



# **MINUTES OF THE IMPROVEMENT AND SERVICES COMMITTEE**

**WEDNESDAY, SEPTEMBER 29, 2021, 5:00 PM**

**Virtual Meeting. Public may join via Zoom.**

## **PLEASE NOTE TIME CHANGE**

### **A. ZOOM MEETING INFORMATION.**

I. This item contains documents which provide call in information and instructions for the Zoom meeting.

### **B. ROLL CALL.**

Present: Ald. Lynn Gerlach, Ald. Randy Scannell, Ald. Chris Wery, Ald. Jesse Brunette (joined meeting in progress on item 2)

### **C. APPROVAL OF THE AGENDA.**

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve the agenda of the Wednesday, September 29, 2021 Improvement and Services Committee meeting.

Motion Passed.

Vote: Yes- Chris Wery, Lynn Gerlach, Randy Scannell, No- None, Abstain- None.

### **D. APPROVAL OF MINUTES.**

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve the minutes of the Wednesday, September 15, 2021 Improvement and Services Committee meeting.

Motion Passed.

Vote: Yes- Chris Wery, Lynn Gerlach, Randy Scannell, No- None, Abstain- None.

## **E. REGULAR BUSINESS.**

1. Consideration with possible action on the request by Shannon Jansen, 819 Roy Avenue, for up to 25 total requests for overnight on-street parking.

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve the request by Shannon Jansen, 819 Roy Avenue, for up to 25 total requests for overnight on-street parking.

Motion Passed.

Vote: Yes- Chris Wery, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to reconsider the request by Shannon Jansen, 819 Roy Avenue, for up to 25 total requests for overnight on-street parking.

Motion Passed.

Vote: Yes- Chris Wery, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to open the floor for discussion.

Motion Passed.

Vote: Yes- Chris Wery, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to close the floor for discussion.

Motion Passed.

Vote: Yes- Chris Wery, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to approve the request by Shannon Jansen, 819 Roy Avenue, for up to 25 total requests for overnight on-street parking.

Motion Passed.

Vote: Yes- Chris Wery, Lynn Gerlach, Randy Scannell, No- None, Abstain- None

2. Consideration with possible action to create a sound barrier or berm to buffer residential properties on parts of West Mason Street west of Country Club Road to the City limits on the north side of the road. (Ald. Brunette)

Moved by Ald. Jesse Brunette, seconded by Ald. Randy Scannell to refer to staff to create a sound barrier or berm to buffer residential properties on parts of West Mason Street west of Country Club Road to the City limits on the north side of the road. (Ald. Brunette)

Motion Passed.

Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None.

3. Consideration with possible action on a request by the Procurement Manager to award a contract to B.E.S.T. Enterprises LLC to provide plowing services for the remainder of the term of the contract awarded to Express Excavating on August 20, 2019, in connection with RFQ #3164.

Moved by Ald. Randy Scannell, seconded by Ald. Jesse Brunette to approve the request by the Procurement Manager to award a contract to B.E.S.T. Enterprises LLC to provide plowing services for the remainder of the term of the contract awarded to Express Excavating on August 20, 2019, in connection with RFQ #3164.

Motion Passed.

Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None.

4. Consideration with possible action on the review and award of the contract ESG I-21 MECHANICS BAY REROOF.

Moved by Ald. Randy Scannell, seconded by Ald. Jesse Brunette to approve the award of the contract ESG I-21 MECHANICS BAY REROOF to the low responsive bidder, Weinert Roofing, in the amount of \$79,890.

Motion Passed.

Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None.

5. Report of actions taken by Department of Public Works

A. Granting of Licenses

I. Sidewalk Builder

a. MP Concrete LLC

Moved by Ald. Randy Scannell, seconded by Ald. Jesse Brunette to receive and place on file the report of actions taken by Department of Public Works

A. Granting of Licenses

I. Sidewalk Builder

a. MP Concrete LLC

Motion Passed.

Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None.

**F. INFORMATIONAL.**

1. Director's Report on recent activities of the Public Works Department.

Moved by Ald. Randy Scannell, seconded by Ald. Lynn Gerlach to receive and place on file the report on recent activities of the Public Works Department.

Motion Passed.

Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None.

2. The next Improvement and Services Committee meeting is scheduled for October 13, 2021.

### **G. ADJOURNMENT.**

Moved by Ald. Randy Scannell, seconded by Ald. Jesse Brunette to approve to adjourn the Improvement and Services Committee meeting.

Motion Passed.

Vote: Yes- Chris Wery, Jesse Brunette, Lynn Gerlach, Randy Scannell, No- None, Abstain- None.

### **VERBATIM MINUTES**

- Just have to do the best we can, a little better?

- A little better.

- All right, cool. Well then, the September 29th Improvement Service committee will come to order. We'll note that Alder Scannell's present, Alder Gerlach, Alder Wery, Alder Brunette should be joining us shortly. Can I have an approval of the agenda?

- Motion to approve.

- Second.

- Motion by Alder Scannell, second by Alder Gerlach to approve the agenda, no changes, those in favor?

- [Committee] Aye.

- Opposed? Motion carried. D, approval of the minutes.

- Motion to approve.

- Second.

- Motion by Alder Scannell, second by Alder Gerlach to approve the minutes, any changes there? Those in favor?

- [Committee] Aye.

- Opposed? And motion carries. On to regular business. Everything we discuss tonight will go to council next week, Tuesday, as a recommendation. Now we'll start with number one, consideration of possible action on the request by Shannon Jansen, 819 Roy Avenue, for up to 25 photo requests for overnight on-street parking. Director?

- We've got the request as an attachment in the agenda packet. Shannon requested a similar thing last year, there have been no reported problems associated with the request that was granted in 2020. So staff would recommend approval. We do have Chris Pirlot, the operations director and parking manager. If you have any questions and I do see a foreign telephone number that I don't recognize, I anticipate that very well could be Shannon calling in as well, so.

- All right. Any questions from the committee of staff or Shannon?

- I'm familiar with this, it's my district, and I approved and as the director said, this was approved at the same amount last time and no problem, so I don't know why we wouldn't approve it.

- So if you would move to approve, I would second it.

- I move to approve.

- I second it.

- [Shannon] Hi.

- Motion by Alder Scannell, second by Alder Gerlach, to approve under discussion. Alder Steuer, did you have a question?

- Yeah, I just had a quick comment or question that I was going to ask Director Grenier or Director Pirlot, how many of these types of requests do we get a year? Type of request? I realized that some are for a day or two, but is it over and above? I mean.

- We typically will handle these 15 to 20 a year.

- 15 to 20, okay. I figured it was something like that.

- Yeah. Approximately 38,000 residential properties in the city of Green Bay, to only get 15 or 20? I think that tells you it's, it's a pretty small manageable issue for us, so.

- Okay, that's all I needed. Thanks.

- All right, any other discussion? We do have a motion and a second to approve this. Those in favor.

- Aye.

- Opposed? That motion carries. And for those just tuning in, I see Mr. Cantrall, you're in here, the agenda was switched tonight. Improvement Services first, and then as soon as we're done, Parks will

be taking second, so. However long this one takes, hopefully not too long, depending on how long Randy talks. I mean, how long we discuss things. Number two, consideration with possible action to create the sound barrier, or berm, to buffer residential properties on parts of West Mason Street, west of Country Club Road, to the city limits on the north side of the road. Now this is Alder Brunette and I believe he should be joining us later, correct?

- He is actually being admitted as we speak.
- Aha, look at that. He was waiting for this item.
- I withdraw my motion.
- While he beams in. There he is, speaking of the devil.
- I did not speed by the way, I got here from across town, I promise you, I did not speed.
- Very good, that's the, part of the solution, not part of the problem.
- That's right.
- You got here just in time.
- [Shannon] Is anyone able to hear me?
- Oh yes, who is this?
- [Shannon] This is Shannon Jansen, I'm having a little phone issues, I've been trying to speak.
- Oh, okay. Well we did, you had the first item and we did approve it. So if you would like, we can re-discuss it, but it did get approved already.
- [Shannon] Okay, I was trying to say a little spiel, but it wouldn't let me unmute myself.
- Oh, okay. Well, did you wish to speak to it? We can reconsider it if you'd like.
- [Shannon] Yeah, I just have a quick thing to say.
- Okay, oh, that's fine.
- Committee, can we reconsider?
- Motion to reconsider.
- Motion to Scannell.
- Second.
- Second by Alder Brunette. And those in favor?

- Well actually, I don't know. I did make, I didn't vote on the motion, so I don't know if I-
- Correct.
- I'll second it. Those in favor?
- [Committee] Aye.
- Opposed? Motion carried.
- Motion to open the floor.
- That a nay, Alder Gerlach?
- That was a nay.
- Any particular reason?
- Because it's been passed.
- Okay. I think she had some technical difficulties, so I have no problem reconsidering it for the- especially since it's her item.
- It's to open the floor.
- Motion by Alder Scannell to open the floor. Is there a second to that?
- [Shannon] I will be brief.
- Second by Alder Brunette. Okay. One moment, Shannon, I'm to open the floor. Those in favor?
- [Committee] Aye.
- Aye, opposed? Motion carried. Okay, if you could just state your name and address please.
- [Shannon] Sure, Shannon Jansen, 819 Roy Avenue in Green Bay.
- Thanks Shannon, the floor is yours.
- [Shannon] Okay. I have been a Green Bay resident for about six years and I've owned my home for about four.
- with limited parking at our residence. I have a two car driveway and a small garage and all of our families live out of town and we tend to use many overnight parking requests and exceed our allowed requests every year. We need a long-term solution for our families parking needs. All of our family stays at least a night or two each time they visit, and I would like to request more parking, but not just for this year, for every year. My family and neighbors have been ticketed numerous times, and as

a Green Bay resident, I hope we can make a change to this- and that it can be made fair for all of its residents.

- Alright, thank you, Shannon. Any questions from the committee? Okay, Alder Steuer?

- Thank you, chair. Shannon, we have, a couple of us Alders have brought this up in the past, trying to look for a more permanent solution. So it has been looked at, each time it's been denied or pushed down, whatever you want to call it. So I'm just saying that there has been looks at it. I'm not saying that it'll never happen again, but there have been a few of us that have looked at this over time. It may change. It may not change, but just, I just wanted you to be aware of that.

- [Shannon] Thank you.

- You're welcome. That's all, thank you.

- Thanks Alder Steuer, anyone else have a question? Anything else, Shannon? Okay, then I'll take a motion to return to the regular order.

- Motion to close the floor.

- Second.

- Motion by Alder Scannell, second by Alder Brunette to close the floor. Those in favor?

- [Committee] Aye.

- Opposed? Motion carried. Okay. Well, what are your wishes with this item?

- I'm wondering if... With the party houses for the Packers, I believe staff was gonna look at some way to... facilitate their constant requests for more parking. I wonder if we could expand that to certain citizen who habitually or, is was always asking for more, if we could figure out some procedure to make this simple and easy and more doable?

- Well, I guess, in answer to that, Alder Scannell, what I would offer is that, this is about as easy as it gets. The request came in. It was, staff looked at it and made a recommendation based on past history that this has been a good participant and there was little or no discussion originally. Given the fact that there are so few of these requests and they are manageable at a staff level, the reason we want folks to come back annually to renew these things is so that we can verify that the condition that originated the request continues to exist from year to year, and provided that it does, we've been pretty efficient at making sure that those extensions are effectuated in a timely manner. So I don't see that there is a break in the process. As a matter of fact, I see that the process is working pretty darn well. So my recommendation would be not to change anything at this time.

- I thought staff was looking at-

- Well, what we're looking at, especially down in the stadium district is situations where three separate people call and it gets counted as three occurrences, or somebody calls on three successive nights when up to 14 consecutive days, it's a single occurrence. We're looking at ways to resolve

that. On these types of things, we've got a couple of, of opportunities or a couple of situations where folks do come in year to year and it's the same request, the same numbers at the same address. They've been good participants, they played well with the system and, and staff understands there are limitations in some parts of the city. So that's where you make the exception rather than change the rule.

- Okay, thank you.

- All right, thank you. Is there a motion to approve?

- Still a motion to approve.

- Motion by Alder Scannell. There a second to that?

- Second.

- Second by Alder Brunette. Any discussion? All in favor?

- [Committee] Aye.

- Opposed? Motion carries. And that goes to full council next week, Shannon. It was approved by committee. So everything we do tonight, a committee will go to council next week for final discussion approval.

- I wouldn't add this, Chris. Parking manager, the, in the meantime, Shannon, we have already got your address on the, on the approval list, if you will. So we will honor your request because like the director had mentioned earlier, we've had no problems with your request. It's been over a year since, since you last requested and there's been no issues. So we will honor it, so there's not any, you don't have any worries right now about overstaying your welcome, if you will, on the street overnight.

- Alright, thank you, Chris. And we will move on to number two, consideration with possible action to create a sound barrier, or berm, to buffer residential properties on parts of West Mason Street, west of Country Club Road, to the city limits on the north side of the street. I'm sorry, the road, sorry. Alder Brunette, is yours, I believe.

- Yeah, thank you. If you recall, we briefly discussed this at the director's report and director Grenier is gonna refer it to a staff. It was never officially an agenda item, but he was gonna have staff look into it. So I had to put this on as a agenda item, just because I like to have some formal discussion on it. Before I start, I just wanted to send Rita a message that the constituent had sent me a few months back when this whole process started. She was wanted the city to install a sound barrier. I put berm sound barrier, but she indicated that a neighbor lived next to Highway 54, which is West Mason Street, and a huge pine trees that hid the highway. And it helped immensely. But as pine trees eventually do, they were dying and she had to cut the bottoms up 10 feet. And now it's louder. She wanted to know if the city could do something. So this might be a forestry related issue too, but I wanted to know what Director Grenier's thoughts were to that. Obviously we can't build som barriers and berms everywhere in the city to protect from noise. But I do feel for constituents there as, as the far west side have grown and as land gets developed out there, the traffic is increasing and

it's creating a lot, much louder traffic flow due to, for a lot of reasons. So just wanted to know what the thoughts were, can we do something? Has that been considered? What staff recommends?

- Well.. Until we actually take a look at a couple of different options and come up with what the costs would be for those, I don't know that I'm necessarily in a position to make a recommendation. We do want to go out there, take a look to find out, are there some areas that need more attention than others? The one thing I will say is, historically, this is not something that the city has taken care of. So we do want to make sure that we're moving in a judicious manner, not to set a precedent on something that might open up a larger issue. You of all, the members of this committee, as well as anybody else associated with city government do know some of the financial challenges we're tasked with, and rather than putting money into sound walls, we would rather put those into roads, but understand, we do have a variety of different concerns we have to take a look at. So we'd actually like to go out there and take a, take a peek around. It's helpful to know that, that they did have the trees out there and that they'd had to trim those trees up. So, we'll take a look at that as well. But I can tell you, staff has not had the opportunity to take a dive into this item yet. They've been working on the design work for next year's projects, but we will get to this.

- Yeah, Alder Wery, that's fine. I'll engage with your office, Steve, or Director Grenier. So I, unless the committee has any other questions, comments, a simple referred to staff, a motion to refer to staff would be okay.

- Excellent.

- Okay, we have a motion by Alder Brunette, second by Alderman Scannell, to refer this item to staff under discussion. Anything? Those in favor?

- [Committee] Aye.

- Opposed? That item carries, it is referred. Number three, consideration with possible action under request by the procurement manager to award a contract to EESP Enterprises LLC, to provide following services for the remainder of August 20th, 2019, in connection with RFQ-3164. Director?

- I'm gonna rely on operations director Pirlot a little bit on this. Express Excavating, was that operations contract, or was that the contractor through parking?

- It was a parking division contract.

- Okay, so with some of our larger facilities, our larger lots, during the winter, when we have large snow storms or anytime that we need accumulated snow mass hauled away to a snow dump location, Express Excavating has been doing that for us for a number of years. Over the summer, Express reached out to, to Director Pirlot and identified that they were no longer going to be performing that service. Essentially they were retiring and not doing plowing anymore. And we're in the middle of a three-year contract with them, so purchasing department went back and approached some of the contractors who were on the RFP process. In conversation with Best Enterprises, Best has indicated, I believe, and correct me if I'm wrong, Chris, Best has indicated that they would fulfill the contract, the remaining term of the existing contract that Express Excavating was using, so this is really a net, no increased cost to the parking division. We simply have a new contractor stepping in to replace a contractor that's retiring.

- Correct. Just a change of agent, and Best was one of the recommended, one of several recommended vendors that the old contractor suggests, 'cause they didn't want to walk away and say, oh, too bad for you guys. You don't have one, a contractor. So that was nice of them to give us some options.

- All right, I appreciate it. I did have, maybe a clarification because, I don't know. I haven't experienced this. When a contract can't be fulfilled because they're retiring or don't offer that service, whatever it might be, we don't rebid it. It's not, you would think maybe go out and rebid what's remaining.

- It can be rebid, several things are playing, playing a role right now. Number one, we're approaching the winter, and along with that, we just lost our procurement manager, our purchasing manager and, and a long-time procurement agent who has always worked with us on those. And the process is several months long and it would get tight. And we might even be into winter before we would have a contractor. The other thing is, we have had, well, there's one or two more things. But one thing is we've had a real difficulty getting contractors to take our contract in the past. The current contractor who's retiring from it originally said, no, I don't want that type of work. So they didn't bid. The next year, we asked them again and they luckily, they bid, and they've been doing a good job for us. Because a lot of these contractors want the bigger contracts, the big mall parking lots, that type of stuff, and work parking division lots are small potatoes compared to those, the big box spaces in the malls. So we're their last selection, and it's if they have the extra equipment and people. The other thing too, is this contract, there is a three-year extension, but it was year by year. So it's not like they're, they could've told us earlier before this winter that they're not doing it. I'm glad they didn't do it in the middle of the winter and say, yeah, we're walking away. But they don't have an- Didn't really have an obligation to continue for the three years, it was a three- For three years. So they had the option before each winter to say, no, I'm out. So this was a mix of the best of all the worlds. We're not seeing any increase in price. Best Industries, we've done work with them in the past, and they're a fine contractor. And they were recommended by the contractor that's getting out of the business. I feel very comfortable with it.

- Is it a one, is it three, one years? Or is it one, three year?

- No, it's three, one years, it was. So it was option to extend.

- Perfect. Okay, Alder Scannell?

- I'd say under current circumstances, this sounds best to me and I make a motion to approve.

- Motion by Alder Scannell to approve.

- Second.

- Second by Alder Brunette. Any discussion on that? Those in favor?

- [Committee] Aye.

- Opposed? Motion carried. Number four, consideration with possible action on the review and award of the contract, ESG-121, mechanics. This is the one that blew off?

- Yes, sir. This is the roof that blew off in the, in the severe thunderstorms that we had four to six weeks ago. So we did go out with quotes, or with a contract for the side garage. Whiner Roofing is the low responsive, responsible bidder in the amount of \$79,890. This will be funded out of the DPW building capital fund.

- Any questions from the committee? All right, what's your wishes.

- Move to approve.

- Second.

- Second.

- Motion by Alder Scannell, second by Alder Brunette to award the Mechanics Bay reroof to Whiner Roofing, \$79,890, low responsive bidder. Any discussion on that? Those in favor?

- [Committee] Aye.

- Opposed? That carries. Number five, report of actions taken by the department of public works, a, granting licenses, one sidewalk builder, MP Concrete LLC. I assume there's no problems since you're just reporting it out and you're not bringing it up, so we just need to receive and place on a file.

- Correct.

- Motion to receive and place on file.

- Second.

- Motion by Alder Scannell, second by Alder Brunette to receive and place on file. Any discussion? Those in favor?

- [Committee] Aye. Opposed? That carries. Informational, directors report.

- I just have two things for you tonight. First of which, last week we did go on social media and identify to the public that we've set the dates for fall loose leaf collection. So fall loose leaf collection will begin the week of October 18th and run through November 22nd. We're gonna continue with a educational media outreach campaign until that starts, once we start the fall loose-leaf collection, on a daily basis, we will continue to update the social media page to identify what routes we completed the previous day, and that will give folks the opportunity to try to anticipate where we will be in successive days. So that seemed to work out real well last year, we got a lot of positive feedback from residents. They were able to anticipate and get their leaves to the curb. And we've been able to make some special accommodations for folks who have limited terrace space along those lines. If they know we're coming to their house on a Tuesday, they would rake it up close to the curb on Monday. And then on Tuesday morning, they would put it out into the road for us. As long as we're working collaboratively, we don't have the piles that are sitting out there that could be rained on or have issues with, that's why we don't allow the leaves in the street in the first place. We've been successful in working in, with, in limited cases, on one-on-ones with folks that have special needs. So just want

to let you know that fall loose leaf collection is coming up and we're gonna get pretty aggressive with the educational campaign to let folks know when we're coming. One item that I did want to update the committee on, it's an item that Alder Scannell had on the, on the agenda several months back. And it has to do with pollinator corridors and NoMo May. I've been in contact with the city of Depier and Depier had a NoMo May last year, it didn't go as well as they had hoped, and there were some lessons they've learned from that through their sustainability commission and ours, their public works department and ours. We are working collaboratively on a holistic approach to not only NoMo May, but a larger discussion on community pollinator and resiliency efforts. And the NoMo May will be a part of that. But that is working and we've got an active dialogue with the city of Depier. So we'll have that program ready to roll out before May rolls around in 2022. So I just wanted to give you a quick update on that as well.

- All right, thank you. Any questions? Alder Scannell?

- Thank you, Director. I really appreciate your efforts in this, and I think that's a great idea, working with the Municipality like that. Great, thank you.

- Well, one of the things that we like about it is, number one, it's the inter-governmental cooperation between two municipalities, but also, it gives folks around the area some consistency in approach, so we don't have one city doing it one way and one city doing it another. If we can work collaboratively on defining the parameters for a program, then folks get that sense of consistency around the Metro area, which is also important.

- Excellent. Alder Steuer?

- Sure, Director Grenier, I applaud you also for that, working with Depier, but I guess the question I had was, I know you were looking at reasons why it could or couldn't work, but part of it, we have long grass issues as well in the city. And I'm just wondering if there's a fine balance between the NoMo and some of the complaints we've had from neighbors in that with long grass. And I don't know if that's been discussed before? I would think it has.

- There is, and that's why we're working collaboratively with Depier, whose gone through this once already. We want to learn from their lessons.

- Okay, we'll wait to hear. Thank you.

- Any other questions for the director or we can receive and place on file.

- Receive and place on file.

- Nevermind, second.

- Motion made by Alder Scannell, second by Alder Gerlach to receive and place on file, those in favor?

- [Committee] Aye.

- Opposed? That carries. Our next meeting is scheduled for October 13th and that's all we have.

- Motion to adjourn.
- Motion to adjourn.
- Second.
- By Alder Scannell, second by Alder Brunette, those in favor?
- [Committee] Aye.
- Opposed? Motion carried. Randy, when does Parks gonna be starting?
- Well. Would we like a seven minute break or a 10 minute break?
- Director, Ditchite is signaling for a 10, please.
- 10, okay. well how about, why don't we go quarter to?
- All right, so everyone who's hanging on the line for Parks, 5:45, correct? All right.
- Bye-bye.
- See ya then.
- All right, thanks everyone.
- Thanks Steve.