



AGENDA OF THE FINANCE COMMITTEE

TUESDAY, SEPTEMBER 28, 2021, 4:30 PM

Virtual Meeting. Public may join via Zoom.

A. Zoom Meeting Information.

1. This item contains documents which provide call in information and instructions for the Zoom meeting.

B. Roll Call.

1. Members: Ald. Barbara Dorff, Ald. Veronica Corpus-Dax, Ald. Bill Galvin & Ald. Brian Johnson.

C. Approval of the Agenda.

D. Approval of Minutes.

1. Approval of the Finance Committee minutes from the September 14, 2021 meeting.

E. Regular Business.

1. For consideration with possible action to approve the HERC Grant for tactical emergency medical services team for \$3,963.
2. For consideration and possible action on the approval of the Resolution Authorizing an Amendment to an Existing Resolution Providing for the Sale and Issuance of \$3,170,000 General Obligation Promissory Notes, Series 2021C, and All Related Details.
3. Consideration with possible action on General Ordinance No. 22-21, an Ordinance Amending Section 2-211, Green Bay Municipal Code, Relating to Penalty on Delinquent Personal Property Taxes.
4. Report of the Claims Committee.

The Committee may convene in closed session pursuant to Section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to

litigation in which it is or is likely to become involved. The Committee will thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to take action on items discussed in closed session, if appropriate, and to consider the remainder of the agenda.

F. Informational.

1. 2021 Contingency Account: \$104,650.00.
2. The next Finance Committee meeting will be held on Tuesday October 12, 2021 at 4:30 PM.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Finance Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Finance Committee

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/88142524379?pwd=ekliUHNVYTJ1RFpOUHVubTdXOHZYZz09>

Meeting ID: 881 4252 4379

Passcode: 846368

One tap mobile

+13126266799,,88142524379#,,,,*846368# US (Chicago)

+19292056099,,88142524379#,,,,*846368# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 881 4252 4379

Passcode: 846368

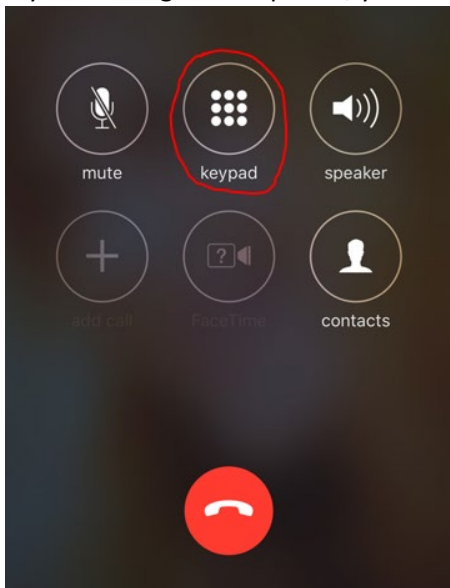
Find your local number: <https://us02web.zoom.us/j/kc5lh2mAwj>

Additional Information

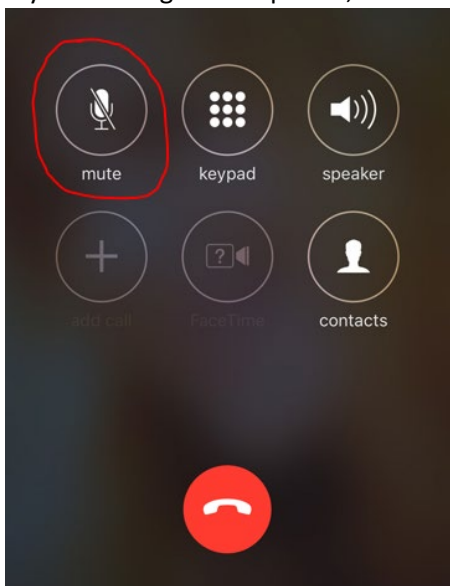
1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
4. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
5. Waiting room
 - a. When you call in, all callers/participants will be placed in a “waiting room.”
 - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
6. Using Zoom with a tablet or computer
 - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
 - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
7. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You’ll receive another email confirming that you’re registered for the meeting.
 - b. If you’re using a phone, your registration will still be tied to an email.
8. Raising your hand
 - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you’d need to use a computer or tablet) to let the host know you’d like to speak. You can also un-mute yourselves and start speaking.
 - b. Persons on the agenda—you can “raise your hand” but you’d need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
9. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You’ll also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users—if you download the app you will be asked to verify your email.
10. Zoom etiquette
 - a. Muting yourselves when you’re not talking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
 - b. If you’re using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
11. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.
12. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number above.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
 - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application





Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

September 28, 2021

PREPARED BY

AGENDA ITEM # E.1

For consideration with possible action to approve the HERC Grant for tactical emergency medical services team for \$3,963.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. GRANT TRACKING - FIRE HERC TEMS
2. GBMFD HERC Grant Request itemized



GRANT TRACKING FORM

PART #1: Notification of Grant Funds

(emailto:PamelaMa@greenbaywi.gov)

APPLICANT DEPARTMENT: FIRE

DATE: 9/7/2021

APPLICANT DEPARTMENT GRANT CONTACT NAME/TITLE: RYAN GIBBONS/ASSISTANT CHIEF

APPROPRIATE COMMITTEE: _____

NAME OF GRANT/FUNDING SOURCE: HERC GRANT FOR TEMS/GRANT

AMOUNT OF GRANT REQUEST: \$3,963.00

LOCAL MATCH REQUIREMENT: \$0

SOURCE OF MATCH: ☐ General Fund ☐ Non-General Fund ☒ Not Applicable

TIMEFRAME OF GRANT: 9/1/2021 through 12/31/2021

TYPE OF GRANT REQUEST: ☒ Monetary ☐ Other (explain under 'purpose of grant')

PURPOSE OF GRANT (summary): PURCHASE SUPPLIES FOR TEMS (TACTICAL EMERGENCY MEDICAL SERVICES) TEAM

How does the grant meet City/Department needs? PROVIDES CRITICAL EQUIPMENT WHICH AIDS IN RESPONSE OF TEMS TEAM ALONG WITH PROVIDING INTEGRAL COORDINATION WITH THE GREEN BAY POLICE DEPARTMENT.

What are the personnel requirements (include both existing and new staff) of the grant? EXISTING STAFF

DEPARTMENT HEAD SIGNATURE: _____

PART #2: Request to Accept Grant Funds

(complete after notification of grant award; emailto:PamelaMa@greenbaywi.gov)

AMOUNT OF GRANT AWARD: \$3,963.00

CFDA/STATE ID #: _____

LOCAL MATCH REQUIREMENT: \$0

Please describe the source of match, if applicable: N/A

Please describe any major changes in proposed grant-funded activities: NO MAJOR CHANGES

Please describe what the grant money will be spent on: PURCHASE EQUIPEMENT FOR TEMS TEAM

PART	TO:	DATE:	TO:	DATE:
#1: Request to Apply	Finance Dept		FC – Info/Action	
#2: Request to Accept	Finance Dept		FC – Action	

FC = Finance Committee

GBMFD HERC Grant Request

Viper Flat Individual First Aid Kit	\$95.00	x11	\$1045.00
North American Rescue Tourniquet holder	\$20.00	x22	\$440.00
Raptor Tactical 2 belt system	\$132.00	x11	\$1452.00
Condor T and T medical pouch	\$30.00	x11	\$330.00
North American Rescue NAR 4 medical bag	\$348.00	x2	\$696.00

Estimated total without shipping \$3963.00

Links to products

Viper Flat Individual First Aid Kit:

https://sotechtactical.com/products/vfifaka1?_pos=2&_sid=09ed5566a&_ss=r

North American Rescue Tourniquet holders:

<https://www.narescue.com/c-a-t-holder.html>

Raptor tactical 2 belt system:

https://www.raptortactical.com/home/103-raptor-tactical-odin-belt-mark-iii.html#/5-color-multicam/80-size-xl_39_43/75-buckle-cobra_45/83-stiffness-3gun

Condor T and T medical pouch:

<https://tacticalgear.com/condor-t-and-t-pouch-scorpion-ocp?hp=y&sku=con-ma54-800&ft=e3f7bec5-8df6-438f-88ce-592a9bedc97a#/22500/21169/1>

North American Rescue NAR 4 medical bag:

<https://www.narescue.com/nar-4-aid-bag.html>



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

September 28, 2021

PREPARED BY

AGENDA ITEM # E.2

For consideration and possible action on the approval of the Resolution Authorizing an Amendment to an Existing Resolution Providing for the Sale and Issuance of \$3,170,000 General Obligation Promissory Notes, Series 2021C, and All Related Details.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Green Bay 2021C G.O. Promissory Notes - Amendment Resolution

**COMMON COUNCIL
OF THE
CITY OF GREEN BAY, WISCONSIN**

October 5, 2021

Resolution No. _____

**Resolution Authorizing an Amendment to an Existing Resolution
Providing for the Sale and Issuance of
\$3,170,000 General Obligation Promissory Notes, Series 2021C,
and All Related Details**

RECITALS

The Common Council (the “**Governing Body**”) of the City of Green Bay, Wisconsin (the “**City**”) makes the following findings and determinations:

1. On August 3, 2021, the Governing Body adopted “A Resolution Providing for the Sale and Issuance of \$3,170,000 General Obligation Promissory Notes, Series 2021C, and All Related Details” (the “**Award Resolution**”) pursuant to which the City issued its \$3,170,000 General Obligation Promissory Notes, Series 2021C, dated August 26, 2021 (the “**Notes**”).
2. Subsequent to the date of issuance of the Notes, the City became aware that the optional redemption dates stated in the Award Resolution and in the offering document pursuant to which the Notes were sold to investors are not the same, such date stated in the offering document being more favorable to investors.
3. The optional redemption date reflected in the offering document is the intended optional redemption date for the Notes.
4. The Governing Body now desires to amend the Award Resolution, including the form of Note certificate therein, to reflect the optional redemption date set forth in the offering document for the Notes.

RESOLUTIONS

The Governing Body resolves as follows:

Section 1. Amendments to Award Resolution.

The first sentence in Section 8 of the Award Resolution and the first sentence in the third complete paragraph on page 2 of the Form of Obligation attached as Exhibit A to the Award Resolution is hereby amended in its entirety to read as follows:

The Obligations maturing on and after April 1, 2030 are subject to redemption before their stated maturity dates, at the Issuer's option, in whole or in part, in the order of maturity selected by the Issuer, on April 1, 2029 and on any date thereafter.

Section 2. Severability of Invalid Provisions.

In case any one or more of the provisions of this resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions of this resolution.

Section 3. Authorization to Act.

The officers of the City, attorneys for the City, or other agents or employees of the City are hereby authorized to do all acts and procedures required of them by this resolution for the full, punctual, and complete performance of all of the provisions of this resolution.

Section 4. Prior Actions Superseded; Ratification.

All prior resolutions, rules, ordinances, or other actions, or parts thereof, of the Governing Body in conflict with the provisions of this resolution shall be and the same are hereby rescinded insofar as they may so conflict. All other provisions of the Authorizing Resolution remain in full force and effect, and are hereby ratified and confirmed.

Section 5. Effective Date.

This resolution shall take effect upon its adoption and approval in the manner provided by law.

* * * * *

Adopted: October 5, 2021

Approved: October __, 2021

Mayor

Clerk

CERTIFICATIONS BY CLERK

I, Celestine Jeffreys, hereby certify that I am the duly qualified and acting Clerk of the City of Green Bay, Wisconsin (the “City”), and as such I have in my possession, or have access to, the complete corporate records of the City and of its Common Council (the “Governing Body”) and that attached hereto is a true, correct, and complete copy of the resolution (the “Resolution”) entitled:

Resolution Authorizing an Amendment to an Existing Resolution Providing for the Sale and Issuance of \$3,170,000 General Obligation Promissory Notes, Series 2021C, and All Related Details

I do hereby further certify as follows:

1. **Meeting Date.** On October 5, 2021, a meeting of the Governing Body was held commencing at _____ p.m.
2. **Posting.** On October __, 2021 (and not less than 24 hours prior to the meeting), I posted, or caused to be posted, at the City’s offices in Green Bay, Wisconsin, a notice setting forth the date, time, location, and subject matter (including specific reference to the Resolution) of said meeting.
3. **Notification of Media.** On October __, 2021 (and not less than 24 hours prior to the meeting), I communicated or caused to be communicated, the date, time, location, and subject matter (including specific reference to the Resolution) of said meeting to those news media who have filed a written request for such notice and to the official newspaper of the City, if any.
4. **Open Meeting Law Compliance.** Said meeting was a regular meeting of the Governing Body which was held in open session in compliance with Subchapter V of Chapter 19 of the Wisconsin Statutes and any other applicable local rules and state statutes.
5. **Members Present.** Said meeting was duly called to order by the Mayor (the “Presiding Officer”), who chaired the meeting. Upon roll call, I noted and recorded that there were ____ members of the Governing Body present at the meeting, such number being a quorum of the Governing Body.
6. **Consideration of and Roll Call Vote on Resolution.** Various matters and business were taken up during the course of the meeting without intervention of any closed session. One of the matters taken up was the Resolution. A proper quorum of the Governing Body was present for the consideration of the Resolution, and each member of the Governing Body had received a copy of the Resolution. All rules of the Governing Body that interfered with the consideration of the Resolution, if any, were suspended by a two-thirds vote of the Governing Body. The Resolution was then introduced, moved, and seconded, and after due consideration, upon roll call, ____ of the Governing Body members voted Aye, ____ voted Nay, and ____ Abstained.

7. **Adoption of Resolution.** The Resolution was supported by the affirmative vote of a majority of a quorum of the members of the Governing Body in attendance. The Presiding Officer then declared that the Resolution was adopted, and I recorded the adoption of the Resolution.

8. **Approval of Presiding Officer.** The Resolution was approved by the Presiding Officer on October __, 2021, and I have recorded the approval. The approval is evidenced by the signature of the Presiding Officer on the copy of the Resolution to which this certificate is attached.

IN WITNESS WHEREOF, I have signed my name and affixed the seal of the City, if any, hereto on October ____, 2021.

Clerk

[SEAL]

GENERAL ORDINANCE NO. 22-21

**AN ORDINANCE AMENDING SECTION 2-211,
GREEN BAY MUNICIPAL CODE, RELATING TO
PENALTY ON DELINQUENT PERSONAL PROPERTY TAXES**

THE COMMON COUNCIL OF THE CITY OF GREEN BAY DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 2-211, Green Bay Municipal Code, is hereby amended to read:

Pursuant to Wis. Stats. 74.47(2), the City of Green Bay hereby imposes a penalty of 0.5 percent per month, or fraction of a month, in addition to the interest prescribed by Wis. Stats. § 74.80(1) **74.47(1)**, on all overdue or delinquent personal property taxes retained for collection by the City or eventually charged back to the City by the County for purposes of collection under Wis. Stats. § 74.31.

SECTION 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. Effective date. This ordinance shall take effect on and after its passage and publication.

Dated at Green Bay, Wisconsin, this _____ day of _____, 2021.

APPROVED:

Mayor

ATTEST:

Clerk

ljm

10/5/21



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

September 28, 2021

PREPARED BY

AGENDA ITEM # E.4

Report of the Claims Committee.

The Committee may convene in closed session pursuant to Section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Committee will thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to take action on items discussed in closed session, if appropriate, and to consider the remainder of the agenda.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Claims Committee Rpt September 2021