



MINUTES OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, JULY 28, 2021, 6:00 PM

Immediately following Park Committee which begins at 5 P.M.

Virtual Meeting. Public may join via Zoom.

A. ZOOM MEETING INFORMATION.

I. This item contains documents which provide call in information and instructions for the Zoom meeting.

B. ROLL CALL.

Present: Ald. Jesse Brunette, Ald. Randy Scannell, Ald. Lynn Gerlach

Excused: Ald. Chris Wery

C. APPROVAL OF THE AGENDA.

Moved by Ald. Jesse Brunette, seconded by Ald. Lynn Gerlach to approve the agenda of the Wednesday, July 28, 2021 Improvement and Services Committee meeting.

Motion passed.

Vote: Yes- Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

D. APPROVAL OF MINUTES.

Moved by Ald. Jesse Brunette, seconded by Ald. Lynn Gerlach to approve the minutes of the Wednesday, June 23, 2021 Improvement and Services Committee meeting.

Motion passed.

Vote: Yes- Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

E. REGULAR BUSINESS.

1. Consideration with possible action on correcting erosion issues on the 1000 block of Lacount Road. (Ald. Brunette)

Moved by Ald. Jesse Brunette, seconded by Ald. Lynn Gerlach to refer to staff the request to investigate correcting erosion issues on the 1000 block of Lacount Road.

Motion passed.

Vote: Yes- Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

2. Consideration with possible action on request for City to establish minimum setback distances from the flood management dike on the south shore of Green Bay. (Ald. Lefebvre)

Moved by Ald. Lynn Gerlach, seconded by Ald. Jesse Brunette to refer to staff the request for the City to establish minimum setback distances from the flood management dike on the south shore of Green Bay.

Motion passed.

Vote: Yes- Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

3. Consideration with possible action on request to create an ordinance prohibiting residents from constructing permanent structures or amenities on top of or through the flood management dike on the south shore of Green Bay. (Ald. Lefebvre)

Moved by Ald. Lynn Gerlach, seconded by Ald. Jesse Brunette to receive and place on file the request to create an ordinance prohibiting residents from constructing permanent structures or amenities on top of or through the flood management dike on the south shore of Green Bay.

Motion passed.

Vote: Yes- Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain-None

4. Consideration with possible action on request by Department of Public Works to award a contract for Topographic Surveying Services Resurfacing Program & Traffic Signals to Ayres Associates, Inc. in the amount of \$69,912.50.

Moved by Ald. Jesse Brunette, seconded by Ald. Lynn Gerlach to approve the request by Department of Public Works to award a contract for Topographic Surveying Services Resurfacing Program & Traffic Signals to Ayres Associates, Inc. in the amount of \$69,912.50.

Motion passed.

Vote: Yes- Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

5. Consideration with possible action on a resolution releasing access easement on the alley from Main Street to Pine Street, east of Clay Street.

Moved by Ald. Lynn Gerlach, seconded by Ald. Jesse Brunette to approve a resolution releasing access easement on the alley from Main Street to Pine Street, east of Clay Street.

Motion passed.

Vote: Yes- Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

6. Consideration with possible action on the report of the Procurement Manager:

A. Purchase of used front end loader and grapple bucket from Aring Equipment Company for the sum of \$170,927. Equipment was a rental unit and all rent payments are being applied and credited to the City on purchase. Quote attached.

B. Purchase of 2 Toolcats and attachments from Bobcat Plus, Inc. for the sum of \$126,206. Purchase is made off Sourcewell contract with local discount applied. Pricing verified based on previous bids of similar equipment. Quote attached.

C. Purchase of Dump Body/Wing/Plow for tandem axel trucks from Monroe Equipment for the sum of \$119,940. Purchase made from Sourcewell contract with local discount applied. Monroe Equipment has been only vendor able to meet spec in past. Quote attached.

D. Purchase of a Loader Wing/Plow from Monroe Equipment for the sum of \$47,590. Purchase made from Sourcewell contract with local discount applied. Monroe Equipment has been only vendor able to meet spec in past. Quote attached.

E. Purchase of 2 V-box Spreaders from Monroe Equipment for the sum of \$46,428. Purchase made from Sourcewell contract with local discount applied. Monroe Equipment has been only vendor able to meet spec in past. Quote attached.

F. Purchase of a tandem axel truck chassis from Packer City International for the sum of \$97,719. Purchase made from Sourcewell contract with local discount applied. Pricing aligns with previous bid plus steel surcharge added. Quote attached.

Moved by Ald. Lynn Gerlach, seconded by Ald. Jesse Brunette to approve the report of the Procurement Manager:

A. To purchase a used front end loader and grapple bucket from Aring Equipment Company for the sum of \$170,927. Equipment was a rental unit and all rent payments are being applied and credited to the City on purchase. Quote attached.

B. To purchase 2 Toolcats and attachments from Bobcat Plus, Inc. for the sum of \$126,206. Purchase is made off Sourcewell contract with local discount applied. Pricing verified based on previous bids of similar equipment. Quote attached.

C. To purchase a Dump Body/Wing/Plow for tandem axel trucks from Monroe Equipment for the sum of \$119,940. Purchase made from Sourcewell contract with local discount applied. Monroe

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D. To purchase a Loader Wing/Plow from Monroe Equipment for the sum of \$47,590. Purchase made from Sourcewell contract with local discount applied. Monroe Equipment has been only vendor able to meet spec in past. Quote attached.

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F. To purchase a tandem axel truck chassis from Packer City International for the sum of \$97,719. Purchase made from Sourcewell contract with local discount applied. Pricing aligns with previous bid plus steel surcharge added. Quote attached..

Motion passed.

Vote: Yes- Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

7. Consideration with possible action on the review and award of the contract PARKS 2-21 (PEDESTRIAN BRIDGE OVER BAIRD CREEK).

Moved by Ald. Lynn Gerlach, seconded by Ald. Randy Scannell to approve the award of the contract PARKS 2-21 (PEDESTRIAN BRIDGE OVER BAIRD CREEK) to the low responsive bidder, Michels Corp., in the amount of \$309,161.

Motion passed.

Vote: Yes- Lynn Gerlach, Randy Scannell, No- Jesse Brunette, Abstain- None

8. Report the award of the following contracts:

- A. SEWERS 3-21 N. DANZ AVENUE STORM SEWER
- B. SEWERS 4-21 MINI-SEWERS

Moved by Ald. Jesse Brunette, seconded by Ald. Lynn Gerlach to receive and place on file the report of award of the following contracts:

A. SEWERS 3-21 N. DANZ AVENUE STORM SEWER to the low responsive bidder, Peters Concrete Co., in the amount of \$366,515.50.

B. SEWERS 4-21 MINI-SEWERS to the low responsive bidder, Dorner Inc., in the amount of \$393,719.20.

Motion passed.

Vote: Yes- Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

9. Consideration with possible action on request by Speedy Clean, Inc. to enter into an annual Hold Harmless Agreement for access to the City of Green Bay sewer system to conduct inspection of the

sewer mains and laterals.

Moved by Ald. Lynn Gerlach, seconded by Ald. Jesse Brunette to approve the request by Speedy Clean, Inc. to enter into an annual Hold Harmless Agreement for access to the City of Green Bay sewer system to conduct inspection of the sewer mains and laterals.

Motion passed.

Vote: Yes- Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

10. Report of actions taken by Department of Public Works

A. Granting of Licenses

1. Sidewalk Builder

- a. Custom Concrete & Hardscapes LLC
- b. James J. Calmes & Son, Inc.
- c. Titledown Construction LLC

2. Tree and Brush Trimmer

- a. WB Tree Service

3. Underground Sprinkler System

- a. NEW Irrigation, LLC dba Conserva Irrigation

Moved by Ald. Lynn Gerlach, seconded by Ald. Jesse Brunette to receive and place on file the report of actions taken by Department of Public Works

A. Granting of Licenses

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Motion passed.

Vote: Yes- Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

F. INFORMATIONAL.

1. Director's Report on recent activities of the Public Works Department.

Moved by Ald. Lynn Gerlach, seconded by Ald. Jesse Brunette to receive and place on file the Director's Report on recent activities of the Public Works Department.

Motion passed.

Vote: Yes- Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

2. The next Improvement and Services Committee meeting is scheduled for August 11, 2021.

G. ADJOURNMENT.

Moved by Ald. Jesse Brunette, seconded by Ald. Lynn Gerlach to approve to adjourn the Improvement and Services Committee meeting.

Motion passed.

Vote: Yes- Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

VERBATIM MINUTES

- There's minimum set back distances from the flood management dike on the south shore of Green Bay, Alder Lefebvre. We wanted to-

- Actually, that's not how I worded it. It's I would have the agenda in front of me. The next one is the not having stuff on the top, right? Okay, I think I got it, okay. So this one, no, no. This is people themselves have their houses, that they have a certain amount that they can go back towards the dike if they put an addition on or a deck. It goes back to, I think, it was the late '70s or early '80s, there was a problem. Somebody built a house on lakeside, and he built it really close to the dike, which caused the next person, he blocked her complete view to the west, okay. So this became a big issue. So what happened at that time, District 6 was divided by Danz. There were two alders for East Shore Drive or along East Shore Drive. So because that was on the west side of Danz, that alder, and that's where I lived too, we contacted the alder and wanted to know if something could be done so that warn people don't build way back and actually take away people's view. Okay, there's sunsets and different things. So from Danz East Shore Drive, East Shore Circle, where I am, we got together, had a big meeting, and because everybody, there were houses some of that were... They're not all aligned, so we went by block by block. You'd say the 1700s, we get together, we decided how far back do you think we would allow someone to build? And in the 1700s, the first house Chris actually walked by the park was way back, and Bobbas, former resident was back further, they would've been out. So we didn't want anybody going even further than that. So we set where we thought the line should be. So if I want to put an addition on, I would have so far back that I could go towards the dike, north, okay? So we're talking about our backyards, in the back of the houses.

- Yep.

- Well on the other side, east of Danz, they never had that. And we had an issue come up on North Danz, right, a big apartment building, someone, they put a cement slab in, and they never really got a permit. They put the slab in, they're owners, and they were gonna put a gazebo up. Well, another, some other neighbors called me. They were concerned because this gazebo was gonna be big, and was gonna block their view. Well, there is no setback for building things behind their houses, show of different things, so I had mentioned to him that we have this regulation for our area basis. So they would like to have it, to continue it all the way down from Danz East, and they would also have to have a meeting, and they would have to decide kinda like we did because everybody's houses are different, how they have them, you know, where they are on the property. They'd have to decide block by block, like we did, how far somebody can put an addition on so that they don't end up blocking, and there also would be permit for building.

- So what is it you want done? I mean, what?

- So I would, we probably have to have a meeting with all the neighbors, west of the east of Danz, have a big meeting where the residents would make the decision in each block. They'd have to decide how far back they want somebody to be able to build in the back of their house, and including decks too, I guess, in it.

- So for staff to have this meeting 'cause Danz runs to east, and then it would be...

- Right and then it becomes official.

- Okay.

- So that when somebody goes to apply to put this addition on, or even to build it through out of that range, that they cannot.

- Right, right, okay now, Director Grenier.

- Well, our recommendation yet again is gonna be a refer to staff, but primarily, because this is private property issue, what I'd like to do is have the ability to confer with Community and Economic Development. I believe this is more a planning or a zoning issue.

- Okay.

- And it might be more appropriately handled through the Zoning Department.

- Okay.

- And then be deferred or referred over to Planning Commission but we're happy to initiate. Alder submitted the communication that came to this committee, we're happy to get that conversation started. We don't wanna delay anything. So we'd ask that it'd be referred to staff so we can confer with sixth floor and get it to the appropriate party, so we can get this moving forward.

- Okay, I was told this is where I was supposed to send it.

- Okay.

- So this is where it went. But before I think it was the alderman actually did the meeting and we just, so. And I don't know how it was then in the City. So we have a meeting with the alder, and then we had each block had their meetings and decided.

- So would we take a motion to refer to staff?

- Motion for staff.

- Yeah, second.

- The motion by Alder Gerlach to refer to staff, seconded by Alder Brunette, all in favor?

- Aye.

- Aye.

- Oppose? Nay, all yours, Steve.

- Ready.

- Ready for item number two. Consideration of possible action on request, hold on a second, we did two. Three, we're doing three. Can you scroll?

- Alder Wery, done.

- Possible action on request to create an ordinance prohibiting residents from constructing permanent structures or amenities on top of or through the flood management dike on the south shore of Green Bay, Alder Lefebvre.

- Yeah, there was a little bit some issues. Well, over the years, there's been issues, and on every account, we built a great big deck up on the dike, and others have done that, they planted trees. And this becomes a big issue when they wanna come in and maintain the dike. When the dike was put in, the agreement was the DNR told us there was to be nothing on the dike, and they weren't even supposed to be docks. But see then, I don't know. Well, you could have something, maybe that should be removed, but nothing permanent could be on that dike. And this got lost over the years because that was in 1973. And people have called in the City, and nobody really knew about this, and they said, "Yeah, I guess you "could put something up there, whatever." So this happened over the years. And so, then it causes some problems when they wanna come through and maintain. I think there needs to be something written because I've had some people say, "Well, you don't even know that "there the City had an easement that come up there. "That's our property." They say, "No, the City has a right "to come in to maintain whenever "they need to come in and maintain it." So there's a lot of things that lost over the years that people don't know about. And so, it has to be something official in the city, I think that with this, that they cannot put anything permanent on there, so that we don't have this problem with people doing this.

- Yeah, okay, Alder Grenier.

- Okay, well, understanding what the intent of the communication is very helpful. What we were looking at doing, obviously, the last year and this year, we wanna concentrate our efforts on getting the dike back to a status quo. So we're back at 103. And once, we're back at 103, we've got all the restoration work completed, then our intent is to go out probably either at the end of this year or at the beginning of next year, and photo-document any private amenities that appear to be encroaching on the dike. And we will enter into revocable occupancy permits with anyone who has an amenity that they would like to... So even if you're gonna have, because it's our easement, even if you wanna put a picnic table or a fire pit up there, we would like to enter into a revocable occupancy permit. And that revocable occupancy permit indicates that you're not supposed to have anything permanent. If there's anything permanent, and we have to come through to do maintenance, and we destroy it, that's your loss. City has no obligation financially to do anything about that, and that you cannot impact or reduce the height. So no trees, nothing that would harm or damage the structural integrity of the dike. So that's what our intent is.

- Yeah, 'cause I think, I'm sorry. 'Cause I believe that there's something in a way officially in the City. So see, when somebody buys a house out here or they build, I've had people say, "Well, I didn't know this."

- Well, I think if in the documents that come from the title company, there's probably the agreement with the original property owners going back to the '70s. But most people when you're signing all those papers at closing, most people aren't looking at everything in there unless it's an encumbrance on the property. You got a mortgage company who would get upset about. So I'm not surprised that folks say they don't know because they haven't read through that big stack of papers you get at closing, but I'm willing to bet that most of those people actually did get something but it's kinda hidden.

- Okay.

- So yeah, we wanna be a little bit more proactive in letting people know that.

- Okay.

- Alder Gerlach.

- So can I assume that this step has everything in place that they need to move forward with this? I mean, I remember Mr. Geezy, the employee of the year, talking about easements and rights way in the past. And it seems to me that it's all in writing. I don't know that we have to change anything. We just have to allow the staff to go ahead and continue with this, right?

- That's correct, we have a base template for a revocable occupancy permit. And in this case, we would tailor that to be specific to the dike 'cause there's going to be some unique conditions out here that we wouldn't have if you were putting a table and chairs in the public right of way. But the process is the same. It doesn't change. So we would rework that existing ROP to address specific conditions to the dike, and then it would be the same revocable occupancy permit that would be offered to any property owner whose property affronts the dike.

- Okay.
- But yes, we do have that process in place.
- So we can just receive and place on file that, right?
- We would be comfortable with that. I just wanted to make sure Alder Lefebvre is comfortable with that as well.
- Sure, sure, as long as I know that there is something, and then people will be notified. They all actually have to sign this, right?
- Yes, yes.
- Yeah.
- The base condition is you cannot put anything on the dike unless you get the permit. And then in order to get the permit, the property owner would have to sign it.
- Okay.
- Yes.
- Good, good, good, okay, no problem. That's all I want. I just want to make sure that people out here are clear and aware of what should be. Yeah, because I just don't want a problem when they wanna maintain the dike, if somebody has something that's really in the way, I know years back, they went around, my neighbors, big deck up there, and that might've had caused a problem down the road because it wasn't done properly.
- Okay?
- Okay, thank you.
- Mr. Chairman, if I could rather quickly?
- Oh, yes, Ms. Matter.
- Thank you, I just wanna clarify that 'cause I know Director Grenier saying that these ROPs are a little bit down the road once the deck is fully restored. The way that easements are at any point, if you put something on top of something that we haven't access a season or two, at any time, we can come in and remove that, you do that at your own risk. So I mean, even though I just wanted to make it clear that we don't have to wait for them to actually apply for the ROP or given it. If we need to access the dike, we have the right to do it by virtue of deed.
- Okay, thanks.
- That currently exists. So I just wanted to make sure that part of the process was clear as well.

- Thank you.
- Okay.
- I move to receive and place on file.
- Second?
- Yup.
- Motion by Alder Gerlach to receive and place on file, seconded by Alder Brunette, all in favor?
- Aye.
- Aye.
- Aye, opposed? We have received it and placed it on file, go on.
- We're ready.
- Item number four, consideration with possible action on request by Department of Public Works to award a contract for the Topographic Surveying Services Resurfacing Program and Traffic Signals to Ayres Associates, Inc. in the amount of \$69,912 and of course, 50 cents, staff.
- Okay, we've been working forward trying to continue to maintain a current level of service relative to the number of streets we are resurfacing and reconstructing. And with that increase that we're currently, with the base level of service we're currently at, what we're finding is that we don't have enough survey time during the course of the summer to do both the construction staking on projects that are currently being constructed, as well as pickup the base survey information for future year projects, so we can start our design. As a result, some of our design services are falling behind. We definitely don't wanna fall behind because that means we bid later in the year. If we bid later in the year, other municipalities have already let their bids, contractors have secured their forces working at other communities, and we pay a higher cost as a result of that. So in order to supplement our forces, what we're looking to do is to consult out to local surveying firms who can supplement our staff. We put out a request for proposals, received them back. This is a professional services, so it's not a bid situation. It is a professional services contract evaluation. Staff has reviewed those proposals and has selected Ayres Associates as the qualified firm they would like to contract with. The price for this year's surveying is \$69,912.50, which is above the authorization level of the department heads, so we're bringing this for review and approval by the committee.
- Any questions or comments from anyone? The company does have a certain air about it. Are they really?
- I just wanted to say your worst one, Alder Wery, isn't here. And so, this is money that's budgeted, and you just have to ask for authorization. There's not anything, so this is good, right, Alder Brunette? Okay, good, thanks.
- Gotta take a motion.

- I move to go ahead.
- Second.
- Motion, Gerlach, all in favor?
- Aye.
- Opposed? Passes unanimously.
- We're ready.
- Item number five, consideration with possible action on a resolution releasing access easement on the alley from Main Street to Pine Street, east of Clay Street, staff.
- So with your permission, I'm gonna share the screen very briefly. On the south side of Main Street, just east of Clay, by way of comparison, this is the Medical building, and this is Macco Financial Services. So there's kind of an empty parking lot area here. Back many years ago, this alley was vacated, but the City retained an ingress-egress easement along that alley that was enjoyed both by Department of Public Works for maintenance purposes and by the Police Department so that they could quickly get into this parking area in the back. There were also some different owners of these properties at that time, and that helped to foster an ingress-egress easement to allow cross access between the different properties and different property owners. The properties are now under common ownership. We have consulted with our internal staff and with other departments to find out whether or not there would be anyone within the city who would have reason to continue holding onto that easement, and no other departments have indicated a desire to retain that easement. Department of Public Works is fine with surrendering that easement. So we've prepared the resolution that we have in the packet tonight, vacating that easement, and we'll then turn that property, upon approval by the committee and council, we would then turn that property, release the easement, and return all rights to the property owner.
- It's an easy easement to get rid of. Any questions or comments? Or I'll take a motion.
- I'll just say that there's only one comment that has to be removed in this one. I move to approve.
- I'll second that.
- Move to approve by Alder Gerlach, seconded by Alder Brunette. And very impressed of Director Grenier, you knew that was manic house. How many people do?
- I go into that street at a pretty regular basis, so.
- Yeah, yeah, yeah, aye, oppose?
- Aye.
- Oppose? That passes unanimously.

- We can go right away.
- We're good to go.
- And director, should we take these one item at a time?
- Actually, if you'd like to discuss them as a group, and then we could make a decision if you want to separate them. There's really only difference between item A and the rest, and that's only a minor difference. So I think collectively to discuss them at least would be fine.
- Okay, well, I'm just counting it. My screen's a little crazy here, hang on a second. Still going, oh, God. Item six, consideration with possible action on the report of the procurement manager. A, purchase of used front-end loader and grapple bucket from Aring Equipment Company for the sum of \$170,927. Equipment was a rental unit and all rent payments are being applied and credited to the City on purchase, quote attached. B, purchase of two Toolcats and attachments from Bobcat Plus, Inc. for the sum of 126,206 plus purchase is made off Sourcewell contract with local discount applied. Pricing verified based on previous bids of similar equipment, quote attached. C, purchase of Dump Body, Wing, Plow for tandem axel trucks from Monroe Equipment for the sum of \$119,940. Purchase made from the Sourcewell contract with local discount applied. Monroe Equipment has been only vendor able to meet spec in past, quote attached. D, purchase of a Loader Wing Plow from Monroe Equipment for the sum of 47,590. Purchase made from Sourcewell contract with local discount applied. Monroe Equipment has been only vendor able to meet spec in past, quote attached. E, purchase a two V-box Spreaders from Monroe Equipment for the sum of \$46,428. Purchase made from Sourcewell contract with local discount applied. Monroe Equipment has been only vendor to apply to meet spec in past, quote attached. And last but not least, F, purchase of a tandem and truck chassis from Packer City International for the sum of 97,719. Purchase made from the Sourcewell contract with local discount applied. Pricing aligns with previous bid plus steel surcharge added, quote attached. Does anyone have anything they care to ask or comment on? I think I just got it on my screen comparing it all, Alder Brunette.
- No.
- Cool.
- No, I was just seen all that.
- And so, this is again, money that is in the budget, but it's just in excess of what they can do without permission, right?
- It's not budget, this is actually our bonded equipment.
- Oh.
- When we went through the bond request recently, this is our equipment replacement program for the year. Again, the only difference that I really wanted to call out was item A. We had under our rental equipment last year under last year's budget and starting into this year's budget, we have a line item within the budget for rental equipment, and we were renting this front-end loader with a

grapple bucket from Aring. They have applied 100% our rent payments towards the purchase of that piece of equipment. So we're able to get it cheaper than what we would get on the going out for low-bid contract to buy a new piece of equipment. So that's always anytime that we can rent to own, and the company provides 100% application of the rental fees back towards the purchase price. That's always a good thing for the City. Then with items B, C, D, E, and F, the procurement manager, Calvin Winters has been doing a phenomenal job of looking for ways to leverage other buying sources and obtain better quotes for purchase of equipment and services. And one of the things that he's been able to utilize is going off of Sourcewell. Sourcewell, if you wanna think of it as either a buying consortium or like a government services contract, where many municipalities bid out various pieces of equipment, and vendors provide pricing on it to leverage many communities' buying power together, rather than going out one at a time for pieces of equipment. It really is a fantastic program where you get some great pricing based off of that. So not only does Sourcewell typically provide us with better pricing, they're going out on the open market for bids, but then you'll see on each of these, there's a local discount applied as well. So these are fantastic prices, and it's a great program for us to utilize. And Procurement Manager Winters has done that for each of these other pieces. So the Toolcats and attachments, that's the sidewalk units that you see mowing grass in the summer, and plowing sidewalks and small areas in the winter. The Dump Body, Wing, and Plow, that's a dump truck that also has the front plow and the side wing on it. The Loader Wing Plow, that is a front-end loader that has a bucket in the summer, and then we change the bucket out for a plow into wing for winter operations. The V-box Spreaders, the two V-box Spreaders are what we utilize for salt or sand, and those fit in the back of the dump truck. And then the tandem axel truck chassis from Packer City International, I'm pretty sure that that's going to be a garbage truck when it grows up. So you don't order a garbage truck. What you do is you buy a chassis, which is essentially the cabin, the frame, and then we contract with a vendor to put the body and the tipping arm on it. So a garbage truck, unlike a dump truck, you're actually buying two pieces. So here, we're getting the chassis, and then you'll probably be seeing in a subsequent meeting request for fabrication of the tipper body. But in all cases, this is the recommendation of purchasing agent is to recommend award to the low responsive, but rather than going out for bids, somebody who's already taken care of the bids on a global scale or on a statewide scale earlier in the year. But these are being competitively bid on and the product area is being embedded, it's just not being embedded on an individual basis, so it's larger than that.

- Okay.

- Motion to award?

- So moved.

- Motion by Alder Gerlach to award, and seconded by Alder Brunette, all in favor?

- Aye.

- Aye, opposed? Those are awarded.

- And when we report this out for the Council Report, we will report out each to Aring Equipment Company in the sum of 170,927. Item by item, we'll report them on it, just won't be a recommendation award.

- Okay.

- And we are ready for seven.

- Item number seven, consideration of possible action on the review and award of the contract PARKS 2-21, Pedestrian Bridge Over Baird Creek. That seems so familiar. I heard about this somewhere.

- This is indeed the bridge that was referred to by Director Ditchhike in our previous meeting, so. We did receive three bids. Milbach Construction Services was deemed to be a non-responsive bid, so they were discounted. The two remaining bids came in at Michels Corporation, \$309,161, and Advance Construction in at about 361,565. Recommendation is to award to Michels Corporation in the amount of 309,161. And that has been concurred by the Parks Department.

- Any further discussion on this?

- That's at Baird Creek, right?

- Yes.

- Yep. It's the motion you wanted to-

- Gonna be consistent, I'm gonna vote. Yeah, I'm not gonna make the motion, but great to make a note.

- I will move to approve.

- Move to approve, I'll second it, and we don't understand why Alder Brunette's voting nay, and so, that's perfectly fine. All in favor?

- Aye.

- Aye.

- Oppose?

- No.

- Good, so that is two-one with Alder Brunette in dissent.

- Okay, we're ready for the next item.

- Bids report, the award of the following contracts, A, Sewers 3-21 North Danz Avenue Storm Sewer, B, Sewers 4-21 Mini-Sewers.

- So again, at our last meeting, we had requested approval authority from the Common Council, from the Committee Common Council, because we were not meeting in the month of July, and we had contracts that needed to be bid out and awarded, so we could get them done this year. These are

two of those contracts. The first is Sewers 3-21, which is the storm sewer improvements on North Danz Avenue. Included in your packet are summary tables for the bids received on both projects. For bidders on North Danz Avenue, low responsive bidder was Peters Concrete in the amount of \$366,515.50. So staff has already made that contract award. Similarly, we received bids for our annual mini-sewer contract. We received bids from five contractors. Dorner Incorporated was the low responsive bidder in the amount of \$393,719.20. So that contract has also been awarded. So we're simply reporting those numbers out to you at this time.

- Okay, motion to receive and place on file?

- I move.

- Second.

- Motion by Alder Brunette, seconded by Alder Gerlach, all in favor?

- Aye.

- Aye.

- Opposed? That passes unanimously.

- And we're ready.

- And number nine. Consideration with possible action on request by Speedy Clean, Inc. to enter into an annual Hold Harmless Agreement for access to the City of Green Bay sewer system to conduct inspection of the sewer mains and laterals.

- We enjoy a couple of these master agreements with a few contractors that operate here in town. Predominantly, they work for other utilities. So what they're doing is they're gaining access to our sanitary sewer. More often than not, it's our sanitary sewer that they wanna get into. And then they run a remote up the lateral, and they are able to locate both in the X-Y coordinates, but also the depth of that lateral. So that if a company is boring in the terrace, they don't cross-bore through a sanitary lateral. Again, we've got a couple of these that we utilize with contractors already. I believe in speaking with the Utility Manager, Matt Heckenlaible, he said that Speedy Clean had a master agreement at one time. It had expired. They've now come back requesting to reenter into a master agreement with us. And what we typically do is we'll enter into a master agreement, and then we issue amendments to that on an annual basis as long as the contractor remains in good standing. It works out good for the city because it's another set of eyes getting into our sanitary sewer in parts of the city where we may or may not be televising that year. So it provides, and if they notice anything that's out of the ordinary as far as blockages or things that could result in an adverse operation of our sanitary system, they immediately contact us and give us the ability to go out and investigate that before it becomes a backup situation. So there is mutual benefit out there. Not only are our residents not getting their laterals cross-board, but we get an extra set of eyes inside of our sewers. So it's a good contractor. We would recommend approval of this.

- I think we should do so speedily, and?

- Motion to approve.
- I'll second.
- Motion to approve by Alder Gerlach, seconded by Alder Brunette. Not quite as speedily as I was hoping.
- Fine.
- All in favor?
- Aye.
- Opposed? Okay, that has been approved.
- And we are good.
- Item 10, report of actions taken by Department of Public Works. A, granting of licenses. One, sidewalk builder; a, Custom Concrete & Hardscapes LLC, b, James J. Calmes & Son, Inc., c, Titledown Construction LLC. Two, tree and brush trimmer, a, WB Tree Service. Three, underground sprinkler system, a, N.E.W. Irrigation, LLC dba Conserva Irrigation.
- So again, these are routine licenses that staff has awarded at the staff level. We're reporting those actions out to the committee in case there are any questions, concerns.
- Any questions or concerns? To receive and place on file?
- Move to receive and place on file.
- Okay, motion by Alder Gerlach, seconded by Alder Brunette, all in favor?
- Aye.
- Aye.
- Opposed? Passes unanimously.
- Okay, we're ready for Informational.
- And Director's Report, you're up, Director Grenier.
- Okay, just a few items for you tonight. Wanted to make you aware that there has been some ongoing discussion both through the governor's budget process, and then Representative Shelton is attempting to introduce some legislation to provide some funding for the hydraulic repairs for the Nitschke Bridge. Staff has engaged a design consultant to evaluate that bridge, come up with the recommended repairs, and help us scope that out. The responding firm that we have selected quoted us a price of just over \$19,000 that is below the threshold required to bring it for council action, so that could be handled administratively at the department level. So we are awarding that contract. We

just wanna make sure that you're all aware of it, that we're putting an approximately \$19,000 contract out there to get the hydraulic system design completed. So that design is not gonna go bad if it sits on the shelf, okay? So whether or not there are state money that comes in to help assist with that, or ultimately, if the Common Council elects to put bonded money out there to complete those repairs, we wanna have the design completed and a biddable set of documents ready at a moment's notice, so that's what we're doing here. Just wanna give everyone some assurances. Jim and I keep turning around and keeping an eye on the window. We've been monitoring the weather situation all day. We do have staff prepped, pre-staged, and ready to deploy if necessary, but at my last review of radar prediction that occurred just before this meeting, it looks like the worst of the storms have continued further east before dropping to the south. So it looks like they may miss us and get Northern Lower Michigan instead. So too bad for the folks in Muskegon but makes me happy. Wanted to just give you, I was looking through, my staff provides me with what we refer to as a 515 report. And that 515 should be, it takes no more than five minutes to read and no more than 15 minutes to prepare. So it's a weekly summary of issue, of what various divisions have been up to. And I was looking through the 515s over the past couple of days, and just wanted to give you some fun facts that we noticed to date. The Street Section has patched over 11,500 potholes in the City of Green Bay and placed over 175,000 pounds of joint sealant mastic in an effort to continue with routine maintenance to help our roads last longer. So far this year, we tagged 623 properties for long grass. We've actually had to go back and cut an invoice, 132 of those, and we are currently, I was talking to Jennifer McCartney, who's the construction inspection manager, in response to some inquiries or requests for information that had come forward, both from the alders and from residents, as part of our routine Inspection Sidewalk Program that started last year. We are currently working on an expanded series of educational materials. So there'll be a different handout that goes out to the folks in the routine inspection program this year for next year's program. Then next year, when the orders come through and the resolutions pass by Common Council, they'll have a different handout that'll come to them. So each one explains things a little bit differently based on where you are in the process. What we're hoping to do with the expanded educational materials we're preparing now is provide photographs of examples, of different types of sidewalk defects that we're marking out because just Alder Gerlach had this discussion with, 'cause I've accompanied her to meet with some residents. Just because the sidewalk has an X on it doesn't mean it has to come out and be replaced. A lot of times there are lower-cost repair options that a property owner could implement themselves and eliminate that sidewalk from the program in the subsequent year. So what we're doing is we're preparing a different set of educational materials that we can hand off to these property owners. Again, that show an example of this is maybe why your sidewalk was marked. And if so, here's a low-cost repair option that you can do yourself. Once you complete that, send us an email with pictures. We'll come out, verify that the work was done, and we'll eliminate the sidewalk from further notice. So just wanted to make you aware that we are listening. We are hearing the concerns that you folks are bringing to us, and we are preparing that new piece of educational material that we will get out as soon as it's ready.

- Excellent, thank you very much. Alder Brunette and Alder Lefebvre.

- Yeah, Director Grenier, thanks for that report. It's good to know, and thanks for the update on the bridge or one of the bridges. There were three issues, I think, I referred to you or your staff, two from the committee here, which I don't know, we probably shouldn't talk about them 'cause they're not notice, but one would be an update on the burnt Parkwood. I think the last time, we referred it back to staff if there was something we can do.

- Okay, I'll go back, and we'll go back, and take a look for that one.
- Yeah, that's fine, and you can contact me after the meeting.
- Sure.
- The other would be the leave situation. We're gonna possibly have some constituents reach out to Public Works to see if there's a case-by-case exception, so just an update on that if anybody did reach out to Public Works.
- We have not heard from anyone.
- Okay, yeah, but that's good to know on that piece. One off my radar. The other would it be you're gonna look into a stone barrier along 54-
- And that I've gone in with the traffic engineer right now. We're not ready to report that one back.
- Okay. That's fine, okay. Just as long as you remember those three.
- Yup.
- That's good, thank you. That's it.
- You can rake over the leaves tonight. Alder Lefebvre.
- I just wanted to mention that I want to compliment the department on their potholes. I will say the new mix really holds because I'm on Webster Street, and I'll tell ya, there were so many potholes that I was reporting it earlier. And then when they filled them, I mean, it's still it's a tiny bit rough, but it is an improvement. And hitting those potholes, it has really lasts. My gosh, that's hung on, I don't know how many months had I reported that, I think it was in last year. It's holding up, it's really, I want everybody to know that this is really working, it's holding up. But I will make a comment, alders, if you're driving around, especially when you're driving around, please report these potholes. I report a lot of potholes, not just my district, all over the city. Wherever I drive, I do potholes.
- Yeah.
- If you started to come by District 12 and drive through my district then-
- Yeah, yeah, yeah, yeah, yeah.
- You're also there. I don't drive out in yours, I apologize.
- I was gonna say, out of the 11,500, 11,322 have been personally reported by Alder Lefebvre.
- I call it all the time.
- Anything else?

- No, no, no, everything's fine. It was good.
- Okay, I move to receive the Director's Report and place it on file.
- I'll second.
- Motion by Alder Gerlach, seconded by Alder Brunette, all in favor?
- Aye.
- Aye.
- Aye.
- We're good.
- All set, and in our next meeting, August 11th, 2021, I'll take a motion to adjourn.
- I'll make that motion.
- Second.
- Motion by Alder Brunette to adjourn, seconded by Alder Gerlach, all in favor?
- Aye.
- Aye, thank you, Steve. Great job, yeah.
- Thank you.