



MINUTES OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, MARCH 24, 2021, 6:00 PM

Immediately following Park Committee which begins at 5 P.M.

Virtual Meeting. Public may join via Zoom.

A. ZOOM MEETING INFORMATION.

I. This item contains documents which provide call in information and instructions for the Zoom meeting.

B. ROLL CALL.

Present: Ald. Randy Scannell, Ald. Chris Wery, Ald. Jesse Brunette, Ald. Lynn Gerlach

C. APPROVAL OF THE AGENDA.

Moved by Ald. Randy Scannell, seconded by Ald. Jesse Brunette to approve the agenda of the Wednesday, March 24, 2021 Improvement and Services Committee meeting. Motion carried.

Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

D. APPROVAL OF MINUTES.

Moved by Ald. Randy Scannell, seconded by Ald. Jesse Brunette to approve the minutes of the Wednesday, March 10, 2021 Improvement and Services Committee meeting. Motion carried.

Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

E. REGULAR BUSINESS.

1. Consideration with possible action on a constituent idea about improving fall loose leaf collection.
(Ald. Brunette)

Moved by Ald. Jesse Brunette, seconded by Ald. Randy Scannell to refer to staff the constituent idea about improving fall loose leaf collection. Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

2. Consideration with possible action on request by Department of Public Works to enter into a Professional Services Contract with McMahon Associates, Inc. to continue vegetative maintenance associated with a select grouping of City owned storm water facilities.

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve the request by Department of Public Works to enter into a Professional Services Contract with McMahon Associates, Inc. to continue vegetative maintenance associated with a select grouping of City owned storm water facilities in the amount of \$16,950. Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

3. Consideration with possible action on request by Department of Public Works to enter into a Professional Services Contract with NES Ecological Services – A Division of Robert E. Lee & Associates to continue vegetative maintenance associated with a select grouping of City owned storm water facilities.

Moved by Ald. Randy Scannell, seconded by Ald. Jesse Brunette to approve the request by Department of Public Works to enter into a Professional Services Contract with NES Ecological Services – A Division of Robert E. Lee & Associates to continue vegetative maintenance associated with a select grouping of City owned storm water facilities in the amount of \$44,250. Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

4. Consideration with possible action on review and approval of the 2020 Annual Wisconsin Department of Natural Resources Storm Water Report.

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve the 2020 Annual Wisconsin Department of Natural Resources Storm Water Report and authorize the Director of Public Works to sign the agreement and submit it to the Wisconsin Department of Natural Resources. Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

5. Consideration with possible action on the review and award of the following contracts:

A. PAVEMENT REPAIR - 2021

B. SEWERS 1-21 (INCLUDING WATER MAIN)

C. SIDEWALKS 2021

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to award the following contracts:

A. PAVEMENT REPAIR - 2021 to the low responsive bidder, Fischer-Ulman Construction, Inc., in the amount of \$951,965.50.

B. SEWERS 1-21 (INCLUDING WATER MAIN) to the low responsive bidder, PTS Contractors, Inc., as follows:

Part A in the amount of \$694,000

Part B in the amount of \$1,120,000

Part C in the amount of \$730,000

C. SIDEWALKS 2021 to the low responsive bidder, Martell Construction, in the amount of \$899,297.50.

Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

6. Consideration with possible action on request by Green Bay Metropolitan Sewerage District, operating under the brand NEW Water, for a Revocable Occupancy Permit to place a real-time High Resolution Phosphorus Sensor and Weather Station on City of Green Bay personal property formerly known as Dolphin A of the Renard Isle Confined Disposal Facility in the Fox River.

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve the request by Green Bay Metropolitan Sewerage District, operating under the brand NEW Water, for a Revocable Occupancy Permit to place a real-time High Resolution Phosphorus Sensor and Weather Station on City of Green Bay personal property formerly known as Dolphin A of the Renard Isle Confined Disposal Facility in the Fox River, and authorizing the Mayor and City Clerk to execute. Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

7. Report of actions taken by Department of Public Works

A. Granting of Licenses

I. Sidewalk Builder

- a. Christensen Concrete
- b. De Leers Construction, Inc.
- c. Helmle Construction & Concrete
- d. J.C. Santy Construction, LLC
- e. Josh Bailey Concrete Construction
- f. KPS Concrete Contractor LLC
- g. Tim Verheyen Construction

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to receive and place on file the report of actions taken by Department of Public Works. Motion carried. Vote: Yes- Chris Wery, Jesse

Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

F. INFORMATIONAL.

1. Director's Report on recent activities of the Public Works Department.

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to receive and place on file the Director's Report on recent activities of the Public Works Department. Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

2. The next Improvement and Services Committee meeting is scheduled for April 14, 2021.

G. PUBLIC HEARINGS.

H. ADJOURNMENT.

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve to adjourn the Improvement and Services Committee meeting. Motion carried. Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

VERBATIM MINUTES

- Okay. The Improvement and Services Committee meeting of March, oh what are we, 24th, will come to order. And we'll note that Alder Brunette, Alder Gerlach, Alder Scannell, Alder Wery are present. Can I have an approval of the agenda.

- Motion to approve.

- Second.

- Motion by Alder Scannell, second by Alder Brunette. Any changes to that? Those in favor.

- [All] Aye.

- Opposed? Motion carried. Approval of the minutes.

- So moved.

- Second.

- Motion by Alder Scannell, second by Alder Brunette. Any changes? Those in favor?

- [All] Aye.

- Opposed? Motion carried. Under Regular Business. Everything we do tonight will be a recommendation on to City Council next Tuesday at six o'clock. Number one. Consideration with possible action on a constituent idea about improving fall loose leaf collection. Alder Brunette.

- Yes, thank you, Chairman Wery. As you recall, last fall, the city sent a couple of letters to residents regarding fall loose leaf collection. Not putting into the street, but keeping on the terrace, in my district, which isn't entirely unique. But I have a lot of woods in my district and one specific neighborhood association is in a heavily wooded area so that they received a lot of the letters. And the neighborhood association out there fielded a lot of calls and tried to intervene and help and educate people. Well, part of the, one of the residents in that neighborhood had a good idea, that he, in trying to figure out a solution, to the loose leaf collection in the fall. So he proposed an amendment to Section 9.04 Solid Waste Disposal. I did talk to him today. I kind of worked out some ideas and I mentioned to him that Director Grenier would be out for a while. There seems to be no immediate urgency. Fall is quite a ways away. So on this issue, I would just recommend a refer to staff to work with Alderman Brunette to see if this is a good idea.

- I'll second that.

- Got it, that's your motion, Alder Brunette?

- Yep.

- Quick question, please.

- Sure, there's a motion and a second to refer this to staff. Under discussion, Alder Gerlach.

- Alder Brunette, come on, I can't stand it. Give us any clue?

- The suspense!

- But also, I want to know, what is the problem that has to be solved? Because I do hear people complain about leaf pick up and I don't ever recognize the problem.

- Yeah. So in my district there are few sidewalks. So there isn't really a terrace between the sidewalk and the street where normally people would put yard waste. So what they do over time is they historically put it into the street, not purposely, necessarily, but they didn't want to ruin their lawns. And so over time with the city, with the removal of yard waste and leaves, we put that equipment on the grass and sweep it down and it caused some damage. And so for folks who really take pride in their lawn, not that everyone doesn't, but a lot of my constituents do, they prefer to put it into the street. And so he worked out an idea for a proposed amendment to allow only during fall and spring yard waste collection and only when placed three feet from any street gutter or storm sewer. So Director Grenier has spent a lot of time on this, as Assistant Director Brunette. But I just, I don't want to put too much time into this if it's not something they haven't already considered.

- Okay. Now I'll be able to sleep tonight, thank you.

- And I'm personally glad you didn't say it involved waste to energy. We don't want to have that discussion again.

- No, oh no.

- Okay.

- Just worked on that one.

- So there's a motion and a second to refer this item to staff. Those in favor

- [All] Aye.

- Opposed? Motion carries. Number two. Consideration with possible action on the request by the Department of Public Works to enter into a Professional Services Contract with McMahon Associates, Inc., to continue vegetative maintenance associated with a select grouping of City owned storm water facilities. Director, Assistant Director.

- Okay, as you know, the City has quite a few of these storm water facilities throughout town. What we do with these is we try to group them into two separate groups, 'cause as you notice, the next item on the agenda is almost identical to this one except for it's a different consultant. So what we do is, these folks, McMahon will be doing the Baird Creek Preserve Northwest Pond, the Baird Creek Preserve Northeast Pond, Larschied Pond, Mill Street Pond, Basten Street Wetlands Facility, and Excalibur Pond. And what they do is they go in and they work on maintaining the vegetation at these ponds each year. Some years they go through and they'll burn it. Other years they'll go through and get rid of invasives. And it's basically the ponds are a continuous maintenance item. And so this contract for this year would be for \$16,950.00. And our recommendation would be to allow us to award this contract. This has been an annual thing. These guys have done this for the last, well since I've been here and that's six years already.

- All right. Thank you, Director. Questions from the committee?

- Motion to approve.

- Second.

- Motion by Alder Scannell, second by Alder Gerlach to approve. Discussion? Those in favor.

- [All] Aye.

- Opposed? That carries. Number three. Consideration with possible action on a request by Department of Public Works to enter into a Professional Services Contract with NES Ecological Services, a Division of Robert E. Lee & Associates, to continue vegetative maintenance associated with a select grouping of City-owned storm water facilities. Assistant Director.

- Okay. This one, NES has Royal Woods Pond, Barina Creek Pond, Berger Street Pond, Huron and Sitka Pond, Christa McAuliffe Park Pond, Juza's Shorewood Heights Pond, Eaton Heights Pond, and Border Drive Swale. All these, there's a couple of them in this grouping that require a little more maintenance this year, so this contract would be in the amount of \$44,250.00. And one thing I did want to say is, before Alder Gerlach asks it, yes, this money is budgeted.

- Thank you.

- That one's a little bit more on this one. Was the swale extra? I just, the swale, it just sounded cooler. What's the difference between a swale and a pond?

- Big difference. I have swales.

- Basically the swale is going to be like a roadside ditch for lack of a better term. And versus the ponds typically are wet ponds, the ponds that we have, the ones that they're doing maintenance on vegetation.

- I don't have any of those.

- I don't have a ditch, no.

- Any questions from the committee? I'll entertain a motion.

- Motion to approve.

- Second.

- Motion by Alder Scannell, second by Alder Brunette. Any discussion on that? Those in favor.

- [All] Aye.

- Opposed? That carries. Number four. Consideration with possible action on review and approval of the 2020 Annual Wisconsin Department of Natural Resources Storm Water Report. And I know Director Grenier would usually like to read the whole thing to us, but you do not have to. Unless the committee wants you to.

- I read it.

- Okay, me too.

- I'll hit the highlights, and the big highlight, the one that everybody asks about, typically, is there were 145 muskrat trapped this year.

- Ah.

- Oh.

- That, and we filled three new positions in the stormwater utility and the sanitary utility. We're looking at, we had the fog person come in. So they're gonna be chasing the fat, soils, and grease out of the sanitary sewer. We had a sewer maintenance worker and another utility engineer hired. So, we're making strides that way. And it's just the program is, continually grows as more and more people get into doing this type of work. There were almost a little over 250 projects done that required stormwater. So, a lot of this stuff is going on every day. For street sweeping and fall leaf collection we picked up about 4,100 tons. And that included 20 rounds of sweeping. So yeah, that's basically what we're doing with this. What we would like tonight would be authorization for the director to be able to sign this and submit it to the DNR.

- So moved. What happened to the muskrats?

- They belong to the trapper.

- Oh, okay, yeah.

- Did you want them?

- My grandma used to eat 'em.

- God, I second the motion.

- We have a motion by Alder Scannell, second by Alder Gerlach to approve and forward to the DNR. Any discussion on that? Those in favor.

- [All] Aye.

- Opposed? That carries. We'll have to have a separate hat report, I mean muskrat report. All right. Number five. Consideration with possible action on the review and award of the following contract. We have A, Pavement Repair, 2021, B is Sewers, 1-21, including water main, C, Sidewalks, 2021.

- Yeah, so what I would anticipate is we'd have three separate motions here. The Pavement Repair Contract, 2021. Basically what that contractor does is he goes around town and he will repair asphalt. And this part of it is mainly the concrete portion of the pavement, so it'll be curb and gutter, concrete pavement, things like that, where utility companies have done crossings of the roadways, repairs to their facilities, installation of new facilities, and things like that. If you remember, this is the contract that last year we changed it. And it was the first year where the City did the billing back to the various utility companies that did these installations in the streets, and we needed to do these permanent pavement repairs for. So this one's not a contract where you normally get six, seven contractors bidding on it. This year we had one contractor, which is Fischer-Ulman Construction, in the amount of \$951,965.50. That was in the estimate, and it was actually below our estimate. We're very comfortable with this contractor. He's the one that, I think since I've been Assistant Director I don't think anybody else has gotten this contract yet. So, that one we would recommend award for.

- All right. Questions on A, Pavement Repair?

- Motion to approve 5A.

- Is it in the budget?
- Yes, it is.
- Okay. Did you move to approve?
- Motion to approve 5A.
- Second.
- Motion by Alder Scannell, second by Alder Gerlach, to approve 5A, Pavement Repair, 2021.
Discussion? Those in favor.
- [All] Aye.
- Opposed? That is approved. And the next one here.
- The next one is Sewers, 1-21, including water main. This one we were very pleased with the results. We had seven contractors bid on it. It just so happens that a contractor was low bidder on all three parts, this is a three-part contract. Basically what this contract is for is we go in we will do the utility repairs for all the streets that will be getting resurfaced this year. So, the vast majority of utilities that get replaced during this contract normally is water main, but then we also do have a fair share of sanitary repairs and storm sewer repairs as well. The contractor that was low bidder on all three parts was PTS Contractors, Inc.. And what we had was the 694,000 for Part A. Part B was \$1,120,000.00. And Part C was \$730,000.00. And again, PTS Contractors is also one of the, they're a good contractor. We work with them a lot here in town. So, we'd recommend award for Parts A, B, and C to PTS Contractors in the amounts that I've read.
- Can we make one motion, do it all in one motion or?
- I think so.
- All right.
- Well then I'll make a motion to award them all.
- Second.
- All right, there's a motion by Alder Scannell, second by Alder Gerlach, to award 5A, Sewers, 1-21, or it's A, B, and C, to PTS Contractors, Inc.. Any discussion on that? Those in favor.
- [All] Aye.
- Opposed? Motion carried. And sidewalks is C, I didn't see anything for that one, but.
- Yep, Sidewalks, 2021. This is a little different this year now. It's a little larger program than what we've normally done because this includes the citywide program, plus the complaint program. And so the, we ended up having three contractors bid on this. Again, the amounts that we've got were well

within what our estimate was. and the low bidder was Martell Construction in the amount of \$899,297.50. And we recommend award to Martell Construction.

- Assistant Director Brunette, do you have the other two and their bids? Or was it in here and I'm just not seeing it? If you could just read them off.

- It was just bid yesterday. So you guys don't have the summary.

- Okay. Could you read those off? Do you have those, the other two and their amounts?

- Yep, we had Fischer-Ulman Construction, who was the one that got the pavement repair contract. They were at \$944,480.00. And then Al Dix Concrete was at \$993,215.00.

- Perfect. Thank you. What part of the city are we working on this year for sidewalks? Do we have that?

- The citywide portion was in what we're calling District 15, which that's where we'll get the repairs done. And then, obviously the complaints are all over the place. District 15 east and west is the far east, northeast side, and the far southwest side, I believe

- I believe a lot of it is in my district.

- Yes.

- Yeah. Okay.

- For the east side, yes. Yep, yep.

- Gotcha. You and Alder Vander Leest, I think, southwest?

- Yes, yep.

- Okay. Any questions from the committee?

- Motion to approve.

- Second.

- Moved by Alder Scannell, second by Alder Gerlach, to approve 5C, Sidewalks, 2021, to Martell. Those are favor?

- [All] Aye.

- Opposed? That motion carries. And we're on to six. Consideration with possible action on the request by Green Bay Metropolitan Sewerage District, operating under the brand N.E.W. Water, for a Revocable Occupancy Permit to place a real-time High Resolution Phosphorus Sensor and a Weather Station on City of Green Bay personal property, formerly known as Dolphin A of the Renard Isle Confined Disposal Facility in the Fox River. Whoo! Jim, all you.

- Okay. For those of you that have been to the Metro boat launch down at the mouth of the river, if you're standing at the, one of the launches, and you look to the north, you'll see that there's a pipe that's suspended up over the water and there's a couple of dolphins. A dolphin basically is nothing more than a fancy word for foundation in the water. And so basically what they did is when they were doing some dredging is they would bring in the barge and park it between these two dolphins. And then they would unload the sludge that they had dredged off into the pipeline. And then from the pipeline, my understanding is, it got pumped into Renard Island. When the Corps of Engineers and DNR were done with that project, they decided that, "Hey, we don't want this stuff anymore." And they gave that structure to the City for ownership. So, what we're doing here is the Metropolitan Sewage District has, I think for like the last six to 10 years, have been studying phosphorous in the river. And so what they'd like to do is put a sensor out on one of the dolphins so that they could monitor the phosphorous level in the river here. Because this is coincidental, because their discharge is just a little upstream from here. So I think what they're trying to do is get a baseline for what the river is at after they're discharged. And this is what we're looking at. This is, we're doing a revokable occupancy permit, similar to like someone putting tables and chairs in the right of way. So basically they're putting something in our right of way. So it'll be a revokable occupancy permit, and they'll give us the insurance and things like that. So what we'd like to do on this one is get the authorization to enter into this agreement with Metropolitan Sewage District.

- All right. Thank you. Any questions from the committee?

- So authorized.

- Second.

- I think that is a motion to approve. Second by Alder Gerlach. Any discussion? Those are favor.

- [All] Aye.

- All right. That carries. But what do we need on the dolphin? And number seven is a report of actions taken by the Department of Public Works. A, Granting of Licenses. A couple of sidewalk builders. Christensen Concrete, De Leers Construction, Inc., Helmle Construction and Concrete, J.C. Santy Construction, LLC, Josh Bailey Concrete Construction, KPS Concrete Contractor, LLC, and Tim Verheyen Construction.

- All of these have held licenses in the past and they are worthwhile.

- Motion to receive and place on file.

- Yep.

- Perfect.

- Motion by Alder Scannell to receive and place on file.

- Second.

- Second by Alder Gerlach. Any disclose? All in favor?

- [All] Aye.

- Opposed? That carries. We are on to Director's Report. We'll call this one, the Assistant Director's Report.

- And not to disappoint, but I don't have anything tonight, unless Chris would like to add something.

- The only thing I'd like to share with you is we've discussed. And it's our Spring Curbside Yard and Garden Waste Collection Program, like we of course do every spring. People are starting to get out, cleaning up their yards. Similar, almost identical plus or minus a day or two on either end to last spring. We will start collecting on, I don't have a calendar right in front of me, Monday, I think it's April 10th or is it the 12th? But the Monday that in the April 10th area, whatever's on the calendar. And then the last day for residents to be able to put out yard and garden waste to the curb this spring, where we can guarantee yes, we'll pick it up, is Mother's Day on May 10th, Sunday, May 10th. So, the kids can get out and do something for mom for her Mother's Day gift or something. But then that's when we ended last year, was on Mother's Day, I think it was May 9th last year.

- Yep, through the 10th, okay.

- And just an FYI, we are gonna do a public information campaign like we have done in the past, just to make sure, keep people reminded about the rules. You don't block inlets, stormwater quality, where to place your leaves, when we're starting, where we generally are, so people can kind of get a feel when we're ending, just to keep the communication going in the community. And over the last year and a half that we've been doing this pretty intensely, we've gotten a lot of positive feedback. So we want to keep doing it.

- Chris, that's quite a scoop. That's one of the advantages of being on this committee, is we can be one of the first to announce that to our constituents. So I want to make sure I have it right because I'd like to post something tonight.

- The two 12th's.

- Monday would be the 12th, correct?

- Yep.

- Mother's Day, if that's correct, it would be, a Sunday would be the 8th of May. You said that 10th, 10th would be a Monday, so I'm assuming--

- Okay, so yeah, so then we'll say on the 9th.

- The 9th?

- Monday the 9th. That following week, that'd be our final collection. So you can put the last of your stuff out on Sunday and we can guarantee we'll pick that up. But say someone puts it out on Tuesday after Mother's Day, but we've already picked up Tuesday's stuff.

- Right.

- Let's say we're past it, for whatever reason, then we can't necessarily guarantee we're gonna get there because we've already been there for the last round. But, whatever, things, we work them out.

- April 12th to May 9th, in other words.

- Yes.

- Okay. Thank you.

- I've seen Jesse go around and pick up people's stuff with his little trailer.

- Well, my kids have like a motorized car with a wagon. We've done that, but they're getting a little too big for that.

- I will withhold posting on my Facebook page, Alder Brunette, until tomorrow, so you can get the scoop.

- I'll get the scoop, yeah, I want some points. I'm not the most popular guy these days. So I've got the scoop.

- That means I'm slightly more popular. I do have a question for you, Chris or Jim. With the 25 million, approximately, that we're getting from the federal funds, is there already discussion in DPW of what it could be used for? All the departments are gonna scramble for it, right?

- Without being able to talk to Steve about it is, yeah, I really can't comment on that, but do we have products that we could use the money for? Yes. Most definitely. As you are aware that the last couple of years we've been trying to get the hydraulics done on Main Street Bridge, and due to budgeting that money is always gone and it gets pulled. There's a lot of mechanical items at the west side garage that needed to be fixed that are getting to the point where it's way too costly to try to keep them running, like parts of the HVAC system. It looked like that money would probably get pulled this year. So to me, it's a little unclear and I don't fully have my head, what we can and can't spend the money on, because there are restrictions and things like that. So I only had one small discussion with Diana Ellenbecker, Finance Director Ellenbecker. So I'm not gonna pretend to know where the money's all going.

- All right, well, I just thought I'd see if anything's brewing ya. But any other questions from the committee?

- No. Good job.

- All right. Then receive and place on file the Director's Report?

- Motion to receive and place on file.

- Second.

- By Alder Scannell, second by Alder Gerlach, Those in favor.
- [All] Aye.
- Opposed. Motion carried. Our next meeting is April 14th. That brings us to an end.
- Motion to adjourn.
- Second.
- By Alder Scannell, second by Alder Gerlach, to adjourn. Those in favor.
- [All] Aye.
- Opposed? Motion carried. Everybody have a good evening.
- Good evening, gentlemen.
- Bye-bye.
- Have a good evening.
- Good night.