



AGENDA OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, SEPTEMBER 15, 2021, 6:00 PM

Virtual Meeting. Public may join via Zoom.

Immediately following Park Committee which begins at 5 P.M.

A. Zoom Meeting Information.

1. This item contains documents which provide call in information and instructions for the Zoom meeting.

B. Roll Call.

C. Approval of the Agenda.

D. Approval of Minutes.

E. Regular Business.

1. Consideration with possible action on request by Gary Baranowski for additional overnight on-street parking occurrences for the remainder of 2021 at 1239 Shadow Lane.
2. Consideration with possible action on correcting erosion issues on the 1000 block of Lacount Road (held at the August 25, 2021 Improvement and Services Committee meeting). (Ald. Brunette)
3. Consideration with possible action on the review and award of the following contracts:
 - A. GBMFD 2-21 STATION NO. 1 AIR CONDITIONING
 - B. GBPD 1-21 BOILER REPLACEMENT
 - C. RAMPS 3-21 PINE STREET RAMP PT REPAIRS
4. Consideration with possible action on an ordinance amending Sections 16-81 and 16-82, Green Bay Municipal Code, relating to Storm Water Management.

F. Informational.

1. Director's Report on recent activities of the Public Works Department.
2. The next Improvement and Services Committee meeting is scheduled for September 29, 2021.

G. Public Hearings.

H. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Improvement and Services Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Improvement & Services Committee

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/82206544400?pwd=NDd1bmszNUhBWW9XRUVU5ck1zMjZ2QT09>

Meeting ID: 822 0654 4400

Passcode: 635662

One tap mobile

+13126266799,,82206544400#,,,,*635662# US (Chicago)

+19292056099,,82206544400#,,,,*635662# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 822 0654 4400

Passcode: 635662

Find your local number: <https://us02web.zoom.us/j/kc7RtLdfPZ>

Additional Information

1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
4. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
5. Waiting room
 - a. When you call in, all callers/participants will be placed in a “waiting room.”
 - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
6. Using Zoom with a tablet or computer
 - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
 - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
7. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You’ll receive another email confirming that you’re registered for the meeting.
 - b. If you’re using a phone, your registration will still be tied to an email.
8. Raising your hand
 - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you’d need to use a computer or tablet) to let the host know you’d like to speak. You can also un-mute yourselves and start speaking.
 - b. Persons on the agenda—you can “raise your hand” but you’d need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
9. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You’ll also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users—if you download the app you will be asked to verify your email.
10. Zoom etiquette
 - a. Muting yourselves when you’re not talking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
 - b. If you’re using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
11. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.
12. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number above.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
 - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application





Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 15, 2021

PREPARED BY

AGENDA ITEM # E.1

Consideration with possible action on request by Gary Baranowski for additional overnight on-street parking occurrences for the remainder of 2021 at 1239 Shadow Lane.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 1239 Shadow Ln

From: [Chris Pirlot](#)
To: [Jamie Destiche](#); [Steven Grenier](#); [James Brunette](#)
Cc: [Justin Linzmeier](#); [Elizabeth Nadolski-Spears](#)
Subject: I&S agenda item
Date: Friday, August 20, 2021 8:56:39 AM

Please place on the next available agenda for consideration: Request by Gary Baranowski for additional overnight on-street parking occurrences for the remainder of 2021 at 1239 Shadow Lane

Christopher J. Pirlot, P.E.
Operations Director/Parking Manager
City of Green Bay
Department of Public Works
920.492.3736 office
920.680.6166 cellular
greenbaywi.gov

From: Gary Baranowski
Sent: Friday, August 20, 2021 8:15 AM
To: Chris Wery <chriswery@att.net>; Chris Pirlot <Chris.Pirlot@greenbaywi.gov>
Subject: Re: Overnight Parking

Hello Chris,

The property address is 1239 Shadow Ln.

It is short-term/transient use rental on VRBO and Airbnb. The ordinance allows for six 14 day occurrences of overnight parking directly in front of my property. I called the city parking division last week and discovered that when, for example, 3 people separately call or register their vehicles online for the same weekend the city is counting this as 3 occurrences instead of 1. I was told one person should register all vehicles at once. This is hard to execute in a VRBO/Airbnb situation.

A few years back I went to a city meeting and requested more occurrences as was granted 4 more above the 6. I would have to go through this process each year. A better solution would be to propose an ordinance amendment. I would like to champion this effort. Perhaps you or alderman Wery can help me get started.

I might have 8 weekends tops where cars need to park on the street for 2-3 nights. $8 \times 3 = 24$ nights (worst case) that cars would be parked on the street. The current ordinance allows for $6 \times 14 = 84$ nights.

In the short term, I am requesting help for the remainder of 2021 so that my renters, who support local businesses and pay taxes, can park on the road if they need to. It leaves a bad taste in their mouth when they receive a parking ticket.

Thank you!
Gary

Sent from my iPhone

On Aug 19, 2021, at 9:53 PM, Chris Wery <chriswery@att.net> wrote:

Howdy Gary! I am back.

Info from staff:

Please have the resident e-mail me with address and other pertinent info. Then I'll put it on the I&S agenda for consideration and action

Chris Pirlot, P.E
Operations Director/Parking Manager
City of Green Bay-DPW
Chris.Pirlot@greenbaywi.gov
(920) 492-3736 office
(920) 680-6166 cellular

Alderman Chris Wery
920-490-9282
chriswery@att.net
Facebook: Alderman Chris Wery, District 8 City of Green Bay

On Friday, August 13, 2021, 07:33:00 AM CDT, Gary Baranowski wrote:

Thank you! Enjoy the college move in!

Sent from my iPhone

On Aug 12, 2021, at 11:37 PM, Chris Wery <chriswery@att.net> wrote:

Hi Gary,

I am going to be gone until next Thurs bringing by daughter back to college. I am going to ask our Traffic Engineer to assist us.

Alderman Chris Wery
920-490-9282
chriswery@att.net
Facebook: Alderman Chris Wery, District 8 City of Green Bay

On Thursday, August 12, 2021, 11:25:35 AM CDT, Gary Baranowski wrote:

Hi Chris,

I need your help with overnight parking.

I called the parking division today and they say I've used my 6 occurrences that are allowed each year. An example of what is happening is 3 different people may call in their own cars for the same weekend. This is being counted as 3 occurrences, not one.

I need help getting more occurrences added for the remainder of the year. I did this about 4 years ago. I forget the process I need to go through.

Please call me when you have a minute.

Thanks!

Gary Baranowski

Please ca

Sent from my iPhone



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 15, 2021

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action on correcting erosion issues on the 1000 block of Lacount Road (held at the August 25, 2021 Improvement and Services Committee meeting). (Ald. Brunette)

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. 2021-06-29 Dist 12 to I and S
2. Lacount Erosion Concern 8052021



Alders' Petitions and Communications

Name:

Committee Name:

Today's Date:

Text of Communication:

Upon completing this form, please email it to the City Clerk.



DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

100 N. Jefferson Street, Room 300
Green Bay, WI 54301
Tel (920) 448-3100
Fax (920) 448-3102

INTER-OFFICE
MEMO

TO: Steven Grenier, P.E. – Director of Public Works

FROM: Ryan Pichler, P.E. – Utility Civil Engineer

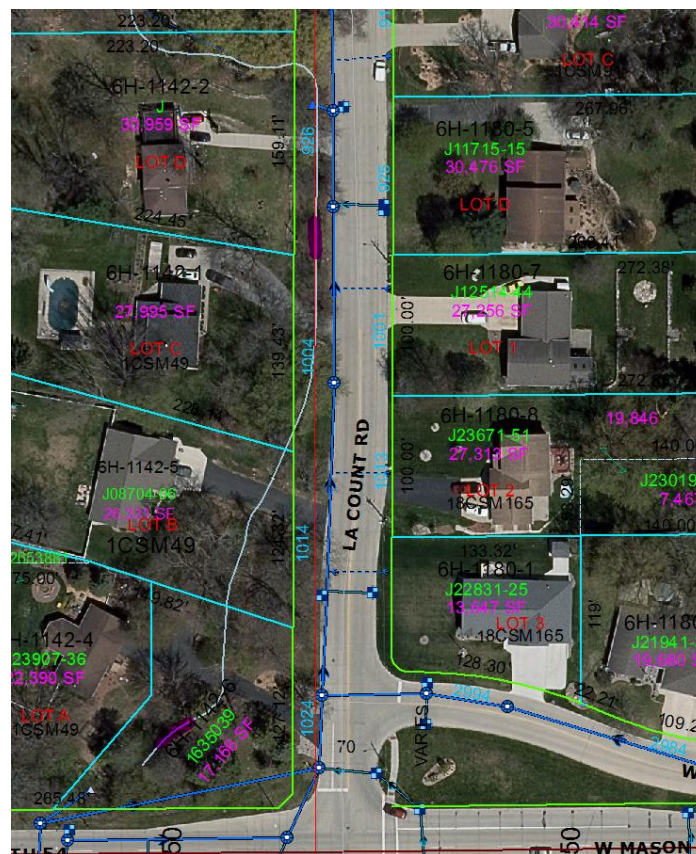
SUBJECT: 1000 Block of La Count Road – Erosion Concern

DATE: 7/28/2021

C: Matthew Heckenlaible, P.E. – Utility Manager
Katelyn Zelinski – Utility Civil Engineer
File

DPW was requested by an Alderperson, on behalf of a resident within the 1000 block of La Count Road, to investigate the potential of stream bank erosion concerns within the navigable stream along the westerly side of La Count Road. City engineering staff visited this location on July 2, 2021 to observe the current condition of the stream banks.

There was some erosion observed on the outside bends of the navigable stream bank located within 1024 LaCount Road parcel and on the westerly bank located approximately halfway between the driveways for 926 and 1004 LaCount Road. The locations are highlighted in magenta in the location map below.





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ENGINEERING DIVISION

100 N. Jefferson Street, Room 300
Green Bay, WI 54301
Tel (920) 448-3100
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INTER-OFFICE
MEMO



Natural erosion occurring along stream bank within 1024 LaCount Road property.



Natural erosion occurring along stream bank within 1024 LaCount Road property.



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100 N. Jefferson Street, Room 300
Green Bay, WI 54301
Tel (920) 448-3100
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INTER-OFFICE
MEMO



Slight bank erosion north of the driveway culvert servicing 1004 LaCount Road.

Erosion is occurring, but it is not significant and does not currently appear to pose a threat to public or private infrastructure.

If streambank erosion becomes a priority issue that the City wishes to actively address, this may be added to the list, but compared to with other areas that have been identified, this would be of low priority. A full inventory and rating of streambank erosion issues within the City limits could be undertaken especially if the City would obtain credit towards meeting TMDL and MS4 compliance requirements for streambank stabilization.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 15, 2021

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on the review and award of the following contracts:

- A. GBMFD 2-21 STATION NO. 1 AIR CONDITIONING
- B. GBPD 1-21 BOILER REPLACEMENT
- C. RAMPS 3-21 PINE STREET RAMP PT REPAIRS

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- 1. Bid Summary - Public GBMFD 2-21 STATION NO. 1 AIR CONDITIONING
- 2. Bid Summary - Public GBPD 1-21 BOILER REPLACEMENT
- 3. QUESTCDN_ Project Bid Results - RAMPS 3-21

CITY OF GREEN BAY, WISCONSIN
SUMMARY OF BIDS FOR CONTRACT

GBMFD 2-21 STATION NO. 1 AIR CONDITIONING

Tuesday, September 7, 2021

Contractor	Bid	Bid Bond
AMA INC.	\$42,645	5%
JOHNSON AND JONET MECHANICAL CONTRACTORS, INC.	\$53,400	10%
Any questions, call 920-448-3100		

CITY OF GREEN BAY, WISCONSIN
SUMMARY OF BIDS FOR CONTRACT
GBPD 1-21 BOILER REPLACEMENT
Tuesday, September 7, 2021

Contractor	Bid	Bid Bond
REEKE MAROLD CO.	\$84,500	10%
AUGUST WINTER & SONS, INC.	\$96,953	5%
JOHNSON & JONET MECHANICAL CONTRACTORS, INC.	\$106,990	10%
HURCKMAN MECHANICAL INDUSTRIES INC.	\$117,650	5%
Any questions, call 920-448-3100		

[Print Results](#)

Project Bid Results

RAMPS 3-21 PINE STREET RAMP PT REPAIRS (Quest project #7997459)

Owner: Green Bay WI, City of
 100 N Jefferson Street
 Room 300
 Green Bay , WI 54301
 ph: 920-448-3100
 fax: 920-448-3102
 contact: Steven Grenier, P.E.
 e-mail: stevengr@greenbaywi.gov

Soliciting agent: Green Bay WI, City of
 Contact: Trista Hobbs
 Phone: 920-448-3114
 E-mail: trista.hobbs@greenbaywi.gov
 Bid Date: 09/07/2021 02:00 PM CDT

Award Date:

Comments:

Award Status: Pending

Bid Result/Award Information: (no information presently available)

Letting Bid Tabulation: [view](#)

Company/Contact	Phone/E-mail	Amount	Awarded
Western Construction Group Dave Grandbois	612-685-7107 davidlg@westernwaterproofing.com	\$39,630.00	
RAM Construction Services of Minnesota, LLC Al Nelson	763-792-6713 anelson@ramservices.com	\$124,980.00	
DYWIDAG Systems International Kevin L Hooley	4147027665 kevin.hooley@dsiamerica.com	\$193,345.00	



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 15, 2021

PREPARED BY

AGENDA ITEM # E.4

Consideration with possible action on an ordinance amending Sections 16-81 and 16-82, Green Bay Municipal Code, relating to Storm Water Management.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. DRAFT GO 21-21 - Amend 16-81 and 16-82 - Storm Water Management

GENERAL ORDINANCE NO. 21-21

AN ORDINANCE AMENDING SECTIONS 16-81 AND 16-82,
GREEN BAY MUNICIPAL CODE, RELATING TO
STORM WATER MANAGEMENT

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 16-81(m), Green Bay Municipal Code is hereby amended as follows:

- (m) *Fee in lieu of on-site stormwater management practices.* Where the Director of Public Works waives all or part of the minimum on-site stormwater management requirements under subsection (k)(3) of this section, or where the waiver is based on the provision of adequate stormwater facilities provided by the City of Green Bay downstream of the proposed development, as provided for under subsection (k)(2) of this section, the applicant shall be required to pay a fee ~~in an amount determined in negotiation with the City of Green Bay~~ **as provided in the City Fee Schedule**. In setting the fee for land development projects, the City of Green Bay shall consider an equitable distribution of the cost of land, engineering design, and construction.

SECTION 2. Section 16-82(b)(3), Green Bay Municipal Code, is hereby amended as follows:

- (3) Fees shall be ~~those established by the Director of Public Works~~ **as provided in the City Fee Schedule** and **shall be** billed to the applicant for actual expenses charged by the City or its consultant to review the stormwater management plan. ~~Fees may, from time to time, be reviewed and modified by resolution.~~

SECTION 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2021.

APPROVED:

Mayor

ATTEST:

Clerk

bdad

[Date]



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 15, 2021

PREPARED BY

AGENDA ITEM # F.1

Director's Report on recent activities of the Public Works Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

September 15, 2021

PREPARED BY

AGENDA ITEM # F.2

The next Improvement and Services Committee meeting is scheduled for September 29, 2021.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None