



MINUTES OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, DECEMBER 9, 2020, 6:00 PM

AMENDED

Immediately following Park Committee which begins at 5 P.M.

Virtual meeting. Public may join via Zoom.

A. ZOOM MEETING INFORMATION.

I. This item contains documents which provide call in information and instructions for the Zoom meeting.

B. ROLL CALL.

Present: Ald. Lynn Gerlach, Ald. Randy Scannell, Ald. Chris Wery

Excused: Ald. Jesse Brunette

C. APPROVAL OF THE AGENDA.

Moved by Ald. Lynn Gerlach, seconded by Ald. Randy Scannell to amend the agenda of the Wednesday, December 9, 2020 Improvement and Services Committee meeting by taking item number E.7. after item number E.1. then the remaining items of the agenda in order. Motion carried.
Vote: Yes- Chris Wery, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

D. APPROVAL OF MINUTES.

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve the minutes of the Wednesday, November 4, 2020 Improvement and Services Committee meeting. Motion carried.

Vote: Yes- Chris Wery, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

E. REGULAR BUSINESS.

1. Consideration with possible action on request by James Gehr to rescind the bulk waste invoice of \$80 at 1104 Shea Avenue.

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to open the floor for discussion.

Motion carried. Vote: Yes- Chris Wery, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

Moved by Ald. Lynn Gerlach, seconded by Ald. Randy Scannell to close the floor for discussion.

Motion carried. Vote: Yes- Chris Wery, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

Moved by Ald. Lynn Gerlach seconded by Ald. Randy Scannell to approve to reduce the invoice to \$40 on request by James Gehr to rescind the bulk waste invoice of \$80 at 1104 Shea Avenue. Motion carried. Vote: Yes- Chris Wery, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

2. Consideration with possible action to have a traffic barrier installed on Bellevue Street running north from Lilac Lane. (Ald. Galvin)

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to refer to staff for study to have a traffic barrier installed on Bellevue Street running north from Lilac Lane. (Ald. Galvin). Motion carried. Vote: Yes- Chris Wery, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

3. Consideration with possible action on preparing docks at Leicht Park for spring fishing tournament. (Ald. Scannell)

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to refer to staff for study a way to install the floating docks when water levels are high and preparing docks at Leicht Park for spring fishing tournament. (Ald. Scannell). Motion carried. Vote: Yes- Chris Wery, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

4. Consideration with possible action on request by the Department of Public Works to award a contract for miscellaneous Architecture and Engineering Services to Berners Schober Associates, Inc. for 2021-2022.

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve the request by the Department of Public Works to award a contract for miscellaneous Architecture and Engineering Services to Berners Schober Associates, Inc. for 2021-2022. Motion carried. Vote: Yes- Chris Wery, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

5. Consideration with possible action on the review and approval of the 2021 Sanitary District rates.

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve the 2021 Sanitary District

rates as provided in the Proposed 2021 Sewer Service Charges summary. Motion carried. Vote: Yes- Chris Wery, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

6. Consideration with possible action on the review and approval of the 2021 Storm Water Utility rates.

Moved by Ald. Lynn Gerlach, seconded by Ald. Randy Scannell to approve the 2021 Storm Water Utility rates as follows:

Monthly charge \$10.22/ERU

Yearly charge \$122.70/ERU

Motion carried. Vote: Yes- Chris Wery, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

7. Consideration with possible action on the report of the Purchasing Manager:

A. Request approval for the purchase of a Jet/Vacuum truck from Vactor for the sum of \$296,624.00. Sole Source document attached.

B. Approval of the Wastewater Monitoring contract for a period of 2 years with 3 additional one-year options to be awarded to the lowest responsible bidder to RFB #3290 with a not to exceed limit of \$250,000 annually.

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve the report of the Purchasing Manager:

A. To approve the purchase of a Jet/Vacuum truck from Vactor for the sum of \$296,624.00. Sole Source document attached.

B. To approve the Wastewater Monitoring contract for a period of 2 years with 3 additional one-year options to be awarded to the lowest responsible bidder to RFB #3290 with a not to exceed limit of \$250,000 annually.

Motion carried. Vote: Yes- Chris Wery, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

8. Consideration with possible action on the review and award of the contract SEWERS 9-20 MUSEUM PLACE STORM LIFT STATION.

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve the award of the contract SEWERS 9-20 MUSEUM PLACE STORM LIFT STATION to the low responsive bidder, Advance Construction, Inc., in the amount of \$335,556. Motion carried. Vote: Yes- Chris Wery, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

9. Report of actions taken by Department of Public Works

A. Granting of Licenses

I. Sidewalk Builder

- a. Andersen Basement Repair, Inc.
- b. Crete Workx

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to receive and place on file the report of actions taken by Department of Public Works

A. Granting of Licenses

I. Sidewalk Builder

- a. Andersen Basement Repair, Inc.
- b. Crete Workx

Motion carried. Vote: Yes- Chris Wery, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

F. INFORMATIONAL.

I. Director's Report on recent activities of the Public Works Department.

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to receive and place on file the Director's Report on recent activities of the Public Works Department. Motion carried. Vote: Yes- Chris Wery, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

2. The next Improvement and Services Committee meeting is scheduled for January 13, 2021.

G. ADJOURNMENT.

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve to adjourn the Improvement and Services Committee meeting. Motion carried. Vote: Yes- Chris Wery, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

VERBATIM MINUTES

- [Wery] All right. Let's get it rolling. The Improvement and Service Committee of December 8th
- [Gerlach] Of December 9th.

- [Wery] 9th. I don't normally do this. We'll come to order We'll note down, Alder Gerlach, Alder Scannell, Alder Wery you're present. Alder Brunette is Can I have a motion for the agenda.

- [Gerlach] I would like to move to amend the agenda, sir.

- [Wery] Ooh! Something exciting. Sure, what would you like?

- [Gerlach] I would like to move number seven up, right after number one, because that will make more sense for staff to handle it that way.

- [Wery] All right. So we will go one, seven and then the remainder of the agenda.

- [Scannell] I'll second that.

- [Wery] All right. Are there any other changes? Those in favor?

- [Alder] Aye

- [Wery] Opposed. Motion carried.

- [Scannell] So... To approve the amended agenda?

- [Wery] Yep.

- [Scannell] So moved.

- [Gerlach] Okay.

- [Wery] Scannell, second by Alder Garlach, to approve the amended agenda. Those in favor?

- [Alders] Aye

- [Wery] Opposed. Motion carried. Randy can I get an approval of the minutes.

- [Scannell] Motion to approve.

- [Gerlach] Second.

- [Wery] Motion by Alder Scannell, second by Alder Gerlach, to approve the minutes. Any changes? Those in favor?

- [Alders] Aye

- [Wery] Opposed. Motion carried. Alright. We're under regular business. This committee will report out to council next week on Tuesday, six o'clock. Number one is consideration with possible action on requests by James Gehr, to rescind Depot Waste invoice of \$80 at 1104 Shea Avenue.
Director

- Okay. On October 29th, we received a email from Mr. Gehr. The email states that he had placed a pile of usable lumber in front of his house to be picked up by a specific person. The material was gone when he arrived back at the house. He assumed that someone grabbed it. They received a bill for solid waste collection. There was a sign with the materials indicating the person picking it up, it was usable material stacked on a pallet plywood, two by fours, et cetera. He had no intention of junking these materials. If it was an issue of disposal, he would've cut up for fire and he should not be held accountable for an error on the city assuming it was waste when it clearly was not. In your packet, we have provided photographs taken at the subject parcel that day. Typically, if it's an item that makes sense, we administratively can handle those here at DPW. But in this case, based on the photographs that we did provide to you, what we found in the field does not track well with what the property owner was claiming. Again, there is no sign here, and it doesn't look to be a neat stack of anything. The pile on the curb is kinda haphazard and partially buried in leaves. So, we did indicate back to the property owner, that we could not approve this sort of stuff level. And if he wish to appeal that decision to INS, he was free to do so. And I believe that might be the resident who has called in. So if you would like to hear from him, you'd have to open the floor for that.

- [Scannell] Motion open the floor.

- [Wery] Alright. There's a motion by Alder Scannell. Is there a second?

- [Gerlach] Second.

- [Wery] To open the floor. Second by Alder Gerlach. Floor this motion carried. If anyone is here for this item, please just give me your name and address and you can have the floor.

- [Gehr] My name is James Gehr. I live in 1104 Shea Avenue.

- [Wery] All right. Thank you, Mr. Gehr. Go ahead.

- [Gehr] Okay. Yeah, it was pretty true. I've had the pile out there, I had a guy come in to pick it. I was on a COVID restriction, so I couldn't really have any contacts through my work. So I had said I'd put it out in a pile and I was gonna put it back in the alley, but I figured out it wasn't right to have some stranger digging around in the alley. So I put it out on the curb on top of a pallet. And it was all stacked. It looked like a little rough at the end when I had it all stacks for him. And on top was an old door that was flipped up, that was actually a cutting jig for siding. So it may have looked a little rough, cause if people were blowing their leaves and it sat there longer than I thought, probably three days. And I told him if it wasn't out of there by the weekend, I would have to get rid of it. And then I came home that day and the city trucks with their front end motor were going down the road. And I talked to them about the stuff on the curb. So I didn't think it was a big deal and they didn't seem to think it was a big deal either. I assume these were the guys and it was there and then the next morning it was gone. So I assume that it was picked up by the person, to later find out that I got a bill. I mean, all of that material, I never would have put it on the curb, if I thought that the city was gonna pick it up or I thought I was gonna get charged. I worked construction. I have plenty of room to dumpsters. I burn all this material. I never would've trashed this. I never would put this in a landfill. Clearly, it was just a mistake and probably both the city and mine. Because I probably didn't clean up the pile and it's sat there for a little while. But I just thought it was a mistake.

- [Wery] Okay. Any, any questions for Mr. Gehr, from the committee? All right. Anything else you wanted to add Mr. Gehr before we discuss it?
- [Gehr] No, that's it.
- [Wery] All right. Appreciate it.
- [Gerlach] Motion close the floor?
- [Wery] Well, let me just check if there's anyone else, if you don't mind. Anyone else here for this item? I don't think there is, but alright. Now, there's a motion to close the floor by Alder Gerlach.
- [Scannell] Second.
- [Wery] Second by Alder Scannell. All those in favor?
- [Gerlach] Aye.
- [Wery] Opposed. Motion carried. Steve, is there any history of priors here?
- [Grenier] I don't have any information regarding any priors.
- [Wery] Okay. So, committee, is this in your district Alders Scannell?
- [Scannell] I believe it is. Shea sounds awful familiar. As far as I know, there's never been any issues.
- [Wery] Okay. Any questions for staff or any motion you'd like?
- [Gerlach] I would like to make a comment.
- [Wery] Sure.
- [Gerlach] Before I make a motion. This happened in my district too. And, that person did not come to the committee. He found a way to have his fine rescinded. If this is going to be an ongoing problem until we simply deal with it, I think perhaps we need to do a better job of educating the public. It is, you cannot leave anything out on the terrace on city property. And, I mean, this happens all the time. And when I see people doing it, I remind them. You can't leave it there. Not only is it going to disappear, you're gonna get charged for it. But I think there's an ordinance to that effect, right? And we're going to have to start enforcing it and stop forgiving people. People, if they wanna leave something out for someone to pick up, they need to just simply leave it on their side of the sidewalk. That's all there is to it. We have to hold the line on this.
- [Wery] All right. Thank you, Alder. Is there a motion that you want to added or do is it not yet?
- [Gerlach] Well, I want to here what Mr. Scannell has to say.
- [Wery] Alder Scannell.

- [Scannell] Well, I wasn't sure what I wanted to hear what everybody had to say. From the pictures, it sure didn't look good from... But now hearing that it had been left out for several days that he didn't, and that's why it's in the condition it is. He didn't go out and straighten it up every day. It makes sense. But it is a mistake to leave things out on the curb. It probably would have been better back in the alley or certainly, on the other side of the sidewalk. But so, I don't know. I agree, there was probably a mistake and the constituents part here and Mr. But, I'm usually pretty lenient on these things, but if the committee feels a need line needs to be drawn, I don't know. Alder Wery, any comment?

- [Wery] Well, I'm the chair. I just run the meeting. No. I'm kidding. I'm kidding. No, after 106 of the other. But I think if someone takes the time to show up and has a reasonable explanation, I think we tend to, especially if they don't have a passcode, their priors, like when we then we throw that out. But I would tend to forgive a solo incident and I'll be... That's my opinion.

- [Scannell] But?

- [Wery] But that's why like I said, I'm usually pretty lenient. That's the reason well-stated, yeah.

- [Scannell] It was picked up. I know, unfortunately the rest of the city then has to bear the cost of that, right?

- [Wery] Yeah.

- [Scannell] Of course we used to have both pickup for free, right Alder Gerlach?

- [Gerlach] Since we moved on before, in a situation like this, is to rescind half of the fine. And I mean, I really feel we've been through this with the Stormwater Fees and giving them back because people didn't know that they pay the full price and they didn't know it had been reduced by half. I just worry about constantly renegeing on these things that are supposed to be ordinances, and are supposed to be enforced. I guess, I would suggest, we rescind half of the fine, and then that might be the teacher in me says, maybe you'll learn a lesson and you will never do it again.

- [Scannell] I was gonna say King Solomon but teacher works too, cutting in half.

- [Gerlach] Yes

- [Wery] Is that your motion?

- [Gerlach] Yes, I would that we rescind half of the fine.

- [Wery] Is there's a motion.

- [Scannell] I'll second it.

- [Wery] By Alder Gerlach, seconded by Alder Scannell, to rescind half of the bulk waste invoice of \$80. So that would be \$40. Is there any further discussion on that? Those in favor?

- [Scannell] Aye.

- [Brunette] Aye.

- [Wery] Opposed. That motion carried. And Mr. Gehr, everything from our committee will be a recommendation to the full city council next Tuesday, if you wanted to appeal it.

- [Gehr] No, I'm in full agreement. I was gonna appeal half of that actually, so. No, I appreciate that. I learned a lesson.

- [Wery] All right, bye. I appreciate you showing up for the meeting.

- [Gehr] Thank you, bye.

- [Wery] Have a good day. All right. Onto number, I believe seven was moved up. Consideration with possible action on the report of the Purchasing Manager. A is request for approval of the purchase of a jet vacuum truck from Blackboard for the sum of \$296,624. Sole source document attached.

- So we have included the request for approval of a no substitute sole source in the packet. This is for a jet vacuum sewer truck, for the Sewer Utilities Division. We currently have three vector combination jet vacuum trucks, by keeping within the same make, it increases productivity of the crews. Because crews are familiar with where the controls are located and how the machinery re-runs. It also reduces our costs, by being able to maintain a limited, more limited inventory of replacement parts and things of that nature. Plus, when the machines do break down, mechanics do have familiarity with them and with the pa... Especially with these kinda trucks, there is a significant amount of process piping, that goes along with them. Because being both a jet and a vacuum, it's gotta be able to suck the sewers and produce water, high-pressure water, to jet and clean it out. So there's pneumatic systems that run that or hydraulic systems that run the truck, air systems on the backside and hydraulic water-based hydraulic systems for the jetting. So there's a lot of complexity that goes along with those machines. What I can tell you is, although 2020 has been kind of a unique situation for everybody in a lot of respects. During normal years, staff spends a lot of time on the Trade Floor at conventions, working and researching the equipment, working with various manufacturers. So, although there are times here when we do come to you with sole source requests, there is a lot of work that goes in on the front end before we even approach the purchasing department to make such a request.

- [Wery] Questions from the committee? Are we good?

- [Gerlach] Will you please define sole source for me.

- Sole source means that instead of going on the open market for quotes, we have picked the vendor that we want. And we would like to contract directly with that vendor.

- [Gerlach] Okay. Okay.

- [Winters] And if I could just add, there's sole source, which means that there are no other providers of a product like that out there. This is really common. Like this proprietary software and proprietary technology. This is actually a single source request, which there are alternative vendors out there who provide the similar equipment. But this vendor specifically, is one that they would like

to use. And as Director Brunette disparity for parts and all of that. So there are, there is difference between those two, but they ultimately end up the same result.

- [Gerlach] Thank you.

- [Wery] And that voice we heard was the voice of our purchasing zara, Calvin winters. And Steve, is this also used when there's some flooding in streets? Can that use it all for picking the water off and pumping it elsewhere.

- [Grenier] It can be.

- [Wery] Okay.

- [Grenier] It's used for a variety of different applications. For clogged sewer, that's where the jetting is used. But anytime that we have a blockage or an accumulation of water, the vacuum portion can be used at that point.

- [Wery] All right. All right. So a motion by Alder Scannell to approve. Is there a second?

- [Gerlach] Second.

- [Wery] Second by Alder Gerlach. Any discussion? Those in favor?

- [Alders] Aye

- [Wery] Opposed. That motion carried. On to number two. Consideration with possible action. Have a traffic barrier installed on Bellevue street running North from...

- [Scannell] We've got part B, that's the big one.

- [Wery] Oh, I missed one, didn't I? Not paying attention, am I? Yeah, we should do the second one. Approval of the Waste Water Monitoring Contract for a period of two years, with three additional one year options, to be awarded to the lowest responsible bidder, to RFE 32-90, with a not to exceed limit of \$250,000 annually.

- And this is, we have a variety of different sanitary sewer customers within the city. And primarily we break them down into two large groups. That's monitored customers and unmonitored customers. Monitored customers are large industrial customers, where the characteristics of the wastewater is significantly different from just a regular strength wastewater coming out of, say a residential home. So because of the combination of the amount of wastewater that's being discharged from that industry and the particular strength characteristics of that wastewater, we need to periodically collect samples from those users, so that we can compute exactly how much their wastewater bill would be. We can't build them directly on assumed wastewater strength like we do residences. Because then we would have residential customers subsidizing industry. And we don't want that. We want the industry's paying their fair share. So, we have to contract with outside firms to both collect the sample and then submit it to a state certified laboratory for analysis for those strength parameters. And I can then turn over to the Purchasing Manager, to let you know how we went about soliciting those quotations and the response that we received.

- [Wery] Mr. Winters.

- [Winters] So this was done through an official bid process. It was put out on all of our normal platforms that we use to solicit bids. It was listed in the Green Bay Press Gazette twice, as legal notices as required. We received one bid back, which was from Badger, which is the incumbent. And as you can see in the packet, we included information. You'll see two on historic previous bid amount, compared to the bid we just received. When we were looking at this, it appears that there was interest from three total companies. We ultimately only received bids from one. From what we've discovered in this, it seems like in this market, a lot of times, the incumbent is gonna be the one who is gonna win a bid. Simply because they have the experience. And they've really got it drilled down to a science as to what it's gonna cost them to do this. So we see that in this case that, the incumbent knows exactly where they're taking samples from, how they're testing. They have all their processes in place. So, I think from what we've understood is, the other competitors, it's just gonna be, it's not cost-effective for them to try and bid on something like this. So, that's the reason I think we saw, only a single bid on this project here.

- [Wery] Questions from the committee? What are your wishes?

- [Scannell] Motion to approve.

- [Gerlach] Second.

- [Wery] Motion by Alder Scannell, second by Alder Gerlach, to approve the discussion. Those in favor?

- [Scannell] Aye.

- [Gerlach] Aye.

- [Wery] Opposed. And items was approved. Or as Randy would say approve it, approved. All right. Now we can go on to number two. Consideration with possible action to have a traffic barrier installed on Bellevue street, running North from Lilac lane. Do you know what he's looking for here, Steve?

- [Steve] Yes. We have had conversation with Alder Galvin about this. This is a result of, if you're familiar with that portion, this is South of Mason street near the South city limits. As you're northbound on Bellevue street, the road does make a slight curve to the left. And a vehicle left the roadway, entered into a yard, hit a tree in a front yard and then also ricocheted off and hit a car. So, Alder Galvin has reached out to DPW, put this communication in to look at some mechanism to prevent that in the future. We have sent this off to staff to begin the study. So we would ask that the committee, refer to staff for study, so we can report hopefully in January.

- [Scannell] Motion to refer.

- [Gerlach] Second.

- [Wery] Motion by Alder Scannell to refer. Second by Alder Gerlach. Discussion on that one?

- [Gerlach] Question.
- [Wery] Sure. Go ahead.
- [Gerlach] I wish there was a picture. I just wanna know what a traffic barrier is.
- Traffic barrier. They're basically looking at a guard rail, a beam guard. To put a guard rail up in the territory between the sidewalk and the back of curb, to redirect those vehicles.
- [Gerlach] Okay. This is the solution you'd recommend them to do that, to take care of the problem?
- Well, that was the request by the Alder. That's why we're requesting it be sent the staff for study, so that we can take a look at it and make appropriate recommendations on what the corrective action should be there.
- [Gerlach] Okay. Thank you.
- [Wery] I'm gonna suggest rubber bands. Alder Scannell, did you put your quarter in the machine?
- [Scannell] I certainly did.
- [Wery] Alright. Then...
- [Scannell] Anyway, what about yellow and black direction arrow, on the diver? I realize we're looking at it just as or is that an alternative as well? Where you can just put direction arrows?
- [Brunette] I think that's...
- [Scannell] It's just a thought.
- [Brunette] Putting the cart before the horse a little bit. That's why we're asking it to go to the traffic engineer to study.
- [Scannell] All right, well just, that's my 2 cents. I'm gonna take my quarterback. I'm going to leave.
- [Wery] Nope. Don't take back, sorry. All right. So this is probably going off to staff. Look, see in January and we'll look at all the options are, we don't wanna do anything. Okay. All right committee, those in favor?
- [Brunette] Aye.
- [Gerlach] Aye.
- [Wery] Opposed. Motion carried. Number three. Consideration with possible action, on request by the Department of Public Works, who amend the contract for miscellaneous architecture and engineering services.

- [Gerlach] No, that's not number three. You are really confused

- [Wery] Oh, I am off, sorry. I didn't want to do the fishing tournament one. I just did. All right. Is it Friday?

- [Scannell] Yeah.

- [Wery] Monday? I don't know. Well, consideration with possible action, on preparing docs that are for spring fishing tournament. Alder Scannell.

- [Scannell] Yes. Every year we have, staff's kind of scramble cause they start in April and sometimes the letter doesn't help any with the accent and everything. Now with the water levels are so high, we haven't been able to put the docks in. So I would like staff to look at it's ways that... Cause we don't know how many more years we're gonna have with high water levels, ways we can put in the docks when the water levels are high. What that would take, what that would cost. And then we can decide if maybe that's something we should be looking at to do. So I really liked staff to just look at what we can do, to address the high water levels we're facing, as far as getting the docs and... Director.

- So then what we would do is look for a request to refer to staff and we will look at ways to potentially get the docs in, when water levels are high. And also we'll prepare a short report for the committee, on what our current practices are. So that way, it's written down, you guys have a chance to review that.

- [Wery] Fair enough. Any other questions from the committee? I want you to take a motion to that effect.

- [Scannell] Official motion.

- [Gerlach] I'll second it.

- [Wery] All right. We have a motion by Alder Scannell, second by Alder Gerlach, to refer this to staff to bring back the items as mentioned that the Director sentiment.

- Just one... When we started getting cruise ships, will the water levels matter? As far as the cruise ships docking? That's not exactly the same area, right? It's different.

- It won't matter in the ability for the ships to dock successfully. The cruise ship lines that we've been talking to have multilevels for passenger departure. So you can get off either at the first level, the second or the third on some of these cruise ships. And the gangways will accommodate that. So depending on where the water levels are with current water levels, they'll probably get off on the first level. But when water levels returned to normal, there'll be coming off on the second level, instead.

- [Grenier] We'll not have cruise by then.

- [Wery] Very good. Those in favor?

- [Alder] Aye

- [Wery] Opposed. The motion carries. Now number four. Consideration with possible action and requests from the Department of Public Works, for the contract architect and engineering services to Berners-Schober's Associates Inc or 2021-2022.

- Yes. Every couple of years, we go out and take a look at firms to have on retainer for miscellaneous architectural and engineering services that are necessary for our department to complete in a quick turnaround manner. Again, we have engineers on staff, but we do not have architects. And some of them, especially building projects, often times need both. There are few engineers, few companies here in our local area, that have both architecture and engineering services. And Berners Schober, located here in downtown Green Bay, has been partnering with the city literally for decades. What I can tell you is Berners Schober's has been a partner with the city, for at least the 12-13 years that I've been here. I know it's gone on for a long time before that. And when we, we've included a copy of the draft agreement in the packet. When I could direct you to attachment B. That's the actual billable rates on an hourly basis. And they are showing those rates for both 2021 and 2022, having worked in the Consulting Engineering Industry, taking a look at the rates that are being quoted for these types of, for these classifications of individuals. These are incredibly competitive rates for those types of people. And if you were to sit down and have a conversation with Berners Schober, they would come right out and tell you that they offer extremely discounted rates to the city. Because of that long history and being a partner, as opposed to just a contracted employee of the city. They do consider themselves to be partners. And they've done a fantastic job for us. They're incredibly timely in turning things around and their staff at Berners Schober Associates, does integrate very well with our staff. So, we do go out every two years, to check the market and see how the market rate, how the rates at BSA compare. And they continue to be favorable compared with like services in our area. So, staff is recommending that we again, engaged Berners Schober for the miscellaneous architecture and engineering services for 2021-2022.

- [Wery] Any questions from the committee? Nope.

- [Gerlach] Nope.

- [Wery] Take a motion.

- [Scannell] Motion to approve.

- [Gerlach] Second.

- [Wery] Motion by Alder Scannell, second by Alder Gerlach, under discussion. Those in favor?

- [Brunette] Aye.

- [Wery] Opposed. That one carried. Make sure I'm on the right item now. Number five. Consideration with possible action, on the review and approval 2021 cemetery district rates.

- [Grenier] Okay. As part of the budget process back in November, we did approve the sanitary district budget for the year. Copy of the summary of the budget has been included in the packet for this item. Once we have our part of things completed, we also have to wait until NEW Water Green

Bay Metropolitan Sewage District completes their budget for the year. Because there is a pass through. Part of our sewer rate is the city cost and then there's also the treatment cost from NEW Water GBMD. Those budgets then, also have to be turned into the billing rates that we bill our customers. So this is always... And a lot of this discussion is more so for Alder Gerlach, cause she's not been through it. The rest of the committee has seen this in prior years. So we do need to turn those budgets into the actual rates and approve those rates. And we do have with us tonight, the Utility Manager, Matt Hecker Libel. So Matt can continue with this and provide any additional information.

- [Matt] As Steve said, this is a normal process that we go through annually. Unfortunately, we do have to wait until NEW Water passes their budget and rates, part of our city budgeting process. Even though our budget went up, the city portion of the rate actually decreased, by about 2.8%.

- [Wery] Wait a minute. This is government. Is that allowed? I don't think that's allowed.

- [Matt] Typically, no, it's not allowed. But in this particular case, we will take it. Considering NEW Water's rate portion of the rate went up by 6.25%. So the overall combined volume rate increased by two and a half percent. So that's again, unheard of in recent history, that we've had such a low rate. So I am happy to state that. Our rate is made up of several different components. To calculate these rates, we take the budget and then 13 Excel spreadsheets later, I finally come up with these rates. So it's a long drawn out process and it starts in May and ends this month. Part of that is determining what the, as Director Grenier stated earlier, the strength of the waste on a normal basis for a residential property. And, on the proposed 2021 Sewer Service Charge Sheet, is the new five-year rolling average strengths of the wastewater. And that is computed against the Sewer Service Charge, which is the customer charge plus the volume charge. And the customer charge is made up of inflow and infiltration, the strengths and other such parameters. And we ultimately come up with a monthly billing amount and a quarterly billing amount. And those rates are shown on the attached document as well. As far as our monitored customers, the rate is modified a little bit in that, it includes, the service charge includes the monthly customer charge, a quantity charge and then the sampling charge that you passed recently or earlier in the meeting. So, those charges all combined with the strength that comes out of the monitoring that is completed and develops their overall bill, by utilizing the monthly industrial customers rates. With the monitored customers, they don't pay the increased volume charge, so to speak. And the volume that the normal residential customer pays, they will pay for the upcharge in strength that they actually discharge. So, it's a long drawn out process, like I said. And, the rates are pretty much as shown. Again NEW Waters rates have gone up in a lot of cases, anywhere between a penny for practical purposes, up to about a dime on their rates. And they get changed over to a volume metric charge. So, and then at the bottom of the memo is the comparison between last year's sampling charge and this year sampling charge for monitored customers. So, that's a very confusing methodology of telling you what the, how the rates are developed. And request is to approve the rates as presented.

- [Scannell] I think first rate and I have motion to approve.

- [Wery] Motion by Alder Scannell to approve. Is their second?

- [Gerlach] I second it, but I have a comment to make.

- [Wery] Sure. Second by Alder Gerlach. Go ahead.

- [Gerlach] Thank you very much. That was all for me. I really excel in this field. I understood everything you said. As long as my colleagues think this works, I guess I can get work to. Wow.

- [Wery] I think so. Looking at all over the formulas here, I think Matt's one of those guys who enjoyed the algebra.

- [Matt] Alder Gerlach, I can actually sit down with you someday and I will go through this whole long drawn out process. And...

- [Gerlach] Not with me Matt. When we talk about flood mitigation, that's all you and I talk about.

- [Matt] Yes, ma'am.

- [Wery] All right, those in favor.

- [Gerlach] Aye.

- [Scannell] Aye.

- [Wery] Opposed. Motion carried. Thank you Matt. Number six. Oh, that's number six. Oh, it's looks like... Number six. Consideration with possible action, on the review and approval of the 2021, Stormwater Utility rates.

- And this one, sorta follows a little bit of a parallel process, but not nearly as confusing as sanitary. With the Stormwater Utility, again back at the beginning of November, we did approve the Stormwater Utility Budget. So, the rate per ERU was a lot easier to compute. It's simply a matter of taking the approved budget and dividing by the number of ERUs that are here in the city to get a cost per ERU. So the committee did approve a budget. Total budget of \$9,723,760 for 2021. There are 79,250 ERUs, within the system here in the city. So doing that computation, comes out to an ERU charge, of \$122.70 cents per year or \$10.22 cents per ERU per month. Included along with that information, Matt has provided you with a rather lengthy spreadsheet, that documents the costs going back to 2004. And also a graph showing our budget, our actual expenses and the rate from 2004 to current. So request from staff is, although we approve the budget, we didn't necessarily approve the ERU rates. We tend to bring those through, as companion with the sanitary rates, on an annual basis. So we're simply asking for the rates of 122.70 per ERU per year and 10.22 per ERU per month, be approved.

- [Gerlach] Motion to approve.

- [Wery] Well, I'm looking at that spreadsheet.

- [Gerlach] That's all right.

- [Wery] But it all looks good. There's a motion by Alder Gerlach.

- [Scannell] Second.

- [Wery] Seconded by Alder Scannell. Any discussion? Those in favor?

- [Alders] Aye

- [Wery] Opposed. Motion carried. Thanks Matt and Steve. And we did number seven. Number eight. Consideration with possible action, on the review and award of the Contract Sewers 920 Museum place, Storm Lifts, Asia.

- And this contract, we just opened the bids yesterday. So there wasn't time to get something into your packet. But on the screen, I've provided for you a copy of the bid summary. We did receive five bids, oh four bids, from local contractors. Advanced construction was the low responsive responsible bidder in the amount of \$335,556. Staff does recommend approval of the contract in that amount.

- [Wery] That's a big range Steve.

- It is. And I think what we're seeing. This is the third lift station that we're doing in the near West downtown. This one's gonna be on museum place. So this will handle some of those flooding issues that are occurring near Oakland, Antoinette, that area. So we've had contractors down in basins 106 and 110 down near the shipyard. We've done another contract up near Howard and Pearl at 108. And we've got some contractors. Advance is the one who's doing that Museum Howard Pearl Lift Station. So I think what you're seeing is, they've got a little bit of inside knowledge on doing one. Whereas some of the other contractors are making some assumptions and they have... If I were them, I'd be doing the same thing. I'd be hedging my bets a little on the high side, being that close to the Fox River and seeing what impacts those surcharged storm sewers may have on the construction. The bids were a little higher than we had hoped, but not unreasonably so they were definitely well within an acceptable range. I think we had gotten a little spoiled. We'd had some very, very favorable bids coming in over the course of 2020. And now we're starting to see quote unquote, normal bids. So, but overall, we were still pleased with the numbers that we did receive. So we do recommend award to advance in the amount that we had stated 335,556.

- [Wery] Is this work that'll be done in the next few months in time for spring?

- Yeah.

- [Wery] Okay.

- They will get started on this and work as weather allows them.

- [Wery] Good, good thing. Questions from the committee?

- [Scannell] When I'm getting this next week, probably I'll end up at Antoinette. It's a few blocks away but... So, motion to approve.

- [Gerlach] Second.

- [Wery] Motion by Alder Scannell, second by Alder Gerlach to approve discussion. Those in favor?

- [Brunette] Aye.

- [Wery] Opposed. Motion carried. Number nine is a report of actions taken by Department of Public Works, granting of licenses We have two sidewalk builders, Andersen Basement Repair Inc and Concrete Works Connects. So, I think this should just be receiving place on file, right director?

- Yes, sir.

- [Wery] Okay.

- One moved.

- [Gerlach] Second.

- [Wery] Motion by Alder Scannell, second by Alder Gerlach to receive and place and file. Those in favor?

- [Brunette] Aye.

- [Gerlach] Aye.

- [Wery] Opposed. Motion carried. I'll go ahead. We're on good informational director's report.

- Okay. Very short director's report. Did wanna let you know that we have been successful in getting the fleet converted over. So we are ready for winter. It looks like we may have some snow in the forecast for this weekend. So not a moment too soon to get everything moved over from summer to winter operations. We do have several studies, including the ones from tonight, that have been sent to staff. So we will be following up with you. And we do expect the first couple of months in 2021, to be bringing a lot of those reports back for action. So, we got lucky with some rather small meetings to get us through the end of the year. But we'll start off 2021 with a bang and start bringing those reports back for council or committee action. And hopefully answer the questions that you may have. The only other thing that we had was on behalf of Jim Burnette, Matt Heckler Libel, peer a lot in the Operations Division and myself, on behalf of behalf of the Department of Public Works. This is the last time that we will see you in this setting for 2025. So we did wanna thank you all for the work that you've been doing with us this year and hope that you all enjoy the holiday season with with your families.

- [Wery] Likewise Steve. Appreciate the sentiments, and you as well.

- [Gerlach] And thank you for having...

- [Garnier] Merry Christmas. Happy new year. God bless us one and all.

- [Scannell] Thank you. Cover to receive a place and file.

- [Gerlach] Second.

- [Wery] Motion by Alder Scannell, second by Alder Gerlach to receive a place and file. Those in favor?

- [Scannell] Aye.
- [Gerlach] Aye.
- [Wery] One aye and one nay.
- [Scannell] I almost said Amen.
- [Wery] Our next approval series meeting, January 13th, 2021. With that, I guess well council last week and then it's holiday time.
- [Scannell] Okay. Motion to adjourn.
- [Wery] Motion to adjourn by Alder Scannell. Alder Gerlach second. Those in favor?
- [Alders] Aye.
- [Wery] Opposed. Motion carried. Thanks everybody. Have a good night.
- [Gerlach] Thanks, goodnight.
- [Wery] Where's Kasey?