



MINUTES OF THE WATER COMMISSION

**MONDAY, MARCH 8, 2021, 8:30 AM
GREEN BAY WATER UTILITY
631 S Adams St**

A. ROLL CALL

Green Bay Water Utility Commissioners (voting): Doug Martin, P.E.; Elizabeth Wheat, PhD; John Heugel; Thomas Karman, CPA; Jamie Wall; Kathryn Hasselblad-Pascale; Jacque Boyle, P.E.

City of Green Bay Council Representative (non-voting): Kathy Lefebvre

Green Bay Water Utility Staff: General Manager Nancy Quirk, P.E.; Director of Communication Andrea Hay; HR Coordinator Jessica Cortes; Water Quality Manager Russ Hardwick; Operations Manager Brian Powell, P.E.; Distribution Manager Jason Maes; Business Manager Stephanie Rogers; Engineering Supervisor Kristin Romanowicz, P.E.; Information Technology Director Kevin Brunner

Special Guests: Jacobs Senior Project Manager Linda Mohr, P.E.; Jacobs Senior Global Water Technologist Tony Myers, P.E.

B. APPROVAL OF THE AGENDA

Moved by Hasselblad-Pascale, seconded by Wall to approve the agenda as presented. Motion carried unanimously.

C. APPROVAL OF MINUTES

I. Approval of Commission Meeting Minutes of February 8, 2021

Moved by Wall, seconded by Martin to approve the February minutes as presented. Motion carried unanimously.

D. REGULAR BUSINESS

1. Approval of Filter Plant Residuals Planning Study

Linda Mohr presented the Green Bay Water Utility Filter Plant Residuals Planning Study's findings with assistance from Tony Myers. The commission advises GBWU to check groundwater levels and discuss the pilot plant with NEW Water. Motion to authorize filter plant residual plans, Moved by Hasselblad-Pascale, seconded by Wall to approve. Motion carried unanimously.

2. Financial Report - January 2021

Business Manager Rogers reported that Moody's Investors Service rated our 2021 revenue bonds and gave a credit opinion in anticipation of closing the bonds on March 23rd. We maintained our high bond rate of Aa2. The debt issue is \$7,080,000. Financials are within expectations. No substantive issue of concern was identified. Moved by Martin, seconded by Wall to receive and place on file. Motion carried unanimously.

E. INFORMATIONAL

1. Cyber Security at Green Bay Water Utility

Information Technology Director Brunner presented the commission with an overview of the Cyber Security in place at Green Bay Water Utility.

2. General Manager's Update

General Manager Quirk, P.E., reports that she, Andrea Hay, Russ Hardwick and Brian Powell have been meeting with large customers virtually for annual discussions on water usage, questions and concerns. Utility staff members are now eligible for COVID vaccines. The building addition and remodel contracts have been signed, and Engineering Supervisor Kristin Romanowicz, P.E., gave an update on the contract with Miron Construction. Utility managers and supervisors will present strategic planning updates to the commission quarterly, with the first one will coming next month (April). The utility is working on a mutual aid agreement with the Town of Scott. Communications Director Andrea Hay has been named chair of the Communication Committee for the Wisconsin Section of the American Water Works Association (WIAWWA). General Manager Quirk will present on a panel that presented following the Brave New World documentary. Nancy was on WBAY-TV'S 4:30 p.m. show to discuss her appointment to the EPA'S NDWAC. The utility was featured prominently on the cover of the Wisconsin League of Municipalities Magazine this month.

F. ADJOURNMENT

I. Motion to Adjourn

Motion to adjourn by Hasselblad-Pascale, seconded by Wall. Motion passed unanimously.

G. ZOOM INFORMATION

I.

Join Zoom Meeting

<https://zoom.us/j/95157483339?pwd=OWIsZngwQ0E4MU05Si9kUVILSUZsQT09>

Meeting ID: 951 5748 3339

Passcode: 798043

One tap mobile

+13017158592,,95157483339#,,,,*798043# US (Washington DC)

+13126266799,,95157483339#,,,,*798043# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 951 5748 3339

Passcode: 798043

Find your local number: <https://zoom.us/u/abIRO9gDXJ>