



MINUTES OF THE WATER COMMISSION

**MONDAY, FEBRUARY 8, 2021, 8:30 AM
GREEN BAY WATER UTILITY
631 S Adams St**

A. ROLL CALL.

Commissioners Present: John Heugel, Jamie Wall, Doug Martin, Tom Karman, Elizabeth Wheat, Jacque Boyle, Kathy Lefebvre

Commissioners Excused: Kathryn Hasselblad-Pascal

Other: Attorney William Vande Castle, Brad Viegut of Baird

Utility Staff: Nancy Quirk, Jason Maes, Kristin Romanowicz, Russ Hardwick, Stephanie Rogers, Jessica Cortes, Brian Powell

B. APPROVAL OF THE AGENDA.

Motion by Wall, second by Martin to approve agenda as presented. Passed unanimously.

C. APPROVAL OF MINUTES.

I. Approval of Commission Meeting Minutes of January 11, 2021

Motion by Martin, second by Wall to approve meeting minutes as presented. Passed unanimously.

D. REGULAR BUSINESS.

1. Introduction of New Water Commissioners - Jacque Boyle & Tom Karman

General Manager Quirk introduced the newly approved Water Commissioners who were approved at Common Council on January 19, 2021. Tom Karman and Jacque Boyle introduced themselves to the Commission. Commissioners introduced themselves to new Commissioners Karman and Boyle.

2. Approval of Final Payment in the amount of \$87,813.30 to Express Excavating for Dredging of Sludge Lagoon No. 2

Motion by Martin, second by Wall to approve final payment in the amount of \$87,813.30 to Express Excavating for Dredging of Sludge Lagoon No. 2 as presented. Passed unanimously.

3. Approval of Recommendation of Vehicle Bids

Motion by Wall, second by Karman to approve vehicle recommendations as presented. Passed unanimously.

4. Approval of Green Bay Water Utility Addition/Renovation Bids

Operations Manager Powell presented the summary of bids for contract for Green Bay Water Utility Addition/Renovation, Miron Construction Co., Inc. won the bid with an amount of \$4,339,725. Motion by Wall, second by Martin to approve Green Bay Water Utility Addition/Renovation bid. Passed unanimously.

5. Approval of Resolution Relating to the Issuance of Water System Revenue Bonds

Business Manager Rogers and Brad Viegut of Baird presented the information on Bonding for Green Bay Water Utility Building Addition/Renovation project and pipe diver project. Motion by Martin, second by Karman to approve Resolution Relating to the Issuance of Water System Revenue Bonds. Passed unanimously.

6. Approval of Resolution Authorizing Execution of the Department of Natural Resources Principal Forgiven Financial Assistance Agreement

General Manager Quirk presented information on DNR Resolution Authorizing Execution of the Department of Natural Resources Principal Forgiven Financial Assistance Agreement. Motion by Wall, second by Boyle to recommend approval of resolution to Common Council Authorizing Execution of the Department of Natural Resources Principal Forgiven Financial Assistance Agreement. Passed unanimously.

7. Financial Report - Preliminary December 2020

Business Manager Rogers reviewed preliminary financial reports from December 2020. Financials are within expectations. No substantive issue of concern was identified. Motion by Karman, second by Wall to receive financials and place on file. Passed unanimously.

E. INFORMATIONAL.

I. Reported Injury Review

Human Resources Coordinator Cortes presented an overview of the 2019 and 2020 work related injuries and illness for the City of Green Bay and Water Utility.

2. General Manager's Update

General Manager Quirk's Update:

- Lead and copper sampling is currently being done. All samples to date are under threshold and we see no reason why all samples will not pass.
- Stephanie is working on getting audit material ready and completing the PSC report by deadline date.
- Raw water meters and finished water meters need to be calibrated over a 24-hour period.
- SPLASH study meeting took place last week with Central Brown County Water Authority. Topics included cross-connection control programs and opportunities for joint training.
- Nancy and Andrea have been writing articles for the League of Municipalities March "Water" issue.
- Writing article for WIAWWA on Lead & Copper rule updates.
- Local television news report done on flushing more fresh water in buildings that have not been used for a while, such as schools.

F. ADJOURNMENT.

I. Motion to Adjourn

Motion by Martin, second by Wall to adjourn meeting. Passed unanimously.

G. ZOOM INFORMATION

I.

Join Zoom Meeting

<https://zoom.us/j/94412257559?pwd=TnhvUTRTSEtsakUxK2lCQXg3Vjg2QT09>

Meeting ID: 944 1225 7559

Passcode: 051601

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