



MINUTES OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, JANUARY 13, 2021, 6:00 PM

Immediately following Park Committee which begins at 5 P.M.

Virtual Meeting. Public may join via Zoom.

A. ZOOM MEETING INFORMATION.

I. This item contains documents which provide call in information and instructions for the Zoom meeting.

B. ROLL CALL.

Present: Ald. Randy Scannell, Ald. Lynn Gerlach, Ald. Jesse Brunette, Ald. Chris Wery

C. APPROVAL OF THE AGENDA.

Moved by Ald. Lynn Gerlach, seconded by Ald. Jesse Brunette to approve the agenda of the Wednesday, January 13, 2021 Improvement and Services Committee meeting. Motion carried.

Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

D. APPROVAL OF MINUTES.

Moved by Ald. Randy Scannell, seconded by Ald. Jesse Brunette to approve the minutes of the Wednesday, December 9, 2020 Improvement and Services Committee meeting. Motion carried.

Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

E. REGULAR BUSINESS.

1. Consideration with possible action on preparing docks at Leicht Park for spring fishing tournament (referred to staff at the December 9, 2020, Improvement and Services Committee meeting). (Ald. Scannell)

Moved by Ald. Randy Scannell, seconded by Ald. Jesse Brunette to refer to staff on preparing docks at Leicht Park for spring fishing tournament to develop costs for extending the steel pile and report those costs back to Committee. Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

2. Consideration with possible action on the review and approval of the 2021 Special Assessment factors and rates.

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve the 2021 Special Assessment factors and rates. Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

3. Consideration with possible action on presentation by Department of Public Works staff to the Improvement and Services Committee regarding a few options for more effective downtown snow bank management. It's requested that examples be provided from the 10 largest municipalities in the state (referred back to Department of Public Works staff at the September 30, 2020, Improvement and Services Committee meeting). (Ald. Johnson and Scannell)

Moved by Ald. Randy Scannell, seconded by Ald. Jesse Brunette to receive and place on file the presentation by Department of Public Works staff to the Improvement and Services Committee and accept the results of the report regarding a few options for more effective downtown snow bank management. It's requested that examples be provided from the 10 largest municipalities in the state. Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

4. Consideration with possible action on a request by Department of Public Works to enter into a Municipal Project Agreement with Brown County for the construction of drainage improvements near Beach Lane on Nicolet Drive (CTH A).

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve the request by Department of Public Works to enter into a Municipal Project Agreement with Brown County for the construction of drainage improvements near Beach Lane on Nicolet Drive (CTH A). Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

5. Consideration with possible action on the report of the Purchasing Manager for approval of award to Shefchik, Inc. for the replacement of the roof on the Observation Building at the Bay Beach Wildlife Sanctuary for the sum of \$43,936.00. Shefchik is the only bidder to RFB #3288.

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve the report of the Purchasing Manager to award Shefchik, Inc. for the replacement of the roof on the Observation

Building at the Bay Beach Wildlife Sanctuary for the sum of \$43,936. Shefchik is the only bidder to RFB #3288. Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

6. Consideration with possible action on the review and award of the contract BRIDGE 3-20 (MAIN STREET BRIDGE CENTER LOCKS REPLACEMENT).

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve the award of the contract BRIDGE 3-20 (MAIN STREET BRIDGE CENTER LOCKS REPLACEMENT) to the low responsive bidder, Lunda Construction, base bid in the amount of \$90,862, and alternate bid of \$11,438 if required. Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

7. Consideration with possible action on request by KS Energy Services to renew the annual Hold Harmless Agreement for access to the City of Green Bay sewer system to conduct inspection of the sewer mains and laterals.

Moved by Ald. Randy Scannell, seconded by Ald. Jesse Brunette to approve the request by KS Energy Services to renew the annual Hold Harmless Agreement for access to the City of Green Bay sewer system to conduct inspection of the sewer mains and laterals. Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

8. Report of actions taken by Department of Public Works

A. Granting of Licenses

1. Sidewalk Builder

- a. Baeten Concrete, LLC
- b. Dorner Equipment Sales & Service, LLC
- c. Frank O. Zeise Construction Co., Inc.
- d. Howard Immel, Inc.
- e. IEI General Contractors, Inc.
- f. Loch Construction Co., Inc.
- g. Martell Construction, Inc.
- h. McDonald Services, LLC
- i. Ramco Construction Services
- j. Utility Traffic & Restoration, Inc.

2. Tree & Brush Trimmer

- a. Asplundh Tree Expert LLC
- b. BEST Enterprises, LLC
- c. Epic Tree Care

- d. Fall-Rite Services, LLC
- e. Holger Bros., Inc.
- f. Selner Tree & Shrub Care
- g. Urban Tree Service
- h. Yesterday's Trees LLC

3. Underground Sprinkler System

- a. Fox Valley Irrigation, Inc.
- b. Irrigation Doctors, LLC
- c. Lizer of WI, Inc.
- d. The Sprinkler Co., Inc.
- e. Wolfraths Landscaping, LLC

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to receive and place on file the report of actions taken by Department of Public Works. Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

F. INFORMATIONAL.

2. The next Improvement and Services Committee meeting is scheduled for January 27, 2021.

I. Director's Report on recent activities of the Public Works Department.

Moved by Ald. Randy Scannell, seconded by Ald. Jesse Brunette to receive and place on file the Director's Report on recent activities of the Public Works Department . Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

G. ADJOURNMENT.

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve to adjourn the Improvement and Services Committee meeting. Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

VERBATIM MINUTES

- Much smaller group.
- Yes.
- Ready whenever you are Alder.

- It's like the Brady Bunch right now, we are nine. All right. I'm sorry Steve, did you say you are ready to roll?

- Ready when you are Alder.

- Alright. The January 3rd day's meeting of the Improvement and Service Committee will come to order and we will note that Alder Burnett is present, Alder Scannell, Alder Gerlach and Alder Wery. And I have approval of the agenda.

- Oh, I move that we approve the agenda.

- Second.

- Motion by Alder Gelarch, second by Alder Brunette to approve the agenda, any changes? Those in favor.

- Aye.

- Aye.

- Opposed? motion carried. D, I approve of the minutes.

- I should approve.

- Second.

- Motion by Alder Scannell, second by Alder Burnett. Any changes to the minutes? Those in favor.

- Aye.

- Aye.

- Opposed? Motion carried, regular business. Number one, consideration with possible action on preparing clock, gox, clocks. I'm gonna put clocks in

- This is our time too.

- Oh man, yeah, oh boy. Bring dock and fishing tournament, that'd be perfect from December 9th. Alder Scannell do you want this or director? Well, we can start off. We did include in the packet a memo that was prepared by Matt Heck and label under my signature that discusses where the water levels are now compared to historic. We did reach out to the U.S. Army Corps of Engineers and they are indicating that elevated water levels on the great lakes, we do anticipate to continue through 2021 for the foreseeable future. It's probably going to be a couple of years before things go down. With that, we have noticed that the way that the restraints are built into those floating docks at light and to a lesser degree at city deck, when the water levels are high the problem we have is the floating docks can actually come off of the piling that are installed in the river bed and then they'll float away, we'll lose them so that's why the docks didn't go in last year. So we did take a look at some options on what we might be able to do. First option is the no action or status quo option and that is simply

wait until water levels come back down to safety, install the docks. Second option would be to weld on extensions of the piling. We have not evaluated any geotechnical or structural components to that. Obviously the piles were designed at one time, we would have bring a mobile welder out there, weld the pile extensions on then fill in concrete in the center of those piles that would not be done, could not be done until middle of April or early May at the earliest and a third option would be to modify the collar and tethering device. So we've got some photographs on page four of the memo, or page three of the memo, excuse me, that show what those collars look like and where they're currently located. They would have to be dropped approximately 12 inches, that would place those collars below the waterline at all times, necessitating that as staff are installing and removing those docks, they're gonna have their arms approximately 12 inches below the water in freezing water conditions. I have made, if there's one thing that defines my tenure as Director of Public Works for the city it has been an increased emphasis on safety. I will tell you I'm not overly enthused about option number three because it is gonna require our staff to be hanging over the edge of the dock and then having their arms approximately a foot underwater in cold weather conditions to install those docks but that's the options that we have come up with.

- Alder Scannell.

- Yeah, I like a door number two. I really think status quo is not a good option. I think water levels eventually are gonna go down but we're gonna, until that time where we're really inhibiting or greatly diminishing the usage downtowns, which I, those docks are used a lot for a lot of different things. That fishing tournament in the spring, I think, and all the activities on the boardwalk. So I really think, and then if we do this, I mean, why else do you wanna go down? They're probably gonna go up again at some point too. So, I think it's time we must grab the bull by the horns and solve this problem so that when the waters are high we got a solution to, we got a way we can work with it. So, I would like to go with door number two.

- All right, any other, thank you, any other comments and committee questions for Randy or staff? Any emotions?

- I'll make a motion to, for staff to pursue option number two, to come up with a plan and the cost and the whole works and where we can make, possibly get the money maybe we need to talk to some downtown or something and see if they can do some fundraising or something. I don't know where these funds might come from, how much money will come to but let's get a plan in place and costs and take it from there.

- All right. Motion by Alder Scannell. Can you put the word earnestly in the motion, Alder?

- Earnest, earnest.

- I like aggressive.

- Can you put like a, I'll second that without the change. Could I seek a clarification from the Alder?

- Yeah.

- Are you looking for us to go ahead with this or are you asking to refer to staff to develop the costs?

- Well, do we have the funds to go ahead?

- I don't have the funds in my bond request at this time because we don't know what the cost is going to be. Well, if we could bond for it, actually that would be kind of, I wouldn't have a problem bonding for that. That would make sense.

- If you referred it to staff to develop the cost estimates we would be bringing those cost estimates back and then we could take actual formal final action at that point if you would like to do that, just a suggestion. Well, I think my fellow Alders, I think I too would like to know what it's gonna cost us before we jump in. Though I barely think it's, and that's it's exorbitant. It's really money well spent, it, our docks are really important for our downtown, so, let's do it that way, yes. Come back with costs.

- So you'd like us to, you'd like to refer to staff to develop cost estimates for option two to modify the pilings?

- Yes.

- Yeah, I'll second that.

- Alright, second by Alder Brunette. Any discussion on that item? You think we'll see that back in two weeks Steve or how long would you think that would take?

- At the latest, it would be two meetings from now. I'm hoping that we're gonna work as diligently as we can to get the cost for the next meeting but it might not be able to do that.

- Sounds good.

- Thank you.

- Any other questions or comments from anyone?

- All right, we have a motion and a second. Those are favor?

- Aye.

- Aye.

- Aye.

- Aye. Opposed? That motion carries. Think you can work some clocks, Right, nope, okay. Fine.

- I'll second the clocks.

- Alright.

- New year, Randy and I are gonna be a team. Right Randy? possible action and the review and approval of the 2021 special assessment factors and rates.

- Real, real quick Alder Wery. Alder Steuer is trying to get into the meeting.
- Oh.
- Dr. Grenier, Chris, do you see him?
- No, I don't.
- I'll text him and just tell him to try it again.
- Truthfully though do we want them in the meeting? I mean, let's take this a handful.
- He's some nerks.
- He's only trying to join the perks of me.
- Yeah.
- I mean, I think I demand he's probably wanted to talk about the docks. I think the docks are his, one of his things he is always talking about.
- And his are nurses and docks.
- I'm hoping he's trying to join the right meeting.
- I'd say go forward with the agenda.
- Yeah, I agree.
- Going on number two, consideration with possible action on the review and approval of the 2021 special assessment factors rates. Director.
- Every year we bring forward the recommendations for special assessment factors and rates. Obviously, we've included in the packet what our proposal is for this year. This includes connection fees for sanitary and storm and water. We do continue to calculate what the assessment rates are because the assessment factor is what drives everything based on the way the ordinance is written that assessment factor or a percentage thereof is what's, what was previously levied to special assessments all over and continues to be levied as special assessments at a 50% to other than residential property. So we still have to go through that exercise of calculating the rates plus these rates are what are used for us to determine what would have been levied so that we can take the vehicle registration fees and properly apply that to what we're doing. So the first piece of information that we had under this item was the letter from Green Bay Water Utility, giving us those rates and then we simply took those rates, put them into our table. 421, the four-inch sanitary connection and the foreign sanitary connection with rock excavation, the six-inch sanitary connection, six-inch sanitary connection with rock excavation, all of those costs did go up. So the base connection went up \$25 for each of the four-inch connection types and \$50 each on the six-inch connections. For storm sewer the six-inch connection went up \$20 and the 12-inch connection went up \$40. The stormwater management fee in lieu of. We've talked about that numerous times with subdivision

projects. If there's a regional pond and that subdivision can drain into a regional pond that's already constructed rather than building their own pond they can buy their way into the pond. That's where they pay the fee in lieu of per ERU. So what we've done is we continue to revise those fees based on actual construction costs of regional facilities that the city has built. So as construction costs continue to increase, we have to bump our fee in lieu of. So our recommendation is to go up to 3,600 on the fee in lieu of. With water utility, the one-inch lateral with a new water main and one-inch lateral with new water main for rock excavation have both gone up \$600. A one-inch lateral on existing water main and one-inch lateral on existing water main with rock excavation. It looks like both of them have come down 400. And again, when both ourselves and water utility are looking at these fees what we use are construction costs that we're seeing from last year. So for those two items, it looks like actual construction costs from construction contracts that we had came down. Recommendation for all of our street rates. Talking with Assistant City Engineer Matt Wycech and Assistant Director Brunette, our construction costs from last year are holding fairly well. They went up slightly but not enough for us to warrant recommending changing the assessment factors so proposal is to hold the assessment factors and associated assessment rates for all classes of streets. The one item that we had was the interest rate for unpaid special assessments, again by city policy that is the anticipated interest rate plus a 2% processing and handling fee because we'll have to send those bills out every year for the course of five years. We didn't have the interest rate when this went to publish before the meeting and just yesterday I got an email from the finance director, Director Ellen Becker passed on the bond council's recommendation. They anticipate bonding rates for our 21 bonding are going to be at 0.9% so our recommendation would be to replace TBD with 2.9%. One thing I want to make sure that we call out and this is more so for Alder Wery, just to make sure that we're being really really upfront with you guys. Staff has made the recommendation. You do not see a differential rate in here for mini storm and we've had this discussion every year for several years now, it's a staff recommendation that the mini storm should be paying the same rate as the six-inch storm connection so we do not have a differential in there.

- Alright thank to you. Questions from the committee?

- Motion to approve.

- Here's a motion to approve.

- Second.

- And a second. Any discussion on that? Obviously always matter for the lower fee for the mini storm. I always think it's good to incentivize that with the backyard yard flooding receipt. And now I suppose Alder Steven and Alder Scannell has been pretty adamant on not changing that in the past as has.

- Would you like to?

- Right.

- I think I'll attempt that here but I'll try it at council, that's fine.

- Yeah right.

- That's fine, that's fine. Let's get it there. Are there any other questions or comments on it? Alright those in favor.

- Aye.

- Aye Opposed? Motion carried. We will get that through to council then we can just .

- Wrestle there.

- You don't wrestle out there. Yeah, Alder Steuer I see you joined us. We, I don't know which item you're here for. Was it number one?

- The docs?

- No, I, no that, no that's not my district but I'm really, but I'm interested but I'm here to observe and chime in when need be.

- All right. Number three, consider it to a possible acting on presentation by Department of Public Works staff for the Improvement Service Committee regarding a few options for more effective bound town snowbank management. It's because of the examples be provided from the 10 largest municipalities in the state, we've heard back from September 30th. Alder Johnson and Scannell. Alright director, do you want to kick it this first?

- Okay. Back in September, we provided you with a matrix having the questions from the largest municipalities in the state and at that time the committee wanted us to have some further discussion especially with the business improvement districts regarding snow management practices so that's what we did. On December 10th, there was a meeting held between DPW's Operations Division staff Alder Scannell and staff from On Broadway incorporated DGBI and old main street incorporated. I believe that summary memo was included in the packet for you and what I'm going to do is turn it over to Operations Director Chris Pirlot and Chris can give you a summary of what we came out of that meeting with.

- Thanks Steve. We had a pretty good meeting myself and Josh Brasfield, our street section superintendent, Oliver Johnson and the OBI Director all happened to be the same person. All we're going to scale Jeff Marcus' from DGI and like I said, I saw representatives from our public works and we talked about concerns of all the different business groups and covering the downtown area, really nothing that we didn't already realize or know but it was good to vocalize them and put them in black and white and I, as you all got the three page summary of, basically, the concerns are, is, obviously the downtown is an active area, we have a lot more pedestrians in this area than anywhere else at town and immigrate excluded right now but, and with pedestrians there's concern about snow windows icing over over time, pedestrians getting to and from their vehicles and, the point of the discussion that I honestly I have to admit that we didn't, we from DPW didn't think about too much, not that we didn't want to, but just, it just wasn't there, was it communication and the education effort between DGBRE at the downtown not DGBR over the downtown business groups 'cause there's multiple of the groups that come at the downtown area. Public works/the city and the stakeholders, business owners, business operators because you probably heard it from other committees where they indicate that we have the engine, engineered the three Es of taking care of business in the public sector. We have the engineering and enforcement departments you know, police, parking,

enforcement, engineering obviously explaining itself over solving problems in any department, but there's no, the 30 is education, we don't have a city education department. So it's on all of us to get out there and share that information and make sure people understand. DPW in the last two to three years has been making, I think we've made really good efforts and improvements in getting our brand out there whenever the tech, the buzzwords are our message out there through Facebook, through the online city webpage, the DPW portion of webpage as news releases and we have really established really great relationships with the news media, where we can call them, they call us we help each other, get the word out. They get their news coverage out there and we get the word out. So, long story made short on that the education portion is after which the group was discussing this with the downtown businesses needs, the pedestrians needs. But somethings that really came out strong were, we need to get out, get the word out to advise businesses to manage their snow to the best of their abilities because obviously, property owners have a responsibility to take care of some or part of their houses and in front of their businesses and then when you get out to the street, that's on the city to take care of it in the city right away. So, and there's not a hard and fast black line we're okay, you go up to here and we take the rest 'cause you see there's gray areas where we overflow onto each other. And I don't know just mean overflowing the snow onto your sidewalk but, and we need to, DPW to keep up our efforts, to take care of the downtown whether it's a curb ramp or in crosswalks up which, just reminding everyone that the sidewalks in front of a business, that's their responsibility, if they're on a corner, there is their responsibility primarily to take care of the curb ramps but DPW does follow up and take care of that cleanup after snow removal processes but it's not right away, it's, can be couple days after. So that's where we need to communicate with each other to make sure everyone's got their bases covered. And then we talked about drafting and abiding by a memorandum of understanding between the business groups in the city, just to if you will keep each other honest not that we're not gonna be dishonest with each other, I think we've had great relationships but that's that, just to clarify and verbalize it, where are we, what, just to renew, refresh our everyone's understandings. And we're talking about cooperatively the city BBW and the business groups drafting some kind of a letter where it's to distributed downtown businesses each winter before and during and outline the expectations of the property owners and business operators as well as the business groups in the city. Just so, just to keep it above water, so to speak you do, we've done this so many years, decades, taking care of downtown snow and honestly, you kind of take it for granted, as DPW we just do it. As a resident, you just shovel your driveway, you just take care of your sidewalk, but we have to elevate that understanding for everybody. And then we talked about the business leadership groups identifying what street areas are most critical in their districts and the DPW can make efforts to focus on those first 'cause obviously the city is a service agency. It's not, and obviously we don't do specific services for this guy on this street and this guy on the street but of course we're talking about a business district. What's the best service level for each of the areas of the downtown. And we did get that back from each of the zones and it more or less coincides with what BPW has been trying has been to do and attempting to do. I did that, put a recommendation or draft a recommendation report as to, from DPW, what we recommend that I'll come is and let me go back half a step. There was another discussion that I just realized I didn't put it in the minutes of that most recent meeting and that was, there was discussion and recommendation that of course, if DPW sees the need for adding equipment, adding people to make sure that we vocalize that to the committees and the council and obviously we do and every year there's limitations on that but like they say you don't get an answer unless you ask the question and I wanna believe that DPW we asked the questions quite readily and we just do it, wait for it, wait our turn and everyone's, everyone wants something and there's only so much resources. So we are very actively seeking and making sure we have the resources and DPW. Okay, real long story that I just gave you made a short is like I said, I don't have any specific recommendation but, an outcome, but it

was an eye-opener if you will to us about the public education effort, the downtown groups and businesses education effort and going back to last year on that just that matrix summary that I shared or we shared with the group. If you go back and look at it, basically there are, the top was it 15 or so communities in the state. The ones that were more aggressive at their downtown snow management, fortunate or not or basically I had assistance in funding from the downtown business groups.

Otherwise it was basically up to the city hall and DPW to decide, hey, it's getting hazardous or this sort of bad is happening let's remove snow. And DPW is and will continue to do that as best we can as often as we can, given weather permitting, of course because of it's like tomorrow if it's gonna snow we're not gonna be removing snow anywhere we're gonna be plowing the snow. And then recovering from that snow event before we can get back into, okay what do we do? between snow events. But in the winter, our primary focus is always snow, infrastructure transportation system, snow and ice control and safety.

- Alright. I appreciate Chris has good memo and good verbal information, lot of things I didn't know about. I'm wondering if Alder Johnson or Alder Scannell looks like you were already involved with that meeting but there's something you wanted to highlight or further ask about or?

- Yeah, I mean I think what I would add is I felt good walking away from the meeting that there was a mutual understanding of what we needed to accomplish and so in terms of looking for an action item, I actually do like the idea of the memorandum of understanding quite a bit, because I think it signals to the business community that the city is listening, the city is heard but also that there's an accountability piece on your end as a business owner and a property owner as well. And so I really do like that and I think if I were to say, hey, if the committee were to take some type of action tonight it would be really to just accept Chris's report which to me includes that direction really to have a memorandum of understanding. I don't think that this committee would necessarily need to see that because it's not going to it doesn't cost the city any resources. It's just really like how do we manage what we have and maybe prioritize certain areas while de prioritizing, so it's the same amount of resource allocation. So that would be my recommendation but I really appreciated the time from Chris and Josh to really kind of listened to the perspective of some of the business improvement districts and obviously as alders that represent the downtown areas Alders Scannell and myself, it's kind of nice to be able to go back some of these business owners with your solution. And you know Chris and I don't know if this was an outcome of our meeting but I saw that the crew came here and removed the snow in that real high priority area for us and actually did get a couple of comments from business owners like, wow, this is great. I'm glad to see that we were able to do something here. So, I think this is a great place to start and if we've got problems in the future we'll revisit but for now I like what we had.

- Alright.

- I would like to second that, I mean, it was a really good meeting. I was really happy with it. I think it was a great discussion and I think it, building that relationship I think that's what was really missing is the business owners kind of felt they were disconnected from the city and, blaming the city for things that really was kind of their responsibility in some ways, some of that stuff and to build that communication and teamwork, I feel really feel that we've got a teamwork process going forward. So, I was just thinking perhaps emotion would be to, I don't wanna receive and place on file, but maybe to just proceed with proceed as not as directed either proceed with--

- I'll say except the findings of the report maybe where, because then it talks about the memorandum, It talks about the letter, talks about the cooperation collaboration, I don't know but.

- I don't know if that's any different than receiving place on file.

- Yeah. So maybe, I just say appropriate. I mean, we got

- To aggressively accept the receiving place in file.

- Yeah. Earnestly, earnestly. I just receive a place on file.

- Yeah, I think that if I could I'll second that and for discussion by chairman and a motion--

- Chris, I'll second that.

- by Alder Brunett to receiving place file. Go ahead Alder Brunett.

- Yeah, I think, the unfortunate thing, it gets reported out and it's just gonna be a simple receiving place on file without all this information. I agree, I mean, I think it calls for more of a, an acceptance other than that basic receiving place on file but, I think it was good work by public works and everyone else involved so thank you.

- Are there any other discussion on that? Alder Johnson's that all right with you? I'm fine either way even if you've accepted a receiving place in file but, all right. All those in favor.

- Aye.

- Aye.

- Aye.

- Opposed? Motion carries. Thanks Chris.

- And like I mentioned, I won't follow up or stay involved with the downtown business groups and alders and because it's very important to communicate with the players and, I mean team if you will like we talked about.

- I thought you were very good in that show, Day Without a Santa Claus. There's the snow miser if you did really--

- Thanks, yeah.

- Real quickly if I count all the way.

- Yeah.

- Chris, are you gonna take a first stab at the memorandum of understanding and the letter?

- If you're okay with that I'll draft something for everyone to chew on.

- Perfect, thank you.

- Awesome, thanks. Number four. Consideration with possible action on a request by department of public works to enter into municipal project agreement with Brown County for the construction of drainage improvements near Beach lane on Nikolay drive. Is this our undoing flooding issue? Is that what Barbara just said? Okay.

- It is. I was having a discussion with Alder Dorff earlier today. Last year when we brought this forward, the committee did make the recommendation and council approve the concept and committed to having the funding to complete the project into 2000, in the 2021 bond issue. What I neglected to do at that time was seek approval to enter into a contract with Brown County. So because we've already committed to the project, I can't sign the contract or we've committed to doing the project but I can't sign the contract unless you guys, the council provides us the authority to actually sign the contract. So, tying up a loose end.

- Yes. So all we're asking for is approval to sign the contract.

- Questions from the committee?

- I make a motion to approve the signing of the contract.

- Second.

- Motion by Alder Scannell and second by Alder Gerlach to approve. Any discussion on that.

- Earnestly signed.

- Earnestly approved. Those in favor?

- Aye.

- Aye.

- Opposed? And motion carries. Number five. Consideration with possible action on the report of the purchasing manager for approval of award to for the replacement of the roof on the observation building at the Bay Beach wildlife sanctuary for the sum of \$43,936. That beach is the only bill better to RFP's . So this was a contract led through the purchasing department with oversight by DPW. Sometimes we do take smaller contracts like this that have a purchasing department, has a different vendor pool in their software than we have in ours and with smaller specialty type contractors plumbers, roofers, handyman, things of that nature where a project like this might fall, their vendor pool is actually a better vendor pool than our normal solicitation. So, over the years we developed a process where we've adapted the purchasing acquisitions process so that it meets the requirements, statutory requirements for public construction bidding. And that's the process we used here. We utilized the best vendor pool we could and we still only got one better chef check, again in the amount of \$43,936. We have reviewed this with park staff, parks is in concurrence with the award of the contract.

- Thanks director. That's not gonna make Brian very happy.
- One better. Do you think this is this a reasonable bid though? It's nothing crazy, I mean.
- Yeah, the costs are fine. I'm not sure why we only got one better. It could be the time of the year that we bid a project like a roofing project.
- Okay. Questions from the committee? Doesn't seem the cost isn't through the roof?
- We knew that was coming.
- Motion to approve.
- Motion by Alder Scannell
- Second.
- Second by Alder Gerlach. Any discussion on that? Those in favor?
- Aye.
- Aye.
- Opposed? Motion carries. Number six. Consideration with possible action on the review and award of the contract bridge 320 main street, bridge center locks replacement.
- This, with the main street bridge when the bridge comes into the down position there's a variety of large diameter pins that lock the bridge when it's in the down position. Bridge was originally put into service, I believe in 1998 so within access of 20 years worth of wear on the bridge, the pins, when you take a look at the bridge, we opened the bridge partially and then run the pins out into the locked position. You can see wear marks where they're riding in the seat. So the bridge has some slight vibration to it when it's in the down position and the pins are engaged and over time those, and those pins are about six inch diameter solid steel pins. I shouldn't say diameter, they're kind of rectangular in shape but it's a great big block of steel and over time you're starting to see a wear mark in the pin and that's causing more vibration. So it, I don't wanna say it's a routine maintenance item because 20 years, okay, well, but a bridge has a hundred year life span so it's not out of the ordinary. So staff has been looking at this, got the dimensions, got everything put together, put the bids out. We had three bidders which for a specialty contract like this is was actually pretty surprising. I'm very surprised with the bid from London construction so recommendation would be to award to the low responsive bidder London construction, the base bid in the amount of \$90,862 and alternate one in the amount of 11,438 if necessary.
- Alright. Questions from the committee?
- Any motion?
- Motion to approve the lowest responsible bidder.

- Second.

- Motion by Alder Scannell second by Alder Gerloch to approve the lowest, the approval of the lowest responsible bidder London construction. Any discussion on that? Those in favor?

- Aye.

- Aye. Opposed? Past. Number seven, consideration of possible action on request by KS energy services to renew the annual hold harmless agreement for access to the city of game-based sewer system for conducting inspecting on the sewer, mains and laterals.

- KS energy is a subcontractor. Primarily, they started working for Wisconsin public service corporation. I'm not sure if they're working for anybody else, but when Wisconsin public services renewing utility upgrades so for instance, if they're putting new gas mains in. Those are installed typically in the terrace and what they wanna do is they wanna make sure that they're not hitting, especially sanitary sewer laterals that go to somebody's house. So many years ago KS energies approached us and we have a hold harmless. They are allowed to drop their information, their cameras and data equipment into the sanitary sewer, they run up the sewer and then extend a probe into the lateral and then with a piece of equipment from like a locating piece of equipment, they're able to locate the physical location of the lateral to the house and the depth of it. They log that and that helps them to avoid cross boring utility contract, other utilities through somebody lateral. In return, what they do is that gives us another set of eyes inside of our sanitary means if they notice issues that we need to follow up on they notify us, hey, while we were in the sewer at this location we saw this. So it's been very beneficial, mutually beneficial. The number of cross boards on private laterals has gone way down and we're getting good information to head off problems before they develop. So KS has enjoyed this relationship for I think we entered into it the year before I became director so it'd be about nine years now. And we strongly recommend that we extend this contract with them.

- Earnestly, earnestly.

- Earnestly.

- Finally.

- Voting motion to approve.

- Alright, motion by Alder Scannell.

- Second.

- Second by Alder Brunette. To approve, any discussion on that? Those in favor?

- Aye.

- Opposed? Motion carried. Number eight, a whole bunch of licenses. Report of actions taken by department of public works. One is sidewalk builders, two is tree and brush tremor, three is

underground sprinkler system, these are all licenses that have been granted already and you're just reporting it now.

- They are, that's correct and these are returning, I believe all of them are returning license holders. It's just the annual renewal period right now.

- Alright, any questions on any of those? Nope, alright.

- Motion to receive place on file.

- Second.

- Motion by Alder Scannell second by Alder Gerlach to receive and place on file. All those in favor?

- Aye.

- Aye.

- Opposed? Motion carried. Informational. It looks like we'll be meeting next tentatively January 27th and director's report.

- Well, unlike Mr. Anderson in the previous meeting I am not looking forward to a good snow this week. It seems that parks and DPW have competing ends on that. Just wanted to make the committee aware. Operations Director Pirlot and I were talking and shortly after the first of the year Chris has launched sort of a fun facts. So we've got it coming out every couple of days on our Facebook page. Some fun facts about the department especially as it relates to snow and ice management and we've actually gotten a lot of engagement. We're only, we've done I think four of them now and we do kind of do a little bit of data mining on who's interacting with the page. We're only averaging about four or five people commenting and only about 15 to 20 people either liking the page or what have you, but we're able to see how many people are engaging with the page and we're averaging over 5,000 people viewing the page and getting the information so it's been fantastic, so we're really happy with that. We do have, we have, Assistant Director Brunette and I have been working on the draft CIP and that process changed last year when finance committee took over the CIP we're now submitting the CIP to them whereas we used to bring the CIP to this committee. So, we have submitted the the CIP information electronically to the finance committee and I believe they are planning on taking that up at the February meeting. So by all means, make sure we're keeping an eye on that so you guys can be informed about where our CIP is going. It is right within a couple of hundred feet of street work from last year so we were trying to hold that same level and hopefully get the same level of funding as well. And then again, as James had mentioned to you at the last meeting, we do have a winter storm coming tomorrow on into Friday. We are developing the snow plan, if we can get something pulled together in a timely enough manner, I hope to get be able to email that out to you all ahead of time and get it posted on the Facebook page so that folks can know what to expect. This one's not going to be a fun one. We're only looking at one to four inches based on last correspondence the meeting that we had with national weather service today. But they are anticipating the beginning of the storm could start off as mixed precipitation freezing rain and then during lulls in between bands of snow, it could convert back to freezing rain. So this could be not a big accumulation but it could be a sloppy, sloppy mess. So just wanna make sure you folks know

about that and then we'll do the best we can to make sure that we communicate with you both before and during the event.

- Thank you Steve. Got Alder Brunett.

- Director Grenier I had a question from somebody, is the city pickup garbage on Martin Luther King Jr today?

- Yes, that's not a holiday.

- Okay, thank you. I thought so, I just wanted to confirm.

- Questions anybody else?

- No, alright. I'll entertain a motion to receive and place it on file.

- Don't move.

- Place it on file, second.

- Brunett and Scannell, those in favor?

- Aye.

- Aye. Opposed? Motion carried, we made it.

- Motion to adjourn.

- Second.

- Motion to adjourn Alder Scannell second by Alder Gerlach.

- Those in favor?

- Bye.

- Go to sleep.

- Bye.

- It has been a fun evening.

- Didn't I tell you it'd be fun.

- Oh God, it was fun.