



AGENDA OF THE PARKS COMMITTEE

WEDNESDAY, JANUARY 13, 2021, 5:00 PM

Virtual Meeting. Public may join via Zoom.

A. Zoom Meeting Information.

1. This item contains documents which provide call in information and instructions for the Zoom meeting.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

E. Regular Business.

1. Consideration with possible action on adopting a resolution in support of World Migratory Bird Day.
2. Consideration with possible action on approving the request by Olde Main Street Inc. allowing them to fund and install a Green Bay Packer themed light display at Whitney Park.
3. Consideration with possible action on the use of fat tire bikes at He-Nis-Ra Park.

F. Informational.

1. Director's Report on updates and recent activities of the Parks, Recreation & Forestry Department.
2. The next Parks Committee is scheduled for January 27, 2021.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov

- 2) **ACCESSIBILITY:** Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) **QUORUM:** Please take notice that a majority or quorum of the Common Council will attend this Parks Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Parks Committee

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/84314784824?pwd=THBkdMwT1k4MG5DV3hnbC9xVDhXdz09>

Meeting ID: 843 1478 4824

Passcode: 278667

One tap mobile

+13126266799,,84314784824#,,,,*278667# US (Chicago)

+19292056099,,84314784824#,,,,*278667# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 843 1478 4824

Passcode: 278667

Find your local number: <https://us02web.zoom.us/j/84314784824?pwd=THBkdMwT1k4MG5DV3hnbC9xVDhXdz09>

Additional Information

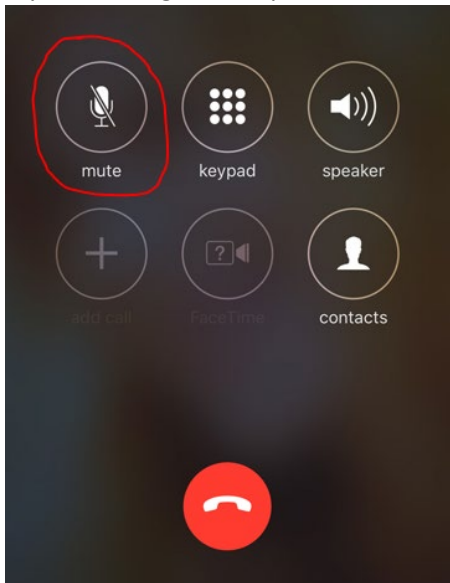
1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
4. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
5. Waiting room
 - a. When you call in, all callers/participants will be placed in a “waiting room.”
 - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
6. Using Zoom with a tablet or computer
 - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
 - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
7. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You’ll receive another email confirming that you’re registered for the meeting.
 - b. If you’re using a phone, your registration will still be tied to an email.
8. Raising your hand
 - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you’d need to use a computer or tablet) to let the host know you’d like to speak. You can also un-mute yourselves and start speaking.
 - b. Persons on the agenda—you can “raise your hand” but you’d need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
9. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You’ll also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users—if you download the app you will be asked to verify your email.
10. Zoom etiquette
 - a. Muting yourselves when you’re not talking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
 - b. If you’re using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
11. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.
12. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number above.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
 - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application





Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

January 13, 2021

PREPARED BY

AGENDA ITEM # E.1

Consideration with possible action on adopting a resolution in support of World Migratory Bird Day.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. I-13-21 WLS-Resolution-Migratory Bird Day-2021

**RESOLUTION RELATING TO
WORLD MIGRATORY BIRD DAY**

January 19, 2021

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

WHEREAS, migratory birds are some of the most beautiful and easily observed wildlife that share our communities; and

WHEREAS, many citizens recognize and welcome migratory songbirds as symbolic harbingers of spring; and

WHEREAS, these migrant species also play an important economic role in our community, controlling insect pests and generating millions in recreational dollars statewide; and

WHEREAS, migratory birds and their habitats are declining throughout America, facing a growing number of threats on their migration routes and in both their summer and winter homes; and

WHEREAS, public awareness and concern are crucial components of migratory bird conservation; and

WHEREAS, citizens enthusiastic about birds, informed about the threats they face, and empowered to help address those threats can directly contribute to maintaining healthy bird populations; and

WHEREAS, since 1993, World Migratory Bird Day ("WMBD"), formerly International Migratory Bird Day, has become a primary vehicle for focusing public attention on the nearly 350 species that travel between nesting habitats in communities throughout North America and their wintering grounds in South and Central America, Mexico, the Caribbean, and the southern United States; and

WHEREAS, while WMBD is officially held each year on the second Saturday in May, its observance is not limited to a single day, and planners are encouraged to schedule activities on the dates best suited to the presence of both migrants and celebrants and in accordance with federal, state, and local public health directives; and

WHEREAS, WMBD is not only a day to foster appreciation for wild birds and to celebrate and support migratory bird conservation, but also a call to action;

NOW, THEREFORE, BE IT RESOLVED that May 8, 2021, shall be known as World Migratory Bird Day in the City of Green Bay, Wisconsin.

BE IT FURTHER RESOLVED that the Common Council of the City of Green Bay urges all citizens to celebrate this observance and to support efforts to protect and conserve migratory birds and their habitats in our community and the world at large.

Adopted _____

Approved _____

Mayor

Clerk

jib



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

January 13, 2021

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action on approving the request by Olde Main Street Inc. allowing them to fund and install a Green Bay Packer themed light display at Whitney Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

January 13, 2021

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on the use of fat tire bikes at He-Nis-Ra Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. He-Nis-Ra Bike Ski Trail Map Updated 12.18.20

P PARKING

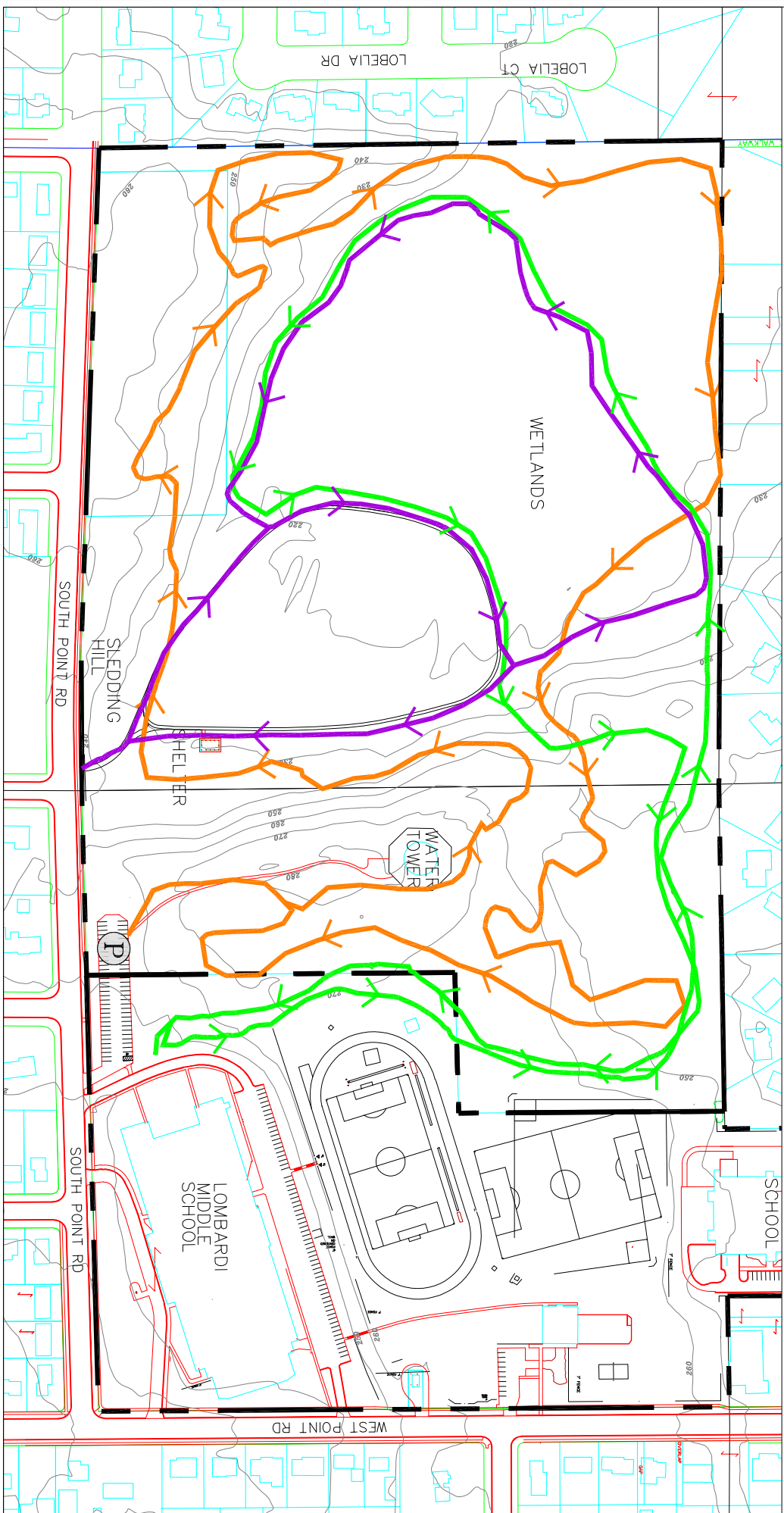
- 1.37 Miles GREEN TRAIL - SKI
- 1.00 Miles PURPLE TRAIL - SKI
- 1.80 Miles ORANGE TRAIL - BIKE

2.37 TOTAL MILES OF SKI TRAIL
1.80 TOTAL MILES OF BIKE TRAIL

Hikers/Walkers enjoy all trails except groomed ski trails and the ridgerun/water slide section.

Please stay on designated trails. Bikes yield to skiers and walkers/hikers, skiers yield to hikers walkers.

Please call the City of Green Bay Parks, Recreation & Forestry Department with any input at 920-448-3365 or e-mail parkmail@greenbaywi.gov.



DEPARTMENT
DEPARTMENT

TITLE
SUBTITLE



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LAST REVISION:
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FILECODE



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

January 13, 2021

PREPARED BY

AGENDA ITEM # F.1

Director's Report on updates and recent activities of the Parks, Recreation & Forestry Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Director's Report 1-13-21

PARKSCOMMITTEE
DIRECTOR'S REPORT
WEDNESDAY, January 13,
2021

PARK DIVISION

- Park crews continue to clean sidewalks and parking lots after our recent snowfalls.
- Park crews are preparing our hockey rinks and skating rinks for flooding when the weather finally cooperates, hopefully soon.
- Park crews are working on “off season” maintenance of buildings and shelters (painting, cleaning).
- Crews continue to check garbage and are picking litter in the parks and related parking lots on a daily basis.
- Parks staff is grooming cross country ski trails and the fat tire bike loop at He Nis Ra.
- Park staff is repairing and painting picnic tables and park benches.

FORESTRY DIVISION

- Tree Removal along streets and in parks continues. The crew is working from east to west this year. There are approximately 1000 removals on the current list.
- During the week of January 11th city forestry crews will begin a large scale ash tree removal project in Perkins Park. All remaining ash trees will be removed in the park due to EAB infestation and the potential safety risk the trees may pose to park patrons. Wood from the trees will be utilized to its highest use to provide a variety of wood products to market. Woody debris will be chipped and used as mulch or composted at the west side yard waste facility. Due to the nature of the wood being infested with EAB this wood will not be made available to the public for firewood. Replanting of trees in the park will take place and coincide with any future plans of park use.
- Tree Pruning - The crew is working on Jackson St. from Grignon St to Whitney Park in advance of the Water Dept. and DPW reconstruction project scheduled for some time this year.

DESIGN & DEVELOPMENT DIVISION

- Bay Beach Amusement Park – Shoreline Improvements
 - We are expecting to receive the plans and specifications for the revised pier design on January 15th, 2021.
 - Staff is working on a Bird Deterrence Plan that will focus on ways to deter birds from gathering along the shoreline and proposed pier to aid in better water quality within the proposed recreational area.

- East River Trail - Development
 - We anticipate construction of the trail from Webster Avenue to the canoe/kayak launch as well as the launch facility and storm water management to be completed in 2021.
 - The rental period of the warehouses at 601 St. George St. has expired and the buildings have been vacated. Park staff is working to have the buildings razed and other demolition work completed to allow for the proposed trail and RDA development.
 - Park staff has been coordinating with the Golden House on the trail development south of the facility.
- Danz Park – Green Bay Parks Century Grove
 - 2 beautiful custom benches have been installed within the central area of the Green Bay Parks Century Grove.
- He-Nis-Ra Park – Trail Use
 - On December 30th the Parks Department hosted a meeting within the park to discuss the trail usage within the park.
 - The Parks Department completed an online survey to gain insight on the desire of the community for the usage and potential development of the park.
- Wildlife Sanctuary– Nature Center Parking Lot Improvements
 - Staff has received and is reviewing the storm water management options for the proposed parking lot expansion.

RECREATION DIVISION

- The Esports League program contracted with GG Leagues will begin January 16. We have 2 teams currently registered.
- The 2020-21 Chill Chaser. There will be 20 parks around Green Bay with a symbol hanging in the window of the shelter located at the park. When you visit the park, draw the park's symbol into the chart provided. The program will run mid-December-early March.
- We had over 100 participants for our 50 Mile Frenzy. Contestants logged over 50 miles on their own and all received long sleeved t-shirts for their efforts.
- Currently taking youth baseball and softball field permits.
- Hockey/Ice Rinks will be flooded at the following sites when the weather permits:
 - Perkins (Hockey and Aux. Rink)
 - Colburn (Hockey and Aux. Rink)
 - Beaver Dam (Hockey and Aux. Rink)
 - Edison (Hockey and Aux. Rink)
 - Red Smith (Hockey and Aux. Rink)
 - Astor (Aux. Rink)
 - McAulfiee (Aux. Rink)
 - Navarino (Aux. Rink) ○
 - Atkinson (Aux. Rink)

*The Hockey rinks will be priority on flooding schedules.

- Recreation staff will be utilizing a new RecTrac 3.1 League Program for 2021.
- Recreation staff will be attending Virtual Webinars to earn CEU Credits during the pandemic.

AQUATICS

- Staff is currently working on the following projects:
 - Lifeguard Recruitment strategies.
 - Researching new innovative and creative staff in-services, pre-season trainings and online modules to use (in case of continued virtual training is needed).
 - Researching online scheduling apps and programs.
 - Training on the new RecTrac software and setting up the POS screens for pool concessions & admissions.
 - Implementing operating procedure for the 2021 season.

BAY BEACH

- We continue to look at what can be improved for the 2021 season.
- Policy and procedures updated for the 2021 season.
 - Rentals and catering information updated.
 - Field Trips and bus parking being reviewed.
- Rehire documents are being reviewed.
 - Employee Handbook updated.
 - Welcome letter updated.
 - Hire Letter updated.
- RecTrac is being upgraded. Migration has begun.
 - Inventory process.
 - Touch screens developed.
 - Register updates.
- Presentation for our Inclusive Destination Playground was a success.
 - Getting playground donations are being discussed (Meeting 1/6)
 - Donor reach out
 - Grant writing
 - Timeline of donations
- Ideas for alternative revenue sources are being researched.

TRIANGLESPORTSAREA

- Prepared for winter temperatures.
- New programming being researched to bring in additional revenue.
 - Snowshoeing
 - Renting tubing hill for groups (Monday – Wednesday)
- Facebook page has been setup, we will post updates and hill conditions.
- Website has been updated to make it more convenient for users to get information.
- We were able to open on Wednesday 12/30 and Thursday 12/31.
 - A decent number of people came tubing.

- The snow base was not deep enough to keep the hill open longer.
- Need a few more inches of snow before we can open again.

METROBOATLAUNCH

- Docks have been taken out as of 12/1.

WILDLIFE SANCTUARY

- First program of 2021 offered and picked up by Fox11 News. Every Tuesday through March we will be offering led snow shoe hikes on trails of the public not typically open to the public. Every Thursday we will offer an afternoon led "Ski & Tea" also through March. Registration highly preferred to accommodate #'s and social distancing. If conditions are not conducive we will have a lead hike on our trails with our Naturalists. A monthly led night ski or snow shoe event is also planned through March.
- Final stage of Sanctuary wide fiber optic high speed internet cable installed and tested. Work underway by city IT crew to work on interior set up connecting to computers/phones/etc....
- WLS staff managed City Hunt open enrollment well underway with nearly all former participants applying and many new. Our Sr. Animal Keeper Matt and Ranger Austin put a lot of time and effort into this program and had to modify during the current pandemic conditions. Working together we have come up with contactless options and slots will be awarded soon. We owe these two many thanks for spearheading this professionally and efficiently. Managing 68 hunters and around that many sites is no small undertaking.
- DNR - Chronic Wasting Disease (CWD) testing on ALL deer harvested through the city hunt program and through the management efforts at the sanctuary have come back negative.
- 2021 is the 85th Anniversary of the Bay Beach Wildlife Sanctuary – plans are underway (led by Steve) to plan a safe celebration partnering with the FOWLS Corporate Board, the FOWLS Guild, WLS staff, and our downtown support team. Early in planning stages but watch for a celebration later in the year with more details/plans to follow in the near future.
- Beautiful large stone signage placed properly and plaques mounted at the sanctuary fishing dock as well as the Dick Resch Center. Logistics planning for rental of new facility post-pandemic well underway.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

January 13, 2021

PREPARED BY

AGENDA ITEM # F.2

The next Parks Committee is scheduled for January 27, 2021.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None