



AGENDA OF THE PARKS COMMITTEE

WEDNESDAY, DECEMBER 9, 2020, 5:00 PM

Virtual Meeting. Public may join via Zoom.

A. Zoom Meeting Information.

1. This item contains documents which provide call in information and instructions for the Zoom Meeting.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

E. Regular Business.

1. For consideration with possible action on entering into a formal lease of the Wildlife Sanctuary Residence to the Wildlife Sanctuary Superintendent.
2. For discussion with possible action to put the replacement and relocation of the playground equipment and splash pad at Farlin Park on next year's replacement list.
3. For consideration with possible action on the request to purchase one (1) Compact Wheel Loader for \$86,324.00 from Brooks Tractor Inc. the lowest responsive, responsible vendor from RFB #3287.

F. Informational.

1. Director's Report on updates and recent activities of the Parks, Recreation & Forestry Department.
2. The next Parks Committee is scheduled for January 13, 2021.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov

- 2) **ACCESSIBILITY:** Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) **QUORUM:** Please take notice that a majority or quorum of the Common Council will attend this Parks Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Parks Committee

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/81377797762?pwd=ZGhteWFBVUVwNmdUaWt4Zy9LZlFMUT09>

Meeting ID: 813 7779 7762

Passcode: 623545

One tap mobile

+19292056099,,81377797762#,,,,,0#,,623545# US (New York)

+13017158592,,81377797762#,,,,,0#,,623545# US (Germantown)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 813 7779 7762

Passcode: 623545

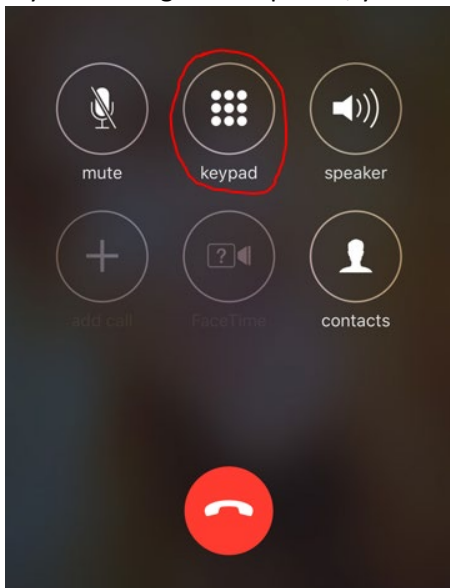
Find your local number: <https://us02web.zoom.us/j/kd39Ua5bWR>

Additional Information

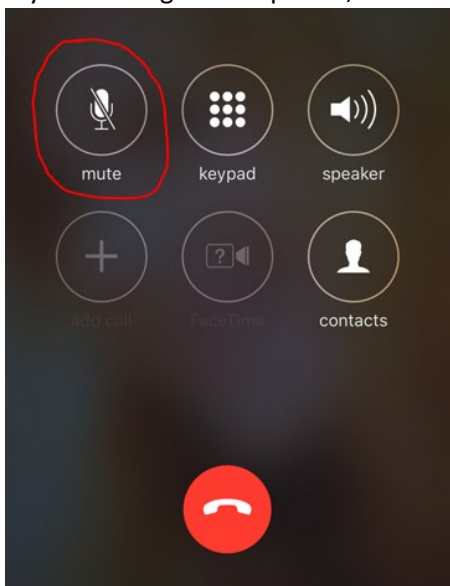
1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
4. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
5. Waiting room
 - a. When you call in, all callers/participants will be placed in a “waiting room.”
 - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
6. Using Zoom with a tablet or computer
 - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
 - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
7. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You’ll receive another email confirming that you’re registered for the meeting.
 - b. If you’re using a phone, your registration will still be tied to an email.
8. Raising your hand
 - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you’d need to use a computer or tablet) to let the host know you’d like to speak. You can also un-mute yourselves and start speaking.
 - b. Persons on the agenda—you can “raise your hand” but you’d need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
9. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You’ll also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users—if you download the app you will be asked to verify your email.
10. Zoom etiquette
 - a. Muting yourselves when you’re not talking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
 - b. If you’re using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
11. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.
12. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number above.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
 - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

December 9, 2020

PREPARED BY

AGENDA ITEM # E.I

For consideration with possible action on entering into a formal lease of the Wildlife Sanctuary Residence to the Wildlife Sanctuary Superintendent.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. WLS Residential Lease

RESIDENTIAL LEASE: Wildlife Sanctuary Care-Taker Residence

This Lease of the property identified below is entered into by and between the Landlord and Tenant (referred to in the singular whether one or more) on the following terms and conditions:

PARTIES:

TENANT:

Steve Lakatos

Emily Lakatos, Spouse

John L. Lakatos, Minor

LANDLORD: City of Green Bay, a Wisconsin Municipal Corporation

Agent for Maintenance: Park and Recreation Department- Maintenance Division

(Name)

100 N. Jefferson St, Green Bay WI 54301

(Address)

Premises: House; 2-stall Detached Garage; Deck Area behind the House

1660 E. Shore Drive

(Street Address)

Green Bay

(City/Village/Town)

Brown County/Wisconsin, 54302

(County/State/Zip Code)

Agent for Service of Process: City of Green Bay Clerk's Office

(Name)

100 N. Jefferson St. Green Bay WI 54301

(Address)

TERM:

- (a) For a term of Three (3) months beginning on _____, and Continuing to _____. Thereafter the term shall automatically renew for additional 3 month terms unless either party terminates in accordance with the terms of this Lease.

PRIMARY RESIDENCE:

Tenant acknowledges that he is a current employee of Landlord as the incumbent Wildlife Sanctuary Superintendent responsible for the management and operations of the Wildlife Sanctuary as part of the City of Green Bay Department of Parks Recreation and Forestry. Tenant hereby agrees that he shall utilize the Premises as a primary residence for the purpose of carrying out his duties as the Wildlife Sanctuary Superintendent and to address emergency situations and incidents that may occur outside of regular operational hours. In exchange for this on-site primary residence the City shall not charge any monetary rental amounts to the Tenant for the use of the Wildlife Sanctuary Care-Taker Residence.

UTILITY CHARGES:

All Utility charges shall be the responsibility of the Tenant which include Electric, Water, LP Tank, Cable and Internet. The Landlord shall pay such noted utilities up front and shall invoice those costs to the

Tenant on a monthly basis. Payment for such invoices shall be tendered to the Landlord within thirty (30) days of receipt.

SPECIAL CONDITIONS:

Dogs and Cats are allowed on the Premises in a number to not exceed the limits as provided in Sections of 8.08 and 8.09 of the Green Bay Municipal Code. All such permitted animals must be contained within the boundaries of the Premises during Wildlife Sanctuary operational hours. During non-operational times when the Wildlife Sanctuary grounds are closed to the public, permitted animals residing at the Premises must be leashed at all times when outside of the boundaries of the Premises.

RENEWAL OF LEASE:

This Lease shall be automatically renewed, without notice from either party, on identical terms for a like successive Lease term unless either party shall, at least 90 days before the expiration of the Lease, notify the other in writing of the termination of the Lease.

TERMINATION:

This Lease shall automatically terminate within 90 days of the Tenant's resignation, separation or termination from his employment and positions as the Wildlife Sanctuary Superintendent.

ASSIGNMENT SUBLETTING:

Tenant shall not assign this Lease nor sublet the Premises or any part thereof without the prior written consent of Landlord. If Landlord permits an assignment or a sublease, such permission in no way relieves Tenant or Tenant's liability. Tenant is aware of Section 704.25(5)(b), Wis. Stats., and hereby waives the protection of this section thereby acknowledging and stipulating that Tenant is in all cases subject to joint and several liabilities with any assignee or sublettee for any rent payments, damages, holdover, or breach of this Lease by any assignee or sublettee of Tenant.

VACATION OF PREMISES:

Tenant agrees to vacate the Premises at the end of the Lease term or extended Lease term (if applicable) and Tenant agrees to personally deliver to Landlord or Landlord's agent for rent collection the keys to the Premises within 24 hours of the end of such term.

ABANDONMENT BY TENANT:

If Tenant is absent from the Premises for three successive weeks without notifying the Landlord in writing of such absence, Landlord, at Landlord's sole option, may deem the Premises abandoned.

DISPOSAL OF TENANT'S PROPERTY:

If Landlord declares the Premises abandoned as provided above or Tenant vacates the Premises and Tenant leaves any personal property or fixtures on the Premises after vacation or abandonment of the Premises for a period of time in excess to two weeks, Tenant shall be deemed to have abandoned the personal property or fixtures; and Landlord shall have the right to keep, dispose, or sell the property without notice to Tenant. Tenant agrees to indemnify and hold harmless Landlord from any claims by third parties concerning property abandoned under this Section.

LANDLORD'S RIGHT TO ENTER:

Landlord may enter the Premises at reasonable times and with 12 hours advance notice, with or without Tenant's permission to inspect the Premises, make repairs, or to comply with any applicable law or regulation. Tenant may consent to entry with less notice. No advance notice is required for entry where

Landlord believes a health or safety emergency exists or where entry is necessary to preserve and protect the Premises from damage in Tenant's absence.

TENANT OBLIGATIONS:

During the Lease term, as a condition to Tenant's continuing right to use and occupy the Premises, Tenant agrees and promises:

1. To use the Premises for housing purposes only. No City of Green Bay meetings or transactions of City of Green Bay business may take place on the Premises.
2. Not to make or permit use of the Premises for any unlawful purpose or any purpose that will injure the reputation of the Premises or the building of which they are a part.
3. Not to use or keep on Premises anything which would adversely affect coverage to the Premises under a standard fire or extended insurance policy. Tenant acknowledges that Landlord may not carry standard fire policies on subject Premises and has been advised by Landlord to carry renter's insurance at Tenant's expense or Tenant's personal property.
4. Not to make excessive noise or engage in other activities which unduly disturb neighbors or other tenants in the building in which the Premises are located as related to the noise ordinance, 27.203 of the Green Bay Municipal Code..
5. To obey all lawful orders and regulations of all governmental authorities.
6. To keep the Premises in clean and tenable condition and in as good repair as at the beginning of the Lease term, normal wear and tear accepted.
7. If obligated to pay for heat for the Premises, to maintain a reasonable amount of heat in cold weather to prevent damage to the Premises.
8. Unless Tenant has received specific written consent of Landlord, not to do or permit any of the following:
 - a) Paint or panel the Premises
 - b) Alter or redecorate the Premises
 - c) Drive nails, tacks, screws, or apply any other fasteners on or into any wall, ceiling, floor or woodwork of the Premises
 - d) Paint, stain, attach or affix anything on or to the exterior of the Premises of the building in which it is located.
 - e) Except as expressly permitted by this Lease, to remove, improve, change, alter, add to or diminish any landscaping, sidewalks, driveways, garages or out structures, gardens, or any other exterior improvements to the real property subject to this Lease or owned by Landlord and encompassing the Premises subject to the Lease.
10. To keep and maintain all sidewalks servicing the Premises free of snow and ice as provided at Section 9.30, Green Bay Municipal Code. The Landlord shall maintain the driveways which service the Premises free of snow and ice in accordance with City of Green Bay policies and in a reasonable manner.
11. To keep and maintain the exterior of the Premises or outdoor area encompassing the building in which the Premises are located in a reasonably neat and orderly manner including, but not limited to, mowing any lawn area as needed, keeping said area free of litter and debris, to keep and maintain all personal exterior storage in a neat and orderly manner. In addition to, clarification of or lieu of the above, Landlord-Tenant agree as follows:

12. Not to permit any guest or invitee to reside in the Premises for any period exceeding two weeks without prior written consent of Landlord.

13. To be liable for all acts of negligence or breaches of this Lease by Tenant and Tenant's guests or invitees.

BREACH OF LEASE:

If this Lease is for a term of one year or less, should Tenant neglect or fail to perform or observe any of the terms of this Lease; Landlord shall give Tenant written notice of such breach requiring Tenant to remedy the breach or vacate the Premises on or before a date at least five (5) days after giving such notice. If Tenant fails to comply with such notice, Landlord may declare the tenancy terminated and institute an action to expel Tenant from the Lease Premises without limiting the liability of the Tenant for the rent due or to become due under this Lease. If Tenant has been given such notice and has remedied the breach or been permitted to remain on the Premises and within one year of such previous breach Tenant commits to similar breach, this Lease may be terminated if a date at least fourteen (14) days after giving of the notice regardless of whether or not such subsequent breach has been remedied by the Tenant.

DAMAGE BY CASUALTY:

If the Premises are damaged by fire or other casualty to a degree which renders them untenable, Tenant may terminate the Lease or vacate the Premises and rent shall abate upon written notice of such vacation being personally served to Landlord until Premises are restored to a condition comparable to their prior condition. Landlord shall have the option to repair the Premises; and if repairs are not made, this Lease shall terminate. If Premises are damaged to a degree which does not render them untenable, Landlord shall repair them as soon as reasonably possible.

MAINTENANCE AND REPAIR:

Tenant shall maintain in good operating order, make day-to-day repairs, and shall keep reasonably clean the Premises and all appliances thereon. If a significant repair to any appliance is necessary, Tenant shall contact Landlord's agent for maintenance management in writing and Landlord shall repair the Premises in a reasonable time. If a structural, plumbing, heating, gas or electrical service affecting tenability are reasonably necessary, Tenant shall orally and by mail notify Landlord's agent for maintenance management purposes within 24 hours of Tenant's knowledge of such defect. Upon such notice, Landlord shall immediately repair or contract to repair the Premises.

Where an emergency defect or condition requiring immediate attention is detected, Tenant may contact Landlord's agent for maintenance management purposes at Paul Leicht – 920-609-4538. Nothing in this Lease shall limit Tenant's liability for the cost of repairs caused by Tenant's intentional or negligent acts or the negligent or intentional conduct of Tenant's guests or invitees.

Tenant shall not offset rent on the basis of failure of Landlord to make any required repairs except upon all notices required by this Lease and upon failure of Landlord to make repairs in a reasonable time after such notices.

RULES:

Landlord may make such reasonable rules governing the Premises and the building of which they are part as Landlord deems necessary.

Tenant agrees to observe and comply with all such rules, and any violation of the rules shall be deemed a breach of this Lease.

Tenant agrees to observe and comply with all such rules of the Wildlife Sanctuary.

LIABILITY OF MULTIPLE TENANTS:

All tenants, if more than one, shall be jointly and severally liable for the full amount of any payments due under this Lease. Tenant liability shall be in no way limited, subrogated, or indemnified by any sublease.

SPECIFIC DISCLOSURES, CONDITIONS AFFECTING HABITABILITY, OR PROMISES TO REPAIR:

Before the term of this Lease begins, the Landlord and Tenant, having reviewed the subject property, hereby mutually agree and disclose the following code violations, conditions affecting habitability, and/or any promises made by Landlord to repair, clean, or improve the Premises:

Repairs (if any) to be completed by: _____

INDEMNIFICATION BY TENANT:

Notwithstanding any responsibility or liabilities imposed under this Lease or any damages available as a result of vacation, termination, eviction, or breach of this Lease and in addition to any liability imposed by law; Tenant hereby agrees to indemnify, defend and hold harmless the Landlord, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs and expenses of whatsoever kind or nature in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault, or negligence, whether active or passive, of Tenant or of anyone acting under its direction or control or on its behalf, even if liability is also sought to be imposed on Landlord, its elected and appointed officials, officers, employees, agents, representatives and volunteers. The obligation to indemnify, defend and hold harmless the Landlord, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, shall be applicable unless liability results from the sole negligence of the Landlord, its elected and appointed officials, officers, employees, agents, representatives and volunteers.

Tenant shall reimburse the Landlord, its elected and appointed officials, officers, employees, agent or authorized representatives or volunteers for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

This indemnity provision shall survive the termination or expiration of this Agreement.

CONTROLLING LAW

This Lease will be construed and interpreted in accordance with the laws of the State of Wisconsin, notwithstanding any conflicts of laws provisions.

SEVERABILITY

If any provision of this Lease or the application thereof to any persons or circumstances shall, to any extent, be invalid or unenforceable, then the remainder of this Lease or the application of such provision, or portion thereof, and each provision of this Lease shall be valid and enforceable to the fullest extent permitted by law.

COUNTERPARTS

This Lease may be executed in several counterparts, and the signatures on this Lease may be transmitted electronically. Electronic signatures will be deemed to constitute original signatures and counterparts to this Lease containing the signatures (whether original or electronic) of all the parties will be deemed to constitute a single, enforceable contract.

SIGNATURES TO FOLLOW

IN WITNESS WHEREOF, the parties have executed this Lease and agree to be mutually bound by all its terms and conditions on this _____ day of _____, _____.

LANDLORD: _____
Erich Genrich - Mayor

_____ - Clerk/Deputy Clerk

Dan Ditscheit – Director of Parks Recreation and Forestry

TENANT: _____

NAME PRINTED



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

December 9, 2020

PREPARED BY

AGENDA ITEM # E.2

For discussion with possible action to put the replacement and relocation of the playground equipment and splash pad at Farlin Park on next year's replacement list.

BACKGROUND

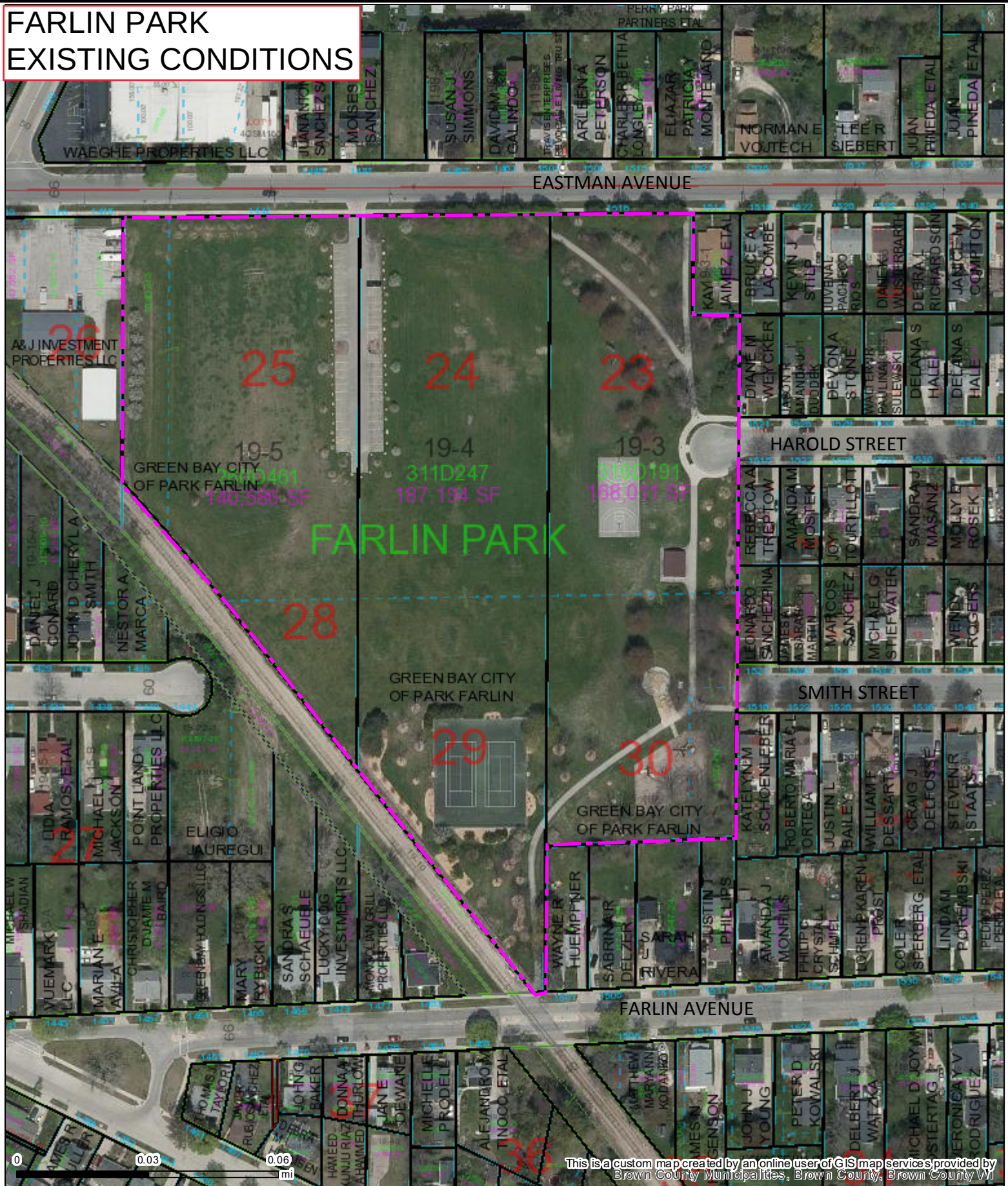
RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Parking Graphic Farlin 2020

FARLIN PARK EXISTING CONDITIONS



FARLIN PARK

Map printed on 10/27/2020

1:1,800

1 inch = 150 feet*

1 inch = 0.0284 miles*

*original page size: 8.5"x11"

Appropriate format depends on zoom level

Parcel ownership key

- Parcel Boundary
- Condominium
- Gap or Overlap

- Parcel line
- Right of Way line
- Meander line
- Lines between deeds or lots
- Historic Parcel Line
- Vacated Right of Way
- "hooks" indicate parcel ownership crosses a line
- Park Property Line

SC-190-2
2880257
0.814 AC
279.8'
3547

Parcel ID Number
Document Number
Area of parcel
Line Distance
Address

A complete key (legend) is available at:
<https://tinyurl.com/BrownDogKey>



(920) 448-6480
maps.gis.co.brown.wi.us



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

December 9, 2020

PREPARED BY

AGENDA ITEM # E.3

For consideration with possible action on the request to purchase one (1) Compact Wheel Loader for \$86,324.00 from Brooks Tractor Inc. the lowest responsive, responsible vendor from RFB #3287.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 12-9-20 3287 Bid Summary

CITY OF GREEN BAY BID SUMMARY
RFB #3287
Compact Wheel Loader

Dept: PRF	Req #	VENDOR #1	VENDOR #2	VENDOR #3	VENDOR #4	VENDOR #5	VENDOR #6	VENDOR #7	VENDOR #8	VENDOR #9
Planholders:	CC #760-765-020	Bobcat Plus Inc	Swiderski Equipment, Inc	Riesterer & Schnell Inc.	Brooks Tractor Inc.	L.F. George Inc.	JFTCO Inc. (Fabic CAT)	Service Motor Company	Aring Equipment Company, Inc.	Aring Equipment Company, Inc.
Issued: 10/22/20	Due: 11/12/20	De Pere, WI	Mosinee, WI	Hortonville, WI	De Pere, WI	De Pere, WI	Green Bay, WI	New Franken, WI	De Pere, WI	De Pere, WI
DESCRIPTION										
2020/2021 Model Year John Deere 324L or like machine:		\$ 84,509.00	\$ 74,530.00	\$ 88,033.81	\$ 86,324.00	\$ 74,588.00	\$ 90,914.77	\$ 77,900.00	\$ 81,000.00	\$ 87,000.00
Machine Manufacturer and Model Bid		Avant 860	W80C HS Compact Wheel Loader	John Deere 324L	John Deere 324L	Mecalac AX1000	CAT 908M	Case 321F	Volovo L30GS	Volovo L35GS
Warranty:		24 Month, 1,000 Hr	12 Month, Unlimited Hour	24 Month, 2,000 Hr	24 Month, 2,000 Hr	24 Month, 3,000 Hr	12 Month Full, 48 month, 2,500 Hr Powertrain/Hyd raulic	12 Month, Unlimited Hour	None Stated	None Stated
Lead time:		6-8 Weeks	15 Days	130 Days	150 Days	30 Days	60-90 Days	90-120 Days	7 Days	7 Days
Notes		Does not meet all specifications	Does not meet all specifications	Meets specifications	Meets Specifications	Does not meet all specifications	Does not meet all specifications	Does not meet all specifications	Does not meet all specifications	Does not meet all specifications



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

December 9, 2020

PREPARED BY

AGENDA ITEM # F.I

Director's Report on updates and recent activities of the Parks, Recreation & Forestry Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Director's Report 12-9-2020

**PARKS COMMITTEE
DIRECTOR'S REPORT
WEDNESDAY, December 9,
2020**

PARK DIVISION

- Park crews continue to clear and mulch leaves from fence lines, playgrounds, and other park amenities.
- Park crews are continuing to gather picnic tables that are in need of reconditioning over the winter to be ready for use next summer.
- With the weather continuing to be reasonable for this time of year we are finishing up landscape projects and restoration at park sites.
- Park crews are going through the cross country ski trails in anticipation of having enough snow to groom the trails for use.
- We continue to have presence in the parks and trail systems keeping them clean and presentable to the public.

FORESTRY DIVISION

- Fall planting along streets and in parks is complete. In Danz Park Century Grove, 403 trees were planted, staked and mulched.
- Tree removal along streets and in parks continues. Crew is working from east to west this season. There are approximately 1000 trees on the current list.
- Tree pruning along streets and in parks has resumed. Crew is in Tank Park area at this time.

DESIGN&DEVELOPMENT DIVISION

- Danz Park – Green Bay Parks Century Grove
 - The restoration work has been completed around the new paved path through the Green Bay Parks Century Grove.
- Olde Preble Neighborhood Park – Neighborhood Meeting
 - A meeting was held November 30th to discuss master planning for the park.

RECREATION DIVISION

- The 50 Mile Frenzy is a virtual 50 mile challenge that will run Nov. 27-Jan. 15. This event will challenge participants to complete 50 miles of activity in 50 days. Registration is \$15 and includes a long-sleeved t-shirt. Registration closes on December 4. We currently have 85 people registered.
- Staff is working on a Green Bay Parks Stay Active, Stay Healthy Initiative. This initiative is a collaborative effort between all PRF divisions to showcase our department during the

pandemic. We are giving our community options to stay health and active through the entire parks district using social media, website, videos and creative programming. One focus will be to make information on trail usage and socially distant-friendly activities easily accessible on our website.

- Staff is continuing to work with our collaborative partners with the GB Parks Rx program. We hope to roll out a digital-friendly activity log in spring. The program has also expanded to western WI, in the Chippewa Valley. We are excited to continue this partnership and encourage healthy and active youth by utilizing parks.
- Hockey/Ice Rinks will be flooded at the following sites when the weather permits:
 - Perkins (Hockey and Aux. Rink)
 - Colburn (Hockey and Aux. Rink)
 - Beaver Dam (Hockey and Aux. Rink)
 - Edison (Hockey and Aux. Rink)
 - Red Smith (Hockey and Aux. Rink)
 - Astor (Aux. Rink)
 - McAulfee (Aux. Rink)
 - Navarino (Aux. Rink)
 - Atkinson (Aux. Rink)
- The Hockey rinks will be priority on flooding schedules.
- Virtual Holiday Party-A committee has been assigned to organize a Virtual Holiday Party for City Hall. More details to follow.

AQUATICS

- Staff is currently working on the following projects:
 - Lifeguard Recruitment strategies.
 - Researching new innovative and creative staff in-services, pre-season trainings and online modules to use (in case of continued virtual training is needed).
 - Researching online scheduling apps and programs.
 - Training on the new RecTrac software and setting up the POS screens for pool concessions & admissions.

BAY BEACH

- We continue to look at what can be improved for the 2021 season and hopefully it will be a “normal” summer.
- Policy and procedures are being updated for the 2021 season.
 - Rentals and catering information being updated.
- Rehire documents are being reviewed.
 - Employee Handbook being updated.
 - Welcome letter updated.
 - Hire Letter updated.
- RecTrac is being upgraded. Migration has begun.
 - Inventory process.

- Touch screens developed.
- Register updates.
- Presentation for our Inclusive Destination Playground was a success.
 - Lee Recreation/Burke will be the company we will be working with.
 - Presentation of the playground concepts to the FOBB will happen on 11/18/2020.
- Ideas for alternative revenue sources are being researched.
- Playground design continues.
 - Working with FOBB and playground companies to design a playground for the West End play area.
 - This will be an inclusive playground for people of all ages and abilities to enjoy.
 - Final playground designs will be presented to donors in the coming months.

TRIANGLESPORTSAREA

- Getting prepared for winter temperatures
 - Fencing installed to make sledding lanes visible (top of the hill, not going down the hill)
 - Handbook has been updated
 - Jolt training has been updated
- New programming being researched to bring in additional revenue
 - Snowshoeing
 - Renting tubing hill for groups (Monday-Wednesday)
- Facebook page has been setup, we will post updates and hill conditions
- Website has been updated to make it more convenient for users to get information
- Setup started
 - Equipment and materials brought from Bay Beach
 - Cleaning of all buildings
 - Rentals is completed
 - Heater is installed
 - Chalet is in progress
 - Kitchen
 - Office
 - Tow sheds
 - Order food when it is closer to being opened
 - Staff will be notified when we get snow

METROBOATLAUNCH

- Docks have been taken out as of 12/1.

WILDLIFE SANCTUARY

- WWLS – Director’s Report – December 2020
- Programming:
 - Led snowshoe hikes : Scheduled every Tuesday in January, February, and March at 10:30am – snowshoes available to rent or bring your own
 - Led “Ski & Tea”: Scheduled every Thursday in January, February, and March at 2pm –

participant brings own skis

- Three (3) Scheduled Led Night Options: Jan 28th Snowshoe / Feb 23rd Ski / March 10th Snowshoe
 - For these programs people would call ahead and register – as it stands now limiting groups to 10 – charging \$5.00/person – if snow conditions are not right we will plan on hiking anyway and will not charge.
- “Unscheduled” Hikes – after snow storm – we would advertise through social media/website as proper conditions arise – snowshoes would be available to rent – staff available – hikes led or self-led
- Wolf Feeding: Scheduled every Wednesday at 1:30pm throughout Winter – public welcome to watch us feed our wolves
- WLS Internet Upgrade – work under way to upgrade internet to fiber optic to all main buildings at the sanctuary. This will better enable future technology plans/offerings, improve speed for our 4K teachers/students, and should put us ahead of the game for years to come allowing us to update our exhibits with newer technology. Project started 11/30.
- Resumption of small group out-door field trip opportunities – welcomed two small groups of scouts to the sanctuary to learn about wolves. This was led by our Naturalists and occurred outside, masked, and socially distanced.
- Winterization of Park nearly complete – falls and water feature lines blown out/winterized – transition to heated areas in several animal enclosure under way and nearly complete.
- Large stone signage placed correctly – one at the new addition and one promised in 2016 at the fishing pier – plaque installation to take place first week of December.
- Arch structure leading to Woodland Building complete and signs hung – looks amazing! Work underway to repair/restore directional signage at road split in park entry.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

December 9, 2020

PREPARED BY

AGENDA ITEM # F.2

The next Parks Committee is scheduled for January 13, 2021.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None