



AGENDA OF THE TRAFFIC, BICYCLE, & PEDESTRIAN COMMISSION

MONDAY, MAY 17, 2021, 5:30 PM
Virtual Meeting. Public may join via Zoom.

A. Zoom Meeting Information.

1. This item contains documents which provide call in information and instructions for the Zoom meeting.

B. Roll Call.

1. *Members:* Chairperson Matt Kuepers, Vice Chairperson Daniel Theno, Ald. Craig Stevens, Lieutenant Mike Sobieck, and 3 vacancies.

C. Approval of the Agenda.

1. Approval of the Monday, May 17, 2021 Traffic, Bicycle, and Pedestrian Commission meeting agenda.

D. Approval of Minutes.

1. Approval of the Monday, April 19, 2021 Traffic, Bicycle, and Pedestrian Commission meeting minutes.

E. Regular Business.

1. *Initial Request:* Consideration with possible action on the request by the Parks Department to modify the parking restrictions on Hillside Lane near Olde Preble Park. (Ald. Gerlach – District 3)
2. *Initial Request:* Consideration with possible action on the request by Ald. Scannell to make the block on James Street between McDonald Street and North Broadway a NO TRUCK ROUTE. (Ald. Scannell – District 7)
3. *Initial Request:* Consideration with possible action on the request by the Parking Division to modify Ordinance 29.203 (13) Residential Parking Districts, to match the current procedure for residential permit zone vehicle registry. (All Alders)

4. *Initial Request:* Consideration with possible action on the request by Ald. Scannell to change the 2-HOUR 7 AM TO 7 PM MONDAY THROUGH FRIDAY parking to 3-HOUR 7 AM TO 7 PM MONDAY THROUGH FRIDAY parking on the east side of Van Buren Street from Cherry Street to Pine Street. (Ald. Scannell – District 7)
5. *Initial Request:* Consideration with possible action on the request by Ald. Scannell to change the speed limit on Broadway from Augusta Street to Mather Street from 25 mph to 15 mph. (Ald. Scannell – District 7)
6. *Initial Request:* Consideration with possible action on the report by the Traffic Engineer on the follow up evaluation of the flashing signal operations at the intersection at Dousman Street and Gray Street. (Ald. Steuer - District 10)
7. *Initial Request:* Consideration with possible action on the request by Ald. Stevens to review and/or create bylaws for the Traffic, Bicycle and Pedestrian Commission.

F. Informational.

1. Next meeting: Monday, June 21, 2021.

G. Public Hearings.

H. Adjournment.

1. Adjournment of the current Traffic, Bicycle, and Pedestrian Commission meeting.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Traffic, Bicycle, & Pedestrian Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Traffic, Bicycle, & Pedestrian Commission

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/88142236222?pwd=T3d6Q2RKTmEyczF6Rm5qVGJmb0Q5QT09>

Meeting ID: 881 4223 6222

Passcode: 938023

One tap mobile

+19292056099,,88142236222#,,,,*938023# US (New York)

+13017158592,,88142236222#,,,,*938023# US (Washington D.C)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 881 4223 6222

Passcode: 938023

Find your local number: <https://us02web.zoom.us/j/kcQxbzaI3T>

Additional Information

1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
4. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
5. Waiting room
 - a. When you call in, all callers/participants will be placed in a “waiting room.”
 - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
6. Using Zoom with a tablet or computer
 - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
 - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
7. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You’ll receive another email confirming that you’re registered for the meeting.
 - b. If you’re using a phone, your registration will still be tied to an email.
8. Raising your hand
 - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you’d need to use a computer or tablet) to let the host know you’d like to speak. You can also un-mute yourselves and start speaking.
 - b. Persons on the agenda—you can “raise your hand” but you’d need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
9. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You’ll also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users—if you download the app you will be asked to verify your email.
10. Zoom etiquette
 - a. Muting yourselves when you’re not talking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
 - b. If you’re using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
11. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.
12. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number above.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
 - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application





Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

May 17, 2021

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # C.1

Approval of the Monday, May 17, 2021 Traffic, Bicycle, and Pedestrian Commission meeting agenda.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

May 17, 2021

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # D.1

Approval of the Monday, April 19, 2021 Traffic, Bicycle, and Pedestrian Commission meeting minutes.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

May 17, 2021

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # E.1

Initial Request: Consideration with possible action on the request by the Parks Department to modify the parking restrictions on Hillside Lane near Olde Preble Park. (Ald. Gerlach – District 3)

BACKGROUND

The Parks Department has received complaints from homeowners near the park that there is not enough parking at the park currently and that their driveways are blocked at times because of this parking shortage. It may be years before the city has funding to install additional parking, and there are no assurances that the Parks Committee will approve this concept. Increasing the on-street parking now should help alleviate the current concerns.

RECOMMENDATION

- A. Remove the NO PARKING zone on both sides of Hillside Lane from Schoen Street to a point 170 feet east of Schoen Street.
- B. Establish a NO PARKING zone on both sides of Hillside Lane from Schoen Street to a point 105 ft east of Schoen Street.

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

May 17, 2021

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # E.2

Initial Request: Consideration with possible action on the request by Ald. Scannell to make the block on James Street between McDonald Street and North Broadway a NO TRUCK ROUTE. (Ald. Scannell – District 7)

BACKGROUND

James St is not on the heavy truck route system. The city does not have a "no truck route" system but rather any street not on the heavy truck route system is considered on the "no truck route" system. Additionally, James St is on the Brown County "Oversize Overweight" and High Clearance route systems due to its characteristics of being able to support such loads to the Port of Green Bay.

RECOMMENDATION

Receive and place on file.

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

May 17, 2021

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # E.3

Initial Request: Consideration with possible action on the request by the Parking Division to modify Ordinance 29.203 (13) Residential Parking Districts, to match the current procedure for residential permit zone vehicle registry. (All Alders)

BACKGROUND

The current ordinance reads (underlined text is proposed to be deleted):

(13) Residential parking districts. No vehicle shall be parked in a residential parking district unless the vehicle displays a valid resident's or visitor's permit or the vehicle is a service vehicle and its occupants are actively rendering service to residents in the area.

The proposed change reflects how Parking Division now processes the permits (underlined text is proposed to be added):

(13) Residential parking districts. No vehicle shall be parked in a residential parking district unless the vehicle has an active residential permit or the vehicle is a service vehicle and its occupants are actively rendering service to residents in the area.

RECOMMENDATION

Delete Ordinance Sec. 29.203. - Class "B" parking violations, (13) Residential parking districts, and replace it with the following text:

(13) Residential parking districts. No vehicle shall be parked in a residential parking district unless the vehicle has an active residential permit or the vehicle is a service vehicle and its occupants are actively rendering service to residents in the area.

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

May 17, 2021

PREPARED BY

AGENDA ITEM # E.4

Initial Request: Consideration with possible action on the request by Ald. Scannell to change the 2-HOUR 7 AM TO 7 PM MONDAY THROUGH FRIDAY parking to 3-HOUR 7 AM TO 7 PM MONDAY THROUGH FRIDAY parking on the east side of Van Buren Street from Cherry Street to Pine Street. (Ald. Scannell – District 7)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

May 17, 2021

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # E.5

Initial Request: Consideration with possible action on the request by Ald. Scannell to change the speed limit on Broadway from Augusta Street to Mather Street from 25 mph to 15 mph. (Ald. Scannell – District 7)

BACKGROUND

State statute requires that any change to the posted speed limit of any roadway must be accompanied by an engineering speed study.

RECOMMENDATION

Refer to staff for study.

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

May 17, 2021

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # E.6

Initial Request: Consideration with possible action on the report by the Traffic Engineer on the follow up evaluation of the flashing signal operations at the intersection at Dousman Street and Gray Street. (Ald. Steuer - District 10)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

May 17, 2021

PREPARED BY

Dave Hansen, Traffic Engineer

AGENDA ITEM # E.7

Initial Request: Consideration with possible action on the request by Ald. Stevens to review and/or create bylaws for the Traffic, Bicycle and Pedestrian Commission.

BACKGROUND

The only rules for the commission are located in the municipal code. No other documents were found.

Sec. 29.103. - Traffic, bicycle and pedestrian commission.

Composition and terms. There is created and established a commission of seven members to be known as the traffic, bicycle and pedestrian commission, to be appointed by the mayor, subject to confirmation by the council, for three-year terms. One member shall be an alderman appointed by the council for a term in office; and the other member shall be the police department operations commander, or his/her assign, and shall be appointed by the police department.

Powers and duties.

General. The traffic, bicycle and pedestrian commission gives due consideration to both motorized and non-motorized transportation; conduct educational activities in traffic, bicycle and pedestrian matters; supervise the preparation and publication of traffic, bicycle and pedestrian manuals; receive complaints having to do with traffic, bicycle and pedestrian matters; and recommend to the council and other appropriate agencies the acquisition of off-street parking and the administration and enforcement of traffic regulations.

Temporary regulations. To test proposed regulations under actual conditions, the traffic, bicycle and pedestrian commission may make temporary regulations. If such trial periods are deemed successful by the commission, it shall make its recommendations accordingly to the council.

Self-government. The traffic, bicycle and pedestrian commission shall make its own rules regarding meetings and procedures. The commission shall become vacant because of violation thereof.

Residential parking districts. Subject to council approval, the traffic, bicycle and pedestrian commission may promulgate regulations for residential parking districts in subsection [29.201](#)(5), Green Bay Municipal Code. Such regulations shall become effective upon common council approval. (Ord. No. 16-03; Ord. No. 9-16)

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Traffic, Bicycle and Pedestrian Commission
of the City of Green Bay

MEETING DATE

May 17, 2021

PREPARED BY

AGENDA ITEM # F.1

Next meeting: Monday, June 21, 2021.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None