, Fat-Tire Biking, Hockey/Ice Skating, Sledding, Walking etc....
- Recreation staff just completed another season of athletic facility permits. Green Bay Lightning completed their season on November 1st. The last Cross Country Meet was held on October 20th at Colburn Park. Youth Sanctioned groups are already preparing for the spring season by submitting Covid-19 plans to the GB Parks Dept.
- The 75 degree weather has allowed the public to continue to play Tennis and Pickle Ball. The courts were extremely busy over the weekend of Nov. 6-8.

AQUATICS

- Staff is currently working on the following projects:
 - Lifeguard recruitment strategies.
 - Researching new innovative and creative staff in-services, pre-season trainings and online modules to use (in case of continued virtual training is needed).
 - Researching online scheduling apps and programs.
 - Training on the new RecTrac software and setting up the POS screens for pool concessions & admissions.

BAY BEACH

- Voting at Bay Beach on November 3rd went very smooth.
 - Only line was at the beginning of the day when we first opened.
 - We had 6 wards at Bay Beach.
 - Line barriers were used in the dancehall (approximately 70 people could fit while still spaced 6 feet apart in the dancehall).
 - Heater was used in the dancehall.

- Take down of all concession areas has been completed.
 - Grill is completed.
 - Tickets and Souvenirs is completed.
 - Concession stand is completed.
 - Kitchen is completed.
 - Back Bar is completed.
 - Water will be turned off on 11/9.
- We continue to look at what can be improved for the 2021 season and hopefully it will be a “normal” summer.
- Policy and procedures are being updated for the 2021 season.
- Rehire documents are being reviewed.
- RecTrac is being upgraded. Migration has begun, Touchscreens will have to be created.
- Presentation for our Inclusive Destination Playground was a success.
 - Lee Recreation/Burke will be the company we will be working with.
 - Presentation of the playground concepts to the FOBB will happen on 11/18/2020.
- Ideas for alternative revenue sources are being researched.

TRIANGLESPORTSAREA

- Rentals are completed as of October 31.
- Getting prepared for freezing temperatures.
 - Fencing installed to make sledding lanes visible (top of the hill, not going down the hill).
 - Crusher dust filled on top of the hill to fill holes by gates.
- New programming being researched to bring in additional revenue.
 - Snowshoeing.
 - Groups could reserve times during the week.
 - Working with Baird Creek Preservation group.
- Setup started 11/4.
 - Equipment and materials brought from Bay Beach.
 - Cleaning of all buildings will take place in the next few weeks.
 - Rentals
 - Chalet
 - Kitchen
 - Office
 - Tow sheds
 - Order food when it is closer to being opened.
 - Staff will be notified when we get snow.

METROBOATLAUNCH

- Docks are still in place.

- Updates are still being researched.

WILDLIFESANCTUARY

- Winterization of park underway – falls tuned off – animal pools drained – lines blown out.
- Work set to begin next week on sanctuary wide fiber optic internet upgrade – target completion date 12/31.
- Nearly 2000lbs of fresh whole King (Chinook) Salmon was donated to the sanctuary last week. Together the team bagged them all and we filleted about 100 or so too. This was donated from the hatchery in Kewaunee to feed the on-site animals.
- Added a beautiful bear mount to our mammal exhibit in NC. Generous donation from Mr. Gavunder.
- Deer Management Program at WLS going well with about $\frac{3}{4}$ of our target number managed.
- Continuing to work through the final steps of bringing the new addition kitchen up to code and obtaining full occupancy.
- New addition walkway modifications complete, now ADA compliant.
- Installation of two new stone signs – one at the DRC and one at the fishing pier – plaques to be mounted very soon.
- Host site for 5 wards for presidential election. Voting went very well with minimal incidents and showcased our new building.
- Annual 'Friends (of the WLS) Banquet' held this week however this year it is all virtual. Awards were given to rehabber of the year and friend of the year. While we were disappointed to not hold this in-person, the entire staff stepped up, filmed video messages and made the event relevant and fun.
- Continuation of offering virtual opportunities at the WLS during the pandemic. From scavenger hunts to self-led bird hikes. We are optimistic about bringing back programming in-person soon (once numbers are safe).



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

November 18, 2020

PREPARED BY

AGENDA ITEM # F.2

The next Parks committee is scheduled for December 9, 2020.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None