



AGENDA OF THE SUSTAINABILITY COMMISSION

THURSDAY, NOVEMBER 19, 2020, 5:00 PM
Virtual Meeting. Public may join via Zoom.

A. Zoom Meeting Information.

- I. This item contains documents which provide call in information and instructions for the Zoom Meeting.

B. Roll Call.

- I. Chair--Seth Hoffmeister; Vice Chair--Ned Dorff; Alder Randy Scannell; Kaurie Mihm--PRF; Prof. John Arendt; Julia Noordyk; Cody Sandahl; Mark Walter

C. Approval of the Agenda.

- I. Approval of agenda for November 19, 2020.

D. Approval of Minutes.

- I. Approval of the minutes from October 21, 2020.

E. Regular Business.

- I. Consideration with possible action on the progress of the Green Infrastructure Code Audit (held from October 21 meeting).

F. Informational.

- I. The next scheduled Sustainability Commission is 12/16/2020 at 5:00 PM.
2. Benchmarking update from John Arendt.
3. Resiliency Coordinator Updates

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Sustainability Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Sustainability Commission 11-19-20

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/88927508021?pwd=bTlrTW1zbXRjYWpoTXJaTW5vZEpDQT09>

Meeting ID: 889 2750 8021

Passcode: 878651

One tap mobile

+13126266799,,88927508021#,,,,,0#,,878651# US (Chicago)

+19292056099,,88927508021#,,,,,0#,,878651# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 889 2750 8021

Passcode: 878651

Find your local number: <https://us02web.zoom.us/j/88927508021?pwd=bTlrTW1zbXRjYWpoTXJaTW5vZEpDQT09>

Additional Information

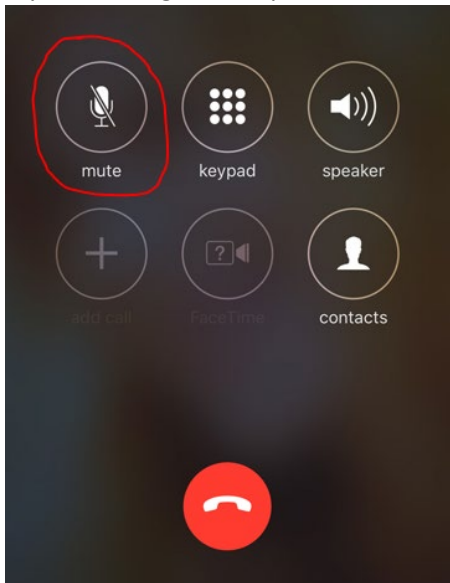
1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
4. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
5. Waiting room
 - a. When you call in, all callers/participants will be placed in a “waiting room.”
 - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
6. Using Zoom with a tablet or computer
 - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
 - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
7. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You’ll receive another email confirming that you’re registered for the meeting.
 - b. If you’re using a phone, your registration will still be tied to an email.
8. Raising your hand
 - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you’d need to use a computer or tablet) to let the host know you’d like to speak. You can also un-mute yourselves and start speaking.
 - b. Persons on the agenda—you can “raise your hand” but you’d need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
9. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You’ll also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users—if you download the app you will be asked to verify your email.
10. Zoom etiquette
 - a. Muting yourselves when you’re not talking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
 - b. If you’re using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
11. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.
12. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number above.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
 - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application





Report to the
Sustainability Commission
of the City of Green Bay

MEETING DATE

November 19, 2020

PREPARED BY

AGENDA ITEM # C.I

Approval of agenda for November 19, 2020.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Sustainability Commission
of the City of Green Bay

MEETING DATE

November 19, 2020

PREPARED BY

AGENDA ITEM # D.I

Approval of the minutes from October 21, 2020.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Sustainability Commission
of the City of Green Bay

MEETING DATE

November 19, 2020

PREPARED BY

AGENDA ITEM # E.I

Consideration with possible action on the progress of the Green Infrastructure Code Audit (held from October 21 meeting).

BACKGROUND

Green Infrastructure code audit is currently being reviewed by internal City departments. Next steps will be going to Committee / Commission review.

RECOMMENDATION

Recommend the proposed GI code amendments go to committees/commissions in December.

FISCAL IMPACT

ATTACHMENTS

- I. GI Summary of Findings&Recommendations I I 09 2020

City of Green Bay, Wisconsin
Green Infrastructure Codes Project
Summary of Findings & Recommendations

Code Area	Key Codes and Standards	"Grade"	Opportunities	Recommended Actions or Draft Document	Final Draft
Stormwater	Chapter 30	B	Standard ordinance	*Add definitions of green infrastructure to 30.04 *State specifically that green infrastructure practices following WI DNR Storm Water Post Construction Technical Standards are accepted in 30.06(7) *Add integration with landscape plans to 30.08(1)	WISCONSIN_GREEN BAY_Chapter 30 Stormwater Management_markup
Erosion Control	Chapter 34 And Chapter 13, Division 11 (Zoning)	B-	Standard ordinance Section 34.08 includes "performance standards for construction sites not required to be permitted" but this is not enforced	*Add a standard to demarcate the limits of disturbance and the drip line of mature trees to remain on site prior to initiating construction under 30.09(2). <i>*Consider a small sites erosion control guide (future action)</i>	An excellent small sites erosion handbook: Vermont's "The Low Risk Site Handbook for Erosion Prevention and Sediment Control"
Definitions	Chapter 30 (Stormwater) Chapter 13 (Zoning)	B+	Green infrastructure definitions are not present in	*Add green infrastructure definitions to 30.04 *Under 13.303 Land Use Definitions, either refer to 30.04 or add the same definitions	Definitions are added in 30.04 and 13.303; see WISCONSIN_GREEN BAY_GI CODES_SEC 13 ZONING DEFINITIONS_11-9-2020.

City of Green Bay, Wisconsin
Green Infrastructure Codes Project
Summary of Findings & Recommendations

			Chapter 30 or Chapter 13		
Architectural Design Standards	Subchapter 13.500 General Regulations Subchapter 13.1400 Traditional Neighborhood Development	A-	No apparent conflicts with TND	*Add rain barrels, planter boxes & other rainwater harvesting as a permitted setback encroachments under 13.509	WISCONSIN_GREEN BAY_GI CODES_Permitted Setback Encroachments amendment_11-9- 2020
Landscaping	Chapter 13, Subchapter 13.1800, Division 5: Landscaping	D	Substantial barriers to the integration of vegetated stormwater management	*Significant revisions to Section 13.1800 are recommended	WISCONSIN_GREEN BAY_GI CODES_DIVISION 5 LANDSCAPING_draft 10-20-31 and clean draft versions
Parking	Chapter 13 (Zoning)	A+	Green Bay has updated its parking ratios and standards to reflect contemporary best practices.		n/a
Permeable Materials	Chapter 30 Section 13.1714 Surfacing	A-	Provisions for permeable pavement as a BMP are not explicitly included in Chapter 30 Not a barrier per se but	*Add sentence to 13.1714 to state that permeable pavement systems meeting WI DNR Technical Standards are acceptable to meet the purposes of the section.	WISCONSIN_GREEN BAY_GI CODES_13.1714 Surfacing amendment_11-9-2020

City of Green Bay, Wisconsin
Green Infrastructure Codes Project
Summary of Findings & Recommendations

			could be clarified		
Pollutant Reduction	Section 13.1813 Service, loading and storage areas Section 13.1600 Land Use Development Standards	B	Standards for screening trash receptacles and dumpsters are under 13.1813 but do not address drainage, covers, or locking gates.	*Add a provision to 13.1813 with (1) locking four-sided enclosures of trash areas and (2) curbing or other drainage to direct runoff away from storm drains and surface waters (note: this provision covers most outdoor use areas)	WISCONSIN_GREEN BAY_GI CODES_13.1813 trash and dumpsters amendment_11-9-2020
Natural Landscape/ Lawns	Section 8.11, Noxious Weeds & Maintenance of Vegetation	A-	City has a provision for natural lawns adopted, but there are some ambiguities	*Make minor clarifications to improve the application and approval process	WISCONSIN_GREEN BAY_GI CODES_Sec.8.11 Noxious weeds and maintenance of vegetation_10-12-2020
Subdivision & Streets					
Disconnection					



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November 19, 2020

PREPARED BY

AGENDA ITEM # F.I

The next scheduled Sustainability Commission is 12/16/2020 at 5:00 PM.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



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PREPARED BY

AGENDA ITEM # F.2

Benchmarking update from John Arendt.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



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MEETING DATE

November 19, 2020

PREPARED BY

AGENDA ITEM # F.3

Resiliency Coordinator Updates

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None