MINUTES OF THE FINANCE COMMITTEE

TUESDAY, APRIL 27, 2021, 4:30 PM

Virtual Meeting. Public may join via Zoom.
Immediately following Personnel.

A. ZOOM MEETING INFORMATION.

1. This item contains documents which provide call in information and instructions for the Zoom meeting.

B. ROLL CALL.

1. Members: Ald. Barbara Dorff, Ald. Veronica Corpus-Dax, Ald. Bill Galvin & Ald. Brian Johnson.

Present: Barbara Dorff, Brian Johnson, Veronica Corpus-Dax, Bill Galvin

Also present: Ald. Mark Steuer, Ald. Lynn Gerlach, Fire Chief David Litton, Police Chief Andrew Smith, Police Commander Kevin Warych, Police Business Manager Rick Jurkanis, Finance Director Diana Ellenbecker and Assistant Finance Director Pam Manley.

C. APPROVAL OF THE AGENDA.

Moved by Ald. Veronica Corpus-Dax, seconded by Ald. Brian Johnson to Approve.
Motion Passed.
Yes- Barbara Dorff, Veronica Corpus-Dax, Brian Johnson

D. APPROVAL OF MINUTES.

1. Approval of the Finance Committee minutes from the April 13, 2021 meeting.

Moved by Ald. Veronica Corpus-Dax, seconded by Ald. Brian Johnson to Approve.
Motion Passed.
Yes- Barbara Dorff, Veronica Corpus-Dax, Brian Johnson

E. REGULAR BUSINESS.

1. Consideration with possible action on the Intergovernmental agreement amendment with the Village of Allouez.

Moved by Ald. Brian Johnson, seconded by Ald. Bill Galvin to Approve.
Motion Passed.
Yes- Barbara Dorff, Bill Galvin, Veronica Corpus-Dax, Brian Johnson

2. Report of the Claims Committee.

The Committee may convene in closed session pursuant to Section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Committee will thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to take action on items discussed in closed session, if appropriate, and to consider the remainder of the agenda.

Moved by Ald. Brian Johnson, seconded by Ald. Veronica Corpus-Dax to Receive and Place on File.
Motion Passed.
Yes- Barbara Dorff, Veronica Corpus-Dax, Brian Johnson

3. Discussion of the 2021-2025 Capital Improvement Plan.

F. INFORMATIONAL.

1. 2021 Contingency Account:$150,000.00

2. The next Finance Committee meeting will be held on Tuesday May 11, 2021 at 4:30 PM.

G. ADJOURNMENT.

Moved by Ald. Brian Johnson, seconded by Ald. Veronica Corpus-Dax to Adjourn.
Motion Passed.
Yes- Barbara Dorff, Bill Galvin, Veronica Corpus-Dax, Brian Johnson

H. VERBATIM MINUTES.

- This seventh meeting of Finance to order. Roll call, Dorff here. Alder Corpus-Dax is here. Alder Johnson's here. And we anticipate Alder Galvin will be here in a few minutes. Let's go to, I'll entertain a motion for approval of the agenda.

- So moved.

- Second.

- Moved by Alder Corpus-Dax, second by Alder Johnson. All those in favor, say aye.

- Aye.

- Aye.

- Aye.

- Opposed, nay. Motion carries. Approval of the minutes. Any changes you want to the minutes from April 13th. If not, I'll entertain a motion to approve.

- Motion to approve.

- Second.

- Motion to approve the by Alder Corpus-Dax. Seconded by Alder Johnson. All those in favor say aye. Aye.

- Aye. Opposed, nay. Motion carries. Regular business. Consider clean up language with possible action on the inter-governmental agreement amendment with the village of Allouez. Who would like to talk in this?

- I'm gonna let Chief Litton take this.

- Chief Litton, okay.

- Good evening, Alders. I provided a memorandum. I hope was included in your packet today. It's fairly self-explanatory. But as you're aware, we had our second merger agreement that began on January 1st of this year. And that agreement included language that differs from the Allouez agreement in that the formation of what we're calling the advisory group. The advisory group is established in a Bellevue. A couple of differences and the simplest differences are is that it's because we have Allouez and Bellevue now, we have to include Bellevue in those meetings. And so we need, instead of having five members, we're gonna end up with six. Two from the City, two from Allouez, two from Bellevue, and the other, I guess I wouldn't call it a major change but a significant change is that before the agreement that permit elected officials to be on the committee. And that seemed to, in our experience since 2012, that became more problematic than favorable, for sure because of the fact that we were having to repeat information to elected officials, village administrators and so forth, multiple times because the information was not being passed along from the volunteer citizen committee members back through to the channels. So we amended it in the Bellevue agreement. We had talked with Allouez upfront about it and they were minimal to the changes. Allouez has changed their end of the agreement already and has appointed two members. They have one hand, Brad Lango is their village administrator. Bellevue appointed one of their trustees and a former fire chief to the committee. So this basically is clean up language for the intergovernmental agreements. They expire this particular agreement, Allouez expires in 2027. And at that point we'll have to negotiate a completely entire new document. But this pertains only to this section.

- Motion to approve by Alder Johnson.

- Second.

- Second by Alder Galvin. Alder Galvin is with us. All those in favor, say aye.

- Aye.

- Aye. Opposed, nay. Motion carries. Next item is the report of the claims committee. Are there any comments or concerns about the claims report? If there are, we have otherwise, I would like entertain a motion.

- Motion to receive and place on file. Is that the right motion?

- I think so. Right. Diana? Seeing no further discussion, all those in favor, say aye.

- Aye.

- Aye. Opposed, nay. Motion carries. Did you say aye Alder Corpus-Dax?

- Yes.

- Okay. That would be three of us then. So Alder Galvin is gone again. But he'll be back I'm sure. On to the shortest item on the agenda discussion of 2021, 2025 capital improvement plan. So Director Ellenbecker and I discussed this and we're gonna bite this off in pieces as we have done in the past. And we're going to just go over a general review looking at maybe the first 24 pages at first of all the requests. And then realizing that this plan comes from 2021 and goes to 2025. We're gonna focus on 2021 for right now. We're gonna look at the police department. And if that doesn't go too long, then we're going to look at the fire department. And it's only 6.17. It's not too bad. But we're not gonna stay here until our brains can't work anymore 'cause there are a lot of numbers in this and we got to understand these numbers. So I'm gonna let director Ellenbecker just take it away.

- Thank you. Again, as you know, this has been an evolving process. In the last couple years, we've been trying to pull together a more consolidated capital improvement plan a five year plan that we put it in a book format. And I know it's overwhelming. 699 pages seems, it's a lot. But really, the summary pages are on top. And then if you want and have more questions on a specific item, then there is a detailed page behind it that either the department, someone in the department has put together. We didn't expect that, as you can see, there is not even an action item on this item. It's just for the discussion. We don't expect you to approve it all in one night. The goal is probably to bring it back, hit another couple of departments, maybe on the 5/11 finance meeting and then hit some more departments on the 25th of May and some other departments- Again, it also was a challenge. And I would wanna expect all the department heads to sit in on three meetings. So this worked well to have either, just one or two department heads sitting in on the meeting. We thought we'd start with Chief Smith. Since he's got a few days left, we thought we would tackle him, get his insight. I will go very, very quickly due to the time. This again, isn't the first time we've looked at it. It becomes a little more defined every year. We now have at least a table of contents. The book is a little easier to read. Again, the book is separated by departments. And then we have three categories, we call it major or its equipment or its fleet. And so that's how the book is categorized. Again, this is meant to be a long-term financial projection of the long-term capital needs or the next five-year capital needs for the city. It's meant to be a systematic approach, realistic program. So I'm just recapping some of the things. The whole program, as you know, it's an evolving project. We expect it updated on an annual basis. And as Alder Dorff mentioned, not only do we wanna look at 2021 focusing on it, 'cause that's if we're going to borrowing, we will be borrowing yet in this year to cover some of the items that were requested in '21. But we should also be looking at potentially 2022 column because this'll be leading into the base for the '22 budget. Again, we will certainly be bringing back this and tweaking it again in fall, the '22 column. But we wanted to start getting this book to become part of our budget process. So look at '21, start looking at '22. '23, '24, '25 are still estimates. They are not gonna be as defined. They're not gonna be as precise as in the later years. But it's a direction on what the department heads or the departments feel that they need. I know I have some page numbers in our book. I would like to go to the first page of the book that has financial numbers on. The book, itself, has a page number of seven but it would also be on in your electronic version, it would be on page 18. I just wanna explain a little bit on this page before we get, like I said I don't wanna take too much time. This page is called the rough funding in revenue source. And as you can see the column 2021 has much more detail than any other column before that. And so we worked really hard, if items are in here, we try to find if there were other funding sources to pay for this other than just borrowing for it.

- Wait. Page eighteen or page eight?

- If you're in the book itself, the capital improvement book, it would be page seven of the book. Or if you're on the electronic, the packet the electronic packet, it should be on page 18 of your electronic packet.

- No.

- It's page nine.

- Mine is page eight or nine. I think I'm on the electronic packet. Well, you're talking of a book as if it's a pre-book, right?

- You know what? She’s probably on the full packet. If you're just on the CP booklet, it's page nine. If you're in a full packet, it's page 18.

- I see.

- There are small page numbers on the bottom of the book. And so that might be easier if I just look at that. So that's on page seven. On page seven of the book, there those small number on the bottom right-hand corner. Again, this page just wanted to explain to you, so on top of the major Capital items, these are the funding sources that we've identified at this point. There's some perks had some leftover fund bills from previous projects. We're gonna roll that in. But if their project gets approved, we're gonna use some fund balance. On the account, they have some money left over from previous borrowing. Right away, our 407 fund. The next item is what's left on that. Right now, we didn't find other funding sources for 8.2 million. Then you have grants. There's a parks grant that we're looking to fund one of these items with. We have LRIP, which is local roads. Then we have a transfer from a Bay Beach bonding and then we have the vehicle registration or the wheel tax. So this page is just saying that even though our request is bigger than we would want, there are other funding sources. Remember that at this point, there are items in here that we believe that the

American Rescue Plan act may be able to cover. And again, that information, those guidance doesn't come over from the treasury at this point. So I would prefer to look less at the funding page but I wanted to explain you what was on this page, and really look at the items, look at the expenses, look at the department's requests and determine, ask some questions. Do you also feel that based on what they said or the explanations that, yep, this is something that's a priority, we really need this year. Can we postpone a year? Could we reduce the Mo, probably reduce the quantity? Is it maybe something we don't feel that we need? So I think it's more important to be looking at expense items. And then within the next two weeks, as we get more guidance we may be able paying for somebody the American Rescue plan act if we don't already have another funding source for it. Any questions on the revenue page at this point?

- Just a quick one. Director, Ellenbecker, if you could, the transfer from Bay beach bonding, is this funding that's been previously bonded, but not spent?

- That is correct. There has been some change between the parks department and really the long-term plan of Bay Beaches, friends of the Bay Beach about $5 million for the beach. And that included the CM beach, the chain towers, and the pier. And I think they're scaling back. I don't know all the details, but the plan was to scale back on the pier and some of these items. So this money has been borrowed already. And at this point, if the parks programs projects are approved, the recommendation is to transfer the money from the Bay Beach we're already borrowing and not borrow that additional money and use that money for a park project. This money's ready in host, we're paying interest on it. And right now, they don't plan to spend it. It overall reduces our borrowing. And then if Bay Beach, at some point decides that they want to move forward with the project, let's say in a couple of years, then they could go borrow again. So it's really tried to help out Baby Beach, their funding. And then if the projects, enough projects in parks is approved, then we would just transfer it and really use the money that's already set aside for Bay Beach.

- And I think that's an important acknowledgement because you're basically forcing the financing of that project to go before council again, which also can come with an undetermined outcome. So I just think that that's an important observation to make. Right now, this funding is sitting there, meaning that this project could proceed planned. But if a future council were to say, "No, I'm not going to rebond, if you will, "for the installation of the beach." That could essentially kill whatever phase of that project is pending. So I think it's just important for this group to understand that. The other question that I have is related to the fund balance for pavement and fund balance for right of way. That's 3.5 million almost. That seems rather substantial, is that normal?

- I'll start with right of way one, that was an item that was all for Webster. Webster Avenue, they have borrowed enough money because they had to purchase Leanne. And then they also had to, in many cases, they had to give money for relocation. And then when they went out for the borrowing years ago, they really did not know what it was gonna cost to buy up all that land and to relocate. And from what I understand from what Director Grenier said is that Tom Giese really did a fantastic job negotiating, doing fair negotiations. But at some point, we have a little over $1.1 million left over from the Webster project. And so at this point, it doesn't pay to hang on to that. There's always, "Let's hang onto it "in case we have another right of way project." Well, again, this was borrowed a few years ago. We would prefer to use that to do it for current projects within Director Grenier's right of way projects. Not right of way, I'm sorry to his infrastructure projects. The pavement in the 401. Those are just some projects potentially, that were maybe decided at one point last year, that either didn't get completed or maybe for one reason or another, they were canceled. If he had requested the projects a year ago. As we talked about earlier, we're gonna do it department by department. And of course, Director Grenier could press questions better. Knowing he's only back part-time this week, we decided we would wait and keep anything infrastructure questions maybe for two weeks from now, but I can certainly ask Director Grenier to maybe be a little more prepared to answer that question. But these were projects that were earlier bonded for and either didn't completed or got canceled.

- That's a good enough description for now. One quick question though that I think you could answer it Director Ellenbecker when we have a fund to balance like that, does that actually contribute to the general fund or are those two separate balances? So and what I'm asking, if we spend this money here, does that reduce the general fund as well?

- It does not. These are monies that were borrowed in our specific into these funds. Of course a general fund is considered a fund 101. Anything that starts with a four. So the pavement 401, 407, those are all considered construction funds. So that money was borrowed went directly in there. So it does not affect our 101 fund at all.

- So it's kind of like a little small fund for the department or a big one?

- Yes. And again, you probably haven't seen this in the past, but we worked really hard this last year. Every one of our funds that had any balance in, I made them help justify look at it say some of them are even small dollar amounts, 30,000 here, but can we use that money? Use it down and not-borrowing additional like say 30,000 for an item because it's sitting here and its previous bonded money. So we worked really hard to try to look to see if there's available funding at other places.

- Okay. Thank you.

- So again, I would really prefer not to focus in on the funding yet but I think we should look at the expenses. If we go to the next page, Assistant Assistant Director Manley will go to the next. This is a recap of our follow-up requested items and it's gonna be by category and then by department. So the first portion is your major city hall DPW, fire parks, police, and then what we call other funding sources which means it's just that funded by the general lovey. So that's going to be a parking division sanitary, storm, and TIFs. So those are all different dollars requested for major projects for 2021, and again, 2022 and beyond. And then the next portion it's separated the same way. You have equipment by departments and then you have fleet by departments. Really, what we're looking to do today is tackle and take a look at police in particular, and if we have time fire. Otherwise, fire could be the first ones on our next meeting, knowing that if this vote getting to be about 630 at this point. So really, what we could do is- One more correct, if you wanna roll here. These are by our departments. So into the police section, right there, Assistant Director Manley has just highlighted is police. So in 2021, they are looking for $690,000 for equipment and fleet, and about $1.2 million or 1.3 in 2022. This is where we would potentially ask the Chief to explain what's in those numbers, what is it for? And then you can ask some questions. And then of course you can ask for anything within the police, major items, equipment, or fleet. Anyone have specific questions right away, or do you just want the chief to talk to a little about what's in his numbers?

- Chief, would you like to talk? After you finished chewing. You're actually muted. You're muted.

- Sorry. Someone gave me some venison and fabulous. So anyway, what we are looking at here is our expenditures that we project. Almost all of this stuff used to be in our operating budget, for instance, cars. We typically need about 15 new vehicles per year to keep our fleet operational. We've known in the past that if we let that slide over the years, we end up losing cars that fall off of the other end. And they're just really undriveable. So 15 cars a year. I think there's a few less. I'll ask Rick Jurkanis to jump in here if I say anything that's incorrect. He's our business manager and Kevin Warych of course, is on the line. We went over all these this morning. And so what you see in addition to the vehicles are the camera replacements. Those are just standard replacements to upgrade cameras when they reach the end of their life. And then we have the radios and the radio replacements for the squads and radio replacements for our officers. And I believe that's 10 per year, if my memory serves me right. So there's really nothing too fancy here, nothing unusual that we're asking for. It's just the operating stuff that we need to keep the police department going. You see the body cameras on there, that amount that we owe for the body cam was split over five years. As you know, the Packers picked up the front end of that, but there's some that's left for us to pick up and we split that. And that's also listed in here as well. Rick Jurkanis, what did I miss?

- Can everybody hear me?

- Yes.

- Yep.

- We're cool.

- Hello Alder Galvin. Basically, the chief nailed it pretty good. What we do is it's an annual replacement. We usually have 20 handheld radios, five mobile radios for the squads. We put $12,000 annually for the replacement of security cameras, if you will, that's all over the city and that's city hall and stuff like that. In '21, you have a $60,000 charge or a request to redo the interview room with cameras. This isn't an annual thing. That would be something that we would look at replacing about every five to six years. The vehicles we have this year, I know we haven't gotten to them, but we have six general vehicles. Those would be a detective vehicles, trip vehicles, administrative vehicles, if you will. And based on the timing of the new squad builds that we have right now, for 2021, we would only have to request 11 squads. But like the Chief said before that annually, a good replacement cycle for these vehicles for squads would be 15 per year. That helps tremendously with your higher auction value on everything. So we did get behind there for a few years and we dug, there was quite the hole to dig out of. And we spent a lot of money on repairs, probably about-

- Could I interrupt for one second, Rick?

- Sure.

- How long is the bonding for? Are the cars paid off by the time that bonding ends?

- I can jump in on that one. It typically comes out. It becomes a note and it's a 10 year note. So in most cases, these are turnover in three to four years. So in most cases, no, it is not hit off by time we've come to the end of the useful life. As far as arbitrage rules and debt rules, as long as the majority of your items are lasting on average over 10 years, that's why we're allowed to do this. I agree, it's not the perfect solution. Every year, we are trying to put a few more of these items back into our operating budget. And we have been putting some items back in. This would be a goal. We do have the option at any point to try to borrow for less than three years, or less than the 10 years, but I think truly the better option is to get it into your operating budget because you start borrowing every three years to replace vehicles, it's the same thing. It's still borrowing. But this is a 10 year note for these vehicles.

- That answers the question, thank you.

- Is there a plan? Do we actually have a solid plan we can look at that and say by 2030, we will no longer be borrowing for vehicles for the PD.

- I can't tell you we have a solid plan. That would be just a priority if that is something that we decide that we want to make a priority. As you know, many things change between every budget year. We're gonna have some chips that are closing. We're gonna start having some additional funds coming in that way that could have given us some leeway. The joy of a solid plan. At this point that would be a very difficult thing to project right now. I don't have a five-year plan that would show our budget is not five years.

- And with the program that we're getting into with Enterprise, are we taking vehicles, non-squad vehicles? 'Cause obviously, I don't know that Enterprise would be interested in leasing us vehicles for squads, for non-detectives, and other types of vehicles. Are we getting PD cars from that program?

- Not at this time

- I will start and then we'll let the police jump in. At this point, the police, they've been in discussion, but they are not part of the program. At this point, we have inspections. We have DPW, we have parks in our current leasing program. I know there's been talks with police whether or not they want to jump in. Same thing we could also do with the fire support vehicles. Certainly, Enterprise is not interested in the squad car or we just have not found the right program that we would want to put at lease program on our squad cars. But certainly, the support vehicles very well could be rolled into the vehicle lease program.

- PD have a comment?

- You want me to take that, Chief?

- Go ahead, Rick. I know we've been in discussions but we haven't got anything that's definitive.

- Our fleet manager Lieutenant Sobieck has been looking into this and I think it's gonna be a gradual process, to maybe one or two vehicles per year now. What we found out according to Director Ellenbecker, is we cannot use bonded funds to lease, nor would you want to. But some of the auction proceeds that we get from the sale of the vehicles might be able to do that. And then naturally, maybe start blending in one or two vehicles a year into the operating budget. So that is starting to pick up steam and Lieutenant Sobieck, has been working on that.

- Again, my memory is not the best at my age but if I remember correctly, when Enterprise did their presentation to us by rolling all our non-squad car type vehicles into this the city was I think, doing pretty well on that trade-in, It seemed like there was going to be a year or two where, that's why they're doing the whole fleets now. And not just piecemeal. Piecemeal, it's fine, but it seems like if we could roll our detective vehicles and some of those community service vehicles and all that into this lease program, to me it seems like we're getting ourselves a little bit more out of the fire than we are right now. I don't know the exact numbers, again but one or two a year seems like it would take 10 years to get that whole portion of the fleet within that lease program.

- Our current lease program is up and running. I don't know the exact amount but I think there might be 10 or 15 vehicles of the first 45 that have now come in the door and some of them are already on the street. So we have, it's an annual program that our first 45 have been obligated. By later this year, we will be looking at potentially the next another 45 or around that number of vehicles for that program. And at that point we would definitely bring in the police department and potentially the fire support and see whether or not they want to start jumping in and get a portion of their vehicles updated, as on the next phase of this program.

- Okay.

- Thank you.

- That's good question to Director Ellenbecker. Director Ellenbecker, this is what you're calling the book. Did we get this in an email as well?

- Yes.

- This version that is on here, I just don't know where that is.

- I guess I sent the book, it was a Friday, a week and a half ago. I sent it out telling you that it would be coming and that it would be on the next finance committee agenda.

- And I found that email. It just looks like the exact same thing as the.

- It is the exact same book.

- Except that my numbers are completely different. So I'm just gonna not even try to keep up on my screen. I don't know if- Alder Johnson, are your numbers different or the same?

- My numbers align perfectly.

- You liar.

- I'm not kidding, they do.

- Alder Dorff if you look at page number, Assistant Director Manley has jumped us all the way down to page 514.

- He has. And that's not my page 514, but that's okay. I will just stop talking. Go ahead, Chief.

- Assistant Director Manley, can you just scroll down a little bit so we can see the bottom of this page. So if you were to look at that book that was sent to you, Alder, it would be page 503 of your book.

- Okay.

- So again, there's three major categories in this book. You either have your major items, which is your first large section, three, 400 pages of the book. Then you're gonna have your equipment and that's pages 300 to 500. And at the beginning of that, you're gonna have those subtotal page like this, and then all your detail behind it, in case you wanted to see the detail of these items. And then by the third section is your fleet which starts on here on page 514, summary of the items. And then the detailed pages, again are behind it.

- Now, I can see it. So I just don't know how Alder Johnson can line up with yours. But okay. What do I subtract, 7?

- It's 11.

- 11 from each page, got it.

- Yep.

- I'm gonna take a picture of this Alder Dorff to prove it.

- I do not understand but go ahead. Go ahead, continue.

- Really, I think that police have really gone through and just saying that they originally requested 15 vehicles for 2021. Realistically, we asked how many can you get on the road in the next year before we have to bond again? Realistically, they look like they could get 11 on the road. So we reduced the request to what they realistically could get on the road. So we don't have money sitting there for over a year before they get the vehicle on the road. And so what is sums up to is that probably for this year of 169,000 for equipment and it's $520,000 for fleet. And again, if you look in their second column, very similar, they have a new item in the major section. The equipment jumped up by 300,000, that's your laser and your body camera program. And then their fleet went up a little bit, but that's again jumping up to 15 squads versus 11 that's in the 2021.

- But a question I have is if we find that some of these funds that we're getting of the 25 million, really can be used for some of these items, do we take things from future years and pull them back? Is that what we might do?

- That's a, very timely question because as the page that Assistant Director Manley has you on right now, in 2022, the police department is looking to replace a broiler or two and roof repairs. And yes, very possible, if there are, we believe the guidance is going to allow us to do building repairs. So these would be some very eligible items that could be moved up sooner, get the boiler repaired over at the police department or both of them and potentially get roof repairs. No different, we'll talk about HVAC in city hall and some other projects. But again, until we truly see guidance, I don't wanna promise you that we potentially are going to do this. Very well, if we could. Well, we could either pull them forward or we could still leave them on this list saying if we're going to get out of that 25 million in 2022, we will do these projects. And maybe it's already planned out, we can just highlight everything that's eligible for this $25 million. And then which ones do council agree that these future projects now could be done with this grant money. And then that would reduce our borrowing in the future.

- Or if we just built a new police department, we wouldn't have to fix the roof or replace the boilers.

- That's a good one to have by next year.

- Alder Galvin, you say that tongue in cheek, but that's actually one of the questions that I did have is, is the noticeable absence of a public safety building. Because when I'm looking at this, and I'm looking at 315,000 to renovate locker rooms just some of these other expenses, they add up, one of the other expenses in my mind that I saw outside of this department, nine and a half million dollars to maintain city hall over the next five years. Folks, I think there's some real merit in a global conversation about a unified building and there's a way to achieve it. To me, the whole point of talking about five-year capital improvement plans is so that you can start to look at some of these expenses long-term and how they can intersect

- Well, exactly.

- save a lot of money.

- If you were to look at the cost of rehabbing that indoor range, the repairs that they're not doing, the evidence storage where we've had to spend money down to store evidence offsite at other facilities, build new facilities, a municipal building built to hold city hall and the PD. We've got the land. We're trying to revitalize and better use our property downtown so we can get more housing and amenities in there that attract more people to the city. It certainly isn't something that we should just throw on the shelf. Understanding that we have something that we have needed to do here but I think it would be wise for us to truly consider taking a long shot look at this and look at the feasibility, I guess. City hall has fallen, it's got empty floors. One time they were full and now we've got space at city hall. It's something we should really look at. Thank you.

- Any other questions for police? Did we get through police?

- Well, perhaps. Alder Dorff, if I could maybe get the chief's take on the public safety building. Obviously that's bent, I'd love to get police department's perspective on that.

- Sir, I completely agree with you. We are putting 60,000 into boilers, hundreds of thousands into rehabbing the downstairs. We're talking about a fence for outside in the parking lot. These are big investments in a very old, outdated building. We've been in conversations for five years now with two different administrations about getting a police building. I a hundred percent support the idea of moving forward at that, but the problem has always been it's finding the $35 million plus, that it's gonna take to build that. And I just don't know if there's if the monies is out there to finance that

- Well, I think a lease fixes that discussion. And you'd have to weigh the pros and cons of that. But perhaps what I'll do is I'll craft a communication here for us to take that up separately outside of this because certainly that's a much bigger picture conversation and I don't want it to necessarily weigh down the progress we need to make on this particular plan.

- Yes, sir.

- Alder Johnson.

- Go ahead, Commander Warych.

- The only thing I'd like to add to that is, in one of the prior capital improvements and Director Ellenbecker can weigh in, but we had a million dollars for land acquisition for, I believe it was this year. So we have that budgeted and slotted for that. So maybe that's where we begin the discussion

- An Alder Johnson, I was on the committee and we worked on this and we met time after time. And we had a plan and I don't know why it didn't go forward, but we need to buy the land. First, we need to decide which piece of land. There were a number of them that were brought up. There is work that has been done. Now, what we need to do is start implementing that work. So I'm glad to see that you're going to craft a communication because we need to continue. We started the work years ago.

- And we don't have to buy the land if we own the land and I've got ideas around that. But of course I wasn't around when that original plan was drafted. So I'll submit it separately. 'cause I do think that that's a pretty heavy conversation.

- Sure. Anything else for the police department then? It's just hard to believe that we've gone through this, but okay. But we're not taking action tonight, right? Chief Smith, you may be excused to finish your dinner.

- Thank you, ma'am.

- Thank you for coming, probably to your last meeting. Thank you.

- And thank you for everything. You guys have been absolutely terrific. Finance has really stepped up for the police department over the years for us. So I thank you all for that

- Thank you for your work and your service. Shall we move on to Fire? And I can't see chief Litton. But I only have a very small version of who's out there.

- Yes, he's here.

- Is he? Okay. So take it away, Director Ellenbecker. You can call whoever you want to.

- I think we could go through very similar to how we went through police and Chief Litton can lead the discussion on the very summary page as Assistant Director Manley has put up. For the 2021 column, they're looking for about $275,000 from major items. They have equipment of about 394,000 and fleet of 1.3 million. So a total of 1.9 million. And then it jumps up to over $3 million request for 2022. So at this point, if the Chief would like, Pam could scroll down to the major items and maybe he could talk to those items for the fire department but I will let chief then take it away from there.

- It's all again, very similar to the conversation we were just having about facilities. You'll see throughout these documents in this area, various repairs to stations. We've got nine fire stations now and a shop. So we have 10 facilities that we have to maintain. It's not one single facility. And as we look at things wearing out and being more out and the fact that really we haven't put any money into maintenance or I should say upgrades of facilities or repairs of facilities. You'll see these things interspersed throughout this document. So you can see there in 2021, we've got an exhaust system for the shop and also an HVAC system over there repairs and replacement of their air conditioning and heating units, stationed for a roof replacement. And again, right below that the turnout year 2021 we replaced between 45 and 50 sets of turnout gear item, an item that should be a general operating fund. It was removed about three years ago and put into the CIP. That's a regular replacement, each set of gear last 10 years. So five years use. And then five years of them being basically their second set in case they have to go to a second set. If they've been on a fire, they have to wash the gear excuse me, so forth and so on. If they get blood under gear or anything like that they have to wash the gear. And so they have to have their second set for standby. So it's five years frontline, five years as their secondary set. And so that totals 274,000. Now if you jump in to the next line in 2022, the major difference in line with station alerting system $800,000 that was actually programmed in 2021. And because of requests from the finance department we move that back a year, but that's basically replacing 1960s technology in all of our fire stations for alerting number of calls. And so we're basically going from my bell technology to software cloud-based technology for station alerting. So that's about the simplest way I can relate that for you. So like 1960s technology to the current year technology, that's available

- Any questions.

- And I'll just point out if you've read my annual report and perhaps some of you have, we got the same as the police department, we've got two fire stations. One of them is 90 years old, and the other is approaching 100 years old. And those buildings don't last forever. And there is gonna come a point where you have to replace them no matter what, or they're gonna fall down. So there's a major expenses that have to go into those buildings, but just be aware of station one and station three, both are 90 and almost a hundred years old respectively

- At one point, Chief Litton, did we talk about the administrative part, the station one becoming part of that larger building and having, it was more of a public safety building with fire in it too, or did that- I don't remember where we ended up with that conversation.

- I don't think we ever got far enough. That wasn't initially discussed. And I think that, I guess my preference at this point would be if you're gonna rebuild station three, that you would put the administrative offices and areas with station three, just having an administrative wing. I think functionally, it's better to both for the department and for the fire department. I know at one point, and I'm not gonna speak for the police department here, but they were looking at other similar law enforcement agencies and court and some other partners that they work with on a regular basis, that might be a better match. I wouldn't say absolutely no to it, but I think it makes more sense to rebuild station three, put an administrative wing in there and then sell off station one. It's on the river, maybe four or whatever, I don't know what it would be used for. And in station three, same deal. They're probably gonna fall under the historic buildings. So I don't know that we're gonna be able to demolish them. There's a similar case going on in Lacrosse right now, where they were gonna demolish their station four over there. And that station is only 80 years old and the historical preservation got involved over there. And so that's put a fine over there. We should be aware of that as well.

- Chief, if you could forgive me, which one is fire station three?

- Dunaway Avenue.

- I should know that it's in my district.

- It is. It basically serves the Broadway and that whole region there. It's got a pretty wide geographic response area there. It's situated in a really dense residential area. The parking is terrible. Access in and out of there to the road, it's in a pretty bad spot. If they had the technology back then that we have now as far as placing stations for best response, it certainly wouldn't be there.

- I was going to say that would really take care of- fire is, a major items. They still have equipment and fleet. I'm sorry, Alder Dorff, what were you going to say?

- I was going to say I think we're not doing this right now. When we looked at this in years past, there was always that number we had to get down to but we're not doing that because of the potential for other funding. So we're not going to waste our time doing that right now when we don't even know, is that-

- On the revenue page, I can give you a very, very high level. Currently, the request right now for general every borrowing is about 11.3 million. The goal always around at 8 million. Within that 11.3 million, there's a $2 million bridge repair. And if we would take the bat out, that would take you down to about 9.2. We believe that there's a very good chance that the American Rescue plan act could cover some of these items. So that is why I don't wanna focus too much on the funding. Some years I've come in and said I'm at 15 million and we're trying to get to eight. We've already worked very hard to get it down to a little more, I don't wanna say reasonable, but on the bottom of page as Assistant Director Manley is just showing, right now, the general levy borrowing looks about 11.3. Again, includes a $2 million bridge repair, which again, when we talk about infrastructure, we have other potential funding sources to pay for that bridge repair. There's a couple options. So that probably would recommend push it off one more year, council approval, of course. That would bring us down to nine. If we could pay for some city hall HVAC or other projects potentially, we could get that down if we're using the ARPA money. Not that the funding is not important, don't get me wrong, that is very important, but I think it might be bigger to look at the expense side. As we get more guidance, in the middle of May, we'll be able to give you a better response on how much we think if we were to approve all these, how much we would have to potentially borrow. So we have to wait on a little more guidance

- But then it's the numbers go up to 19 million and that's startling.

- And that is mostly because if you look in column, the first column, any place that we were we had something that's been anything that's leased anything that we had over from carry over. I don't have any of that information pulled in here. The wheel tax at one point is 7 million. It hasn't been added yet. So all the funding sources that we've identified for 2021 I haven't gone through that. I don't have that information. I can give you some of those estimates, but some of these I just don't have anything added to some of those columns.

- That's all I needed. That's all I needed, Diana. Thank you. That's great. Continue on then with the rest of the Fire stuff.

- So we'll jump into now the equipment that the Chief is requesting.

- In this column here- Pam, doesn't go all the way. There we go. We have half, basically the first half of our portable radio replacement. You heard the police department say that they're replacing X amount per year. We haven't replaced any since the system was switched over when we went through the Brown County system. So I think I'll Alder Galvin, you'll have to help me here. I think we switched over in 2010 or 11, maybe nine, somewhere around there.

- I can't even remember my last name sometimes.

- So anyway, these portable radios are now approaching 13 years old. They're at end of life. They are digital radios. And again, just like with a computer when you're working with stuff, it wears out and you're unable to tune them and you have repairs and you have breakages and then you can't find parts for them and so forth. So the time to replace we've got between this year and next, we have 74 portable radios that need to be replaced. We split them into two pieces with a smaller chunk this year and a larger chunk next year. And then you'll see base station radios two, three, station four and we do not have to do station nine, so that number will be coming out of there. I might move station eight over and do those four. But those are, again those are probably 1970 era based radios that we do not have, not able to find parts for. And also we'll tie into the station alerting we'll have to have modern technology based radios in those stations for the station alerting to work properly. So that's where we're coming up with on that part.

- Any questions? I don't see any. Great.

- And then on that next page there-

- The next page, go ahead.

- Continuing on there, we have, so the EMS bicycles, so we have, I believe it's 12 heavy duty bicycles that have special packages, I guess I'll say them to be able to carry emergency medical service supplies. We use these both at Packers game day at Lambeau field and we use them at all of the marathons. We use the bicycles at 4th of July and any of the major, big, special events where we have to get through crowds of people. We have found that the bicycles are the most efficient way of doing so. Even on the marathons, quite honestly we have a certain amount of bicycles that roam the marathons when the runners are going and before, those bikes are 15 years old and worn out and they need replacement. And then you'll see phone replacement down a little bit lower and I'm gonna leave that number there, but you guys are all familiar. You probably have heard the PFAS issue that's going on with firefighting foam. And that's called the forever chemical, basically. There's some legislation being worked through the general assembly right now potentially putting a million dollars into a special fund for the cleanup. It will not include the replacement foam but it will have the cleanup. We have 1500 gallons of this PFAS foam stored. We took it off all of the rigs because there's major environmental issues with it. And so it's being stored until we can access that money hopefully, that the general assembly will pass in this year's budget. So this problem exists all over the state. Every single fire department has this issue. We have estimated that It's gonna cost somewhere around $2 million for the cleanup and the replacement, although there's only a million dollars in a governor's budget at this point. So that number might show up again and again, over the next couple, three years I'm gonna have to amend that depending on what happens with, the state action on it. And that takes care that section. I am down in Madison, a lot lobbying on this issue. We're on phone calls with legislators. And we've got a fire chiefs association who's working that issue real hard. And so we're trying to get that pushed through and actually get a little money added to it. But we'll see where it goes.

- That's great. And thanks for doing that, for taking that on. Any questions from the committee?

- Nope. Pam, and then if you wanna jump to page 515 of the vehicles. 14. Good. Thank you.

- Good. So under the vehicles you'll see there very first thing the new fire engine. It was actually slated to go to station seven. I'm not quite sure that it's gonna go to station seven now, you all see it saw my email about the engine eight that went out of service immediately. It was taken out of service unable to be used for fire service used any further. So we did move one of our, actually to the Bellevue after we had reserved fire engine from Bellevue that we relabeled and put it in service at station eight as a stop gap. So I'm not sure if we need to our engine whether it goes to station seven or station eight, at this point, it doesn't really matter to you. It just, the money is the money. So that's there. And then you'll see, we've got two ambulances scheduled, ambulance six, and ambulance eight. And again, we're getting to the point, we've been in a four year replacement cycle on the ambulances. And I'll just reiterate to you that we had the old van type ambulances that were two wheel drive and really just very poor for our environment in which we work. We're in the process of changing those all over to a truck for four by four chassis that during the winter months and when we have very terrible weather that we have here during the winter able to get the ambulances around the city without any special needs for a plow or anything to get them there. So we're almost complete with that plan. And once we get where we have all trucks, truck chassis, and we've got six frontline ambulances and we have foreign reserve. Once we get to the point where we don't have any more vans in there, we'll start with a five-year cycle on these and potentially maybe be able to get to a six year cycle. So we're not replacing them as often because they are heavier duty. We're hoping that we're gonna have more life out of them. They definitely are from a functional standpoint much better, both on in the street performance-wise and from a shop perspective, easier to work on and to maintain. So I think we have, I don't know. Pam. if you can slide to the right there I wanna see '24 and '25 if we have any ambulances, I think we probably do. Anyway, if we lost it. Maybe, my screen is covering that up. Hold on one second. So if you look over-

- If you go back to 515, again, Pam. It's there, Chief. We can see it.

- I had to minimize my screen, I couldn't see it. If you look again over in replacement ambulance 2021 and 2024, that's a mistype that can't be 685,000. That's gotta be corrected because that's not the right number. I think that 2025, we don't have any ambulances listed. So I think that either in '25 or '26 is when we'll have them all replaced and then we'll start with a five-year cycle and see how that rolls and then maybe eventually extend it to a six year cycle.

- I just think the chief there's a chance, could that be two ambulances that they rolled into one line potentially, in 2024 and same thing in '25 these are two ambulances that they rolled up?

- Possible. Yeah, I got added in there like that. I'm not sure.

- Good catch though on that. What we actually put in there. I'll have to check that tomorrow, when I get in a system But that's a really good point. That would be the cost of basically two of them plus probably so we'll have to check on that.

- That's why we go through this thing line by line. So it's a lot of work, but it works out. Any questions from the committee on the explanations?

- And Alder Dorff, if I can just point out one other thing. So If you can go back Pam, I think that, I'm not sure if it's shown on your, on this screen but we've got two current fire engines that were made by custom in Wisconsin. And the entire back end of those engines are stainless steel. And so they are in really great shape, you have two pieces of the puzzle there where you have a chassis. And then you have essentially the pump housing and the box that carries all the equipment. Those rigs are scheduled for replacement. And one of them is scheduled for replacement, I believe next year. And the other one is scheduled for replacement in 2024. And we're looking at, we've got a quote right now from custom to just re-chassis those units. Basically, what they would do is keep the pump, rework it, and then keep the back end, repaint everything and make it look like it's brand new. And basically, the price of that, I can get basically two fire engines done like that. We call them refurbished for the price of a brand new one. And we feel that that's gonna work and that it'll probably we should get 15 years of service out of those. That will be a little bit change in the, in this document. When you look at it next year, we'll changing the numbers around on that but I just wanted you to be aware of it.

- Great Is there anything else, committee or Chief or Diana? Yes. Alder Johnson.

- Just a quick question for Director Ellenbecker. So now in that example, that Chief Litton used where he can get 15 year service out of that unit. How do we make the determination about the length of the note or when we tip to a bond? So when you look at a 15 year service life are we bonding for that? Or are we taking out a 10 year note, 15 year note? How does that work?

- That is a useful life on it. Fire engines and fire equipment have special rules. When it comes from borrowing, we have the option to go out a full 20 years on that equipment. And I know if that's a useful life, I think Chief could say that I think sometimes they even keep some a few years longer in the reserve stack. But firetrucks actually are usually bonded for 20 years. Again, we have the option of making anything shorter than that. Just we have to group it together because every time you issue a new bond or a note, I pay closing costs on these new bond of this different length. So it's not easy as you're saying, "Well, let's group some of these into three years, some into five years, "10, and then 20," because I have to pay additional issuance fees. So every year, we typically do some 10 year and we do some 20 year. If we ever want something shorter than that or a specific project, let's say we wanna buy one piece of equipment. And we want, let's say a three year or something to that effect, we'd be better off probably doing a state trust fund loan which has really no issuance cost and then we could pick exactly what we want and you have the option of paying off early. The only differences is potentially, you're going to pay maybe a slightly higher fee for that type of borrowing but no issuance costs and you have more flexibility. So we really do have more flexibility. And we would just probably, like I said, create a state trust fund loan if we will ever want it to vary up the type of lengths and we have a borrowing, we do.

- Okay.

- And just to add onto that, our service life on the engines vary by where they're located. So a fire engine at station four on the west side doesn't get as heavy a use, So roads aren't as bad out there. We might get 12, 14, 15 years frontline use on that, and then let's say 12 or 14. And then we put it to a reserve status. Fire station two and three and six downtown where they're getting they're running across the roads and heavy, heavy use. We might get seven or eight years of frontline use on them. And then they have to go to reserve status. And/or sometimes we just sell them because they're in that bad of shape, we just get rid of them. So we don't do it based on years, we do it based on wearability, maintenance, out of service time, what it's costing us to maintain them and emergency repairs and so forth.

- Any other questions or comments from anyone?

- I guess my question or comment, this seemed to flow okay where we just, even though we jumped through the different type of requests at least we went one department by one department does this seem to work okay, so then on the next finance meeting? And at any point, we can talk about the other items but we might not have that, I'm sorry, that director on the line. But we could work on department, a larger department or one or two for the next meeting?

- I think it makes sense to me to do it like this because we're not getting overloaded. And gets toward the end, people get so tired. And it's going smoothly. So we have parks and technology and DPW would be big. Maybe that one should be by itself.

- And again, just because of Director Grenier's timeline, I would just wanna verify with him if he would prefer to do it in two weeks or if he would prefer to be four weeks. But yes, correct. We still have a little bit of city hall and parks is pretty large. Those items are pretty large together. We have some IT technology needs. And then again, when we do DPW that we typically roll in sanitary storm and parking division all in one. So that would be one again, I probably will ask that director if he prefers two weeks or four weeks from now to have really to tackle he's got the biggest by far, the biggest dollars.

- Ans by then we'll also have more guidance. We may know what we can use that 25 million for. So I think that will be helpful. Committee, how do you feel about that?

- I like it.

- Works for me. I like this, doing it this way.

- You decide what you'd like to come next and you use your logic to decide how we can break the two apart. We'll just trust you

- And then can you help us make sure that we're all on the same page too?

- How come Brian gets the good book and I don't? That's what I wanna know. What else do we have here? Informational, we don't need to act on this discussion one. We're in informational now. Contingency, what is going on? We still have 150,000 every year.

- Don't jinx us.

- I know. Okay. I won't. It's almost May.

- You can send the city attorney back to tell us how much she needed, don't forget that.

- Well, I know. And I was thinking of this number. I was thinking of this when we did that. And then the next finance committee will be held Tuesday, May 11th at 4:30 PM. I'll entertain a motion for adjournment.

- So moved.

- Second. All those in favor, say aye.

- [Committee Members] Aye.

- Opposed? Nay. Motion carries, we're adjourned.

- Good day.

- Good night.

- Bye-bye.