



# **MINUTES OF THE TRANSIT COMMISSION**

**WEDNESDAY, SEPTEMBER 15, 2021, 8:15 AM**

**TRANSIT**

**901 University Ave**

## **A. ROLL CALL.**

I. Roger Kolb, Chair; Emily Ysebaert, Vice-Chair; Kevin Kuehn, Secretary; Alderman Randy Scannell, Rashad Cobb, Michael Conley-Kuhagen and Jessica Franco-Morales

Present: Roger Kolb, Chair; Emily Ysebaert, Vice-Chair; Kevin Kuehn, Secretary; Alderman Randy Scannell, Rashad Cobb, Michael Conley-Kuhagen

Absent: Jessica Franco-Morales

Chair Roger Kolb called the meeting to order at 8:15 a.m.

## **B. APPROVAL OF THE AGENDA.**

I. Approval of September 15, 2021 Transit Commission Agenda

Moved by Commissioner Kevin Kuehn, seconded by Commissioner Emily Ysebaert to approve the September 15, 2021 agenda. Motion carried.

Yes- Emily Ysebaert, Randy Scannell, Roger Kolb, Kevin Kuehn, Rashad Cobb, Michael Conley-Kuhagen, No- None, Abstain- None

## **C. APPROVAL OF MINUTES.**

I. Approval of August 18, 2021 Transit Commission Minutes

Moved by Commissioner Kevin Kuehn, seconded by Michael Conley-Kuhagen to approve the minutes from the August 18, 2021 Transit Commission meeting. Motion carried.

Yes- Emily Ysebaert, Randy Scannell, Roger Kolb, Kevin Kuehn, Rashad Cobb, Michael Conley-Kuhagen, No- None, Abstain- None

## **D. REGULAR BUSINESS.**

## **E. INFORMATIONAL.**

## I. Operational Reports

Reports included: Fixed Route and Paratransit Ridership and Micro KPI's

Director Kiewiz provided an overview of the August ridership reports. GBM On Demand provided 1,846 trips for the month of August.

Commissioner Rashad Cobb discussed how beneficial it would be for Green Bay Metro to share innovations in the E-Newsletter called Community Connect. This newsletter goes out to over 1,000 individuals and 100 non-profit organizations. Another suggestion is if Metro would host a presentation at Metro once a year and invite non-profit organizations to learn about these innovations.

## 2. Financial Report

Director Kiewiz reviewed the operating expense report through July of 2021. Currently, Metro is below budget.

## 3. Director's Report

Director Kiewiz provided an overall update.

The Federal Transit Administration has extended the facemask mandate until January 18, 2022.

Staff is in the process of updating the fare structure because of the farebox upgrade. Staff will be doing a public comment period for the new farebox system with the additional option of using smart cards and phone apps to ensure there are no barriers. At the next meeting we will need to discuss Green Saturday and a potential new initiative.

## 4. Next Transit Commission Meeting: Wednesday, October 20, 2021

### **F. ADJOURNMENT.**

Moved by Commissioner Emily Ysebaert, seconded by Michael Conley-Kuhagen to adjourn at 8:44 a.m. Motion carried.

Yes- Emily Ysebaert, Randy Scannell, Roger Kolb, Kevin Kuehn, Rashad Cobb, Michael Conley-Kuhagen, No- None, Abstain- None