



MINUTES OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, FEBRUARY 24, 2021, 6:00 PM

AMENDED

Immediately following Park Committee which begins at 5 P.M.

PUBLIC HEARING 6:00 PM

Virtual Meeting. Public may join via Zoom.

A. ZOOM MEETING INFORMATION.

I. This item contains documents which provide call in information and instructions for the Zoom meeting.

B. ROLL CALL.

Present: Ald. Lynn Gerlach, Ald. Jesse Brunette, Ald. Chris Wery, Ald. Randy Scannell

C. APPROVAL OF THE AGENDA.

Moved by Ald. Jesse Brunette, seconded by Ald. Randy Scannell to approve the agenda of the Wednesday, February 24, 2021 Improvement and Services Committee meeting. Motion carried.
Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

D. APPROVAL OF MINUTES.

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve the minutes of the Wednesday, February 10, 2021 Improvement and Services Committee meeting. Motion carried.

Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

E. REGULAR BUSINESS.

1. Consideration with possible action on request by residents of the Eaton Heights Subdivision for a sidewalk study on the east side of N. Huron Road from Humboldt Road to the STH 54/57 interchange (referred for study at the September 9, 2020 Improvement and Services Committee meeting). (Ald. Dorff)

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve installation of sidewalk and assess any applicable costs on request by residents of the Eaton Heights Subdivision for a sidewalk study on the east side of N. Huron Road from Humboldt Road to the STH 54/57 interchange. (Ald. Dorff) Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

2. Consideration with possible action on request by area west side residents to install sidewalks on the west side of Green Bay portion of Wood Lane from Hazelwood Lane to Ironwood Drive. Part of the sidewalk costs to the two property owners would be offset from a donation of \$2,500 from resident Paul Secker and a possible grant obtained from the MacArthur Heights Neighborhood Association. (Ald. Vander Leest)

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to open the floor for discussion. Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to close the floor for discussion. Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to refer to staff for study the request by area west side residents to install sidewalks on the west side of Green Bay portion of Wood Lane from Hazelwood Lane to Ironwood Drive. Part of the sidewalk costs to the two property owners would be offset from a donation of \$2,500 from resident Paul Secker and a possible grant obtained from the MacArthur Heights Neighborhood Association and work collaboratively with Brown County and/or Ashwaubenon. (Ald. Vander Leest) Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

Moved by Ald. Jesse Brunette, seconded by Ald. Lynn Gerlach to open the floor for discussion. Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

Moved by Ald. Jesse Brunette, seconded by Ald. Lynn Gerlach to close the floor for discussion. Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

3. Consideration with possible action on request by Largo Ridge Development, LLC to enter into a Developer's Agreement for the construction and public infrastructure to support the Largo Ridge Estates First Addition Subdivision.

Moved by Ald. Jesse Brunette, seconded by Ald. Randy Scannell to approve the request by Largo Ridge Development, LLC to enter into a Developer's Agreement for the construction and public infrastructure to support the Largo Ridge Estates First Addition Subdivision. Motion carried.

Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

4. Consideration with possible action on request by Department of Public Works to amend the policy on ordering sidewalks replaced.

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve the request by Department of Public Works to amend the policy on ordering sidewalks replaced. Motion carried.

Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

5. Consideration with possible action on request by Department of Public Works to award the following construction contracts at a staff level and report the award at the next regular meeting of the Improvement and Services Committee.

A. S. Jackson Street: South City Limits to E. Mason Street

B. S. Jackson Street: E. Mason Street to Bodart Street

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve the request by Department of Public Works to award the following construction contracts at a staff level and report the award at the next regular meeting of the Improvement and Services Committee.

A. S. Jackson Street: South City Limits to E. Mason Street

B. S. Jackson Street: E. Mason Street to Bodart Street .

Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

6. Report of actions taken by Department of Public Works

A. Granting of Licenses

I. Sidewalk Builder

a. Allied Concrete Construction, Inc.

2. Tree & Brush Trimmer

- a. Best Stump Grinding LLC
- b. Monster Tree Service, Inc.
- c. Z's Tree Services LLC

3. Underground Sprinkler System

- a. RainMaster Irrigation, Inc.

Moved by Ald. Jesse Brunette, seconded by Ald. Lynn Gerlach to receive and place on file the report of actions taken by Department of Public Works. Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

F. INFORMATIONAL.

2. The next Improvement and Services Committee meeting is scheduled for March 10, 2021.

I. Director's Report on recent activities of the Public Works Department.

Moved by Ald. Lynn Gerlach, seconded by Ald. Jesse Brunette to receive and place on file the Director's Report on recent activities of the Public Works Department. Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

G. PUBLIC HEARINGS.

I. Public Hearing 6:00 p.m.

ASPHALT PAVEMENT

S. JACKSON STREET – Bodart Street to E. Mason Street
S. JACKSON STREET – E. Mason Street to south City limits

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve to order in the improvements constructed and levy applicable assessments. Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

H. ADJOURNMENT.

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve to adjourn the Improvement and Services Committee meeting. Motion carried. Vote: Yes- Chris Wery, Jesse

Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

VERBATIM MINUTES

- February 24th meeting of improvement services will come to order. And we'll note that all members are present to all their gear lock. I'll do Burnett and all their scandal and all their weary. And I have an approval of the agenda they're approved by all the Burnett's second vote was scammed to approve the agenda. Any changes those in favor? Aye, opposed motion carried D approval of the minutes. So moved second Bellevue scandals and by other Gairloch any changes then those in favor. Aye. Aye. Aye. Motion carries regular business. Number one consideration with possible action on request by residents of the Eaton Heights subdivision for a sidewalk study on the East side of North Huron road from Humboldt, the STP on that's where that is super something state trunk highway. Yeah, there we go. 54 57 interchange referred for study at the September 9th meeting a director.
- Okay. Older DOR brought forward the request on behalf of the neighborhood association. Look at putting sidewalks on the East side of North Huron road between Humboldt road in the state trunk highway 54 57. Interchange included in the packet is a memo prepared by Dave Hanson. The traffic engineer, as per usual, with Dave very comprehensive report gives you an idea of what the existing conditions are out there and what the what the issues are. We have seen an increased need. Pedestrians have been observed walking in the grass in the terrorist area on the East side of the road, in the subject area. So a recommendation is to include sidewalk including any necessary curb ramps at the intersections on the East side of North of Iran from Humboldt road to the South Wisconsin, 54 57 interchange. It is important to note that because the large majority of this pro of this proposed sidewalk installation does not have direct access to the abutting property owner. So trying to remember what the name of the intersecting street is that goes into Eaton Heights failing me right now, watercress drive. So from watercress drive North past Bay Highlands drive all the way up to 54 57. There's no direct access to that sidewalk from the building abutting property owner. So only between water crest and North Huron. That first two properties quick trip is there. And the condominiums on that on the corner of water crest, excuse me. And, and here on those two properties between watercress and here on or in Humboldt will be charged for the installation and maintenance, excuse me. But the remaining walk would be the responsibility of the city. So that's going to be additional cost we're incurring but we, the recommendation is to install.
- All right. Thank you, Steve. Any questions with committee move to approve second motion by older scandal, second by elder Gerlach to approve installation sidewalks or
- To approve the installation and assess any necessary costs.
- I know they're scandal. Perfect. Right? Good. You said it better. There we go. Older Burnett. Yeah. Director Grenier. The property owners is that are those parcels of land like residential property business property.
- The two properties between watercress drive and humble road are commercial properties. Everything North of that is residential.
- Did you say that in the motion that we would assess the cost of the do you know what that cost would be to the property owner?

- It would be any giving appropriate or any necessary costs because not all costs will be a portion back again because some of these do not have direct access to become city costs. Right. Offhand. I do not have those numbers.

- I just, I, I don't want to inadvertently I support the motion. Let me get that straight but I don't want to inadvertently support something. If it's going to be a really large cost to the property owners, you know what I'm saying?

- I know exactly what you're saying and we can we can try to get some estimates of that and provide that to you before the council meeting.

- Yeah, that would be good to know. I mean, because if we're, I w I D I mean I know sidewalks don't cost as much as residential streets obviously, but if it's a really large cost that it would just be nice to know that. Sure.

- So what I can do is I'm going to share the screen real quickly. So this is, this is what's now the quick trip property and right in this location is where the condominiums are and the condos, as you can see under construction here I believe those condos also have sidewalk on watercrest. So because they have the sidewalk on water crest that provides the direct access, because the sidewalks will connect. Once we start getting North, you can see that it's a backyard and most of these are fenced off. So again, those properties wouldn't necessarily have that access. That's why it becomes a city cost. But yeah, we can definitely try to run some estimates on those two commercial properties to find out what the Tomas would be

- To have a sidewalk there for public safety. I mean, so I'm in support just to get us the cost. That'd be great. I'll just show you a lot older gala. Yeah. Thank you. Thank you, chair, Steve. I just had a quick question. I, you know, when Huron roll was put in, what year was that? I mean, it's fairly new road, but when was that installed?

- I believe that went in to somewhere between 2004 and 2006.

- Okay. I, you know, I, I think all of us all there's we may have had some issues in the past where a road was put in without a sidewalk. And I'm just wondering at the time that that role was put in, if that was considered at all. Well

- I wish I could speak authoritatively to that that's before my tenure. Yeah. What I can tell you is sidewalks were installed on the West side, but not on the East. So there was some consideration for pedestrian accommodation. I think it's probable that sidewalks were not installed on the East side, because at the time that the road went in not only was there no development there were no imminent plans for development there.

- Well, that, that seems to make sense but like anything else, you know, you get to a point where development does occur and then you need sidewalks and it's more expensive to put them in after the fact isn't it. Then with the development at the time that the road is built, it would seem like you know, I, I understand where you're coming from on that. I just, you know, I'm just looking at it in terms of a general thought process, as far as putting in a road and also putting on the sidewalks.

- And a lot of times, the way things are written now we have received a lot of feedback from the building community. They would prefer and what the city has agreed to with a lot of these developers, the sidewalk goes in when the property is developed. So even though the requirement for sidewalk is there it's not actually constructed until there's development on the property. And then that costs becomes the whoever buys the home is responsible to put the sidewalk in. So we still wind up with patchworks where you got, you know discontinuous. So

- Well, I knew there was a reason on that, that I just I just wanted to bring it up. So thank you for that. That's I'm good. Okay.

- With Wilson for director Grenier, I wonder if these two property owners know that this sidewalk is coming and that this expense there will be some expense to them or is this going to be a complete surprise to them?

- I'm not sure if either of the property owners know at this point, we would be reaching out and letting them know depending on how this comes through counsel.

- Okay. Thank you. All right. Any other questions or comments? We have a motion and a second. Those in favor. Aye. Aye. Motion carries. Number two consideration with possible action on request by area West side residents to install sidewalks on the West side of green Bay portion of Woodland Hazelwood to Ironwood. Part of the sidewalk costs the two property owners it'd be offset by a donation of \$2,500 from the resident Paul Secor and a possible grant of pain from the MacArthur Heights neighborhood association director been here in the past.

- Okay. Re that, that was the reason for the amended packet was just earlier this week we received the information we put into the packet. I believe that was from Mr. Secor. And th the two neighborhood associations are which provide the graphics and some of the the background information relative to the request for the sidewalk here. So this is, this is an area that has been brought up in the past, but this is probably the first time that we've actually had a very organized request to have the sidewalks installed. So I see that we do have some folks from the community, Mr. Bartles who's with MacArthur MacArthur Heights. I see here in the watching the, or as part of the meeting. And I'm not sure if Katie is part of the community over there as well. So staff would be recommending to open the floor to hear from interested parties. And our recommendation on this item would be referred to staff for study and to work collaboratively with Brown County and to Schwab and on if needed on putting if, if the sidewalks are required because we don't have all of the jurisdiction out there. There's other agencies that we would have to be a liaison with.

- All right, motion to open the floor. I'll motion by the scale. Second, by able to be like to open the floor. Those in favor, aye, motion carried. If anyone is here for this item number two on improvement services, just unmute yourself and give us your name and address Mr. Bartles or this customer. Are you here for this item? Okay. There's a note from Katie that she's here as an interested citizen would probably doesn't want to. I want to talk about Mr. Okay, go ahead, Mr. Biles, just give us your name and address. If you wanted to address it

- Motion to close the floor. Okay.

- Let me give him one more shot. Looks like he's. I need it, but anything Mr. Bartels? No. Right. I have a motion by older scallop to close the floor

- Second.

- And the second pile, the gear lack concern that he's trying to talk and he's not. Okay. Well then we'll hold on on that motion here. And we'll see if he's just having some technical issues. I can't see him at all.

- Let me try.

- And Mr. Burrows, are you wishing to there's even the chat feature if you want to just chat, if you want him to speak or not Director, when you do you know, if Mr. Bartles had reached out to you have you spoken with him before about this, sir?

- I have not. Okay. He is, he is having tech issues. Mr. Bartels is listed as one of the individuals in the supporting documentation that was provided to us. So if I, and Mr. Bartels, you can give us a yes or no via chat. I'm imagining that if Mr. Bartels wasn't having the tech issues he would be strongly supporting that the sidewalks go in, in this location.

- I would imagine so since he was one of the people requesting it. Right. All right. Well, there was a motion and a second to close the floor. Those in favor. Aye. Aye. Aye. Motion carried. Well, what are your wishes here to refer to staff?

- Second biologic scandal.

- Second by older Gerlach to refer this to staff and then work through the different items and bring back the discussion. Those in favor, aye. Always track Aries.

- And then just for edification, generally speaking the way these work, the request comes in. The ins we refer over to we refer to staff staff does the study, and then normally it goes back to traffic bike and peg traffic bike and PED would then bring a recommendation to ins. So we may have just a little bit of a delay in getting it back because we have to step through traffic bike and pet, but we would definitely have an answer before construction season starts to allow for this to happen.

- Okay. I see Mr. Bartles is, I don't know. Did you have any we can open the floor if you have anything to add. Are you okay with moving forward on this? Can you hear me? Yes, we can now make a motion. Open the floor a little bit motion by all the Burnett. Second by all the gear locked. Open the floor. Those in favor. Aye. Aye. I was more scared. Go ahead, Mr. Bartels. I like your green screen. Thanks. Usually has a little something better on it but I'm the president of the neighborhood association and we were contacted by Mr. Sector. He's the one that mostly want, wanted to push this along, obviously, because he's donating the money. I was unable to talk to any of the homeowners that are affected by this. So I don't know how they feel about, you know the sidewalk going through their yard, but I mean it would help as far as, you know, safety wise. But my concern is, you know, these these homeowners that are affected are the ones that are going to be, you know, responsible for taking care of that, that they should have input, you know, beforehand. I mean, you know, Mr. Sackers very generous with his donations. I mean, we got pursuing it. Yes. So, all right. Does Mr. Secor live in the neighborhood? Okay. All right. Any questions from Mr. Mr. Bartels? I guess right now it would be to just steady, you know if we can do it in a second and look at the details later so this isn't proving putting them down. This is kind of for first, there'll be time for them to weigh in.

Right. Cool. Well, could we get an address for, for you Sam? I'm at two five, five, seven St. Stephen court. Thank you. Okay, well the brunette second velvet scandal close the floor. Those in favor, motion carried. We have a motion and a second on the floor right now to refer this off. Any other questions or comments on that? It was a favor. Aye. Opposed motion carried. Thank you. Mr. Martinez will be seeing us back again. So thanks for attending. I was forget everything today does go to council next week. So we're just recommending to council in action and council will take action on it next Tuesday and Largo Ridge development, LLC, and developer's agreement public infrastructure to support the Largo Ridge estate first edition subdivision rector. Okay. This is a relatively routine action. We've

- Entered into developer's agreements with a variety of different developers in the past. And we have entered into a developer agreement with this LLC to construct the first phase of Largo Ridge in the past. And let's see here. I see Mr. Secor is just joining the meeting now here so we can come back and have a quick conversation with him to brief him on what's going on. As soon as we finished this item up. So again, I'm going to share the screen here. So what we're talking about this is the first phase of the Largo Ridge subdivision. And this parcel is what we're talking about with the developer's agreement we're contemplating tonight. It would be to extend this road down to the South and put a cul-de-sac a temporary called the Sacra turnaround area on that. So consistent with developers agreements that we've executed in the past. What it does is it obligates. It's an agreement between the city and the developer. They construct install all the infrastructure at their cost and dedicated over to the city, as opposed to the city constructing it and loving the assessments associated. Generally speaking, they can construct a lot faster than we can because they are not bound by public bidding statutes. So that's why it's advantageous for for a developer to do the the work under a developer's agreement.

- Okay, thank you. Any questions from the committee? Entertain a motion motion, motion by Aldi Burnett. Second bile scandal, questions, comments. Those are favor, always motion carried you Ms. Barrier sector. You've joined us. Our parts committee is before this meeting and we have it set up so that if that's done early this one just flows right after that one. So we did handle the item with the sidewalks and we referred it to staff to, to continue the Steve. You want to maybe explain what we did

- Just, just so that you're aware of what's going on, Mr. Secor, the committee did take the action to refer to staff which provides us the ability to go out complete the sidewalk study. We'll also contact and to have conversation with the four property owners who might be affected should the sidewalks go in to let them know what their responsibilities might be. Once we complete the sidewalk study we will bring the results of that back. It'll start at the traffic bike and pen commission traffic bike, and pad will make a recommendation on whether or not that sidewalk should be back here. And we will notify you when that study is complete. And when it's back here for developer or for discussion and possible action with the committee.

- Great. Thank you for the heads up. Thank you, sir. All right. I assume we didn't want it. We'd have to revisit that item. Had you okay with that? That brief on the item, Mr. Second. Yeah, that's fine. I know you guys have a process that you would follow so I appreciate you guys kind of spearheading in in Jeanette. Thank you. Yup. Thank you.

- Okay. All their weary. We do have a public hearing tonight and we are at six o'clock or suggest that we suspend the meeting and go to the public hearing.

- All right. We will take up the public hearing under G asphalt pavement, South Jackson street Bowden street to East Mason street and South Jackson street East Mason street to the South city limits. Your turn director.

- We will read into the record, the engineer's report for the public hearing on February 24th, 2021 in accordance with state statute 66.0703. This public hearing is being held to levy assessments for the proposed pavement improvements which are included in the 2021 capital improvement program. All of the projects being considered tonight will be included in contracts that administered by the city of green Bay department of public works engineering division. All of the proposed assessments are being levied in accordance with the city's assessment ordinance. During construction the contractor is required to provide access to businesses at all times, and residences as much as practical when a residential driveway is inaccessible the property owners or tenants can receive permission from the city police department to park on adjoining streets problems. During construction should be brought to the attention of the department of public works engineering division by calling four, four eight 3,100 asphalt pavement South Jackson street from bodark street to the South city limits is classified as a local road in a residential zoned area with a few commercial properties. The existing asphalt is an urban road section in poor condition and is in need of reconstruction. South Jackson street will be reconstructed with an asphalt pavement with curb and gutter over a gravel base and a typical clear width of 30 feet. The 2021 assessment rate for asphalt pavement reconstruction is \$48 75 cents per front foot for a commercial zoned or use properties. The estimated cost of pavement construction is \$2,000,040 sanitary sewer storm sewer and water main rehabilitation and construction will be performed prior to pavement reconstruction. The estimated cost of the sanitary sewer storm sewers are four hundred forty thousand one million four hundred forty thousand dollars and \$1,625,000. Respectively, no assessments will be levied for the sanitary sewer storm sewer and water main improvements.

- Okay.

- All right. Thank you. Is anyone here for this item for the public hearing on South Jackson street vote out to East Mason and East Mason to South city limits? I don't see anybody. So if we can close the public hearing or do we even have to

- Don't you have to ask three times isn't that?

- Okay. I can do that. I'll just put it on a loop. Anybody here for the public hearing on asphalt pavement South Jackson street and South Jackson, East basin South city limits, and one wish to weigh in on either of those. Once more anyone here from the public wishing to weigh in on the asphalt pavement for South Jackson street from Bodar to East Mason or South Jackson from East Mason to the South city limits. I don't see anybody or hear anybody. So like we can close that public hearing.

- Sure.

- I don't know if we need to formulate closer to if we just move back to the was moved back to her former items.

- Well, what we'd have to do is take action on the on the item to order the improvements constructed and as loving as of of assessments

- Do the improvements in assess for them. Alright, motion by elder scandal. Second by elder Gerlach need discussion on that those in favor. Aye. Opposed motion carried. Alright. We will

- Move

- Back to item four. I believe we finished number three, correct? Yes. Okay. Number four, consideration with possible action on a request by department of public works to amend the policy on ordering sidewalks replaced

- In the packet. We provided you with a, quite a bit of information. The first document that's in there isn't at the top of the page says section one, zero, zero two, sidewalk reconstruction. This is the policy that actually goes back to 1990. That was the last time w it was published like this. And you can see it's been handwritten modified a lot of what's going on. There are minor procedural things, utilizing email as opposed to a three-part carbon was formed. Things of that nature in B we're talking about any city responsibility damage as opposed to just trees. The big substantial change we're looking at tonight would be under item C when the resolution for sidewalk improvements is done. Currently, we have a 60 day notice period. So residents have 60 days in which to either notify our office or complete the repairs. If they fail to do it within that 60 day window the city has the ability to go out and complete the work and then charge the residents back. I can tell you that in the 13 years I've been here it is an incredible rarity that residents take care of things themselves. They typically just let the 60 day window expire and let the city take care of it. Now that we have a more comprehensive repair information that we can make available we're starting to see more and more residents. If it's a minor issue that they can take care of with some mud jacking, with some crack ceiling filling in potholes, in the sidewalk, things of that nature we're starting to see more and more residents do that. And again, what we're looking for is not necessarily for them to correct the issue in that time period but simply to notify the department that it is their intent to do. So. As long as we've got that notification, we will move on. Again, our policy calls for a 60 day window included in the packet. We provided an excerpt from a 66.0907, Wisconsin statutes. And in there, you can see that the statutes require a minimum of 20 days what's going on here is because of the amount of sidewalk that we're starting to repair on an annual basis both with our complaint-driven sidewalk program as well as the systematic repair and replacement program. By providing that 60 days that's pushing construction so far into the year that we're not able to get to some of the sidewalk. So in order to kind of tighten that up and provide as much time as possible for our contractor to go out there and get the work completed we're requesting that the, that the, that period that notification period dropped from 60 days to 30 days which is still 10 more than what statute provides. And again, it's not for them to complete the repairs it's for them to contact the city to let us know that they're going to complete the repairs for those who have no intent of doing anything themselves. They just want the city contract to take care of it. Nothing changes at all.

- All right. Any questions from the committee concerns. So if they notify the city that they're going to make their the corrections themselves, how long do they have then to actually do that? I would have to done within the construction

- Season.

- Okay. Is there something we'll? Do they get something in writing that gives them a deadline? Okay.

- No. What we will do, if they've notified us that they intend to complete, we typically will ask them for an estimated time of completion. And then we circle back with them, regardless of whether if they give us a date of tentative data completion we also ask that they notify us when they're complete because we're going to have to go out there and inspect to make sure it's up to city standards. Anyway, if we don't hear from them and a month goes by, we'll reach back out. Are you still intending to do something it's been a month? Generally speaking, if we get to late July early August and they haven't done the work yet then we'll let them know you. Have you told us you were going to do it. We gave you enough time to get it done. You now have until this date to have a contractor out there or we're going to use the city contract.

- Okay. Thank you.

- Oh, there Australia. Thank you for sure. Steve, you were saying that more citizens are reaching out to with this. And I, I dunno what kind of percentage that would be, you know, like I said a lot of folks kind of wait, what, let it run down let the city kind of move in and do things. Is this something that depending if the one, if this, if and when this passes that it would be on the website or what, you know what the parameters to the citizens have to know that something like this would be in place and that they could really chime in and help out more? Yes.

- The intent is to have something on the website

- That they can reference. It's still an incredibly small percentage. I think of all the sidewalk we repaired or replaced last year, if we had 10 folks who reached out to us to say they wanted to do something and five or six of them actually did it, that's probably in the ballpark.

- Right? I think one of the issues is though sometimes there might be a couple of cakes that need to be replaced and then public works will come out and find out there's another six or eight cakes that need to be replaced the pending. So I think there's always that sure that they might have to pay for more than what they maybe initially thought it would be. Maybe that's part of it.

- Well, by the time that this, this actually comes off the resolution that goes through common council. So in that resolution it's already identified this many feet need to re replace. Then this many feet are under credit because it's city issues. So that's the number we've already done the inspection by that time, the cakes are marked.

- All right. I'm good. Thank you. Oh, sorry.

- Okay. I'll do the, I looked

- Through the rest of the document and there still is this 60 days with the like in a third page one, do nothing. Option two property owner it's got after 68 timeframe expires so that all those change to 30 days

- Correct. What were that? What that document? The one that has a city that's on city letterhead that document all the way up there. It's four pages long. That's what we actually mailed to the residents after the resolution has passed. So we just provided that for your information. If this change goes through, we would be modifying that document to reflect the 30 days as well.

- Okay. I did have one question. Steve, do you remember the issue with the sidewalk on Frank street that the resident replaced and it has to do with the sidewalk credit portion at the very bottom of the form we send out and there's a multiplied total square feet by a dollar. Remember we adjusted that reflect billing rate. Yes, we did. Okay. So it's no longer says by a dollar, correct. Okay. Yeah. We'll get that fixed on this formula. It's definitely nobody do it. If you're only going to get a buck back per square foot. Okay. Any other questions or comments? Nope. All right. That's your spend a motion. Motion to approve second. What's your welder scandal. Second bail to Gerlach those in favor, aye. Oh, it was that carried number five consideration of possible action and request by department of public works for one of the following construction contracts at a staff level and report the warrant. The next regular meeting of ins 80 South Jackson street South city limits East basin and be self Jackson East Mason about art director. Okay.

- Okay. With this one in particular I do have assistant city engineer. Matt wycech is here tonight as well. Matt did approach me on this because of when the bids are being received. The bids are being received on South Jackson on March 30th, as luck would have it. April is the, the month over the construction season where we only have one council meeting due to the general election. So by receiving bids on March 30th the next council meeting isn't until April 20th which is going to put us almost a month back on the start of construction. Whereas if we have the ability to award at the staff level if everything checks out with the bids we could actually issue a notice to proceed or a notice of award on the contract on March 31st and and buy ourselves about three weeks of construction time.

- All right, seems reasonable. Any questions? Concerns from the committee? Okay. Motion to approve what should be approved by elder scandal. Second by alligator luck, questions, comments those in favor, posed motion carried. Number six, report of actions taken by department of public works spending of licenses. We have sidewalk builder, allied concrete construction tree, and Bush drillers best stump, grinding, LLC, monster tree service, Inc. And Z's tree services, LLC last but not least an underground sprinkler system rain master and med irrigation almost said imagination ringmaster, irrigation, Inc. Those are the questions that I was always you're just receiving a place on file. Some of which will be all the Burnett. Second is that combined with your lack? Those are favor. Hey right? Posed that Carrie is information. Our next meeting will be March EMF. And lastly, how about a director's report?

- Okay. Just a couple of things for you folks tonight. First, this is national engineers week. So I do want to go on record and recognize the members of our engineering staff for their contributions to the city. Secondly, it is national FFA week. So DPW wants to recognize and express our appreciation for those in the agricultural professions for their contributions. That's a shameless little plug on behalf of the director because he is the father of a future agricultural educator in her third year at university of Wisconsin river falls as you've probably noted with the warm weather over the past couple of days, the snowpack and the gutters and on the street has largely melted off that has put us back to bare pavement citywide and taking care of a lot of that condition that we had over the, the large, deep freeze event we had. However, with that snowpack melting off that has caused some concern for our utilities division. So they have been diligently going around the city and checking our known trouble spots for flooding East river is currently down in elevation over historic highs. So we do have plenty of capacity at this point in the East river. And a lot of that snow pack is melting off. So we're breathing a little easier when it with regards to the East river. We did notice we had some minor flooding street, ponding at the intersection of Antoinette and blessed streets on the West side, which w one of our known hotspots turns out that was the result of a frozen inlet leads. So utilities division got that inlet lead opened back up and that drained off and we're in good shape there. We had some

water ponding in Curry lane on the far Northeast side that was a result of a ditch being full and iced up. So staff is currently working on that to get that back in shape, and we have we're anticipating that's not going to be a problem at all. One of the other areas we were very concerned with is out in all their doors, location and that's beach lane that historically takes a lot of Overland flow from the Upland farm fields and beach lane is currently in good shape. Everything's draining well, and it looks like the upstream fields have largely drained off and a lot of that water has passed. So we're very optimistic and hopeful with things going on beach. And we do have the project we're currently working on with Brown County to get that permanently resolved. So overall the city looks in good shape, both from the snow and ice management in the street, and any concerns that we may have relative to imminent flooding concerns. So that concludes the director's report.

- Awesome. Any questions, comments for the director?

- No move to receive in place on file. Do we do that?

- You bet by all the Burnett to receive a place on file those in favor. Hey, well, it was more scary. Wow. Nice two meetings in a row.

- Yeah. That we are to talk about the scheduling of the meeting, because you know we were all here in time to do to agree to start the meeting 20 minutes early but other people didn't know about it. I'm very much in favor of starting early when we can but I think we have to be transparent about it. And I don't know how.

- Yeah, I, I agree. And normally it used to always say on the agenda immediately following parks and I'm online right now. And I don't, I don't necessarily see it anywhere if we can get that corrected wherever we need to. I maybe I'm looking in the wrong spot, but I did notice one or two people logged in right at six and then we were already done with their item, right? Yeah. I would say more times than not our meeting runs longer than the hour. So this is a rarity, but you're right. Both of you are right. We should very prominently put that for members. This is open governments. Make sure we prominently put that

- You also should be parks runs late. This mean was start late back to just start at six o'clock. Cause it never does

- But that's a great point.

- I'm not sure what's going on with, with what you're seeing but when I go to the city's website and go into the meetings and bring the agenda and the agenda packet up on my screen, both of them

- Let's see here.

- This is exactly what I'm seeing on my screen.

- all right. So it does say it on the agenda. I think I'm going to have to make sure they have to make sure they click into it. Otherwise it just says if you just look up.

- Gotcha. Gotcha. I understand now. Okay. I will talk to it to see if there's something we can do about that.

- Because if you're just bringing up the initial page
- That shows all the committee meetings and times you'll see six, I got I got a little while I can up.
- Okay. That makes perfect sense to me. I will.
- Yeah, I agree. I think it's important to know that like we're we're so accustomed to parks and I S being together and finance and personnel but the public doesn't know that they don't know that.
- And I think, I think the way personnel and finance address that I see all their doorframes in your hand. I think we both of them use the early time when they okay. All their door is shaking her head. So what we should do is if we're going to immediately follow we should list our meeting as a five. O'clock the same as parks.
- Yeah. The only problem with that is that our meetings generally go over and then we've got people waiting. Can't can't we do five 30. No. Hmm. Well, I think, I think if we if it's there that they both start at five, but ins follows they're going to know there's a meeting before.
- Well, what I'd like to do is talk to Shelby about that maybe at the beginning, at the top of the meetings page, where you go in and see all the diff if there could be a disclaimer there that parks and ins meet on the same night personal finance meet at the same night, you know one immediately follows the other. So please click on the agenda or see if there's something we can do there to advise the public.
- Perfect. Quick question. No, sorry. What we are done for tonight. I'll just say, okay, I'm going to stare at you guys but I lost my train of thought. Now you threw me off. Well, you know, with these meetings, you know, you know I know the personal and finance and the older doors can probably fill in on them depending on the meeting. Sometimes personnel might have one or two items and then it seems slow. Like, I'll do that first and then we'll do finance second but there have been times where those have flipped. So I'm just wondering if, you know, for ins and for parks parks will always be first correct.
- Generally speaking. Yes. And the reason, the reason for that I had that very discussion with director ditch at a couple of weeks ago. And because they're talking to neighborhood groups and larger groups of citizens for a variety of the topics that come up at parks committee they like to have a consistent time that they can tell those larger groups if they want to come and weigh in. We don't typically when we have something it's a person or two it's, it's not, as there's not as large a group that's coming to a peer here. So we're following them.
- I do agree that you know, a lot of citizens vote. No. So like all the girls said, you know you don't always know the perfect times for that. You know, we have a feel for it because we've been doing this for awhile, but, you know just to make sure that it's transparent enough for the citizens to look at it and know exactly what they got to do. Those are my comments. Thanks Mark. Anybody else was I think we're done churn second by elder scan. All those in favor. Aye. See you next week. Behave Randy. See yah.