



AGENDA OF THE COMMON COUNCIL

TUESDAY, MARCH 30, 2021, 6:00 PM

Virtual Meeting. Public may join via Zoom.

A. Zoom Meeting Information.

- I. This item contains information and instructions for the Zoom virtual meeting.

B. Roll Call.

C. Pledge of Allegiance.

D. Invocation.

- I. The invocation will be led by Scott Eastman, Pastor, Life Church, Green Bay at the invitation of Alder Brian Johnson, District 9.

E. Approval of Minutes.

- I. Approval of the minutes from the March 16, 2021 Common Council Meeting.

F. Approval of the Agenda.

G. Report by the Mayor.

H. Announcements.

I. Appointments.

- I. **New Appointment:**

- Equal Rights Commission

- Tara Yang, 1706 Chateau Drive, Green Bay, WI 54304

- Term to expire: April 1, 2024

2. Reappointments:

Redevelopment Authority

Melanie Parma, 2611 Sage Drive, Green Bay, WI 54302

Term to expire: March 1, 2026

Deby Dehn, 1010 S. Jackson Street, Green Bay, WI 54301

Term to expire: March 1, 2026

Green Bay Housing Authority

Steve Srubas, 1175 Kellogg Street, Green Bay, WI 54303

Term to expire: March 1, 2026

Sandra Popp, 1195 Liberty Street, Green Bay, WI 54304

Term to expire: March 1, 2026

J. Public Hearings.

1. Miscellaneous Ordinance No. 01-21

An ordinance adopting an amendment to the Smart Growth 2022 Comprehensive Plan of the City of Green Bay pertaining to property located at 215 Elizabeth Street.

2. Planning Ordinance No. 1-21

An ordinance amending the Official Map of the City of Green Bay to revise the Greenway Boundaries along Erie Road.

K. Ordinances - Second Reading for Adoption.

1. Miscellaneous Ordinance No. 01-21

An ordinance adopting an amendment to the Smart Growth 2022 Comprehensive Plan of the City of Green Bay pertaining to property located at 215 Elizabeth Street.

2. Planning Ordinance No. 1-21

An ordinance amending the Official Map of the City of Green Bay to revise the Greenway Boundaries along Erie Road.

3. General Ordinance No. 06-21

An ordinance amending Section 13-714, Green Bay Municipal Code, Relating to Accessory Uses in Mixed-Use Districts.

L. Report of the Improvement & Services Committee (March 24, 2021).

1. To refer to staff the constituent idea about improving fall loose leaf collection. (Ald. Brunette)

2. To approve the request by Department of Public Works to enter into a Professional Services Contract with McMahon Associates, Inc. to continue vegetative maintenance associated with a select grouping of City owned storm water facilities in the amount of \$16,950.

3. To approve the request by Department of Public Works to enter into a Professional Services Contract with NES Ecological Services – A Division of Robert E. Lee & Associates to continue vegetative maintenance associated with a select grouping of City owned storm water facilities in the amount of \$44,250.
4. To approve the 2020 Annual Wisconsin Department of Natural Resources Storm Water Report and authorize the Director of Public Works to sign the agreement and submit it to the Wisconsin Department of Natural Resources.
5. To award the following contracts:
 - A. PAVEMENT REPAIR - 2021 to the low responsive bidder, Fischer-Ulman Construction, Inc., in the amount of \$951,965.50.
 - B. SEWERS I-21 (INCLUDING WATER MAIN) to the low responsive bidder, PTS Contractors, Inc., as follows:
 - Part A in the amount of \$694,000
 - Part B in the amount of \$1,120,000
 - Part C in the amount of \$730,000
 - C. SIDEWALKS 2021 to the low responsive bidder, Martell Construction, in the amount of \$899,297.50.
6. To approve the request by Green Bay Metropolitan Sewerage District, operating under the brand NEW Water, for a Revocable Occupancy Permit to place a real-time High Resolution Phosphorus Sensor and Weather Station on City of Green Bay personal property formerly known as Dolphin A of the Renard Isle Confined Disposal Facility in the Fox River, and authorizing the Mayor and City Clerk to execute.
7. To receive and place on file the report of actions taken by Department of Public Works
 - A. Granting of Licenses
 - I. Sidewalk Builder
 - a. Christensen Concrete
 - b. De Leers Construction, Inc.
 - c. Helmle Construction & Concrete
 - d. J.C. Santy Construction, LLC
 - e. Josh Bailey Concrete Construction
 - f. KPS Concrete Contractor LLC
 - g. Tim Verheyen Construction

M. Report of the Protection & Policy Committee (March 22, 2021).

1. To approve a request by Anduzzi's Sports Club East at 900 Kepler to extend their licensed premises to the parking lot to hold the 5th Annual Anduzzifest this July 22 through July 25, subject to complaint.
2. To approve resuming Green Bay Common Council meetings, in person, beginning with the May 4, 2021 meeting and Committee meetings, in person, beginning May 10 2021 with a hybrid virtual attendance option.
3. To refer to staff a request by Ald. Randy Scannell to expedite publishing information for better transparency and reducing the need for public information requests and research if other models exist with other municipalities and review how the City archives its records.
4. To refer to staff a request by Ald. Steuer to create a resolution expressing the City's concerns to Gannett Newspapers, to review the current contract with Gannett as to ability to cancel, terminate or not renew that Contract and refer to Inspections as to a possible public campaign concerning these issues with a report back to the Committee on April 19, 2021.
5. To receive and place on file the Liquor Violation Report for March 22, 2021.
6. To hold an appeal by Dimas Rodriguez regarding the denial of his application to keep three pets until neighbor letters are included in the packet.

N. Report of the Protection & Policy Committee Granting Operator Licenses.

1. Report of the Protection & Policy Committee Granting Operator Licenses.

O. Report of the Plan Commission. (March 22, 2021)

1. To amend the City's Comprehensive Plan from Parks to Low-Medium Density Residential for the eastern portion of parcel 21-40-6, known as The Woods, submitted by Joel Ehrfurth, Mach IV Engineering & Surveying LLC, on behalf of Green Viper Inc, property owner (Ald. B. Dorff, District 1). (Public Hearing held 03/22/2021)
2. To rezone 120 Bedford Road from Rural Residential (RR) to Low-Density Residential (RI), submitted by Bonita Parrott, property owner (Ald. B. Dorff, District 1). (Public Hearing held 03/22/2021)
3. To amend the request to amend Chapter 13-303, Land Use Definitions, Chapter 13-1606(j), Drive-through facility, Chapter 13-1714, Figure 2, Off-Street parking regarding requirements for drive-through facilities, subject to the following amendments:
 - a) Item No. 5 of the amendment be removed.
 - b) Item No. 6 to be changed from 14 ft. to 12 ft. with the option of decreasing the width to 10 ft. with standards in the draft ordinance.
 - c) A one Year review of the ordinance shall be brought back to the Plan Commission for review.

P. Report of the Finance Committee (March 23, 2021).

1. To approve a resolution by the Safety Manager authorizing continuation of the City's self-insured worker's compensation program.

2. To approve the withdrawal of all objections submitted to the Bureau of Indian Affairs or Department of the Interior regarding the Nation's applications to have land placed into trust, and the dismissal of all appeals filed with the Interior Board of Indian Appeals of notices of decision to place land into trust for the Nation.
3. To refer to staff a request by Ald. Johnson to the Finance Committee which states: "For an update on available funding from the American Rescue Plan including qualified expenditure guidelines with possible action on broad community input and city council engagement on investment of those funds." Staff is to continue to do long term planning on how to use the money and once the guidelines are available how to include community engagement.

Q. Report of the Park Committee (March 24, 2021).

1. To approve the request by St. John's Homeless Shelter to run a homeless support program at St. John's Park starting April 30, 2021 on a trial basis contingent upon the review of the program with the Parks Committee in July for possible continuation through November 1, 2021.
2. To approve awarding N.E.W. Landscape & Lawn Care, the Annual Weed Control Contract for an amount not to exceed \$33,821.85.
3. To receive and place on file the staff update on fat tire biking at He-Nis-Ra Park.

R. Report of the Personnel Committee (March 23, 2021).

1. To approve the request to fill the following replacement positions and all subsequent vacancies resulting from internal transfers.
 - a. Parking Maintenance Technician - Public Works
 - b. City Forester - Park, Recreation & Forestry
2. To approve the request to reclassify the Public Works Sr. Carpenter position to a Street Section Laborer and approval to fill the position and all subsequent vacancies.

S. Report of the Traffic, Bicycle, and Pedestrian Commission (March 15, 2021).

1. To refer to staff for study the request by Ald. Stevens to evaluate the need for the existing traffic control signal at the intersection of Deckner Avenue and Henry Street, and to establish proper intersection control if the signal is no longer needed.
2. To refer to Brown County Public Works the request by Ald. Vander Leest to conduct a traffic study to review the safety of the Hazelwood Lane/Wood Lane intersection.
3. To direct staff to conduct a speed study to review and potentially change the SPEED LIMIT 25 zone on North Webster Avenue from Pine Street to University Avenue after request by Ald. Lefebvre.

T. Report of the Sustainability Commission (March 17, 2021).

1. Refer to Park staff to connect with Brown County Recycling staff (Mark Walter) to coordinate and discuss feasibility of implementing Trex Community Recycling Challenge for City of Green Bay.

U. Resolutions.

1. Resolution drawing final orders to contractors for March 30, 2021.
2. Resolution authorizing continuation of the City's self-insured worker's compensation program.
3. Resolution approving Revocable Occupancy Permit with NEW Water on City-owned property.

V. Ordinances - First Reading.

1. Miscellaneous Ordinance No.
An Ordinance adopting and amendment to the Smart Growth 2022 Comprehensive Plan of the City of Green Bay pertaining to the East side of Parcel 21-40-6.
2. Zoning Ordinance No.
An Ordinance rezoning the property located at 120 Bedford Road from Rural Residential (RR) District to Low Density Residential (R1) District.
3. General Ordinance No. 05-21
An ordinance amending Sections 13-303, 13-1606(1) and 13-1714, Green Bay Municipal Code, relating to drive-through Facilities.

W. Committee of the Whole

1. Update on status of the report on the November 2020 Election.

X. Referral of Petitions & Communications.

Y. Adjournment.

- 1) SUPPLEMENTAL INFORMATION: The Video of this meeting, Agenda, Agenda Packet, and Minutes are available online at www.greenbaywi.gov/Meetings.
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Common Council March 30, 2021

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/82126860784>

Meeting ID: 821 2686 0784

Passcode: 083098

One tap mobile

+19292056099,,82126860784#,,,,*083098# US (New York)

+13017158592,,82126860784#,,,,*083098# US (Washington DC)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 821 2686 0784

Passcode: 083098

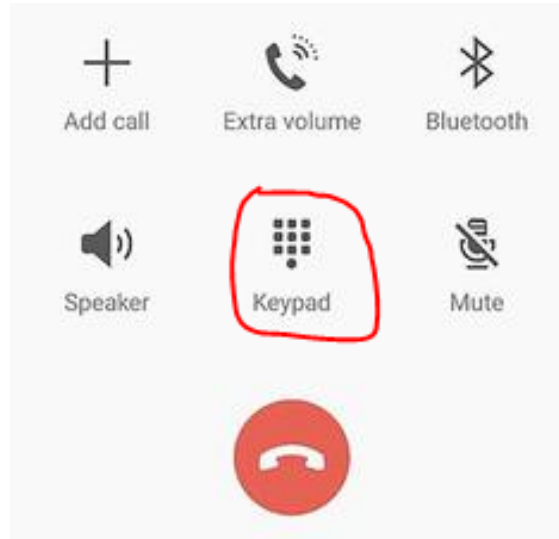
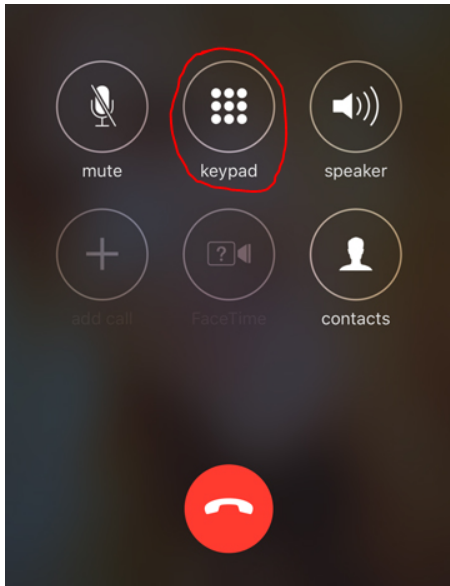
Find your local number: <https://us02web.zoom.us/j/82126860784>

Additional Information

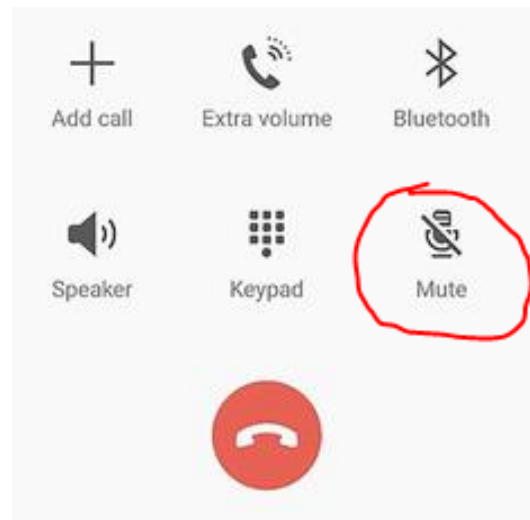
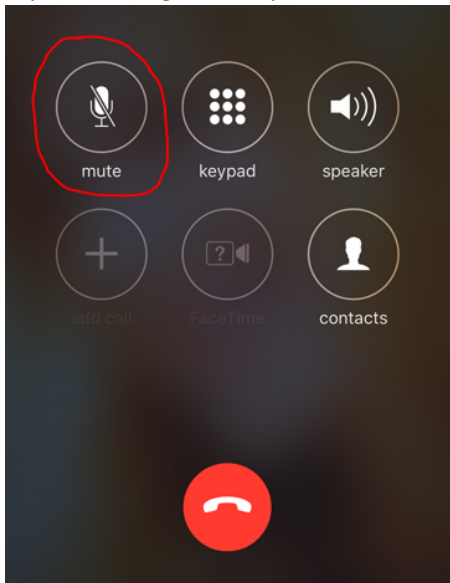
1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
4. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
5. Waiting room
 - a. When you call in, all callers/participants will be placed in a “waiting room.”
 - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
6. Using Zoom with a tablet or computer
 - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
 - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
7. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You’ll receive another email confirming that you’re registered for the meeting.
 - b. If you’re using a phone, your registration will still be tied to an email.
8. Raising your hand
 - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you’d need to use a computer or tablet) to let the host know you’d like to speak. You can also un-mute yourselves and start speaking.
 - b. Persons on the agenda—you can “raise your hand” but you’d need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
9. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You’ll also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users—if you download the app you will be asked to verify your email.
10. Zoom etiquette
 - a. Muting yourselves when you’re not talking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
 - b. If you’re using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
11. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.
12. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number above.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
 - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application



MISCELLANEOUS ORDINANCE NO. 01-21

**AN ORDINANCE
ADOPTING AN AMENDMENT TO THE
SMART GROWTH 2022 COMPREHENSIVE PLAN OF THE CITY OF
GREEN BAY PERTAINING TO PROPERTY LOCATED AT
215 ELIZABETH STREET
(CPA 20-01)**

WHEREAS, pursuant to Wis. Stats. §§ 62.23(2) and (3), the City of Green Bay is authorized to prepare, adopt, and amend a comprehensive plan, as defined in Wis. Stats. § 66.1001(4)(a); and

WHEREAS, the Common Council has adopted the Smart Growth 2022 Comprehensive Plan for the purpose of guiding future land-use decision making, but recognizes that from time to time amendments may be necessary to reflect changes in the land use and planning needs of the community; and

WHEREAS, the Common Council of the City of Green Bay has adopted written procedures (known as the Public Participation Plan for Periodic Comprehensive Plan Amendments) designed to foster public participation in every stage of the preparation of periodic comprehensive plan amendments required by Wis. Stats. § 66.1001(4)(a); and

WHEREAS, the Plan Commission of the City of Green Bay, by a majority vote of the entire Commission recorded in its official minutes, has adopted a resolution recommending the Common Council adopt Comprehensive Plan Amendment CPA 20-01; and

WHEREAS, the City of Green Bay has held at least one public hearing on this ordinance in compliance with the requirements of Wis. Stats. § 66.1001(4)(d), and it is the Common Council's belief that this comprehensive plan amendment is necessary and consistent with the overall goals, policies, and other related elements of the plan.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Comprehensive Plan Amendment CPA 20-01 is hereby adopted pursuant to Wis. Stats. § 66.1001(4)(c). A copy of the comprehensive plan amendment is attached to this ordinance.

SECTION 2. This ordinance shall take effect upon its passage and publication.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2021.

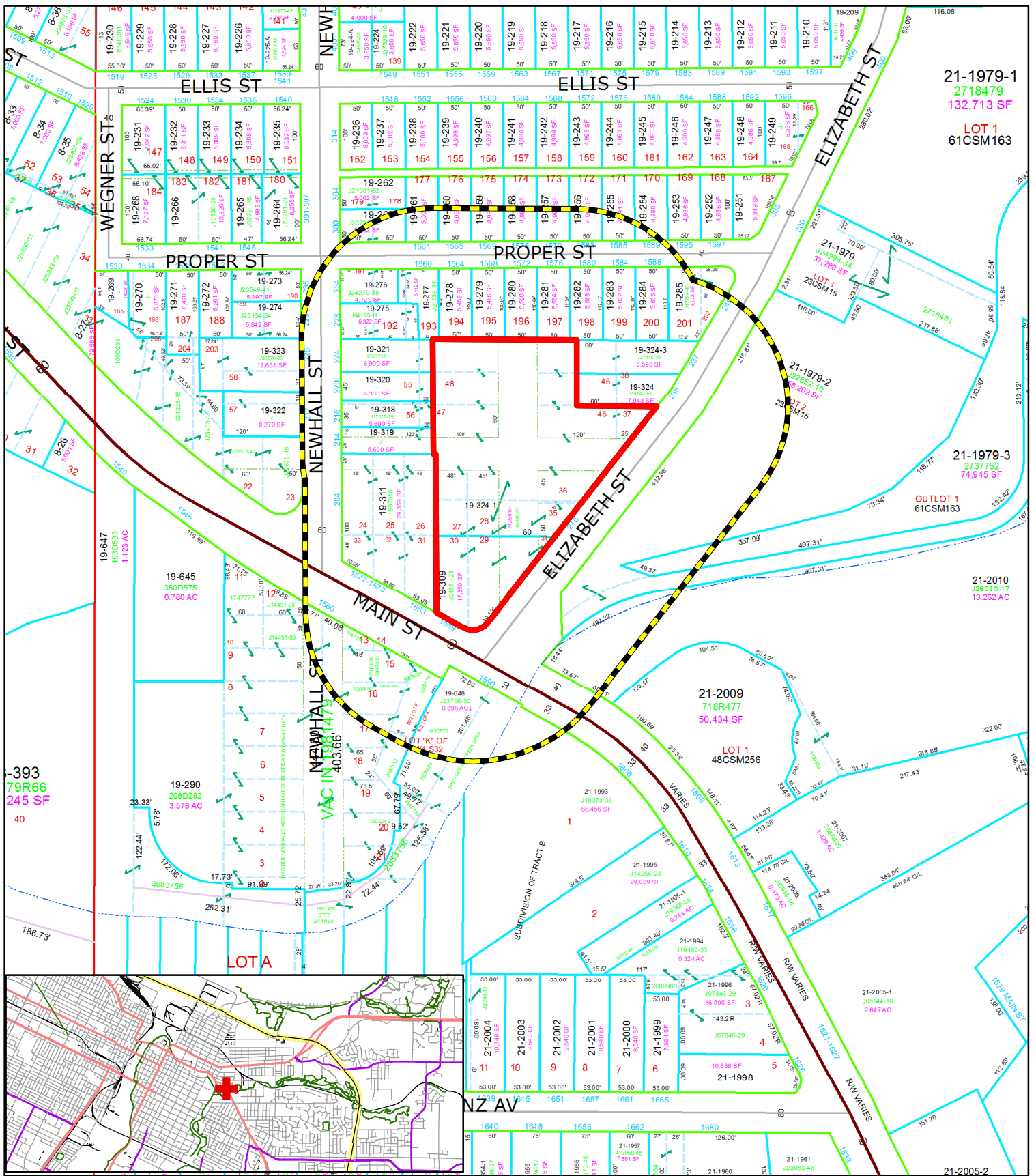
APPROVED:

Mayor

ATTEST:

Clerk

Enclosure – Map



Comprehensive Plan Amendment

(CPA 20-01)

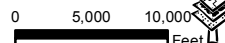
215 Elizabeth Street



Parcel Boundary



200' Property Owner Notice



This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied. Map prepared by PN

For Official Notice:

**Public Notification
Proposed Amendment to the City of Green Bay
Smart Growth 2022 Comprehensive Plan
(CPA 20-01)**

The Green Bay Plan Commission will hold a public hearing on **Monday, August 31, 2020**, at 6:00 p.m. The meeting will be conducted at a virtual location. If you wish to participate in the Public Hearing, you may access the meeting by the internet or telephone, using the access code below.

Join Zoom Meeting

<https://us02web.zoom.us/j/84137675822?pwd=L2EyVlpDSiZGZlFjcmlpWnZlOEVnUT09>

Meeting ID: 841 3767 5822

Password: 483400

One tap mobile

+1 312 626 6799,,84137675822# US (Chicago)

+1 646 876 9923,,84137675822# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Germantown)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 841 3767 5822

Password: 483400

Find your local number: <https://us02web.zoom.us/j/84137675822?pwd=L2EyVlpDSiZGZlFjcmlpWnZlOEVnUT09>

The hearing is regarding the following proposed amendment to the City of Green Bay Smart Growth 2022 Comprehensive Plan (CPA 20-01): A request to amend the Comprehensive Plan for the property located at 215 Elizabeth Street from Medium Density Retail, Office or Housing (MIROH) to Commercial (C) (Figure 22-5). An image depicting the affected area is available in the office of the Department of Community and Economic Development for the City of Green Bay.

The proposed comprehensive plan amendment would allow for the future rezoning of the property for used car sales.

Public comments will be invited at the public hearing or can be sent in writing to:

City of Green Bay

Department of Community and Economic Development

Attn: Paul Neumeyer

100 N. Jefferson St., Rm. 608

Green Bay, WI 54301

For additional information, contact Paul Neumeyer at (920) 448-3405 or paulne@greenbaywi.gov.

ACCESSIBILITY: Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at (920) 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.

Publication Date: August 21, 2020



Report to the
Common Council
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

AGENDA ITEM # J.2

Planning Ordinance No. I-21

An ordinance amending the Official Map of the City of Green Bay to revise the Greenway Boundaries along Erie Road.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. PO 01-21 - Amend Official Map to Revise Greenway Boundaries for along Erie Road
2. OMA 21-01 Map
3. OMA 21-01 Proposed Greenway Boundary Exhibit
4. OMA 21-01 Greenway Boundary Legal Des

PLANNING ORDINANCE NO. 01-21

**AN ORDINANCE
AMENDING THE OFFICIAL MAP OF THE
CITY OF GREEN BAY TO REVISE THE
GREENWAY BOUNDARIES ALONG ERIE ROAD
(OMA 21-01)**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. The Official Map of the City of Green Bay, as created by Section 12.02, Green Bay Municipal Code, is hereby amended by revising the Greenway boundaries, generally located along Erie Road, as depicted on a map attached hereto, described as tax parcel 21-40-6, and made a part of this ordinance as though fully set forth herein.

SECTION 2. All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 12.03, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2021.

APPROVED:

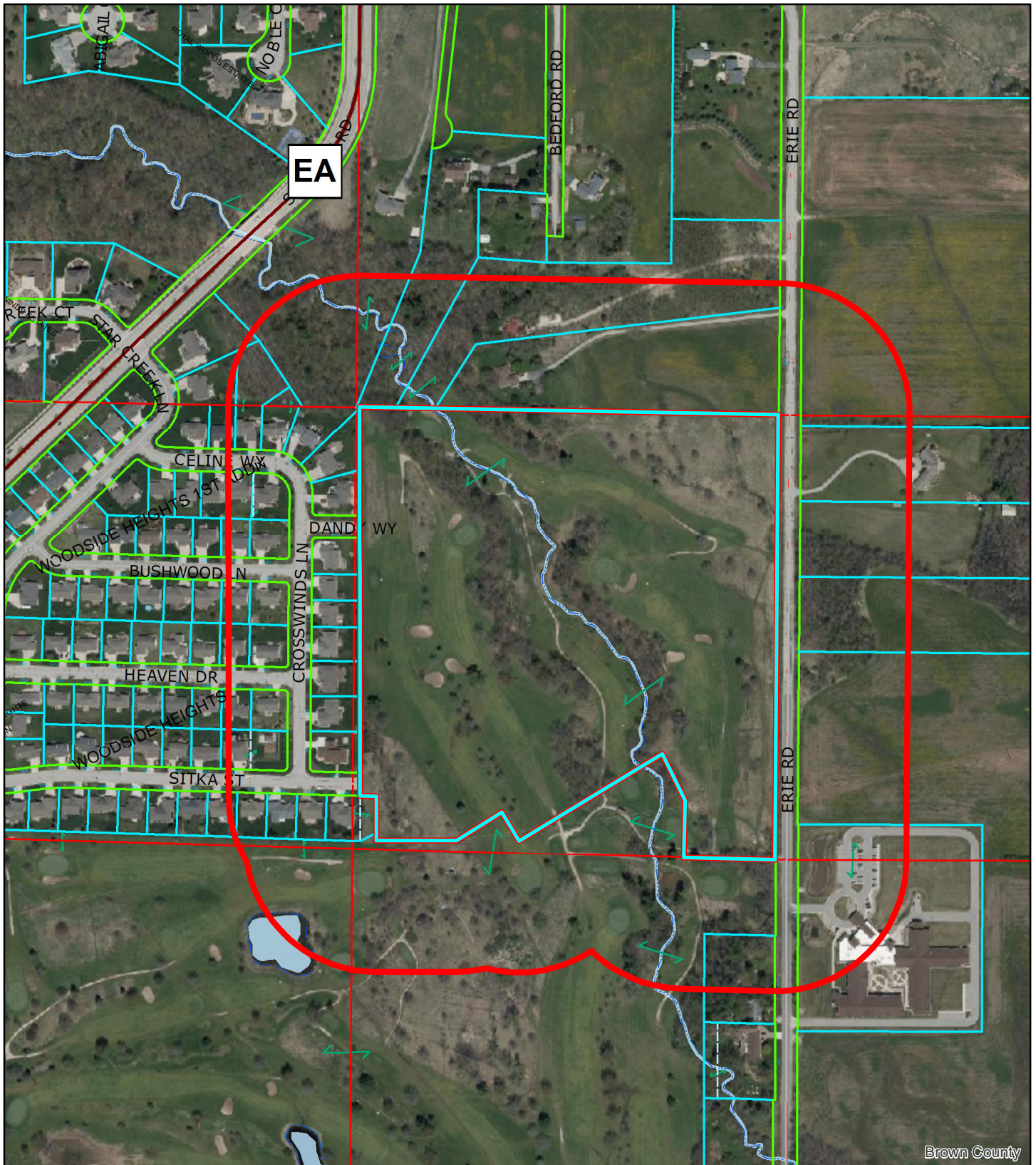
Mayor

ATTEST:

Clerk

sjh

Attachments – Legal Description and Map

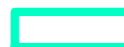


(OMA 21-01) Amend Greenway Boundary Along Erie Road



This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied. Map prepared by City of Green Bay Department of Community and Economic Development. E.R. 10 Feb 2021 X:\Planning\Basemaps\template_8.5x11.mxd

0 115 230 460 Feet



Subject Parcel

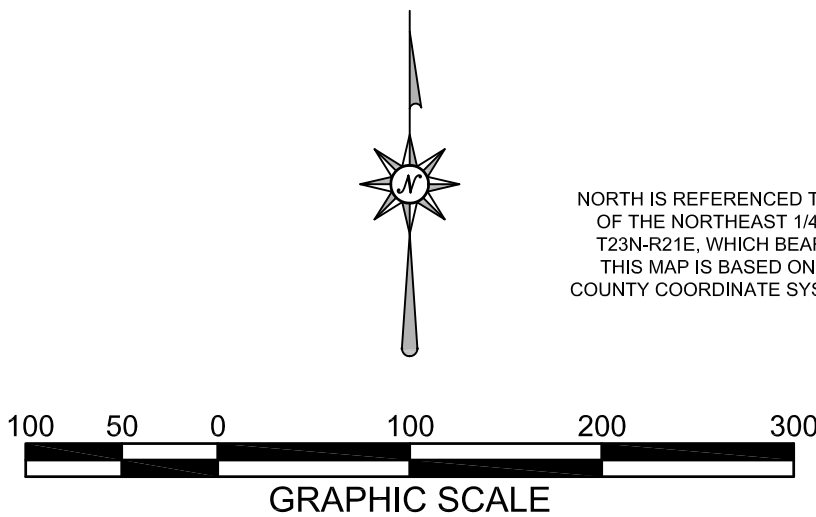


400' Notification Area

PARCEL A:
PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 2, T23N-R21E, CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN, MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST 1/4 OF SECTION 2, T23N-R21E; THENCE S00°26'04"W, 1289.17 FEET ALONG THE EAST LINE OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE N88°57'34"W, 873.68 FEET ALONG THE NORTH LINE OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION, TO THE POINT OF BEGINNING; THENCE S49°54'45"E, 142.09 FEET; THENCE S88°58'04"E, 86.37 FEET; THENCE S36°16'04"E, 83.91 FEET; THENCE S14°39'34"W, 37.81 FEET; THENCE S08°01'09"E, 25.99 FEET; THENCE S62°47'24"E, 99.63 FEET; THENCE S02°58'38"W, 112.54 FEET; THENCE S32°35'54"W, 97.68 FEET; THENCE S06°03'56"E, 68.22 FEET; THENCE S43°33'47"E, 106.47 FEET; THENCE S64°34'13"E, 118.03 FEET; THENCE S43°42'51"E, 59.13 FEET; THENCE S14°05'28"E, 46.96 FEET; THENCE S02°45'22"E, 71.41 FEET; THENCE S15°53'26"E, 109.45 FEET; THENCE S44°25'27"W, 58.97 FEET; THENCE S17°18'21"W, 72.47 FEET; THENCE S66°38'14"E, 52.22 FEET; THENCE S25°29'32"E, 156.37 FEET; THENCE S51°44'08"E, 34.86 FEET; THENCE S28°14'27"E, 115.16 FEET; THENCE S88°24'24"E, THENCE S52°35'06"E, 55.56 FEET TO THE SOUTH LINE OF SAID QUARTER-QUARTER; THENCE N88°23'51"W, 234.10 FEET ALONG SAID SOUTH LINE TO THE STARTING POINT OF A MEANDER LINE, SAID POINT BEING S88°23'51"E, 96 FEET, MORE OR LESS, FROM THE CENTERLINE OF THE SOUTH BRANCH OF BAIRD CREEK; THENCE N01°36'09"E, 173.91 FEET ALONG SAID MEANDER LINE; THENCE N33°26'17"W, 157.06 FEET TO THE ENDING POINT OF SAID MEANDER LINE, SAID POINT BEING S58°38'34"E, 58 FEET, MORE OR LESS, FROM THE CENTERLINE OF SAID CREEK; THENCE S58°38'34"W, 300.42 FEET; THENCE N29°10'58"W, 97.07 FEET; THENCE N42°56'37"W, 12.60 FEET; THENCE N02°10'08"E, 217.90 FEET; THENCE N48°22'48"W, 202.89 FEET; THENCE S58°38'34"W, 38.41 FEET; THENCE N53°25'11"W, 39.58 FEET; THENCE N09°50'30"W, 35.00 FEET; THENCE N21°20'33"E, 45.80 FEET; THENCE N09°56'08"W, 58.53 FEET; THENCE N46°25'50"W, 51.50 FEET; THENCE N01°03'06"E, 59.49 FEET; THENCE N10°30'47"E, 120.98 FEET; THENCE N15°14'13"W, N00°21'17"W, 53.09 FEET; THENCE N53°37'22"W, 140.96 FEET; THENCE N43°58'00"E, 256.26 FEET; THENCE N15°14'13"W, N00°21'17"W, 53.09 FEET; THENCE N43°58'00"E, 256.26 FEET; THENCE N15°14'13"W, N00°21'17"W, 53.09 FEET. BEING 70.32 ACRES, MORE OR LESS, OF SAID SECTION 2, T23N-R21E, AS SHOWN RECORDED IN VOLUME 22, PLATS, PAGE 104 (DOCUMENT #W0292460), BROWN COUNTY RECORDS; THENCE N00°02'26"W, 402.00 FEET ALONG SAID LINE; THENCE S88°57'34"E, 344.77 FEET ALONG THE NORTH LINE OF SAID QUARTER-QUARTER TO THE POINT OF BEGINNING. PARCEL INCLUDES ALL LANDS LYING BETWEEN THE MEANDER LINE AND THE CENTERLINE OF THE SOUTH BRANCH OF BAIRD CREEK

PARCEL CONTAINS 505,003 SQUARE FEET / 11.59 ACRES, MORE OR LESS, TO THE MEANDER LINE AND SECTION LINE.
PARCEL CONTAINS 527,179 SQUARE FEET / 12.10 ACRES, MORE OR LESS, TO THE CENTERLINE OF THE CREEK.
PARCEL SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.



PARKWAY EXHIBIT

THE WOODS
APPRAISAL EXHIBIT

JANUARY 29, 2021 MEETING WITH CITY

							REVISION DESCRIPTION
							NO.
DATE: 01/29/2021							
DRAFTED BY: RPH							
CHECKED BY:							
PROJECT NO.: 1707-01-19							
DRAWING NUMBER							
SHEET NUMBER							
1							
						OF 1	

PARCEL A:

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PARCEL SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

MISCELLANEOUS ORDINANCE NO. 01-21

**AN ORDINANCE
ADOPTING AN AMENDMENT TO THE
SMART GROWTH 2022 COMPREHENSIVE PLAN OF THE CITY OF
GREEN BAY PERTAINING TO PROPERTY LOCATED AT
215 ELIZABETH STREET
(CPA 20-01)**

WHEREAS, pursuant to Wis. Stats. §§ 62.23(2) and (3), the City of Green Bay is authorized to prepare, adopt, and amend a comprehensive plan, as defined in Wis. Stats. § 66.1001(4)(a); and

WHEREAS, the Common Council has adopted the Smart Growth 2022 Comprehensive Plan for the purpose of guiding future land-use decision making, but recognizes that from time to time amendments may be necessary to reflect changes in the land use and planning needs of the community; and

WHEREAS, the Common Council of the City of Green Bay has adopted written procedures (known as the Public Participation Plan for Periodic Comprehensive Plan Amendments) designed to foster public participation in every stage of the preparation of periodic comprehensive plan amendments required by Wis. Stats. § 66.1001(4)(a); and

WHEREAS, the Plan Commission of the City of Green Bay, by a majority vote of the entire Commission recorded in its official minutes, has adopted a resolution recommending the Common Council adopt Comprehensive Plan Amendment CPA 20-01; and

WHEREAS, the City of Green Bay has held at least one public hearing on this ordinance in compliance with the requirements of Wis. Stats. § 66.1001(4)(d), and it is the Common Council's belief that this comprehensive plan amendment is necessary and consistent with the overall goals, policies, and other related elements of the plan.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Comprehensive Plan Amendment CPA 20-01 is hereby adopted pursuant to Wis. Stats. § 66.1001(4)(c). A copy of the comprehensive plan amendment is attached to this ordinance.

SECTION 2. This ordinance shall take effect upon its passage and publication.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2021.

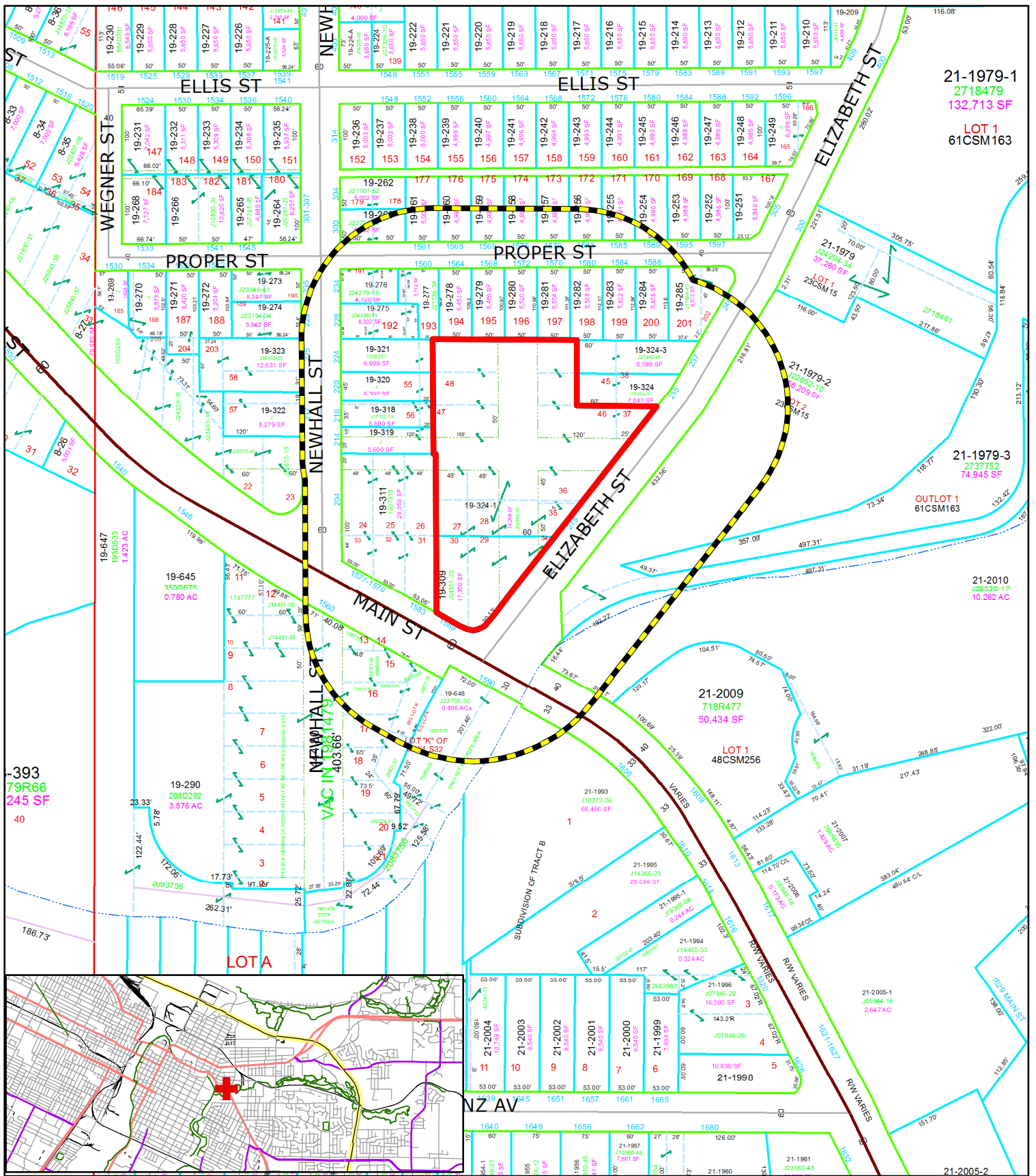
APPROVED:

Mayor

ATTEST:

Clerk

Enclosure – Map



Comprehensive Plan Amendment

(CPA 20-01)

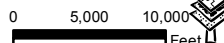
215 Elizabeth Street



Parcel Boundary



200' Property Owner Notice



This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied. Map prepared by PN

For Official Notice:

**Public Notification
Proposed Amendment to the City of Green Bay
Smart Growth 2022 Comprehensive Plan
(CPA 20-01)**

The Green Bay Plan Commission will hold a public hearing on **Monday, August 31, 2020**, at 6:00 p.m. The meeting will be conducted at a virtual location. If you wish to participate in the Public Hearing, you may access the meeting by the internet or telephone, using the access code below.

Join Zoom Meeting

<https://us02web.zoom.us/j/84137675822?pwd=L2EyVlpDSiZGZlFjcmlpWnZlOEVnUT09>

Meeting ID: 841 3767 5822

Password: 483400

One tap mobile

+1 312 626 6799,,84137675822# US (Chicago)

+1 646 876 9923,,84137675822# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Germantown)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 841 3767 5822

Password: 483400

Find your local number: <https://us02web.zoom.us/j/84137675822?pwd=L2EyVlpDSiZGZlFjcmlpWnZlOEVnUT09>

The hearing is regarding the following proposed amendment to the City of Green Bay Smart Growth 2022 Comprehensive Plan (CPA 20-01): A request to amend the Comprehensive Plan for the property located at 215 Elizabeth Street from Medium Density Retail, Office or Housing (MIROH) to Commercial (C) (Figure 22-5). An image depicting the affected area is available in the office of the Department of Community and Economic Development for the City of Green Bay.

The proposed comprehensive plan amendment would allow for the future rezoning of the property for used car sales.

Public comments will be invited at the public hearing or can be sent in writing to:

City of Green Bay

Department of Community and Economic Development

Attn: Paul Neumeyer

100 N. Jefferson St., Rm. 608

Green Bay, WI 54301

For additional information, contact Paul Neumeyer at (920) 448-3405 or paulne@greenbaywi.gov.

ACCESSIBILITY: Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at (920) 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.

Publication Date: August 21, 2020



Report to the
Common Council
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

AGENDA ITEM # K.2

Planning Ordinance No. I-21

An ordinance amending the Official Map of the City of Green Bay to revise the Greenway Boundaries along Erie Road.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. PO 01-21 - Amend Official Map to Revise Greenway Boundaries for along Erie Road
2. OMA 21-01 Map
3. OMA 21-01 Proposed Greenway Boundary Exhibit
4. OMA 21-01 Greenway Boundary Legal Des

PLANNING ORDINANCE NO. 01-21

**AN ORDINANCE
AMENDING THE OFFICIAL MAP OF THE
CITY OF GREEN BAY TO REVISE THE
GREENWAY BOUNDARIES ALONG ERIE ROAD
(OMA 21-01)**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. The Official Map of the City of Green Bay, as created by Section 12.02, Green Bay Municipal Code, is hereby amended by revising the Greenway boundaries, generally located along Erie Road, as depicted on a map attached hereto, described as tax parcel 21-40-6, and made a part of this ordinance as though fully set forth herein.

SECTION 2. All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 12.03, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2021.

APPROVED:

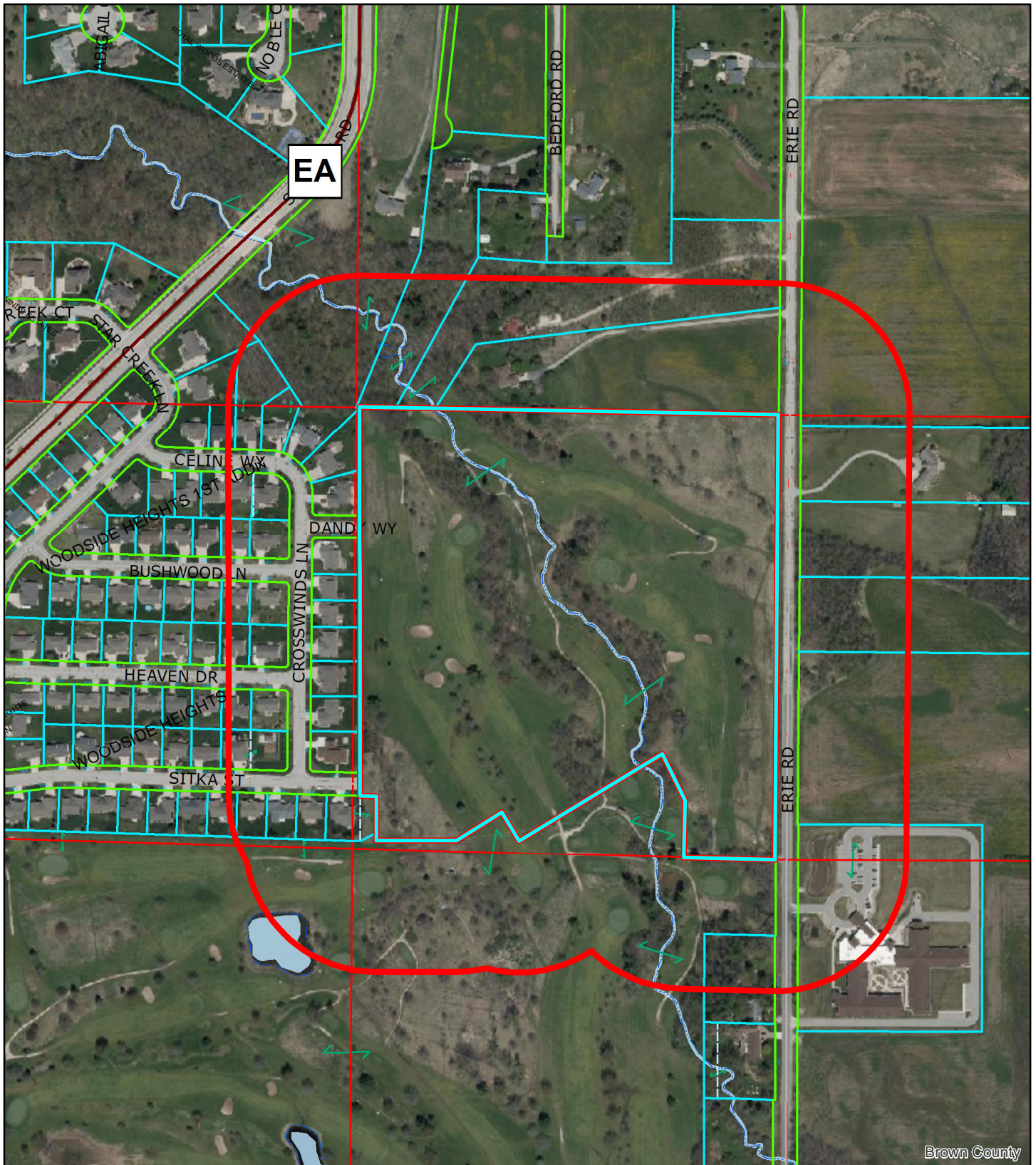
Mayor

ATTEST:

Clerk

sjh

Attachments – Legal Description and Map



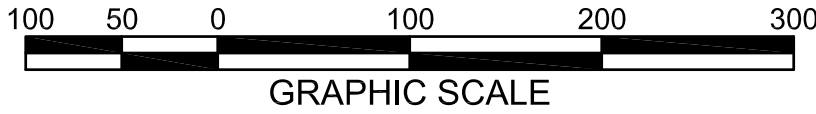
(OMA 21-01) Amend Greenway Boundary Along Erie Road



This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied. Map prepared by City of Green Bay Department of Community and Economic Development. E.R. 10 Feb 2021 X:\Planning\Basemaps\template_8.5x11.mxd

0 115 230 460 Feet

- Subject Parcel
- 400' Notification Area



PARCEL A:
PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 2, T23N-R21E, CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN, MORE FULLY DESCRIBED AS FOLLOWS:

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APPRAISAL EXHIBIT

JANUARY 29, 2021 MEETING WITH CITY

							REVISION DESCRIPTION
							NO.
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PARCEL SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

GENERAL ORDINANCE NO. 06-21

AN ORDINANCE AMENDING
SECTION 13-714, GREEN BAY MUNICIPAL CODE,
RELATING TO ACCESSORY USES IN MIXED-USE DISTRICTS
(TA 21-01)

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 13-714, Table 7-3, Green Bay Municipal Code, is hereby amended as follows:

Table 7-3. Permitted Accessory Uses in the Mixed-Use Districts

Use	OR	NC	D	Dev. Stds.
Uses Accessory to Dwellings				
Antennas, satellite dishes, and similar equipment as regulated by Chapter 13-1600	P	P	P	
Boarding or renting of rooms to not more than two (2) persons	P	P	P	
Fences	P	P	P	X
Gardening and other horticultural uses	P	P	-	
Home-based occupations	P	P	P	X
Outdoor kennel or exercise run	P	P	-	X
Private garages, carports, and parking spaces	P	P	P	
Private swimming pools, tennis courts, indoor exercise facilities, community meeting rooms, and other recreational facilities that are operated for the sole use and convenience of the residents of the principal use and their guests	P	P	C	
Small Wind Energy System	C	C	C	X
Solar Energy System – Flush Roof Mount	<u>CP</u>	<u>CP</u>	P	X
Solar Energy System Other than Flush Roof Mount	<u>C</u>	<u>C</u>	<u>P</u>	<u>X</u>
Tool houses, sheds, and similar buildings	P	P	P	-
Uses Accessory to Nonresidential Uses				
Antennas, satellite dishes and similar equipment	P	P	P	X
Carwash (automatic) when accessory to an auto service station in compliance with Chapter 13-1600.	-	C	C	X
Music (outdoor live or amplified music)	-	-	C	X
Off-street loading docks	C	P	P	X
Outdoor display of vehicles			C	X
Outdoor commercial recreation	-	C	C	X
Outdoor sales, display, and storage	see Section 13-705			X
Parking (surface)	P	P	P	

Use	OR	NC	D	Dev. Stds.
Parking (structured)		C	P	X
Parking and storage of vehicles licensed to a business	P	P	P	X
Signs, as regulated by Chapter 13-2000	P	P	P	
Small Wind Energy System	C	C	C	X
Solar Energy System – Flush Roof Mount	C P	C P	P	X
Solar Energy System Other than Flush Roof Mount	<u>C</u>	<u>C</u>	<u>P</u>	<u>X</u>
Telecommunication facilities	C	C	C	X
Warehousing, incidental repair, or processing necessary to conduct a permitted principal use, conducted within principal building, not exceeding 25% of total floor area	-	P	P	X
Waste and recycling storage	P	P	P	X

Note: P = Permitted Use; C = Conditional Use

SECTION 2. All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 13-204, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin this _____ day of _____, 2021.

APPROVED:

Mayor

ATTEST:

Clerk

pn

03/16/21

For Official Notice:

**Public Notification
Proposed Text Amendment
Amending Chapter 13-714, Table 7-3 Permitted Accessory Uses, Solar Energy
Systems Green Bay Municipal Code
(TA 21-01)**

The Green Bay Plan Commission will hold a public hearing on **Monday, March 8, 2021**, at 6:00 p.m. If you wish to participate in a Public Hearing, you may access the meeting by the internet or telephone, using the access code below.

<https://us02web.zoom.us/j/84137675822?pwd=L2EyVlpDSlZGZ1FjcmlpWnZlOEVnUT09>

Meeting ID: 841 3767 5822

Password: 483400

One tap mobile

+13126266799,,84137675822# US (Chicago)

+16468769923,,84137675822# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Germantown)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 841 3767 5822

Password: 483400

Find your local number: <https://us02web.zoom.us/j/84137675822?pwd=L2EyVlpDSlZGZ1FjcmlpWnZlOEVnUT09>

The hearing is regarding the following:

A request to amend Chapter 13-714, Table 7-3 Permitted accessory use regarding solar energy systems.

Public comments will be invited at the public hearing or can be sent in writing to:

City of Green Bay
Department of Community and Economic Development
Attn: Paul Neumeyer
100 N. Jefferson St., Rm. 608
Green Bay, WI 54301

For additional information, contact Paul Neumeyer at (920) 448-3405 or paul.neumeyer@greenbaywi.gov.

Publication Date: February 22, 2021 and March 1, 2021



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

AGENDA ITEM # L.I

To refer to staff the constituent idea about improving fall loose leaf collection. (Ald. Brunette)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

AGENDA ITEM # L.2

To approve the request by Department of Public Works to enter into a Professional Services Contract with McMahon Associates, Inc. to continue vegetative maintenance associated with a select grouping of City owned storm water facilities in the amount of \$16,950.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

AGENDA ITEM # L.3

To approve the request by Department of Public Works to enter into a Professional Services Contract with NES Ecological Services – A Division of Robert E. Lee & Associates to continue vegetative maintenance associated with a select grouping of City owned storm water facilities in the amount of \$44,250.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

AGENDA ITEM # L.4

To approve the 2020 Annual Wisconsin Department of Natural Resources Storm Water Report and authorize the Director of Public Works to sign the agreement and submit it to the Wisconsin Department of Natural Resources.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 01_2020 Storm Water Highlights



DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

100 N. Jefferson Street, Room 300
Green Bay, WI 54301
Tel (920) 448-3100
Fax (920) 448-3102

INTER-OFFICE
MEMO

TO: Steven Grenier, P.E. - Director of Public Works

FROM: Matthew Heckenlaible, P.E – Utility Manager

SUBJECT: 2020 Storm Water Program Highlights

DATE: March 17, 2021

C:

Comments:

- There were permitted and numerous unpermitted construction and utility projects that were going on at some point or another within 2020. 254, (21 DPW and 233 other) projects required storm water permits and numerous smaller projects that did not require erosion control permits.
- In 2020, the City added three (3) positions to the Utility Sections table of organization; a Sewer Maintenance Worker, a Utility Engineer and a F.O.G. (Fats, Oils and Grease) Inspector. All three positions were successfully filled.
- The City of Green Bay has a total of 357 outfalls. “Outfalls” are the point at which storm water is discharged to waters of the state or to a storm sewer. The Storm Water Technician completed the eleventh year of the On-Going Outfall Field Screening / Inspections of all scheduled major/minor outfalls. There were two positive hits of Detergent in the 83 outfalls sampled during the 2020 screening cycle. Both of these outfalls are located where there was currently construction going on. After completing the sampling of the outfall, a storm drain marker was also placed at the first upstream inlet. Just a friendly reminder to the residents that “NO DUMPING – DRAINS TO WATERWAYS”. The MS4 Permit requires the City of Green Bay to continue implementing and enforcing the IDDE Ongoing Outfall Field Screening Annual Program, which includes programs and practices designed to reduce storm water runoff and pollution. Continuing the “Public Education and Outreach” efforts will only increase the public’s awareness of the BMPs (Best Management Practices), which reduce or eliminate discharge of pollutants to the “Waters of the State”. During this years’ outfall inspections, due to the Covid 19 pandemic and people working from home, there were more interaction with the public while doing the outfall sampling. (5-Year Cycle Outfall Inspection Map at the end).
- The storm water GIS maps were updated and the On-Going Field Screening Program Report was completed for the year and can be found in the DPW-Engineering Office.
- The City completes bi-annual inspections of all thirty-four (34) of our storm water quality ponds to look for significant deficiencies such as plugged outfalls, excessive animal burrows

within the pond berms, and whether there is any notable decrease in pond life expectancy. The water quality ponds are of such an age that to date we have yet completed surveys of the sedimentation depositions and the need to remove excess sediment. The City performs garbage and debris clean up from around the facilities on an as needed basis and cuts some of the vegetation on an as needed basis.

- DPW-Operations completed another successful year of street sweeping and fall leaf collection. An estimated quantity of 4,100 tons was collected with twenty (20) street sweeping rotations and over nine (9) leaf collection rotations being completed, four (4) spring collections and five (5) fall collections.
- DPW-Operations completed the Greenway Outfall Maintenance Inspections for the Community Rating System from February 3 through December 3, 2020 for flood insurance rate assistance. These inspections insure that the greenways which drain under roadways or into storm sewers are free of debris to help prevent backing up of runoff.
- Constructed the Basin 110 Lift Station within the Shipyard development north of the Tillman Bridge on the west shore of the Fox River. This new storm lift station increased the pumping capacity from approximately 10cfs to 100 cfs. This lift station will benefit the Clinton Street corridor which also includes Oneida Street near W Mason Street, from the Fox River to Ridge Rd, and South Broadway, from W Mason Street and Arndt Street.
- Replaced the Howard-Pearl Storm Lift Station (Basin 106) with a larger lift station and storm sewer piping. The new storm lift station increased the pumping capacity over the existing lift station from approximately 10 cfs to 66 cfs. The lift station and storm sewer improvements will benefit the Howard Street corridor. With other planned improvements should significantly reduce high water issues around Seymour Park, Shawano near West High School and other areas near there.
- South Bay Shore Dike Reinforcement project added rip rap to reinforce the existing dike from just east of Bay Beach Amusement Park to Nevada Avenue. Phase II of the Dike Reinforcement will continue in 2021 from Nevada to Mahon Creek.
- Designed storm water management features for Navarino Park, saving the City consulting fees by doing the design in house.
- Designed the Museum Place lift station that is currently being constructed and anticipated to be operational in late April or early May of 2021.
- The City contracted the services of a trapper to continue to reduce the muskrat population at twenty (20) of our wet storm water facilities during the 2020 winter season. One hundred forty-five (145) muskrats had been trapped. The Suburban Wildlife Solutions trapping report is shown below.



KEEPING THE WILD OUT OF YOUR LIFE

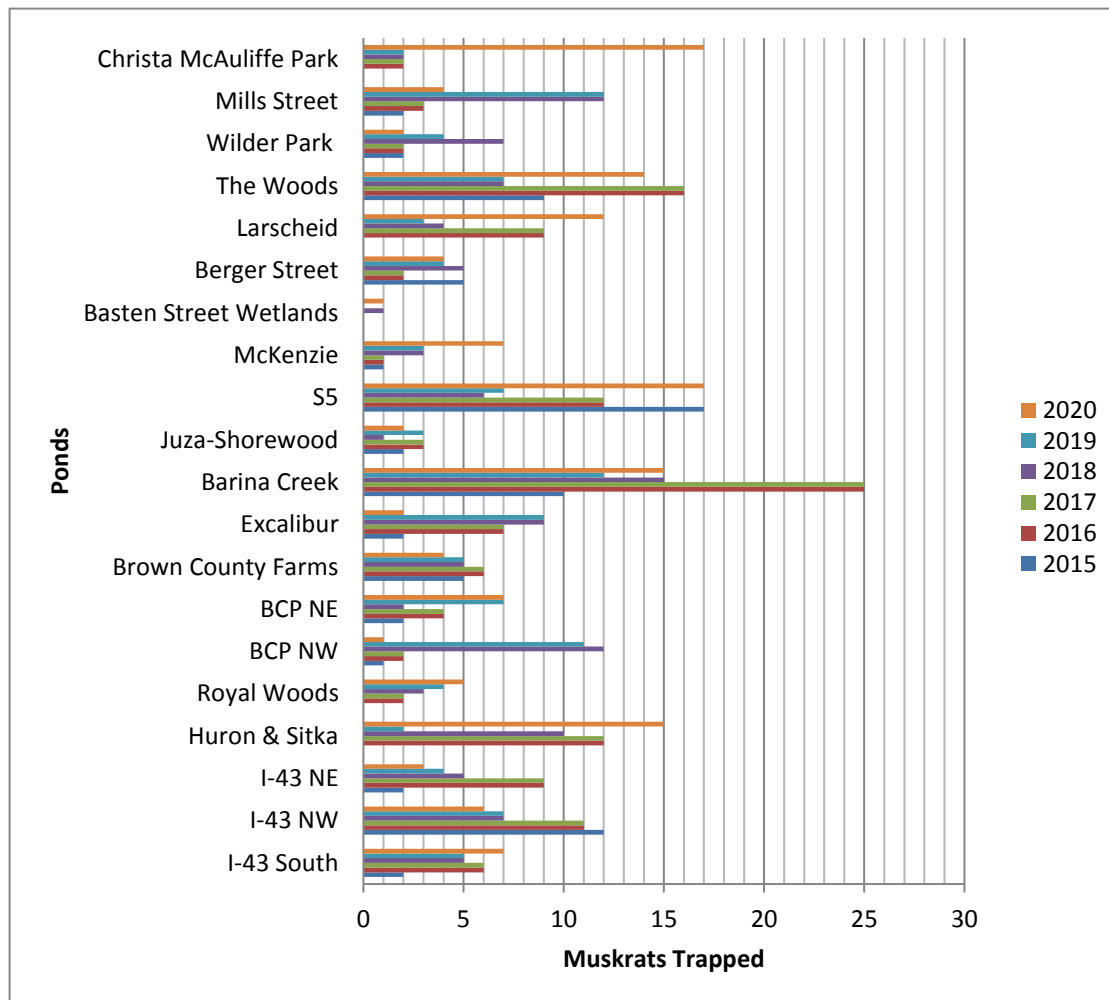
PROVIDING PROFESSIONAL WILDLIFE SOLUTIONS, MANAGEMENT, REMOVAL AND RELOCATION FOR ALL YOUR WILDLIFE NEEDS IN NORTHWEST WISCONSIN

920.229.1032 SuburbanWS@gmail.com

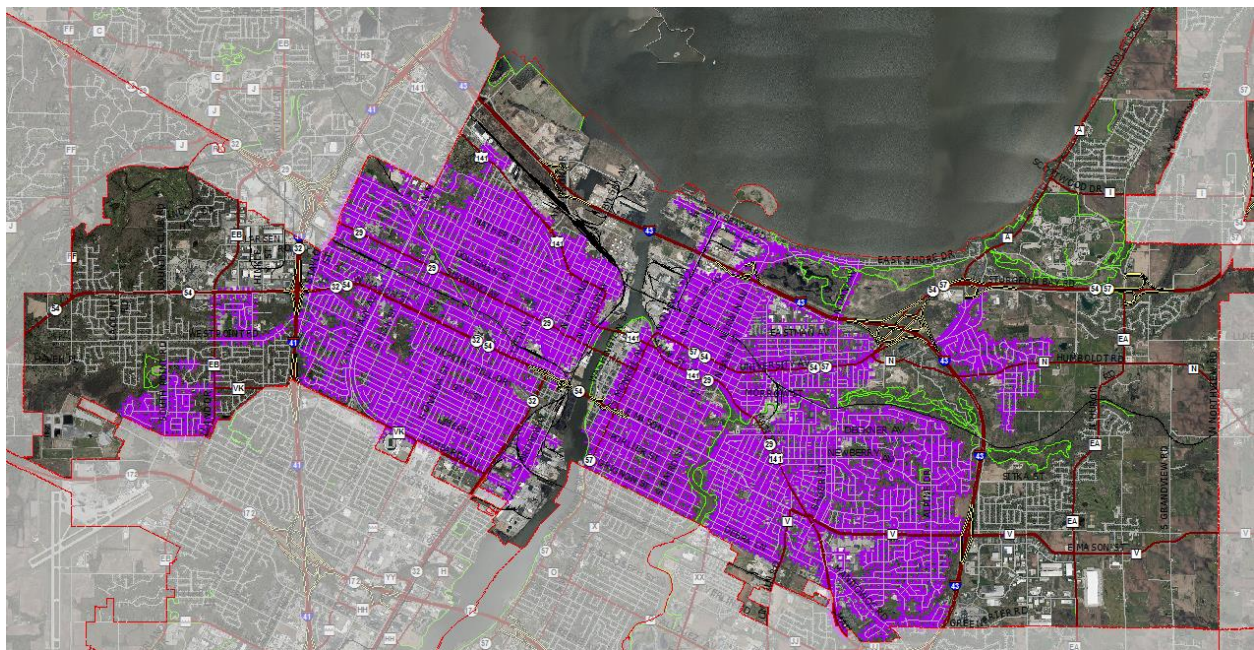
20XX Trapping Report City of Green Bay

No.	FID	Facility Name	Location	Number of Traps Set	Check Days							Total	Notes
					Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7		
1	P01	I-43 South Pond	1000 Kaplan Drive	11	4	0	2	0	1	0	0	7	
2	P02	I-43 NorthWest Pond	1000 Kaplan Drive	8	3	0	2	0	1	0	0	6	
3	P03	I-43 NorthEast Pond	1000 Kaplan Drive	7	2	0	1	0	0	0	0	3	
4	P07	Huron & Sitka Pond	1279 Sitka Street	13	0	12	0	0	0	0	3	15	
5	P08	Royal Woods Pond	102 Abigail Court	9	0	0	0	4	0	0	1	5	
6	P09	Baird Creek Preserves NE	1515 Peppergrass Court	6	1	0	0	0	0	0	0	1	
7	P011	Baird Creek Preserves NW	1425 Peppergrass Court	13	0	0	5	1	0	0	1	7	
8	P018	Brown County Farm Pond	1311 Lake Lango Drive	10	0	0	3	0	0	1	0	4	
9	P021	Excalibur Pond	2670-2672 Kathy Drive	5	0	0	2	0	0	0	0	2	
10	P022	Barina Creek	2335 Durham Road	12	0	0	10	0	4	1	0	15	
11	P023	Juza-Shorewood Heights Pond	2976 Sussex Road	8	0	0	1	0	0	1	0	2	
12	P024	S5 Pond	4330 College Park Drive	16	0	0	12	0	0	4	1	17	
13	P031	McKenzie Pond	109 McKenzie Lane	9	0	0	0	3	3	1	0	7	
14	P033	Basten Street Wetlands	2130 Basten Street	2	0	1	0	0	0	0	0	1	
15	P034	Berger Street Pond	1900 Morrow Street	9	0	0	3	0	1	0	0	4	
16	P035	Larscheid Pond	1211 Wolverine Court	10	0	0	7	0	4	0	1	12	
17	P036	The Woods	530 Erie Road	13	0	9	0	3	0	2	0	14	
18	P037	Wilder Park Pond	2590 Robinson Avenue	5	0	0	1	0	0	1	0	2	
19	P039	Mills Street Pond	1700 Mills Street	11	0	0	1	2	0	1	0	4	
20	P042	Christa McAuliffe Park	1100 Sitka Street	12	0	0	16	0	1	0	0	17	
												145	

The chart below shows the trapping activity completed by Suburban Wildlife Solutions from 2015-2020.



- City Staff participated in a three (3) day virtual conference presented by Fox-Wolf Watershed Alliance March 2-4, 2020 where various storm water management, green infrastructure, sustainability, permitting and legislative topics were discussed.
- Staff created a “Leaves and Storm Water Don’t Mix” brochure. The City has nine (9) storm water program brochures that are displayed at City Hall in the DPW-Engineering Office.
- Did a public service announcement on WBAY this fall with the Director of Operations, regarding putting leaves and yard waste on the terraces instead of the roads. Explaining what “Leaf Tea” is all about.
- This fall the City addressed the issue with the yard waste and leaves in the roads by creating a Leaf/Yard Waste Collection Notification letter to residents that do not comply with this ordinance. (Chapter 9, Sections 9.06 and 9.07 in the Green Bay City Municipal Code). Several mailed notifications of violation were sent to thousands of residents for improper placement of leaves and yard waste due to the 2020 Spring and Fall collections in anticipation of further compliance efforts.
- Modified a map to be more user-friendly to identify businesses that hold WPDES permits.
- Operations cleaned 10,598 catch basins and inlets throughout the City primarily during the summer and fall months in 2020, an estimated quantity of 215.38 tons of debris were collected.



● Storm Inlets / catch basins cleaned in 2020



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

AGENDA ITEM # L.5

To award the following contracts:

A. PAVEMENT REPAIR - 2021 to the low responsive bidder, Fischer-Ulman Construction, Inc., in the amount of \$951,965.50.

B. SEWERS I-2I (INCLUDING WATER MAIN) to the low responsive bidder, PTS Contractors, Inc., as follows:

Part A in the amount of \$694,000

Part B in the amount of \$1,120,000

Part C in the amount of \$730,000

C. SIDEWALKS 2021 to the low responsive bidder, Martell Construction, in the amount of \$899,297.50.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Bid Summary - Public PAVEMENT REPAIR - 2021
2. Bid Summary - Public SEWERS I-2I (INCLUDING WATER MAIN)
3. Bid Summary - Public SIDEWALKS 2021

CITY OF GREEN BAY, WISCONSIN
SUMMARY OF BIDS FOR CONTRACT

PAVEMENT REPAIR - 2021

Tuesday, March 16, 2021

Contractor	Bid	Bid Bond
FISCHER-ULMAN CONSTRUCTION, INC.	\$951,965.50	5%
Any questions, call 920-448-3100		

CITY OF GREEN BAY, WISCONSIN

SUMMARY OF BIDS FOR CONTRACT

SEWERS 1-21 (INCLUDING WATER MAIN)

Tuesday, March 16, 2021

Contractor	Part A	Part B	Part C	Bid Bond
PTS CONTRACTORS, INC.	\$694,000.00	\$1,120,000.00	\$730,000.00	5%
JOSSART BROTHERS, INC.	\$808,512.12	\$1,227,402.85	\$851,110.55	5%
DORNER, INC.	\$810,382.40	\$1,176,037.62	\$812,136.20	5%
PETERS CONCRETE CO.	\$823,391.85	NO BID	\$812,971.90	5%
ADVANCE CONSTRUCTION, INC.	\$841,494.30	\$1,313,314.85	\$852,572.14	5%
SOPER SEWER & WATER LLC	\$845,820.40	\$1,346,118.00	\$866,707.40	5%
DEGROOT, INC.	NO BID	\$1,451,370.82	\$1,027,414.31	5%
Any questions, call 920-448-3100				

CITY OF GREEN BAY, WISCONSIN
SUMMARY OF BIDS FOR CONTRACT

SIDEWALKS 2021

Tuesday, March 23, 2021

Contractor	Bid	Bid Bond
MARTELL CONSTRUCTION	\$899,297.50	5%
FISCHER-ULMAN CONSTRUCTION, INC.	\$944,479.50	5%
AL DIX CONCRETE INC.	\$993,215.00	5%
Any questions, call 920-448-3100		



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

AGENDA ITEM # L.6

To approve the request by Green Bay Metropolitan Sewerage District, operating under the brand NEW Water, for a Revocable Occupancy Permit to place a real-time High Resolution Phosphorus Sensor and Weather Station on City of Green Bay personal property formerly known as Dolphin A of the Renard Isle Confined Disposal Facility in the Fox River, and authorizing the Mayor and City Clerk to execute.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. NEW Water ROP

**APPLICATION FOR REVOCABLE PERMIT TO
ATTACH OBJECTS TO PERSONAL PROPERTY OF
THE CITY OF GREEN BAY, WISCONSIN**

*The original of this document will be kept
of file in the office of the City of Green
Bay Clerk.*

1 APPLICANT

OWNER NAME: GREEN BAY METROPOLITAN SEWERAGE
DISTRICT, A Wisconsin Municipal Corporation, operating under the brand
NEW WATER
OWNER MAILING ADDRESS: 2231 N Quincy St., Green Bay, WI 54302
PERMIT ADDRESS: Fox River Northwesterly of Bay Beach Road
PERMIT OBJECT(S): Phosphorus Sensor and Weather Station
CONTACT PERSON: Angela Kowalzek-Adrians
PHONE: 920-438-1072

Return to:
City of Green Bay - Clerk
100 N. Jefferson Street
Green Bay, WI 54301-5026

3 LEGAL DESCRIPTION:

This Revocable Occupancy Permit with Hold Harmless Agreement will not be recorded with the Brown County Register of Deeds therefore a legal description is not required.

2 INSTRUCTIONS:

1. Complete and submit this application along with additional information required to:

Department of Public Works, Room 300
100 N. Jefferson Street
Green Bay, WI 54301-5026

Additional information required:
 - a. Execute Hold Harmless Agreement.
 - b. Provide Insurance Certificate Naming the City of Green Bay as Additionally Insured.
2. Obtain all other permits and approvals prior to commencing construction.

4 APPROVALS:

Plans Reviewed by: _____
Print or type name: Thomas H. Giese _____ Date
For the Department of Public Works.

Insurance Approved by: _____
Print or type name: Nate Froemming _____ Date

Indemnification and Hold Harmless Agreement Executed:

By Applicant: _____
Date

By City of Green Bay: _____
Date

Approved by the Department of Public Works:

Steven M. Grenier – Director of Public Works

Date Permit Issued: _____

5

SIGNATURE OF APPLICANT:

X _____

Date
Print or type name and title above.

State of Wisconsin)
)ss.

County)

On the above date, this instrument was acknowledged before me by the person named above.

X _____

Date
Print or type name of Notary Public above
Notary Public, _____ County, Wisconsin
My Commission Expires: _____

THIS PERMIT IS REVOCABLE



Location: Fox River – Dolphin A
Object: Phosphorus Sensor and
Weather Station

HOLD HARMLESS AGREEMENT – OBJECTS PLACED ON
CITY OF GREEN BAY PERSONAL PROPERTY

THIS AGREEMENT is made in the City of Green Bay, Brown County, Wisconsin, by and between the CITY OF GREEN BAY, WISCONSIN, a Wisconsin Municipal corporation ("CITY"), and GREEN BAY METROPOLITAN SEWERAGE DISTRICT, a Wisconsin Municipal Corporation, operating under the brand NEW WATER ("NEW WATER").

WHEREAS, NEW WATER desires to place a real-time High Resolution Phosphorus Sensor and Weather Station ("OBJECT(S)") on CITY personal property formerly known as Dolphin A of the Renard Isle Confined Disposal Facility ("Dolphin A"); and

WHEREAS, the Common Council of the City of Green Bay granted to NEW WATER permission to allow placement of OBJECT(S) on Dolphin A subject to the provision of insurance, execution of a Hold Harmless Agreement and the City of Green Bay Department of Public Works approval as to the placement of OBJECT(S) on Dolphin A.

NOW, THEREFORE, in consideration of the covenants and promises hereinafter set forth and other good and valuable consideration acknowledged by the parties herein, it is agreed as follows:

1. NEW WATER shall own the OBJECT(S).
2. CITY grants to NEW WATER, a Revocable Occupancy Permit ("ROP") with permission to construct, maintain and repair their OBJECT(S) on DOLPHIN A as shown on attached Exhibit A. The final location of the OBJECT(S) shall be approved by the Department of Public Works Director, or his/her designee.

3. NEW WATER shall be responsible for all costs and expense related to the construction, maintenance, repair, and removal of the OBJECT(S).

4. NEW WATER shall ensure that the placement of the OBJECT(S) does not unreasonably impair or impede the use and flow of the Fox River.

5. NEW WATER hereby agrees to indemnify, defend and hold harmless the CITY, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, attorneys' fees, costs and expenses of whatsoever kind or nature in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed to be caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault, or negligence, whether active or passive, of NEW WATER or of anyone acting under its direction or control or on its behalf, even if liability is also sought to be imposed on CITY, its elected and appointed officials, officers, employees, agents, representatives and volunteers. The obligation to indemnify, defend and hold harmless the CITY, its elected and appointed officials, officers, employees, agents, representatives and volunteers, and each of them, shall be applicable unless liability results from the sole negligence of the CITY, its elected and appointed officials, officers, employees, agents, representatives and volunteers.

NEW WATER shall reimburse the CITY, its elected and appointed officials, officers, employees, agent or authorized representatives or volunteers for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided.

In the event that NEW WATER employs other persons, firms, corporations or entities (sub-contractor) as part of the work covered by this Agreement, it shall be NEW WATER'S responsibility to require and confirm that each sub-contractor enters into an Indemnity

Agreement in favor of the CITY, its elected and appointed officials, officers, employees, agents, representatives and volunteers, which is identical to this Indemnity Agreement.

This indemnity provision shall survive the termination or expiration of this Agreement.

6. NEW WATER shall provide the City of Green Bay with a certificate of insurance on a form approved by the City of Green Bay showing that NEW WATER has adequate liability insurance as required by City of Green Bay. The certificate of insurance shall give evidence of liability insurance with bodily injury limits of at least \$1,000,000 per occurrence and \$1,000,000 aggregate, and the \$500,000 property damage each occurrence and \$500,000 aggregate. Such insurance shall name the City of Green Bay as additionally insured, and shall not be cancelled or reduced without 30 days prior written notice thereof to the City Clerk. Such notice shall suspend the ROP issued under the terms of this Agreement until a new certificate complying with this subsection has been filed with the City Clerk.” The insurance limits stated herein may be updated from time to time by the City of Green Bay Common Council without approval of the NEW WATER. Cancellation or reduction of insurance shall automatically terminate the ROP.

7. CITY or NEW WATER may terminate this Agreement for any reason upon written notice to the other party. Upon termination of this agreement for any reason, NEW WATER shall at their sole cost and expense, remove the OBJECT(S) and restore Dolphin A to the satisfaction of the Department of Public Works Director or his/her designee.

SIGNATURES TO FOLLOW

IN WITNESS WHEREOF, that NEW WATER has executed this agreement this _____ day of _____ 20__, and hereby agrees to become bound by all provisions hereof.

NEW WATER

Print or type name and title above

Print or type name and title above

STATE OF WISCONSIN)
) SS.
_____) COUNTY)

Personally came before me this ____ day of _____, 20____ the above named _____, to me known to be the person who executed the forgoing instrument and acknowledge the same.

X

(Print or Type name of notary above)

Notary Public, _____ County, Wisconsin

My Commission Expires: _____

CITY OF GREEN BAY

Eric Genrich - Mayor

Celestine Jefferys – City Clerk

STATE OF WISCONSIN)
) SS.
BROWN COUNTY)

Personally came before me this _____ day of _____, 20____the above named Eric Genrich – Mayor and Celestine Jefferys – City Clerk, to me known to be the person who executed the forgoing instrument and acknowledge the same.

X

(Print or Type name of notary above)

Notary Public, Brown County, Wisconsin

My Commission Expires: _____

This instrument drafted by:
Thomas H. Giese - R/W Specialist

EXHIBIT A



EXHIBIT A CONTINUED

Phosphate Sensor

Specs for the Physical Unit are for a (two channel unit, add 50% for additional channel). Proposed unit is a one channel.- Analyzer: 39 cm x 34 cm x 20 cm (H x W x D) - Weight: 6 kg plus reagents.



NuLab monitoring nutrients in a waterproof enclosure on a Florida bay



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

AGENDA ITEM # L.7

To receive and place on file the report of actions taken by Department of Public Works

A. Granting of Licenses

I. Sidewalk Builder

- a. Christensen Concrete
- b. De Leers Construction, Inc.
- c. Helmle Construction & Concrete
- d. J.C. Santy Construction, LLC
- e. Josh Bailey Concrete Construction
- f. KPS Concrete Contractor LLC
- g. Tim Verheyen Construction

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

AGENDA ITEM # M.I

To approve a request by Anduzzi's Sports Club East at 900 Kepler to extend their licensed premises to the parking lot to hold the 5th Annual Anduzzifest this July 22 through July 25, subject to complaint.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Anuzzifest 2021 Common Council Request
2. Microsoft Outlook - Memo Style



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

AGENDA ITEM # M.2

To approve resuming Green Bay Common Council meetings, in person, beginning with the May 4, 2021 meeting and Committee meetings, in person, beginning May 10 2021 with a hybrid virtual attendance option.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. rodriguezappeal
2. meves paperwork



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

AGENDA ITEM # M.3

To refer to staff a request by Ald. Randy Scannell to expedite publishing information for better transparency and reducing the need for public information requests and research if other models exist with other municipalities and review how the City archives its records.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 2021-03-17 Dist 7 to P and P



Alders' Petitions and Communications

Name:

Committee Name:

Today's Date:

Text of Communication:

To review how the city archives information with possible action to expedite publishing information for better transparency and reducing the need for

Upon completing this form, please email it to the City Clerk.



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

AGENDA ITEM # M.4

To refer to staff a request by Ald. Steuer to create a resolution expressing the City's concerns to Gannett Newspapers, to review the current contract with Gannett as to ability to cancel, terminate or not renew that Contract and refer to Inspections as to a possible public campaign concerning these issues with a report back to the Committee on April 19, 2021.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 2021-03-17 Dist 10 to P and P



Alders' Petitions and Communications

Name:

Committee Name:

Today's Date:

Text of Communication:

To revisit, with possible action, the January 2020 Ordinance dealing with the delivery of advertising materials, often wrapped in plastic, as an environmental nuisance and safety hazard. These materials are often distributed onto lawns and driveways of mostly residential units.

Upon completing this form, please email it to the City Clerk.



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

AGENDA ITEM # M.5

To receive and place on file the Liquor Violation Report for March 22, 2021.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Report March 22 2021
2. 21LiqVio
3. 20LiqVio



Report to the
Protection and Policy Committee
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

AGENDA ITEM # M.6

To hold an appeal by Dimas Rodriguez regarding the denial of his application to keep three pets until neighbor letters are included in the packet.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. rodriguezappeal
2. meves paperwork

**REPORT OF THE PROTECTION AND POLICY COMMITTEE
GRANTING OPERATOR LICENSES**

March 30, 2021

The Protection and Policy Committee wishes to request that the following applications for Operator Licenses be granted.

Stipulations placed on licenses shall continue to be in effect.

OPERATOR LICENSES

Albers, Cory I
Chavours, Xavier L
Drayton, Maurice T
Fischer, Amos Jr W
LeFave, Kaila J
Lor, Patshia T
Perez Muniz, Jose A
Peters, Samantha M
Peterson, Marty A.
Ploor, Ivy J
Tank, Mary L
VanderZanden, Kristi K
White, Robyn L



Report to the Green Bay Plan Commission

MEETING DATE

March 30, 2021

PREPARED BY

Stephanie Hummel, Staff

AGENDA ITEM # O.1

To amend the City's Comprehensive Plan from Parks to Low-Medium Density Residential for the eastern portion of parcel 21-40-6, known as The Woods, submitted by Joel Ehrfurth, Mach IV Engineering & Surveying LLC, on behalf of Green Viper Inc, property owner (Ald. B. Dorff, District 1). (Public Hearing held 03/22/2021)

BACKGROUND

Primary Address: Parcel 21-40-6, along the 300 Block of Erie Road

Aldersperson/District: Ald. Barb Dorff/District 1

Reason for Request: The proposed comprehensive plan amendment would allow for the future rezoning of the property for a housing development.

Subject Parcel Zoning and Land Use: Rural Residential (RR) - golf course

Surrounding Zoning and Land Uses:

North: Rural Residential (RR) - single-family homes

South: Rural Residential (RR) – golf course

East: Low-Density Residential (RI)/PUD - vacant and assisted living

West: Low-Density Residential (RI) - single-family homes

Comprehensive Plan: The 2022 Comprehensive Plans calls for Low Density Housing uses on the west side of the subject parcel and Parks uses on the east side of the subject parcel.

Analysis: This amendment request is to change the future land use designation from Parks to Low-Medium Density Residential along the east side of Parcel 21-40-6. This amendment is part of a set of applications to create a housing development on this parcel. The east side, the amendment area, will have approximately 40- single family condos with a mix of private and public infrastructure. The west side, which needs no amendment, will accommodate 22 single-family homes.

The Smart Growth 2022 Comprehensive Plan establishes the following review criteria for periodic amendments:

1. The change is consistent with the goals and objectives or other elements of The Smart Growth 2022 Comprehensive Plan.

- Staff feels the proposed amendment is consistent with the goals and objectives of the plan.

2. The change does not create an adverse impact on public facilities and services that cannot be mitigated. Public facilities and services include roads, sewers, water supply, drainage, schools, police, fire, and parks.

- The proposed amendment should have no impact on public facilities and services. Extensions of these services and utilities will be determined during the land division processes.

3. Development resulting from the change does not create an undue impact on surrounding properties. Such development should be consistent with the physical character of the surrounding neighborhood or would upgrade and improve its viability.

- The proposed change in land use would not be a deterrent to the surrounding residential neighborhoods. The forthcoming housing development proposal will follow all land division, site plan, and building plan reviews required by Green Bay Municipal Code.

4. The change allows a more viable transition to the planned uses on adjacent properties than the current land use.

- The proposed amendment does provide a more compatible transition to adjacent properties, including better access into the Baird Greenway area.

5. The change does not have a significant adverse impact on the natural environment including trees, slopes and groundwater, or the impact could be mitigated by improvements on the site or in the same vicinity.

- There are no known environmental impacts. The Greenway boundary has already been amended through our Official Map to protect Baird Creek and its ravine.

6. There is a change in City policies or neighborhood characteristics that would justify a change.

- Not applicable.

7. The change corrects an error made in the original plan.

- Not applicable.

8. There is a community or regional need identified in the Comprehensive Plan for the proposed land use or service.

- Not applicable.

9. The change helps the City meet its life-cycle and affordable housing goals.

- The City's recent housing study calls for the need for more housing units of all types in the Green Bay area. This amendment supports that.

10. The change does not adversely impact any landmarks or other historically significant structures or properties unless mitigated through relocation, commemoration, or dedication.

- There are no landmarks or historically significant features that are being modified as part of the request.

A virtual neighborhood meeting was held on October 14, 2020, where approximately 26 citizens attended. This meeting heard the concerns of these neighbors that largely included buffering concerns for the residents on the west-side of the development, along with erosion control issues.

Staff supports this amendment. Parks is no longer the proper designation for this area as the Greenway boundary has been amended on the Official Map. Staff also supports the creation of more housing units as described in our housing study. Issues related to erosion control, Greenway access, and other similar neighborhood concerns will be reviewed and approved per Green Bay Municipal Codes during plan review processes.

The Public Participation Plan for Periodic Comprehensive Plan Amendments is being followed for this request and notices have been provided regarding the public hearings for this meeting. Ald. Barb Dorff and neighbors within 400 ft. have been noticed of the meeting based on Plan Commission policy.

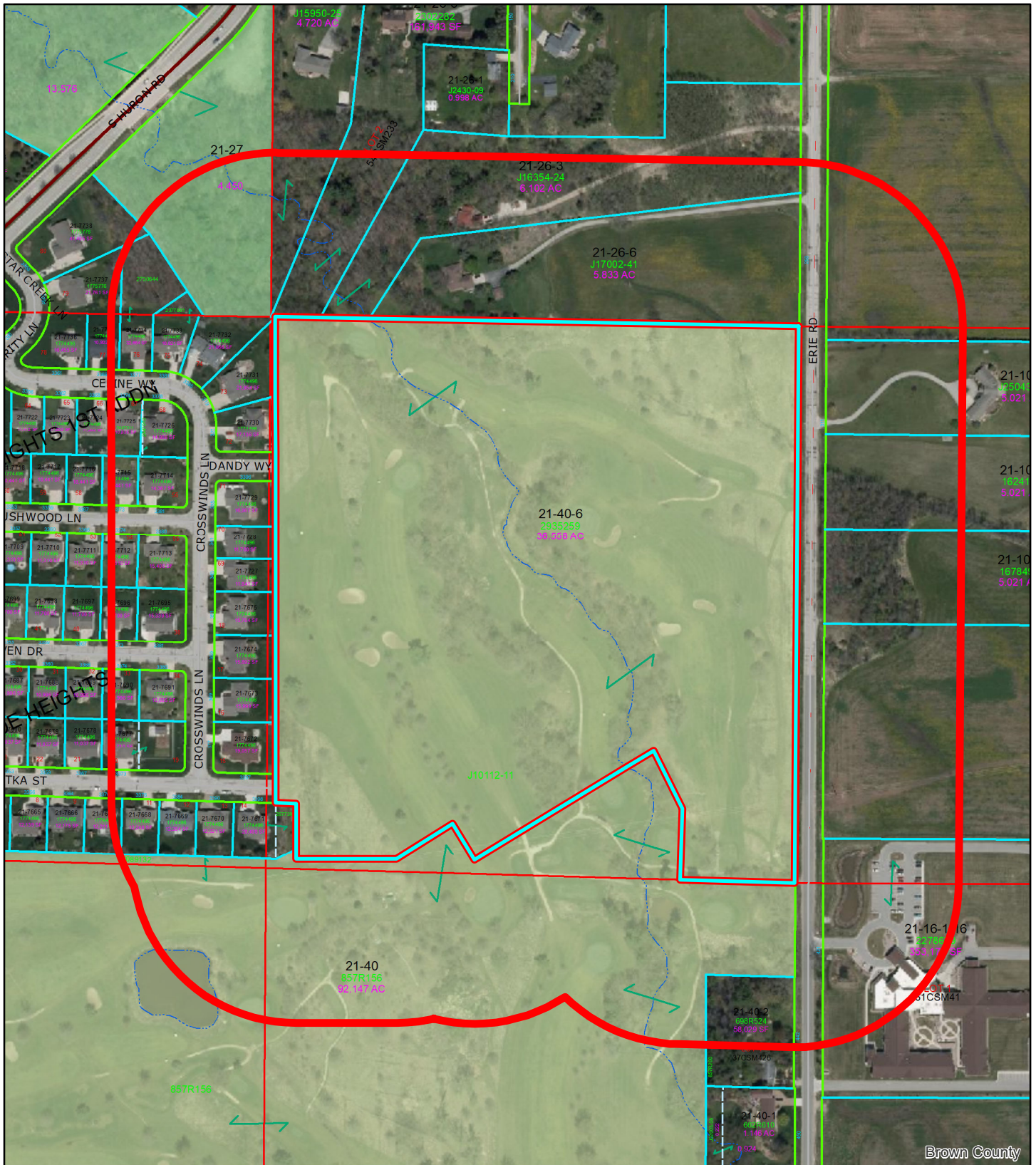
RECOMMENDATION

Approval of the request.

FISCAL IMPACT

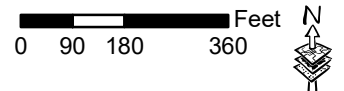
ATTACHMENTS

1. CPA 21-01 Map
2. CPA 21-01 FLU Mailing Exhibit
3. CPA 21-01 Applicant Narrative and Attachments
4. CPA 21-01, Comments, B. Ryan, P. Ryan
5. 2021-03-30 MO 02-21 - Amend Comp Plan from Parks to Low-Mod. Residential , Parcel 2...

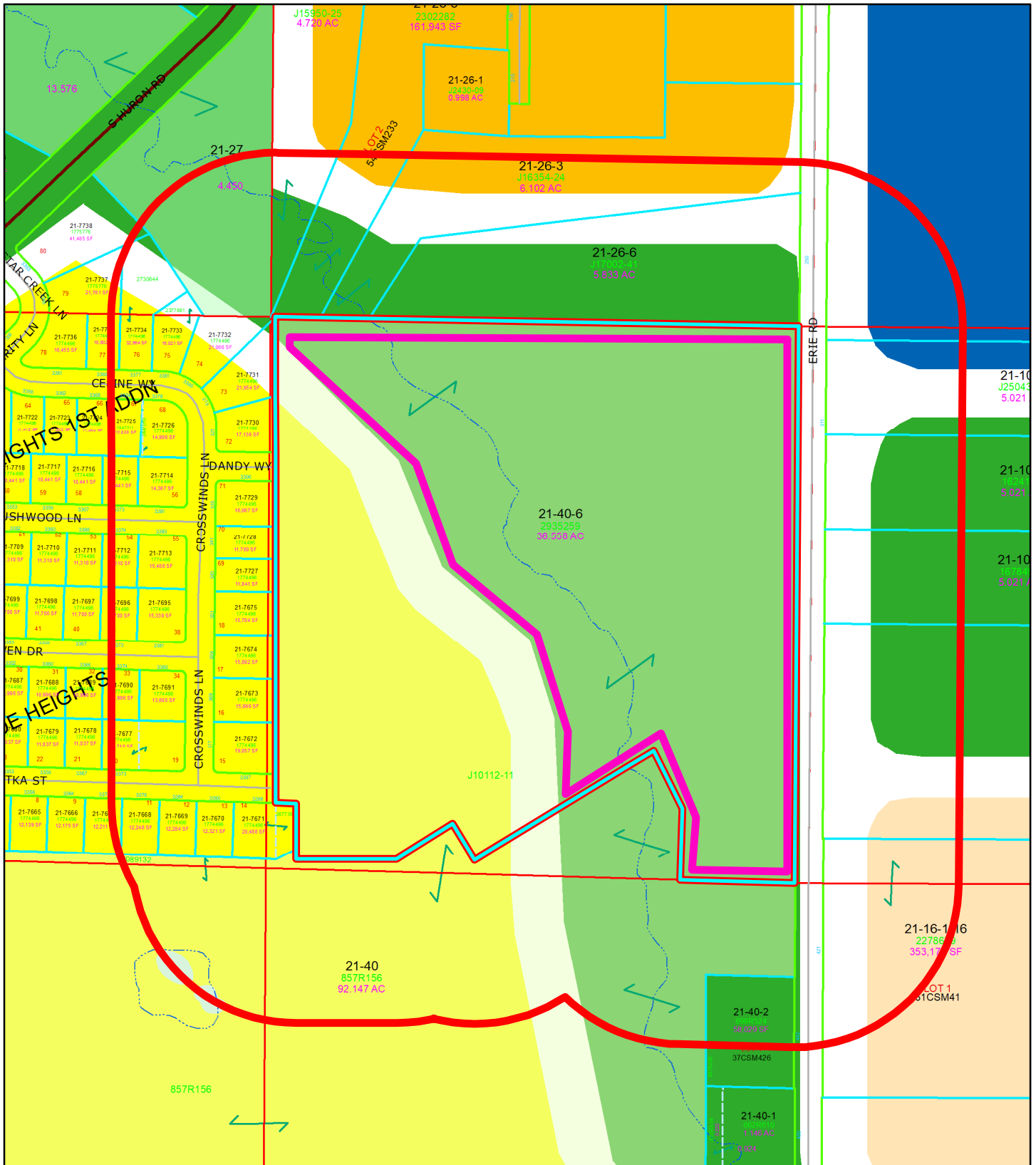


This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied. Map prepared by City of Green Bay Department of Community and Economic Development. E.R. 10 Mar 2021 X:\Planning\Basemaps\template_8.5x11.mxd

(CPA 21-01) Amend the Comprehensive Plan from Parks to Low Density Residential for the Eastern portion on parcel 21-40-6, The Woods



- Parcel 21-40-6, The Woods
- 400-ft. Notification Area



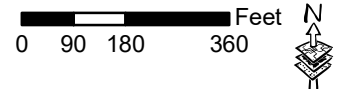
This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied. Map prepared by City of Green Bay Department of Community and Economic Development. E.R. 10 Mar 2021 X:\Planning\Basemaps\template_8.5x11.mxd

Existing Comprehensive Plan

- Low-Density Residential Uses
- Parks Uses



- Area to be Amended
- Parcel 21-40-6, The Woods
- 400-ft. Notification Area



THE WOODS - REQUEST FOR CITY ACTION
FEBRUARY 1, 2021
PROJECT NO. 1707-01-19



Background

Green Viper Inc. proposes to convert the back nine of The Wood Golf Course into a single family residential development. The site location is shown as Figure 1.

The proposed development contains three primary components. The conceptual site plan is shown in Figure 2. The west side proposes a maximum of 22 Single Family homes. This side of the development will have public roads and infrastructure and a stormwater management system.

The east side features approximately 40 Single Family Condos. This side of the development will have private roads, and either private, or combination of private and public infrastructure, as well as a stormwater management system.

The two developments are separated physically by a large ravine and Bairds Creek. The Bairds Creek area is to be transferred to the City and will be designated as parkway.

Green Bay Smart Growth 2022 report identifies several objectives that constitute Smart Growth. One objective is to target locations either contiguous to or within presently urbanized areas. The proposed site is adjacent to two city streets (Dandy and Sitka) that are stubbed for future connection. The east side of the development is readily connected to existing utilities with a short extension of city services.

Another objective is to promote efficient use of service land. The close proximity of existing city services and infrastructure creates an efficient use of both sides of the property and allows the existing services to reach their intended capacities.

A third objective is to limit public/private expenses. No public monies are being requested for the proposed development. All costs associated with the development are proposed to be borne by the Developer.

The fourth objective is to protect sensitive areas. The site has had a wetland delineation performed on it. The proposed site plan will blend the need to maintain the public health and safety needs of the development but at the same time preserve the sensitive areas. The majority of the sensitive areas are associated with, and adjacent to, Bairds Creek. The proposed development will involve the transfer of the Bairds Creek sensitive areas to the City of Green Bay via conversion to a parkway.

Another objective is for new neighborhoods to have a variety of house types. In order to minimize impact to the existing neighborhood and housing types, the west side of the development is proposed as single family lots to match the neighboring development. The east side of the parkway are single family condominiums. Condominiums offer a housing style that is currently in high demand with limited supply in the City. Condos offer home ownership with maintenance-free lifestyles. This housing option tends to attract young professionals or "empty nesters" who want to live in the City, but whose lifestyles are such that they do not want the maintenance associated with home ownership.

Lastly, the Report defines desirable housing densities. It defines Low Density Housing as 4-8 units/gross acre and lots 5,000 – 13,000 square feet (sf) in size. The proposed single family lots range in size from 12,200 sf – 25,700 sf. The proposed lots are larger in order to match the sizes of the existing single family lots which range from 11,780 sf to 19,057sf.

Because of the existing neighborhood, the west side of the development, has a relatively low density of 1.95 units per acres. Medium Density is defined as 10 units/gross acre. The east side of the development as a density of 3.3 units/acres, well under the max of 10. The desire to maintain and preserve some of the natural areas causes the density to be on the lower end of what is allowed in traditional medium density development.

The Development team met with City staff/departments on September 22, 2020 for a Technical Review Meeting. The purpose was to inform staff of the project and allow for an initial review of the proposed development.

At the suggestion of the Planning Staff, the developer conducted a neighborhood meeting with immediate neighbors to present proposed plans for development. The Neighborhood Meeting was held October 14, 2020.

Official Map Amendment

An Official Map Amendment (OMA) is requested to adjust road patterns and parkway boundaries to be consistent with the development. The public road pattern and proposed parkway boundaries are shown in Figure 3 along with legal descriptions.

Comprehensive Plan Amendment

The Comprehensive Plans shows the land east of Bairds Creek as Parkway. The developer requests to amend a portion of the property east of the proposed parkway from Parkway to Low/Medium Density Residential. The Comprehensive Plan Amendment is shown in Figure 3, along with appropriate legal descriptions.

Rezoning

The developer requests the following rezoning revisions. The western portion of the development be rezoned from Rural Residential (RR) to Low Density Residential (R1). The proposed Parkway area from Rural Residential (RR) to Conservancy (C). The eastern portion of the development from Rural Residential (RR) to Medium Density Residential (R2). The rezoning areas, along with appropriate legal descriptions, are shown in Figure 3.

Future Steps

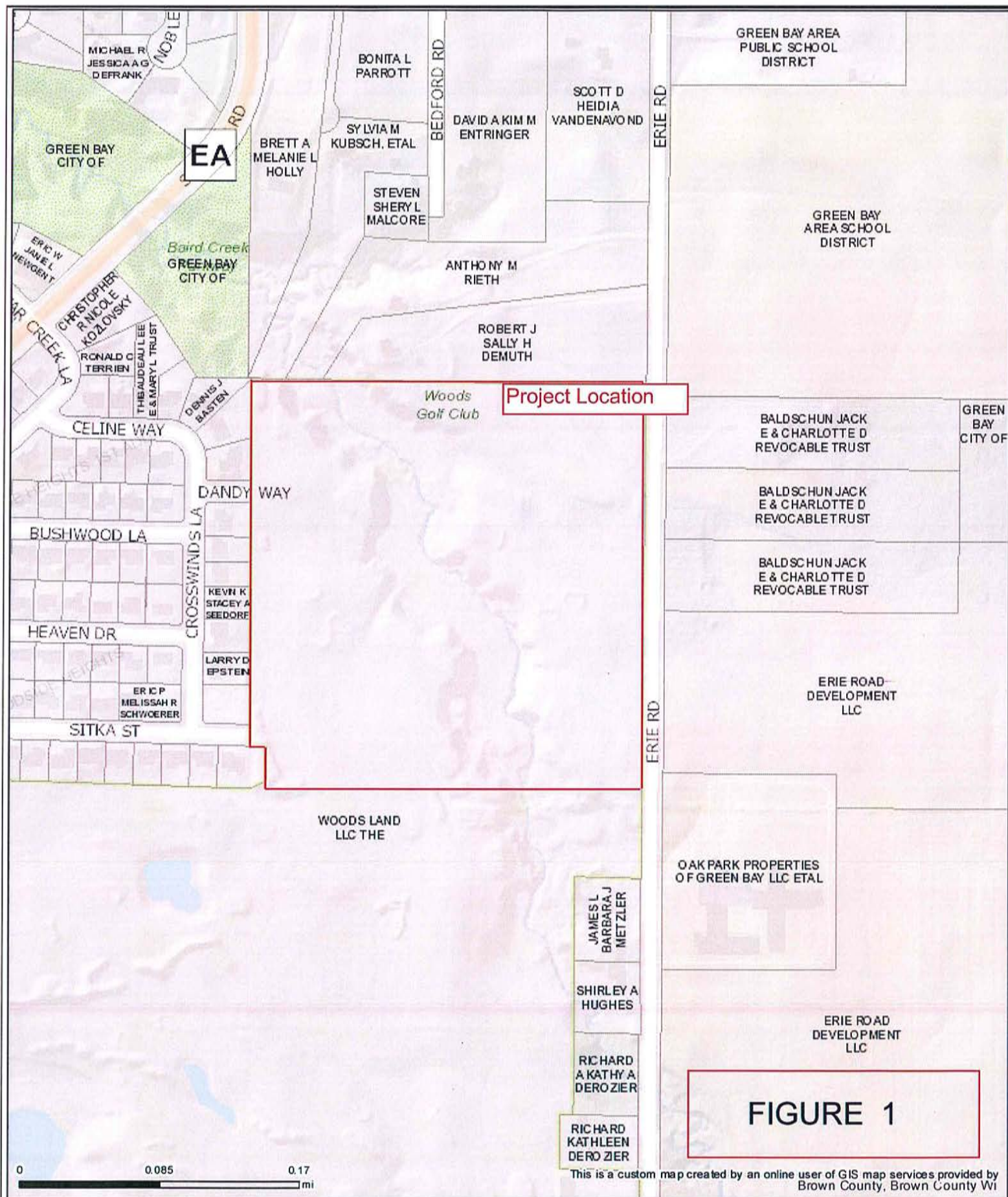
Subdivision/Condo Plat

Preliminary and final subdivision/condo plats will be submitted to the City and State for standard review.

Construction Documents

Infrastructure design and construction documents will be developed and submitted to applicable regulatory agencies. It is anticipated the development will require the following regulatory approvals:

- City of Green Bay – Site Plan
- City of Green Bay – Stormwater Management
- City of Green Bay – Erosion Control
- WDNR
- USACOE
- Brown County
- NEW Sanitary Sewer Extension



Part of Brown County WI

Map printed on 9/29/2020

1:4,800

1 inch = 400 feet*

1 inch = 0.0758 miles*

*original page size: 8.5"x11"

Appropriate format depends on zoom level



Parcel ownership key

- Parcel Boundary --- Lines between deeds or lots
Condominium Historic Parcel Line
Gap or Overlap Vacated Right of Way

- Parcel line
- Right of Way line
- Meander line
- Lines between deeds or lots
- Historic Parcel Line
- Vacated Right of Way

✓ "hooks" indicate
parcel ownership
crosses a line

SC-190-2 Parcel ID Number
2880257 Document Number
0.814 AC Area of parcel
279.8' Line Distance
354.7 Address

A complete key (legend) is available at:
<https://tinyurl.com/BrownDogKey>



(920) 448-6480
maps.gis.co.brown.wi.us

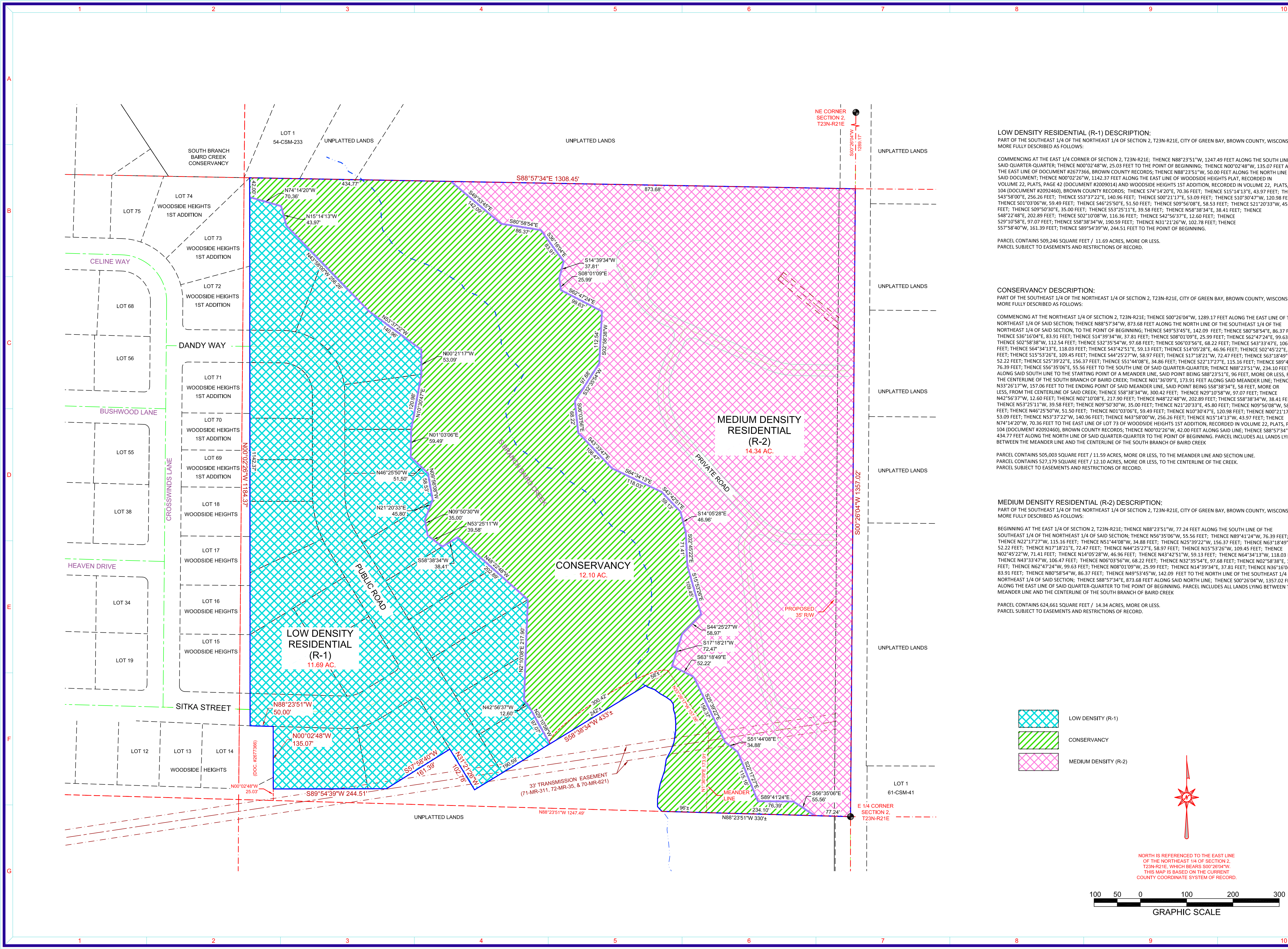
OMA/REZONE APPLICATION

2260 Salscheider Court Green Bay, WI 54313
PH:920-569-5765; Fax: 920-569-5767
www.mach-iv.com

NO.	REVISION DESCRIPTION

FIGURE 2

R:\Jobs\1707-01-19 The Woods\DRAWINGS\1707-01-19 ENG 20210201.dwg 2/1/2021 2:09:35 PM



LOW DENSITY RESIDENTIAL (R-1) DESCRIPTION:
PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 2, T23N-R21E, CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN, MORE FULLY DESCRIBED AS FOLLOWS:
COMMENCING AT THE EAST 1/4 CORNER OF SECTION 2, T23N-R21E; THENCE N88°23'51"W, 1247.49 FEET ALONG THE SOUTH LINE OF SAID QUARTER-QUARTER; THENCE N00°02'48"W, 25.03 FEET TO THE POINT OF BEGINNING; THENCE N00°02'48"W, 135.07 FEET ALONG THE EAST LINE OF DOCUMENT #2677366, BROWN COUNTY RECORDS; THENCE N88°23'51"W, 50.00 FEET ALONG THE NORTH LINE OF SAID DOCUMENT; THENCE N00°02'26"W, 1142.37 FEET ALONG THE EAST LINE OF WOODSIDE HEIGHTS PLAT, RECORDED IN VOLUME 22, PLATS, PAGE 42 (DOCUMENT #2009014) AND WOODSIDE HEIGHTS 1ST ADDITION, RECORDED IN VOLUME 22, PLATS, PAGE 104 (DOCUMENT #2092460), BROWN COUNTY RECORDS; THENCE S74°14'20"E, 70.36 FEET; THENCE S15°14'13"E, 43.97 FEET; THENCE S43°58'00"E, 256.26 FEET; THENCE S53°37'22"E, 140.96 FEET; THENCE S00°21'17"E, 53.09 FEET; THENCE S10°30'47"W, 120.98 FEET; THENCE S01°03'06"W, 59.49 FEET; THENCE S46°25'50"E, 51.50 FEET; THENCE S09°56'08"E, 58.53 FEET; THENCE S21°20'33"W, 45.80 FEET; THENCE S09°50'30"E, 35.00 FEET; THENCE S53°25'11"E, 39.58 FEET; THENCE N58°38'34"E, 38.41 FEET; THENCE S48°22'48"E, 202.89 FEET; THENCE S02°10'08"W, 116.36 FEET; THENCE S42°56'37"E, 12.60 FEET; THENCE S29°10'58"E, 97.07 FEET; THENCE S58°38'34"W, 190.59 FEET; THENCE N31°21'26"W, 102.78 FEET; THENCE S57°58'40"W, 161.39 FEET; THENCE S89°54'39"W, 244.51 FEET TO THE POINT OF BEGINNING.

PARCEL CONTAINS 509,346 SQUARE FEET / 11.69 ACRES, MORE OR LESS.
PARCEL SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

CONSERVANCY DESCRIPTION:
PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 2, T23N-R21E, CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN, MORE FULLY DESCRIBED AS FOLLOWS:
COMMENCING AT THE NORTHEAST 1/4 OF SECTION 2, T23N-R21E; THENCE S00°26'04"W, 1289.17 FEET ALONG THE EAST LINE OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE N88°57'34"W, 873.68 FEET ALONG THE NORTH LINE OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION, TO THE POINT OF BEGINNING; THENCE S49°53'45"E, 142.09 FEET; THENCE S80°58'54"E, 86.37 FEET; THENCE S36°16'04"E, 83.91 FEET; THENCE S34°39'34"W, 37.81 FEET; THENCE S08°01'09"E, 25.99 FEET; THENCE S62°47'24"E, 99.63 FEET; THENCE S02°58'38"W, 112.54 FEET; THENCE S32°35'54"W, 97.68 FEET; THENCE S06°03'56"E, 68.22 FEET; THENCE S43°33'47"E, 106.47 FEET; THENCE S64°34'13"E, 118.03 FEET; THENCE S43°42'51"E, 59.13 FEET; THENCE S14°05'28"E, 46.96 FEET; THENCE S02°45'22"E, 71.41 FEET; THENCE S15°53'26"E, 109.45 FEET; THENCE S44°25'27"W, 58.97 FEET; THENCE S17°18'21"W, 72.47 FEET; THENCE S63°18'49"E, 52.22 FEET; THENCE S25°39'22"E, 156.37 FEET; THENCE S51°44'08"E, 34.88 FEET; THENCE S22°17'27"E, 115.16 FEET; THENCE S89°41'24"E, 76.39 FEET; THENCE S56°35'06"E, 55.56 FEET TO THE SOUTH LINE OF SAID QUARTER-QUARTER; THENCE N88°23'51"W, 234.10 FEET ALONG SAID SOUTH LINE TO THE STARTING POINT OF A MEANDER LINE, SAID POINT BEING S88°23'51"E, 96 FEET, MORE OR LESS, FROM THE CENTERLINE OF THE SOUTH BRANCH OF BAIRD CREEK; THENCE N01°36'09"E, 173.91 FEET ALONG SAID MEANDER LINE; THENCE N32°26'17"W, 157.06 FEET TO THE ENDING POINT OF SAID MEANDER LINE, SAID POINT BEING S58°38'34"E, 58 FEET, MORE OR LESS, FROM THE CENTERLINE OF SAID CREEK; THENCE S58°38'34"W, 300.42 FEET; THENCE N29°10'58"W, 97.07 FEET; THENCE N42°56'37"W, 12.60 FEET; THENCE N02°10'08"E, 217.90 FEET; THENCE N48°22'48"W, 202.89 FEET; THENCE S58°38'34"W, 38.41 FEET; THENCE N53°25'11"W, 39.58 FEET; THENCE N09°50'30"W, 35.00 FEET; THENCE N21°20'33"E, 45.80 FEET; THENCE N09°56'08"W, 58.53 FEET; THENCE N46°25'50"W, 51.50 FEET; THENCE N01°03'06"E, 59.49 FEET; THENCE N10°30'47"E, 120.98 FEET; THENCE N00°21'17"W, 53.09 FEET; THENCE N53°37'22"W, 140.96 FEET; THENCE N48°58'00"W, 256.26 FEET; THENCE N15°14'13"W, 43.97 FEET; THENCE N74°14'20"W, 70.36 FEET TO THE EAST LINE OF LOT 73 OF WOODSIDE HEIGHTS 1ST ADDITION, RECORDED IN VOLUME 22, PLATS, PAGE 104 (DOCUMENT #2092460), BROWN COUNTY RECORDS; THENCE N00°02'26"W, 42.00 FEET ALONG SAID LINE; THENCE S88°57'34"E, 434.77 FEET ALONG THE NORTH LINE OF SAID QUARTER-QUARTER TO THE POINT OF BEGINNING. PARCEL INCLUDES ALL LANDS LYING BETWEEN THE MEANDER LINE AND THE CENTERLINE OF THE SOUTH BRANCH OF BAIRD CREEK

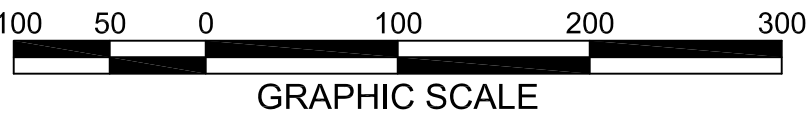
PARCEL CONTAINS 505,003 SQUARE FEET / 11.59 ACRES, MORE OR LESS, TO THE MEANDER LINE AND SECTION LINE.
PARCEL CONTAINS 527,179 SQUARE FEET / 12.10 ACRES, MORE OR LESS, TO THE CENTERLINE OF THE CREEK.
PARCEL SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

MEDIUM DENSITY RESIDENTIAL (R-2) DESCRIPTION:
PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 2, T23N-R21E, CITY OF GREEN BAY, BROWN COUNTY, WISCONSIN, MORE FULLY DESCRIBED AS FOLLOWS:
BEGINNING AT THE EAST 1/4 CORNER OF SECTION 2, T23N-R21E; THENCE N88°23'51"W, 77.24 FEET ALONG THE SOUTH LINE OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE N56°35'06"W, 55.56 FEET; THENCE N89°41'24"W, 76.39 FEET; THENCE N22°17'27"W, 115.16 FEET; THENCE N51°44'08"W, 34.88 FEET; THENCE N25°39'22"W, 156.37 FEET; THENCE N63°18'49"W, 52.22 FEET; THENCE N17°18'21"E, 72.47 FEET; THENCE N44°25'27"E, 58.97 FEET; THENCE N15°53'26"W, 109.45 FEET; THENCE N02°45'22"W, 71.41 FEET; THENCE N14°05'28"W, 46.96 FEET; THENCE N43°42'51"W, 59.13 FEET; THENCE N64°34'13"W, 118.03 FEET; THENCE N43°33'47"W, 106.47 FEET; THENCE N06°03'56"W, 68.22 FEET; THENCE N32°35'54"E, 97.68 FEET; THENCE N02°58'38"E, 112.54 FEET; THENCE N62°47'24"W, 99.63 FEET; THENCE N08°01'09"W, 25.99 FEET; THENCE N14°39'34"E, 37.81 FEET; THENCE N36°16'04"W, 83.91 FEET; THENCE N80°58'54"W, 86.37 FEET; THENCE N49°53'45"W, 142.09 FEET TO THE NORTH LINE OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION; THENCE S88°57'34"E, 873.68 FEET ALONG SAID NORTH LINE; THENCE S00°26'04"W, 1357.02 FEET ALONG THE EAST LINE OF SAID QUARTER-QUARTER TO THE POINT OF BEGINNING. PARCEL INCLUDES ALL LANDS LYING BETWEEN THE MEANDER LINE AND THE CENTERLINE OF THE SOUTH BRANCH OF BAIRD CREEK

PARCEL CONTAINS 624,661 SQUARE FEET / 14.34 ACRES, MORE OR LESS.
PARCEL SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

- LOW DENSITY (R-1)
- CONSERVANCY
- MEDIUM DENSITY (R-2)

NORTH IS REFERENCED TO THE EAST LINE OF THE NORTHEAST 1/4 OF SECTION 2, T23N-R21E, WHICH BEARS S00°26'04"W. THIS MAP IS BASED ON THE CURRENT COUNTY COORDINATE SYSTEM OF RECORD.



MACHIV

ENGINEERING • SURVEYING • ENVIRONMENTAL

2260 Salscheider Court Green Bay, WI 54313
PH: 920-569-5765 • Fax: 920-569-5767
www.mach-iv.com

PROFESSIONAL SEAL

OFFICIAL MAP AMENDMENT
THE WOODS
OMA/REZONE APPLICATION

REVISION DESCRIPTION	
NO.	

DATE: 02/01/2021
DRAFTED BY: RJO
CHECKED BY:
PROJECT NO.: 1707-01-19
DRAWING NUMBER
SHEET NUMBER

FIGURE 3
OF

To: City of Green Bay Plan Commission

Aldersperson Barbara Dorff

Date : March 18,2021

Re: Objection to Redevelopment Plan for Woods Golf Course and Amendment of the Comprehensive Plan

We have communicated with you in the past regarding our objections to the proposed housing development behind our property on Crosswinds Lane. I might take a moment to further explain our reasoning prior to your meeting.

1. As homeowners, we purchased our homes and lots as ideal retirement properties. These lots backed up to the serenity of the golf course. We could enjoy the changing of the seasons, wildlife, and the quietness of the evening as the sun was setting. We could gather on our patios and enjoy a passing golfer or a pair of deer crossing the course. Best of all was the privacy the course offered without a rear neighbor. We are not looking forward to a compact housing development in exchange for this peacefulness. It presents a total reversal of our lifestyle.
2. As homeowners, the course offered recreational opportunities for the children in the neighborhood, golfers in the neighborhood and people who enjoyed walking or snowshoeing on the course off season. Children would pull their sleds to the hills during the snowy months. These opportunities will be sadly eliminated. They are quality indicators for healthy living opportunities in our city. This is why we chose to buy our home on Crosswinds.
3. The nearest park for kids is Christa McAuliff off Sitka nearly a mile away and across an extremely busy Huron Rd intersection. The golf course did provide an area for recreation during off season times.

What can be created in this space to both add housing opportunities and keep the aesthetic value for existing taxpaying home owners? Can we be creative here and move forward from a jammed housing development with roads to a utilization of land that maintains some visual peacefulness minus the congestion? I would ask to explore more parklike amenities (see Sand Acres in Ashwaubenon), berms and plantings or tree restoration, a gathering area for neighbors (pergola design with tables), fountains or ponds, walking paths etc. There are multiple developments across the city that have incorporated aesthetic and recreational amenities to sustain existing homeowners as well as attract new homeowners. The issues raised here must be deliberately weighed when considering an Amendment to the Green Bay Comprehensive Plan

I am asking that we think more about this project beyond the lots and roads. What can you propose to maintain the natural beauty of this space, the natural peacefulness that attracted us to purchase our property on Crosswinds?

Thank you, Barbara and Patrick Ryan 341 Crosswinds Lane. (920 3270153)

MISCELLANEOUS ORDINANCE NO. 02-21

**AN ORDINANCE
ADOPTING AN AMENDMENT TO THE
SMART GROWTH 2022 COMPREHENSIVE PLAN OF THE CITY OF
GREEN BAY PERTAINING TO
THE EAST SIDE OF PARCEL 21-40-6
(CPA 21-01)**

WHEREAS, pursuant to Wis. Stats. §§ 62.23(2) and (3), the City of Green Bay is authorized to prepare, adopt, and amend a comprehensive plan, as defined in Wis. Stats. § 66.1001(4)(a); and

WHEREAS, the Common Council has adopted the Smart Growth 2022 Comprehensive Plan for the purpose of guiding future land-use decision making, but recognizes that from time to time amendments may be necessary to reflect changes in the land use and planning needs of the community; and

WHEREAS, the Common Council of the City of Green Bay has adopted written procedures (known as the Public Participation Plan for Periodic Comprehensive Plan Amendments) designed to foster public participation in every stage of the preparation of periodic comprehensive plan amendments required by Wis. Stats. § 66.1001(4)(a); and

WHEREAS, the Plan Commission of the City of Green Bay, by a majority vote of the entire Commission recorded in its official minutes, has adopted a resolution recommending the Common Council adopt Comprehensive Plan Amendment CPA 21-01; and

WHEREAS, the City of Green Bay has held at least one public hearing on this ordinance in compliance with the requirements of Wis. Stats. § 66.1001(4)(d), and it is the Common Council's belief that this comprehensive plan amendment is necessary and consistent with the overall goals, policies, and other related elements of the plan.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Comprehensive Plan Amendment CPA 21-01 is hereby adopted pursuant to Wis. Stats. § 66.1001(4)(c). A copy of the comprehensive plan amendment is attached to this ordinance.

SECTION 2. This ordinance shall take effect upon its passage and publication.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2021.

APPROVED:

Mayor

ATTEST:

Clerk

sjh

Enclosure – Map



Report to the Green Bay Plan Commission

MEETING DATE

March 30, 2021

PREPARED BY

Stephanie Hummel, Staff

AGENDA ITEM # O.2

To rezone 120 Bedford Road from Rural Residential (RR) to Low-Density Residential (R1), submitted by Bonita Parrott, property owner (Ald. B. Dorff, District 1). (Public Hearing held 03/22/2021)

BACKGROUND

Primary Address: 120 Bedford Road

Aldersperson/District: Ald. Barb Dorff/District 1

Reason for Request: To permit the creation of two single-family lots

Zoning and Land Uses:

SUBJECT PROPERTY: Rural Residential (RR) - Vacant

NORTH: Right-Of-Way, Whittier Road, Low-Density Residential (R1) - Single Family Homes

SOUTH: Rural Residential (RR)- Single Family Home

EAST: Right-Of-Way, Bedford Road, Rural Residential (RR)- Single Family Home

WEST: Rural Residential (RR)- Single Family Home

Comprehensive Plan: The 2022 Smart Growth Plan designates this area as Low-Medium Density Housing.

Report: The subject parcel, 120 Bedford Road, is a vacant parcel in a Rural Residential District. To the south, The Woods housing redevelopment, which is under City review. To the north, a subdivision plat of single-family homes exists. The applicant is interested in dividing the subject parcel into two(2) lots for the creation of single-family homes. This is in keeping with the Comprehensive Plan, as well as the development in this general area. The subject parcel is in the Urban Expansion district. There are limited public utilities in this area. However, this does not impact zoning.

Ald. Barb Dorff and adjacent property owners, within 200 ft., have been notified of the request. As of the drafting of this report, staff has received one general inquiry regarding the request. No other comments have been received.

RECOMMENDATION

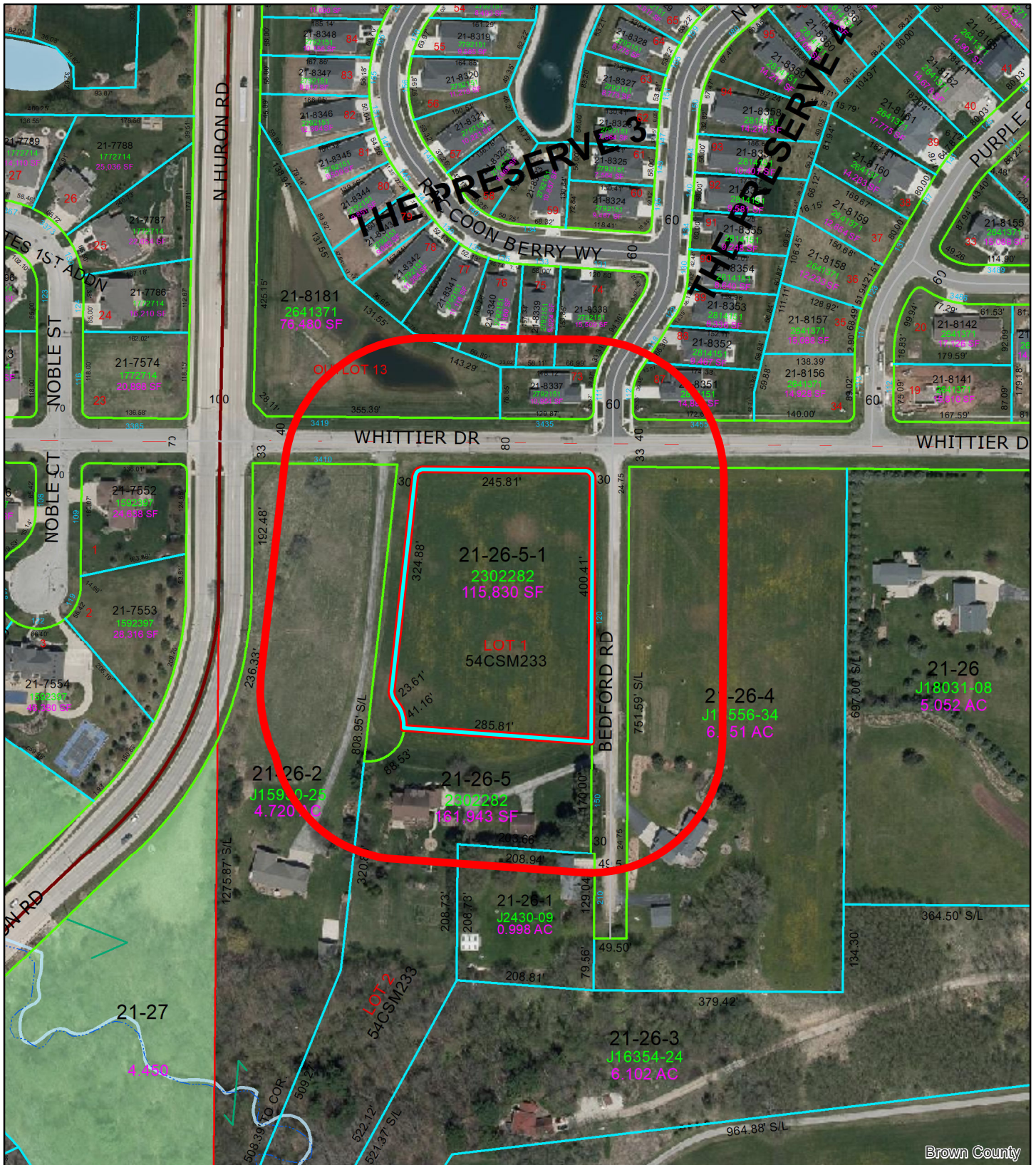
Approval of the request.

FISCAL IMPACT

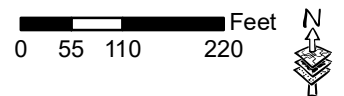
ATTACHMENTS

I. ZP 21-04 Map

2. ZP 21-04, Proposed Single-Family Lots
3. 2021-03-30 ZO 04-21 Rezone 120 Bedford Road from RR to RI (002)



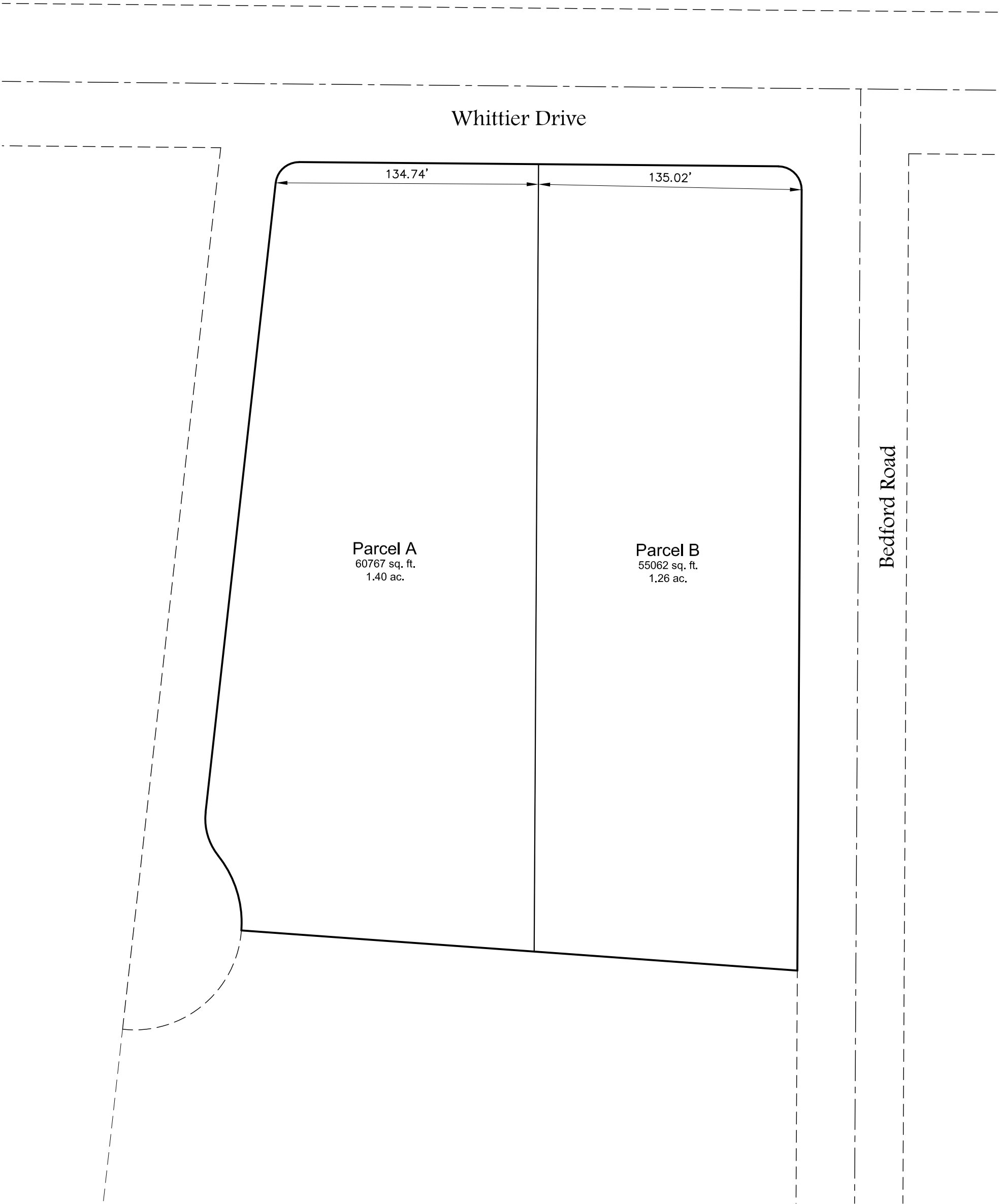
**(ZP 21-04) Rezone 120 Bedford Road
from Rural Residential (RR)
to Low-Density Residential (R1)**



- 120 Bedford Road
- 200-ft. Notification Area



This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied. Map prepared by City of Green Bay Department of Community and Economic Development. sjh 09 Mar 2021 X:\Planning\Basemaps\template_8.5x11.mxd



ZONING ORDINANCE NO. 04-21

**AN ORDINANCE REZONING THE PROPERTY
LOCATED AT 120 BEDFORD ROAD FROM RURAL RESIDENTIAL (RR)
DISTRICT TO LOW DENSITY RESIDENTIAL (R1) DISTRICT
(ZP 21-04)**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS
FOLLOWS:

SECTION 1. Section 13-108, Green Bay Municipal Code, together with the zoning map referred to therein, is hereby amended by rezoning the following described property located at 120 Bedford Road from Rural Residential (RR) District to Low Density Residential (R1) District:

115,830 SQ FT LOT 1 OF 54 CSM 233 BNG PRT OF NE1/4 FRAC NE1/4
SEC 2 T23N R21E

SECTION 2. All ordinances or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 13-204, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2021.

APPROVED:

Mayor

ATTEST:

Clerk

sjh

Attachment – Map



Report to the Green Bay Plan Commission

MEETING DATE

March 30, 2021

PREPARED BY

Paul Neumeyer, Staff

AGENDA ITEM # O.3

To amend the request to amend Chapter 13-303, Land Use Definitions, Chapter 13-1606(j), Drive-through facility, Chapter 13-1714, Figure 2, Off-Street parking regarding requirements for drive-through facilities, subject to the following amendments:

- a) Item No. 5 of the amendment be removed.
- b) Item No. 6 to be changed from 14 ft. to 12 ft. with the option of decreasing the width to 10 ft. with standards in the draft ordinance.
- c) A one Year review of the ordinance shall be brought back to the Plan Commission for review.

BACKGROUND

Aldersperson/District: All

Reason for Request: To review current drive-through requirements.

Report: This item was at the March 8, 2021, Plan Commission meeting. At which time the Commission tabled the item for more details regarding the justification of the drive-through lane width. Staff has reached out to other similar size communities within the State and found lane widths ranging from 9 to 12 ft. and others do not specify a minimum width related to drive-throughs. It was discovered that some communities treat drive-throughs as a one-way aisle much like the City would require for one-way aisle for parking lots. Staff has not considered such a width in the application to drive-throughs, the City of Green Bay has one-way aisle width of 14 ft.

Another factor in justifying the proposed width, Staff utilized a staff member's own 2019 Dodge Ram 1500 truck to gauge the width of a larger vehicle. The overall width of the truck body was 7 ft. with each door having a width of 3 ft. for a total vehicle width of 13 ft. This only represents a sample of a larger vehicle and does not include larger vehicles that may utilize a drive-through.

Additional comments were sought by staff from the City's Traffic Engineer and Fire Marshall. The Traffic Engineer concurred that the 14 ft. drive-through aisle is acceptable. However, he was concerned regarding the allowable sweep or turning movements for vehicles in the drive-through. He referenced software that is used in-house and by engineering firms in determining the appropriate turning movement in the drive-through, his email is attached within this agenda. Staff has proposed a minimum 10 ft. turning radius; however, that radius may need to be enlarged based on the design of the drive-through. The Fire Marshall concurred the 14 ft. aisle space was acceptable and his email comments are attached within this agenda as well.

Staff has included language to address a potential reduced drive-through width related to any drive through facility. However, any reduction will require a professional engineering analysis and concurrence by the Green Bay Metro Fire Department. An adjustment was also made regarding noise levels which would prohibit any speakers on site from being audible from any residential use, not just a residentially zoned parcels. Both changes are highlighted on the draft ordinance attached within this agenda packet.

Due to the amount of discussion on this item as well as the known potential for drive-through facilities to come online this year, staff is recommending that a one-year review of the ordinance to allow for further discussion and adjustments if necessary.

The following is a summary of staff's previous report regarding drive-through facilities:

The Zoning Code currently defines a drive-through as:

A facility consisting of a driveway and window, opening, canopy, or other facilities used for serving patrons seated in an automobile. Drive-through facilities may be associated with principal uses, such as restaurants, banks, or drugstores, or may be free-standing, such as coffee kiosks, ATMs, etc.

The following proposed definition was revised to better define a drive-through:

Drive-through facility: A facility consisting of a dedicated drive aisle that leads to and from a service area for the sale and dispensing of food, beverage, consumer items and transactions for patrons in a motor vehicle. Such facilities may include but are not limited to restaurants, pharmacies and financial institutions.

The following are the current development standards for drive-through facilities, per Chapter 13-1606(l), Commercial Uses:

- (1) Drive-through elements shall not be located between the front façade of the principal building and the street.
- (2) Plans for onsite circulation and driveway locations shall be reviewed as part of the conditional use review process. Site design shall accommodate a logical and safe vehicle and pedestrian circulation pattern. Adequate queuing lane space shall be provided without interfering with onsite parking/circulation.
- (3) Alley access to drive-through lanes is prohibited on any block containing a residential or office-residence district, except for commercial deliveries when approved by the city engineer.
- (4) Drive-through canopies and other structures, where present, shall be constructed from the same materials as the primary building and with a similar level of architectural quality and detailing.
- (5) Sound from any speakers used on the premises shall not be audible at the boundary of any surrounding residential district or on any residential property.
- (6) An emergency exit lane shall be provided for users queuing through the drive-through lane(s) without interfering with onsite parking/circulation

The development standards were revised to include the elimination of the emergency by-pass lane and specifications for minimum aisle widths. Additionally, requirements for clearly delineating the drive-through with pavement markings/signs, need for Traffic Impact Analysis (TIA) and queuing standards for vehicles were additions to the development standards further detailed in the draft ordinance attached within this agenda.

There are no proposed changes to the use of a drive-through facility at they currently exist in the table of uses.

RECOMMENDATION

Approval of the draft ordinance amendment as proposed. Upon approval, a one-year review of the ordinance shall be brought back to the Plan Commission consideration.

FISCAL IMPACT

ATTACHMENTS

1. DRAFT GO 05-21 - Amend Drive-Through Requirements
2. Traffic Engineer Dave Hansen Comments

3. Fire Marshal Joe Gabe Comments

GENERAL ORDINANCE NO. 05-21

**AN ORDINANCE AMENDING
SECTIONS 13-303, 13-1606(l), AND 13-1714,
GREEN BAY MUNICIPAL CODE,
RELATING TO DRIVE-THROUGH FACILITIES**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 13-303, Green Bay Municipal Code, is hereby amended as follows:

Drive-through facility: ~~A facility consisting of a driveway and window, opening, canopy, or other facilities used for serving patrons seated in an automobile. Drive-through facilities may be associated with principal uses, such as restaurants, banks, or drugstores, or may be free-standing, such as coffee kiosks, ATMs, etc.~~ **A facility consisting of a dedicated drive aisle that leads to and from a service area for the sale and dispensation of food, beverages, or other consumer items to patrons in motor vehicles. Such facilities may include but are not limited to restaurants, pharmacies, and financial institutions.**

SECTION 2. Section 13-1606(l), Green Bay Municipal Code, is hereby amended as follows:

(l) Drive-through facility:

(1) ~~Drive-through~~ **No drive-through elements window and menu board** shall ~~not~~ be located between the front façade of the principal building and the street.

(2) ~~Plans for onsite circulation and driveway locations shall be reviewed as part of the conditional use review process.~~ Site design shall accommodate a logical, and safe vehicle and pedestrian circulation pattern **and shall not interfere with circulation or visibility for traffic either on or off site.**

(3) Alley access to drive-through lanes is prohibited on any block containing a residential or office-residence district, except for commercial deliveries when approved by the city engineer.

(4) Drive-through canopies and other structures, where present, shall be constructed from the same materials as the primary building and with a similar level of architectural quality and detailing.

(5) Sound from any speakers used on the premises shall not be audible at the boundary of any surrounding residential **use, district or on any residential property.**

(6) ~~An emergency exit lane shall be provided for users queuing through the drive-through lane(s) without interfering with onsite parking/circulation.~~

(6) Drive-through aisles shall have a minimum ten-foot (10') interior radius on curves and a minimum fourteen-foot (14') width. For locations with multiple drive-through aisles, aisle width may be reduced to ten feet (10').

The width of a drive-through may be reduced to no less than 10 feet provided an engineering analysis is submitted by a professional engineer and approval of the Fire Marshal.

(7) Each drive-through facility shall clearly delineate the drive-through aisle and the direction of traffic flow by signs and pavement markings. Pedestrian cross-walks through the drive aisle shall be clearly marked where necessary.

(8) Drive-through facilities shall include a minimum queuing space for 3 vehicles in advance of a menu board and 3 vehicles between the menu board and service area.

(9) All drive-through facilities may be subject to a Traffic Impact Analysis (TIA) per the review of the City Traffic Engineer.

SECTION 3. Section 13-1714, Figure 2, Green Bay Municipal Code, is hereby amended as follows:

Accommodation and Food Service		
Restaurant (with or without drive-through), tavern/bar, nightclub	1 space per 300 sq. ft. of net floor area plus 1 space per 500 sq. ft. exterior seating area.	Drive through facilities shall include queuing space for at least 3 vehicles in advance of the menu board and 3 vehicles between the menu board and pickup window.

SECTION 4. All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 5. This ordinance shall not take effect until a public hearing is held hereon as provided by Section 13-204, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin this _____ day of _____, 2021.

APPROVED:

Mayor

ATTEST:

Clerk

pn

03/16/2021

From: [Dave Hansen](#)
To: [Paul Neumeyer](#)
Cc: [James Brunette](#)
Subject: RE: Drive Through Ordinance
Date: Wednesday, March 10, 2021 10:23:09 AM
Attachments: [image001.png](#)

Paul,

The ITE Trip Generation Manual is silent on drive lane dimensions in general but rather concentrates on determining forecasted trips to and from sites. If the City is serious on not requiring drive-thru bypass lanes, then at minimum I would keep a generic requirement stating that all turning swept path movements of a selected design vehicle be shown on a detail drawing as part of their site plan submittal. What that design vehicle is would be determined during project scoping and associated with the proposed land use. Design vehicles should include trailers such as cargo or boat trailers as they will use drive-thrus as well as passenger vehicles. We have a software package called "AutoTurn" that can create vehicle swept paths and superimpose them into any CAD-based drawing. Most civil engineering consultants own this software as well, especially if they contract with the state on any roadway design projects.

As for the proposed lane widths below, I'm not sure if a 10 ft turn radius will accommodate all design vehicles especially in a worst case scenario. Again, what I am suggesting above with requiring a swept path on a detail drawing should cover all instances and be the proper test for curb radii. As for a 14 ft lane width, that probably is okay given a standard drive lane on a roadway is 12 ft and a minimum width is 10 ft. However, I am not an expert on required buffer space for emergency services personnel to access a motor vehicle. I presume the widest-allowed vehicle through a drive-thru would be a full-size extended cab long box pickup such as a Ford F-Series Super Duty which has a width without mirrors extended of 80 inches. If a 14 ft lane is provided, then there is about 3.7 ft on each side of that vehicle as buffer space.

Hope my summary answers your questions. Call or email for further clarity or information.

Regards,

David J.A. Hansen, P.E., PTOE
City Traffic Engineer

City of Green Bay | Public Works
Traffic Division | Engineering
100 N Jefferson St, Room 300
Green Bay, WI 54301-5026

g: 920.448.3100
d: 920.448.3098
m: 920.660.6315
f: 920.448.3102
e: dave.hansen@greenbaywi.gov
w: <http://greenbaywi.gov/708/Traffic-Division/>
s: <https://www.facebook.com/GBDPW/>

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From: Paul Neumeyer [mailto:Paul.Neumeyer@greenbaywi.gov]
Sent: Wednesday, March 10, 2021 9:48 AM
To: Dave Hansen
Subject: Drive Through Ordinance

Dave:

Our staff is currently working on an amendment to the drive through facility ordinance. One of the changes we are proposing is the elimination of an emergency exit lane or a parallel lane around the drive through lane. In lieu of that change, staff is suggesting a drive through lane width of 14 feet minimum to accommodate larger vehicles, door swings and potential accesses by emergency services. The proposed language is below:

-
~~(6) An emergency exit lane shall be provided for users queuing through the drive-through lane(s) without interfering with onsite parking/circulation.~~

(6) Drive-through aisles shall have a minimum ten-foot (10') interior radius on curves and a minimum fourteen-foot (14') width. For locations with multiple drive-through aisles, aisle width may be reduced to ten feet (10').

-
The Plan Commission would like further clarification or justification regarding the drive through lane width so, I am going to provide some real world examples. Does the ITE Manual offer any guidance on drive through lane width/geometrics? If not, can you provide your professional opinion on minimum requirements?

Thanks.

Paul Neumeyer

Zoning Administrator

City of Green Bay Department of

Community and Economic Development

100 North Jefferson St., Room 608

Green Bay, WI 54301-5026

Paul.Neumeyer@greenbaywi.gov

920.448.3405

www.greenbaywi.gov



From: [Joe Gabe](#)
To: [Paul Neumeyer](#)
Subject: Re: Drive Through Ordinance Draft
Date: Monday, March 15, 2021 1:46:03 PM
Attachments: [image001.jpg](#)
[image005.png](#)
[image006.jpg](#)
[image007.jpg](#)
[image008.png](#)
[Outlook-ar0nmdzq.jpg](#)

Paul,

I looked it over and the 14 feet should be good. If a pickup truck can drive thru-it typically we can get an ambulance through the road. We would not use a fire truck to drive in a drive through so that part is good.

Thanks,

Captain Joe Gabe IAAI-CFI
Green Bay Metro Fire Marshal's Office
501 South Washington Street
Green Bay, WI 54301
Phone-920-448-3289
joe.gabe@greenbaywi.gov



From: Paul Neumeyer <Paul.Neumeyer@greenbaywi.gov>
Sent: Monday, March 15, 2021 9:39 AM
To: Joe Gabe <Joe.Gabe@greenbaywi.gov>
Cc: Neil Stechschulte <Neil.Stechschulte@greenbaywi.gov>; David Buck <David.Buck@greenbaywi.gov>
Subject: Drive Through Ordinance Draft

Joe:

Our staff continues to work on an ordinance update regarding drive-throughs, I have attached a draft for your reference. We had this draft at the Plan Commission on March 8 and it has boiled down to the width of the drive-through lane. Staff is proposing 14 feet and the elimination of the emergency exit lane. We feel 14 feet is the minimum given the size of vehicles, door-swings and the possibility for emergency services to get in and around a vehicle. From your perspective, do you feel 14 feet is sufficient room for your crews to possibly assist a motorist/passenger in need?

Also, as part of a Conditional Use Permit (CUP) staff is considering recommending that a drive-through width could be reduced provided there is some engineering analysis and that emergency services would sign-off on such a proposal. As the Fire Marshall, would you consider reviewing these on a case-by-case basis?

Thanks.

Paul Neumeyer
Zoning Administrator
City of Green Bay Department of
Community and Economic Development
100 North Jefferson St., Room 608
Green Bay, WI 54301-5026
Paul.Neumeyer@greenbaywi.gov
920.448.3405
www.greenbaywi.gov



From: Joe Gabe [<mailto:Joe.Gabe@greenbaywi.gov>]
Sent: Friday, November 20, 2020 6:59 AM
To: Paul Neumeyer <Paul.Neumeyer@greenbaywi.gov>
Subject: Re: 901 Main Street : Request for a drive-through gb

Paul,

I remain neutral on the subject. I will leave it up to your department to hammer through the regulations on this. This is an issue that I never even thought about until David brought it up several weeks ago. I will have to admit this issue is not high on our priority of fire risk right now. The major Fast Food chains like Mc Donalds are designing two drive thru lanes because of Covid to maximize traffic/ profit because of the lack of dine in traffic.

Thanks,

Captain Joe Gabe IAAI-CFI
Green Bay Metro Fire Marshal's Office
501 South Washington Street
Green Bay, WI 54301
Phone-920-822-7584
joe.gabe@greenbaywi.gov



From: Paul Neumeyer <Paul.Neumeyer@greenbaywi.gov>
Sent: Thursday, November 19, 2020 11:17 AM
To: Joe Gabe <Joe.Gabe@greenbaywi.gov>
Subject: RE: 901 Main Street : Request for a drive-through

Joe:

I have a follow-up question, our staff is working on a request to examine regulations regarding the current zoning code standards for drive-through or pickup lanes. Do you have an opinion if we considered eliminating the bypass lane in a drive-through or possibly enlarged the drive-through lane to allow for wider access?

Thanks!

Paul Neumeyer
Zoning Administrator
City of Green Bay Department of
Community and Economic Development
100 North Jefferson St., Room 608
Green Bay, WI 54301-5026
paulne@greenbaywi.gov
920.448.3405
www.greenbaywi.gov



From: Joe Gabe [<mailto:Joe.Gabe@greenbaywi.gov>]
Sent: Monday, October 19, 2020 11:44 AM
To: Dave Hansen; David Buck
Cc: Paul Neumeyer; Stephanie Hummel; Madison Smith
Subject: Re: 901 Main Street : Request for a drive-through

David,

I had our EMS Operations Chief Ryan Gibbons look at the proposed drive thru plan and he does not have any issues with the lane being used as a drive thru lane.

Thanks,

Captain Joe Gabe IAAI-CFI
Green Bay Metro Fire Marshal's Office
501 South Washington Street
Green Bay, WI 54301
Phone-920-822-7584
joe.gabe@greenbaywi.gov



From: Dave Hansen <Dave.Hansen@greenbaywi.gov>
Sent: Thursday, October 8, 2020 9:02 AM
To: David Buck <David.Buck@greenbaywi.gov>; Joe Gabe <Joe.Gabe@greenbaywi.gov>
Cc: Paul Neumeyer <Paul.Neumeyer@greenbaywi.gov>; Stephanie Hummel <Stephanie.Hummel@greenbaywi.gov>; Madison Smith <Madison.Smith@greenbaywi.gov>
Subject: RE: 901 Main Street : Request for a drive-through

David,

As discussed on the phone yesterday, I have no traffic concerns with this development as my cursory analysis indicates that the forecasted generated trip volume does not exceed the thresholds that would require a traffic impact analysis (TIA). The Main St driveway is proposed outside of the downstream functional area of the Main-Webster traffic signal, which is desirable. I think if future customers westbound on Main St see any backups at that driveway that they will opt for the Cedar St access. Eastbound Main St customers could only use the Cedar St access as there is a raised median at the driveway.

The "alley" is really not an alley but rather a drive-thru lane. Any substandard elements of that lane design are really outside of my jurisdiction to comment on unless they impact public right-of-way. I do not foresee that happening although some parking stalls may get blocked from drive-thru traffic. Again, I do not foresee that situation creating traffic issues spilling onto either Main St or Cedar St.

Regards,

David J.A. Hansen, P.E., PTOE
City Traffic Engineer

City of Green Bay | Public Works
Traffic Division | Engineering
100 N Jefferson St, Room 300
Green Bay, WI 54301-5026

g: 920.448.3100
d: 920.448.3098
m: 920.660.6315
f: 920.448.3102
e: dave.hansen@greenbaywi.gov
w: <http://greenbaywi.gov/708/Traffic-Division/>
s: <https://www.facebook.com/GBDPW/>

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From: David Buck
Sent: Monday, October 05, 2020 2:26 PM
To: Joe Gabe; Dave Hansen
Cc: Paul Neumeyer; Stephanie Hummel; Madison Smith
Subject: 901 Main Street : Request for a drive-through

Hello Joe and Dave,

Attached is an application (site/circulation plan on page 2) and supplement photo (order board located at red dot) submitted for a Conditional Use Permit to develop/install a drive-through with order board on the north side of the new building at 901 Main Street. There appears to only be about 13 feet between the north side of the 901 Main building and the small building at 900 Cedar making this a pretty tight squeeze. Also, the Zoning Code required a bypass/"escape" lane for restaurant drive-through and the petition will be applying for a variance to waive this requirement. Below are a few images as well (drive-through "alley" location outlined in red).

Please take a look and provide any comments and ideally a recommendation. I suspect Planning will be recommending a denial of the request based on not having the bypass but any info on traffic movement, safety, EMS/fire operations, etc. would be most appreciated.



Please let me know if you have any questions.

David Buck, AICP - Principal Planner
City of Green Bay
Department of Community and Economic Development
100 N. Jefferson St. Room 608
Green Bay, WI 54301-5026
(e) david.buck@greenbaywi.gov
(p) 920-448-3411
(f) 920-448-3426
(w) www.greenbaywi.gov





Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

AGENDA ITEM # P.2

To approve the withdrawal of all objections submitted to the Bureau of Indian Affairs or Department of the Interior regarding the Nation's applications to have land placed into trust, and the dismissal of all appeals filed with the Interior Board of Indian Appeals of notices of decision to place land into trust for the Nation.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

AGENDA ITEM # P.3

To refer to staff a request by Ald. Johnson to the Finance Committee which states: "For an update on available funding from the American Rescue Plan including qualified expenditure guidelines with possible action on broad community input and city council engagement on investment of those funds." Staff is to continue to do long term planning on how to use the money and once the guidelines are available how to include community engagement.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 2021-03-16 Dist 9 to Finance



Alders' Petitions and Communications

Name:

Committee Name:

Today's Date:

Text of Communication:

For an update on available funding from the American Rescue Plan including qualified expenditure guidelines with possible action on broad community input and city council engagement on investment of those funds.

Upon completing this form, please email it to the City Clerk.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

AGENDA ITEM # Q.I

To approve the request by St. John's Homeless Shelter to run a homeless support program at St. John's Park starting April 30, 2021 on a trial basis contingent upon the review of the program with the Parks Committee in July for possible continuation through November 1, 2021.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Engage 031821



a proposal by
ST. JOHN'S HOMELESS SHELTER

ENGAGE

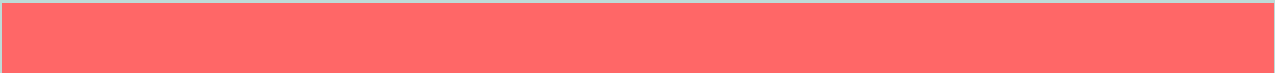


@ ST. JOHN'S PARK



project

**AN INTEGRATED PROGRAM TO REESTABLISH ST. JOHN'S PARK
AS AN ASSET TO THE DOWNTOWN NEIGHBORHOOD**



PROJECT OVERVIEW

INTRODUCTION

St. John's Park sits on the edge of the east downtown Green Bay area. Over the past few years, this park has seen an increase in unsheltered homeless individuals, resistant or refusing to engage in area services, who utilize the park as a place to gather and connect. Along with the number of adults utilizing the park as a place to gather each day, the park has become known for its many police calls and for its concerning and, at times, illegal behaviors.

Directly across the street from St. John's Park sits St. John's Homeless Shelter. Despite St. John's various attempts to engage this group of individuals in the summer months, the fact these adults are gathering in the park indicates they are not engaged with the services of St. John's. St. John's Shelter operates two year-round daytime resource centers open to the community: Micah Center and Wellspring. This unsheltered population has chosen to resist support to move their lives forward in favor of participating in activities that keep them marginalized.

In the summer of 2020, St. John's began staffing the main shelter location with two case managers each day, specifically focused on providing support to this population gathering in the park across the street. However, the group continued to not engage in services. Despite the lack of engagement with prior initiatives, St. John's leadership recognizes a responsibility and opportunity to be part of solutions.

In January 2021, St. John's Shelter met with the Green Bay Parks Department and Green Bay Police Department to brainstorm innovative solutions and partnerships to redeem this park as an asset to the neighborhood. The following proposal brings shelter and social justice services into the park. In addition to structured programming and accountability, on-site staffing will build rapport and encourage individuals to engage in services to begin transitioning to self-sufficiency by first meeting them exactly where they are at...within St. John's Park.

PROJECT OVERVIEW

OBJECTIVES

- Engage a population resistant to or refusing to engage with shelter services on neutral ground
- Through rapport and trust, challenge individuals to participate in programming services offered at the daytime resource centers geared at future self-sufficiency
- Provide accountability, supervision, and support to St. John's Park ensuring it is a value add to the surrounding neighborhood
- Deter crime and negative behaviors through an ongoing professional presence
- Decrease police calls and crisis response time spent at this location

SUMMARY

St. John's Shelter will provide staffing within St. John's Park throughout the typical shelter off-season (May-October). Programming and community building will focus on building relationships with those who are resistant to services; on-site staffing will ensure corrective action is immediately brought to questionable behaviors. Supervision will ensure this community park remains drug and alcohol free.

Partnerships between St. John's Shelter staff, the Parks Department and local law enforcement will strengthen our community's response to homelessness as well as the neighborhood in which St. John's Park is located.



BACKGROUND INFO

COMMUNITY PROBLEM

In the summer of 2020, the Green Bay Police Department was called to St. John's Park 131 times. These calls included welfare checks, disturbances, ordinance violations, and reports of suspicious activities.

In addition to the burden on local emergency services, the behaviors and numbers associated with St. John's Park have created a significant problem for the immediate neighborhood and a liability for the local economy.

Without creative and proactive solutions, the issues and numbers within St. John's Park will continue to grow, spiraling out of control as seen in urban cities across the nation. Additional police calls, a replication of these behaviors in other downtown parks, and an unsheltered "tent encampment" within Green Bay will be likely unless collaborative solutions are brought forth now.



OUR PROGRAMS

St. John's Homeless Shelter

411 St. John Street, Green Bay, WI 54301

November-April: 5pm-9am daily

May-October: 8:30pm-6:30am daily

Micah Center [a daytime resource center]

700 E. Walnut Street, Green Bay, WI 54301

November-April: 8:30am-4:30pm daily

May-October: 7am-3:30pm daily

(Closed Weekends)

Wellspring [a place for women]

413 Dousman Street, Green Bay, WI 54303

- Same hours as Micah Center-

PROJECT PROPOSAL

In the summer of 2021, St. John's Homeless Shelter, with the support of the City of Green Bay and local law enforcement, will be piloting a program within St. John's Park. Daily programming will replace the unstructured environment that currently exists within this location. Staff will be on-site daily from 7am-5pm. The park will be open to all adults 18 and above, and a code of conduct must be signed to gain access; this Code of Conduct will ensure the park remains drug and alcohol free and that all behaviors within the park are legal, positive, and forward-facing.

Similar to the city's youth-focused Parkee program, structured programming throughout the day will keep participants engaged while offering a variety of skills that are transferrable to other aspects of daily living. Existing space within the pavilion can be easily converted for case management use.

Long-term, the playground equipment may be transferred to a different community park location if it's determined that there are other features that would be more conducive to positive experiences at this site. There are many innovative adult oriented playgrounds, health equipment, etc. that may be considered. Currently, children that utilize this equipment at St. John's Park are often unsupervised and exposed to behaviors not appropriate for their stage of development.

This will be the only park in the city that is geared at the adult user. Visions for future adaptations/additions include planting trees to provide natural shade, adding lights to the basketball court, community gardens, other sports fields (such as sand volleyball or flag football), and landscaping opportunities to teach job skills, etc.



PROJECT PROPOSAL

St. John's Shelter will partner with local churches and other social service agencies to provide evening and weekend programming. This will offer continued presence within the park during all operating hours. St. John's may add one additional evening staff to support these initiatives.

Saturday morning outreach could open the park to families in partnership with the Saturday Farmer's Market. Inflatables and yard games could be provided that offer families a free way to engage with their children. This too would be staffed by either the shelter or a local church partnership.

Since 2018, St. John's Shelter has offered Summer Safe Sleep, a scaled down access to shelter for those who would otherwise be on the streets in the summer months. Summer Safe Sleep operates from 9pm-6:30am. This park proposal offers all guests a place to connect and belong in the hours Summer Safe Sleep is not in operation.

ACTIVITIES OFFERED

- Alcoholics Anonymous
- Arts and Crafts
- Bingo
- Cardio Fitness
- Case Management
- Celebrate Recovery
- Coffee with a Cop
- Community Gardens
- Haircuts
- Health fairs
- Hygiene items and bottled water
- Internships
- Landscaping
- Lunch
- Mentorship program
- Movie Nights
- Neighborhood cleanup
- On-site providers
 - Medical
 - Mental Health
 - Veterans Services
- Service opportunities to downtown businesses
- Special Events
- Sports tournaments teaching leadership, team building, communication and character development
- Support Groups

EXAMPLE OF A DAY

7am-9:30am	Breakfast items, Coffee, Group: Positive Choices, Case Management
9:30am-11am	Landscaping and Lawn Care Haircuts
11am-12:30pm	Lunch Provided On-site medical services
12:30pm-2pm	Alcoholics Anonymous Cardio Fitness
2pm-4pm	Basketball tournament Workshop under the pavilion
4pm-5pm	Case Management
5pm-8pm	Community Building with area partners



PARTNERSHIPS

ST. JOHN'S SHELTER

- Provide daily staffing, programming, corrective action within St. John's Park
- Ensure all program participants (ie: park attendees) adhere to the park Code of Conduct
- Coordinate with other service providers to ensure case management, housing referrals, veteran services, and medical care are provided on-site
- Provide priority shelter services to active program participants in need of overnight shelter services

GREEN BAY PARKS DEPARTMENT

- Explore grant funding options through RDA to offset staffing
- Provide maintenance, lawn care, etc. consistent with other community parks

GREEN BAY POLICE DEPARTMENT

- Provide a presence within the park programming that is proactive and community-building in nature to build trust and rapport with participants
- Work with shelter staff to brainstorm proactive solutions to potential issues or concerns presenting in the program

COLLECTIVELY

- Meet regularly to discuss concerns and make adaptations as necessary
- Seek joint grant opportunities to fund staffing and program enhancements
- Foster continuous collaboration among partners and seek additional partners, as needed



NEEDS/WISH LIST

IMMEDIATE

- Way-finding signage for hours, programming, and event updates
- Benches for seating during forward-moving workshops
- Pavilion set up as case management office with air conditioning unit
- Wi-Fi in pavilion area
- Supplies for initial activities (ie: portable coffee pot, sports equipment, etc.)

SHORT-TERM

- Plant trees to provide natural shade
- Small stage for programming and performances
- Community Gardens
- Path from Martin Street into the central park area

LONG-TERM PLANNING

- Lights at basketball court
- Outdoor fitness equipment
- Partnerships for public art

SUMMARY OF INFO

LOCATION

St. John's Park
418 St. John Street
Green Bay, WI 54301

DURATION

April 30th, 2021-November 1, 2021

St. John's Homeless Shelter, Green Bay Parks Department and Green Bay Police Department will meet regularly to address concerns and make adaptations as necessary

HOURS

Daytime Hours: 7am-5pm daily
Evening Hours: 5pm-8pm, as available

Evening hours will be supported by local churches and service organizations

TARGET POPULATION

Unsheltered adults experiencing homelessness who are resistant to, or refuse to, engage with community services

STAFFING

A minimum of two staff will be on-site. St. John's Park will primarily be staffed by Case Managers with support from other shelter staff, Social Work Interns, and Guest Interns

CONTACT INFO

Dr. Alexia Wood, Executive Director
St. John's Homeless Shelter, Micah Center, and Wellspring
awood@sjehs.org
(920) 617-8700 ext. 109



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

AGENDA ITEM # Q.2

To approve awarding N.E.W. Landscape & Lawn Care, the Annual Weed Control Contract for an amount not to exceed \$33,821.85.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 3-24-21 Parks Agenda
2. #2021-06 Bid Summary



CITY OF GREEN BAY - PURCHASING DIVISION

TO: Parks Committee
FR: Calvin Winters, Procurement Manager
DT: March 24, 2021
RE: Purchasing Report
Cc: Dan Ditscheit; James Anderson

Report of the Purchasing Manager:

1. Approval of award to N.E.W Landscape & Lawn Care, the Weed Control Contract for an amount not to exceed \$33,821.85. N.E.W. Landscape & Lawn Care was the lowest bidder to RFB 2021-06. Bid Summary Attached.

CITY OF GREEN BAY BID SUMMARY - RFB #2021-06
Weed Control Contract at Various Park Locations

Dept: PRF	Req #	VENDOR #1	VENDOR #2	VENDOR #3
Planholders: Vendors	CC #988-940	NEW LANDSCAPE & LAWN CARE	BECK'S ORNAMENTAL & TURF MGT	TURF PRO LLC
Issued: 2/16/2021	Due: 3/15/2021	Suamico	Norway, MI	Green Bay
DESCRIPTION	PRICE	PRICE	PRICE	
Vegetation control (April/May) ~ 10 acres of fence lines around baseball, softball, little league, ice rinks, batting cages, park boundaries, tree rings, dugouts & horseshoe courts at all parks (approx 60 locations)	\$ 10,224.00	\$ 3,611.00	\$ 3,500.00	
Pre-emergent of mulch beds w/solid beds of shrubs (end of April) ~ 24 acres including roundabouts (1 at Velp/Atkinson ~2916 sq. ft & 3 on Mason Street by Taylor St & North/South US 41 and surrounding beds ~44,132 sq. ft). Beds at: Bay Beach; Leicht's Park; Boat Launch; some water parks-Joannes & Resch Pools; I-43 Industrial Park entrance and pocket parks such as Joannes Stadium; Keuler Place; Badger Park & Murphy Park and Beds at Park & Rec Shop that are sprayed over the top early - pre-emergent.	\$ 2,765.05	\$ 7,951.00	\$ 8,400.00	
Mulch Beds with tree rings and big tree beds with individual shrubs (April/May timeframe per Letters A-E listed below) ~60 acres				
A) Pre & Post Emergence Weed & Grass Control Perennial & Annuals at Lake Largo Frontage (May)	\$ 1,494.90	\$ 2,167.00	\$ 3,500.00	
B) Pre & Post Emergence Weed Control for Bay Beach Beds, Joannes Aquatic Center, Keuler Place, Badger Park and Murphy Park (May)	\$ 3,784.00	\$ 6,732.00	\$ 7,000.00	
C) Pre & Post Emergence Weed Control at Veterans Park/ Neville Museum (Burm between access road and railroad tracks) (May)	\$ 311.56	\$ 448.00	\$ 500.00	
D) Pre & Post Emergence Weed Control at Forestry Dept Beds at corner of Shawano Ave & Taylor - tree rings ~25,286 sq. ft. (May)	\$ 236.56	\$ 275.00	\$ 350.00	
E) Pre & Post Emergence Weed Control at Industrial Park (I-43 & Mason St) (May)	\$ 646.23	\$ 391.00	\$ 2,800.00	
Vegetation control for all sidewalks, walkways, parking lot seams, curbs & frost cracks in asphalt ~ 19 acres (April)	\$ 2,559.90	\$ 4,680.00	\$ 6,650.00	
Total Kill: (Season Long Control): ~ 4-5 total acres at: Park Shop storage yard (except where trees line); Bay Beach Zippin Pippin Roller Coaster - under & around in drain field stone and crushed gravel (not in crushed asphalt area) and at Leicht Parkway (gravel between parking lot & railroad tracks)	\$ 461.56	\$ 1,400.00	\$ 2,000.00	
Herbicide application for ~180 acres: berm at Bay Beach lawns except low area toward Wildlife Sanctuary, Leicht's Park and all Park athletic fields (~30 soccer fields & 30 ball diamonds and smooth surrounds) & other park areas including but not limited to a 20' perimeter around the fields and dugouts	\$ 8,803.15	\$ 9,616.00	\$ 27,000.00	
Broadleaf weed control application on Boulevard from Mason St to Main St to I-43 (Sept/Oct) ~3 acres	\$ 2,534.94	\$ 330.00	\$ 450.00	
TOTAL:	\$ 33,821.85	\$ 37,601.00	\$ 62,150.00	
Payment Terms Net 30/Early Payment Discount:	5%		N/A	
Accepts Credit Cards:	No	No	No	
SOQ Expires:	In Process	In Process	3/4/2022	

Indicate if prices quoted will remain the same:			
1st Renewal Option for Calendar year 2022	Yes	No	No
2nd Renewal Option for Calendar year 2023	Yes	No	No
3rd Renewal Option for Calendar year 2024	No	No	No
4th Renewal Option for Calendar year 2025	No	No	No
5th Renewal Option for Calendar year 2026	No	No	No
If prices will not remain the same, maximum increase for the one-year renewal options:	3%	2%	5%

Recommendation: Award to the lowest responsive, responsible bidder NEW Landscape & Lawn Care with a not to exceed amount of \$33,821.85 for the 2021 season with five one-year renewal options upon mutual agreement by both parties.



Report to the
Parks Committee
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

AGENDA ITEM # Q.3

To receive and place on file the staff update on fat tire biking at He-Nis-Ra Park.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Personnel Committee
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

AGENDA ITEM # R.1

To approve the request to fill the following replacement positions and all subsequent vacancies resulting from internal transfers.

- a. Parking Maintenance Technician - Public Works
- b. City Forester - Park, Recreation & Forestry

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Request to Fill Memo 3.23.2021
2. Parking Maintenance Technician - T. Fredrickson 03.19.21
3. City Forester - M. Freberg 04.17.21

MEMORANDUM



Human Resources Department

To: Personnel Committee
Joe Faulds, Human Resources Director

From: Sarah Fidler
Human Resources Generalist

Re: Request to Fill Vacant Positions

Date: March 23, 2021

The Human Resources Department is requesting authorization to fill the following replacement positions approved as part of the 2021 budget and all subsequent vacancies resulting from internal transfers. The justification reports are attached.

- Parking Maintenance Technician – Replacement position due to the resignation of Tyler Fredrickson effective March 19, 2021. Salary range: \$20.36 to \$23.96 per hour
- City Forester – Replacement position due to the retirement of Mark Freberg effective April 16, 2021. Salary range: \$65,000 - \$76,481 annually

**Position Fill Request
Justification Report
March 10, 2021**

Position Title: Full-time Parking Maintenance Technician/Nights (PMT) Parking Division

- 1. If this position is a replacement position, please indicate the reasons for the vacancy. If this is not a replacement position, please indicate the reasons for requesting the position.**

This is a replacement position resulting from the resignation of Parking Maintenance Technician Tyler Fredrickson effective at the end of his scheduled shift on Friday, March 19, 2021.

- 2. Is this position included in the current budget? If not, please list how this position will be funded (grant, internship, etc.). Please list the salary range of the position.**

Yes, this position is funded in the Parking Division operating budget. The current wage range is \$20.36 to \$23.96 per hour (\$42,349 to \$49,837 per year)

- 3. Please list the functions and any special information regarding this position.**

The Parking Maintenance Technician (Nights) position is scheduled four 10-hour shifts per week, and works from 8:00 p.m. until 6:30 a.m. The PMT/Night schedule covers seven (7) days per week, on an eight (8) week rotation. Each PMT gets three (3) days off per week, but not always in a row. The PMT schedule rotation includes two (2) weekends in a row scheduled to work, followed by two (2) weekends in a row scheduled off.

Parking facility maintenance must be completed when facilities are empty. The PMT/Night position is responsible for completing the following tasks:

- Plowing/salting surface parking lots
- Plowing/spreading/snow removal interior and ramp roofs
- Sweeping
- Pressure washing parking decks and other surfaces
- Re-lamping light fixtures
- Other maintenance in parking areas as assigned

Parking Maintenance Technicians also enforce the overnight on-street parking restriction, parking facilities, and certain private properties as prescribed during nighttime hours. This position also oversees contracted security activity on weekends, particularly in the Cherry Street Ramp and the River Ramp.

- 4. Does the position generate revenue or reduce expenses? If so, provide an estimated amount.**

This position generates revenue from parking citations. PMT's generate over \$300,000 of parking citation revenue per year from the City's overnight parking enforcement program.

5. Please explain why current staff is unable to absorb duties of this position.

There are 4 full-time Parking Maintenance Technicians in the Parking Division Table of Organization. If one or more of them is out, then:

- 1) PMT shifts must be modified for proper coverage, typically requiring overtime
- 2) The new PARCS program requires Parking Division to be staffed 24/7/360. Employee vacancies cannot occur.
- 3) Lower PMT staffing means lower revenue. Parking Division is self-revenue-generating, so it must maintain its revenue stream in order to remain financially solvent.

6. If duties of position are presently being done, how are they done?

Parking Division continues to do its best to cover all responsibilities. However, lower staffing levels require certain duties to be prioritized and/or not completed.

7. What service would be reduced or eliminated if this position is not filled?

Failing to fill this position will result in lost revenue from parking citations, reduced maintenance in the ramps, and lower levels of parking system security.

8. What are the alternative methods and costs of accomplishing the work?

Force daytime Parking Division maintenance staff to work night hours. However, doing so only creates shortfalls in coverage of daytime work tasks.

9. Are there union issues?

No

10. Other supporting comments.

None

**Position Fill Request
Justification Report
(3/23/2021)**

Position Title: City Forester

- 1. If this position is a replacement position, please indicate the reasons for the vacancy. If this is not a replacement position, please indicate the reasons for requesting the position.**

 X **Replacement Position** **Not a Replacement Position**

This position will be vacant as a result of the retirement of Mark Freberg, effective April 16, 2021.

- 2. Is this position included in the current budget? If not, please list how this position will be funded (grant, internship, etc.). Please list the salary range of the position.**

Yes, this position is currently funded in the 2021 General Fund. The compensation range for this position is \$65,000.00 - \$76,481.00.

- 3. Please list the functions and any special information regarding this position.**

This position is responsible for developing management recommendations and implementation for advancement of city-wide forestry programs and activities. These functions include coordinating forestry operations, staff supervision, safety procedures, emergency storm response, ordinance and policy development, development fees, tree inspections, citizen concerns and division budget. This position is responsible to evaluate city, street, and park trees to determine needs for planting, pruning, removal and insect/disease control. This position also works closely with other city departments and publically owned utilities on construction projects in the design and construction phases of projects both as tree preservation and tree maintenance needs.

- 4. Does the position generate revenue or reduce expenses? If so, provide estimated amount.**

This position regularly applies for and manages Forestry grants. In addition, this position is responsible for managing the Assessed Street Tree Fee program associated with new developments throughout the City. The forestry division is in the second year of developing a wood utilization program that does generate revenue from the sale of wood products. Not only does this program generate revenue it also reduces the operating costs of Public Works by reducing the volume of wood waste other processed at the yard waste facilities. Estimated amount of revenue can vary but has increased in the recent past to an amount in excess of \$25,000.00. A healthy urban forest does provide many benefits to the public including reduced heating and cooling costs, reduced storm water runoff costs, reduced air pollutants for cleaner air, reduced crime rates, increased property values and promotes healthier safer and more aesthetic neighborhoods to live in.

- 5. Please explain why current staff is unable to absorb duties of this position.**

This is a division head position that is responsible for the oversight of all divisional operations. Along with administrative duties, this position has also needed to take on a growing role in the daily operations of the crews and increased demand of residents for

their public tree concerns. The City and the urban forest maintained by this division has outgrown the current staffing structure.

6. If duties of position are presently being done, how are they done?

The incumbent is still employed by the City. The desire is to hire someone as soon as possible so that cross training can occur before the current City Forester retires on April 17, 2021.

7. What service would be reduced or eliminated if this position is not filled?

The elimination of this position would have a direct impact on the timeliness of forestry operational services throughout the City. Planning and management of the future health and safety of the public and the urban forest will be impacted through the inability to monitor and assess the infestation of Emerald Ash Borer. Customer relations will be impacted through the inability of staff to be able to keep up with the growing demand of tree inspection requests and scheduling of operations throughout the city.

8. What are the alternative methods and costs of accomplishing the work?

This is a critical position as this person is the division head and primary contact for inter and intra-departmental issues pertain to anything with public trees.

9. Are there union issues?

There are no union issues.

10. Other supporting comments.

This position supervises 13 full time employees plus 5-10 seasonal employees. Along with the supervision of staff, this position oversees the program to maintain tree health, and diversity of 36,000 street trees and tens of thousands of parkland trees to provide public safety and an enjoyable experience for the residents and visitors to the City of Green Bay.



Report to the
Personnel Committee
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

AGENDA ITEM # R.2

To approve the request to reclassify the Public Works Sr. Carpenter position to a Street Section Laborer and approval to fill the position and all subsequent vacancies.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Carpenter Reclassification - 03-2021
2. Carpenter Reclassification Fiscal Impact - 03-2021

MEMORANDUM



Human Resources Department

To: Personnel Committee
Joseph Faulds, Human Resources Director

From: Chris Pirlot
Public Works Operations Director

Melanie Falk, PHR
HR Operations Manager

Re: Request to reclassify the Public Works Sr. Carpenter position to a Street Section Laborer and approval to fill the position and all subsequent vacancies

Date: March 18, 2021

RECOMMENDATION

- I. The Department of Public Works is requesting that the Sr. Carpenter classification (Grade H, \$24.74/hour - \$29.09/hour) be reclassified to a Street Section Laborer (Grade F, \$20.36/hour - \$23.96/hour). The Carpenter position has been vacant since September 2020. Since that time, the department has been assessing the needs of the Street Section, and it has been determined that an additional Laborer position is needed.

BACKGROUND

- II. The DPW Sr. Carpenter position was created in 1995, and this position replicated the Park Department Carpenter position. The DPW Carpenter position was established because at that time the City was performing much of its own construction and remodeling work in-house, including demolition, preparing design plans, framing, drywalling, plastering, and painting. The most important activities requiring services of a skilled Carpenter at that time was the need for an employee to perform finish carpentry, custom cabinet building, and furniture building; all of which require a high level of carpentry skills.

One employee held the Sr. Carpenter position from 1997 through 2020, and during the majority of that time, the City had consistent work for a skilled Carpenter. However, over the last several years core duties and staffing dynamics shifted.

Specifically, the Carpenter was routinely assigned to perform core DPW services (i.e. – roadway maintenance) due to department needs which resulted in a significant reduction in DPW's ability to perform skilled carpentry work. In addition to assigning the Carpenter to core DPW duties, the City carpentry projects were often times too large for one Carpenter to handle. As a result, these projects were contracted out to vendors.

As 2020 approached, DPW Carpenter duties had diminished primarily to 1) cutting and painting barricade boards, 2) repairing and installing mailboxes, 3) boarding up houses for Inspection Department, and 4) 2x4 framing and sheeting for small projects. Since those duties do not require skilled carpentry, DPW held the vacancy open after the incumbent Carpenter retired in 2020. Since then and as noted previously, management assessed the department's needs to determine whether the vacant Carpenter position was needed.

As a result of the diminished need for a skilled Carpenter and a department goal to improve and focus on DPW's core duties related to infrastructure and roadway maintenance and repair, it is recommended that the Carpenter position be reclassified to a Street Section Laborer position.

FISCAL IMPACT

- III. This reclassification results in an annual cost savings of \$12,248. (See attached worksheet for detail).

c: Steve Grenier, Public Works Director
Chris Pirlot, Operations Director
Josh Brassfield, Superintendent

Fiscal Impact of Sr. Carpenter Reclassification

Category	Sr. Carpenter, Grade H (\$29.09/hour)
Salary	\$60,507
FICA	\$4,629
WRS	\$4,084
Worker's Comp	\$127
Health Insurance	\$19,268
Dental Insurance	\$1,555
Life Insurance	\$103
TOTAL COMPENSATION	\$90,274

Category	Street Laborer, Grade F (\$23.96/hour)
Salary	\$49,837
FICA	\$3,813
WRS	\$3,364
Worker's Comp	\$105
Health Insurance	\$19,268
Dental Insurance	\$1,555
Life Insurance	\$85
TOTAL COMPENSATION	\$78,025

Fiscal Impact -~~\$12,248~~



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # S.I

To refer to staff for study the request by Ald. Stevens to evaluate the need for the existing traffic control signal at the intersection of Deckner Avenue and Henry Street, and to establish proper intersection control if the signal is no longer needed.

BACKGROUND

All changes in intersection traffic control must be warranted and supported by a study.

RECOMMENDATION

To refer to staff for study the request to evaluate the need for the existing traffic control signal at the intersection of Deckner Avenue and Henry Street, and to establish proper intersection control if the signal is no longer needed.

FISCAL IMPACT

ATTACHMENTS

- I. Petitions and Communications -Traffic Bike and Ped 02.22.2021



PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting: _____

Request of Alderperson Craig Stevens

Refer to: Traffic, Bike and Pedestrian

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

Consideration with possible action on the request by Ald. Stevens to evaluate the need for the existing traffic control signal at the intersection of Deckner Avenue and Henry Street, and to establish proper intersection control if the signal is no longer needed.



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # S.2

To refer to Brown County Public Works the request by Ald. Vander Leest to conduct a traffic study to review the safety of the Hazelwood Lane/Wood Lane intersection.

BACKGROUND

Jurisdiction of the intersection's roadways is shared by the City (25%), the Village of Ashwaubenon (25%), and Brown County (50%). Given that the County has the largest share, they should have the first opportunity to conduct a safety study.

RECOMMENDATION

Refer to Brown County Public Works the request to conduct a traffic study to review the safety of the Hazelwood Lane/Wood Lane intersection.

FISCAL IMPACT

ATTACHMENTS

- I. 2021-02-16 Dist II to TBP and I and S

Celestine Jeffreys

From: John Vander Leest <johnvanderleest@yahoo.com>
Sent: Tuesday, February 16, 2021 12:00 AM
To: Celestine Jeffreys; Dave Hansen
Subject: Communications to I&S & Traffic, Bicycle & Pedestrian Commission for Wednesday's City Council meeting

Request to Improvement and Services committee on behalf of area westside residents to install sidewalks on the westside of Green Bay portion of Wood Lane from Hazelwood Lane to Ironwood Drive. Part of the sidewalk costs to the 2 property owners would be offset from a donation of \$2500 from resident Paul Secker and a possible grant obtained from the MacArthur Heights Neighborhood Association.

Request to Traffic, Bicycle and Pedestrian Commission for a traffic study to review the safety of the Hazelwood Lane/Wood Lane intersection.

Alderman John S. Vander Leest



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # S.3

To direct staff to conduct a speed study to review and potentially change the SPEED LIMIT 25 zone on North Webster Avenue from Pine Street to University Avenue after request by Ald. Lefebvre.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



RECYCLING THAT'S AS HASSLE-FREE AS OUR DECKING

Just drop off your plastic waste at one of these participating locations.

PARTICIPATING U.S. LOCATIONS

PARTICIPATING CANADIAN LOCATIONS

City of Green Bay in partnership with Brown County and Festival Foods.

THE PLASTIC FILM RECYCLING CHALLENGE

Every year hundreds of schools across the nation compete against each other to recycle the most plastic film. In addition to providing a better understanding and appreciation for the importance of recycling, Trex will happily donate a high-performance composite bench to the winning school, and bestow honorary awards to every school that participates.

- The challenge begins each year on America Recycles Day, November 15, and lasts until April 15
- Trex will provide your school with promotional materials and three recycling bins
- A volunteer must weigh and report the collected materials every month before delivering them to one of our participating drop-off retailer locations
- Winners are announced on Earth Day

RECYCLING CHALLENGE INFORMATION SHEET

UNIVERSITY & COMMUNITY RECYCLING PROGRAMS

Trex is proud to sponsor local recycling programs in universities and communities throughout the country. If your team can collect more than 500 pounds of plastic refuse in a six-month span (about 40,500 plastic bags), we'll donate a high-performance composite bench to your school or community.

- Choose a six-month collection window
- Trex will provide promotional materials and recycling bins
- A volunteer must weigh and report the collected materials every month before delivering them to one of our participating drop-off retailer locations

RECYCLING PROGRAM INFORMATION SHEET

<https://www.trex.com/recycling/recycling-programs/>



plastic film recycling challenge info sheet

1 How does the challenge work?

Determine a six-month collection time period.

Collect a minimum of 500 lbs. or 40,500 plastic film and bags.

Weigh and record amount of film recycled each month.

Deliver the collected plastic film to a participating retailer (see list) for recycling.

Report recycling totals to Stephanie Hicks, shicks@trex.com each month.

What can be recycled?

All plastic must be clean, dry and free of food residue.



Grocery bags



Bread
bags



Bubble
wrap



Dry cleaning
bags



Newspaper
sleeves



Ice
bags



Plastic shipping
envelopes



Ziploc & other reclosable
food storage bags



Cereal
bags



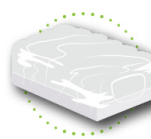
Case
overwrap



Salt
bags



Pallet wrap &
stretch film



Wood pellet
bags



Produce
bags

2 What does Trex provide?

- Two recycling bins
- Posters
- Award

3 Award

- If goal is met or exceeded, group will receive a Trex bench.

register on the website: trex.com/recycling

FINAL PAYMENTS RESOLUTION
March 30, 2021

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That the City Clerk be and is hereby instructed to draw FINAL ORDERS in favor of the following contractors for their projects in the amounts listed as follows:

1. PINE STREET PARKING RAMP OFFICE HVAC REPLACEMENT – 2018
AMA, INC.

TOTAL AMOUNT EARNED:	\$ 73,997.78
LESS AMOUNT RETAINED:	\$ 0.00
	<u>\$ 73,997.78</u>
LESS AMOUNT PREVIOUSLY PAID:	<u>\$ 73,997.78</u>
AMOUNT DUE THIS PAYMENT:	\$ 0.00

ACCOUNT NUMBERS
430505-55140-64148: \$0.00
PO #1800210

2. PARKS 2-17 BEAVER DAM PARK BALL FIELD – 2017
PETERS CONCRETE COMPANY

TOTAL AMOUNT EARNED:	\$ 364,551.92
LESS AMOUNT RETAINED:	\$ 0.00
	<u>\$ 364,551.92</u>
LESS AMOUNT PREVIOUSLY PAID:	<u>\$ 331,778.98</u>
AMOUNT DUE:	\$ 32,772.94
FINAL AMOUNT PAID DECEMBER 20, 2018	<u>\$ 32,772.94</u>
AMOUNT DUE THIS PAYMENT:	\$ 0.00

ACCOUNT NUMBERS
410600-53001-99509: \$0.00
PO #1700139

3. PAVEMENT REPAIR 2020 – 2020
FISCHER ULMAN CONSTRUCTION, INC.

TOTAL AMOUNT EARNED:	\$ 1,161,526.08
LESS AMOUNT RETAINED:	\$ 0.00
	<u>\$ 1,161,526.08</u>
LESS AMOUNT PREVIOUSLY PAID:	<u>\$ 1,120,688.39</u>
AMOUNT DUE THIS PAYMENT:	\$ 40,837.69

ACCOUNT NUMBERS
401500E-55301-61060: \$40,837.69
PO #2000073

CONTINUED ON PAGE 2

FINAL PAYMENTS RESOLUTION

March 30, 2021

PAGE 2

**4. SEWERS 1-19 PART A – 2019
DAVID TENOR CORPORATION**

TOTAL AMOUNT EARNED:	\$ 1,137,291.07
LESS AMOUNT RETAINED:	<u>\$ 0.00</u>
	\$ 1,137,291.07
LESS AMOUNT PREVIOUSLY PAID:	<u>\$ 1,098,905.64</u>
AMOUNT DUE THIS PAYMENT:	<u>\$ 38,385.43</u>

ACCOUNT NUMBERS

403500-55355-63009: \$8,118.00

412500E-55355-63009: \$30,267.43

PO #1900045

**5. RESURFACING 1-20 PART B – 2020
MCC, INC.**

TOTAL AMOUNT EARNED:	\$ 1,192,405.84
LESS AMOUNT RETAINED:	<u>\$ 0.00</u>
	\$ 1,192,405.84
LESS AMOUNT PREVIOUSLY PAID:	<u>\$ 995,450.52</u>
AMOUNT DUE THIS PAYMENT:	<u>\$ 196,955.32</u>

ACCOUNT NUMBERS

401500E-55303-61090: \$193,027.02

403500-55303-61090: \$3,501.50

501-12201-61090: \$426.80

PO #2000077

**6. PAVEMENT 2-20 – 2020
DAVID TENOR CORPORATION**

TOTAL AMOUNT EARNED:	\$ 787,944.25
LESS AMOUNT RETAINED:	<u>\$ 0.00</u>
	\$ 787,944.25
LESS AMOUNT PREVIOUSLY PAID:	<u>\$ 737,575.61</u>
AMOUNT DUE THIS PAYMENT:	<u>\$ 50,368.64</u>

ACCOUNT NUMBERS

412500E-55355-61020: \$3,296.26

401500E-55305-61020: \$47,072.38

PO #2000061

Adopted _____, 2021

Approved _____, 2021

FINAL PAYMENTS RESOLUTION
March 30, 2021
PAGE 3

Mayor

ATTEST:

City Clerk

MAM



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

March 30, 2021

PREPARED BY

Nate Froemming, Risk Manager

AGENDA ITEM # U.2

Resolution authorizing continuation of the City's self-insured worker's compensation program.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Finance Committee Self-Insured Resolution Memo_3.23.21
2. Self Insured Cost Savings Calculation 3.9.21
3. Resolution - Authorizing Continuation of City's Workers Comp Self-Insurance

MEMORANDUM



Human Resources Department

To: City of Green Bay Finance Committee

From: Nate Froemming, Safety Manager

Re: Resolution authorizing continuation of city's self-insured worker's compensation program

Date: March 23, 2021

The City of Green Bay is considered self-insured for workers compensation coverage, and Cities and Villages Mutual Insurance Company (CVMIC) administers all claims according to the Wisconsin workers compensation statute. This program is similar in form to the health insurance program partnership between the City and UMR for administration of health insurance claims.

According to the Wisconsin Administrative Code, any political subdivision electing to self-insure shall recertify with the WI Department of Workforce Development (DWD) every three years, and the notice shall be accompanied by a resolution adopted by the governing body to comply with the work comp statute.

The last time this request came before the Finance Committee was in February of 2018.

The Finance Committee has before them a recommended resolution and a self-insurance cost summary from CVMIC. CVMIC acts as our self-insured workers comp administrator, but they also offer full workers compensation insurance as well. According to their cost projections, remaining self-insured has saved the city an average of \$607,712 per year over the last six years when compared against participating in a fully insured workers compensation program. Given these savings, I ask the committee to recommend approval to remain self-insured for workers compensation insurance and to recommend adoption of the resolution by the City Council.

City of Green Bay
Workers Compensation
Fully Insured vs. Self-Insured

Fully Insured	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Estimated Net Premium	\$ 1,454,326	\$ 1,637,344	\$ 1,733,098	\$ 1,813,522	\$ 1,665,351	\$ 1,653,636	\$ 1,504,216

Self Insured

Annual Cost	\$ 969,013	\$ 1,010,446	\$ 1,319,700	\$ 1,084,381	\$ 814,542	\$ 1,143,534	\$ 865,891
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Cost Savings as Self Insured	\$ 485,313	\$ 626,898	\$ 413,398	\$ 729,141	\$ 850,809	\$ 510,102	\$ 638,324
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Average Savings per year \$ 607,712

**RESOLUTION AUTHORIZING CONTINUATION
OF THE CITY'S SELF-INSURED
WORKER'S COMPENSATION PROGRAM**

March 30, 2021

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

WHEREAS, the City of Green Bay is a qualified political subdivision of the State of Wisconsin; and

WHEREAS, the Wisconsin Worker's Compensation Act (Act) provides that employers covered by the Act either insure their liability with worker's compensation insurance carriers authorized to do business in Wisconsin or be exempted (self-insured) from insuring liabilities with a carrier and thereby assume the responsibility for their own worker's compensation risk and payment; and

WHEREAS, the State and its political subdivisions may self-insure worker's compensation without a special order from the Department of Workforce Development (Department) if they agree to report faithfully all compensable injuries and agree to comply with the Act and rules of the Department; and

WHEREAS, the Finance Committee of the City of Green Bay, at its meeting on March 23, 2021, approved the continuation of the self-insured worker's compensation program in compliance with Wisconsin Administrative Code DWD § 80.60(3);

NOW, THEREFORE, the Common Council of the City of Green Bay hereby resolves as follows:

1. Provide for the continuation of a self-insured worker's compensation program that is currently in effect.
2. Authorize the Clerk to forward certified copies of this resolution to the Worker's Compensation Division of the Wisconsin Department of Workforce Development.

Adopted _____

Approved _____

Mayor

Clerk

**RESOLUTION APPROVING
REVOCABLE OCCUPANCY PERMIT
WITH NEW WATER
ON CITY-OWNED PROPERTY
March 30, 2021**

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

To approve the request by Green Bay Metropolitan Sewerage District, operating under the brand NEW Water, for a Revocable Occupancy Permit to place a real-time High Resolution Phosphorus Sensor and Weather Station on City of Green Bay personal property formerly known as Dolphin A of the Renard Isle Confined Disposal Facility in the Fox River, and authorizing the Mayor and City Clerk to execute.

Adopted _____, 2021

Approved _____, 2021

Mayor

ATTEST:

City Clerk

jld

MISCELLANEOUS ORDINANCE NO. ##-##

**AN ORDINANCE
ADOPTING AN AMENDMENT TO THE
SMART GROWTH 2022 COMPREHENSIVE PLAN OF THE CITY OF
GREEN BAY PERTAINING TO
THE EAST SIDE OF PARCEL 21-40-6
(CPA 21-01)**

WHEREAS, pursuant to Wis. Stats. §§ 62.23(2) and (3), the City of Green Bay is authorized to prepare, adopt, and amend a comprehensive plan, as defined in Wis. Stats. § 66.1001(4)(a); and

WHEREAS, the Common Council has adopted the Smart Growth 2022 Comprehensive Plan for the purpose of guiding future land-use decision making, but recognizes that from time to time amendments may be necessary to reflect changes in the land use and planning needs of the community; and

WHEREAS, the Common Council of the City of Green Bay has adopted written procedures (known as the Public Participation Plan for Periodic Comprehensive Plan Amendments) designed to foster public participation in every stage of the preparation of periodic comprehensive plan amendments required by Wis. Stats. § 66.1001(4)(a); and

WHEREAS, the Plan Commission of the City of Green Bay, by a majority vote of the entire Commission recorded in its official minutes, has adopted a resolution recommending the Common Council adopt Comprehensive Plan Amendment CPA 21-01; and

WHEREAS, the City of Green Bay has held at least one public hearing on this ordinance in compliance with the requirements of Wis. Stats. § 66.1001(4)(d), and it is the Common Council's belief that this comprehensive plan amendment is necessary and consistent with the overall goals, policies, and other related elements of the plan.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Comprehensive Plan Amendment CPA 21-01 is hereby adopted pursuant to Wis. Stats. § 66.1001(4)(c). A copy of the comprehensive plan amendment is attached to this ordinance.

SECTION 2. This ordinance shall take effect upon its passage and publication.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2021.

APPROVED:

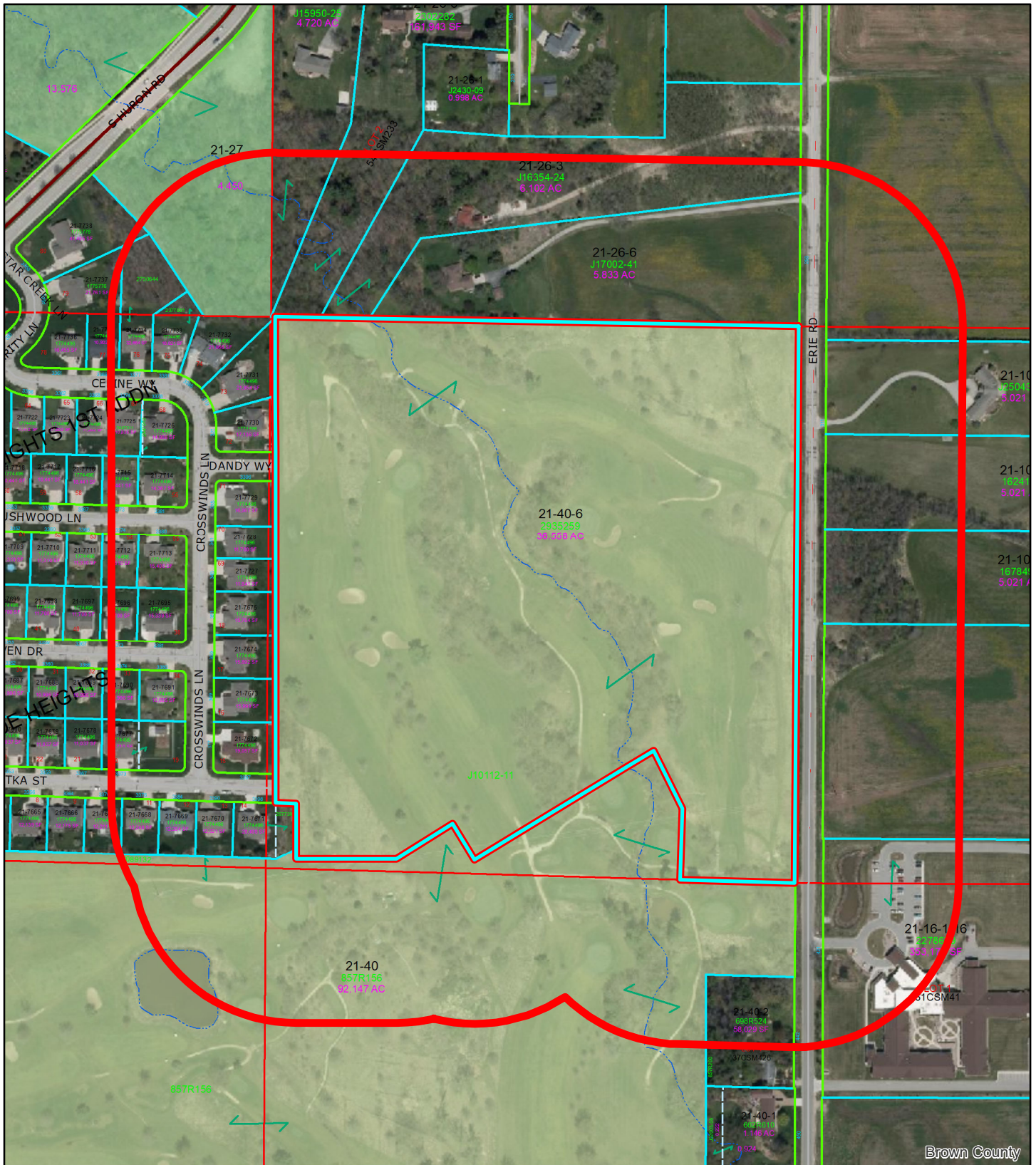
Mayor

ATTEST:

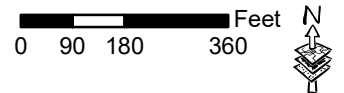
Clerk

sjh

Enclosure – Map



**(CPA 21-01) Amend the Comprehensive Plan
from Parks to Low Density Residential for the
Eastern portion on parcel 21-40-6, The Woods**



This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied. Map prepared by City of Green Bay Department of Community and Economic Development. E.R. 10 Mar 2021 X:\Planning\Basemaps\template_8.5x11.mxd

- Parcel 21-40-6, The Woods
- 400-ft. Notification Area

For Official Notice:

**Public Notification
Proposed Amendment to the City of Green Bay
Smart Growth 2022 Comprehensive Plan
(CPA 21-01)**

The Green Bay Plan Commission will hold a public hearing on **Monday, March 22, 2021**, at 6:00 p.m. The meeting will be conducted at a virtual location. If you wish to participate in the Public Hearing, you may access the meeting by the internet or telephone, using the access code below.

Join Zoom Meeting

<https://us02web.zoom.us/j/84137675822?pwd=L2EyVlpDSIZGZlFjcmlpWnZlOEVnUT09>

Meeting ID: 841 3767 5822

Passcode: 483400

One tap mobile

+13126266799,,84137675822# US (Chicago)

+16468769923,,84137675822# US (New York)

Dial by your Location:

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

Find your local number: <https://us02web.zoom.us/j/84137675822?pwd=L2EyVlpDSIZGZlFjcmlpWnZlOEVnUT09>

The hearing is regarding the following proposed amendment to the City of Green Bay Smart Growth 2022 Comprehensive Plan:

(CPA 21-01) Consideration and possible action on the request to amend the City's Comprehensive Plan from Parks to Low Density Residential for the eastern portion of parcel 21-40-6, known as The Woods, submitted by Joel Ehrfurth, Mach IV Engineering & Surveying LLC, on behalf of Green Viper Inc, property owner.

The proposed comprehensive plan amendment would allow for the future rezoning of the property for a housing development.

Public comments will be invited at the public hearing or can be sent in writing to:

City of Green Bay

Department of Community and Economic Development

Attn: Stephanie Hummel

100 N. Jefferson St., Rm. 608

Green Bay, WI 54301

For additional information, contact Stephanie Hummel at (920) 448-3424 or Stephanie.Hummel@greenbaywi.gov.

ACCESSIBILITY: Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at (920) 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.

Publication Date: March 15, 2021

MISCELLANEOUS ORDINANCE NO. 02-21

**AN ORDINANCE
ADOPTING AN AMENDMENT TO THE
SMART GROWTH 2022 COMPREHENSIVE PLAN OF THE CITY OF
GREEN BAY PERTAINING TO
THE EAST SIDE OF PARCEL 21-40-6
(CPA 21-01)**

WHEREAS, pursuant to Wis. Stats. §§ 62.23(2) and (3), the City of Green Bay is authorized to prepare, adopt, and amend a comprehensive plan, as defined in Wis. Stats. § 66.1001(4)(a); and

WHEREAS, the Common Council has adopted the Smart Growth 2022 Comprehensive Plan for the purpose of guiding future land-use decision making, but recognizes that from time to time amendments may be necessary to reflect changes in the land use and planning needs of the community; and

WHEREAS, the Common Council of the City of Green Bay has adopted written procedures (known as the Public Participation Plan for Periodic Comprehensive Plan Amendments) designed to foster public participation in every stage of the preparation of periodic comprehensive plan amendments required by Wis. Stats. § 66.1001(4)(a); and

WHEREAS, the Plan Commission of the City of Green Bay, by a majority vote of the entire Commission recorded in its official minutes, has adopted a resolution recommending the Common Council adopt Comprehensive Plan Amendment CPA 21-01; and

WHEREAS, the City of Green Bay has held at least one public hearing on this ordinance in compliance with the requirements of Wis. Stats. § 66.1001(4)(d), and it is the Common Council's belief that this comprehensive plan amendment is necessary and consistent with the overall goals, policies, and other related elements of the plan.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Comprehensive Plan Amendment CPA 21-01 is hereby adopted pursuant to Wis. Stats. § 66.1001(4)(c). A copy of the comprehensive plan amendment is attached to this ordinance.

SECTION 2. This ordinance shall take effect upon its passage and publication.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2021.

APPROVED:

Mayor

ATTEST:

Clerk

sjh

Enclosure – Map

ZONING ORDINANCE NO. ##-##

**AN ORDINANCE REZONING THE PROPERTY
LOCATED AT 120 BEDFORD ROAD FROM RURAL RESIDENTIAL (RR)
DISTRICT TO LOW DENSITY RESIDENTIAL (R1) DISTRICT
(ZP 21-04)**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS
FOLLOWS:

SECTION 1. Section 13-108, Green Bay Municipal Code, together with the zoning map referred to therein, is hereby amended by rezoning the following described property located at 120 Bedford Road from Rural Residential (RR) District to Low Density Residential (R1) District:

115,830 SQ FT LOT 1 OF 54 CSM 233 BNG PRT OF NE1/4 FRAC NE1/4
SEC 2 T23N R21E

SECTION 2. All ordinances or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 13-204, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2021.

APPROVED:

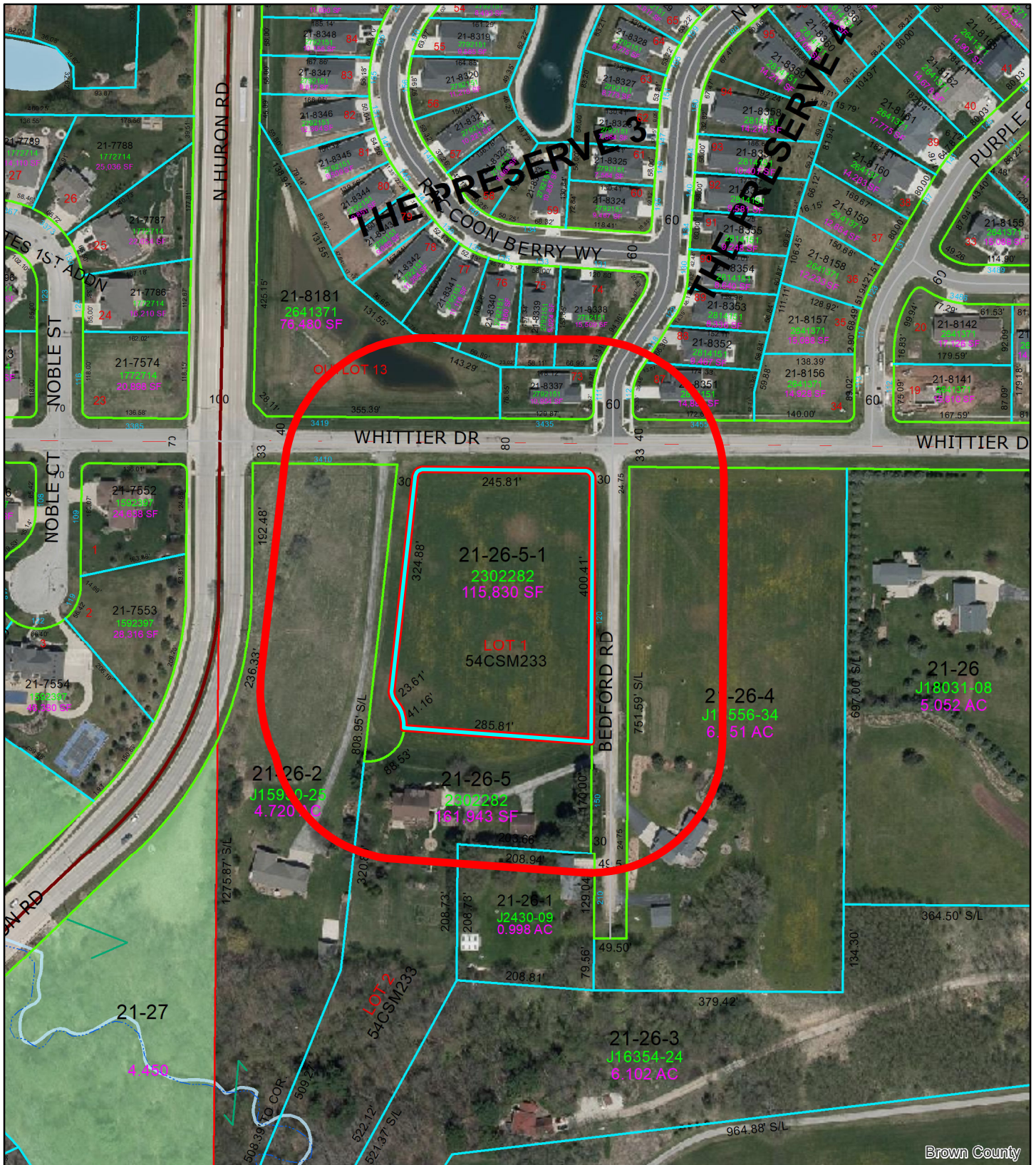
Mayor

ATTEST:

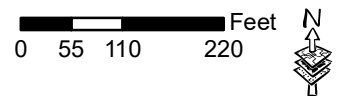
Clerk

sjh

Attachment – Map



(ZP 21-04) Rezone 120 Bedford Road
from Rural Residential (RR)
to Low-Density Residential (R1)



- 120 Bedford Road
- 200-ft. Notification Area



This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied. Map prepared by City of Green Bay Department of Community and Economic Development. sjh 09 Mar 2021 X:\Planning\Basemaps\template_8.5x11.mxd

For Official Notice:

**Public Notification
Proposed Rezoning
120 Bedford Road
(ZP 21-04)**

The Green Bay Plan Commission will hold a public hearing on **Monday, March 22, 2021**, at 6:00 p.m. The meeting will be conducted at a virtual location. If you wish to participate in a Public Hearing, you may access the meeting by the internet or telephone, using the access code below.

Join Zoom Meeting

<https://us02web.zoom.us/j/84137675822?pwd=L2EyVlpDSiZGZlFjcmlpWnZlOEVnUT09>

Meeting ID: 841 3767 5822

Passcode: 483400

One tap mobile

+1 312 626 6799,,84137675822# US (Chicago)

+1 646 876 9923,,84137675822# US (New York)

Dial by your Location:

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

Find your local number: <https://us02web.zoom.us/j/84137675822?pwd=L2EyVlpDSiZGZlFjcmlpWnZlOEVnUT09>

The hearing is regarding the following:

(ZP 21-04) Consideration and possible action on the request to rezone 120 Bedford Road from Rural Residential (RR) to Low-Density Residential (R1), submitted by Bonita Parrott, property owner. (Ald. B. Dorff, District 1)

Public comments will be invited at the public hearing or can be sent in writing to:

City of Green Bay
Department of Community and Economic Development
Attn: Stephanie Hummel
100 N. Jefferson St., Rm. 608
Green Bay, WI 54301

For additional information, contact Stephanie Hummel at (920) 448-3424 or Stephanie.Hummel@greenbaywi.gov.

Publication Dates: March 8, 2021 and March 15, 2021

ZONING ORDINANCE NO. 04-21

**AN ORDINANCE REZONING THE PROPERTY
LOCATED AT 120 BEDFORD ROAD FROM RURAL RESIDENTIAL (RR)
DISTRICT TO LOW DENSITY RESIDENTIAL (R1) DISTRICT
(ZP 21-04)**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS
FOLLOWS:

SECTION 1. Section 13-108, Green Bay Municipal Code, together with the zoning map referred to therein, is hereby amended by rezoning the following described property located at 120 Bedford Road from Rural Residential (RR) District to Low Density Residential (R1) District:

115,830 SQ FT LOT 1 OF 54 CSM 233 BNG PRT OF NE1/4 FRAC NE1/4
SEC 2 T23N R21E

SECTION 2. All ordinances or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 3. This ordinance shall not take effect until a public hearing is held thereon as provided by Section 13-204, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2021.

APPROVED:

Mayor

ATTEST:

Clerk

sjh

Attachment – Map

GENERAL ORDINANCE NO. 05-21

**AN ORDINANCE AMENDING
SECTIONS 13-303, 13-1606(l), AND 13-1714,
GREEN BAY MUNICIPAL CODE,
RELATING TO DRIVE-THROUGH FACILITIES**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 13-303, Green Bay Municipal Code, is hereby amended as follows:

Drive-through facility: ~~A facility consisting of a driveway and window, opening, canopy, or other facilities used for serving patrons seated in an automobile. Drive-through facilities may be associated with principal uses, such as restaurants, banks, or drugstores, or may be free-standing, such as coffee kiosks, ATMs, etc.~~ **A facility consisting of a dedicated drive aisle that leads to and from a service area for the sale and dispensation of food, beverages, or other consumer items to patrons in motor vehicles. Such facilities may include but are not limited to restaurants, pharmacies, and financial institutions.**

SECTION 2. Section 13-1606(l), Green Bay Municipal Code, is hereby amended as follows:

(l) Drive-through facility:

(1) ~~Drive-through~~ **No drive-through elements window and menu board** shall ~~not~~ be located between the front façade of the principal building and the street.

(2) ~~Plans for onsite circulation and driveway locations shall be reviewed as part of the conditional use review process. Site design shall accommodate a logical, and safe vehicle and pedestrian circulation pattern~~ **and shall not interfere with circulation or visibility for traffic either on or off site.**

(3) Alley access to drive-through lanes is prohibited on any block containing a residential or office-residence district, except for commercial deliveries when approved by the city engineer.

(4) Drive-through canopies and other structures, where present, shall be constructed from the same materials as the primary building and with a similar level of architectural quality and detailing.

(5) ~~Sound from any speakers used on the premises shall not be audible at the boundary of any surrounding residential district or on any residential property~~

(6) ~~An emergency exit lane shall be provided for users queuing through the drive-through lane(s) without interfering with onsite parking/circulation.~~

(5) Drive-through aisles shall have a minimum ten-foot (10') interior radius on curves and a minimum twelve-foot (12') width. For locations with multiple drive-through aisles, aisle width may be reduced to ten feet (10').

(6) The width of a drive-through may be reduced to no less than 10 feet provided an engineering analysis is submitted by a professional engineer and approval of the Fire Marshal.

(7) Each drive-through facility shall clearly delineate the drive-through aisle and the direction of traffic flow by signs and pavement markings. Pedestrian cross-walks through the drive aisle shall be clearly marked where necessary.

(8) Drive-through facilities shall include a minimum queuing space for 3 vehicles in advance of a menu board and 3 vehicles between the menu board and service area.

(9) All drive-through facilities may be subject to a Traffic Impact Analysis (TIA) per the review of the City Traffic Engineer.

SECTION 3. Section 13-1714, Figure 2, Green Bay Municipal Code, is hereby amended as follows:

Accommodation and Food Service		
Restaurant (with or without drive-through), tavern/bar, nightclub	1 space per 300 sq. ft. of net floor area plus 1 space per 500 sq. ft. exterior seating area.	Drive-through facilities shall include queuing space for at least 3 vehicles in advance of the menu board and 3 vehicles between the menu board and pickup window.

SECTION 4. All ordinances, or parts of ordinances, in conflict herewith are hereby repealed.

SECTION 5. This ordinance shall not take effect until a public hearing is held hereon as provided by Section 13-204, Green Bay Municipal Code, and the adoption and publication of this ordinance.

Dated at Green Bay, Wisconsin this _____ day of _____, 2021.

APPROVED:

Mayor

ATTEST:

Clerk

pn

03/16/2021



OTT & Earned Media Report

Date: 11/23/20
To: CGB
From: KW2/HVS
Subject: OTT & Earned Media Campaign Efforts

OTT Media

The Over-The-Top (OTT) digital ad campaign went live on October 22nd and ran through November 3rd. The objective of these ads was to encourage and promote voter education in the City of Green Bay by informing eligible voters of the process and options for registering and voting in the 2020 General Election. The campaign audience consisted of all eligible voters in the City of Green Bay (+18 years old).

Campaign Overview:

- Timing: October 22, 2020 – November 3, 2020
- Geography: City of Green Bay, WI
 - Zip Codes: 54155, 54229, 54301, 54302, 54303, 54304, 54311, 54313.
- Media Tactics: OTT, Pre-roll, YouTube & Address IQ via OTT.
- Campaign objective: Encourage and promote voter education and information to eligible voters in the City of Green Bay.

Highlights:

- A total of 942,182 impressions were delivered by the campaign.
 - 359,348 of these total impressions were Spanish ad impressions.
- The campaign focused on daily optimizations and delivery was opened from OTT to Pre-roll, YouTube and WeAreGreenBay.com mobile video delivery across the news website and all the apps (see appendix for platform and domain details).
- During the last two days of the campaign, OTT delivery was opened to Address IQ (the digital equivalent to direct mail) to further maximize the campaign's reach.

Tactic	Impressions	Spanish Impressions	100% Completions	Video Completion Rate (VCR) %
OTT	24,020	69,051	53,931	57.95%
AIQ OTT	51,592	6,785	35,026	59.99%
Pre-roll	418,538	271,918	397,320	57.54%
YouTube	7,969	11,594	11,126	56.87%
WeAreGreenBay.com Pre-roll & Apps	80,715		n/a	n/a
Total	942,182			



Top 10 OTT Platforms:

- Apple TV (45,394 impressions)
- Samsung (17,361 impressions)
- Roku (14,326 impressions)
- Amazon (7,030 impressions)
- Other Platform (3,570 impressions)
- Microsoft (2,258 impressions)
- Google (1,294 impressions)
- LG (1,148 impressions)
- Vizio (426 impressions)
- Sony (203 impressions)

Performance by Device:

- Mobile
 - 306,925 impressions
 - 1,512 clicks
 - 0.49% click rate
- Desktop
 - 298,702 impressions
 - 218 clicks
 - 0.07% click rate
- Tablet
 - 97,440 impressions
 - 1,162 clicks
 - 1.19% click rate
- Other
 - 6,960 impressions
 - 2 clicks
 - 0.21% click rate

Best Performing Ads (English & Spanish)

- Ready to Register – English version
 - 136,386 impressions
 - 665 clicks & 0.49% click rate
 - 79,593 completions & 58.36% video completion rate
- Ready for your Safety – Spanish version
 - 82,942 impressions
 - 279 clicks & 0.34% click rate
 - 50,653 completions & 61.07% video completion rate



Earned Media

The following earned media efforts were completed during the campaign:

Deliverable	Status	Notes
News Release #1: Kickoff Press Event Media Advisory	Complete	Sent via CGB NewsFlash 10/12/20
Kickoff Press Conference 10/13/2020 12:30 pm	Complete	Outlined news conference and drafted comments for Mayor Genrich and Celestine Jeffreys.
CGB Vote Countdown copy for SM and talking points	Complete	Countdown used for CGB Facebook posts.
News Release #2 for 10/19: Mail It Monday	Complete	Sent via CGB NewsFlash 10/19/20
Election Day Media Plan memo	Complete	Outline of comms responsibilities on Election Day.
Op-Ed Column for <i>Green Bay Press Gazette</i> and <i>Press Times</i>	Complete	Both publications printed Mayor Genrich's Op-Ed: Press-Times: 10/23; GBPG: 10/25
News Release #3 for 10/26	Complete	Sent via CGB NewsFlash 10/26/20
Media Advisory: Election Day Media Guidelines	Complete	Emailed this advisory directly to local Editors, News Directors and Assignment Managers on 10/27. Re-sent on 11/2 with contact info for Lt. Shauna Walesh, Election Day PIO.
News Release #4 for 11/2	Complete	Sent via CGB NewsFlash 11/2/20
"How Green Bay is Ready For Your Vote" Talking Points	Complete	Distributed to City Staff 10/27 for reference during radio interviews as well as social media posts.
Pitch and coordinate radio interviews: WTAQ AM-FM 10/26, 7:45am WNCY FM "Y-100" 10/29, 8:10 am WIXX FM 10/29, 8:45am	Complete	WTAQ – Mayor Genrich on <i>Morning News with Matt and Earl</i> ; apprx. 7 mins. WNCY – Mayor on <i>Shotgun & Charli Show</i> apprx. 3 mins. WIXX – Celestine Jeffreys on <i>Murphy In The Morning Show</i> approx. 3 mins.
Election Day Crisis Communication planning	Complete	Collaborated with election mentors, city staff and law enforcement to create a plan for communications on Election Day for routine and crisis communications.
Final week lead-up to Election Day Media Coordination	Complete	Fielded emails and calls from local media following the 10/27 Media Advisory. Media were directed to alert HVS to which polling place or central count they planned to attend on Election Day; HVS communicated this info to PIO.
News Conference: Monday, 11/2	Complete	Created an outline and draft talking points for news conference, which was coordinated internally by city staff.
Election Day Media Coordination	Complete	Worked with media all day 11/3 on where they could and could not be; rules of engagement by media members; helping to fulfill interview requests. Started at Johnsonville Tailgate Village at 6:30am; then to Sears building followed by Bay Beach, then Central Count. Remained at Central Count until 10:45pm.

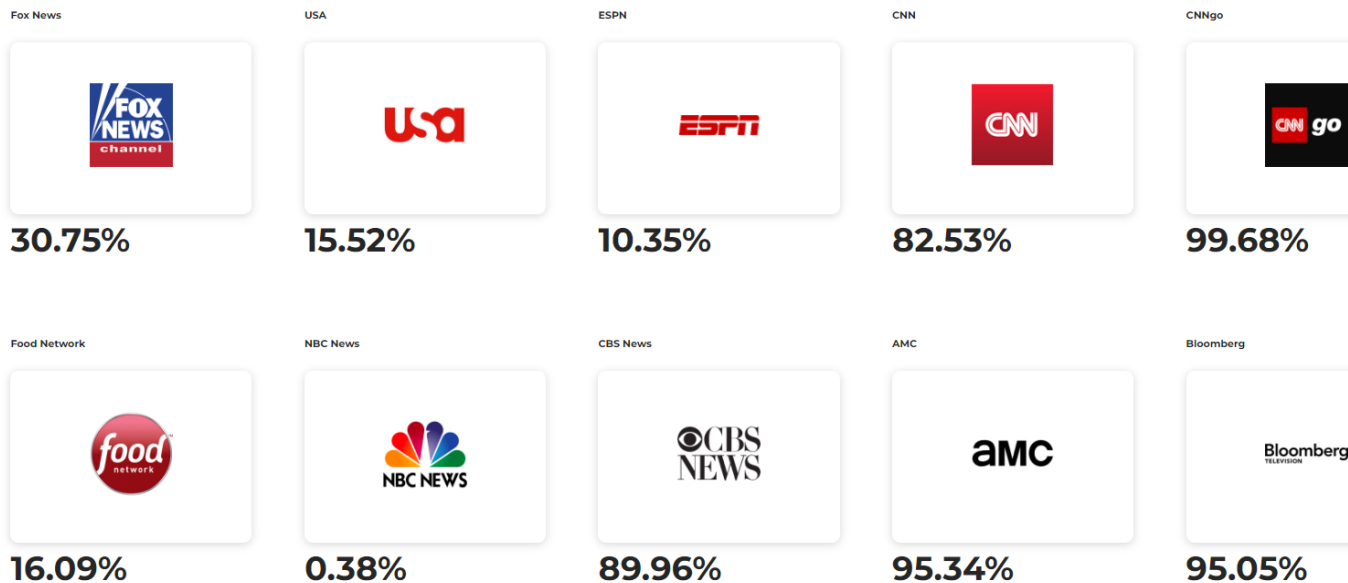


OTT Appendix

PERFORMANCE BY PLATFORM

PLATFORM	IMPRESSIONS	25% COMPLETED	50% COMPLETED	75% COMPLETED	100% COMPLETED
 Apple	45,394	69.87%	54.04%	42.06%	32.68%
 Samsung	17,361	81.13%	75.57%	71.94%	70.24%
 Roku	14,326	98.79%	98.48%	98.17%	97.92%
 Amazon	7,030	95.79%	95.32%	94.98%	94.71%
 Other Platform	3,570	79.66%	73.56%	70.87%	68.63%
 Microsoft	2,258	91.23%	91.19%	91.05%	91.01%
 Google	1,294	54.33%	45.98%	41.58%	38.56%
 LG	1,148	65.68%	55.92%	50.35%	47.74%
 Vizio	426	96.24%	96.24%	96.24%	96.01%
 Sony	203	98.03%	97.54%	97.54%	96.55%

PERFORMANCE BY FEATURED NETWORK





Pre-Roll Top 10 Domains

PERFORMANCE BY PLACEMENT

DOMAIN	IMPRESSIONS	CLICKS	CLICK RATE
Words With Friends 2	38,943	1,079	2.77%
Spider Solitaire	2,410	579	24.02%
Words With Friends	21,693	525	2.42%
microsoftcasualgames.com	4,335	117	2.70%
Wordscapes	3,119	109	3.49%
nypost.com	5,394	29	0.54%
facty.com	744	23	3.09%
legacy.com	166,638	22	0.01%
Jigsaw Puzzle	468	21	4.49%
foxnews.com	19,418	20	0.10%

Performance by Device

DESKTOP MOBILE TABLET OTHER



Impressions



Clicks

DEVICES	IMPRESSIONS	CLICKS	CLICK RATE
Mobile	306,925	1,512	0.49%
Desktop	298,702	218	0.07%
Tablet	97,440	1,162	1.19%
Other	6,960	2	0.21%
Total	710,027	2,894	0.41%

Best Performing Ads

HVS - READY TO REGISTER - ENGLISH VIDEO

IMPRESSIONS

136,386

CLICKS

665

CLICK RATE

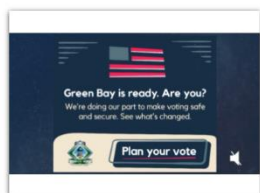
0.49%

COMPLETIONS

79,593

COMPLETION RATE

58.36%



HVS - READY FOR YOUR SAFETY - SPANISH VIDEO

IMPRESSIONS

82,942

CLICKS

279

CLICK RATE

0.34%

COMPLETIONS

50,653

COMPLETION RATE

61.07%



25% COMPLETE

76.86%

50% COMPLETE

68.60%

75% COMPLETE

62.95%

100% COMPLETE

58.36%

25% COMPLETE

79.64%

50% COMPLETE

71.69%

75% COMPLETE

66.13%

100% COMPLETE

61.07%