



MINUTES OF THE GREEN BAY HOUSING AUTHORITY

THURSDAY, JUNE 17, 2021, 10:30 AM
Virtual Meeting. Public may join via Zoom.

A. ZOOM MEETING INFORMATION.

I. This item contains documents which provide call in information and instructions for the Zoom meeting.

B. ROLL CALL.

I. William VandeCastle - Chair, Terri Refsguard - Vice Chair, Sandra Popp, Erin Edwards and Stephen Srubas

Present: Sandra Popp, Stephen Srubas, William VandeCastle, Erin Edwards, Excused: Terri Refsguard

C. APPROVAL OF THE AGENDA.

I. Approval of the agenda for the June 17, 2021, meeting of the Green Bay Housing Authority.

Moved by Board Member Stephen Srubas, seconded by Board Member William VandeCastle to approve of the agenda for the June 17, 2021 meeting.

Motion carried.

Yes- Sandra Popp, Stephen Srubas, William VandeCastle, Erin Edwards, No- None, Abstain- None

D. APPROVAL OF MINUTES.

I. Approval of the minutes from the April 15, 2021, meeting of the Green Bay Housing Authority.

Moved by Board Member Stephen Srubas, seconded by Board Member William VandeCastle to approve of the minutes from the April 15, 2021 meeting of the Green Bay Housing Authority.

Motion carried.

Yes- Sandra Popp, Stephen Srubas, William VandeCastle, Erin Edwards, No- None, Abstain- None

E. PUBLIC HEARING.

1. Public Hearing regarding the Annual Goals and Capital Funding Projects for the Green Bay Housing Authority.

Moved by Sandra Popp , seconded by Erin Edwards to open the floor for discussion for the public hearing regarding the annual goals and capital funding projects for the Green Bay Housing Authority. Motion carried.

Yes- None, No- None, Abstain- None

Moved by Stephen Srubas, seconded by Erin Edwards to close the floor for discussion for the public hearing regarding the annual goals and capital funding projects for the Green Bay Housing Authority. Motion carried.

Yes- None, No- None, Abstain- None

F. REGULAR BUSINESS.

1. Consideration with possible action on approval of GBHA operating budget and Budget Resolution No. 2021-04, for Fiscal Year Beginning July 1, 2021.

Moved by Board Member Stephen Srubas, seconded by Board Member William VandeCastle to approve of the GBHA operating budget and Budget Resolution No. 2021-04 for the fiscal year beginning July 1, 2021.

Motion carried.

Yes- Sandra Popp, Stephen Srubas, William VandeCastle, Erin Edwards, No- None, Abstain- None

2. Consideration with possible action on writing off delinquent tenant accounts effective June 30, 2021.

Moved by Board Member Stephen Srubas, seconded by Board Member William VandeCastle to approve of writing off delinquent tenant accounts effective June 30, 2021.

Motion carried.

Yes- Sandra Popp, Stephen Srubas, William VandeCastle, Erin Edwards, No- None, Abstain- None

3. Consideration with possible action on Passbook Savings Rate.

Moved by Board Member William VandeCastle, seconded by Erin Edwards to approve of the passbook savings rate.

Motion carried.

Yes- Sandra Popp, Stephen Srubas, William VandeCastle, Erin Edwards, No- None, Abstain- None

4. Consideration with possible action on approval of replacing the two furnaces and air conditioning unit in the Mason Manor community room.

Moved by Board Member Stephen Srubas, seconded by Board Member William VandeCastle to approve of replacing the two furnaces and air conditioning units within Mason Manor's Community room.

Motion carried.

Yes- Sandra Popp, Stephen Srubas, William VandeCastle, Erin Edwards, No- None, Abstain- None

G. INFORMATIONAL.

1. GBHA Bills.

Stephanie Schmutzer presented the GBHA Bills. No action needed.

2. GBHA Financial Report.

Stephanie Schmutzer presented the GBHA Financial report. No action needed.

3. Langan Report.

Jayne Valentine presented the Langan report. No action needed.

4. Director's Report.

Cheryl Renier-Wigg presented the Director's report. No action needed.

5. Occupancy report.

Jayne Valentine presented the Occupancy report. No action needed.

6. Date of next meeting: July 15, 2021

H. ADJOURNMENT.

Moved by Board Member Sandra Popp, seconded by Erin Edwards to approve of adjourning the Green Bay Housing Authority's meeting.

Motion carried.

Yes- Sandra Popp, Stephen Srubas, William VandeCastle, Erin Edwards, No- None, Abstain- None