



AGENDA OF THE JOINT FINANCE/PERSONNEL COMMITTEE

WEDNESDAY, NOVEMBER 3, 2021, 1:00 PM
Virtual Meeting. Participants may join via Zoom.

A. Zoom Meeting Instructions.

1. This item contains documents which provide call in information and instructions for the Zoom meeting.

B. Roll Call.

1. Members: Ald. Barbara Dorff, Ald. Veronica Corpus-Dax, Ald. Bill Galvin & Ald. Brian Johnson.

C. Approval of the Agenda.

D. Approval of Minutes.

1. Approval of the Finance Committee minutes from the October 12, 2021 meeting.
2. Approval of the Personnel Committee minutes from the October 12, 2021 meeting.

E. Regular Business.

1. For consideration with possible action the request by the Fire Chief to adopt new ambulance rates.
2. Consideration with possible action on the request for 2022 new positions and reclassifications. Recommendation to discuss during the individual departments 2022 budget approval.
3. Consideration with possible action on a Resolution Adopting the 2022 City of Green Bay Fee Schedule.
4. Consideration with possible action on a Resolution Adopting the City's Plan for Expenditure of Funds Received Pursuant to the American Rescue Plan Act of 2021.

5. For consideration and possible action to approve the use of a portion of the American Rescue Plan Act loss revenue calculation to fund one-time building repairs, new equipment or repairs in the 2022 budget.

F. Review and approval of the Mayor's recommended 2022 budget.

1. Common Council (page 17).
2. Mayor's Office (page 21).
3. Administrative Services (pages 30-31).
4. Information Technology and Equipment Replacement (pages 39-42).
5. Law (page 49).
6. Municipal Court (pages 54-55).
7. Human Resources (pages 62-63).
8. Community & Economic Development (pages 75-77).
9. Police Department (pages 86-88).
10. Fire Department (pages 96-102).
11. Department of Public Works includes Engineering, Operations, Traffic and Equipment Replacement (pages 110-117).
12. Parks, Recreation & Forestry and Equipment Replacement (pages 131-134).
13. Miscellaneous (page 139).
14. Sanitary Sewer (pages 149-151).
15. Parking Division (pages 153-155).
16. Storm Sewer (pages 157-159).
17. Transit (pages 164-165).
18. Bay Beach (pages 172-175).
19. Debt Service (pages 177-178).
20. Workers Compensation (page 180).
21. General Liability (page 181).
22. Health Insurance Escrow (page 182).
23. Revenue - General Fund (pages 184-194).

24. Revenue - Sanitary Sewer (page 195).
25. Revenue - Parking Division (page 196).
26. Revenue - Storm Sewer (page 197).
27. Revenue - Transit (page 198-199).
28. Revenue - Bay Beach (page 200).
29. Revenue - Fire Consolidation (page 201).
30. Revenue - Debt Service (page 202).
31. Revenue - Equipment Replacement Funds (pages 203-208).
32. Revenue - Workers Compensation (page 209).
33. Revenue - General Liability (page 210).
34. Revenue - Health Insurance Escrow (page 211).

G. Regular Business Continued.

1. Consideration with possible action on the request to fill the following replacement positions and all subsequent vacancies resulting from internal transfers.
 - a. Financial Analyst - Administrative Services
 - b. Neighborhood Compliance Inspector - Community & Economic Development
2. Report of the Claims Committee.

The Committee may convene in closed session pursuant to Section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Committee will thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to take action on items discussed in closed session, if appropriate, and to consider the remainder of the agenda.

H. Informational.

1. 2021 Contingency Account: \$104,650.00.
2. The next Finance Committee meeting will be held on Tuesday November 30, 2021 at 4:30 PM.
3. The next Personnel Committee meeting will be held on Tuesday November 30, 2021 at 4:30 PM.

I. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Joint Finance/Personnel Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Joint Finance & Personnel Committee 11-3-2021

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/82865320755?pwd=T0orL0Z4Zlo1Q3crNGJCRXFFR0R4dz09>

Meeting ID: 828 6532 0755

Passcode: 583512

One tap mobile

+13017158592,,82865320755#,,,,*583512# US (Washington DC)

+13126266799,,82865320755#,,,,*583512# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 828 6532 0755

Passcode: 583512

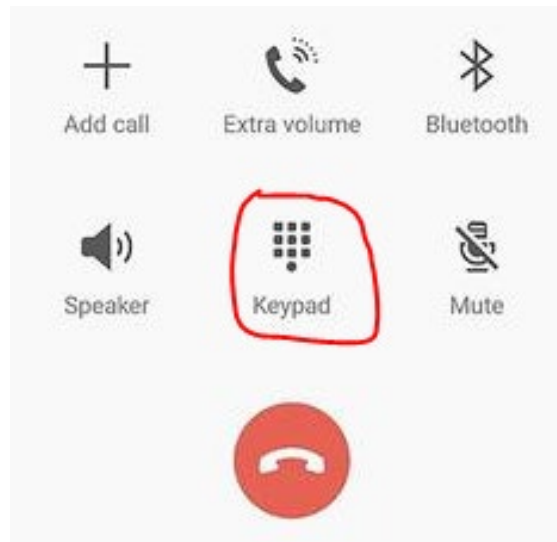
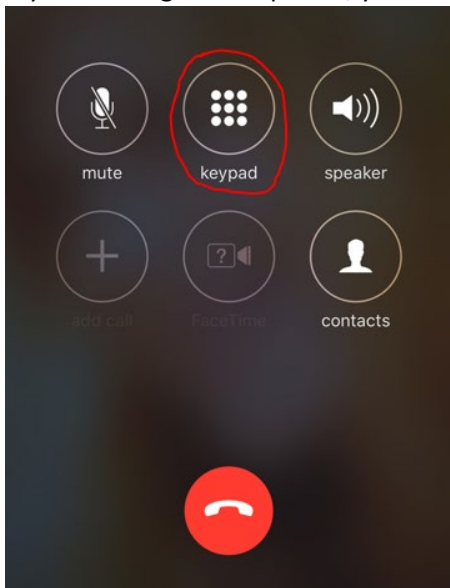
Find your local number: <https://us02web.zoom.us/j/kcRO2sy23Z>

Additional Information

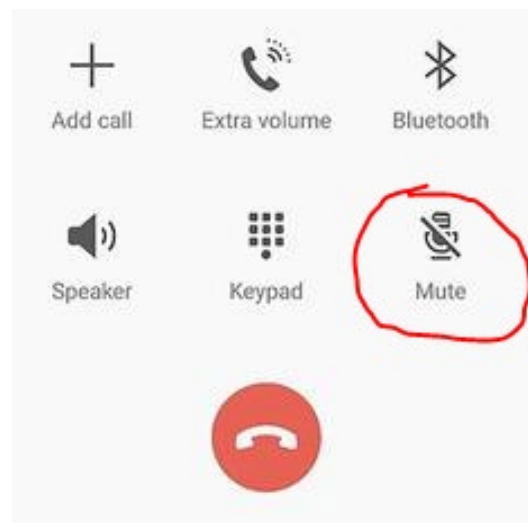
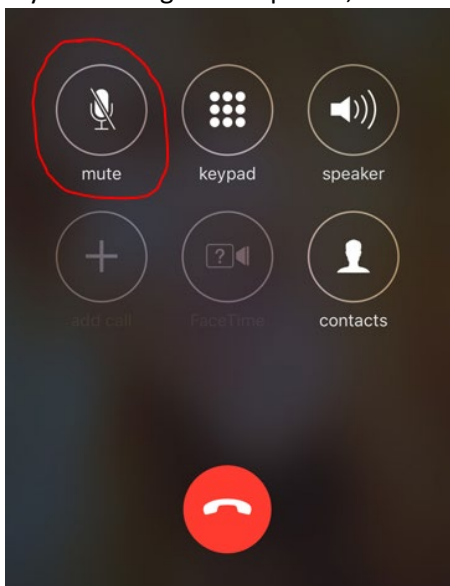
1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
4. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
5. Waiting room
 - a. When you call in, all callers/participants will be placed in a “waiting room.”
 - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
6. Using Zoom with a tablet or computer
 - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
 - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
7. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You’ll receive another email confirming that you’re registered for the meeting.
 - b. If you’re using a phone, your registration will still be tied to an email.
8. Raising your hand
 - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you’d need to use a computer or tablet) to let the host know you’d like to speak. You can also un-mute yourselves and start speaking.
 - b. Persons on the agenda—you can “raise your hand” but you’d need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
9. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You’ll also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users—if you download the app you will be asked to verify your email.
10. Zoom etiquette
 - a. Muting yourselves when you’re not talking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
 - b. If you’re using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
11. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.
12. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number above.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
 - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application





Report to the
Joint Finance/Personnel Committee
of the City of Green Bay

MEETING DATE

November 3, 2021

PREPARED BY

AGENDA ITEM # E.1

For consideration with possible action the request by the Fire Chief to adopt new ambulance rates.

BACKGROUND

RECOMMENDATION

Approve new rate and consider increasing 2022 proposed budgeted revenue.

FISCAL IMPACT

ATTACHMENTS

- I. Ambulance rate increase request Oct 2021



Green Bay Metro Fire Department
501 South Washington Street
Green Bay, Wisconsin 54301-4218
www.greenbaywi.gov/fire

Phone 920.448.3280

David Litton
Fire Chief

MEMORANDUM

To: Alder Barb Dorff, Chairperson
Finance Committee

From: David W. Litton, Fire Chief

Date: October 26, 2021

Re: Ambulance Billing Rates

We have received the annual review and recommendation for our ambulance billing rates from our service billing provider (LifeQuest). I've attached their recommendation and projected revenue impact for your review.

I am recommending that we adopt their recommendations with one exception; that we maintain a \$100 reduction for the resident rate versus the non-resident rate. This has, historically, been the position that the council has taken.

With the adoption of these rates, I'm also recommending that we raise the ambulance billing revenue in the 2022 budget to \$3,450,000 which is a \$300,000 increase over the current year. I believe that this is a conservative number to be safe.

I will be in attendance at the next Finance Committee meeting to answer any questions.



Green Bay Metro Fire Department Rate Survey

Service	Baldwin Ambulance Service	Chippewa Fire Protection District	City of Oshkosh Fire Department	City of Eau Claire Fire and Rescue	City of Waukesha	Ellsworth Area Ambulance	Two Rivers Fire Department	Green Bay Metro Fire Department	Average	Recommended Rate
Description	EMT - PCC	EMT - PCC	EMT - P	EMT - P	EMT - P	EMT - P	EMT - PCC	EMT - P		
ALS - Resident	\$ 1,633	\$ 1,495	\$ 950	\$ 1,000	\$ 2,000	\$ 1,550	\$ 850	\$ 900	\$ 1,354	\$ 1,400
ALS - Non Resident	\$ 1,775	\$ 1,625	\$ 1,050	\$ 1,250	\$ 2,000	\$ 1,700	\$ 1,000	\$ 1,025	\$ 1,486	\$ 1,400
ALS On Scene Care - Resident	\$ 1,463	\$ 1,340	\$ 625	\$ 1,275	\$ 300	\$ 1,200	\$ 500	\$ 475	\$ 958	\$ 1,000
ALS On Scene Care - Non Resident	\$ 1,580	\$ 1,340	\$ 750	\$ 1,475	\$ 300	\$ 1,350	\$ 600	\$ 575	\$ 1,056	\$ 1,000
ALS2 - Resident	\$ 1,849	\$ 1,695	\$ 1,300	\$ 1,500	\$ 2,200	\$ 1,875	\$ 1,025	\$ 1,155	\$ 1,635	\$ 1,700
ALS2 - Non Resident	\$ 1,994	\$ 1,825	\$ 1,400	\$ 1,700	\$ 2,200	\$ 2,025	\$ 1,150	\$ 1,200	\$ 1,756	\$ 1,700
BLS - Resident	\$ 1,524	\$ 1,395	\$ 800	\$ 1,150	\$ 1,900	\$ 1,300	\$ 725	\$ 750	\$ 1,256	\$ 1,300
BLS - Non Resident	\$ 1,742	\$ 1,525	\$ 900	\$ 1,350	\$ 1,900	\$ 1,450	\$ 825	\$ 850	\$ 1,385	\$ 1,300
BLS On Scene Care - Resident	\$ 322	\$ 300	\$ 300	NC	\$ 300	\$ 350	\$ 275	\$ 375	\$ 308	\$ 500
BLS On Scene Care - Non Resident	\$ 322	\$ 300	\$ 300	NC	\$ 300	\$ 400	\$ 325	\$ 475	\$ 325	\$ 500
SCT - Resident	\$ 1,994	\$ 1,825	N/A	\$ 1,800	\$ 1,675	N/A	\$ 1,250	\$ 1,300	\$ 1,709	\$ 1,800
SCT - Non Resident	\$ 2,130	\$ 1,950	N/A	\$ 2,100	\$ 1,850	N/A	\$ 1,350	\$ 1,425	\$ 1,876	\$ 1,800
Mileage - Resident	\$ 23	\$ 21	\$ 17	\$ 20	\$ 25	\$ 22	\$ 20	\$ 16	\$ 21	\$ 22
Mileage - Non Resident	\$ 23	\$ 21	\$ 18	\$ 20	\$ 25	\$ 26	\$ 20	\$ 16	\$ 22	\$ 22

NC = Service does not have this charge



Green Bay Metro Fire Department Financial Impact Summary

Charge Category	Quantity for Revenue Impact	Amount of Increase	Impact on Charges	Annual Revenue Impact
ALS Non-Resident On Scene Care	16	\$ 425	\$ 6,800	\$ 4,760
ALS Resident On Scene Care	104	\$ 425	\$ 44,200	\$ 30,940
ALS-1 Non-Resident	90	\$ 375	\$ 33,896	\$ 23,727
ALS-1 Resident	844	\$ 360	\$ 303,793	\$ 212,655
ALS-2 Non-Resident	2	\$ 500	\$ 920	\$ 644
ALS-2 Resident	21	\$ 375	\$ 7,849	\$ 5,494
BLS Non-Resident	57	\$ 450	\$ 25,461	\$ 17,823
BLS Non-Resident On Scene Care	17	\$ 25	\$ 425	\$ 298
BLS Resident	668	\$ 420	\$ 280,623	\$ 196,436
BLS Resident On Scene Care	105	\$ 75	\$ 7,875	\$ 5,513
Mileage - Non - Resident	135	\$ 6	\$ 807	\$ 565
Mileage - Resident	1,519	\$ 4	\$ 6,078	\$ 4,254
			\$ 718,727	\$ 503,109

Green Bay Metro Fire Department - Allouez Financial Impact Summary

Charge Category	Quantity for Revenue Impact	Amount of Increase	Change in Charges	Annual Revenue Impact
ALS Non-Resident On Scene Care	3	\$ 425	\$ 1,275	\$ 893
ALS Resident On Scene Care	9	\$ 425	\$ 3,825	\$ 2,678
ALS-1 Non-Resident	6	\$ 375	\$ 2,156	\$ 1,509
ALS-1 Resident	79	\$ 360	\$ 28,400	\$ 19,880
ALS-2 Non-Resident	0	\$ 500	\$ -	\$ -
ALS-2 Resident	2	\$ 375	\$ 863	\$ 604
BLS Non-Resident	4	\$ 450	\$ 1,656	\$ 1,159
BLS Non-Resident On Scene Care	1	\$ 25	\$ 25	\$ 18
BLS Resident	78	\$ 420	\$ 32,554	\$ 22,788
BLS Resident On Scene Care	10	\$ 75	\$ 750	\$ 525
Mileage - Non - Resident	9	\$ 6	\$ 57	\$ 40
Mileage - Resident	159	\$ 4	\$ 637	\$ 446
			\$ 72,198	\$ 50,538

Green Bay Metro Fire Department - Bellevue Financial Impact Summary

Charge Category	Quantity for Revenue Impact	Amount of Increase	Change in Charges	Annual Revenue Impact
ALS Non-Resident On Scene Care	0	\$ 425	\$ -	\$ -
ALS Resident On Scene Care	0	\$ 425	\$ -	\$ -
ALS-1 Non-Resident	0	\$ 375	\$ -	\$ -
ALS-1 Resident	5	\$ 360	\$ 1,904	\$ 1,333
ALS-2 Non-Resident	0	\$ 500	\$ -	\$ -
ALS-2 Resident	0	\$ 375	\$ 173	\$ 121
BLS Non-Resident	0	\$ 450	\$ -	\$ -
BLS Non-Resident On Scene Care	0	\$ 25	\$ -	\$ -
BLS Resident	2	\$ 420	\$ 773	\$ 541
BLS Resident On Scene Care	0	\$ 75	\$ -	\$ -
Mileage - Non - Resident	0	\$ 6	\$ -	\$ -
Mileage - Resident	7	\$ 4	\$ 29	\$ 21
			\$ 2,879	\$ 2,015



Report to the
Joint Finance/Personnel Committee
of the City of Green Bay

MEETING DATE

November 3, 2021

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action on the request for 2022 new positions and reclassifications.
Recommendation to discuss during the individual departments 2022 budget approval.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. Memo on Reclassifications for Joint Finance-Personnel | 11.3.2021

MEMORANDUM



Human Resources Department

To: Joint Finance/Personnel Committee

From: Joseph W. Faulds
Human Resources Director

Re: 2022 Reclassifications

Date: November 3, 2021

This year's budget includes requests for new positions and position reclassifications. Attached to the Joint Finance/Personnel Packet are memos that outline the responsibilities of these positions and the fiscal impact on the budget. The attached memos are for the following positions:

- Document Center Lead (Administrative Services)
- Programmer Analyst (Information Technology and Services)
- Multimedia Communications Specialist (Information Technology and Services)
- Assistant City Attorney (Law)
- Human Resources Director (Human Resources)
- HR Operations Manager (Human Resources)
- Criminalistic Specialist (Police)
- Public Records Specialist (Police)
- IT Specialist (Fire)
- Electrician (Public Works)
- GIS Leadworker (Public Works)
- Park Ranger (Parks, Recreation and Forestry)
- IT Specialist (Transit)

If there are any questions about the positions, then the recommendation for the Committee is to discuss these positions when they come up during the discussion of each individual department that is requesting a new position or reclassification.



Report to the
Joint Finance/Personnel Committee
of the City of Green Bay

MEETING DATE

November 3, 2021

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on a Resolution Adopting the 2022 City of Green Bay Fee Schedule.

BACKGROUND

RECOMMENDATION

Approval.

FISCAL IMPACT

ATTACHMENTS

- I. Resolution Adopting the COGB 2022 Fee Schedule

**RESOLUTION ADOPTING THE 2022
CITY OF GREEN BAY FEE SCHEDULE**

November 9, 2021

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY, RESOLVED:

That the City of Green Bay Fee Schedule, attached hereto as Exhibit A, is hereby adopted.

Adopted _____

Approved _____

Mayor

Clerk

Attachment – Exhibit A, City of Green Bay Fee Schedule

Exhibit A

CITY OF GREEN BAY

FEE SCHEDULE

<i>Code Section</i>	<i>Description</i>	<i>2021 Fee</i>	<i>Proposed 2022 Fee</i>
<i>Chapter 2--Administration</i>			
2-217	Municipal vehicle registration fee	\$20.00	\$20.00
	Exemption from the municipal vehicle registration fee for vehicles registered by the State of Wisconsin under Wis. Stats. § 341.26	\$5.00	\$5.00
<i>Chapter 4--Alcohol Beverages</i>			
4-6	License fees		
	Class "A" (beer)	\$400.00	\$400.00
	Class "B" (beer)	\$100.00	\$100.00
	Special event or picnic license	\$10.00	\$10.00
	"Class A" (liquor)	\$400.00	\$400.00
	"Class B" (liquor)	\$400.00	\$400.00
	Operator's license (two-year license)	\$50.00	\$50.00
	Initial issuance of a reserve "Class B" (liquor) license	\$10,000.00	\$10,000.00
	"Class C" (wine)	\$100.00	\$100.00
	Provisional retail license	\$15.00	\$15.00
	Publication fee	\$25.00	\$25.00
<i>Chapter 6--Animals</i>			
6-1	Animal establishment license fee	\$100.00	\$100.00
	Breeding service registration fee		
	For each male breeding dog	\$300.00	\$300.00
	For each female breeding dog	\$250.00	\$250.00
6-2	Dog and cat license tax		
	For a neutered male dog or cat	\$5.00	\$5.00
	For a spayed female dog or cat	\$5.00	\$5.00
	For an unneutered male dog or cat	\$25.00	\$25.00
	For an unspayed female dog or cat	\$25.00	\$25.00
	Late fee	\$5.00	\$5.00
	Duplicate collar tag fee	\$0.50	\$0.50
6-3	License fee to keep hens	\$5.00	\$5.00
	Late fee	\$5.00	\$5.00
6-11	Beekeeping permit fee	\$10.00	\$10.00
<i>Chapter 8--Buildings and construction</i>			
8-47	One- and two-family residential construction plan approval		
	Principal-use building plan	\$50.00	\$50.00
	Accessory-use building plan	\$25.00	\$25.00
	HVAC plan - Energy (heat loss) calculations	\$0.00	\$0.00
	Plumbing plan - Fixture list	\$0.00	\$0.00
8-47	Multi-family residential construction plan approval		
	Principal-use building plan	\$100.00	\$100.00
	Accessory-use building plan	\$100.00	\$100.00
	Sign structural plan	\$50.00	\$50.00
	HVAC plan - Mechanical systems plan	\$100.00	\$100.00
	Plumbing system plan	\$100.00	\$100.00

CITY OF GREEN BAY FEE SCHEDULE

8-47	Commercial, educational, institutional, industrial plan approval			
		Principal-use building plan	\$100.00	\$100.00
		Accessory-use building plan	\$100.00	\$100.00
		Sign structural plan	\$50.00	\$50.00
		HVAC plan – Mechanical systems plan	\$100.00	\$100.00
		Plumbing system plan	\$100.00	\$100.00
8-47	One- and two-family residential construction permits			
		Principal or accessory building permits		
		New construction (per sq. foot)	\$0.095	\$0.095
		Windows/doors	\$50.00	\$50.00
		Move building	\$50.00	\$50.00
		Raze/demolish building	\$50.00	\$50.00
		Accessory structure building permits		
		Curb cut, culvert, driveway	\$50.00	\$50.00
		Landscape structures	\$50.00	\$50.00
		Fencing	\$50.00	\$50.00
		Hot tub, swimming pool	\$50.00	\$50.00
		Pond	\$50.00	\$50.00
		Satellite receiver	\$50.00	\$50.00
		Tower structure	\$50.00	\$50.00
		Subdivision or neighborhood identification signage		
		Base fee	\$30.00	\$30.00
		Additional fee per square foot	\$0.30	\$0.30
8-47	Multi-family residential construction permits			
		Principal or accessory building permits		
		General construction; new building (per sq. ft)	\$0.105	\$0.105
		Roofing replacement	\$70.00	\$70.00
		Built-up or membrane (per sq. ft.)	\$0.01	\$0.01
		Siding	\$70.00	\$70.00
		Brick veneer (per sq. ft.)	\$0.01	\$0.01
		Move building	\$50.00	\$50.00
		Base fee	\$70.00	\$70.00
		Foundation area fee (per sq. ft.)	\$0.105	\$0.105
		Raze/demolish building	\$70.00	\$70.00
		Accessory structures		
		Curb cut, culvert, driveway	\$70.00	\$70.00
		Landscape structures	\$70.00	\$70.00
		Fencing	\$70.00	\$70.00
		Hot tub, swimming pool	\$70.00	\$70.00
		Pond	\$70.00	\$70.00
	Satellite receiver	\$70.00	\$70.00	
	Tower structure	\$70.00	\$70.00	
	Subdivision or neighborhood identification signage			
	Base fee	\$30.00	\$30.00	
	Additional fee per square foot	\$0.30	\$0.30	

CITY OF GREEN BAY FEE SCHEDULE

8-47	Commercial, educational, institutional, industrial use building permits			
	Principal or accessory building permits			
		General construction building group 1: New building, etc. (per sq. ft)	\$0.065	\$0.065
		General construction building group 2: New building, etc. (per sq. ft)	\$0.135	\$0.135
		Roofing replacement: building group 1 & 2	\$70.00	\$70.00
		Built-up or membrane (per sq. ft.)	\$0.01	\$0.01
		Siding	\$70.00	\$70.00
		Brick veneer (per sq. ft.)	\$0.01	\$0.01
		Move building: building group 1 & 2		
		Base fee	\$70.00	\$70.00
		Foundation area fee (per sq. ft.)	\$0.105	\$0.105
		Raze/demolish building	\$70.00	\$70.00
		Accessory structures		
		Curb cut, culvert, driveway	\$70.00	\$70.00
		Landscape structures	\$70.00	\$70.00
		Fencing	\$70.00	\$70.00
		Hot tub, swimming pool	\$70.00	\$70.00
		Pond	\$70.00	\$70.00
		Satellite receiver	\$70.00	\$70.00
		Tower structure	\$70.00	\$70.00
		Subdivision or neighborhood identification signage		
		Base fee	\$30.00	\$30.00
		Additional fee per square foot	\$0.30	\$0.30
	Temporary or mobile sign	\$30.00	\$30.00	
8-360	One- and two-family residential plumbing permit fees			
		General plumbing (per fixture)	\$7.00	\$7.00
		Water service connection permit	\$30.00	\$30.00
		Sanitary sewer connection	\$30.00	\$30.00
		Storm sewer connection (each)	\$30.00	\$30.00
		Fire suppression system (per head)	\$2.50	\$2.50
		Lawn sprinkler system-reduced pressure valve	\$50.00	\$50.00
		Water heater replacement	\$30.00	\$30.00
		Palmer valve	\$50.00	\$50.00
	Back water valve	\$30.00	\$30.00	
8-360	Multi-family residential plumbing permit fees			
		General plumbing (per fixture)	\$7.00	\$7.00
		Water service connection permit	\$30.00	\$30.00
		Sanitary sewer connection	\$30.00	\$30.00
		Storm sewer connection (each)	\$30.00	\$30.00
		Fire suppression system (per head)	\$2.50	\$2.50
		Lawn sprinkler system-reduced pressure valve	\$70.00	\$70.00
	Water heater replacement	\$70.00	\$70.00	
8-360	Commercial, educational, institutional, industrial use plumbing permits			
		General plumbing (per fixture)	\$8.00	\$8.00
	Water service connection permit	\$30.00	\$30.00	

CITY OF GREEN BAY FEE SCHEDULE

8-360		Sanitary sewer connection	\$30.00	\$30.00
		Storm sewer connection (each)	\$30.00	\$30.00
		Fire suppression system (per head)	\$2.50	\$2.50
		Lawn sprinkler system-reduced pressure valve	\$70.00	\$70.00
		Water heater replacement	\$70.00	\$70.00
		Sewer cap	\$70.00	\$70.00
8-369		Private well operation permit fee	\$100.00	\$100.00
8-449		Re-inspections of electrical wiring	\$50.00	\$50.00
8-451	One- and two-family residential electrical permits			
		General electrical system (per sq. foot)	\$0.045	\$0.045
		Electrical service	\$50.00	\$50.00
		Air conditioning addition	\$50.00	\$50.00
8-451	Multi-family residential electrical permits			
		General electrical system (per sq. foot)	\$0.055	\$0.055
		Electrical service – initial	\$70.00	\$70.00
		Electrical service – each additional	\$30.00	\$30.00
	Air conditioning addition	\$70.00	\$70.00	
8-451	Commercial, educational, institutional, industrial electrical permits			
		General electric – building group 1 (per sq. foot)	\$0.045	\$0.045
		General electric – building group 2 (per sq. foot)	\$0.085	\$0.085
		Project cost \$0-\$10,000	\$70.00	\$70.00
		Project cost \$10,001-\$50,000	\$140.00	\$140.00
		Project cost \$50,001-\$100,000	\$210.00	\$210.00
		Project cost \$100,001-\$200,000	\$300.00	\$300.00
		Project cost \$200,001-\$300,000	\$400.00	\$400.00
		Project cost greater than \$300,000	\$500.00	\$500.00
		Additional fee per \$100,000 above \$300,000	\$100.00	\$100.00
		Internally or externally illuminated sign	\$70.00	\$70.00
8-629		Roominghouse/shelter facility permit fee	\$30.00	\$30.00
		Additional fee per dwelling unit or rooming unit	\$10.00	\$10.00
8-671		Penalty fee for renewal mobile home park license applications postmarked after June 30	\$25.00	\$25.00
8-478	One- and two-family residential mechanical (HVAC) permits			
		General HVAC system (per sq. foot)	\$0.045	\$0.045
		Heating unit replacement	\$50.00	\$50.00
		Air conditioning addition (per unit)	\$50.00	\$50.00
8-478	Multi-family residential mechanical (HVAC) permits			
		General HVAC system (per sq. foot)	\$0.055	\$0.055
		Heating unit replacement	\$70.00	\$70.00
		Air conditioning addition/replacement (per unit)	\$70.00	\$70.00
8-478	Commercial, educational, institutional, industrial use mechanical (HVAC) permits			
		General HVAC: ductless unit-heater systems only (per sq. foot)	\$0.045	\$0.045
		General HVAC: ducted or hydronic (per sq. foot)	\$0.085	\$0.085
		Heating unit replacement	\$70.00	\$70.00
	Air conditioning addition/replacement (per unit)	\$70.00	\$70.00	

CITY OF GREEN BAY FEE SCHEDULE

<i>Chapter 10—Businesses</i>				
10-19	License fees for the sale of each of the following or the conduct of the business or activity			
	Ambulances			
		Per vehicle for first vehicle licensed by any person	\$50.00	\$50.00
		Per additional vehicle	\$25.00	\$25.00
	Auto salvage		\$100.00	\$100.00
	Billiard and pool tables, gamerooms, per table or gameroom		\$5.00	\$5.00
	Canvasser, solicitor, peddler and transient merchants, and direct seller's investigation fee		\$5.00	\$5.00
	Cigarettes		\$100.00	\$100.00
	Junk and secondhand dealers			
		For maintaining a building, warehouse, or yard	\$50.00	\$50.00
		For each hand-drawn vehicle used for junk dealing	\$1.00	\$1.00
		For each vehicle other than hand drawn	\$3.00	\$3.00
		Secondhand article dealer permit	\$27.50	\$27.50
		Secondhand jewelry dealer permit	\$30.00	\$30.00
		Secondhand article dealer: mall/flea market permit	\$165.00	\$165.00
	Parades		\$0.00	\$0.00
	Pawn brokers		\$210.00	\$210.00
	Residential building contractors			
		Initial	\$25.00	\$25.00
		Renewal	\$10.00	\$10.00
		Temporary permit	\$0.00	\$0.00
	Taxicab business licenses			
		For an organization which is exempt from federal income tax under IRC § 501(c)(3)	\$0.00	\$0.00
		For a nonprofit corporation under Wis. Stats. Ch. 181	\$0.00	\$0.00
		For any other person		
		For each taxicab with a capacity of seven or fewer passengers, not including the driver	\$25.00	\$25.00
		For each taxicab with a capacity of eight to 15 passengers, not including the driver	\$50.00	\$50.00
	Taxicab operator's licenses			
		For an operator employed by an organization which is exempt from federal income tax under IRC § 501(c)(3)	\$0.00	\$0.00
		For an operator employed by a nonprofit corporation under Wis. Stats. Ch. 181	\$0.00	\$0.00
		For any other person	\$50.00	\$50.00
	10-90	Auto salvage storage permit fee	\$100.00	\$100.00
	10-92	Newspaper vending machine permit fee	\$50.00	\$50.00

CITY OF GREEN BAY FEE SCHEDULE

10-93	Parklet permit fee	\$200.00	\$200.00
10-140	Temporary facility license fee	\$25.00	\$25.00
10-142	Facility license fee		
	If the premises is not also licensed under Ch. 4, GBMC	\$75.00	\$75.00
	If the premises is also licensed under Ch. 4, GBMC	\$25.00	\$25.00
10-143	Facility operator's license fee	\$10.00	\$10.00
10-203	Sexually-oriented adult entertainment establishment license fee	\$750.00	\$750.00
10-205	Sexually-oriented adult entertainment establishment license renewal fee	\$250.00	\$250.00
10-210	Sexually-oriented adult entertainment establishment employee registration fee	\$30.00	\$30.00
10-238	Escort service application fee	\$500.00	\$500.00
	Escort service license fee	\$500.00	\$500.00
10-240	Escort service license renewal fee	\$500.00	\$500.00
10-243	Escort registration fee	\$25.00	\$25.00
10-274	Direct sales permit fee		
	Temporary (30-day)	\$100.00	\$100.00
	Annual	\$350.00	\$350.00
	Request for additional locations beyond three	\$50.00	\$50.00
	Request for change of location	\$10.00	\$10.00
	Solicitor's permit fee		
	Temporary (30-day)	\$25.00	\$25.00
Annual	\$100.00	\$100.00	
10-342	Junk dealer annual fee	\$50.00	\$50.00
10-344	Junk dealer daily reporting failure fee	\$10.00	\$10.00
10-374	Junk collector annual fee	\$3.00	\$3.00
10-428	Special event fee - Simple event		
	Small non-profit park event fee		
	Resident application fee	\$25.00	\$25.00
	Late application fee	\$25.00	\$25.00
	First time event additional fee	\$50.00	\$50.00
	Event location change fee	\$0.00	\$0.00
	Event cancellation fee	\$10.00	\$10.00
	Small non-profit block party		
	Resident application fee	\$25.00	\$25.00
	Late application fee	\$25.00	\$25.00
	First time event additional fee	\$50.00	\$50.00
	Event location change fee	\$0.00	\$0.00
	Event cancellation fee	\$10.00	\$10.00
	Special event fee - Small events		
	Athletic Event		
	Resident application fee	\$100.00	\$100.00
	Non-resident application fee	\$150.00	\$150.00
	Late application fee	\$50.00	\$50.00
	First time event additional fee	\$175.00	\$175.00

CITY OF GREEN BAY FEE SCHEDULE

10-428		Event location change fee	\$25.00	\$25.00
		Event cancellation fee	\$25.00	\$25.00
		All other small events		
		Resident application fee	\$50.00	\$50.00
		Non-resident application fee	\$75.00	\$75.00
		Late application fee	\$25.00	\$25.00
		First time event additional fee	\$88.00	\$88.00
		Event location change fee	\$13.00	\$13.00
		Event cancellation fee	\$13.00	\$13.00
		Special event fee – Medium events		
		Athletic Event		
		Resident application fee	\$200.00	\$200.00
		Non-resident application fee	\$300.00	\$300.00
		Late application fee	\$100.00	\$100.00
		First time event additional fee	\$350.00	\$350.00
		Event location change fee	\$50.00	\$50.00
		Event cancellation fee	\$50.00	\$50.00
		All other medium events		
		Resident application fee	\$175.00	\$175.00
		Non-resident application fee	\$263.00	\$263.00
		Late application fee	\$88.00	\$88.00
		First time event additional fee	\$306.00	\$306.00
		Event location change fee	\$44.00	\$44.00
		Event cancellation fee	\$44.00	\$44.00
		Special event fee – Large events		
		Athletic Event		
		Resident application fee	\$300.00	\$300.00
	Non-resident application fee	\$450.00	\$450.00	
	Late application fee	\$150.00	\$150.00	
	First time event additional fee	\$525.00	\$525.00	
	Event location change fee	\$75.00	\$75.00	
	Event cancellation fee	\$75.00	\$75.00	
	All other large events			
	Resident application fee	\$275.00	\$275.00	
	Non-resident application fee	\$413.00	\$413.00	
	Late application fee	\$138.00	\$138.00	
	First time event additional fee	\$481.00	\$481.00	
	Event location change fee	\$69.00	\$69.00	
	Event cancellation fee	\$69.00	\$69.00	
	Special event fee - Small budget film/ photography			
	Resident application fee	\$25.00	\$25.00	
	Non-resident application fee	\$38.00	\$38.00	
	Late application fee	\$13.00	\$13.00	
	Event location change fee	\$6.00	\$6.00	
	Event cancellation fee	\$6.00	\$6.00	
	Special event fee - Special hazard event			
	Resident application fee	\$500.00	\$500.00	
	Non-resident application fee	\$750.00	\$750.00	

CITY OF GREEN BAY FEE SCHEDULE

10-428		Late application fee	\$250.00	\$250.00
		First time event additional fee	\$875.00	\$875.00
		Event location change fee	\$125.00	\$125.00
		Event cancellation fee	\$125.00	\$125.00
10-458		Public vehicle business license fee	\$25.00	\$25.00
		Public vehicle business motor vehicle inspection fee	\$25.00	\$25.00
10-459		Public vehicle business operator's license fee	\$50.00	\$50.00
10-493		Commercial quadricycle business license fee	\$25.00	\$25.00
		Commercial quadricycle inspection fee	\$25.00	\$25.00
10-494		Commercial quadricycle operator's license fee	\$50.00	\$50.00
10-514		Underground sprinkler license fee	\$25.00	\$25.00
10-544		Lobbyist registration fee	\$20.00	\$20.00
10-574		Mobile food establishment license to operate fee		
		If the license is not in connection with an existing City-based business that sells food-based products	\$500.00	\$100.00
		If the license is in connection with an existing City-based business that sells food-based products	\$300.00	\$100.00
		Mobile food establishment license to operate renewal fee		
		If the license is not in connection with an existing City-based business that sells food-based products	\$500.00	\$100.00
		If the license is in connection with an existing City-based business that sells food-based products	\$300.00	\$100.00
10-599		Tree and brush trimmer license fee	\$25.00	\$25.00
10-634		Weights and measures fees		
		Annual processing fee	\$30.00	\$30.00
		Product look-up (PLU) or scanner system	\$100.00	\$100.00
		Electronic cash register (ECR) interfaced with other devices (per register)	\$30.00	\$30.00
		Scales (1-50 lbs.) (per device)	\$35.00	\$35.00
		Scales (>50 lbs. up to 1,000 lbs.) (per device)	\$30.00	\$30.00
		Sensitive scale (prescription, jewelry, precious metal) (per device)	\$60.00	\$60.00
		Vehicle scales (per device)	\$100.00	\$100.00
		Livestock scales (per device)	\$100.00	\$100.00
		Auto recycling machine (per device)	\$100.00	\$100.00
		Vehicle tank meters, petroleum products (per device)	\$35.00	\$35.00
		Vehicle tank meters, lubricant products (per device)	\$35.00	\$35.00
		LMDs (per device or grade listed on dispenser)	\$30.00	\$30.00
		LMDs high output device (per device)	\$35.00	\$35.00
	LMDs marina fuel dispenser (per device)	\$30.00	\$30.00	

CITY OF GREEN BAY FEE SCHEDULE

10-634		Coin operated timer (per device)	\$5.00	\$5.00
		Taxi cab meter (per device)	\$25.00	\$25.00
		Miscellaneous device (per hour)	\$50.00	\$50.00
		Re-inspection after follow-up compliance inspection (per inspection)	\$50.00	\$50.00
10-740		Alarm business permit fee	\$50.00	\$50.00
10-741		Alarm user permit fee		
		For an alarm user who is residential obtaining a hold-up alarm or other burglar alarm system	\$20.00	\$20.00
10-741		For an alarm user who is not residential obtaining a hold-up alarm system or burglar alarm system, a fire alarm system, or both	\$40.00	\$40.00
10-742		False alarm on hold-up alarms		
		Premises holding a permit		
		Second false hold-up alarm	\$100.00	\$100.00
		Third false hold-up alarm	\$200.00	\$200.00
		Fourth and subsequent false hold-up alarms	\$350.00	\$350.00
		Premises without a permit		
		First false hold-up alarm	\$100.00	\$100.00
		Second false hold-up alarm	\$200.00	\$200.00
		Third and subsequent false hold-up alarms	\$350.00	\$350.00
		False alarm on alarm systems other than hold-up alarms		
		Premises holding a permit		
		Second false alarm	\$50.00	\$50.00
		Third false alarm	\$75.00	\$75.00
		Fourth false alarm	\$125.00	\$125.00
		Fifth and subsequent false alarms	\$225.00	\$225.00
		Premises without a permit		
	First false alarm	\$50.00	\$50.00	
	Second false alarm	\$75.00	\$75.00	
	Third false alarm	\$125.00	\$125.00	
	Fourth and subsequent false alarms	\$225.00	\$225.00	
<i>Chapter 16-Environment</i>				
16-40		Erosion control permit		
		One- and two-family residential		
		Single parcel	\$50.00	\$50.00
		Multi-parcel or subdivision (per parcel)	\$20.00	\$20.00
		Multi-family residential		
		Single parcel	\$50.00	\$50.00
		Multi-parcel (per parcel)	\$20.00	\$20.00
		Commercial, educational, institutional, industrial uses		
	Single parcel	\$50.00	\$50.00	
	Multi-parcel (per parcel)	\$20.00	\$20.00	
16-81		Fee in lieu of providing storm water management (per Equivalent Runoff Unit (ERU))		\$3,600.00
16-82		Storm water management plan permit fee	\$0.00	\$0.00

CITY OF GREEN BAY FEE SCHEDULE

<i>Chapter 18—Fire Prevention and Control</i>			
18-66	Re-inspections for compliance with Ch. 18, Art. II, GBMC	\$50.00	\$50.00
18-93	Permit fee for the purchase and use within the City of those classes of fireworks or pyrotechnics authorized by said statute	\$200.00	\$200.00
	Permit fee for the sale of fireworks within the City of those classes of fireworks authorized by statute	\$600.00	\$600.00
<i>Chapter 24-Nuisances</i>			
24-84	Unmanaged vegetative growth removal		
	Administrative charge (per parcel)	\$52.00	\$71.00
	Labor cost (per hour)	\$72.00	\$76.00
	Equipment cost (per hour)	\$84.00	\$70.00
	Minimum total charge (1/2 hour)	\$130.00	\$144.00
<i>Chapter 28-Parks and Recreation</i>			
28-7	Metro Boat Daily Launch Fee Metro Boat Launch	\$6.00	
	Daily launch fee		\$6.00
	Season launch pass		\$60.00
	Seniors season launch pass		\$50.00
	Commercial season launch pass		\$75.00
<i>Chapter 32—Solid Waste</i>			
32-2	Bulky waste collector's fee Bulk collection	\$3.00	
	0-3 cubic yards	\$80.00	\$90.00
	3-10 cubic yards	\$160.00	\$180.00
	10+ cubic yards	\$240.00	\$270.00
	Appliance collection		
	Refrigerators/Freezers (each)	\$35.00	\$35.00
	Appliances with freon (each)		\$35.00
	All other appliances	\$25.00	\$25.00
	Electronics collection (each)		\$54.00
	Tipper carts		
	Garbage - 64 gallon	\$60.00	\$60.00
	Garbage - 96 gallon	\$95.00	\$95.00
	Recycling - 64 gallon	\$60.00	\$60.00
	Recycling - 96 gallon	\$95.00	\$95.00
Improper cart storage (per violation)	\$38.00	\$38.00	
Early/Late setout (per violation)	\$54.00	\$57.00	
Recycling in garbage cart (per violation)		\$57.00	
Garbage in recycling cart (per violation)		\$57.00	
32-3	Private collector's license fee		
	Per vehicle for first vehicle licensed by any person	\$25.00	\$25.00
	Per additional vehicle	\$5.00	\$5.00
<i>Chapter 34—Streets, Sidewalks, and Other Public Places</i>			
34-5	Excavation permit fee	\$50.00	\$50.00
	First 100 square feet of excavation	\$37.80	\$37.80
	Each additional 100 square feet of excavation	\$7.60	\$7.60

CITY OF GREEN BAY FEE SCHEDULE

34-5	Permanent repair of excavated pavement			
		Asphalt streets – Administrative fee (all streets)		\$45.00
		Asphalt streets – Concrete base (sq yard)	\$62.00	\$66.00
		Asphalt streets – Gravel base (sq yard)	\$108.00	\$120.00
		Concrete streets – Administrative fee		\$45.00
		Concrete streets (sq yard)		**
**Actual Cost from Annual Pavement Repair Contract				
34-8	Sidewalk builder’s license fee		\$25.00	\$25.00
34-14	Sidewalk snow and ice management fees			
		Base fee (per instance)	\$54.00	\$57.00
		Snow/Ice removal fee (per linear foot)	\$0.36	\$0.25
34-64	Vessel docking alongside city property Leicht park dock fee – Cruise ship dockage		\$0.00	
		Leicht Park Cruise Ship Docking Fee (per day) Per day	\$1,500.00	\$1500.00
34-64		Leicht Park Cruise Ship Overnight Docking Fee Per day/evening	\$2,000.00	\$2,000.00
<i>Chapter 36--Subdivisions</i>				
36-34	Review fees			
		Preliminary city/extraterritorial subdivision plat	\$150.00	\$150.00
		Additional fee per lot/outlot	\$35.00	\$35.00
		Preliminary city/extraterritorial certified survey map	\$150.00	\$150.00
		Final city/extraterritorial subdivision plat	\$100.00	\$100.00
		City/extraterritorial subdivision/CSM variance	\$100.00	\$100.00
36-558	Parkland development fee		\$275.00	\$350.00
36-580	Street tree fee (per tree, calculated at 1 tree per 50 linear feet of right-of-way frontage)			\$100.00
<i>Chapter 44--Zoning</i>				
44-82	Zoning amendment fee		\$300.00	\$300.00
44-83	Conditional use permit fee		\$300.00	\$300.00
44-112	Homebased occupation fee		\$0.00	\$0.00
44-1552	Work done without Certificate of Appropriateness (per day)		\$50.00	\$50.00
44-1580	Short-term rental application/review fee		\$100.00	\$100.00
	Short-term rental renewal fee		\$100.00	\$100.00
44-1890	One- and two-family residential site plan approval			
		Principal use building & site development, area smaller than \$1,000 square feet	\$25.00	\$25.00
		Principal use building & site development, area \$1,000 square feet or larger	\$50.00	\$50.00
		Accessory use building, area larger than 150 square feet only	\$25.00	\$25.00
		Fencing – new construction	\$0.00	\$0.00
		Landscaping: land-disturbing activity or new structure	\$25.00	\$25.00
		Tower structure – new construction	\$25.00	\$25.00

CITY OF GREEN BAY FEE SCHEDULE

44-1890		New construction or replacement of driveway, parking lot/spaces, curb cut, culvert, apron	\$25.00	\$25.00
		New construction, addition, or alteration of water structure (swimming pool, hot tub, pond)	\$25.00	\$25.00
		New or reconstructed subdivision or neighborhood identification signage	\$25.00	\$25.00
		Floodplain land use approval	\$50.00	\$50.00
		Shoreland/wetland land use approval	\$50.00	\$50.00
		Erosion control	\$25.00	\$25.00
		Board of Appeals application and hearing fee	\$75.00	\$75.00
44-1890	Multi-family residential site plan approval			
		Principal use building & site development		
		Base Fee	\$50.00	\$50.00
		Additional fee per 1,000 sq. feet	\$5.00	\$5.00
		Accessory use building		
		Base Fee	\$50.00	\$50.00
		Additional fee per 1,000 sq. feet	\$5.00	\$5.00
		Fencing – new construction	\$50.00	\$50.00
		Landscaping: land-disturbing activity or new structure	\$50.00	\$50.00
		Tower structure – new construction	\$50.00	\$50.00
		New construction or replacement of driveway, parking lot/spaces, curb cut, culvert, apron		
		Base Fee	\$50.00	\$50.00
		Additional fee per 1,000 sq. feet	\$5.00	\$5.00
		New construction, addition, or alteration of water structure (swimming pool, hot tub, pond)		
		Base Fee	\$50.00	\$50.00
		Additional fee per 1,000 sq. feet	\$5.00	\$5.00
		New or reconstructed subdivision or neighborhood identification signage	\$25.00	\$25.00
		Floodplain land use approval	\$50.00	\$50.00
		Shoreland/wetland land use approval	\$50.00	\$50.00
		Erosion control	\$50.00	\$50.00
	Board of Appeals application and hearing fee	\$150.00	\$150.00	
44-1890	Commercial, educational, institutional, industrial use site plan approval			
		Principal use building & site development		
		Base Fee	\$50.00	\$50.00
		Additional fee per 1,000 sq. feet	\$5.00	\$5.00
		Accessory use building		
		Base Fee	\$50.00	\$50.00
		Additional fee per 1,000 sq. feet	\$5.00	\$5.00
		Fencing – new construction	\$50.00	\$50.00
		Landscaping: land-disturbing activity or new structure	\$50.00	\$50.00
		Tower structure – new construction	\$50.00	\$50.00
	New construction or replacement of driveway, parking lot/spaces, curb cut, culvert, apron	\$50.00	\$50.00	

CITY OF GREEN BAY FEE SCHEDULE

44-1890	New construction, addition, or alteration of water structure (swimming pool, hot tub, pond)	\$50.00	\$50.00
	New or reconstructed subdivision or neighborhood identification signage	\$25.00	\$25.00
	Floodplain land use approval	\$50.00	\$50.00
	Shoreland/wetland land use approval	\$50.00	\$50.00
	Erosion control	\$50.00	\$50.00
	Board of Appeals application and hearing fee	\$150.00	\$150.00
Other services			
	One- and two-family residential		
	Certificate of occupancy	\$30.00	\$30.00
	Floodplain certificate	\$10.00	\$10.00
	Property compliance letter	\$30.00	\$30.00
	Reinspection fee	\$50.00	\$50.00
	Uniform dwelling code seal	\$30.00	\$30.00
	Zoning certificate (initial letter)	\$30.00	\$30.00
	Zoning certificate (reprinted)	\$10.00	\$10.00
	Multi-family residential		
	Certificate of occupancy	\$30.00	\$30.00
	Floodplain certificate	\$10.00	\$10.00
	Property compliance letter	\$30.00	\$30.00
	Reinspection fee	\$50.00	\$50.00
	Zoning certificate (initial letter)	\$30.00	\$30.00
	Zoning certificate (reprinted)	\$10.00	\$10.00
	Commercial, educational, institutional, industrial uses		
	Certificate of occupancy	\$50.00	\$50.00
	Business license compliance letter	\$50.00	\$50.00
	Floodplain certificate	\$10.00	\$10.00
	Property compliance letter	\$30.00	\$30.00
	Reinspection fee	\$50.00	\$50.00
	Zoning certificate (initial letter)	\$50.00	\$50.00
	Zoning certificate (reprinted)	\$10.00	\$10.00
<i>Miscellaneous</i>			
	Other miscellaneous fees may also be established by policy approved by the Council from time to time		



Report to the
Joint Finance/Personnel Committee
of the City of Green Bay

MEETING DATE

November 3, 2021

PREPARED BY

AGENDA ITEM # E.4

Consideration with possible action on a Resolution Adopting the City's Plan for Expenditure of Funds Received Pursuant to the American Rescue Plan Act of 2021.

BACKGROUND

RECOMMENDATION

Approval.

FISCAL IMPACT

ATTACHMENTS

- I. DRAFT Resolution Adopting ARPA Plan

**RESOLUTION ADOPTING THE CITY'S PLAN FOR
EXPENDITURE OF FUNDS RECEIVED PURSUANT TO
THE AMERICAN RESCUE PLAN ACT OF 2021**

November 9, 2021

BY THE COMMON COUNCIL OF THE CITY OF GREEN BAY:

WHEREAS, on March 11, 2021, President Biden signed into law the American Rescue Plan Act of 2021 (ARPA), under which the Coronavirus State and Local Fiscal Recovery Funds will deliver \$350 billion for state, local, territorial, and tribal governments to respond to the COVID-19 emergency; and

WHEREAS ARPA permits municipalities to use Fiscal Recovery Funds for four broad purposes: to respond to the public health emergency or its negative economic impacts; to respond to workers providing essential services during the public health emergency; to replace lost public sector revenue; and to invest in water, sewer, and broadband infrastructure; and

WHEREAS the City's Plan for expenditure of the Fiscal Recovery Funds received pursuant to ARPA (ARPA Plan) was created after receiving input from residents and consulting with staff as to the most appropriate and effective utilization of those funds to assist the citizens of the City of Green Bay in recovering from the COVID-19 emergency; and

WHEREAS the City of Green Bay received \$11,847,758 in Fiscal Recovery Funds in May 2021, and is projected to receive a second disbursement of \$11,847,758 in May 2022; and

WHEREAS the ARPA Plan described herein is intended to provide a general framework for the amount of Fiscal Recovery Funds to be spent in each of the listed categories, and contemplates expenditure of the combined disbursements; and

WHEREAS plans for specific projects and/or services funded by Fiscal Recovery Funds will be presented to the Common Council in more detail prior to the expenditure of such funds;

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Green Bay hereby approves and adopts the following ARPA Plan for expenditure of Fiscal Recovery Funds in the following categories:

- \$10 million for City of Green Bay capital needs (roads, bridges, etc.) and organizational priorities;
- \$6 million for affordable housing development and small business support;
- \$3 million for stormwater, green infrastructure, and climate resilience;

ARPA Plan Resolution

Page 2

- \$2 million for crime prevention and neighborhood enhancement;
- \$1 million for arts, culture, and tourism.

BE IT FURTHER RESOLVED that the above-referenced amounts are intended to be approximate.

Adopted _____

Approved _____

Mayor

Clerk



Report to the
Joint Finance/Personnel Committee
of the City of Green Bay

MEETING DATE

November 3, 2021

PREPARED BY

AGENDA ITEM # E.5

For consideration and possible action to approve the use of a portion of the American Rescue Plan Act loss revenue calculation to fund one-time building repairs, new equipment or repairs in the 2022 budget.

BACKGROUND

RECOMMENDATION

Approve the use of some ARPA fund in the 2022 budget to cover some one-time expenses.

FISCAL IMPACT

ATTACHMENTS

- I. One-time budget equipment and repairs

**American Rescue Plan Act of 2021 (ARPA), under the Coronavirus State and
Local Fiscal Recovery Funds (FRF)**

American Rescue Plan Act (ARPA) lost revenue calculation can be used for City of Green Bay capital needs (roads, bridges, etc.) and organizational priorities;

Motion to approve the use of a portion of ARPA loss of revenue calculation allocation to fund one-time building and equipment repairs or new equipment in the 2022 budget.

2022 PROPOSED BUDGET REVENUE

101100 43210 \$ (655,000) ARPA Federal Grant

2022 PROPOSED BUDGET ESTIMATED EXPENSES

101107 55150	\$	1,000	Printing - New Laminiating machine
101300 55140	\$	44,800	Police - 2 new FRED Computers - Investigations/Forensics
101300 55140	\$	17,400	Police - Boat lines & charter/plotters - Marine unit
101300 55140	\$	64,000	Police - 2 Boat engines - Marine Unit
101500 55140	\$	12,000	Engineering - 6 ACAD desktop computers
101503 55150	\$	15,000	DPW - 2 brine tanks
101503 55150	\$	9,000	DPW - Walk behind vibrartory plate compaCtor
101503 55150	\$	8,000	DPW - Backhoe vibratory plate compactor
101504 55150	\$	7,100	Traffic - Diagnostic Radio
101630 55101	\$	4,000	Parks - Metal fencing for Kiddie Karnival
101660 55101	\$	36,000	Pools - Joanes Pool Slide Repairs
101690 53001	\$	11,423	WLS - Website conversion
101630 55201	\$	15,000	Parks - Pedestrian TunneLr repair
101630 55201	\$	12,000	Park shop - parking lot paving
101630 55201	\$	4,800	Parks - 3 shelters add hot water
101410 55201	\$	50,000	Fire - 1 x building repairs
101503 55201	\$	80,000	DPW - 1 x building repairs
101503 55101	\$	248,477	DPW - 1 x equipment repairs/replacement
101610 55201	\$	15,000	City Hall - 1 x building repairs
	\$	655,000	



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

November 3, 2021

PREPARED BY

AGENDA ITEM # F.1

Common Council (page 17).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 2022 Preliminary Budget Book



2022

**Proposed Budget By
Mayor Eric Genrich**



Mayor's Office
100 North Jefferson Street - Room 200
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3005
Fax 920.448.3081

October 14, 2021

Dear Common Council Members and City Taxpayers:

The City of Green Bay's fiscal house continues to be rebuilt thanks to the prudent decisions of this administration and the actions of the Common Council. This budget moves us further down the path toward fiscal strength by proposing a very modest 1% increase in our mill rate that is tempered by the infusion of American Rescue Plan Act (ARPA) dollars, which will allow the City to defray the cost of repairs to City buildings and equipment and cover the equipment replacement needs of a variety of City departments.

Economically, our city has grown by nearly 9% in equalized property value in the past year, reaching over \$8.6 billion. According to the 2020 census, whose data was just released in August of this year, our city's population grew by 3.5% to 107,395, making us the second fastest growing city among the state's five largest communities. And our unemployment rate, spiking in the spring of 2020, has now receded to 3.6%, indicating an economy near full employment. These data points all indicate a community that is poised for continued economic strength.

Our full potential cannot be achieved, however, if the City organization fails to evolve and modernize. It is with that focus in mind that we are adding a few key personnel in the areas of information technology, public works, and law to better allow us to accomplish the essential work of the City. We have also proposed a reclassification of the Human Resources Director position into a Chief of Operations role. The budgetary impact of this change is minimal, but the organizational benefits will be significant. A city of our size and complexity will benefit from the presence of an individual whose primary task will be coordinating cross-departmental collaborations and helping to guide the strategic direction for the organization.

We are also continuing to recognize the priority of community safety in our budgeting decisions. Nearly half of every dollar levied to provide services to the citizens of Green Bay is devoted to police and fire, and that commitment continues in our spending plan for 2022. Our residents expect and deserve safe streets and neighborhoods and responsive emergency services, which is why public safety remains my utmost priority.

Finally, I firmly believe the City has made significant progress to improve our financial standing in recent years, but more work lies ahead. The arrival of ARPA dollars will offer the City some real assistance on the capital and operational sides of the budget equation in

the years ahead, but I will also continue to advocate for more financial support and flexibility from our state government. Without access to a local sales tax or additional state aid, we will remain unable to make significant progress on the infrastructural needs that are obvious to us all.

I look forward to the collaborative work with members of the community and Common Council as we all digest and debate the budgetary policies included in this document, and I invite everyone to actively engage in this process in the coming weeks.

A handwritten signature in black ink, appearing to read "E. Genrich". The signature is fluid and cursive, with a large initial "E" and a long, sweeping underline.

Eric Genrich, Mayor
City of Green Bay, Wisconsin

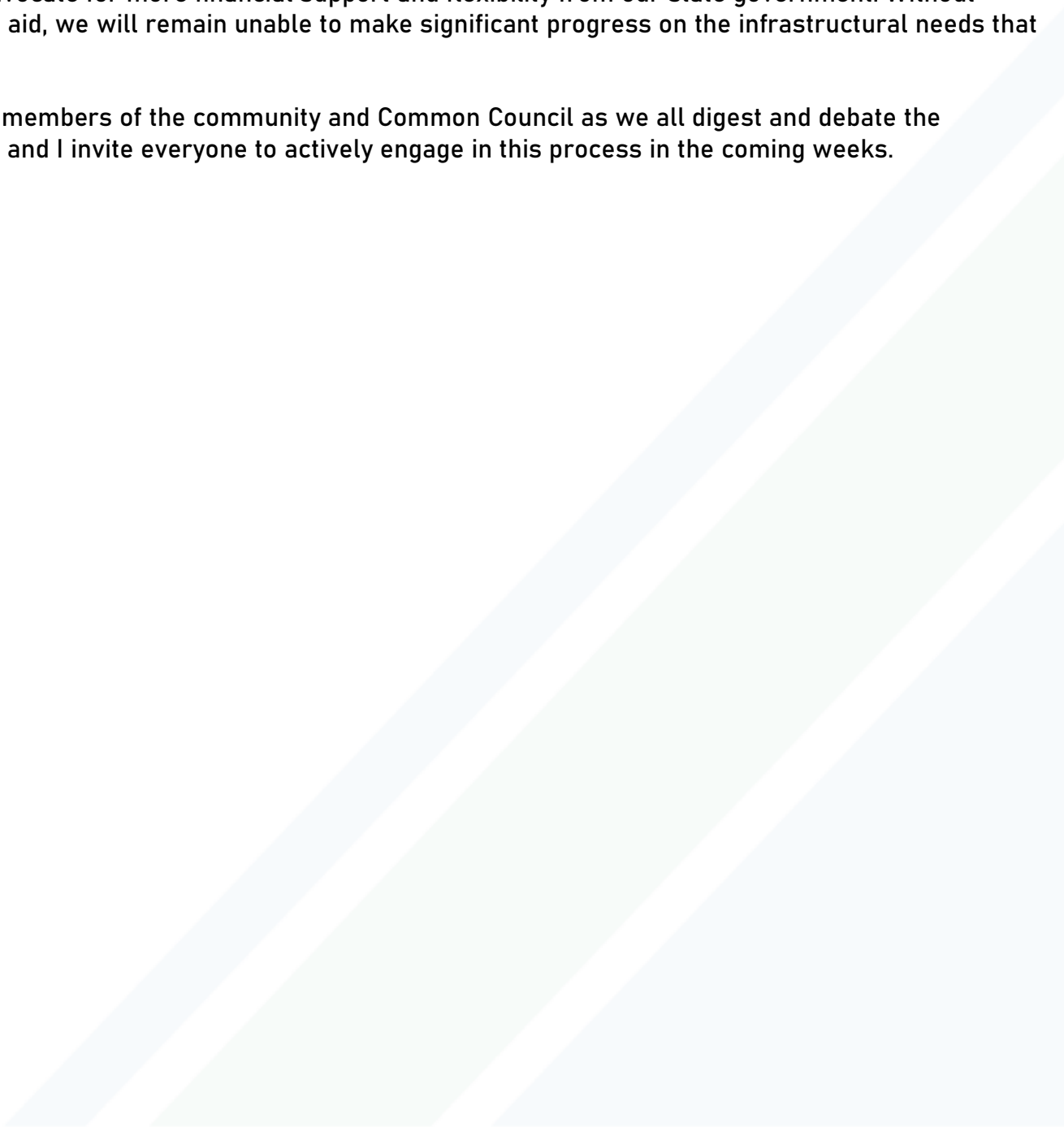
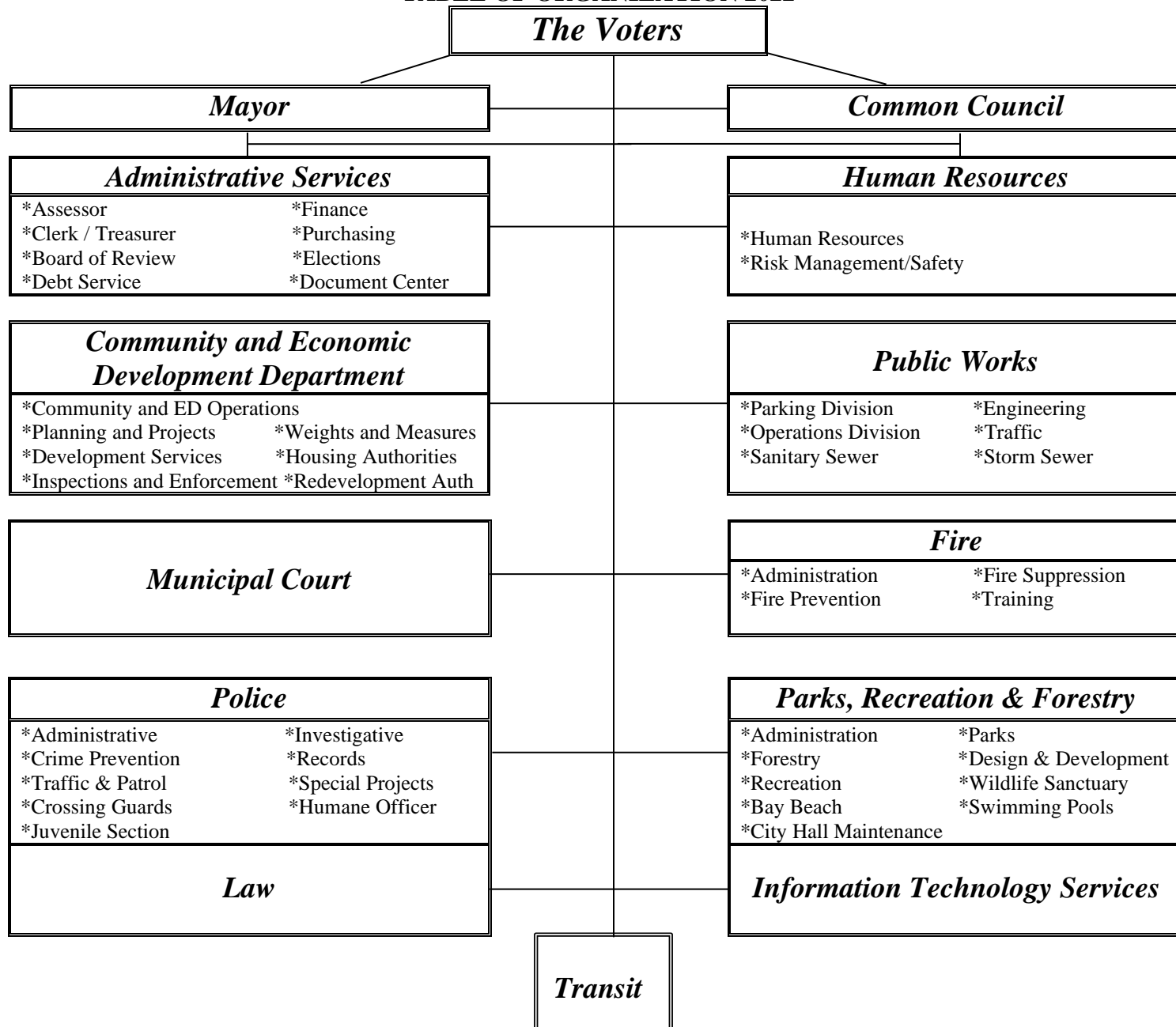


TABLE OF CONTENTS

ADMINISTRATIVE SERVICES	23	MISCELLANEOUS	138
COMMON COUNCIL	15	MUNICIPAL COURT	51
COMMUNITY & ECONOMIC DEV	65	PARKS, RECREATION & FORESTRY DEPARTMENT	123
DEBT RETIREMENT	176	Bay Beach.....	171
FIRE DEPARTMENT	92	Capital Equipment Replacement	134
Allouez.....	99	POLICE DEPARTMENT	80
Bellevue.....	100	PUBLIC WORKS DEPARTMENT	104
Capital Equipment Replacement.....	101	Capital Equipment Replacement	117
GENERAL FUND TOTALS.....	140	Engineering	110
HUMAN RESOURCES	57	Operations	112
INSURANCES.....	179	Parking System Division	152
INFORMATION TECHNOLOGY & SERVICES 34		Sanitary Sewer	148
Capital Equipment Replacement.....	41	Storm Water Utility	156
LAW	44	Traffic	115
MAYOR'S OFFICE.....	19	REVENUES	183
		TRANSIT DEPARTMENT.....	160

**CITY OF GREEN BAY
TABLE OF ORGANIZATION 2022**



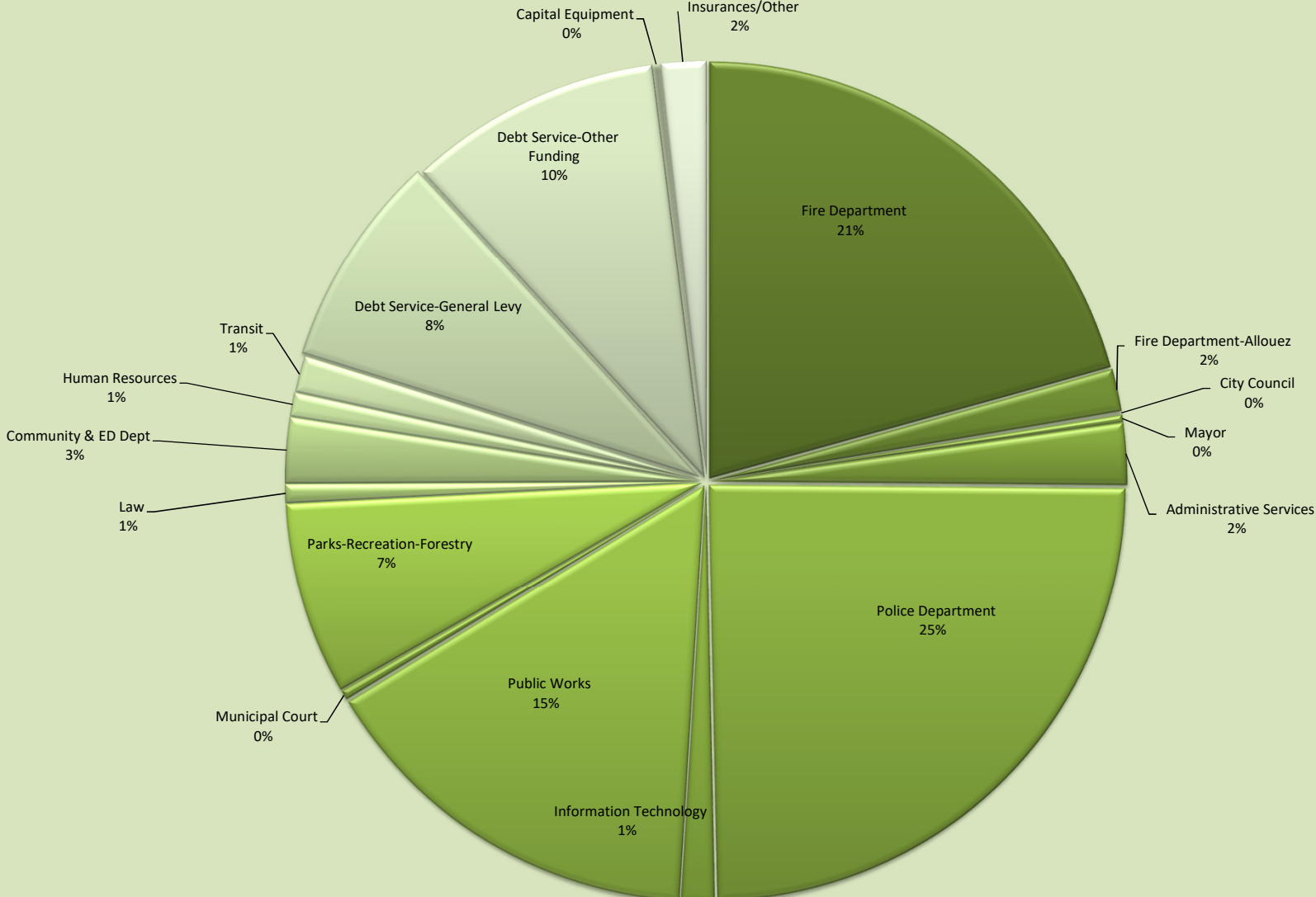
**CITY OF GREEN BAY
2021 - 2022 BUDGET
KEY ITEM COMPARISONS**

	2021	2022	% Change
Total Expenditures	112,933,371	116,376,858	3.05%
General Fund Expenditures	88,099,566	90,092,601	2.26%
Total Revenues	112,933,371	116,376,858	3.05%
Non-Levy Revenues	55,391,809	58,165,186	5.01%
Tax Levy (w/o TID)	57,541,562	58,211,671	1.16%
Tax Levy (TID IN)	62,088,923	62,819,662	1.18%
Equalized Valuation	7,399,206,300	8,051,247,100	8.81%
Assessed Valuation	6,385,002,400	6,395,913,880	0.17%
Equalized City Tax Rate	8.39	7.80	-7.02%
Assessed City Tax Rate	9.72	9.82	1.00%

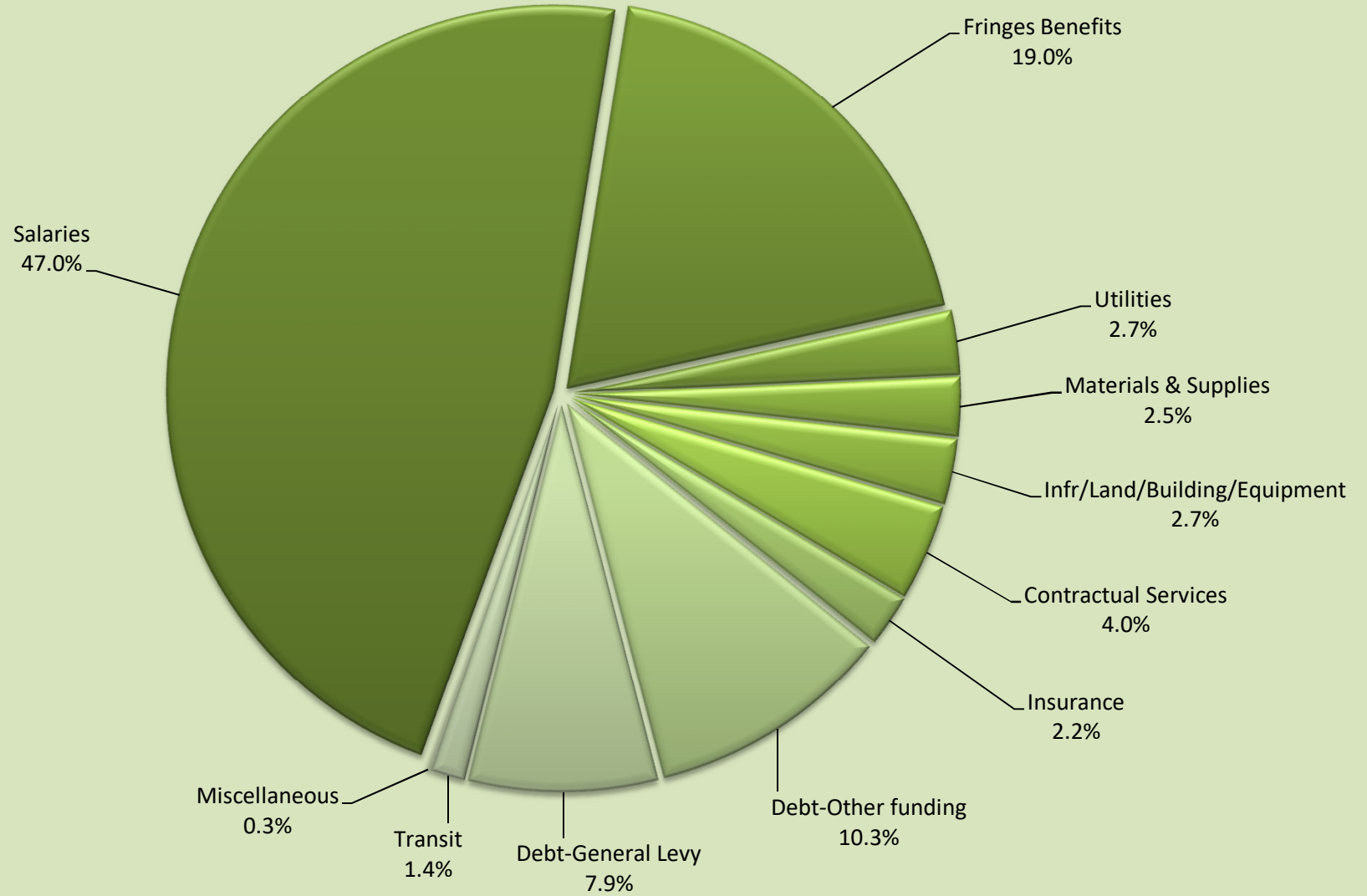
**CITY OF GREEN BAY
EXPENDITURES BY DEPARTMENT**

DEPARTMENT	2022 BUDGET	% OF TOTAL BUDGET
City Council	\$ 145,668	0.1%
Mayor	337,997	0.3%
Elections	334,787	0.3%
Administrative Services	2,453,708	2.1%
Information Technology	1,503,934	1.3%
Municipal Court	435,064	0.4%
Police Department	28,547,911	24.5%
Fire Department	24,055,178	20.7%
Fire Department-Allouez	1,926,889	1.7%
Public Works	17,887,705	15.4%
Parks-Recreation-Forestry	8,721,671	7.5%
Community & ED Dept	2,964,610	2.5%
Law	840,102	0.7%
Human Resources	1,091,906	0.9%
Miscellaneous	(1,154,528)	-1.0%
Sub-Total General Fund	90,092,601	77.4%
Transit	1,648,000	1.4%
Debt Service-General Levy	9,690,579	8.3%
Debt Service-Other Funding	11,445,530	9.8%
Capital Equipment	278,100	0.2%
Workers Compensation	1,264,016	1.1%
General Liability	858,032	0.7%
Health Insurance Escrow	1,100,000	0.9%
Total	\$ 116,376,858	100.0%

2022 Budgeted Expenditures by Department



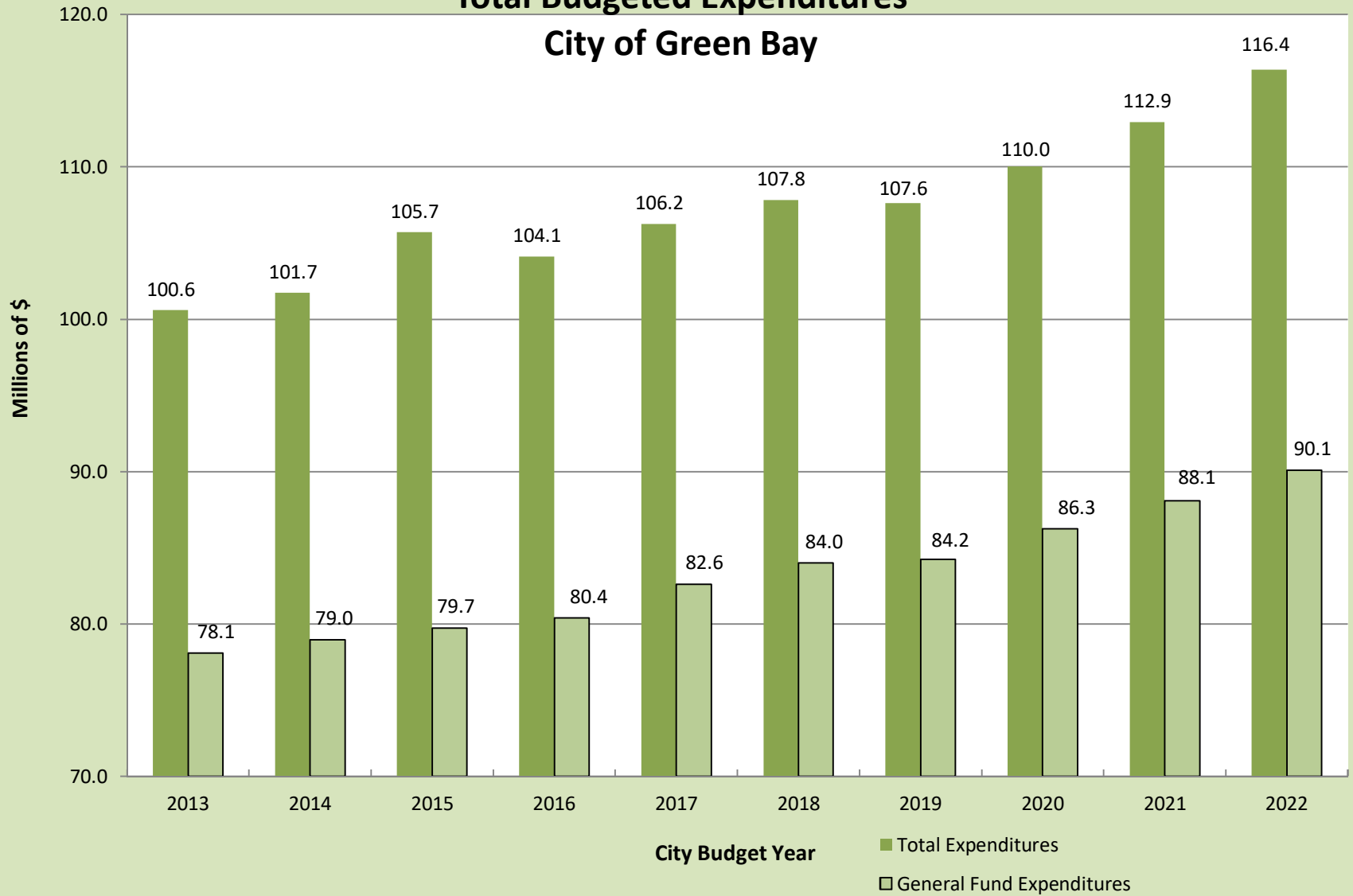
City of Green Bay 2022 Budgeted Expenditures



**CITY OF GREEN BAY
HISTORICAL BUDGET EXPENDITURES**

Department	2018 Budget	2019 Budget	2020 Budget	2021 Budget	2022 Budget	2021 to 2022 \$ Change	% Chg from 2021
City Council	\$ 149,219	\$ 145,591	\$ 149,440	\$ 146,474	\$ 145,668	\$ (806)	-0.6%
Mayor	275,767	313,225	328,048	331,549	337,997	6,448	1.9%
Elections	276,324	190,426	334,320	178,065	334,787	156,722	88.0%
Administrative Services	2,235,392	2,208,992	2,304,999	2,343,453	2,453,708	110,255	4.7%
Information Technology	924,896	951,296	1,124,385	1,438,421	1,503,934	65,513	4.6%
Municipal Court	494,066	493,158	510,085	457,384	435,064	(22,320)	-4.9%
Police Department	26,624,417	26,343,910	27,375,621	28,094,822	28,547,911	453,089	1.6%
Fire Department	21,559,824	22,099,159	22,639,484	23,288,644	24,055,178	766,534	3.3%
Fire Department-Allouez	1,814,290	1,784,734	1,876,530	1,887,670	1,926,889	39,219	2.1%
Public Works	17,685,249	17,761,202	17,881,898	17,870,202	17,887,705	17,503	0.1%
Parks-Recreation-Forestry	8,990,366	9,025,884	8,419,050	8,575,331	8,721,671	146,340	1.7%
Community & ED Dept	2,727,842	2,715,449	2,871,663	3,014,515	2,964,610	(49,905)	-1.7%
Law	632,289	657,830	694,406	720,073	840,102	120,029	16.7%
Human Resources	970,417	953,123	1,014,976	1,044,669	1,091,906	47,237	4.5%
Miscellaneous	(1,330,986)	(1,397,061)	(1,265,781)	(1,291,706)	(1,154,528)	137,178	-10.6%
Sub-Total General Fund	84,029,372	84,246,918	86,259,124	88,099,566	90,092,601	1,993,035	2.3%
Transit	1,553,596	1,607,428	1,683,230	1,653,819	1,648,000	(5,819)	-0.4%
Debt Service-General Levy	9,174,100	9,241,519	9,000,000	9,189,869	9,690,579	500,710	5.4%
Debt Service-Other Funding	9,741,442	9,293,762	9,493,000	10,587,647	11,445,530	857,883	8.1%
Capital Equipment	727,962	169,000	450,000	144,500	278,100	133,600	92.5%
Workers Compensation	1,140,860	1,339,430	1,358,170	1,287,020	1,264,016	(23,004)	-1.8%
General Liability	703,692	788,429	833,367	890,950	858,032	(32,918)	-3.7%
Health Insurance Escrow	700,000	900,000	900,000	1,080,000	1,100,000	20,000	1.9%
Total	\$ 107,806,140	\$ 107,623,736	\$ 110,015,518	\$ 112,933,371	\$ 116,376,858	\$ 3,443,487	3.0%

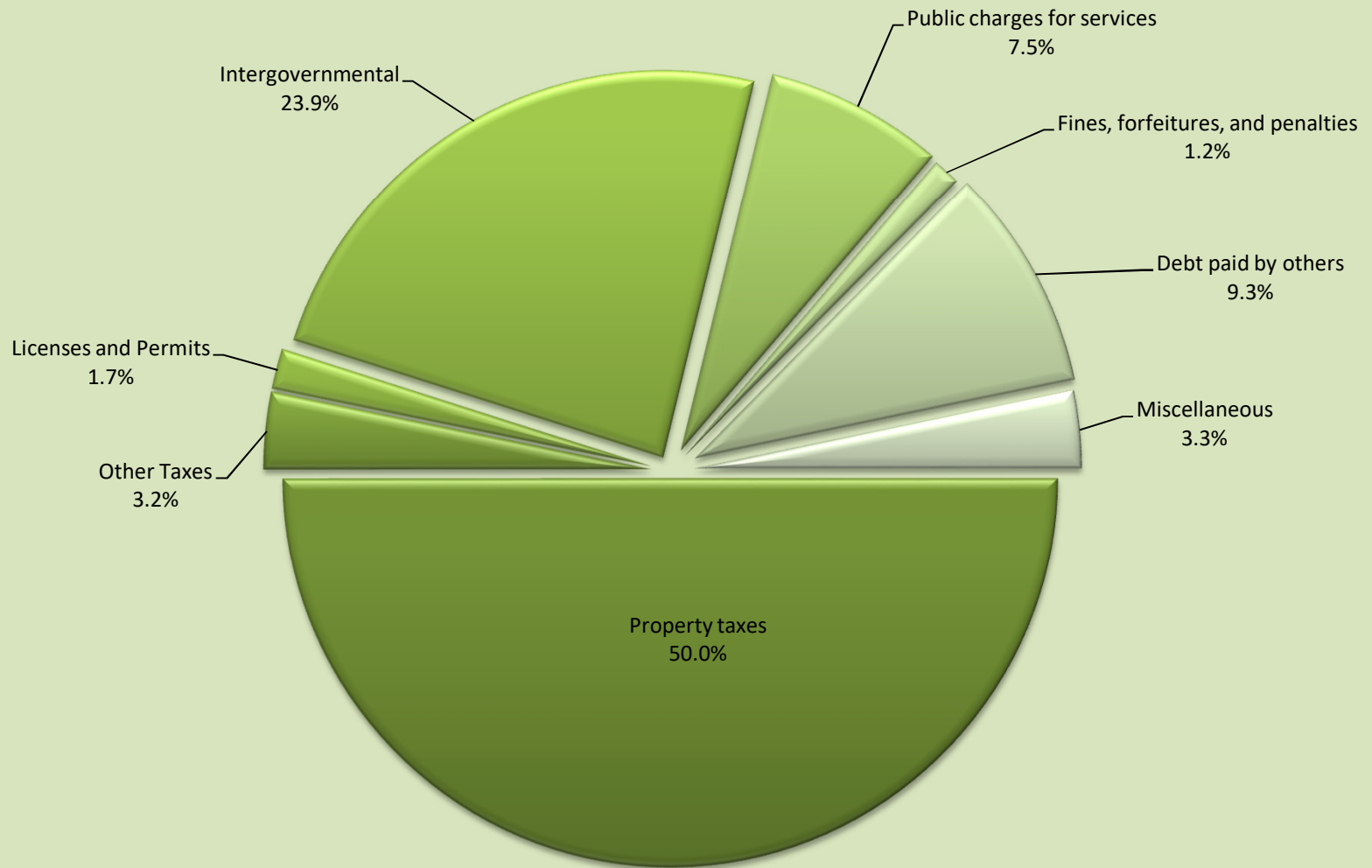
Total Budgeted Expenditures City of Green Bay



**CITY OF GREEN BAY
REVENUES**

SOURCE	2021 BUDGET	2022 BUDGET	% OF TOTAL REVENUES	
Taxes	\$ 57,541,562	\$ 58,171,672	630,110	1.1%
Other Taxes	3,050,906	\$ 3,734,801	683,895	22.4%
Licenses and Permits	1,999,857	\$ 1,974,250	(25,607)	-1.3%
Intergovernmental	26,985,587	\$ 27,806,436	820,849	3.0%
Public charges for services	8,228,304	\$ 8,681,914	453,610	5.5%
Fines, forfeitures, and penalties	1,350,000	\$ 1,350,000	-	0.0%
Debt paid by others	10,057,647	\$ 10,872,106	814,459	8.1%
Miscellaneous	3,719,508	\$ 3,785,679	66,171	1.8%
TOTAL	\$ 112,933,371	\$ 116,376,858	3,443,487	3.0%

City of Green Bay 2022 Budgeted Revenues



CITY OF GREEN BAY PROPERTY VALUATION

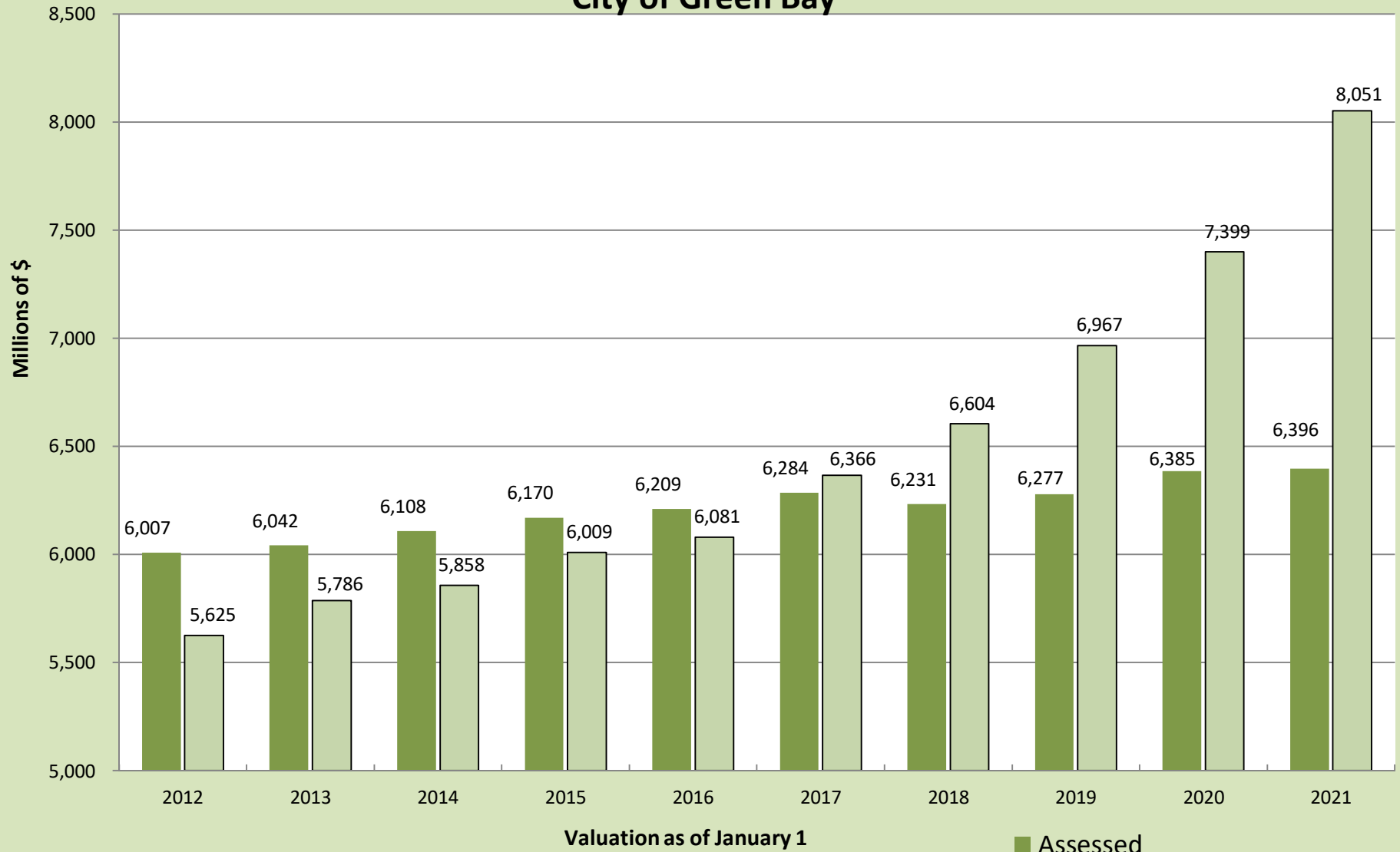
YEAR	ASSESSED		EQUALIZED w/TID		Assessed/ Equalized
	VALUE	CHANGE	VALUE	CHANGE	
2001	4,045,987,000	1.8%	4,704,298,900	6.1%	86.0%
2002	4,132,355,632	2.1%	4,964,950,400	5.5%	83.2%
2003	4,223,856,700	2.2%	5,341,643,300	7.6%	79.1%
2004*	5,593,932,900	32.4%	5,645,467,400	5.7%	99.1%
2005	5,674,134,200	1.4%	5,925,533,200	5.0%	95.8%
2006	5,759,227,500	1.5%	6,144,755,300	3.7%	93.7%
2007	5,813,611,600	0.9%	6,283,453,300	2.3%	92.5%
2008	5,873,975,900	1.0%	6,365,769,700	1.3%	92.5%
2009	5,936,017,500	1.1%	6,234,597,300	-2.1%	95.2%
2010	5,982,240,200	0.8%	6,019,338,000	-3.5%	99.4%
2011	5,980,445,700	0.0%	5,910,603,600	-1.8%	101.3%
2012	6,007,455,600	1.2%	5,625,397,900	-6.5%	106.8%
2013	6,042,083,300	1.8%	5,786,473,700	-3.9%	104.2%
2014	6,108,068,600	1.1%	5,857,893,700	1.2%	104.4%
2015	6,169,722,900	1.0%	6,009,465,500	2.6%	102.6%
2016	6,209,417,200	1.7%	6,080,589,000	3.8%	102.1%
2017	6,283,910,700	1.2%	6,365,614,900	4.7%	98.7%
2018***	6,231,148,700	-0.8%	6,603,759,000	3.7%	94.4%
2019	6,277,067,000	0.7%	6,966,932,800	5.5%	90.1%
2020	6,385,002,400	1.7%	7,399,206,300	6.2%	86.2%
2021**	6,395,913,880	0.2%	8,051,247,100	8.8%	79.4%

* Green Bay completed a city-wide reassessment

**An estimate has been used for manufacturing property since we have not received this information from Wisconsin Department of Revenue as of this publication.

**State change to discontinue locally assessed machinery, tools, and patterns.

Property Valuation City of Green Bay

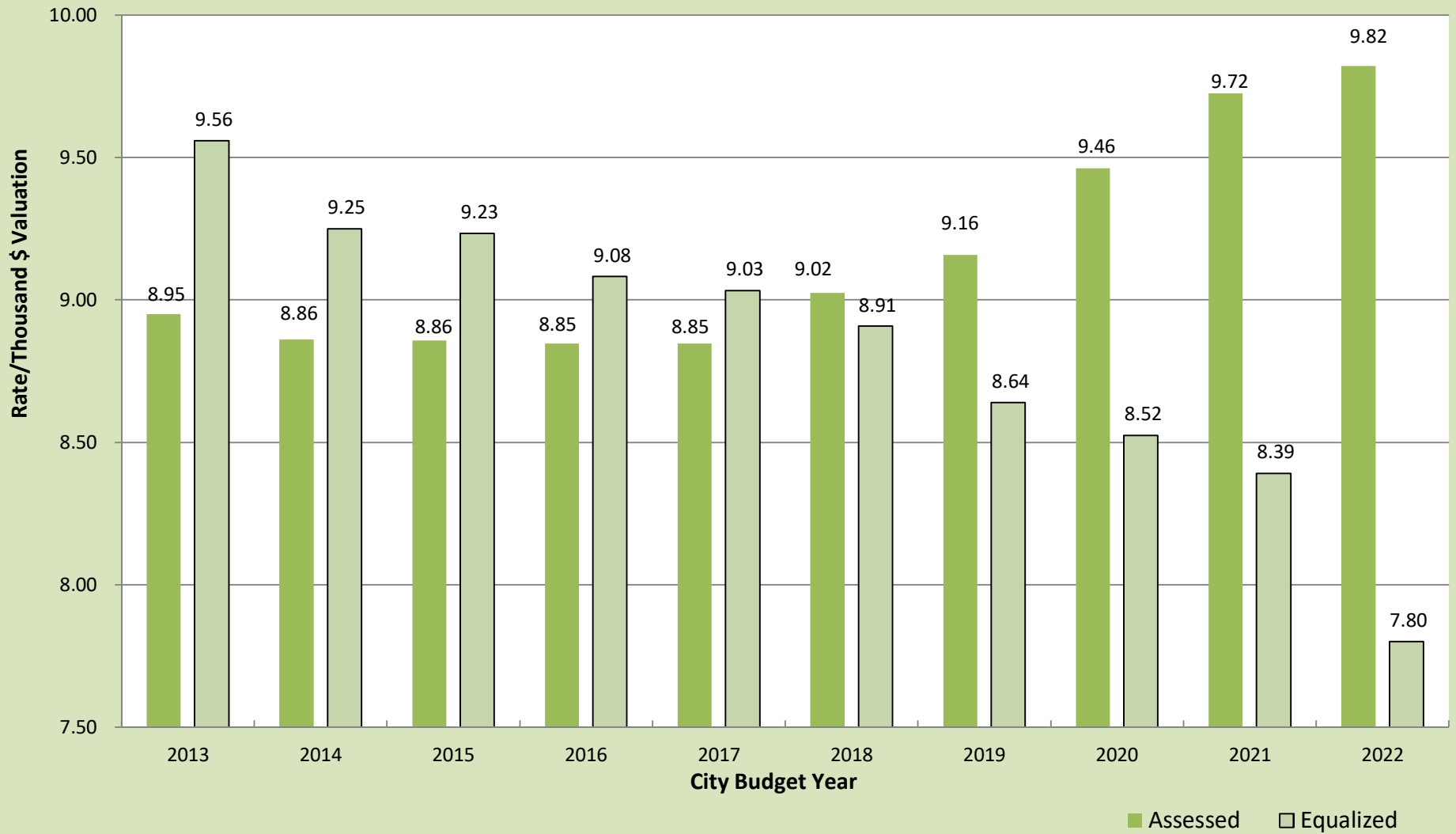


*2018 down due to change in locally assessed personal property

■ Assessed

□ Equalized

City Tax Rate City of Green Bay



**SCHEDULE OF BONDS AND NOTES ISSUED, RETIRED AND OUTSTANDING
AS OF DECEMBER 31, 2021**

Bonds	Year of Issue	Authorized and Issued	Retired as of 12/31/2021 Amount	Outstanding 12/31/2021
Refunding	2012B	8,485,000	5,150,000	3,335,000
Refunding	2012C	8,295,000	7,205,000	1,090,000
Refunding	2012D	35,095,000	20,915,000	14,180,000
Refunding	2013A	10,985,000	8,240,000	2,745,000
Corporate	2013B	11,145,000	6,515,000	4,630,000
Corporate	2014A	4,925,000	1,725,000	3,200,000
Corporate	2014B	6,320,000	2,640,000	3,680,000
Refunding	2014D	3,680,000	630,000	3,050,000
Refunding	2014E	2,605,000	2,360,000	245,000
Refunding	2015A	6,750,000	3,120,000	3,630,000
Corporate	2015B	9,525,000	1,685,000	7,840,000
Corporate	2015C	7,410,000	1,685,000	5,725,000
Corporate	2016A	14,945,000	2,820,000	12,125,000
Corporate	2016B	5,275,000	1,190,000	4,085,000
Corporate	2017A	14,745,000	1,975,000	12,770,000
Corporate	2018A	14,605,000	590,000	14,015,000
Refunding	2019A	6,575,000	1,450,000	5,125,000
Corporate	2019B	15,495,000	550,000	14,945,000
Corporate-Exempt	2020A	15,550,000	225,000	15,325,000
Corporate-Taxable	2020B	2,250,000	-	2,250,000
Corporate-Exempt Refunding	2020D	7,615,000	795,000	6,820,000
Corporate-Taxable Refunding	2020E	2,075,000	-	2,075,000
Corporate-Refunding 2011A & 2012E	2021A	5,275,000	-	5,275,000
Corporate GO	2021B	8,605,000	-	8,605,000
Total Bonds		237,375,000	80,610,000	156,765,000
Notes				
Corporate-Exempt	2013C	1,350,000	1,055,000	295,000
Corporate-Taxable	2013D	925,000	725,000	200,000
Corporate Taxable	2014C	1,180,000	810,000	370,000
Corporate Taxable	2017B	2,415,000	865,000	1,550,000
Corporate	2018B	2,785,000	745,000	2,040,000
Corporate-Exempt	2019C	2,540,000	270,000	2,270,000
Corporate-Exempt	2020C	5,520,000	230,000	5,290,000
Corporate-Exempt	2021C	3,170,000	-	3,170,000
Total Notes		19,885,000	4,700,000	15,185,000
Sept 2021 Revaluation	2021	340,000	-	340,000
Total Notes - State Trust Fund		340,000	-	340,000
General Obligation (GO) Debt		257,600,000	85,310,000	172,290,000
Corporate-HUD S108 Taxable	2015	4,700,000	1,044,000	3,656,000
Subtotal General Obligation Debt plus HUD 108		262,300,000	86,354,000	175,946,000
Revenue Bonds				
KI Convention Center-refinanced	2016	10,210,000	2,900,000	7,310,000
KI Convention Center-expansion	2013	24,840,000	50,000	24,790,000
Total Revenue Bonds		35,050,000	2,950,000	32,100,000
Grand Totals - All Debt		297,350,000	89,304,000	208,046,000

CITY OF GREEN BAY GENERAL FUND POLICY

Title: General Fund Policy	Policy Reference: Chapter <u> 1 </u>
Policy Source: Finance Department	Legal Review Date: August 19, 2016
Finance Committee Approval: August 9, 2016	City Council Approval: August 17, 2016

1.1 Definition. Fund balance is intended to serve as a measure of the financial resources available in a governmental fund (general operating budget of the City). A Fund Balance Policy is intended to provide guidelines during the preparation and execution of the annual budget to ensure that sufficient reserves are maintained for unanticipated expenditures or revenue shortfalls. The Fund Balance Policy should be established based upon a long-term perspective recognizing that stated thresholds are considered minimum balances. The main objective of establishing and maintaining a Fund Balance Policy is for the City to be in a strong fiscal position that will allow for better position to weather negative economic trends.

1.2 Purpose. In the course of a normal fiscal year it may be necessary for the City of Green Bay to have on hand sufficient cash to mitigate current and future risks such as revenue shortfalls and unanticipated expenditures and ensure stable tax rates. It may also be necessary to have a reserve of cash to meet known seasonal fluctuations in revenue causing temporary cash flow shortages.

A formally adopted policy shall help eliminate any ambiguity regarding what constitutes an appropriate purpose of maintaining available fund balances as well as demonstrate a commitment to long-term financial planning. This policy will be a positive factor in the municipal market’s assessment of the City’s credit quality. Bond rating agencies may look unfavorably if the unassigned fund balance of the City falls below the parameters established in this policy. This policy will allow the city to secure and maintain investment-grade bond ratings which, in turn, reduces bond interest rates.

1.3 Policy. The City of Green Bay shall maintain an unassigned general fund balance along with a contingency reserve to pay for needs caused by unforeseen emergencies, as well as meet working capital. This policy applies to all General Operating Funds to which the City has direct control. The policy will follow the parameters sited below:

1.3.1 It is desirable to have an overall general fund balance be maintained at a minimum of 17% to a maximum of 25% of the most recent prior year’s expenditures. Prior year expenditures will be used as a measure since they are more predictable than revenues as a measurement source. Of this general fund balance, reserves will be categorized as non-spendable, restricted, committed, assigned and unassigned.

- 1.3.2 The City will reserve non-spendable, restricted, committed and assigned fund balances as required by generally accepted accounting principles or by the governing body.
- 1.3.3 Fund balance categorized as unassigned fund balance will be termed unassigned fund balance. The City shall maintain at a minimum of nine percent (9%) to a maximum of sixteen percent (16%), or two months of the previous year's general operating fund expenses in these categories.
- 1.3.4 Insofar as the unassigned fund balance cash reserve is intended for emergency use only, the City of Green Bay will establish a contingency reserve to provide for unanticipated expenditures nonrecurring in nature, or to meet unexpected small increases in service delivery costs for any budget year.
- 1.3.5 The contingency reserve shall be budgeted at a minimum 0.5% to a maximum of 1% of general fund expenditures. Any unexpended funds from this reserve shall be used in subsequent budget years to fund the contingent reserve fund. Use of the contingency will be by the approval of the Mayor and Common Council.
- 1.3.6 Use of excess funds in the general fund, after the appropriate designations have been made shall be limited to fund one time expenditures that do not increase recurring operating costs, or other one-time costs approved by the Mayor and Common Council.

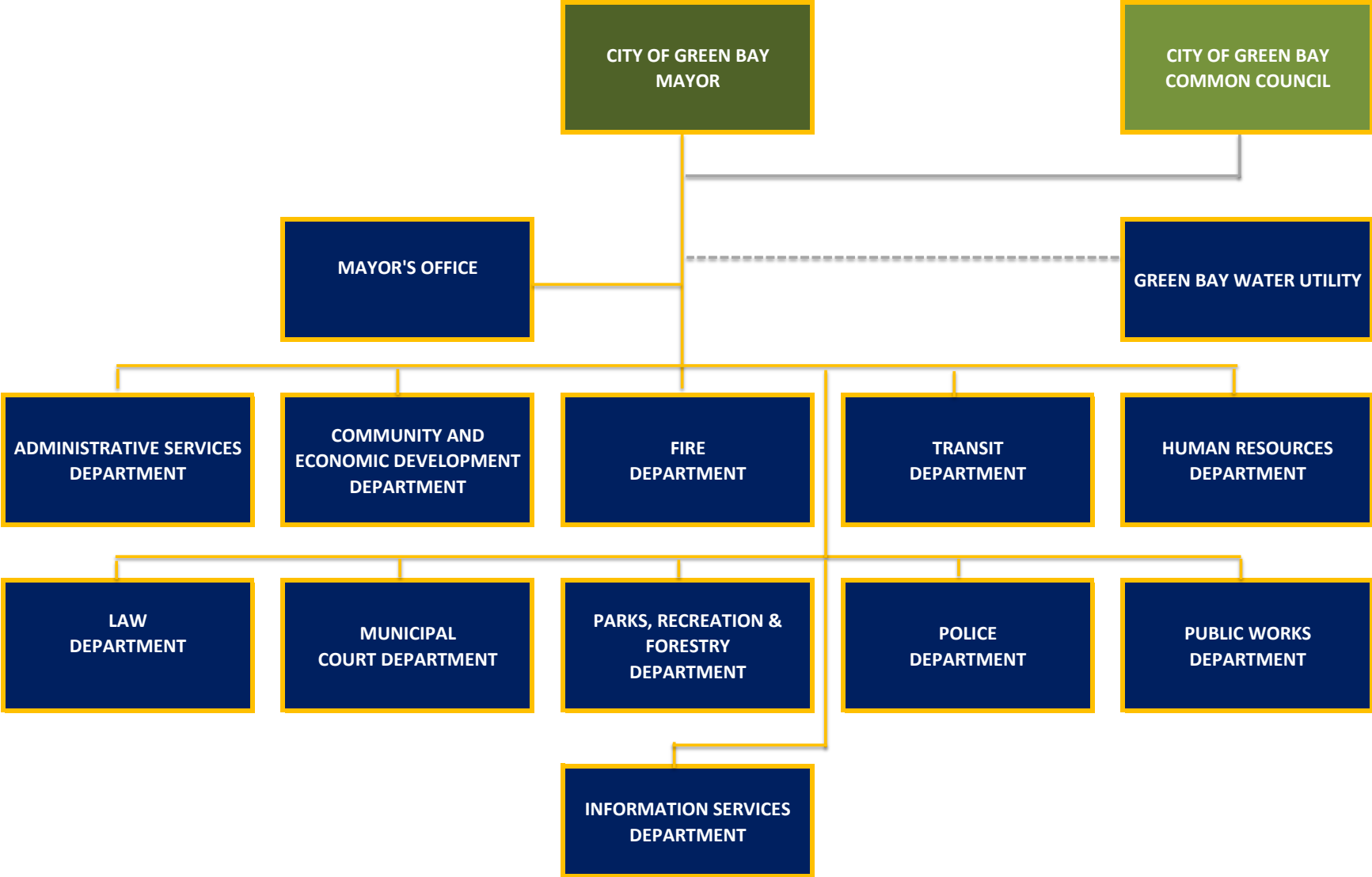
1.4 Procedure

- 1.4.1 It shall be the responsibility of the Finance Director to monitor the fund balance.
- 1.4.2 If the unassigned fund balance falls below 9% of the prior year's actual expenses, the Finance Director will prepare and submit a plan for expenditure reductions and/or revenue increases that will restore the general fund balance to an acceptable level within a one to three year time frame.
- 1.4.3 The Finance Director will recommend an amount to be budgeted in the Contingency Account as part of the annual Executive Budget.
- 1.4.4 Application for use of the contingency funds or excess unassigned fund balance will be made to the City Finance Director who will forward the request with a recommendation to the Finance Committee for their recommendation to the Council. Upon approval and passage of a resolution amending the contingency budget, the approved amount will be encumbered for use as approved. The approved expenditure will be made from the appropriate expenditure account. A transfer of funds will be made from the Contingency Account or unassigned general fund balance to the expenditure account only upon determination by the City Finance Director that the overlying department budget will be exceeded because of the approved expenditure.

COMMON COUNCIL



CITIZENS OF GREEN BAY





City of Green Bay

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CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
01 COUNCIL							
50001 REGULAR SALARIES	119,333.87	118,644.00	118,644.00	91,916.88	118,644.00	118,644.00	.0%
51201 HEALTH INSURANCE	12,958.32	13,607.00	13,607.00	10,770.91	13,607.00	13,878.00	2.0%
51202 DENTAL INSURANCE	3,600.32	3,681.00	3,681.00	2,276.20	3,681.00	2,879.00	-21.8%
51210 SOCIAL SECURITY	6,912.91	6,891.00	6,891.00	5,366.84	6,891.00	6,986.00	1.4%
51211 MEDICARE	1,615.84	1,615.00	1,615.00	1,254.60	1,615.00	1,638.00	1.4%
51301 WRS - EMPLOYER S	876.07	1,336.00	1,336.00	517.07	1,336.00	643.00	-51.9%
52001 TRAINING & TRAVE	280.00	.00	.00	.00	.00	300.00	.0%
54001 MATERIAL & SUPPL	21.75	.00	.00	.00	.00	.00	.0%
57098 DEPT INSURANCE C	710.00	700.00	700.00	700.00	700.00	700.00	.0%
01 COUNCIL	146,309.08	146,474.00	146,474.00	112,802.50	146,474.00	145,668.00	-.6%

SALARY SUMMARY RATES

Department: **COMMON COUNCIL**

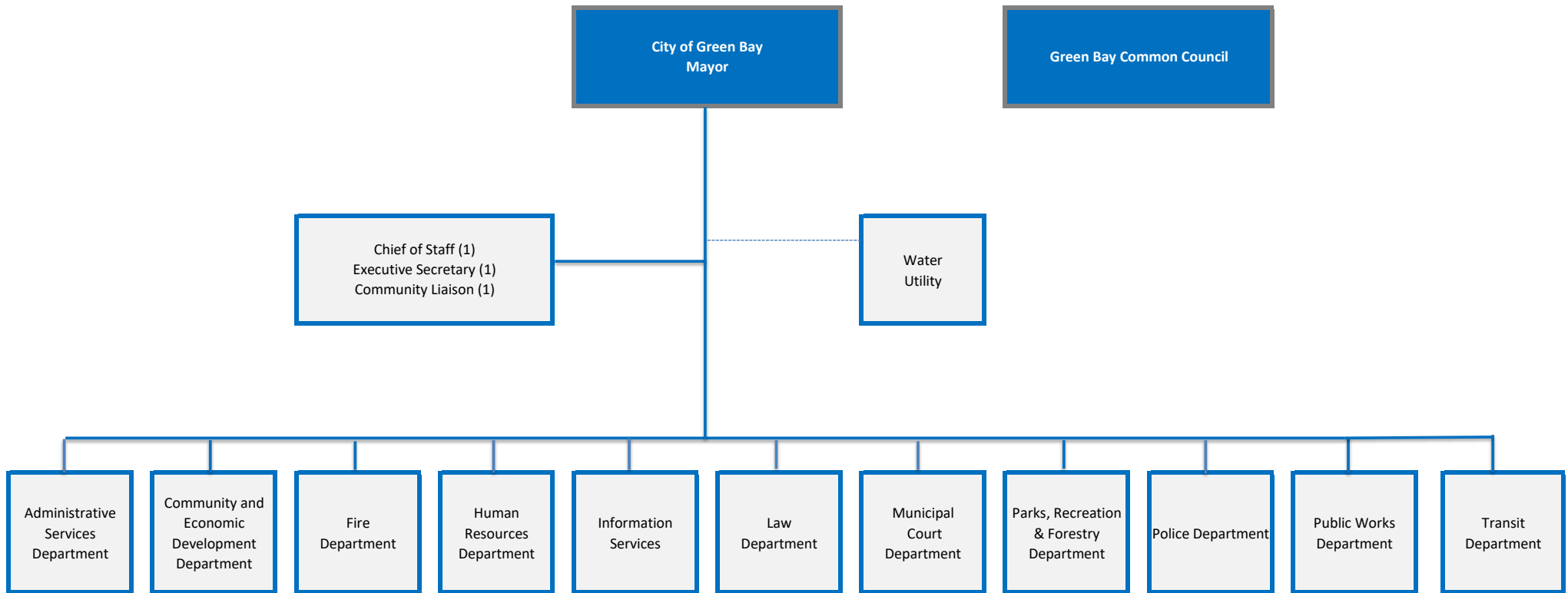
POSITION	NUMBER OF POSITIONS	BUDGETED HOURS	12/31/2022 RATE	2022 BUDGET IMPACT
COMMON COUNCL	12	N/A	N/A	\$9,887

COLUMN TOTALS	12			
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MAYOR'S OFFICE



MAYOR'S OFFICE





City of Green Bay

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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 2
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
02 MAYOR							
50001 REGULAR SALARIES	246,631.10	274,479.00	274,479.00	176,312.54	274,479.00	271,396.00	-1.1%
50005 COMP TIME PAID O	1,878.78	.00	.00	178.67	.00	.00	.0%
51101 VACATION PAY	5,293.75	.00	.00	3,936.72	.00	.00	.0%
51102 HOLIDAY PAY	2,963.19	.00	.00	1,208.40	.00	.00	.0%
51103 PERSONAL DAYS	1,879.99	.00	.00	1,124.17	.00	.00	.0%
51108 SICK PAY	821.95	.00	.00	327.04	.00	.00	.0%
51201 HEALTH INSURANCE	9,661.08	6,112.00	6,112.00	7,929.93	9,000.00	13,416.00	119.5%
51202 DENTAL INSURANCE	2,967.17	2,804.00	2,804.00	1,395.72	2,804.00	1,767.00	-37.0%
51203 LIFE INSURANCE	423.44	450.00	450.00	215.89	450.00	338.00	-24.9%
51210 SOCIAL SECURITY	15,450.53	16,941.00	16,941.00	10,987.49	16,941.00	16,700.00	-1.4%
51211 MEDICARE	3,613.39	3,964.00	3,964.00	2,569.61	3,964.00	3,906.00	-1.5%
51301 WRS - EMPLOYER S	17,436.27	18,529.00	18,529.00	12,358.35	18,529.00	17,644.00	-4.8%
51401 CAR ALLOWANCE	394.28	360.00	360.00	274.29	360.00	180.00	-50.0%
52001 TRAINING & TRAVE	1,309.99	5,000.00	5,000.00	447.40	5,000.00	5,000.00	.0%
53003 MARKETING EXPENS	420.79	500.00	500.00	.00	500.00	500.00	.0%
54001 MATERIAL & SUPPL	13.09	.00	.00	.00	.00	.00	.0%
54002 OFFICE SUPPLIES	.00	.00	.00	.00	.00	2,200.00	.0%
54071 P-CARD EXPENSE	.00	.00	.00	149.73	.00	.00	.0%
54091 AWARDS	.00	.00	.00	.00	.00	2,500.00	.0%
56302 CELL PHONES	4,872.03	840.00	840.00	3,299.96	4,000.00	840.00	.0%
57098 DEPT INSURANCE C	1,480.00	1,570.00	1,570.00	1,570.00	1,570.00	1,610.00	2.5%
02 MAYOR	317,510.82	331,549.00	331,549.00	224,285.91	337,597.00	337,997.00	1.9%

SALARY SUMMARY RATES

Department: **MAYOR**

POSITION	FTE	BUDGETED HOURS	12/31/2022 RATE	2022 BUDGET IMPACT
MAYOR	1.00	2,080	\$49.18	\$100,929
CHIEF OF STAFF	1.00	2,080	\$34.10	\$68,342
EXECUTIVE SECRETARY	1.00	2,080	\$25.94	\$52,817
COMMUNITY LIASON	1.00	2,080	\$24.59	\$49,308

COLUMN TOTALS	4.00			
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ADMINISTRATIVE SERVICES

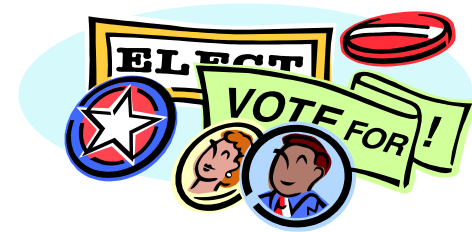
Finance



Assessor's Office



Clerk's Office



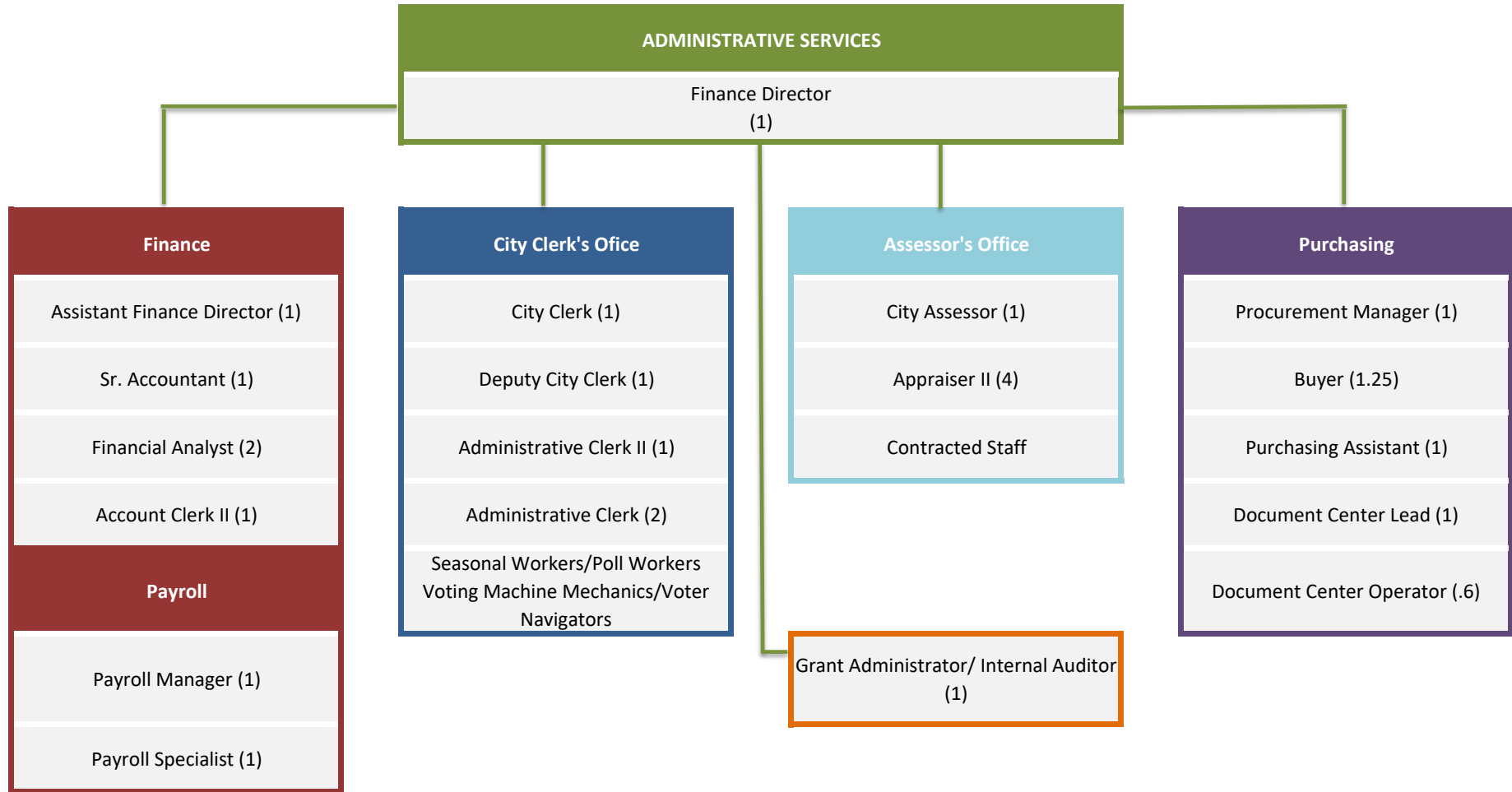
Purchasing



Document Center



ADMINISTRATIVE SERVICES DEPARTMENT



Fulltime Employees 22
Parttime Employees 3



City of Green Bay 2022 Budget Comments

Department: Administrative Services

Mission: Wisely manage the city's finances, equipment, information and resources with full transparency.

Activities:

Finance: This division is responsible for accurately reporting the financial position for the City of Green Bay to assure all transactions adhere to the City's policies and procedures, generally accepted accounting principles, and rules established by authoritative governing bodies. Other responsibilities handled under this division include processing payroll for around 1,000 employees under various labor contracts, issuance of accounts payable checks on a weekly basis, treasury function including managing the City's investment portfolio, annual audit and budget coordination, tax roll preparation, debt management, and the preparation of the comprehensive annual financial report.

Clerk: The Clerk's office serves as the first stop for many residents visiting City Hall. The main duties of the clerk's office are divided into three parts: election administration, records management and license issuing. The Clerk's office also processes and documents payments and invoices for the office of the Treasurer. In election administration, the clerk's office works closely with the Wisconsin Elections Commission and the Clerk of Brown County; employs 300 part-time workers (election inspectors and election technicians); and contracts with over two-dozen community partners for polling locations. With records management, the clerk maintains all election records within its purview, all common council documents, ordinances and resolutions, all agreements and issues legal notices for council, some committees and some license. Finally, the clerk's office issues licenses such as liquor and bartender licenses, among many others.

Assessor: The Assessor's office is responsible for discovering and listing all residential and commercial real and personal property within its jurisdiction. The City has approximately 36,000 real estate and personal property tax parcels valued just over \$7 billion dollars that are handled by five staff members using contractual services on an as needed basis. The State of Wisconsin Department of Revenue is responsible for assessing manufacturing real and personal property in the City of Green Bay.

Purchasing / Print Shop: The Purchasing division effectively serves City departments and other agencies in procuring goods and services while assuring a fair and competitive opportunity to all qualified vendors. Central to this responsibility is stewardship to City taxpayer dollars by using sound, prudent, equitable and consistent procurement practices following City purchasing policies and procedures. The print/mail room, located in City Hall, processes all the daily incoming and outgoing mail in accordance with US Postal Service regulations and offers printing services for all City departments through automated workflows and digital black & white or color production.

2021 Accomplishments:

Finance

- The finance division received the GFOA certificate for the City's 2019 Comprehensive Annual Financial Report for the 38th consecutive year. This document provides financial and background information pertinent to the City in conformance with generally accepted accounting principles and is a key source of information for the City's rating agency, bond holders, taxpayers and the general public. The City's 2020 Comprehensive Annual Financial Report has been submitted and we are awaiting notification from GFOA on the award.
- The City continues to collect property taxes in December and January for the real estate (first installment) and personal property tax.
- Completed an RFP for financial advisors.
- The treasury function managed a portfolio with gross transactions affecting the City's bank account of over \$610 million averaging \$51 million dollars per month for 12 month period.
- Managed and implemented economic development projects from a financial perspective including Railyard, Shipyard, North Monroe, Legends district, and various TID activity.
- Worked through another virtual audit this time with a new firm, Baker Tilly. Continue to work through Federal and State COVID related grants.

Clerk/Treasurer

- The clerk's office welcomed three new employees in 2021, the Clerk, Deputy Clerk and a new Administrative Clerk. We have reapportioned duties for managing and issuing liquor licenses, supervising and assigning poll workers and balancing financial accounts. This will streamline our work and promote deeper knowledge.
- The clerk's office had two local elections in 2021, including serving as the clerk for Green Bay Area Public Schools. The clerk's office was able to contract for 25 polling locations for Spring General Election.
- The Clerk upgraded multiple systems, especially regarding the management of the elections and poll workers and the retention of important municipal records
- Through the use of grant dollars, the Clerk purchased new equipment for election management, renovated the office, with multiple filing and storage systems, replaced outdated furniture, created an inviting foyer for the public and built an election preparation area.

- Evaluated paper and electronic voter records.

Assessor

- Below is a summary of building permits and sales reviewed by year as well as the number of real property parcels in the City along with the assessed value and ratio to equalized value. Values do not include manufacturing.

Assessor's Office Statistics	2019	2020	2021
Number of building permits reviewed	3,229	2,980	3,006
Estimated building cost	\$286,172,421	\$347,864,501	\$348,304,608
Number of sales reviewed	3,654	3,450	3,523
Number of real property parcels	33,397	33,557	33,363
Number of personal property accounts	2,183	2,347	1,917
Assessed Value of Property	\$5,825,657,200	\$5,869,582,600	\$5,922,050,800
Assessed to Equalized Ratio	.9010	.8629	.7946

- Completed the review of a number of potential development projects to determine an assessed value for TIF or development agreement purposes.
- Completed Board of Review with no adjustments to the tax base. Several manufacturing cases are still currently under litigation.
- Used the computer assisted mass appraisal system to determine 2021 values.
- Sent staff to several continuing education classes, and an online seminar. Staff began work on their responsibilities for market revaluation for 2022.

Purchasing

- Revised procurement procedures by raising department purchasing thresholds on purchases which need three quotes to greater than \$10,000 which streamlines procurement processes.
- Implemented the use of DocuSign electronic signatures to use on all new Contracts and Contract Renewals which makes processes more effective, transparent, legal, and efficient.
- Solicited Proposals for \$466,729 of Grants for Community and Economic Development for Community Block Grants related to COVID 19 Pandemic to help Shelters for individuals in need that were hit by the Pandemic the hardest.
- Solicited proposals for Crossing Guard Outsourcing which saved the city an estimated \$270,00 in a three-year period. Along with eliminating the City's exposure to risk for workers compensation claims -Improved efficiency by re-evaluating the overall number of intersections -Saved countless hours of staff time for recruitment and retention.

- Responsible for emergency procurements to get City Hall up and running and safely prepared for COVID-19 Pandemic along with getting City Hall safely prepared for the return of employees and residents to City Hall.
- Assisted in the Enterprise Leasing program for support vehicles which will allow the city to work toward upgrading their fleet.

Below is a summary of work completed by the Purchasing Division:

Purchasing Statistics	2019 TOTAL	2020 TOTAL	2021-YTD 10-10-21
Number of solicitations	203	206	104
Value of Purchases	\$18,655,331	\$12,646,552	\$8,930,150
Revenues/Savings generated	\$274,954	\$166,144	\$331,426
P-card Transaction Count	14,756	14,054	10,683
P-card Spend	\$6,409,364	\$6,271,658	\$4,675,028
P-card Average Transaction	\$434.36	\$446.25	\$437.61

Document Center

- The City's Document Center is commonly known as the Print Shop and Mail Room, and operates to benefit all City departments and some external clients such as Neighborhood Associations. Non-City clients are charged back for services.
- We have updated our external pricing for the first time in over 10 years in a way that makes much more sense for our customers. We also now have capabilities to print larger scale items such as posters, banners, signage, etc.

Below is a comparison summary of the work completed by the Document Center:

Document Center Statistics	2020 TOTAL	2021 YTD
Copier Count	811,108	642,389
Number of Print Jobs	551	499
Mail Count (Outbound)	203,299	147,379

2022 Goals:

- Continue working to add existing licenses to the new licensing system.
- Continue to provide open, accurate, and fair elections in the City of Green Bay by keeping up-to-date on election law.
- Continue to improve the tax collection process making it quick and efficient. A new web-based version of the software will be implemented.

- Upgrade our ERP software to a newer version.
- Review the budget process including exploring priority based budgeting.
- Move licensing programs from paper to online forms and management; implement online payments that reconcile automatically to our budget management system, Tyler Munis; offer voter information in multiple languages other than English; organize records for maximum digital access, to all departments; upgrade the clerk's webpage to be more educational and informative; revamp poll worker training and communication.

Major Increase/Decreases in 2022 Budget:

- An increase shown in the Department of Administration is due to four elections 2022. In 2021 we administered two elections.



City of Green Bay

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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 3
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
10 ADMINISTRATIVE SERVICES							
50001 REGULAR SALARIES	1,213,317.19	1,442,888.00	1,442,888.00	958,265.98	1,353,753.54	1,500,353.00	4.0%
50003 SEASONAL SALARIE	226,192.21	160,018.00	160,018.00	100,415.91	121,500.00	297,883.00	86.2%
50005 COMP TIME PAID O	9,474.55	.00	.00	5,107.85	4,000.00	.00	.0%
50501 OVERTIME	4,693.52	7,600.00	7,600.00	.00	1,900.00	7,950.00	4.6%
51101 VACATION PAY	73,765.29	.00	.00	61,771.54	.00	.00	.0%
51102 HOLIDAY PAY	46,590.03	.00	.00	20,293.02	.00	.00	.0%
51103 PERSONAL DAYS	15,420.96	.00	.00	14,426.01	.00	.00	.0%
51105 FUNERAL LEAVE	3,124.96	.00	.00	781.16	.00	.00	.0%
51108 SICK PAY	46,938.59	.00	.00	21,665.64	.00	.00	.0%
51201 HEALTH INSURANCE	249,131.24	250,690.00	250,690.00	188,333.58	237,329.00	260,085.00	3.7%
51202 DENTAL INSURANCE	20,900.22	21,095.00	21,095.00	17,041.73	21,095.00	23,335.00	10.6%
51203 LIFE INSURANCE	2,221.81	2,343.00	2,343.00	1,272.74	2,343.00	1,840.00	-21.5%
51210 SOCIAL SECURITY	86,073.92	87,253.00	87,253.00	66,419.13	84,777.00	91,440.00	4.8%
51211 MEDICARE	20,161.41	20,525.00	20,525.00	15,533.57	20,793.00	21,394.00	4.2%
51301 WRS - EMPLOYER S	94,078.61	97,917.00	97,917.00	72,895.97	94,445.00	98,048.00	.1%
51401 CAR ALLOWANCE	2,412.99	5,180.00	5,180.00	1,074.57	1,830.00	3,410.00	-34.2%
52001 TRAINING & TRAVE	4,321.43	12,100.00	12,100.00	4,001.47	7,550.00	19,770.00	63.4%
52003 DUES & BONDS	5,789.50	5,131.00	5,131.00	2,460.00	4,631.00	5,046.00	-1.7%
52011 MEAL ALLOWANCE -	2,658.00	2,800.00	2,800.00	2,080.00	2,080.00	100.00	-96.4%
53001 CONTRACTUAL SERV	198,482.23	119,122.00	119,122.00	112,144.86	140,297.74	164,790.00	38.3%
53002 COPY MACHINE	5,683.59	9,900.00	9,900.00	3,951.42	8,400.00	9,850.00	-.5%



City of Green Bay

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CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 4
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PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
53004 ADVERTISING	45,108.41	54,350.00	54,350.00	27,164.44	40,500.00	57,000.00	4.9%
53017 FINANCE SERVICES	.00	50.00	50.00	.00	50.00	.00	-100.0%
53018 GENERAL AUDIT	26,950.00	40,000.00	40,000.00	41,400.00	40,000.00	42,000.00	5.0%
54001 MATERIAL & SUPPL	.00	.00	.00	18.97	.00	.00	.0%
54002 OFFICE SUPPLIES	20,783.79	37,200.00	37,200.00	18,482.88	38,350.00	35,950.00	-3.4%
54004 BOOKS MAPS SUBSC	1,954.08	2,261.00	2,261.00	2,026.34	2,261.00	2,375.00	5.0%
54005 POSTAGE	65,370.92	70,000.00	70,000.00	66,286.80	70,000.00	80,000.00	14.3%
54071 P-CARD EXPENSE	.00	.00	.00	825.57	.00	.00	.0%
55101 EQUIPMENT REPAIR	.00	1,600.00	1,600.00	374.29	700.00	1,600.00	.0%
55120 EQUIPMENT RENTAL	17,863.33	24,770.00	24,770.00	19,780.00	19,780.00	15,840.00	-36.1%
55150 NEW EQUIPMENT	.00	1,200.00	1,200.00	1,879.99	1,879.99	1,000.00	-16.7%
56302 CELL PHONES	840.00	1,460.00	1,460.00	945.00	1,120.00	1,260.00	-13.7%
56303 DATA CARDS	.00	.00	.00	512.22	1,500.00	3,300.00	.0%
57098 DEPT INSURANCE C	12,184.76	14,065.00	14,065.00	13,545.85	14,065.00	12,876.00	-8.5%
59003 TAX ADJUSTMENTS	40,249.85	30,000.00	30,000.00	63,568.53	50,000.00	30,000.00	.0%
59013 CASH OVER & SHOR	139.30	.00	.00	-93.10	.00	.00	.0%
10 ADMINISTRATIVE SERV	2,562,876.69	2,521,518.00	2,521,518.00	1,926,653.93	2,386,930.27	2,788,495.00	10.6%

SALARY SUMMARY RATES

Department: **ADMINISTRATIVE SERVICES**

POSITION	FTE	PT/ SEASON	BUDGETED HOURS	12/31/2022 RATE	2022 BUDGET IMPACT
<i>Comptroller's Office</i>					
FINANCE DIRECTOR	1.00		2,080	\$65.60	\$133,328
ASSISTANT FINANCE DIRECTOR	1.00		2,080	\$47.65	\$96,986
SENIOR ACCOUNTANT	1.00		2,080	\$34.34	\$69,721
PAYROLL MANAGER	1.00		2,080	\$39.03	\$79,317
PAYROLL SPECIALIST	1.00		2,080	\$27.88	\$56,655
ACCOUNT CLERK II	1.00		2,080	\$24.07	\$48,872
FINANCIAL ANALYST	1.00		2,080	\$26.65	\$53,802
FINANCIAL ANALYST	1.00		2,080	\$26.65	\$54,082
GRANT ADMINISTRATOR	1.00	(b)	2,080	\$33.47	\$67,799
<i>Purchasing Office</i>					
PUCHASING MANAGER	1.00		2,080	\$39.50	\$80,753
PURCHASING ASSISTANT	1.00		2,080	\$26.65	\$54,082
BUYER	0.63		1,300	\$31.20	\$39,624
BUYER	0.63		1,300	\$31.20	\$39,624
<i>Printing</i>					
DOCUMENT CENTER LEAD	0.94		1,950	\$24.07	\$46,267
DOCUMENT CENTER OPERATOR	0.47		975	\$20.98	\$20,155
DOCUMENT CENTER OPERATOR	0.10		200	\$20.98	\$4,150
<i>Assessor's Office</i>					
CITY ASSESSOR	1.00		2,080	\$49.95	\$101,515
APPRAISER II	1.00		2,080	\$29.97	\$61,027
APPRAISER II	1.00		2,080	\$31.49	\$64,002
APPRAISER II	1.00		2,080	\$31.80	\$65,128
APPRAISER II	1.00		2,080	\$29.97	\$60,672
CONTRACTED STAFF	(a)				

POSITION	FTE	PT/ SEASON	BUDGETED HOURS	12/31/2022 RATE	2022 BUDGET IMPACT
<i>Clerk's Office</i>					
CITY CLERK	1.00		2,080	\$40.52	\$83,002
DEPUTY CITY CLERK	1.00		2,080	\$26.96	\$54,512
ADMINISTRATIVE CLERK II	1.00		2,080	\$22.84	\$46,092
ADMINISTRATIVE CLERK	1.00		2,080	\$20.85	\$42,745
ADMINISTRATIVE CLERK	1.00		2,080	\$21.60	\$44,240
VOTING MACHINE MECHANICS (SEASONAL)		4			
TEMPORARY HELP (SEASONAL)		4			
POLLWORKERS		350			
BENEFITTED EMPLOYEES	23.75				
NON-BENEFITTED EMPLOYEES		358			

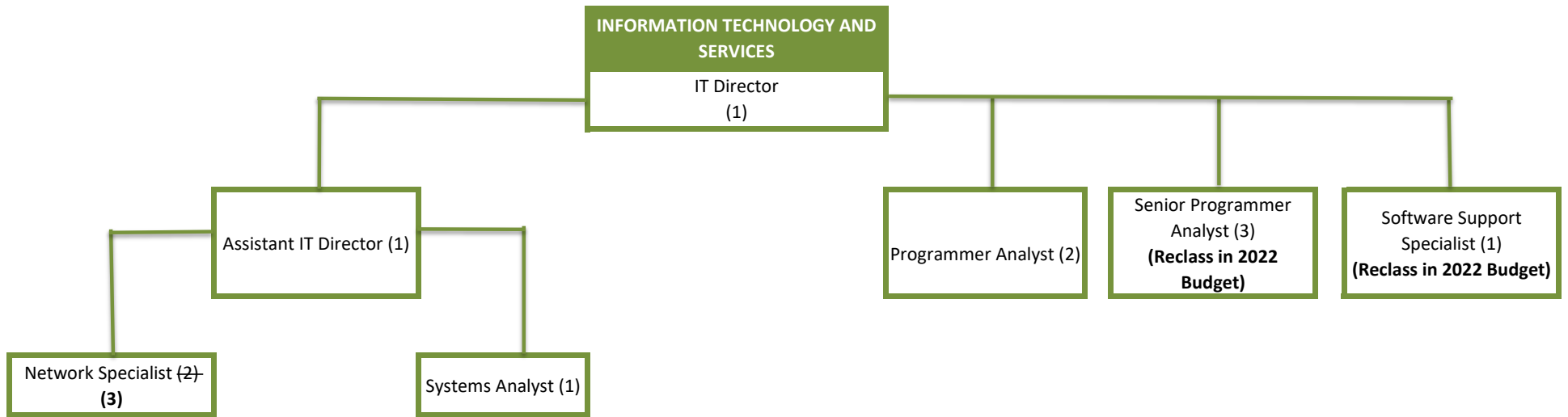
(a) CONTRACTED STAFF

(b) FUNDED BY ARPA GRANT

INFORMATION TECHNOLOGY AND SERVICES



INFORMATION TECHNOLOGY AND SERVICES



Full-time Employees 12

1 Senior Programmer Analyst, 1 Programmer Analyst, 1 Systems Analyst and .75 Network Specialist positions funded by Police

1 Network Specialist funded by Fire



City of Green Bay 2022 Budget Comments

Department: Information Technology and Services

Mission: The Information Technology Department serves to provide all City departments with reliable, timely and accurate computer applications, hardware and services by using, implementing and/or maximizing current technology that is both cost effective and responsive to departmental needs.

Activities:

Information Technology: The mission of Information Technology is to provide cost efficient information, computer automation, networking, internet and telephonic services to all city departments. The division provides purchasing, planning, testing and implementation support for over 800 personal and mobile computers, office automation software, and centralized client-servers. This includes support for 108 servers, 68 switches, 25 routers, 60 wireless access points, data backup and restoration services and 27 miles of fiber networking service for all city locations as well as connections to the Internet, State of Wisconsin and Brown County. The city's digital information is also replicated to servers at the disaster recovery site which maintains 24x7x365 readiness.

2021 Accomplishments:

- Completed MITEL phone system installation.
- Completed HPE Aruba WiFi installation.
- Upgraded METRO Transit Genfare boxes.
- Implemented Microsoft 365 training in Windows 10, TEAMS, OneDrive, SharePoint and Outlook.
- Upgraded VmWare vCenter/ESXi servers software, 3PAR storage area networks (SAN) software, CISCO FMC and Firewall/FirePower software, FASTER fleet management software, City Law software, AutoCAD software for DPW, RecTrac software with new Point of Sale computers for PRF, Tyler MUNIS software with 4 new servers.

- Continued development and advancement of city's custom built permitting, request for service, inspection and online scheduling software ECLIPS.
- Integrated import/export process of third-party employee health data for the City's Health 1265 program.
- Built and implemented server-side solution for automated processing of GIS data.
- Created synchronization process for off-premises GIS devices into internal City applications.
- Continued development and maintenance of digital reports for various departmental needs.
- Implemented necessary software fixes as needed.
- Produced continuous improvements to City software applications for features, stability, security, and efficiency.
- Configured and deployed over 200 laptops to City Staff to enable remote connectivity.
- Continued account migration to Office 365 and addressed multiple challenges with network policy changes and new requirements
- Ordered and configured a larger, more functional Network Attached Storage device for the DPW/Sewer department to store sewer televising and large media files.
- Planned and deployed same-spec Workstations to Public Works Engineering staff to enable better AutoCAD performance and compatibility standards.
- Worked with the Assessor's office to implement Surface Pro tablet devices to enable field data access and entry.
- Continued custom development of police custom records management system (GERP).
- Completed transition of 6 County Law Enforcement Agencies from their previous records management system to GERP.
- Completed integration of AXON's Evidence.com evidence storage in GERP.
- Continued enhancement/support for Packer's game day scheduling and operations software (GBPops) for police and fire.
- Create reports for all police departments and operations.
- Implemented ArchiveSocial Social Media Archiving.
- Upgraded and trained staff on CivicClerk system.
- Created and implemented branding and identity guidelines.
- Internal email notification system expansion (by position or group) and validation.
- Landlord Alert System (automated notification for new Complaints).
- Liquor License Integration between Robocity & Eclips.
- CIP enhancements & bug fixes.

2022 Goals:

- Continue training and implementation of Microsoft 365 including TEAMS, SharePoint, OneDrive, Data Loss Prevention, Information Governance and Protection.
- Implement cybersecurity education and training program.
- Upgrade Tyler MUNIS software.

- Continue future development and improvements to the City's software applications.
- Continue development of Enterprise Geographic Information System.
- Convert paper-based licensing and permitting processes to the City's modern digital platform.
- Begin implementing an all-digital, contactless solution for submitting and processing online applications and forms.
- Continue professional education in modern technologies/platforms to keep in line with current development standards.
- Further implement laptop and tablet devices where needed for remote work capabilities.
- Replace remaining Windows 7 PCs to ensure security and compatibility across the desktop environment.
- Implement Microsoft Intune device management for better application and update control.
- Replace Fire Department Network Attached Storage device with new Synology branded device to enable better file permissioning and data integrity.
- Complete WI State Department of Justice TIME System integration connection to police custom records management system (GERP).
- Plan and program a major overhaul of the police custom records management system (GERP).
- Migrate Wildlife and Sanctuary website to CivicEngage platform.
- Update entire city website design.
- Work with City of De Pere to takeover Green Bay Public Television programming.
- Integrate cloud file storage (sharepoint) into applications
- Simple mobile app for inspections photos (and base for future expansion)
- Continue design and advancement of city's fiber network to external locations including farmer's markets, city parks, traffic signals and lift stations.



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 5
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
12 INFORMATION TECH AND SERVICES							
50001 REGULAR SALARIES	502,376.43	575,762.00	575,762.00	389,272.14	575,762.00	593,707.00	3.1%
50005 COMP TIME PAID O	3,797.95	.00	.00	1,842.51	.00	.00	.0%
50501 OVERTIME	3,636.86	.00	.00	2,659.58	.00	.00	.0%
51101 VACATION PAY	19,103.51	.00	.00	25,263.95	.00	.00	.0%
51102 HOLIDAY PAY	19,137.99	.00	.00	7,409.84	.00	.00	.0%
51103 PERSONAL DAYS	6,353.72	.00	.00	6,108.18	.00	.00	.0%
51105 FUNERAL LEAVE	1,316.99	.00	.00	297.10	.00	.00	.0%
51108 SICK PAY	8,297.18	.00	.00	5,373.40	.00	.00	.0%
51201 HEALTH INSURANCE	76,133.21	83,586.00	83,586.00	57,920.65	83,586.00	84,980.00	1.7%
51202 DENTAL INSURANCE	6,233.17	6,262.00	6,262.00	4,267.02	6,262.00	6,461.00	3.2%
51203 LIFE INSURANCE	930.29	961.00	961.00	527.42	961.00	727.00	-24.3%
51210 SOCIAL SECURITY	33,539.70	34,994.00	34,994.00	26,327.26	34,994.00	36,193.00	3.4%
51211 MEDICARE	7,843.89	8,186.00	8,186.00	6,158.58	8,186.00	8,466.00	3.4%
51301 WRS - EMPLOYER S	38,071.55	38,867.00	38,867.00	28,818.03	38,867.00	38,593.00	-.7%
51401 CAR ALLOWANCE	394.28	360.00	360.00	274.29	360.00	180.00	-50.0%
52001 TRAINING & TRAVE	420.00	6,000.00	6,000.00	4,039.12	6,000.00	9,000.00	50.0%
53001 CONTRACTUAL SERV	64,662.94	100,360.00	100,360.00	44,868.51	100,360.00	97,960.00	-2.4%
53002 COPY MACHINE	33.00	.00	.00	30.00	.00	.00	.0%
53020 SOFTWARE MAINTEN	278,029.67	567,180.00	567,180.00	170,913.90	567,180.00	611,680.00	7.8%
54002 OFFICE SUPPLIES	4,381.71	4,850.00	4,850.00	3,897.07	4,850.00	4,850.00	.0%
54004 BOOKS MAPS SUBSC	.00	100.00	100.00	.00	100.00	100.00	.0%



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 6
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
54010 GAS OIL LUBE	580.38	400.00	400.00	336.30	400.00	400.00	.0%
54071 P-CARD EXPENSE	.00	.00	.00	15,968.08	.00	.00	.0%
55101 EQUIPMENT REPAIR	2,031.82	5,000.00	5,000.00	1,740.89	5,000.00	5,000.00	.0%
55140 EQUIPMENT REPLAC	.00	.00	.00	1,565.66	.00	.00	.0%
55150 NEW EQUIPMENT	.00	.00	.00	1,495.09	.00	.00	.0%
56302 CELL PHONES	2,919.73	2,220.00	2,220.00	2,010.78	2,220.00	2,220.00	.0%
57098 DEPT INSURANCE C	3,117.62	3,333.00	3,333.00	3,309.20	3,333.00	3,417.00	2.5%
12 INFORMATION TECH AN	1,083,343.59	1,438,421.00	1,438,421.00	812,694.55	1,438,421.00	1,503,934.00	4.6%



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 54
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

421 PUBLIC SAF/GOV IT EQUPMNT LEVY	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
12 INFORMATION TECH AND SERVICES							
53001 CONTRACTUAL SERV	.00	.00	.00	3,567.18	.00	.00	.0%
53020 SOFTWARE MAINTEN	274,652.67	.00	.00	.00	.00	.00	.0%
55140 EQUIPMENT REPLAC	293,354.30	144,500.00	128,300.00	290,106.44	144,500.00	83,500.00	-34.9%
58310 BOND ISSUE COSTS	1,055.72	.00	.00	.00	.00	.00	.0%
12 INFORMATION TECH AN	569,062.69	144,500.00	128,300.00	293,673.62	144,500.00	83,500.00	-34.9%
TOTAL 421 PUBLIC SAF/GOV IT	569,062.69	144,500.00	128,300.00	293,673.62	144,500.00	83,500.00	-34.9%



City of Green Bay

10/14/2021 22:20
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CITY OF GREEN BAY
NEXT YEAR BUDGET DETAIL REPORT

P 3
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

ACCOUNTS FOR:

421 PUBLIC SAF/GOV IT EQUIPMNT LEVY

VENDOR QUANTITY UNIT COST 2022 DEPT/MAYOR

120 INFORMATION TECH AND SERVICES

55140 EQUIPMENT REPLACEMENT

421120 55140 - EQUIPMENT REPLACEMENT

VENDOR	QUANTITY	UNIT COST	2022 DEPT/MAYOR
	1.00	.00	83,500.00 *
Annual Laptop Rotation-Citywide - 10 Qty			.00
	1.00	31,500.00	31,500.00
Annual Laptop Rotation-Police - 8 Qty			
	1.00	.00	.00
Annual Monitor Rotation-Citywide - 50 Qty			
	1.00	.00	.00
Annual PC Rotation-Citywide			
	1.00	20,000.00	20,000.00
Annual PC Rotation-Police			
	1.00	32,000.00	32,000.00
UniTrends Backup-City Hall			

TOTAL 120 INFORMATION TECH AND SERVICES
TOTAL 421 PUBLIC SAF/GOV IT EQUIPMNT LEVY 83,500.00

83,500.00

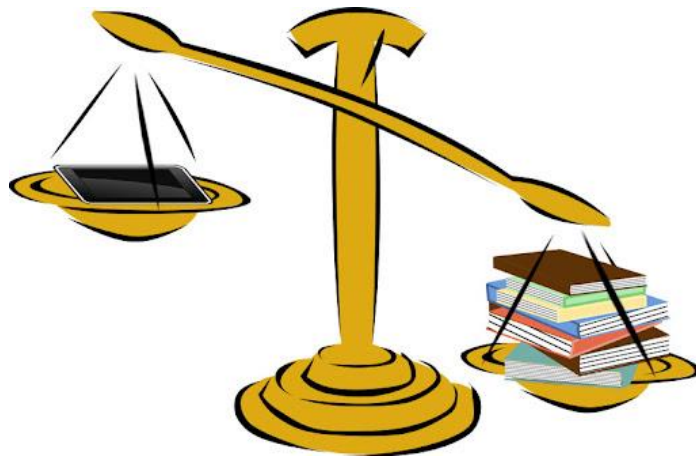
SALARY SUMMARY RATES

Department: INFORMATION TECHNOLOGY AND SERVICES

POSITION	FTE	BUDGETED HOURS	12/31/2022 RATE	2022 BUDGET IMPACT
IT DIRECTOR	1.00	2,080	\$55.78	\$114,366
ASSISTANT IT DIRECTOR	1.00	2,080	\$39.93	\$81,869
NETWORK SPECIALIST	1.00	2,080	\$34.98	\$73,811
NETWORK SPECIALIST	0.25	2,080	\$34.90	\$18,412
PROGRAMMER ANALYST	1.00	2,080	\$36.93	\$74,322
SENIOR PROGRAMMER ANALYST	1.00	2,080	\$39.50	\$80,990
SENIOR PROGRAMMER ANALYST	1.00	2,080	\$40.52	\$83,081
SOFTWARE SUPPORT SPECIALIST	1.00	2,080	\$32.61	\$66,856

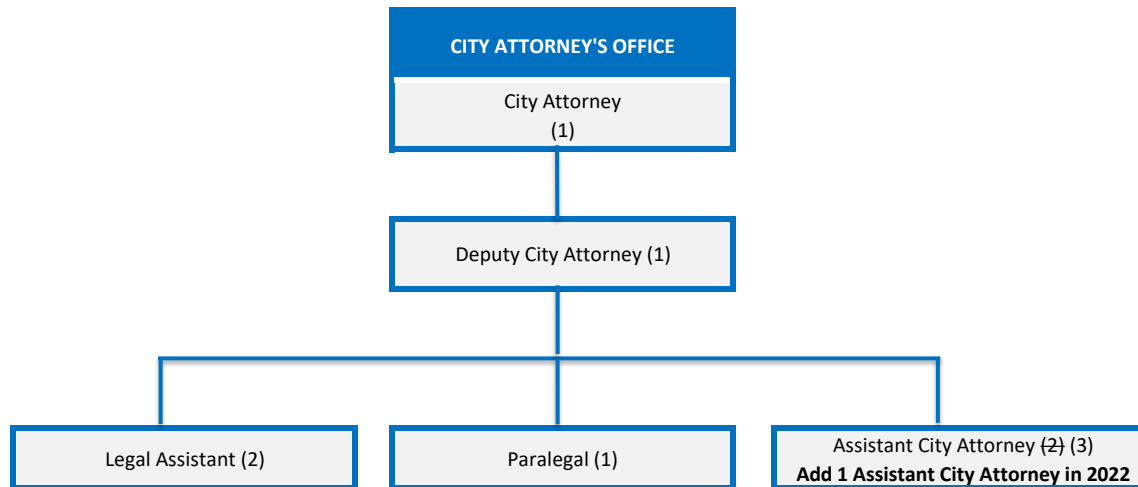
COLUMN TOTALS	7.25			
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LAW



LAW DEPARTMENT

Updated 7.14.2021



Fulltime Employees 7 8



City of Green Bay
2022 Budget Comments

Department: Law

Mission: It is the mission of the Law Department to provide high quality municipal legal services to the City of Green Bay, facilitate the City's operations, and protect the City's interests. The Law Department strives to maintain fairness and integrity while representing the City, including the Mayor, Common Council, Boards and Commissions, and all City departments. The Law Department strives to provide dependable legal advice, find practical and innovative solutions to problems, and promote accountability in accordance with the letter and spirit of the law. The Law Department also focuses on ensuring laws are applied consistently and in a community-oriented manner to improve the quality of life in the City of Green Bay.

Activities: The Law Department provides legal services to all departments within the City. The primary activities of the Law Department include all of the following:

General Municipal Representation. The Law Department provides general municipal representation to all City Departments. This includes drafting ordinances, resolutions, and contracts, legal documents, conducting research, and drafting legal memorandums and opinions. Attorneys regularly attend Common Council and committee meetings, and provide legal guidance to the members. Additionally, attorneys remain current on trends and updates in numerous legal areas, including development, land use, employment and labor law, licensing, inspections, ethics, Indian law, and environmental law. Attorneys routinely research questions received from City officials, department heads, and City staff.

Litigation. The Law Department represents the City in all legal matters. For matters which the department does not have the capacity to handle in house or which are assigned by our insurance carrier, the City Attorney engages outside counsel and actively monitors all cases to ensure the City interests are properly protected and are handled in a cost-efficient manner. Lawsuits range from enforcement actions and property damage claims to high profile civil rights litigation. From August 2020 to July 2021, the Law Department has represented and/or overseen the City's representation in 29 active litigation or administrative law matters in federal and state court, 15 of which were carried over from prior years. Of these, 11 cases have been resolved and/or dismissed.

Claims & Liability Insurance. The Law Department administers the claims process for decision by the Claims Committee following investigation and evaluation of all liability claims brought against the City. In addition, the Law Department works closely with our insurance carrier to ensure the City's claims are resolved in the most cost-efficient manner and evaluates our evolving coverage needs. From August 2020 to July 2021, the Claims Committee processed and acted upon 43 new liability claims received naming the City as a responsible party, and continues to monitor older claims until the expiration of their statute of limitations. Furthermore, by funding a dedicated position to bring the claims administration process in-house, the City was able to also administer auto-physical damage claims including recovering damages that previously went unpaid, and assisting with backlogged certificates of insurance previously handled by the risk management department.

Prosecutions. The Law Department is responsible for the prosecution of violations of City ordinances, and is dedicated to principles of fair and impartial justice administered with respect and equality. From August 2020 through July 2021, the Law Department conducted pre-trial conferences on 1,103 citations, represented the City in 446 contested parking tickets, prepared for and conducted 34 trials in municipal and circuit court, and attended numerous motions hearings. These proceedings include charges of Operating While Intoxicated, traffic violations, parking violations, inspection violations, thefts, and numerous other miscellaneous violations.

Records Requests. The Law Department responds to requests to inspect public records on behalf of numerous City departments, ensuring that compliance with the law is maintained, consistency among requests is achieved, and confidential and exempt data is not inadvertently disclosed. From August 2020 to July 2021, the Law Department received and responded to a large increase in public records requests, producing over 22,051 records—more than double the records produced 2020.

2021 Accomplishments: A sampling of the Law Department's accomplishments in 2021 is provided as follows:

- Complete update and recodification of the City's Municipal Code of Ordinance, as well as establishing a resolution fee schedule.
- Continued centralization of all insurance matters, including onboarding the Legal Assistant dedicated to all insurance and claims related matters, including Risk Management certificates of insurance and auto/physical liability records.
- Focused on cross-training staff in department functions to ensure continuity of services during times of absences.
- Responded to voluminous records requests.
- Defended numerous actions brought against the City regarding the 2020 general election.
- Drafted numerous ordinances, resolutions, and policies of varying complexity for the City, including a Remote Meeting Attendance ordinance, remote work policy, and a Social Media policy for the City of Green Bay.

- Negotiated and drafted multiple inter-governmental agreements with area governments, including the Cooperative Governance Agreement with the Oneida Nation.
- Drafted countless agreements for the City, including purchase agreements, hold harmless and indemnification agreements, transfer agreements, development agreements, settlement agreements, easements, leases, and licenses, among others.
- Integrated prosecution operations into the Law Department's document management software to further the cohesiveness of department records.
- Coordinated substantial discovery in litigation at a cost-savings to the City.

2022 Goals:

- Continue cross-training staff in department functions to ensure continuity of services during times of absences.
- Continue to transition department files to electronic document management system for the purpose of increasing department efficiency and productivity, including in the areas of filing and record keeping.
- Continue maximizing cost-efficient training opportunities to ensure staff remains up-to-date on current trends in the legal community.
- Conduct training for City employees pertaining to areas of liability, best practices, and/or legal requirements.



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 7
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
14 LAW							
50001 REGULAR SALARIES	416,845.73	486,933.00	486,933.00	328,497.55	486,933.00	578,591.00	18.8%
50005 COMP TIME PAID O	5,523.32	.00	.00	1,395.05	.00	.00	.0%
51101 VACATION PAY	15,069.40	.00	.00	17,648.21	.00	.00	.0%
51102 HOLIDAY PAY	16,430.20	.00	.00	7,284.80	.00	.00	.0%
51103 PERSONAL DAYS	5,434.49	.00	.00	5,574.68	.00	.00	.0%
51105 FUNERAL LEAVE	.00	.00	.00	1,047.28	.00	.00	.0%
51108 SICK PAY	14,994.43	.00	.00	13,376.79	.00	.00	.0%
51201 HEALTH INSURANCE	92,847.85	92,226.00	92,226.00	70,719.14	92,226.00	108,318.00	17.4%
51202 DENTAL INSURANCE	6,287.24	6,236.00	6,236.00	5,096.84	6,236.00	7,837.00	25.7%
51203 LIFE INSURANCE	758.01	776.00	776.00	443.13	776.00	689.00	-11.2%
51210 SOCIAL SECURITY	26,645.33	29,411.00	29,411.00	21,190.86	29,411.00	34,978.00	18.9%
51211 MEDICARE	6,231.59	6,881.00	6,881.00	4,956.00	6,881.00	8,182.00	18.9%
51301 WRS - EMPLOYER S	32,015.00	32,870.00	32,870.00	25,300.63	32,870.00	37,612.00	14.4%
51401 CAR ALLOWANCE	394.28	360.00	360.00	274.29	360.00	180.00	-50.0%
52001 TRAINING & TRAVE	1,348.50	4,125.00	4,125.00	2,871.40	4,125.00	5,610.00	36.0%
53002 COPY MACHINE	889.15	1,600.00	1,600.00	820.00	1,600.00	1,600.00	.0%
53021 LEGAL EXPENSES	72,594.19	37,500.00	82,850.00	33,946.91	37,500.00	37,500.00	-54.7%
54002 OFFICE SUPPLIES	2,820.28	6,420.00	6,420.00	1,972.46	5,420.00	4,220.00	-34.3%
54004 BOOKS MAPS SUBC	10,573.25	10,725.00	10,725.00	11,733.56	11,733.56	10,725.00	.0%
56302 CELL PHONES	1,081.38	1,200.00	1,200.00	829.76	1,200.00	1,200.00	.0%
57098 DEPT INSURANCE C	2,680.00	2,810.00	2,810.00	2,810.00	2,810.00	2,860.00	1.8%
14 LAW	731,463.62	720,073.00	765,423.00	557,789.34	720,081.56	840,102.00	9.8%

SALARY SUMMARY RATES

Department: **LAW**

POSITION	FTE	BUDGETED HOURS	12/31/2022 RATE	2022 BUDGET IMPACT
CITY ATTORNEY	1.00	2,080	\$64.02	\$130,100
DEPUTY CITY ATTORNEY	1.00	2,080	\$47.18	\$95,883
ASSISTANT CITY ATTORNEY	1.00	2,080	\$40.52	\$82,842
ASSISTANT CITY ATTORNEY	1.00	2,080	\$38.49	\$78,128
ASSISTANT CITY ATTORNEY	1.00	2,080	\$37.49	\$76,855
PARALEGAL	1.00	2,080	\$29.21	\$59,658
LEGAL ASSISTANT	0.94	1,950	\$28.40	\$55,125
LEGAL ASSISTANT (a)	0.75	1,560	\$23.46	\$35,525

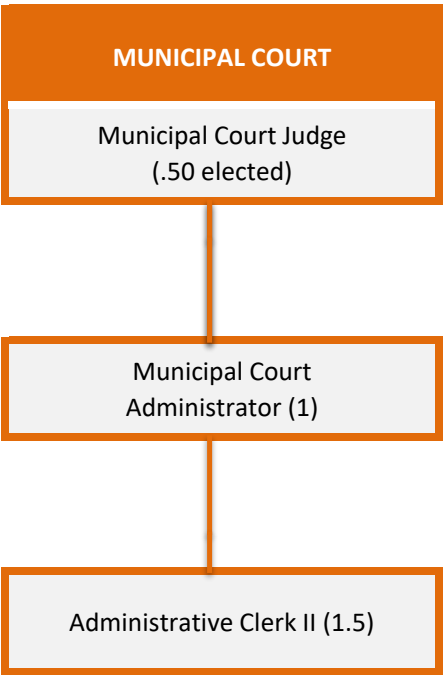
COLUMN TOTALS	7.69
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(a) Position funded by the General Liability Fund 703

MUNICIPAL COURT



MUNICIPAL COURT



Fulltime Employees 2
Parttime Employees 2



City of Green Bay
2022 Budget Comments

Department: MUNICIPAL COURT

Mission: To provide a forum for justice regarding all City ordinance matters.

Activities: The administration of justice, collection of forfeitures.

2021 Accomplishments:

- Implemented office procedures to enable work to continue during the COVID-19 Pandemic
- Re-distributed workload to account for 1 full time position decrease

2022 Goals:

- Continue review of processes to find further efficiencies

Major Increase/Decreases in 2022 Budget:

- Decrease in Salaries - \$39,866
- Decrease in Benefits - \$13,233

Personnel Changes: 1 full time position reduction



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 8
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
16 MUNICIPAL COURT							
50001 REGULAR SALARIES	191,391.15	223,823.00	223,823.00	160,561.88	223,823.00	208,793.00	-6.7%
50003 SEASONAL SALARIE	2,925.00	4,000.00	4,000.00	.00	4,000.00	4,000.00	.0%
50501 OVERTIME	.00	500.00	500.00	.00	500.00	.00	-100.0%
51101 VACATION PAY	6,037.68	.00	.00	6,134.18	.00	.00	.0%
51102 HOLIDAY PAY	4,305.06	.00	.00	2,135.95	.00	.00	.0%
51103 PERSONAL DAYS	1,544.01	.00	.00	1,657.30	.00	.00	.0%
51105 FUNERAL LEAVE	.00	.00	.00	55.43	.00	.00	.0%
51108 SICK PAY	14,123.84	.00	.00	2,649.13	.00	.00	.0%
51201 HEALTH INSURANCE	51,156.72	51,159.00	51,159.00	40,499.07	51,159.00	52,051.00	1.7%
51202 DENTAL INSURANCE	3,909.36	3,910.00	3,910.00	3,094.91	3,910.00	3,910.00	.0%
51203 LIFE INSURANCE	378.10	389.00	389.00	219.93	389.00	298.00	-23.4%
51210 SOCIAL SECURITY	12,856.73	13,464.00	13,464.00	10,272.00	13,464.00	12,493.00	-7.2%
51211 MEDICARE	3,006.71	3,150.00	3,150.00	2,402.33	3,150.00	2,923.00	-7.2%
51301 WRS - EMPLOYER S	14,674.62	15,144.00	15,144.00	11,690.62	15,144.00	13,573.00	-10.4%
52001 TRAINING & TRAVE	308.80	1,150.00	1,150.00	40.00	1,150.00	1,150.00	.0%
52003 DUES & BONDS	100.00	105.00	105.00	.00	105.00	100.00	-4.8%
53001 CONTRACTUAL SERV	18,379.85	18,574.00	18,574.00	18,034.47	18,574.00	19,016.00	2.4%
53002 COPY MACHINE	253.10	500.00	500.00	780.00	500.00	500.00	.0%
53006 WITNESS FEES	.00	250.00	250.00	9.00	250.00	250.00	.0%
53007 BOARD OF PRISONE	34,320.00	95,000.00	95,000.00	37,920.00	70,000.00	90,000.00	-5.3%
54001 MATERIAL & SUPPL	1,569.74	2,500.00	2,500.00	2,007.30	2,500.00	2,500.00	.0%



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 9
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
54002 OFFICE SUPPLIES	2,374.32	2,900.00	2,900.00	1,061.78	2,900.00	2,900.00	.0%
54004 BOOKS MAPS SUBSC	1,336.00	1,396.00	1,396.00	1,324.00	1,396.00	1,396.00	.0%
55101 EQUIPMENT REPAIR	449.99	500.00	500.00	393.95	500.00	500.00	.0%
55201 BUILDING REPAIRS	5,631.71	5,600.00	5,600.00	.00	5,600.00	5,600.00	.0%
56101 ELECTRICITY	7,826.37	8,500.00	8,500.00	6,502.55	8,500.00	8,500.00	.0%
56201 NATURAL GAS	2,611.13	2,475.00	2,475.00	1,704.98	2,475.00	2,475.00	.0%
56402 WATER	189.33	315.00	315.00	148.11	315.00	315.00	.0%
56403 SEWER	136.59	200.00	200.00	106.20	200.00	200.00	.0%
56404 STORM SEWER UTIL	254.57	230.00	230.00	203.91	230.00	230.00	.0%
57098 DEPT INSURANCE C	1,571.22	1,650.00	1,650.00	1,642.44	1,650.00	1,391.00	-15.7%
16 MUNICIPAL COURT	383,621.70	457,384.00	457,384.00	313,251.42	432,384.00	435,064.00	-4.9%

SALARY SUMMARY RATES

Department: **MUNICIPAL COURT**

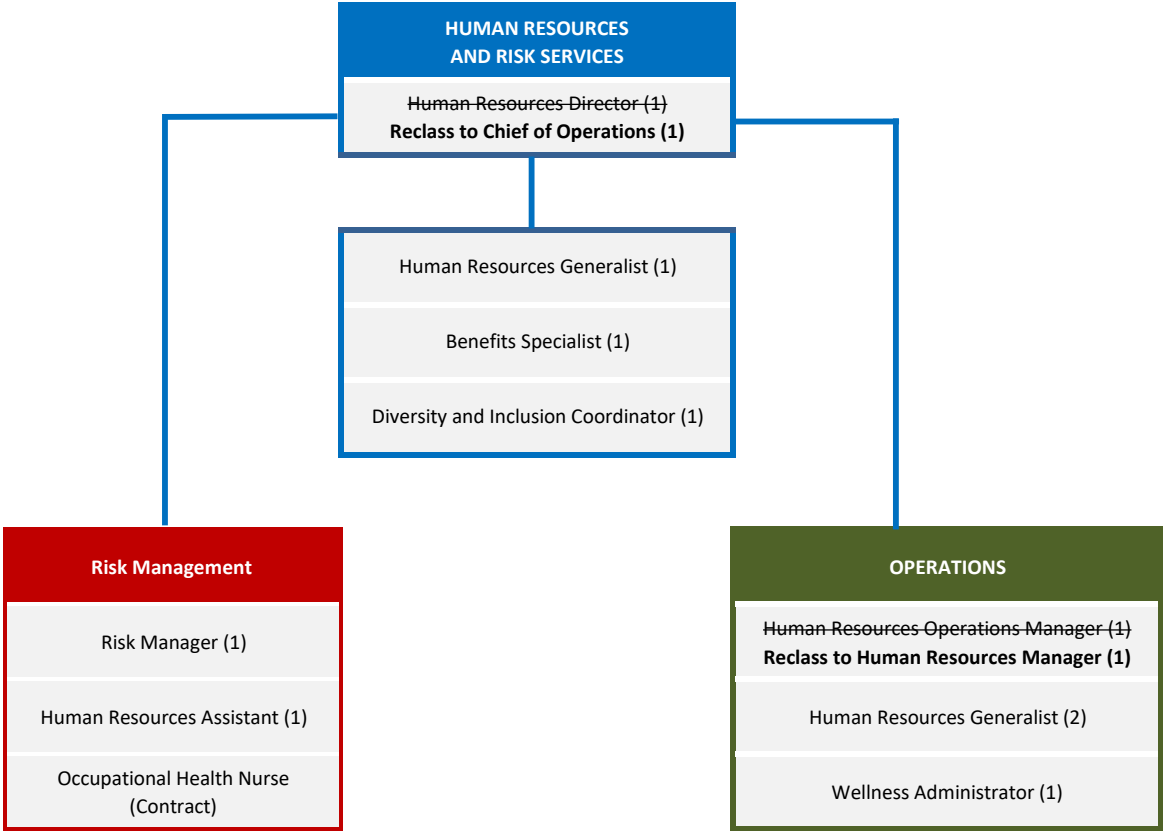
POSITION	FTE	BUDGETED HOURS	12/31/2022 RATE	2022 BUDGET IMPACT
MUNICIPAL COURT JUDGE	0.50	1,040	\$52.76	\$62,371
MUNICIPAL COURT ADMINISTRATOR	1.00	2,080	\$36.30	\$73,888
ADMINISTRATIVE CLERK II	1.00	2,080	\$23.46	\$48,098
ADMINISTRATIVE CLERK II	0.50	1,040	\$24.07	\$24,436

COLUMN TOTALS	3.00
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HUMAN RESOURCES



HUMAN RESOURCES DEPARTMENT



Fulltime Employees 10
Contract Employees 1



City of Green Bay 2022 Budget Comments

Department: Human Resources

Mission: The mission of the City of Green Bay Human Resources Department is a dedication to the highest quality of customer service delivery together with a sense of understanding, friendliness, and pride in our community.

We are committed to providing our employees a stable work environment with equal opportunity for learning and personal growth. Creativity and innovation are encouraged to improve the effectiveness of the City. Above all, employees will be provided the same concern, respect and caring attitude within the organization that they are expected to share externally with our citizens and customers. We are committed to protect City employees and the City's physical assets from damage or loss by providing cost effective services and safety programs, aligned with the City's priorities for safety and health.

Activities: Human Resources has responsibility for Labor Relations; Benefit Administration; Recruitment and Selection; Investigations and Disciplinary Actions; Fitness for Duty evaluations; Affirmative Action, Classification and Compensation; Training and Development; Worker's Compensation; and Risk Management.

2021 Accomplishments:

- Implemented 1% wage increase for general municipal and seasonal employees with the exception of Police, Fire, and Transit employees who retain the right to bargain.
- Negotiated a 3-year contract settlement with the Bus Mechanics Union, AFL-CIO Local 420.
- Negotiated a one year contract settlement with the City of Green Bay International Brotherhood of Electrical Workers, Parks and Forestry Labor Association, and the Public Works Labor Association.
- Created and adopted Chapter 32, Remote Work Policy.
- Removed and repealed Chapter 23, Family First Coronavirus Relief Act Policy for City employees.
- Amended the Drug and Alcohol Policy and implemented the Department of Transportation clearinghouse for all employees that hold a commercial driver's license (CDL).
- Developed and facilitated in-house supervisor training on managing flexible schedules, managing remote work, and dealing with difficult employees.
- Conducted senior leadership strategic planning sessions.
- Hired a Diversity and Inclusion Coordinator.

- Created a Diversity and Inclusion Strategic Plan on behalf of the City of Green Bay.
- Provided staff support to the Equal Rights Commission comprised of 9 commissioners responsible to promote equal rights, equal opportunities, positive community relations, and to eliminate discrimination and inequities in City government and the City.
- Provided Anti-Harassment training for all employees through our insurer, Cities and Villages Mutual Insurance Company (CVMIC).
- Implemented an on-line onboarding program for all regular full and part-time employees.
- Developed and implemented an online new employee orientation program that interfaces with the employee onboarding program.
- Implemented NeoGov Learn which provides employees with a vast library of online training programs specific to the public sector.
- Conducted recruitments and facilitated interview processes to fill 124 vacancies.
- Recruited and hired a new Police Chief and Community and Economic Development Director.
- 453 employees actively participated in the City's Health 1265 wellness program. This program provides employees on the health insurance plan an opportunity to reduce their health insurance premium contributions by earning 1265 points with participation in various wellness activities, challenges and educational programs.
- Repurposed three city-owned bicycles for use by city employees with the intention of increased activity and wellness.
- Completed additional upgrades as identified by the 2017 ADA assessment.
- Facilitated training with the Clerks office to more accurately audit polling locations to find additional space to allow the appropriate social distancing for poll workers and voters.
- Utilized the City Safety Committee to increase safety knowledge and training with supervisors and staff.
- Facilitated Fall Arrest/Restraint training with Parks/Forestry, and evaluated/replaced existing equipment to ensure that we are in line with industry best-practices when it comes to fall protection and safety of forestry workers.
- Completed Work Zone Safety training for DPW and Water Utility crews who often work within active roadways.
- Explored insurance marketplace to ensure that we are utilizing the most cost-effective solution for Excess Worker's Compensation insurance.
- Facilitated six (out of 12 total) dedicated Emerging Leader Training programs, hosted by CVMIC, to train supervisors on how to effectively lead teams.
- Processed and monitored 79 new workers compensation claims for City departments.
- Audited and updated the city vehicle fleet to ensure that we are correctly insured for the true risk value present.
- Facilitated Audiograms and CPR training as required for all employees required under state statute.
- Evaluated Respiratory Protection program to better identify employees who should and should not be required to complete annual pulmonary assessments.
- Assessed risk and managed liability insurance requirements for all primary and subcontractors on 44 DPW contracts, 27 vendor contracts, and all city Special Events and other contractual services.
- Worked with Finance to implement a vehicle leasing plan, in which we have facilitated the procurement of 35 new leased city vehicles and subsequent sale of the old vehicles.

Major Increase/Decreases in 2022 Budget: None.

2022 Goals

- Bargain Police Officers Agreements.
- Bargain Green Bay Metro contract with Bus Drivers.

- Promote employee professional development and employee engagement in supervisory training including more on-site trainings.
- Implement online performance evaluations.
- Conduct employee engagement survey as a follow up to the Culture of our Health survey conducted in 2019.
- Prioritize and address issues raised by employees who respond to the Culture of our Health survey. Work with department heads/management personnel to establish plans and goals to improve employee engagement.
- Approve and implement a third party FMLA Administrative contract.
- Approve and implement a Benefits Software package to help with open enrollment and administering benefits.
- Improve the utilization of NeoGov Learn by marketing the program and assigning training by classification.
- Continue to develop and facilitate in-house quarterly supervisor training for all management personnel.
- Facilitate three more dedicated Emerging Leader training modules to further enhance the leadership skills of City supervision.
- Continue to review City and Department policies to ensure the City is promoting and providing equality, diversity, and inclusion in the workplace.
- Establish participation in the City's Employee Resource Groups to provide support, personal and career development, and improve the work environment for City employees.
- Continue to work on completing items outlined in the Human Resources Strategic Plan.
- Continue to work on completing items outlined in the Diversity and Inclusion Strategic Plan.
- Continue to work on completing items outlined in the Human Resources Compliance Audit.
- Continue to work on completing items outlined in Green Bay's ADA transition plan.
- Explore employee options for improved preventative musculoskeletal care and treatment.
- Increase awareness of City SPOT Awards.
- Implement the new MSDS Online software to better manage and track Safety Data Sheets of chemicals used in city operations, leading to increased safety and compliance.
- Utilize an outside vendor to facilitate Bucket Truck/Lift refresher training with Water Utility and DPW.
- Continue to work on implementing recommendations outlined in the Risk Assessment for City Hall.
- Continue to grow the Health 1265 program while encouraging employees to actively engage in their health and well-being.
- Evaluate insurance resources or local vendors to partner with to complete audiometric testing of machine shops and ancillary worksites.
- Update the City Hall emergency response plan and create a standardized procedure to prepare for a variety of incidents.
- In conjunction with insurance partners, continue to evaluate and implement new occupational safety training plan for various departments.
- Evaluate and assess the City's time off plan and perform a market analysis to determine whether any modifications should be made to ensure the City is offering competitive time off benefits.



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 10
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
18 HUMAN RESOURCES							
50001 REGULAR SALARIES	481,835.11	615,720.00	615,720.00	417,940.15	615,720.00	644,915.00	4.7%
50005 COMP TIME PAID O	1,488.29	.00	.00	2,436.05	.00	.00	.0%
50501 OVERTIME	1,349.33	.00	.00	53.36	.00	.00	.0%
51101 VACATION PAY	22,105.48	.00	.00	22,377.69	.00	.00	.0%
51102 HOLIDAY PAY	19,461.80	.00	.00	9,250.92	.00	.00	.0%
51103 PERSONAL DAYS	5,650.67	.00	.00	6,996.64	.00	.00	.0%
51105 FUNERAL LEAVE	.00	.00	.00	221.04	.00	.00	.0%
51108 SICK PAY	11,192.95	.00	.00	15,839.63	.00	.00	.0%
51201 HEALTH INSURANCE	111,045.49	126,219.00	126,219.00	90,434.68	126,219.00	116,524.00	-7.7%
51202 DENTAL INSURANCE	8,294.28	9,587.00	9,587.00	6,922.88	9,587.00	8,744.00	-8.8%
51203 LIFE INSURANCE	898.83	917.00	917.00	581.47	917.00	788.00	-14.1%
51210 SOCIAL SECURITY	31,744.34	37,108.00	37,108.00	28,333.41	37,108.00	39,370.00	6.1%
51211 MEDICARE	7,423.81	8,683.00	8,683.00	6,626.39	8,683.00	9,211.00	6.1%
51301 WRS - EMPLOYER S	36,658.26	41,565.00	41,565.00	32,070.24	41,565.00	41,924.00	.9%
51401 CAR ALLOWANCE	788.56	720.00	720.00	548.58	720.00	360.00	-50.0%
51501 SEC 125-FLEX BEN	9,500.00	.00	.00	10,906.95	.00	.00	.0%
51502 EMPLOYEE ASSISTA	22,454.16	26,000.00	26,000.00	15,712.92	26,000.00	25,000.00	-3.8%
52001 TRAINING & TRAVE	593.41	6,300.00	6,300.00	3,643.71	6,300.00	10,000.00	58.7%
52002 MANAGEMENT TRAIN	-125.00	500.00	500.00	.00	500.00	750.00	50.0%
52003 DUES & BONDS	2,530.00	2,000.00	2,000.00	1,084.00	2,000.00	3,000.00	50.0%
52006 EMPLOYEE MED EXP	5,458.60	6,000.00	6,000.00	5,229.40	6,000.00	6,000.00	.0%



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 11
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
52007 RECRUITING	6,332.51	8,000.00	8,000.00	5,018.57	8,000.00	7,000.00	-12.5%
53001 CONTRACTUAL SERV	8,779.82	22,500.00	22,500.00	11,524.53	30,215.55	48,500.00	115.6%
53002 COPY MACHINE	1,590.07	2,700.00	2,700.00	1,450.00	2,700.00	2,700.00	.0%
53003 MARKETING EXPENS	.00	1,000.00	1,000.00	.00	1,000.00	1,000.00	.0%
53041 OCC MED	94,237.50	100,000.00	100,000.00	72,262.50	100,000.00	97,000.00	-3.0%
54001 MATERIAL & SUPPL	4,936.95	6,000.00	6,000.00	764.70	6,000.00	6,000.00	.0%
54002 OFFICE SUPPLIES	2,931.23	4,110.00	4,110.00	968.80	4,110.00	4,110.00	.0%
54004 BOOKS MAPS SUBSC	611.24	1,000.00	1,000.00	849.02	1,000.00	1,000.00	.0%
54053 EMPLOYEE ORIENTA	.00	700.00	700.00	.00	700.00	500.00	-28.6%
54071 P-CARD EXPENSE	.00	.00	.00	4,433.47	.00	.00	.0%
55101 EQUIPMENT REPAIR	5,089.91	12,000.00	12,000.00	1,843.20	12,000.00	12,000.00	.0%
56302 CELL PHONES	1,610.07	1,890.00	1,890.00	1,276.89	1,890.00	1,890.00	.0%
57098 DEPT INSURANCE C	3,210.00	3,450.00	3,450.00	3,450.00	3,450.00	3,620.00	4.9%
18 HUMAN RESOURCES	909,677.67	1,044,669.00	1,044,669.00	781,051.79	1,052,384.55	1,091,906.00	4.5%

SALARY SUMMARY RATES

Department: **HUMAN RESOURCES**

POSITION	FTE	BUDGETED HOURS	12/31/2022 RATE	2022 BUDGET IMPACT
CHIEF OF OPERATIONS	1.00	2,080	\$59.03	\$121,020
HUMAN RESOURCES MANAGER	1.00	2,080	\$43.51	\$89,209
RISK MANAGER	1.00	2,080	\$40.52	\$81,802
HR GENERALIST II	1.00	2,080	\$33.26	\$67,604
HR GENERALIST II	1.00	2,080	\$30.98	\$61,929
HR GENERALIST I	1.00	2,080	\$28.47	\$57,374
BENEFITS SPECIALIST	1.00	2,080	\$29.21	\$59,307
DIVERSITY AND INCLUSION COORDINATOR	1.00	2,080	\$31.77	\$63,765
HR ASSISTANT	1.00	2,080	\$20.99	\$42,905
WELLNESS ADMINISTRATOR	(a) 1.00	2,080	\$35.94	\$73,038
OCCUPATIONAL NURSE	(b)			

COLUMN TOTALS	10.00			
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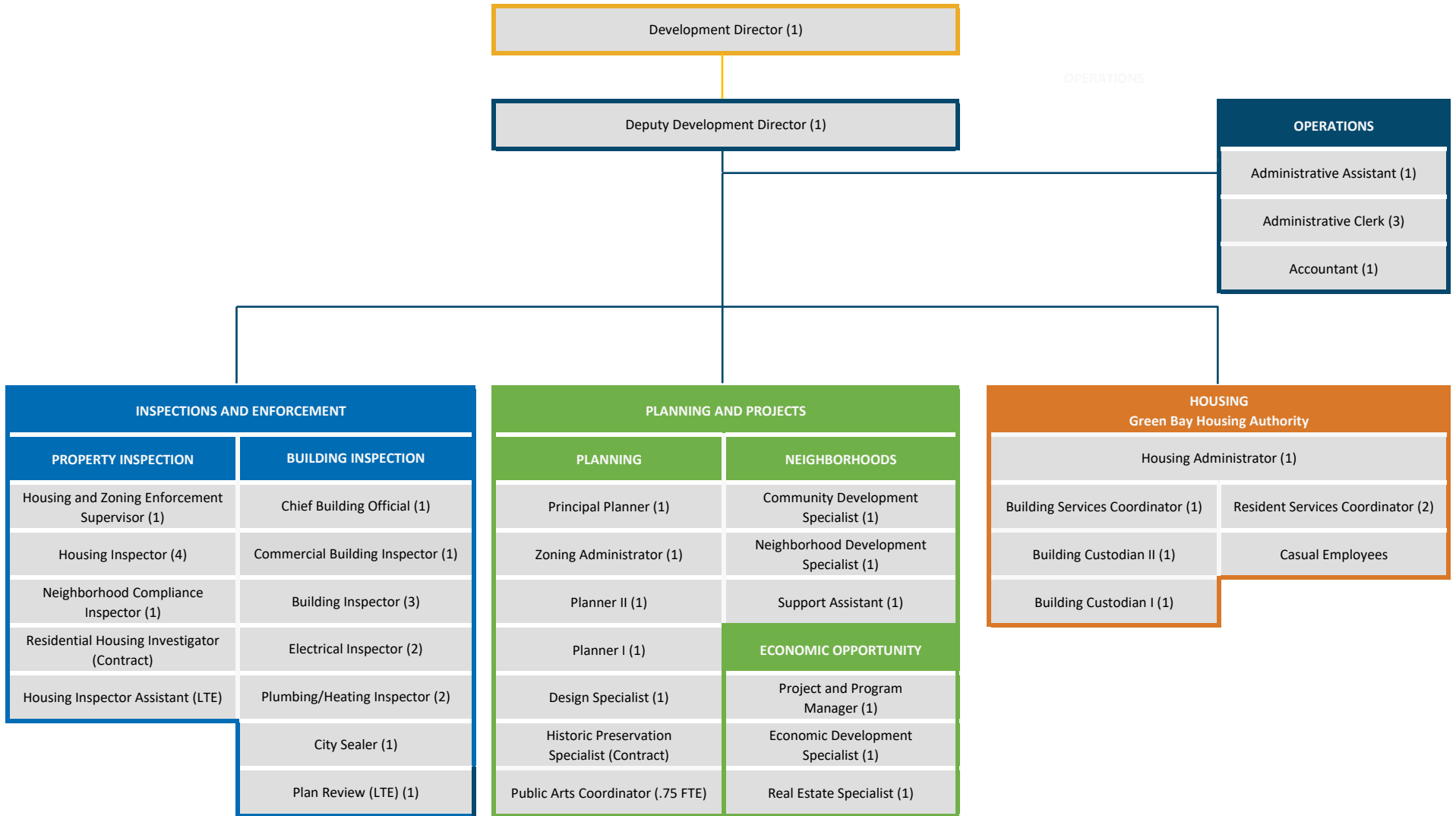
(a) Position funded by the Health & Dental Fund 701

(b) Occupational Nurse is contracted out.

COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT



COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT



Full-time employees 40.75
Contract Employees 2



City of Green Bay 2022 Budget Comments

Department: Community and Economic Development

Mission: We make our community more safe, accessible, productive, and innovative.

Activities: Through strategic initiatives in which we convene and connect people, adopt and enforce policies, create and manage programs, and improve and enhance properties, we link and leverage our natural, built, human, and social assets in order to generate valuable products, services, and experiences within the City.

The Department is organized into four (4) divisions that perform the following functions:

The Planning and Projects Division performs the following functions:

- create, implement, and update city plans, including the City Comprehensive, neighborhood, district, corridor, area development, and Tax Increment District (TID) plans
- analyze, process, and approve requests for City action; review and approve plats, zoning changes, and site plans
- strategically recruit, retain, and cultivate potential investors, especially creative developers, innovative startups, second-stage firms, and unique retailers
- protect the City's historic sites through preservation work with the Landmarks Commission
- inform, publish, and teach about the City, including marketing materials, maps, and important information for external audiences
- attain, allocate, and administer funds including Community Development Block Grant (CDBG), HOME, Neighborhood Enhancement, revolving loan, and façade and demolition grant funds
- purchase, sell, and develop Redevelopment Authority (RDA) and City real estate, including collaboration with NeighborWorks, Habitat for Humanity, and other partners on residential redevelopment projects
- draft and execute Development Agreements with Tax Incremental Financing (TIF) assistance

- collaborate with academic, non-profit, private, and public stakeholders on projects, especially Broadway, Downtown, Olde Main, and Military Avenue Business Improvement Districts (BID)
- support the creation and development of neighborhood associations and activities, including Green Bay Neighborhoods (GBN)

The Inspection Division performs the following functions:

- review and approve building plans and permits, including expanded plan review (which is normally done by the State)
- leverage technology to improve effectiveness and efficiency of permitting and inspecting processes
- inspect and enforce building, housing, and zoning codes
- inspect and approve weights and measures for the City and 4 surrounding communities

The Green Bay Housing Authority performs the following functions:

- manage federal funds
- administer Green Bay Housing Authority programs, including Mason Manor and scattered sites
- collaborate with other divisions on community housing initiatives

An Operations Division provides administrative and clerical support to the other three (3) divisions

The Department also supports several Commissions and Committees, including

- Plan Commission
- Redevelopment Authority
- Economic Development Authority
- Board of Appeals
- Landmarks Commission
- Green Bay Housing Authority
- Green Bay Public Arts Commission
- Green Bay-Town of Scott Joint Plan Commission
- Annexation Commission

2021 Accomplishments:

- connect valuable people
 - conducted forty (40) business retention visits
 - conducted a city wide business walk survey to check business climate post covid-19.
 - promoted the City at conferences and conventions, including InDevelopment (regionally), Manufacturing First - virtually (statewide).IEDC Annual Conference - virtually (international).
 - attended eight (8) BID meetings and thirty-six (36) BID board and committee meetings
 - organized and hosted semi-monthly Green Bay Neighborhood Leadership Council meetings
 - worked with Advance and the Greater Green Bay Chamber staff on regional economic strategic planning; served on the Business Development Task Force and Public Policy Council
 - created a Covid-19 Business Relief Grant Program (CV- BRG) awarded (34) \$5,000 grants.
 - created a Small Business Pandemic Relief Grant Program for Military Avenue - awarded (7) \$5,000 grants.
 - attended over thirty (30) public and virtual events
 - worked with Downtown Green Bay Inc. in creating a new Pop-Up Shop program to activate vacant commercial spaces and create business opportunities for new start-ups
 - worked with BIDs on marketing programs like Small Business Saturday, pop-up shops, COVID-19 relief grants, and parklet grants
 - coordinated with Brown County, Oneida Nation and other government jurisdictions on joint planning and development items such as the Pulliam Plant/C. Reiss redevelopment and Hazard Mitigation Plan development
 - implemented City Hall virtual “Open Counter” for the public to seek information when developing property or permit questions
 - hosting InDevelopment (regionally) at KICC and planned a developers bus tour of the City.
 - published articles in *Business In Focus* magazine (nationally) and *InSight Publications* (regionally).
- adopted effective policies
 - completed Community Development Block Grant (CDBG) and HOME *Annual Action Plans*
 - approved a commercial and industrial market study in coordination with Pfefferle Companies, Inc.
 - adopted Allocation Amendments for
 - TID Seven (7), Ashland Avenue and Lombardi Avenue Corridors
 - TID Twenty-three (23), Legends District
 - adopted Affordable Housing Extension Resolutions for
 - TID Seven (7), Ashland Avenue and Lombardi Avenue Corridors
 - TID Eight (8), Henry and Morrow Streets
 - adopted Termination Resolutions for
 - TID Seven (7), Ashland Avenue and Lombardi Avenue Corridors

- TID Eight (8), Henry and Morrow Streets
 - TID Nine (9), State Highway 54/57 Business Park
 - created the Tax Increment District Affordable Housing Policy (TIDAH)
 - created a landlord notification system to allow landlords to receive real time inspection information via e-mail
 - adopted policies/procedures effectively launching the EPA-funded Brownfields Revolving Loan Fund (RLF) program.
 - adopted Shared Streets Corridor Vision Plan for segments of Washington Street, Main Street, Dousman Street, Broadway, and Walnut Street to develop strategies, policies, and programs that will support downtown businesses through activating public spaces.
 - created the Parklet Grant Program to incentivize business investment/expansion and activate public spaces within the downtown area.
 - adopted the Shipyard Corridor Redevelopment Guidance Report, which was funded by an EPA technical assistance grant.
- enhanced public programs
 - provided commercial façade grant funds to four (4) businesses
 - provided parklet grant to one (1) business
 - provided (2) rehab loans to qualified homeowners for housing rehabilitation
 - managed Neighborhood Enhancement Funds (NEF):
 - acquired one (1) property for future house builds
 - executed one (1) development agreement and one (1) planning option for new house construction under the New Homes in Your Neighborhood Program
 - allocated \$23,460 to ten (10) projects in the Shipyard Curb Appeal Program
 - disposed of three (3) parcels for new home builds with Habitat for Humanity
 - issued an RFP and executed a planning option for a multi-unit affordable housing project on East Walnut Street
 - issued RFPs for Home Improvement Loan Program and HUD CDBG Cares allocations
 - worked with and provided funding to agencies helping the homeless in Green Bay during COVID
 - coordinated selection, development, and installation of two (2) permanent sculptures
 - coordinated selection and installation of six (6) temporary Rotating Art sculptures for the '21-'22 Season
 - maintained an artist database containing over one hundred fifty (160) artist contacts
 - In collaboration with Parks Dept. formed a park shelter mural project resulting in fourteen (14) park shelters wrapped with original artwork
 - in collaboration with NWTC Artisan Center, Olde Main Street Inc., and Art Garage, assisting with presenting monthly artist-entrepreneur presentations virtually
- improved City properties
 - continued implementation of the Shipyard project

- approved engineering studies and construction plans to complete Phase 1 (riverfront promenade, boat slips, kayak launch, fishing pier)
 - coordinated with private developer (Merge) on Shipyard North mixed-use redevelopment
 - approved environmental branding of Shipyard which will be used for future wayfinding signage, interpretive signage, and marketing materials
 - engaged with the public to guide plans for public art at the Shipyard site which will be partly funded by the National Endowment for the Arts (NEA).
- Worked on multiple Development Agreements for major development projects including:
 - approval of an agreement with Merge @ the Shipyard development for two (2) four (4)-story buildings, one (1) mixed-use retail/restaurant with one hundred twenty-nine (129) residential units and a second four (4)-story building with ninety-six (96) residential units
 - approval of an agreement with 200 N. Monroe LLC @ Associated Bank Lot development for a five (5)-story mixed-use structure with one hundred seventy-two (172) residential units, a ground floor grocery store and twelve thousand (12,000) square feet of additional ground floor retail space
 - approval of an agreement with Toonen Properties @ University Heights for 209 market rate units over 12 buildings to replace the previous development agreement with Devillers.
 - amended the development agreement for Whitney Park Lofts to allow for the initial PayGo payment to occur in 2021.
 - amended the development agreement for 1901 Main Street to accept the transfer of ownership.
 - currently negotiating a development agreement for the redevelopment and reuse of 216 Military Avenue.
 - currently negotiating a development agreement for façade improvements and new construction for East Town.
 - approved and extended a planning option for the Badger Sheet Metal site.
- approved zoning changes and site plans for major development projects, including:
 - comprehensive plan amendment, official map amendment and rezoning for two single-family subdivisions at the former Woods Golf Course.
 - expansion of Oak Park Assisted Living on Erie Road.
 - created flexible land-use for adaptive reuse of structure on Main Street allowing limited production associated with retail sales/service.
 - planned Development for the creation of the NEW Clinic on North Broadway.
 - new family oriented shelter facility on South Jefferson Street and dormitory on Cherry Street.
 - land-use changes and development agreement for multiple-family campus on S Huron Road.
 - processed 2 plats of subdivision, 3 condominium plats and 16 certified survey maps.
 - modified zoning ordinances related to solar installations, minimum residential building widths, and official mapping.

- took part analyzing and “re-tooling” multiple sections of thje code related to green infrastructure and resiliency.
- assisting owners of East Town Mall on redevelopment plan for the shopping center including addition of new “in lot” development sites and redevelopment of outlots adding commercial opportunities.
- coordinating and organizing owners of former west side Shopko site for adapted temporary use and expanded development area.
- updating off-street parking regulations.
- working with landowners on over 250 acres of undeveloped land on the northeast side for future residential subdivision development.
- approved site plans for development projects, including:
 - Prevea Facility – 1860 Shawano Ave
 - BayCare Development – 1110 Kepler Drive
 - Brown County Jail Addition – 3030 Curry Lane
 - Old East Town Mall – 2350 E Mason Street
 - NEW Medical Clinic - 610 N Broadway
 - AFG Expansion – 544 Acme Street
 - NEW Lutheran School Addition - 1311 S Robinson Avenue
- administered and enforced building code
 - through September, processed permits for 2,728 projects
 - managing 1,400 ongoing and active permits
 - closed the last 600 open projects from March 2, 2018 through August 25, 2019
- enforced housing and zoning code
 - through September, responded to 2,435 total complaints, closed 2,046 cases
 - responded to forty-three (28) rat-related complaints, closed thirty-nine (24) cases
 - continued inspection and approval of weights and measures for the City and surrounding communities
 - successfully maintained customer service and project deadlines during COVID-19\
 - proactively addressed all alleys to ensure proper street number identification is present on all properties
- utilized over \$92,000 in EPA Brownfields Assessment Grant funding to assess contamination and plan for remediation/redevelopment at seven (7) sites within the city.
- worked to facilitate the relocation of the Fox River Trail from the street to the waterfront on South Adams Street

2022 Goals:

- connect valuable people
 - conduct at least forty (40) business retention visits

- develop, sponsor, and host at least two (2) public events for local businesses
- promote the City at two (2) regional and two (2) statewide conferences or meetings
- host four (4) BID meetings and attend twenty-four (24) BID board and committee meetings
- host two (2) I-43 Business Center meetings
- organize and host semi-monthly Green Bay Neighborhood Leadership Council meetings
- continue working with Advance and the Greater Green Bay Chamber on regional economic strategic planning
- attend at least one hundred (100) public events for purposes of program and resource outreach
- Begin outreach related to the update of the City's comprehensive plan
- adopt effective policies
 - continue work within the department to standardize and publish inspection policies and procedures
 - continue work with other departments to standardize and publish permitting policies and procedures
 - continue work on updating the *Green Bay Smart Growth 2022 Comprehensive Plan*
 - continue implementation of the *Velp Avenue Area-Wide Plan*, *Legends District Master Plan*, *Downtown AuthentCity Plan*, the *University Avenue Corridor Brownfield Redevelopment Plan*, and *Military Avenue Market Analysis and Corridor Design Plan*
 - adopt Termination Resolutions for TID Twelve (12), I-43 Commercial Development
 - create a formal application for TIF assistance requests
- enhance public programs
 - approve at least two (2) loans from the CDBG Revolving Loan Fund (RLF) or Economic Development RLF
 - form one (1) new neighborhood association and/ or bring one (1) out of inactive status
 - Continue to implement the City's Historic Intensive Survey
 - Assist in the pursuit of and implementation of COVID-19 relief funds from the federal and State government
- improve City properties
 - draft and approve at least four (4) Development Agreements for major development projects
 - complete and approve design documents for the Shipyard and begin Phase I improvements
 - execute agreements for the construction of four (4) single-family residential structures in existing neighborhoods
 - execute agreements for three (3) housing development projects on RDA-owned properties
 - work to create additional housing units with an emphasis on affordable housing
 - partner with Green Bay homelessness providers and the Greater Green Bay Community Foundation on a plan to end homelessness in Green Bay
 - sell the Schauer and Schumacher property for commercial and/or residential development
 - continued review and approval of building permits, plats, zoning changes, and site plans
 - continued inspection and enforcement of zoning and building codes
 - complete the transfer of the former Associated Bank parking lot, environmental clean up and begin construction
 - approve two (2) Historic Preservation Revolving Loan Fund loans

- sell or transfer at least 20 acres of City-owned property to private ownership for industrial development
- sell or transfer at least 5 acre of City-owned property for private ownership for residential development
- enhance public art programming
 - work with at least three (3) developers on new projects with percentage for the arts requirements
 - expand planning and fundraising efforts to develop public and private support for the arts in the Green Bay area
 - assist with the evaluation and update of City branding efforts

Major Increases/Decreases in 2021 Budget:

- reduced Contractual Service expense to reflect 2020 actual
- moved Neighborhood Association mini-grant expense from 101099 Miscellaneous budget to CEDD budget
- increased Reinspection Fee revenue to reflect 2020 actual

Personnel Changes:

- none



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 12
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
25 COMMUNITY AND ECONOMIC DEVELOP							
50001 REGULAR SALARIES	1,580,350.48	2,037,265.00	2,037,265.00	1,347,419.63	2,037,265.00	2,057,263.00	1.0%
50003 SEASONAL SALARIE	11,468.64	14,000.00	14,000.00	.00	.00	14,000.00	.0%
50005 COMP TIME PAID O	8,258.44	.00	.00	5,493.38	.00	.00	.0%
50099 DEPARTMENT TURNO	.00	-34,000.00	-34,000.00	.00	-34,000.00	-31,000.00	-8.8%
50501 OVERTIME	695.30	2,000.00	2,000.00	1,152.95	2,153.00	2,000.00	.0%
51101 VACATION PAY	102,385.70	.00	.00	91,016.69	.00	.00	.0%
51102 HOLIDAY PAY	60,967.33	.00	.00	27,300.58	.00	.00	.0%
51103 PERSONAL DAYS	21,160.75	.00	.00	16,058.05	.00	.00	.0%
51105 FUNERAL LEAVE	1,815.00	.00	.00	1,892.44	.00	.00	.0%
51108 SICK PAY	89,577.65	.00	.00	42,687.91	.00	.00	.0%
51201 HEALTH INSURANCE	343,795.02	386,842.00	386,842.00	252,460.98	386,842.00	324,898.00	-16.0%
51202 DENTAL INSURANCE	26,893.16	30,674.00	30,674.00	19,910.66	30,674.00	25,555.00	-16.7%
51203 LIFE INSURANCE	3,086.64	3,059.00	3,059.00	1,858.53	3,059.00	2,551.00	-16.6%
51210 SOCIAL SECURITY	111,654.00	123,887.00	123,887.00	92,355.71	123,887.00	124,370.00	.4%
51211 MEDICARE	26,256.24	28,985.00	28,985.00	21,624.93	28,985.00	29,099.00	.4%
51212 WORKER'S COMPENS	919.27	5,977.00	5,977.00	630.48	5,977.00	910.00	-84.8%
51301 WRS - EMPLOYER S	124,821.88	136,721.00	136,721.00	101,380.19	136,721.00	133,215.00	-2.6%
51401 CAR ALLOWANCE	1,431.41	1,940.00	1,940.00	1,062.87	1,440.00	1,220.00	-37.1%
51402 CLOTHING ALLOWAN	2,340.13	4,000.00	4,000.00	1,385.12	4,100.00	3,100.00	-22.5%
52001 TRAINING & TRAVE	3,979.40	12,700.00	12,700.00	10,414.55	11,680.00	9,500.00	-25.2%
52003 DUES & BONDS	4,617.86	4,575.00	4,575.00	3,690.66	5,075.00	6,575.00	43.7%



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 13
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
53001 CONTRACTUAL SERV	35,941.20	54,000.00	54,000.00	69,697.47	82,000.00	54,000.00	.0%
53002 COPY MACHINE	8,555.79	10,000.00	10,000.00	7,431.84	10,000.00	10,000.00	.0%
53003 MARKETING EXPENS	26,497.56	30,000.00	30,000.00	5,289.05	25,000.00	30,000.00	.0%
53013 STATE PERMIT STA	3,370.56	3,400.00	3,400.00	.00	3,400.00	3,400.00	.0%
54001 MATERIAL & SUPPL	2,450.39	4,350.00	4,350.00	3,949.84	4,850.00	4,350.00	.0%
54002 OFFICE SUPPLIES	10,573.85	10,000.00	10,000.00	6,085.89	10,000.00	10,000.00	.0%
54004 BOOKS MAPS SUBSC	1,583.15	2,000.00	2,000.00	426.96	2,000.00	2,000.00	.0%
54010 GAS OIL LUBE	8,784.47	14,800.00	14,800.00	12,085.45	14,800.00	14,800.00	.0%
55101 EQUIPMENT REPAIR	610.00	2,250.00	2,250.00	704.00	2,250.00	2,250.00	.0%
55111 VEHICLE REPAIRS	16,955.07	16,000.00	16,000.00	17,975.28	16,500.00	16,000.00	.0%
56302 CELL PHONES	21,540.69	20,660.00	20,660.00	16,425.00	20,660.00	20,300.00	-1.7%
57098 DEPT INSURANCE C	64,649.88	23,949.00	23,949.00	15,248.30	23,949.00	27,949.00	16.7%
59008 NEIGHBORHD ASSOC	.00	5,000.00	5,000.00	.00	5,000.00	7,500.00	50.0%
59014 BAD DEBT EXPENSE	3,025.98	.00	.00	5,475.17	5,475.00	.00	.0%
59940 TRANS OUT-CAPITA	.00	59,481.00	59,481.00	.00	59,481.00	58,805.00	-1.1%
25 COMMUNITY AND ECONO	2,731,012.89	3,014,515.00	3,014,515.00	2,200,590.56	3,029,223.00	2,964,610.00	-1.7%



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 57
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

425 INSP/PLANNING EQUIPMENT REPLAC	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
25 COMMUNITY AND ECONOMIC DEVELOP							
55121 EQUIPMENT LEASE	.00	.00	.00	9,701.56	.00	12,000.00	.0%
55140 EQUIPMENT REPLAC	81,282.00	.00	.00	16,776.60	.00	.00	.0%
58310 BOND ISSUE COSTS	327.64	.00	.00	.00	.00	.00	.0%
25 COMMUNITY AND ECONO	81,609.64	.00	.00	26,478.16	.00	12,000.00	.0%
TOTAL 425 INSP/PLANNING EQUI	81,609.64	.00	.00	26,478.16	.00	12,000.00	.0%

SALARY SUMMARY RATES

Department: COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT
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POSITION	FTE	PT/ SEASON	BUDGETED HOURS	12/31/2022 AVG RATE	2022 BUDGET IMPACT
DEVELOPMENT DIRECTOR	1.00		2,080	\$55.78	\$114,130
DEPUTY DEVELOPMENT DIRECTOR	(b) 1.00		2,080	\$51.68	\$104,942
<i>Operations</i>					
ADMINISTRATIVE ASSISTANT	1.00		2,080	\$32.94	\$66,936
ADMINISTRATIVE CLERK	1.00		2,080	\$19.78	\$40,009
ADMINISTRATIVE CLERK	1.00		2,080	\$21.39	\$43,641
ADMINISTRATIVE CLERK	(f) 1.00		2,080	\$22.04	\$44,785
ACCOUNTANT	(f) 1.00		2,080	\$33.26	\$67,604
<i>Inspections and Enforcement</i>					
CHIEF BUILDING OFFICIAL	1.00		2,080	\$49.41	\$101,001
HOUSING AND ZONING ENFORCEMENT COORDINATOR	1.00		2,080	\$38.26	\$77,787
HOUSING INSPECTOR	3.00		2,080	\$34.46	\$71,361
HOUSING INSPECTOR	1.00		2,080	\$27.72	\$55,698
NEIGHBORHOOD COMPLIANCE INSPECTOR	1.00		2,080	\$22.22	\$45,213
PLAN REVIEW LTE		1.00			\$10,000
CITY SEALER	1.00		2,080	\$30.89	\$63,012
COMMERCIAL BUILDING INSPECTOR	1.00		2,080	\$38.65	\$78,964
BUILDING INSPECTOR	1.00		2,080	\$32.60	\$66,697
BUILDING INSPECTOR	1.00		2,080	\$32.60	\$65,513
BUILDING INSPECTOR	1.00		2,080	\$35.23	\$72,021
ELECTRICAL INSPECTOR	2.00		2,080	\$37.03	\$75,248
PLUMBING/HEATNG INSPECTOR	1.00		2,080	\$37.14	\$75,476
PLUMBING/HEATNG INSPECTOR	1.00		2,080	\$37.03	\$75,248
SEASONAL COMPLIANCE INSPECTOR		1.00			\$14,000

POSITION	FTE	PT/ SEASON	BUDGETED HOURS	12/31/2022 AVG RATE	2022 BUDGET IMPACT
<i>Planning & Projects</i>					
PRINCIPAL PLANNER	1.00		1,733	\$39.50	\$80,673
ZONING ADMINISTRATOR	1.00		2,080	\$39.03	\$79,317
PLANNER II	1.00		2,080	\$34.34	\$69,928
PLANNER I	1.00		2,080	\$29.21	\$59,541
DESIGN SPECIALIST	1.00		2,080	\$29.20	\$59,442
PUBLIC ARTS COORDINATOR	(f) 0.75		1,560	\$25.94	\$39,847
COMMUNITY DEVELOPMENT SPECIALIST	(f) 1.00		2,080	\$33.26	\$67,604
NEIGHBORHOOD DEVELOPMENT SPECIALIST	(f) 1.00		2,080	\$26.96	\$55,272
SUPPORT ASSISTANT	(o) 1.00		2,080	\$19.86	\$40,189
PROJECT & PROGRAM MANAGER	1.00		2,080	\$34.89	\$70,906
ECONOMIC DEVELOPMENT SPECIALIST	1.00		2,080	\$33.76	\$68,717
REAL ESTATE SPECIALIST	1.00		2,080	\$28.47	\$58,367
<i>Housing</i>					
HOUSING ADMINISTRATOR	(f) 1.00		2,080	\$36.00	\$73,801
BUILDING SERVICES COORDINATOR	(f) 1.00		2,080	\$25.94	\$52,609
CUSTODIAN II	(f) 1.00		2,080	\$19.86	\$40,189
CUSTODIAN I	(f) 1.00		2,080	\$21.06	\$42,796
RESIDENT SERVICES COORDINATOR	(f) 1.00		2,080	\$27.88	\$50,418
RESIDENT SERVICES COORDINATOR	(f) 1.00		2,080	\$24.59	\$56,655
BENEFIT ELIGIBLE EMPLOYEES	40.75				
NON-BENEFIT ELIGIBLE EMPLOYEES		2.00			

(b) 10% funded by GBHA

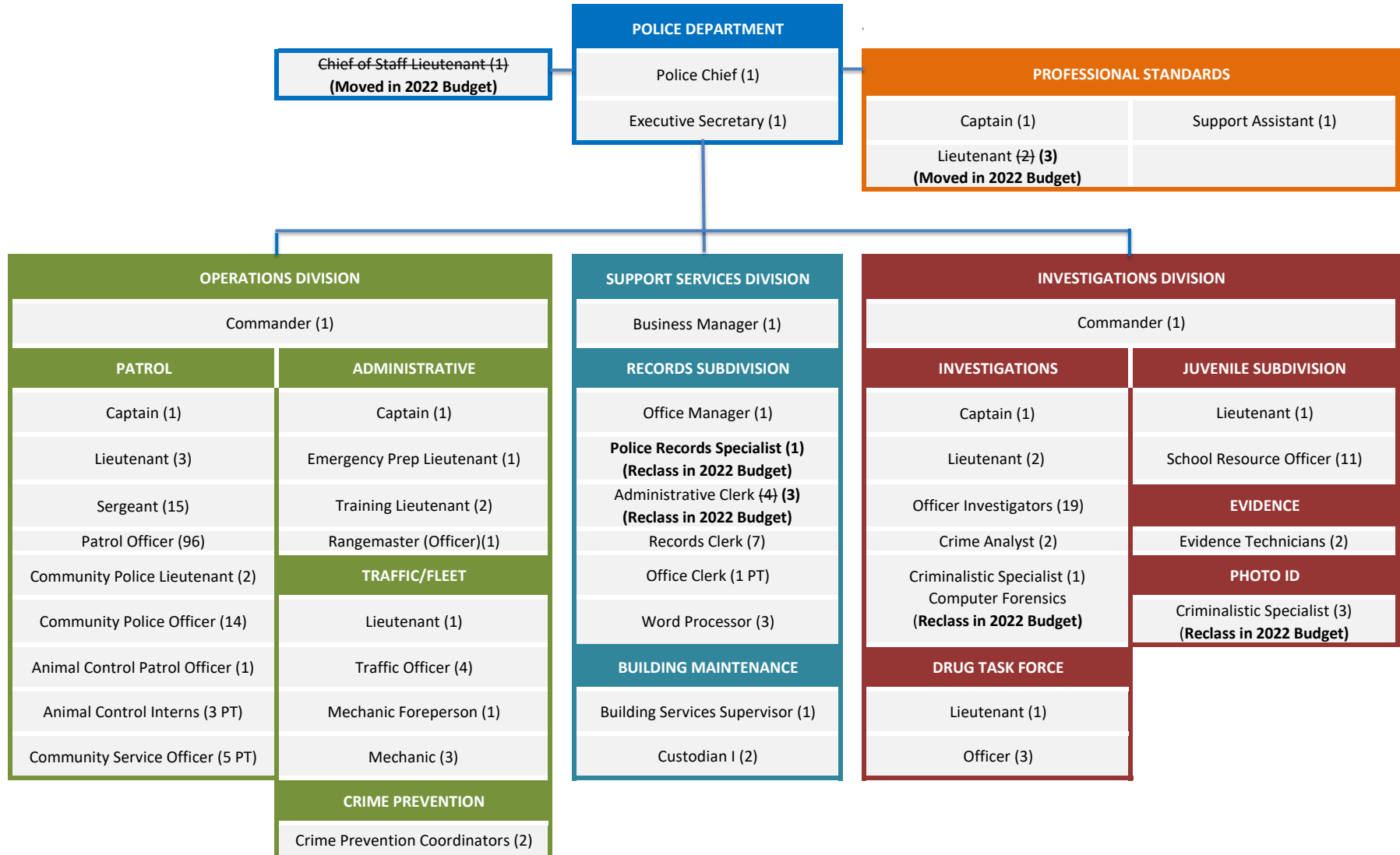
(f) Positions are Federally funded

(o) LTE position is funded by private funds

POLICE DEPARTMENT



POLICE DEPARTMENT



Sworn Employees 187

Non Sworn Fulltime Employees 35

Non Sworn Parttime Employees 9

*** 1 Programmer Analyst, 1 Senior Programmer Analyst and 1.75 Network Specialist positions on IT Table of Organization but funded in PD Budget



City of Green Bay
2022 Budget Comments

Department: Police

Mission:

“We, the members of the Green Bay Police Department, are dedicated to providing service through a partnership with the community that builds trust, reduces crime, creates a safe environment, and enhances the quality of life in our neighborhood.”

Activities:

Marine Patrol, Nuisance Abatement program, SWAT, Community Service Officers, Traffic Enforcement Unit, Animal Protection Unit, and GERP/Technology enhancements. Training Team, Dive Team, Mental Health Officers and Community Crisis Intervention Team, (CCIT).

Community Policing Programs to include Building Bridges, Citizens Police Academy, Unity Walk, Badges Giving Baskets, Bring Your Own 5 basketball, and Youth and Police Cadet Program. Community meetings on the goals of instilling hope, reducing fear, eliminating racism, building relationships, and enhancing trust and legitimacy.

2021 Accomplishments:

- Restructured the Training Division to improve the quality, efficiency, and organization of training delivered to sworn and professional staff

- Obtained and deployed a National Incident Ballistics Network (NIBN) machine to analyze shell casings and firearms for comparison against a nationwide database.
- Implemented video analytics software to reduce investigation time spent reviewing video evidence.
- Continued implementation of Intelligence led/Data Driven policing strategies based on Crime Statistics.
- Community Engagement to build trust, earn respect and establish police community legitimacy
- Continue community meetings to ensure open dialogue with the community
- Continued partnership with the Green Bay Police Foundation and other community partners
- Juvenile/Youth Programs in a virtual environment due to COVID 19
- Reduction in the number of Emergency Mental Health Commitments and the duration of police custody time.
- Continued the “Slow Down Green Bay” traffic initiative
- Implementation of the Office of Emergency Preparedness focused on responses to flooding, the ongoing COVID-19 pandemic, active threat incidents, and 1st amendment assemblies
- Budget, scheduling and procedural adaptations due to COVID 19 Virus environment
- Multi-agency active threat training conducted with GBMFD and Brown County Communication Center to teach lessons learned from the Oneida Casino active threat incident
- Implementation of Body-Worn Camera program
- Creation of the temporary violent crime task force to address the gun violence occurring in the city.
- Implementation of the U.S. Marshal Task Force
- Outsourced the Crossing Guard program to improve service

2022 Goals:

We have four priorities in the Green Bay Police Department: public safety, community engagement and inclusion, the health of the organization, and the effective and efficient use of public resources. Each of our goals for 2022 is related to one or more of these priorities.

Public Safety:

- Crime reduction and prevention to continue the decline in the city’s crime rate
- Increase the number of Behavioral Health officers to four (within existing staffing allocation)

- Continue training and preparation to prevent and respond to mass casualty events, including training and resources for businesses and community organizations
- Develop and implement a comprehensive, community-engaged strategy for reducing gun violence, including prevention and accountability measures
- Develop and implement a traffic safety plan, including a public-facing system for tracking traffic complaint and collision data

Community Engagement and Inclusion:

- Expand community engagement and problem-solving strategies
- Increase partnerships with residents, businesses, and other community stakeholders to build trust, earn respect, and increase transparency
- Develop and implement a communications strategy
- Increase participation in the public safety cadet program
- Identify opportunities to include community members as trainers for in-service training
- Develop and implement strategies to identify and reduce disparities in the delivery of police service
- Work with community stakeholders to address public safety issues within the homeless community

The Health of the Organization:

- Develop and implement a comprehensive employee wellness program
- Improve access to training for both sworn employees and professional staff based on need, career goals, and experience
- Improve accountability processes to promote internal legitimacy
- Fully staff all authorized positions in the department

Effective and Efficient Use of Public Resources

- Implement an updated Table of Organization with a clear chain of command and well-defined roles and responsibilities
- Identify and implement technological advances to improve the efficiency of our operations
- Improve the security and resiliency of the information technology systems
- Identify and implement efficiencies in fleet and facilities

2022 Challenges

- Recruitment and Retention
- Increase in demand for open record requests completion and redaction
- GBPD Building Infrastructure
- Increased and evolving threats to Information Technology infrastructure

Key Performance Measures

	2020	2021 (YTD)
Calls for Service	75,110	54,800
Reports Written	13,101	10,515
Traffic Stops	10,183	7,058
Public Records Requests	1,641	1,433
• Page Count	42,804	39,384

Major Increases in 2022 Budget:

- Equipment Replacement to include getting our squad fleet on a four-year replacement schedule
- Software Maintenance due to annual financial increases and number of maintenance agreements
- Workers Compensation due to historical data
- Humane Division Maintenance of Animals Humane Society new contract

Major Decreases in 2022 Budget:

- Reduction in contractual services from updates to the Crossing Guard contract

Personnel Changes:

- Table of Organization levels for Sworn remain the same at 187 positions
- Table of Organization levels for Non-Sworn 35.7
- Re-class of an Administrative Clerk to a Records Specialist (New Position)



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 14
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
30 POLICE							
50001 REGULAR SALARIES	13,330,069.34	16,640,264.00	16,640,264.00	9,927,544.17	16,513,414.00	16,867,663.00	1.4%
50003 SEASONAL SALARIE	110,288.29	.00	.00	2,010.03	.00	.00	.0%
50005 COMP TIME PAID O	277,438.53	.00	.00	270,231.50	.00	.00	.0%
50099 DEPARTMENT TURNO	.00	-257,000.00	-257,000.00	.00	-257,000.00	-255,000.00	-.8%
50501 OVERTIME	792,168.36	900,000.00	900,000.00	855,844.74	1,050,000.00	925,000.00	2.8%
50505 TIME ON THE BOOK	206,239.22	.00	.00	122,889.56	.00	.00	.0%
50506 PACKER OVERTIME	115,049.49	750,000.00	750,000.00	276,373.84	750,000.00	770,000.00	2.7%
51101 VACATION PAY	1,180,870.10	.00	.00	961,382.89	.00	.00	.0%
51102 HOLIDAY PAY	608,984.04	567,000.00	567,000.00	355,661.34	567,000.00	567,000.00	.0%
51103 PERSONAL DAYS	215,655.50	.00	.00	175,463.37	.00	.00	.0%
51105 FUNERAL LEAVE	39,102.07	.00	.00	29,051.87	.00	.00	.0%
51106 JURY DUTY/WITNES	.00	.00	.00	27.32	.00	.00	.0%
51108 SICK PAY	469,921.48	.00	.00	432,038.43	.00	.00	.0%
51110 UNEMPLOYMENT COM	35,035.76	.00	.00	1,963.00	.00	.00	.0%
51201 HEALTH INSURANCE	2,514,360.07	2,587,376.00	2,587,376.00	1,879,627.05	2,587,376.00	2,641,740.00	2.1%
51202 DENTAL INSURANCE	209,389.32	216,591.00	216,591.00	147,678.54	216,591.00	202,985.00	-6.3%
51203 LIFE INSURANCE	25,425.36	25,716.00	25,716.00	14,327.02	25,716.00	21,107.00	-17.9%
51210 SOCIAL SECURITY	1,042,151.98	1,090,697.00	1,090,697.00	817,112.92	1,090,697.00	1,077,037.00	-1.3%
51211 MEDICARE	244,844.04	256,200.00	256,200.00	191,590.67	256,200.00	253,011.00	-1.2%
51212 WORKER'S COMPENS	513,399.44	537,396.00	537,396.00	224,067.86	537,396.00	592,894.00	10.3%
51301 WRS - EMPLOYER S	1,927,250.21	2,022,668.00	2,022,668.00	1,508,623.27	2,022,668.00	2,010,311.00	-.6%



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 15
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
51399 62.13 PENSION	2,156.45	.00	.00	-431.29	.00	.00	.0%
51402 CLOTHING ALLOWAN	123,087.10	129,000.00	129,000.00	132,110.55	133,000.00	129,000.00	.0%
51404 PERSONAL SUPPLIE	13,310.48	15,000.00	15,000.00	15,009.58	17,000.00	17,000.00	13.3%
51507 EMPLOYEE WELLNES	69,120.00	70,000.00	70,000.00	70,200.00	70,000.00	70,000.00	.0%
52001 TRAINING & TRAVE	22,621.32	45,400.00	45,400.00	48,663.84	49,000.00	49,000.00	7.9%
52003 DUES & BONDS	3,243.82	2,900.00	2,900.00	3,312.00	3,500.00	3,500.00	20.7%
52005 RECORDS CHECKS	6,535.03	18,500.00	18,500.00	4,856.05	18,500.00	18,500.00	.0%
52007 RECRUITING	14,179.50	20,000.00	20,000.00	20,823.22	23,000.00	20,000.00	.0%
52008 LAUNDRY	3,669.35	3,600.00	3,600.00	2,724.75	3,600.00	3,600.00	.0%
52010 EDUCATION REIMBU	1,200.00	4,000.00	4,000.00	2,463.12	4,000.00	4,000.00	.0%
53001 CONTRACTUAL SERV	71,190.59	463,400.00	463,400.00	183,145.25	300,000.00	402,400.00	-13.2%
53002 COPY MACHINE	11,181.58	21,600.00	21,600.00	14,620.00	21,600.00	21,600.00	.0%
53004 ADVERTISING	50.07	500.00	500.00	69.84	500.00	500.00	.0%
53008 MAINTENANCE OF A	80,000.04	80,000.00	80,000.00	60,000.03	80,000.00	100,000.00	25.0%
53020 SOFTWARE MAINTEN	161,265.78	255,270.00	255,270.00	185,786.39	255,270.00	282,945.00	10.8%
53035 CRIME PREVENTION	1,838.07	11,000.00	11,000.00	6,505.63	11,000.00	11,000.00	.0%
54001 MATERIAL & SUPPL	16,633.69	18,000.00	18,000.00	11,863.33	18,000.00	18,000.00	.0%
54002 OFFICE SUPPLIES	4,182.61	12,000.00	12,000.00	6,028.82	12,000.00	12,000.00	.0%
54004 BOOKS MAPS SUBC	502.81	1,400.00	1,400.00	246.55	1,400.00	1,400.00	.0%
54005 POSTAGE	3,968.86	4,000.00	4,000.00	810.44	4,000.00	4,000.00	.0%
54010 GAS OIL LUBE	211,785.14	290,000.00	290,000.00	172,181.01	290,000.00	290,000.00	.0%
54018 TOOLS & SHOP SUP	1,185.31	800.00	800.00	131.58	800.00	800.00	.0%



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 16
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
54030 SCHOOL PATROL &	.00	600.00	600.00	.00	600.00	600.00	.0%
54031 GUNS & AMMUNITIO	53,811.24	85,500.00	85,500.00	60,374.48	85,500.00	85,500.00	.0%
54032 POLICE PHOTOSTAT	22,163.48	25,000.00	25,000.00	14,181.11	25,000.00	25,000.00	.0%
54033 PHOTO ID	19,380.46	13,000.00	13,000.00	10,025.85	13,000.00	15,000.00	15.4%
54034 PLAIN CLOTHES IN	14,773.27	16,000.00	16,000.00	9,521.07	16,000.00	16,000.00	.0%
54036 EMERGENCY RESPON	8,624.94	8,900.00	8,900.00	8,705.10	10,000.00	8,900.00	.0%
54037 K-9 UNIT	14,961.16	12,500.00	12,500.00	6,025.90	12,500.00	12,500.00	.0%
54051 MEDICAL SUPPLIES	51,141.77	60,450.00	68,268.33	47,200.27	63,400.00	60,450.00	-11.5%
54070 COMMUNICATIONS S	34,524.40	40,000.00	40,000.00	39,017.09	45,000.00	40,000.00	.0%
55101 EQUIPMENT REPAIR	223,634.65	170,000.00	170,000.00	235,199.55	250,500.00	180,000.00	5.9%
55105 RADIO MAINT CONT	18,181.68	24,000.00	24,000.00	26,426.30	30,000.00	27,000.00	12.5%
55140 EQUIPMENT REPLAC	135,930.96	166,500.00	166,500.00	106,983.15	166,500.00	291,300.00	75.0%
55201 BUILDING REPAIRS	37,014.99	68,700.00	68,700.00	44,966.84	68,700.00	68,700.00	.0%
56101 ELECTRICITY	69,072.29	75,400.00	75,400.00	50,767.81	75,400.00	75,400.00	.0%
56201 NATURAL GAS	16,713.39	18,900.00	18,900.00	10,306.33	18,900.00	18,900.00	.0%
56301 TELEPHONE	11,064.00	16,300.00	16,300.00	9,094.76	16,300.00	16,300.00	.0%
56302 CELL PHONES	129,586.47	105,000.00	105,000.00	134,240.44	130,000.00	105,000.00	.0%
56303 DATA CARDS	14,510.98	28,500.00	28,500.00	6,325.42	28,500.00	28,500.00	.0%
56402 WATER	3,897.35	4,200.00	4,200.00	2,653.08	4,200.00	4,200.00	.0%
56403 SEWER	6,179.72	6,300.00	6,300.00	4,099.95	6,300.00	6,300.00	.0%
56404 STORM SEWER UTIL	1,617.57	1,600.00	1,600.00	1,187.61	1,600.00	1,600.00	.0%
57098 DEPT INSURANCE C	572,344.77	344,194.00	344,194.00	294,595.17	344,194.00	327,768.00	-4.8%
30 POLICE	26,139,679.74	28,094,822.00	28,102,640.33	20,256,527.36	28,088,322.00	28,547,911.00	1.6%

SALARY SUMMARY RATES

Department: POLICE DEPARTMENT

POSITION	HEAD COUNT	FTE	BUDGETED HOURS	12/31/2022 RATE	2022 BUDGET IMPACT
<i>Office of the Chief</i>					
POLICE CHIEF	1.00	1.00	2,080	\$60.93	\$124,060
EXECUTIVE SECRETARY	1.00	1.00	2,080	\$27.60	\$56,091
<i>Professional Standards Division</i>					
POLICE CAPTAIN	1.00	1.00	2,080	\$51.72	\$105,101
POLICE LIEUTENANT	3.00	3.00	1,965	\$46.52	\$91,396
SUPPORT ASSISTANT	1.00	1.00	2,080	\$23.16	\$47,066
<i>Operations Division</i>					
POLICE COMMANDER	1.00	1.00	2,080	\$53.68	\$109,010
<i>Patrol</i>					
POLICE CAPTAIN	1.00	1.00	2,080	\$47.41	\$96,320
POLICE LIEUTENANT	3.00	3.00	1,965	\$46.52	\$91,396
POLICE SERGEANT	15.00	15.00	1,965	\$43.25	\$85,992
PATROL OFFICER	7.00	7.00	1,965	\$41.91	\$85,914
PATROL OFFICER	12.00	12.00	1,965	\$39.15	\$77,307
PATROL OFFICER	13.00	13.00	1,965	\$37.40	\$74,269
PATROL OFFICER	8.00	8.00	1,965	\$37.33	\$73,498
PATROL OFFICER	39.00	39.00	1,965	\$36.55	\$72,345
PATROL OFFICER	6.00	6.00	1,965	\$33.26	\$63,349
PATROL OFFICER	3.00	3.00	1,965	\$30.57	\$59,322
PATROL OFFICER	8.00	8.00	1,965	\$29.71	\$58,372
COMMUNITY POLICE LIEUTENANT	2.00	2.00	1,965	\$46.52	\$92,472
COMMUNITY POLICE OFFICER	7.00	7.00	1,965	\$41.91	\$82,757
COMMUNITY POLICE OFFICER	3.00	3.00	1,965	\$39.15	\$76,997
COMMUNITY POLICE OFFICER	4.00	4.00	1,965	\$30.57	\$59,749
POLICE OFFICER	1.00	1.00	1,965	\$39.15	\$76,911
ANIMAL CONTROL INTERN	3.00	1.13	780	\$11.83	\$9,097
COMMUNITY SERVICE OFFICER	5.00	3.75	1,560	\$12.68	\$19,469
SYSTEMS ANALYST	1.00	1.00	2,080	\$36.30	\$76,508
PROGRAMMER ANALYST	1.00	1.00	2,080	\$38.64	\$78,536
SENIOR PROGRAMMER ANALYST	1.00	1.00	2,080	\$40.52	\$83,081
NETWORK SPECIALIST	1.00	0.75	1,560	\$34.90	\$55,234

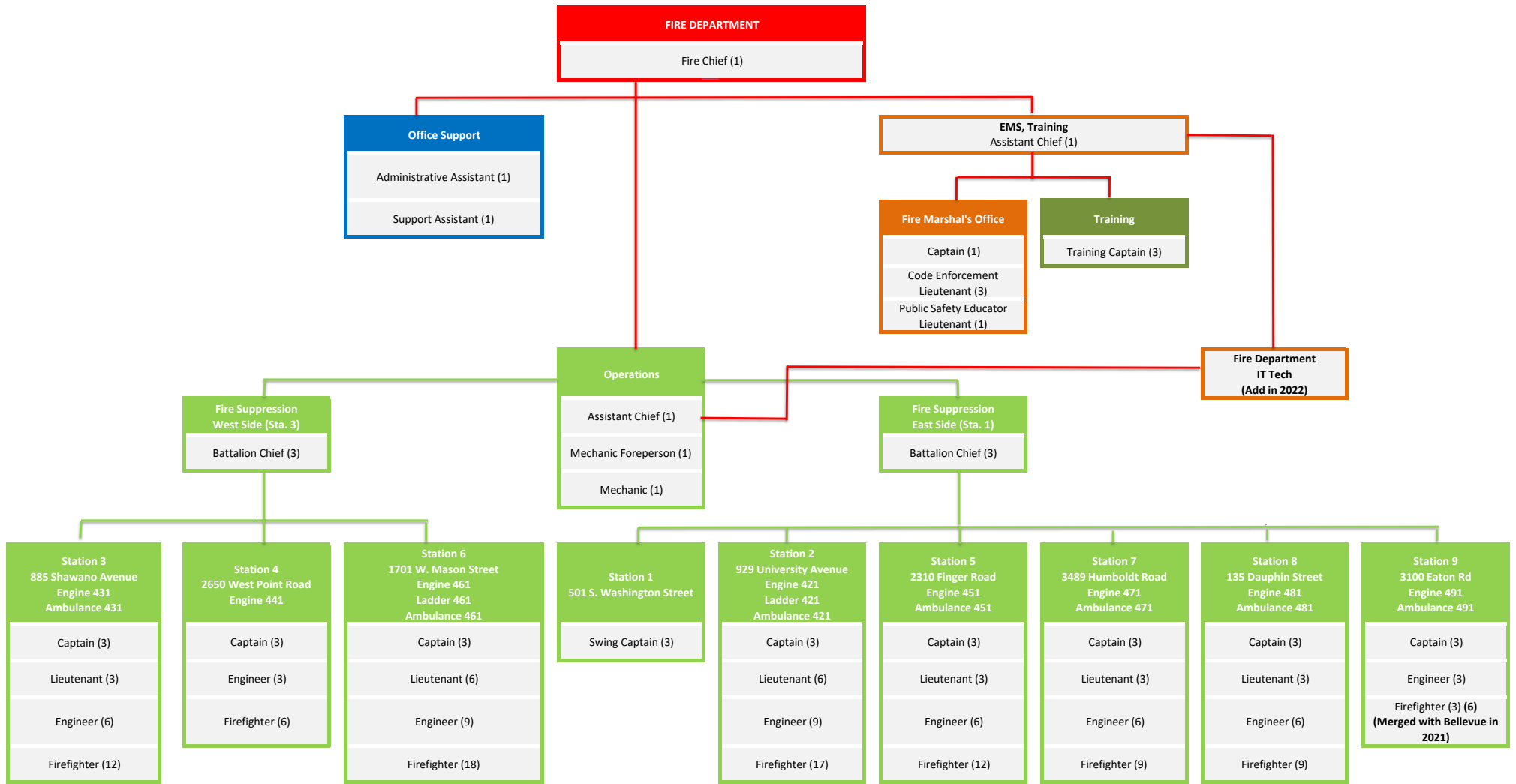
POSITION	HEAD COUNT	FTE	BUDGETED HOURS	12/31/2022 RATE	2022 BUDGET IMPACT
<u>Administrative</u>					
POLICE CAPTAIN	1.00	1.00	1,965	\$46.94	\$95,771
EMERGENCY PREP LIEUTENANT	1.00	1.00	1,965	\$46.52	\$91,396
TRAINING LIEUTENANT	2.00	2.00	1,965	\$46.52	\$91,396
RANGEMASTER (OFFICER)	1.00	1.00	1,965	\$41.91	\$82,328
<u>Traffic/Fleet Subdivision</u>					
POLICE LIEUTENANT	1.00	1.00	1,965	\$46.52	\$93,547
POLICE OFFICER	1.00	1.00	1,965	\$41.91	\$82,328
POLICE OFFICER	1.00	1.00	1,965	\$39.15	\$77,569
POLICE OFFICER	2.00	3.00	1,965	\$29.71	\$58,372
MECHANIC FOREPERSON	1.00	1.00	2,080	\$30.98	\$63,484
MECHANIC	1.00	1.00	2,080	\$30.27	\$61,551
MECHANIC	1.00	1.00	2,080	\$29.21	\$59,307
MECHANIC	1.00	1.00	2,080	\$26.21	\$53,061
<u>Crime Prevention Subdivision</u>					
CRIME PREVENTION COORDINATOR	2.00	2.00	2,080	\$28.75	\$58,434
<u>Support Services Division</u>					
BUSINESS MANAGER	1.00	1.00	2,080	\$43.22	\$87,833
<u>Records Divisions</u>					
OFFICE MANAGER	1.00	1.00	2,080	\$32.94	\$67,218
ADMINISTRATIVE CLERK	2.00	2.00	1,950	\$21.60	\$44,122
ADMINISTRATIVE CLERK	1.00	1.00	1,950	\$22.04	\$44,785
RECORDS SPECIALIST	1.00	1.00	1,950	\$20.99	\$43,036
RECORDS CLERK	6.00	6.00	2,080	\$22.04	\$44,785
RECORDS CLERK	1.00	1.00	2,080	\$20.32	\$41,531
OFFICE CLERK	1.00	0.63	1,300	\$20.61	\$26,183
WORD PROCESSOR	1.00	1.00	2,080	\$21.22	\$43,128
WORD PROCESSOR	2.00	2.00	2,080	\$20.81	\$42,291
<u>Building Maintenance Subdivision</u>					
BUILDING SERVICES SUPERVISOR	1.00	1.00	2,080	\$31.03	\$63,061
BUILDING CUSTODIAN I	1.00	1.00	2,080	\$21.06	\$42,796
BUILDING CUSTODIAN I	1.00	1.00	2,080	\$19.32	\$39,449

POSITION	HEAD COUNT	FTE	BUDGETED HOURS	12/31/2022 RATE	2022 BUDGET IMPACT
<u>Investigations Division</u>					
POLICE COMMANDER	1.00	1.00	2,080	\$54.96	\$111,696
<u>Investigations</u>					
CAPTAIN	1.00	1.00	2,080	\$47.41	\$96,320
POLICE LIEUTENANT	2.00	2.00	1,965	\$46.52	\$91,396
POLICE OFFICER	13.00	13.00	1,965	\$41.91	\$83,150
POLICE OFFICER	2.00	2.00	1,965	\$39.15	\$78,529
POLICE OFFICER	1.00	1.00	1,965	\$37.40	\$75,754
POLICE OFFICER	3.00	3.00	1,965	\$36.55	\$70,841
CRIME ANALYST	1.00	1.00	2,080	\$36.30	\$73,778
CRIME ANALYST	1.00	1.00	2,080	\$34.34	\$69,515
CRIMINALISTIC SPECIALIST	1.00	1.00	2,080	\$34.34	\$70,409
<u>Drug Task Force</u>					
POLICE LIEUTENANT	1.00	1.00	1,965	\$46.52	\$93,547
POLICE OFFICER	2.00	2.00	1,965	\$41.91	\$83,228
POLICE OFFICER	1.00	1.00	1,965	\$37.40	\$74,794
<u>Juvenile Subdivision</u>					
POLICE LIEUTENANT	1.00	1.00	1,965	\$46.52	\$94,085
POLICE OFFICER	6.00	6.00	1,965	\$41.91	\$82,328
POLICE OFFICER	3.00	3.00	1,965	\$39.15	\$76,911
POLICE OFFICER	1.00	1.00	1,965	\$37.40	\$73,446
POLICE OFFICER	1.00	1.00	1,965	\$29.71	\$58,372
<u>Evidence Subdivision</u>					
EVIDENCE TECHNICIAN	1.00	1.00	2,080	\$25.42	\$51,669
EVIDENCE TECHNICIAN	1.00	1.00	2,080	\$23.46	\$47,952
<u>Photo ID Subdivision</u>					
CRIMINALISTIC SPECIALIST	1.00	1.00	2,080	\$34.34	\$70,409
CRIMINALISTIC SPECIALIST	2.00	2.00	2,080	\$31.71	\$65,015
TOTAL HEAD COUNT					
	235.00				
COLUMN TOTALS					
		232.25			

FIRE DEPARTMENT



FIRE DEPARTMENT



Fire Personnel 205
Fulltime Support Staff 5

Personnel assigned to Green Bay	177
Personnel assigned to Allouez	21
Personnel assigned to Bellevue	12



City of Green Bay 2022 Budget Comments

Department: Fire Department

Mission: The mission of the Green Bay Metro Fire Department is to protect and educate our community, show compassion to all, and continue the honored tradition and dedication of the fire service.

Activities: Continue the time honored tradition of delivering the best professional service in the most efficient and economical manner for the citizens of Green Bay and Allouez. This service delivery will include public education, fire prevention, training, fire investigation and administration on the non-emergency side of our responsibilities. On the emergency side, emergency medical services, fire suppression, hazardous materials, water rescue and technical rescue services will be delivered at the highest possible level.

2021 Accomplishments

- 🔥 Completed a merger between the Village of Bellevue Fire Department and GBMFD.
- 🔥 Trained and implemented the new Brown County Computer Aided Dispatch system for all personnel.
- 🔥 Worked with the Information Technology Department to purchase and install new mobile data terminals in the emergency fleet of apparatus.
- 🔥 Took delivery, trained and placed in service the new Hazardous Materials Response Apparatus.
- 🔥 Reviewed and redesigned the specifications for fire engines in the fleet. The redesign will be smaller, more agile and will reduce the cost of apparatus in the future.
- 🔥 Update security protocols and equipment for public safety at special events throughout the city.

- 🏠 Successfully completed the annual boom deployment exercise and training mandated by the Federal Environmental Protection Agency as an Oil Spill Response Organization to protect our waterways.
- 🏠 Purchased a Drone Unit and trained and licensed personnel to fly the unit in various emergency situations.
- 🏠 Replaced the Plymovent Systems in all stations to reduce exhaust emissions that cause cancer.
- 🏠 Successfully completed the recruit training academy for personnel replacing retired members.
- 🏠 Replaced all cardiac 12 lead monitors on the ambulance with state of the art technologies.
- 🏠 Completed the rank academy's for the Lieutenant and Engineer positions.
- 🏠 Completed Active Threat Training for all personnel in cooperation with the police department.

2022 GOALS:

- 🏠 Purchase and place in service new portable radios and base stations.
- 🏠 Purchase and place in service a new station alerting system that will replace technology and equipment from the 1960's.
- 🏠 Complete and 8-week recruit academy for new employees.
- 🏠 Add an Information Technology position to facilitate the smooth operation of all software and hardware systems used in the fire department. The position will provide redundancy in the public safety ranks and allow Command Staff personnel to focus on their job tasks and strategic planning.
- 🏠 Focus efforts to identify available and appropriate sites, with potential funding sources, for a new combined Fire Station (Stations 1 & 3) in the Broadway, near west side area.
- 🏠 Bring our Technical Rescue Team back into compliance with required training and recruit additional members as part of our commitment to the Wisconsin Task Force 1 Technical Rescue Team (WI-TF1).



City of Green Bay

10/14/2021 16:38
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
40 FIRE							
50001 REGULAR SALARIES	14,900,556.63	15,536,571.00	15,536,571.00	11,811,230.58	15,536,571.00	14,619,468.71	-5.9%
50005 COMP TIME PAID O	.00	.00	.00	77.10	.00	.00	.0%
50099 DEPARTMENT TURNO	.00	-242,000.00	-242,000.00	.00	-242,000.00	-254,000.00	5.0%
50501 OVERTIME	1,352,293.66	825,000.00	843,398.81	1,292,247.71	1,519,525.73	1,168,213.41	38.5%
50506 PACKER OVERTIME	51,574.84	250,000.00	250,000.00	65,815.07	250,000.00	250,000.00	.0%
51101 VACATION PAY	73,125.88	.00	.00	39,132.31	.00	.00	.0%
51102 HOLIDAY PAY	1,155,160.42	1,200,648.00	1,200,648.00	575,370.88	1,200,648.00	1,122,489.00	-6.5%
51103 PERSONAL DAYS	3,002.19	.00	.00	450.91	.00	.00	.0%
51107 MILITARY DUTY	.00	.00	.00	1,295.34	.00	.00	.0%
51108 SICK PAY	.00	.00	.00	10,026.62	.00	.00	.0%
51201 HEALTH INSURANCE	2,630,752.53	2,654,410.00	2,654,410.00	2,007,642.52	2,654,410.00	2,394,142.00	-9.8%
51202 DENTAL INSURANCE	207,321.00	209,390.00	209,390.00	150,555.93	209,390.00	175,017.00	-16.4%
51203 LIFE INSURANCE	25,083.11	24,519.00	24,519.00	14,256.90	24,519.00	18,061.00	-26.3%
51210 SOCIAL SECURITY	13,294.97	14,140.00	14,140.00	11,127.36	14,140.00	18,389.00	30.0%
51211 MEDICARE	245,263.75	247,266.00	247,266.00	194,013.57	247,266.00	239,448.98	-3.2%
51212 WORKER'S COMPENS	162,571.94	127,110.00	127,110.00	78,400.33	127,110.00	113,310.33	-10.9%
51301 WRS - EMPLOYER S	2,875,724.78	2,878,264.00	2,878,264.00	2,264,718.53	2,878,264.00	2,619,602.75	-9.0%
51398 66.191 PENSION	12,213.12	12,220.00	12,220.00	10,177.60	12,220.00	12,220.00	.0%
51399 62.13 PENSION	5,199.93	5,980.00	5,980.00	3,982.48	5,980.00	5,980.00	.0%
51401 CAR ALLOWANCE	394.28	360.00	360.00	274.29	360.00	180.00	-50.0%
51402 CLOTHING ALLOWAN	96,973.10	96,940.00	96,940.00	16,646.84	96,940.00	98,115.00	1.2%



City of Green Bay

10/14/2021 16:38
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 2
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
51404 PERSONAL SUPPLIE	28,581.71	40,400.00	40,400.00	18,735.50	40,400.00	40,400.00	.0%
51508 LODD DEPENDENT H	20,870.04	15,980.00	15,980.00	14,451.00	14,451.00	8,530.00	-46.6%
52001 TRAINING & TRAVE	16,028.31	27,800.00	27,800.00	11,595.44	27,800.00	39,200.00	41.0%
52003 DUES & BONDS	1,145.00	1,430.00	1,430.00	1,474.48	1,474.48	1,430.00	.0%
52004 DRILL INSTRUCTIO	7,425.35	13,200.00	13,200.00	7,550.91	13,200.00	13,200.00	.0%
52006 EMPLOYEE MED EXP	42,294.08	44,000.00	44,000.00	35,350.03	44,000.00	44,000.00	.0%
52007 RECRUITING	2,685.00	2,000.00	2,000.00	4,826.91	4,826.91	5,000.00	150.0%
52008 LAUNDRY	2,084.03	3,000.00	3,000.00	1,584.69	3,000.00	3,000.00	.0%
52010 EDUCATION REIMBU	6,278.82	16,000.00	16,000.00	7,674.81	16,000.00	16,000.00	.0%
53001 CONTRACTUAL SERV	232,775.26	261,739.00	261,739.00	213,901.82	261,739.00	285,069.00	8.9%
53002 COPY MACHINE	2,166.90	3,000.00	3,000.00	2,020.00	3,000.00	3,000.00	.0%
54001 MATERIAL & SUPPL	18,308.93	25,000.00	25,000.00	14,957.47	25,000.00	32,500.00	30.0%
54002 OFFICE SUPPLIES	13,700.68	13,000.00	13,000.00	6,532.23	13,000.00	13,000.00	.0%
54003 HOUSEKEEPING SUP	17,483.69	22,000.00	22,000.00	15,437.81	22,000.00	22,000.00	.0%
54004 BOOKS MAPS SUBSC	2,208.95	3,865.00	3,865.00	1,956.00	3,865.00	3,865.00	.0%
54010 GAS OIL LUBE	81,525.42	120,500.00	120,500.00	93,101.79	120,500.00	120,500.00	.0%
54018 TOOLS & SHOP SUP	8,594.50	9,150.00	9,150.00	7,338.19	9,150.00	9,150.00	.0%
54042 OXYGEN MED SUPPL	17,396.84	15,000.00	15,000.00	13,729.51	19,832.00	22,000.00	46.7%
54050 FIRE PREVENTION	7,442.65	7,500.00	7,500.00	5,473.82	7,500.00	7,500.00	.0%
54051 MEDICAL SUPPLIES	146,201.78	156,000.00	156,000.00	141,983.74	156,000.00	171,000.00	9.6%
55101 EQUIPMENT REPAIR	166,297.40	158,000.00	158,000.00	168,861.44	158,000.00	158,000.00	.0%
55102 FURNITURE REPAIR	.00	500.00	500.00	.00	500.00	500.00	.0%



City of Green Bay

10/14/2021 16:38
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CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 3
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
55105 RADIO MAINT CONT	6,730.95	18,000.00	18,000.00	5,374.03	18,000.00	18,000.00	.0%
55108 FIREFIGHTING EQU	40,372.85	39,300.00	39,300.00	28,195.97	39,300.00	39,300.00	.0%
55150 NEW EQUIPMENT	18,431.60	.00	.00	.00	.00	.00	.0%
55201 BUILDING REPAIRS	.00	.00	.00	.00	.00	120,000.00	.0%
56101 ELECTRICITY	66,540.51	57,000.00	57,000.00	52,288.27	57,000.00	57,000.00	.0%
56201 NATURAL GAS	29,358.56	36,000.00	36,000.00	20,319.12	36,000.00	36,000.00	.0%
56302 CELL PHONES	35,125.13	44,160.00	44,160.00	43,375.30	44,160.00	50,160.00	13.6%
56402 WATER	7,368.47	7,010.00	7,010.00	5,546.37	7,010.00	7,010.00	.0%
56403 SEWER	9,032.78	5,700.00	5,700.00	6,774.38	8,537.00	5,700.00	.0%
56404 STORM SEWER UTIL	5,176.99	3,565.00	3,565.00	4,093.55	5,283.00	3,565.00	.0%
57098 DEPT INSURANCE C	162,218.82	165,697.00	165,697.00	147,944.11	165,697.00	153,866.77	-7.1%
40 FIRE	25,032,358.13	25,176,314.00	25,194,712.81	19,649,891.56	25,881,569.12	24,110,082.95	-4.3%
TOTAL 101 GENERAL	25,032,358.13	25,176,314.00	25,194,712.81	19,649,891.56	25,881,569.12	24,110,082.95	-4.3%
GRAND TOTAL	25,032,358.13	25,176,314.00	25,194,712.81	19,649,891.56	25,881,569.12	24,110,082.95	-4.3%

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City of Green Bay

10/14/2021 16:40
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
4180 FIRE STATION #8							
50001 REGULAR SALARIES	.00	.00	.00	.00	.00	1,253,454.00	.0%
51102 HOLIDAY PAY	.00	.00	.00	.00	.00	102,424.00	.0%
51201 HEALTH INSURANCE	.00	.00	.00	.00	.00	234,764.00	.0%
51202 DENTAL INSURANCE	.00	.00	.00	.00	.00	18,672.00	.0%
51203 LIFE INSURANCE	.00	.00	.00	.00	.00	1,544.00	.0%
51211 MEDICARE	.00	.00	.00	.00	.00	19,660.23	.0%
51212 WORKER'S COMPENS	.00	.00	.00	.00	.00	10,016.38	.0%
51301 WRS - EMPLOYER S	.00	.00	.00	.00	.00	223,448.69	.0%
51402 CLOTHING ALLOWAN	.00	.00	.00	.00	.00	8,000.00	.0%
54001 MATERIAL & SUPPL	3,260.62	.00	.00	5,830.65	.00	.00	.0%
54003 HOUSEKEEPING SUP	1,969.41	.00	.00	1,574.05	.00	.00	.0%
54042 OXYGEN MED SUPPL	2,592.95	.00	.00	2,102.80	.00	.00	.0%
56101 ELECTRICITY	2,338.90	.00	.00	1,747.77	.00	.00	.0%
56201 NATURAL GAS	2,294.52	.00	.00	1,473.64	.00	.00	.0%
56402 WATER	236.09	.00	.00	183.40	.00	.00	.0%
56403 SEWER	335.44	.00	.00	263.48	.00	.00	.0%
56404 STORM SEWER UTIL	242.06	.00	.00	190.01	.00	.00	.0%
4180 FIRE STATION #8	13,269.99	.00	.00	13,365.80	.00	1,871,983.30	.0%
TOTAL 101 GENERAL	13,269.99	.00	.00	13,365.80	.00	1,871,983.30	.0%
GRAND TOTAL	13,269.99	.00	.00	13,365.80	.00	1,871,983.30	.0%

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City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 50
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

219 FIRE CONSOLIDATION	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
40 FIRE							
50001 REGULAR SALARIES	.00	.00	.00	535,637.25	.00	919,581.00	.0%
50501 OVERTIME	.00	.00	.00	42,114.75	.00	69,286.59	.0%
51102 HOLIDAY PAY	.00	.00	.00	44,615.25	.00	76,818.00	.0%
51201 HEALTH INSURANCE	.00	.00	.00	113,805.00	.00	176,073.00	.0%
51202 DENTAL INSURANCE	.00	.00	.00	9,463.50	.00	14,004.00	.0%
51203 LIFE INSURANCE	.00	.00	.00	888.75	.00	1,158.00	.0%
51211 MEDICARE	.00	.00	.00	8,413.66	.00	14,447.79	.0%
51212 WORKER'S COMPENS	.00	.00	.00	4,355.29	.00	7,512.29	.0%
51301 WRS - EMPLOYER S	.00	.00	.00	95,857.71	.00	164,206.56	.0%
51402 CLOTHING ALLOWAN	.00	.00	.00	7,881.71	.00	6,000.00	.0%
51404 PERSONAL SUPPLIE	.00	.00	.00	5,559.80	.00	.00	.0%
53001 CONTRACTUAL SERV	.00	.00	.00	11,101.50	.00	.00	.0%
53031 ENGINEERING / AD	.00	.00	.00	20,543.79	.00	.00	.0%
54001 MATERIAL & SUPPL	.00	.00	.00	1,489.03	.00	.00	.0%
54002 OFFICE SUPPLIES	.00	.00	.00	166.89	.00	.00	.0%
54003 HOUSEKEEPING SUP	.00	.00	.00	2,297.18	.00	.00	.0%
55101 EQUIPMENT REPAIR	.00	.00	.00	20,910.03	.00	.00	.0%
57098 DEPT INSURANCE C	.00	.00	.00	5,677.44	.00	5,931.10	.0%
40 FIRE	.00	.00	.00	930,778.53	.00	1,455,018.33	.0%
TOTAL 219 FIRE CONSOLIDATION	.00	.00	.00	930,778.53	.00	1,455,018.33	.0%



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 56
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

424 FIRE EQUIPMENT REPLACEMENT	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
40 FIRE							
55101 EQUIPMENT REPAIR	3,911.54	.00	.00	.00	.00	.00	.0%
55140 EQUIPMENT REPLAC	1,341,399.20	.00	-10,096.00	1,783,909.95	705,622.00	127,600.00	-1363.9%
55150 NEW EQUIPMENT	294,431.89	.00	.00	.00	.00	.00	.0%
58310 BOND ISSUE COSTS	5,997.43	.00	.00	.00	.00	.00	.0%
59910 TRANS OUT-GENERA	17,550.00	.00	.00	.00	.00	.00	.0%
40 FIRE	1,663,290.06	.00	-10,096.00	1,783,909.95	705,622.00	127,600.00	-1363.9%
TOTAL 424 FIRE EQUIPMENT REP	1,663,290.06	.00	-10,096.00	1,783,909.95	705,622.00	127,600.00	-1363.9%



City of Green Bay

10/14/2021 22:20
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CITY OF GREEN BAY
NEXT YEAR BUDGET DETAIL REPORT

P 4
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

ACCOUNTS FOR:

424 FIRE EQUIPMENT REPLACEMENT

VENDOR QUANTITY UNIT COST 2022 DEPT/MAYOR

400 FIRE ADMINISTRATION

55140 EQUIPMENT REPLACEMENT

424400	55140 - EQUIPMENT REPLACEMENT				127,600.00 *
	Protective Clothing (turnout gear)	55.00	2,200.00		121,000.00
	iPad Replacements	6.00	1,100.00	6,600.00	

TOTAL 400 FIRE ADMINISTRATION				127,600.00
TOTAL 424 FIRE EQUIPMENT REPLACEMENT				127,600.00

GRAND TOTAL				241,100.00
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** END OF REPORT - Generated by Pamela Manley **

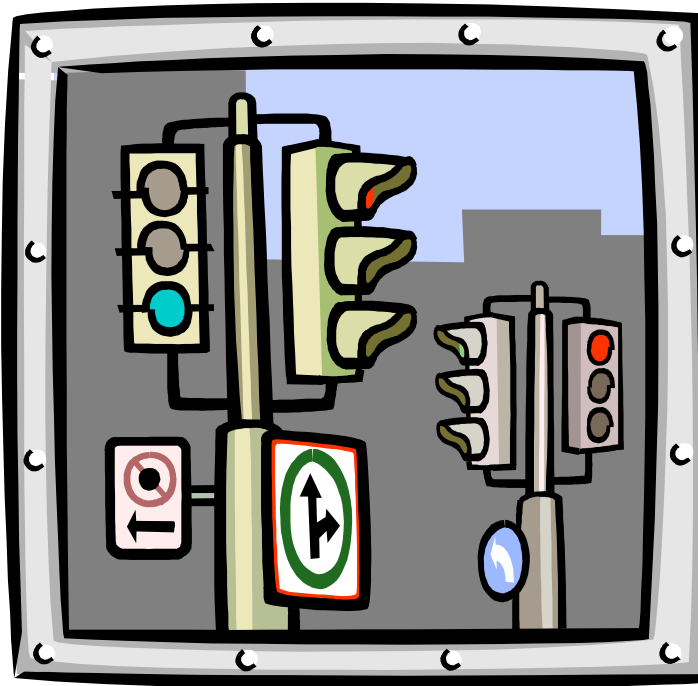
SALARY SUMMARY RATES

Department: FIRE DEPARTMENT

POSITION	FTE	BUDGETED HOURS	12/31/2022 RATE	2022 BUDGET AVG IMPACT
<u>Administrative</u>				
FIRE CHIEF	1.00	2,080	\$66.41	\$134,964
ASSISTANT FIRE CHIEF	1.00	2,080	\$55.21	\$114,182
ASSISTANT FIRE CHIEF	1.00	2,080	\$51.59	\$108,064
ADMINISTRATIVE ASSISSANT	1.00	2,080	\$32.61	\$65,342
SUPPORT ASSISTANT	1.00	2,080	\$23.40	\$47,789
NETWORK SPECIALIST	1.00	2,080	\$30.14	\$61,795
<u>Support</u>				
FIRE CAPTAIN	4.00	1,963	\$44.22	\$90,234
FIRE LIEUTENANT	4.00	1,963	\$41.34	\$87,466
MECHANIC FOREPERSON	1.00	2,080	\$32.94	\$66,936
MECHANIC	1.00	2,080	\$30.88	\$62,748
<u>Suppression</u>				
BATTALION CHIEF	6.00	2,912	\$33.85	\$99,247
FIRE CAPTAIN (LINE)	27.00	2,756	\$31.50	\$88,707
FIRE LIEUTENANT (LINE)	1.00	2,756	\$31.50	\$89,425
FIRE LIEUTENANT (LINE)	23.00	2,756	\$29.44	\$83,303
FIRE ENGINEER	17.00	2,756	\$29.44	\$82,892
FIRE ENGINEER	30.00	2,756	\$27.52	\$78,274
FIRE ENGINEER	1.00	2,756	\$27.21	\$77,492
FIREFIGHTER	4.00	2,756	\$27.52	\$77,235
FIREFIGHTER	48.00	2,756	\$26.27	\$74,519
FIREFIGHTER	24.00	2,756	\$25.58	\$72,278
FIREFIGHTER	9.00	2,756	\$23.80	\$64,340
FIREFIGHTER	3.00	2,756	\$22.02	\$62,462
FIREFIGHTER	(a) 1.00	2,756	\$22.02	\$52,172
COLUMN TOTALS		210.00		

(a) New hires budgeted with a 3/1/22 start date

DEPARTMENT OF PUBLIC WORKS



DEPARTMENT OF PUBLIC WORKS

PUBLIC WORKS DIRECTOR (1)



Fulltime Employees 205



City of Green Bay
2022 Budget Comments

Department: Department of Public Works

Mission: The Department of Public Works' mission is to provide efficient municipal services and to maintain and construct public works facilities in a cost effective manner for the citizens of Green Bay.

Activities:

Engineering: This division is responsible for designing, inspection and supervising the construction of various public works projects.

Operations: This division maintains all streets and alleys, snow plowing and ice control; collects and transports solid waste and recycling; and maintains and repairs all vehicles and equipment of the Department of Public Works.

Traffic Division: This Division installs and maintains traffic signals, streetlights, traffic signs and pavement markings within the City.

Parking Division: This division is responsible for the operation and maintenance of all city-owned parking lots, ramps and on-street parking meters, and enforcement of parking regulations.

Public Works Administration: This division is responsible for the administrative functions of the Department of Public Works.

Utility Division: This division maintains all storm and sanitary sewer systems, and bridges; assists in dealing with storm water management and erosion control issues; along with answering sanitary and storm water related billing questions.

2021 Accomplishments:

- Continued to provide necessary human services to taxpayers and ratepayers in the face of COVID-19 with no drop in service levels and no outbreaks in sickness amongst staff.
- Increased public education efforts regarding placement of yard waste and leaves in the street.
- Increase the combined resurfacing/reconstruction pavement program to levels exceeding the last 10 year average by more than 40%, and almost 20% more than was completed in 2019.
- Completed design and construction of sanitary and storm sewer, water main and pavement improvements on Maple Avenue, Howard Street – Seymour Park; Jackson Street, South City Limits – Bodart Street; and, Gray Street, Dousman Street – Mather Street.
- Completed our annual mini-storm sewer installation contract.
- Completed our regularly scheduled maintenance and rehabilitation program construction for pavements and sewers.
- Completed projects for Parks Department, including the Colburn Park Little League Ball Field Renovations, Pedestrian Bridge across Baird Creek, and the Leicht Park Fendering/Mooring Improvements.
- Completed construction of WisDOT project to replace traffic Street signals on W. Mason corridor and LED signal head replacement project.
- Continued implementing recommendations from Green Bay Safe Walk & Bike Plan in to infrastructure rehabilitation projects.
- Continued managing and maintaining River Ramp
- Continued increased efficiency in capital improvement planning by overlaying pavement and sewer/water utility needs
- Completed structural repairs in Main Street Ramp
- Continued utilization of SmartCover technology to develop a means of monitoring and tracking East River water elevations at the E Mason Street bridge to supplement SCADA Technology
- Implemented GIS-based technology to enhance and streamline Sanitation services.
- Completed structural repairs to the storm water dike on the south shore of the Bay of Green Bay to protect homes during extreme weather events.

2022 Goals:

- Continue improvement of DPW safety culture through active training and employee involvement, to reduce the number of crash and injury incidents
- Continue to acclimate new staff and help integrate them fully into the team.
- Continue parking ramp maintenance work
- Continue bridge maintenance and repair work

- Continue to utilize our new GIS specialist position to assist in improvements to the efficiency in infrastructure project selection and prioritization
- Continue parking ramp maintenance work
- Continue to educate the public on proper solid waste and recycling rules and procedures
- Continue to integrate mobile technology into field operations to hopefully better track requests for service and optimize response by Operations Division.
- Continue to extend life of existing pavements with improvements in Operations Division crack sealing and pavement patching programs
- Continue upgrading sewer lift station data communication, control systems and back-up generator connections to improve reliability during changing climate conditions
- Continue evaluation of alternative solutions to aid in reducing localized high water issues in the 1900 block of Main Street and the 2000 block of E Mason Street with possible implementation.
- Develop resiliency planning and implement strategies to help the City be more resilient in the face of natural disasters.
- Continue to implement Green Infrastructure into reconstruction and redevelopment projects.
- Continue to develop web-based GIS solutions to provide more information on infrastructure projects to the public.

Major Increases/Decreases in 2022 Budget:

Overall, the levy-supported budget for the Department remains consistent with 2021 budget. A brief description of items having a significant budget impact by Division is provided below.

Engineering

- \$61,000 decrease in Regular Salaries resulting from planned cost-of-living adjustments and the transition of 0.67 FTE positions for GIS services to the levy-supported budget.

Operations

- \$150,000 decrease in Nitschke Bridge revenue from the Wisconsin Department to reflect decreasing reimbursement needs, such as bridgetenders.
- \$138,000 increase in Recycling Revenue to reflect market conditions.
- \$71,000 increase in Regular Salaries to reflect previously-approved cost of living increases and step increases.
- \$120,000 decrease in Overtime to reflect recent trends.
- \$58,000 decrease in Health Insurance

- \$87,000 decrease in Worker's Compensation, reflecting lower claims due to increased training and awareness resulting from continued emphasis on work place safety
- \$45,000 increase in Equipment Rental to reflect market conditions.
- \$306,000 decrease in Materials and Supplies to account for approximately 4,500 tons of salt left over from previous year.
- \$67,000 decrease in Fuel, Oil, and Lubricants
- \$108,000 increase in Equipment Repair to reflect additional repairs to existing equipment that should have been replaced under previous budgets
- \$30,000 increase in Equipment Replacement

Traffic

- \$91,000 increase in Regular Salaries to reflect previously-approved cost of living increases, step increases, and the addition of one (1) FTE Electrician to the Table of Organization
- \$30,000 decrease in Overtime, to reflect less need for overtime with the addition of a full-time electrician.
- \$12,000 increase in Signal Replacement
- \$17,000 decrease in Street Light Electricity to account for continuing conversion of street lighting fixtures to energy-efficient fixtures



City of Green Bay

10/14/2021 17:11
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 47
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
50 DEPT OF PUBLIC WORKS							
<hr/>							
500 ENGINEERING							
50001 REGULAR SALARIES	686,188.44	877,167.00	877,167.00	530,160.74	892,000.00	940,944.00	7.3%
50003 SEASONAL SALARIE	213.00	.00	.00	1,629.04	.00	.00	.0%
50005 COMP TIME PAID O	5,686.25	.00	.00	1,732.98	.00	.00	.0%
50099 DEPARTMENT TURNO	.00	-19,000.00	-19,000.00	.00	.00	-18,000.00	-5.3%
50501 OVERTIME	3,539.06	2,000.00	2,000.00	1,655.95	2,000.00	2,000.00	.0%
51101 VACATION PAY	73,019.62	.00	.00	33,950.29	.00	.00	.0%
51102 HOLIDAY PAY	34,933.75	.00	.00	15,576.57	.00	.00	.0%
51103 PERSONAL DAYS	10,993.32	.00	.00	9,783.76	.00	.00	.0%
51105 FUNERAL LEAVE	2,151.80	.00	.00	1,643.43	.00	.00	.0%
51106 JURY DUTY/WITNES	-16.00	.00	.00	.00	.00	.00	.0%
51108 SICK PAY	19,883.86	.00	.00	46,193.79	.00	.00	.0%
51201 HEALTH INSURANCE	154,111.19	161,848.00	161,848.00	119,151.54	166,581.00	166,723.00	3.0%
51202 DENTAL INSURANCE	10,418.25	10,988.00	10,988.00	7,579.57	11,053.00	10,806.00	-1.7%
51203 LIFE INSURANCE	1,285.73	1,427.00	1,427.00	759.35	1,040.00	1,098.00	-23.1%
51210 SOCIAL SECURITY	48,759.94	53,015.00	53,015.00	38,384.17	53,200.00	57,137.00	7.8%
51211 MEDICARE	11,406.32	12,390.00	12,390.00	8,979.03	12,435.00	13,359.00	7.8%
51301 WRS - EMPLOYER S	55,046.98	59,333.00	59,333.00	43,933.38	60,528.00	61,280.00	3.3%
51401 CAR ALLOWANCE	788.56	720.00	720.00	548.58	720.00	360.00	-50.0%
51402 CLOTHING ALLOWAN	1,616.71	1,800.00	1,800.00	1,232.47	1,400.00	1,800.00	.0%
51404 PERSONAL SUPPLIE	992.07	1,500.00	1,500.00	512.28	1,500.00	1,500.00	.0%



City of Green Bay

10/14/2021 17:11
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CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 48
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
52001 TRAINING & TRAVE	2,065.00	6,850.00	6,850.00	3,095.40	5,500.00	13,600.00	98.5%
52003 DUES & BONDS	4,145.00	4,740.00	4,740.00	4,440.00	4,440.00	5,000.00	5.5%
53002 COPY MACHINE	3,745.46	4,500.00	4,500.00	3,600.00	4,700.00	4,500.00	.0%
53014 LICENSES & PERMI	3,160.57	5,500.00	5,500.00	3,685.63	5,000.00	6,000.00	9.1%
54001 MATERIAL & SUPPL	9,672.73	9,000.00	9,000.00	7,378.85	9,000.00	9,000.00	.0%
54002 OFFICE SUPPLIES	4,881.17	8,000.00	8,000.00	3,077.19	8,000.00	8,000.00	.0%
54004 BOOKS MAPS SUBSC	351.57	3,000.00	3,000.00	1,576.20	2,000.00	3,000.00	.0%
55101 EQUIPMENT REPAIR	758.90	2,000.00	2,000.00	484.00	1,000.00	2,000.00	.0%
55140 EQUIPMENT REPLAC	.00	1,500.00	1,500.00	770.00	1,500.00	10,500.00	600.0%
55150 NEW EQUIPMENT	.00	2,000.00	2,000.00	1,530.24	2,000.00	.00	-100.0%
57098 DEPT INSURANCE C	5,571.66	5,320.00	5,320.00	5,362.65	5,363.00	5,170.00	-2.8%
500 ENGINEERING	1,155,370.91	1,215,598.00	1,215,598.00	898,407.08	1,250,960.00	1,305,777.00	7.4%



City of Green Bay

10/14/2021 17:11
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 49
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
503 DPW OPERATIONS							
50001 REGULAR SALARIES	4,348,144.76	5,797,644.00	5,797,644.00	3,504,060.73	4,720,000.00	5,884,611.00	1.5%
50003 SEASONAL SALARIE	30,531.11	45,000.00	45,000.00	5,130.41	7,000.00	45,000.00	.0%
50005 COMP TIME PAID O	112,055.34	.00	.00	38,528.00	.00	.00	.0%
50099 DEPARTMENT TURNO	.00	-96,000.00	-96,000.00	.00	.00	-93,000.00	-3.1%
50501 OVERTIME	240,055.64	400,000.00	400,000.00	61,333.54	200,000.00	280,000.00	-30.0%
51101 VACATION PAY	324,303.82	.00	.00	250,746.92	.00	.00	.0%
51102 HOLIDAY PAY	190,554.44	.00	.00	94,424.36	.00	.00	.0%
51103 PERSONAL DAYS	60,033.48	.00	.00	43,030.40	.00	.00	.0%
51105 FUNERAL LEAVE	12,153.46	.00	.00	8,256.16	.00	.00	.0%
51106 JURY DUTY/WITNES	.00	.00	.00	560.90	.00	.00	.0%
51108 SICK PAY	274,731.84	.00	.00	106,700.79	.00	.00	.0%
51110 UNEMPLOYMENT COM	30,413.32	.00	.00	5,803.00	.00	.00	.0%
51201 HEALTH INSURANCE	1,274,939.70	1,416,957.00	1,416,957.00	1,005,203.32	1,200,000.00	1,358,212.00	-4.1%
51202 DENTAL INSURANCE	102,852.17	114,487.00	114,487.00	74,891.14	95,000.00	98,866.00	-13.6%
51203 LIFE INSURANCE	8,782.92	9,132.00	9,132.00	4,766.29	9,132.00	7,439.00	-18.5%
51210 SOCIAL SECURITY	329,258.15	371,073.00	371,073.00	245,296.36	310,000.00	372,519.00	.4%
51211 MEDICARE	77,446.27	86,833.00	86,833.00	57,442.57	75,000.00	87,167.00	.4%
51212 WORKER'S COMPENS	92,088.89	255,879.00	255,879.00	102,706.50	200,000.00	168,996.00	-34.0%
51301 WRS - EMPLOYER S	370,719.30	415,254.00	415,254.00	275,441.92	350,000.00	397,613.00	-4.2%
51401 CAR ALLOWANCE	385.71	360.00	360.00	274.29	360.00	180.00	-50.0%
51402 CLOTHING ALLOWAN	14,612.91	16,200.00	16,200.00	14,464.11	15,000.00	16,000.00	-1.2%



City of Green Bay

10/14/2021 17:11
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 50
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
51403 SAFETY GLASSES	6,221.32	7,000.00	7,000.00	4,630.24	5,000.00	6,500.00	-7.1%
52001 TRAINING & TRAVE	406.00	4,785.00	4,785.00	2,098.00	3,300.00	9,485.00	98.2%
52009 RANDOM DRUG & AL	3,018.80	3,100.00	3,100.00	1,317.00	2,700.00	3,100.00	.0%
53001 CONTRACTUAL SERV	32,198.30	41,050.00	41,050.00	31,328.06	42,000.00	40,350.00	-1.7%
53002 COPY MACHINE	3,028.00	4,200.00	4,200.00	3,500.00	4,600.00	4,500.00	7.1%
53010 PRIVATE EQUIPMEN	191,210.05	217,000.00	217,000.00	137,266.34	210,000.00	262,000.00	20.7%
53011 MONITOR LANDFILL	140,161.95	119,000.00	119,000.00	59,668.98	79,000.00	134,000.00	12.6%
53012 HAZARDOUS CHEM F	6,104.44	5,000.00	5,000.00	-1,293.47	1,000.00	5,500.00	10.0%
53040 SANITATION DISPO	1,463,438.14	1,420,000.00	1,420,000.00	887,894.35	1,300,000.00	1,428,000.00	.6%
54001 MATERIAL & SUPPL	333,485.05	587,200.00	587,200.00	530,256.59	590,000.00	280,500.00	-52.2%
54002 OFFICE SUPPLIES	6,127.71	5,000.00	5,000.00	3,658.50	4,500.00	5,500.00	10.0%
54003 HOUSEKEEPING SUP	10,972.71	17,000.00	17,000.00	5,422.79	10,000.00	15,000.00	-11.8%
54006 SAFETY & WELLNES	20.30	2,000.00	2,000.00	.00	300.00	2,000.00	.0%
54007 PUBLIC EDUCATION	.00	1,500.00	1,500.00	1,023.50	1,200.00	1,500.00	.0%
54010 GAS OIL LUBE	446,256.35	485,100.00	485,100.00	416,661.21	555,500.00	552,000.00	13.8%
54018 TOOLS & SHOP SUP	65,518.30	70,500.00	70,500.00	57,167.54	74,000.00	68,700.00	-2.6%
54060 SOIL SAND GRAVEL	6,872.60	14,000.00	14,000.00	18,221.18	20,000.00	14,000.00	.0%
54063 BARRICADES & CUL	561.26	10,000.00	10,000.00	3,548.81	4,000.00	5,000.00	-50.0%
54068 RECYLING PROGRAM	.00	6,000.00	6,000.00	987.75	1,000.00	5,000.00	-16.7%
54069 SANDBAGS	6,724.52	1,000.00	1,000.00	.00	.00	1,000.00	.0%
54071 P-CARD EXPENSE	.00	.00	.00	15.55	.00	.00	.0%
55101 EQUIPMENT REPAIR	944,157.62	850,000.00	850,000.00	809,109.10	1,080,000.00	1,030,000.00	21.2%



City of Green Bay

10/14/2021 17:11
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CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 51
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
55140 EQUIPMENT REPLAC	.00	7,400.00	7,400.00	.00	7,400.00	37,200.00	402.7%
55150 NEW EQUIPMENT	.00	20,000.00	20,000.00	.00	20,000.00	32,000.00	60.0%
55201 BUILDING REPAIRS	84,147.78	80,000.00	80,000.00	39,607.58	55,000.00	80,000.00	.0%
56101 ELECTRICITY	128,171.47	107,000.00	107,000.00	94,129.34	119,000.00	105,000.00	-1.9%
56201 NATURAL GAS	67,898.52	62,500.00	62,500.00	40,430.37	60,700.00	62,000.00	-.8%
56302 CELL PHONES	35,380.04	36,400.00	36,400.00	31,928.54	41,000.00	40,200.00	10.4%
56402 WATER	19,236.25	22,300.00	22,300.00	15,512.30	20,500.00	22,000.00	-1.3%
56403 SEWER	25,666.33	26,000.00	26,000.00	16,441.93	25,000.00	23,000.00	-11.5%
56404 STORM SEWER UTIL	15,807.51	14,900.00	14,900.00	11,044.03	16,500.00	16,400.00	10.1%
57098 DEPT INSURANCE C	161,020.83	156,093.00	156,093.00	137,906.73	156,093.00	167,750.00	7.5%
59011 CHRISTMAS DECORA	.00	1,000.00	1,000.00	.00	200.00	1,000.00	.0%
59012 STREET DECORATIO	51.76	1,000.00	1,000.00	.00	.00	1,000.00	.0%
59014 BAD DEBT EXPENSE	6,550.75	.00	.00	-2,316.24	.00	.00	.0%
59940 TRANS OUT-CAPITA	16,400.00	.00	.00	.00	.00	.00	.0%
503 DPW OPERATIONS	12,120,877.89	13,237,847.00	13,237,847.00	9,256,228.31	11,690,985.00	13,084,788.00	-1.2%



City of Green Bay

10/14/2021 17:11
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 52
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
504 TRAFFIC							
50001 REGULAR SALARIES	688,928.24	882,214.00	882,214.00	570,378.98	830,000.00	976,560.00	10.7%
50003 SEASONAL SALARIE	37,185.00	46,000.00	46,000.00	11,608.03	15,000.00	46,920.00	2.0%
50005 COMP TIME PAID O	6,264.32	.00	.00	6,877.39	.00	.00	.0%
50099 DEPARTMENT TURNO	.00	-15,000.00	-15,000.00	.00	.00	-15,000.00	.0%
50501 OVERTIME	18,739.84	60,000.00	60,000.00	32,362.84	60,000.00	30,000.00	-50.0%
51101 VACATION PAY	49,468.97	.00	.00	34,534.26	.00	.00	.0%
51102 HOLIDAY PAY	29,570.26	.00	.00	13,851.82	.00	.00	.0%
51103 PERSONAL DAYS	9,259.83	.00	.00	7,280.48	.00	.00	.0%
51105 FUNERAL LEAVE	1,901.88	.00	.00	2,939.84	.00	.00	.0%
51108 SICK PAY	25,406.20	.00	.00	31,013.09	.00	.00	.0%
51201 HEALTH INSURANCE	157,166.75	172,883.00	172,883.00	119,370.27	150,000.00	186,073.00	7.6%
51202 DENTAL INSURANCE	11,681.07	13,132.00	13,132.00	8,917.10	9,500.00	13,132.00	.0%
51203 LIFE INSURANCE	1,296.81	1,406.00	1,406.00	793.37	900.00	1,223.00	-13.0%
51210 SOCIAL SECURITY	49,686.85	56,731.00	56,731.00	42,505.69	45,000.00	61,131.00	7.8%
51211 MEDICARE	12,159.35	13,274.00	13,274.00	10,077.33	11,000.00	14,304.00	7.8%
51301 WRS - EMPLOYER S	55,688.58	63,607.00	63,607.00	47,663.56	50,000.00	65,432.00	2.9%
51402 CLOTHING ALLOWAN	4,076.76	4,575.00	4,575.00	4,688.79	4,700.00	4,630.00	1.2%
51403 SAFETY GLASSES	263.75	900.00	900.00	.00	500.00	900.00	.0%
52001 TRAINING & TRAVE	1,285.00	3,975.00	3,975.00	1,329.00	2,000.00	7,725.00	94.3%
52003 DUES & BONDS	.00	400.00	400.00	.00	400.00	400.00	.0%
54001 MATERIAL & SUPPL	16,468.39	19,000.00	19,000.00	5,353.81	19,000.00	19,000.00	.0%



City of Green Bay

10/14/2021 17:11
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 53
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
54002 OFFICE SUPPLIES	1,831.90	2,300.00	2,300.00	584.07	2,300.00	2,300.00	.0%
54018 TOOLS & SHOP SUP	26,204.22	23,000.00	23,000.00	10,112.21	15,000.00	23,000.00	.0%
54062 PAINT	84,178.03	65,400.00	65,400.00	79,945.00	80,000.00	65,000.00	-.6%
55101 EQUIPMENT REPAIR	1,228.89	2,700.00	2,700.00	44.35	2,000.00	2,200.00	-18.5%
55107 STREET LIGHT MAI	76,536.87	80,000.00	80,000.00	65,473.23	80,000.00	80,000.00	.0%
55140 EQUIPMENT REPLAC	.00	2,500.00	2,500.00	2,699.00	3,000.00	.00	-100.0%
55141 SIGNAL REPLACEME	92,096.89	90,000.00	90,000.00	40,493.27	90,000.00	102,000.00	13.3%
55150 NEW EQUIPMENT	.00	6,500.00	6,500.00	.00	6,500.00	7,100.00	9.2%
55151 NEW SIGNS	51,458.74	75,000.00	75,000.00	19,071.12	75,000.00	72,000.00	-4.0%
55201 BUILDING REPAIRS	4,425.96	7,000.00	7,000.00	1,641.67	5,000.00	7,000.00	.0%
56101 ELECTRICITY	3,998.56	4,100.00	4,100.00	2,782.85	3,300.00	4,100.00	.0%
56102 SIGNAL ELECTRICI	71,407.47	72,300.00	72,300.00	55,359.93	65,000.00	74,000.00	2.4%
56103 STREET LIGHT ELE	1,602,662.84	1,650,500.00	1,650,500.00	1,216,953.30	1,500,000.00	1,633,000.00	-1.1%
56201 NATURAL GAS	1,785.24	2,300.00	2,300.00	1,320.64	1,700.00	2,900.00	26.1%
56302 CELL PHONES	4,234.72	4,300.00	4,300.00	3,135.29	4,100.00	4,300.00	.0%
57098 DEPT INSURANCE C	5,890.00	5,760.00	5,760.00	5,760.00	5,760.00	5,810.00	.9%
59940 TRANS OUT-CAPITA	13,400.00	.00	.00	.00	.00	.00	.0%
504 TRAFFIC	3,217,838.18	3,416,757.00	3,416,757.00	2,456,921.58	3,136,660.00	3,497,140.00	2.4%
50 DEPT OF PUBLIC WORK	16,494,086.98	17,870,202.00	17,870,202.00	12,611,556.97	16,078,605.00	17,887,705.00	.1%



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 59
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

427 DPW EQUIPMENT REPLACEMENT	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
50 DEPT OF PUBLIC WORKS							
53001 CONTRACTUAL SERV	.00	.00	.00	23,251.76	.00	.00	.0%
55101 EQUIPMENT REPAIR	.00	.00	.00	24,761.60	.00	.00	.0%
55121 EQUIPMENT LEASE	.00	.00	.00	20,195.64	.00	15,000.00	.0%
55140 EQUIPMENT REPLAC	1,158,483.51	.00	.00	591,459.15	706,402.34	.00	.0%
55150 NEW EQUIPMENT	54,086.47	.00	.00	15,089.51	.00	.00	.0%
58310 BOND ISSUE COSTS	4,097.76	.00	.00	.00	.00	.00	.0%
50 DEPT OF PUBLIC WORK	1,216,667.74	.00	.00	674,757.66	706,402.34	15,000.00	.0%
TOTAL 427 DPW EQUIPMENT REPL	1,216,667.74	.00	.00	674,757.66	706,402.34	15,000.00	.0%

SALARY SUMMARY RATES

Department: PUBLIC WORKS

POSITION	FTE	BUDGETED HOURS	12/31/2022 RATE	2022 BUDGET IMPACT
PUBLIC WORKS DIRECTOR	1.00	2,080	\$70.27	\$142,798
ASSISTANT PUBLIC WORKS DIRECTOR	1.00	2,080	\$57.18	\$116,201
OPERATIONS DIRECTOR	(a) 1.00	2,080	\$50.96	\$103,557
<u>Administration Division</u>				
ADMINISTRATIVE SUPERVISOR	1.00	2,080	\$34.34	\$69,723
FINANCIAL SUPERVISOR	1.00	2,080	\$34.34	\$69,584
TIME CLERK	1.00	2,080	\$24.68	\$50,557
<u>Public Works Section</u>				
ADMINISTRATIVE CLERK	1.00	2,080	\$22.04	\$44,785
ADMINISTRATIVE CLERK	1.00	2,080	\$19.25	\$38,964
ADMINISTRATIVE CLERK	1.00	2,080	\$19.78	\$40,217
<u>Parking Section</u>				
ACCOUNT CLERK III	1.00	2,080	\$26.65	\$54,082
ACCOUNT CLERK II	1.00	2,080	\$24.07	\$48,872
<u>Engineering Division</u>				
ASST CITY ENGINEER	1.00	2,080	\$43.51	\$88,583
ASST CITY ENGINEER	1.00	2,080	\$44.65	\$91,180
CIVIL ENGINEER II	1.00	2,080	\$39.82	\$80,928
CIVIL ENGINEER I	1.00	2,080	\$27.72	\$56,599
CIVIL ENGINEER I	1.00	2,080	\$30.27	\$61,984
CIVIL ENGINEER I	1.00	2,080	\$29.97	\$61,264
CONSTRUCTION INSPECTION MANAGER	1.00	2,080	\$40.22	\$81,732
ENGINEERING TECH	1.00	1,950	\$36.66	\$69,856
ENGINEERING TECH	1.00	1,950	\$34.16	\$65,361
ENGINEERING TECH	1.00	1,950	\$32.95	\$63,054
ENGINEERING TECH	1.00	1,950	\$30.98	\$58,122
ENGINEERING TECH	1.00	1,950	\$30.14	\$56,880
ENGINEERING AIDE II	1.00	1,950	\$21.56	\$41,027

POSITION	FTE	BUDGETED	12/31/2022	2022 BUDGET
		HOURS	RATE	IMPACT
ENGINEERING AIDE II	1.00	1,950	\$24.07	\$45,548
ENGINEERING AIDE II	1.00	1,950	\$19.86	\$37,679
ENGINEERING AIDE I	1.00	1,950	\$21.56	\$41,362
ENGINEERING AIDE III	1.00	1,950	\$28.47	\$54,558
ENGINEERING AIDE (SEASONAL)	(d) 10.00			
<u>Operations Division</u>				
<u>Motor Equipment Section</u>				
FLEET MANAGER	1.00	2,080	\$40.52	\$82,735
MECHANIC FOREPERSON	1.00	2,080	\$31.77	\$64,741
MECHANIC FOREPERSON	1.00	2,080	\$30.98	\$62,659
MECHANIC	1.00	2,080	\$30.56	\$62,116
MECHANIC	4.00	2,080	\$30.27	\$61,513
MECHANIC	1.00	2,080	\$30.26	\$61,696
MECHANIC	2.00	2,080	\$29.21	\$59,506
MECHANIC	3.00	2,080	\$27.72	\$56,584
PARTS CLERK	1.00	2,080	\$28.43	\$57,784
PARTS CLERK	1.00	2,080	\$27.88	\$56,655
HVAC TECH	1.00	2,080	\$25.94	\$52,453
BUILDING MAINTENANCE TECH	1.00	2,080	\$26.69	\$54,247
BUILDING MAINTENANCE TECH	1.00	2,080	\$24.07	\$48,245
<u>Sanitation Section</u>				
PUBLIC WORKS SUPERINTENDENT	1.00	2,080	\$37.49	\$78,355
TRUCK DRIVER	10.00	2,080	\$27.06	\$54,983
TRUCK DRIVER	4.00	2,080	\$26.94	\$54,748
TRUCK DRIVER	2.00	2,080	\$26.82	\$54,499
TRUCK DRIVER	2.00	2,080	\$26.69	\$54,247
TRUCK DRIVER	1.00	2,080	\$24.07	\$48,245
TRUCK DRIVER	1.00	2,080	\$24.68	\$50,461
TRUCK DRIVER	3.00	2,080	\$23.46	\$47,267
LABORER	2.00	2,080	\$23.46	\$47,952
LABORER	2.00	2,080	\$24.68	\$50,341
LABORER	2.00	2,080	\$22.84	\$46,702
LABORER	1.00	2,080	\$24.07	\$48,245

POSITION	FTE	BUDGETED HOURS	12/31/2022 RATE	2022 BUDGET IMPACT
<i>Street Section</i>				
PUBLIC WORKS SUPERINTENDENT	1.00	2,080	\$36.47	\$76,108
PUBLIC WORKS SUPERVISOR	1.00	2,080	\$35.58	\$73,815
PUBLIC WORKS SUPERVISOR	1.00	2,080	\$35.23	\$72,265
PUBLIC WORKS SUPERVISOR	1.00	2,080	\$30.83	\$63,752
SIGNS WORKER FOREPERSON	1.00	2,080	\$29.21	\$58,957
SIGNS OPERATOR	1.00	2,080	\$28.43	\$57,784
SIGNS OPERATOR	1.00	2,080	\$25.94	\$52,557
SIGNS LABORER	1.00	2,080	\$27.06	\$54,983
SIGNS LABORER	1.00	2,080	\$26.94	\$54,748
OPERATOR II	7.00	2,080	\$28.70	\$58,330
OPERATOR II	2.00	2,080	\$28.43	\$57,784
OPERATOR II	2.00	2,080	\$27.88	\$56,928
OPERATOR II	1.00	2,080	\$27.60	\$56,544
OPERATOR II	1.00	2,080	\$25.28	\$51,609
OPERATOR I	4.00	2,080	\$27.06	\$54,983
OPERATOR I	1.00	2,080	\$26.82	\$54,499
OPERATOR I	1.00	2,080	\$26.79	\$54,897
OPERATOR I	1.00	2,080	\$26.67	\$55,476
OPERATOR I	6.00	2,080	\$26.69	\$54,768
OPERATOR I	1.00	2,080	\$26.94	\$54,748
OPERATOR I	1.00	2,080	\$26.20	\$53,482
OPERATOR I	1.00	2,080	\$25.17	\$51,264
OPERATOR I	1.00	2,080	\$24.94	\$50,687
OPERATOR I	1.00	2,080	\$24.68	\$50,319
OPERATOR I	1.00	2,080	\$23.46	\$48,001
OPERATOR I	1.00	2,080	\$22.84	\$46,142
OPERATOR I	1.00	2,080	\$22.22	\$45,549
TRUCK DRIVER	3.00	2,080	\$27.06	\$54,983
TRUCK DRIVER	4.00	2,080	\$26.69	\$54,247
TRUCK DRIVER	5.00	2,080	\$23.46	\$47,288
TRUCK DRIVER	1.00	2,080	\$22.84	\$46,824
TRUCK DRIVER	2.00	2,080	\$24.07	\$48,728
TRUCK DRIVER	1.00	2,080	\$21.60	\$43,695

POSITION	FTE	BUDGETED	12/31/2022	2022 BUDGET
		HOURS	RATE	IMPACT
LABORER	1.00	2,080	\$26.94	\$54,748
LABORER	4.00	2,080	\$26.69	\$54,247
LABORER	1.00	2,080	\$24.68	\$50,317
LABORER	2.00	2,080	\$23.46	\$47,171
LABORER	2.00	2,080	\$22.84	\$46,800
<u>Utility Division</u>				
<u>Engineering Section</u>				
UTILITY MANAGER	1.00	2,080	\$53.13	\$107,986
CIVIL ENGINEER I	1.00	2,080	\$31.71	\$64,438
CIVIL ENGINEER I	1.00	2,080	\$26.96	\$55,214
EROSION CONTROL SPECIALIST	1.00	2,080	\$32.61	\$65,807
EROSION CONTROL SPECIALIST	1.00	2,080	\$30.98	\$63,249
GIS ANALYST	1.00	2,080	\$35.43	\$72,643
GIS LEADWORKER	1.00	2,080	\$30.14	\$61,797
ENGINEERING TECH	1.00	1,950	\$32.61	\$61,258
ENGINEERING TECH	1.00	1,950	\$29.35	\$55,067
ENGINEERING AIDE I	1.00	1,950	\$28.47	\$54,558
FAT, OIL, GREASE (FOG) INSPECTOR	1.00	2,080	\$30.98	\$62,064
RESILIENCY COORDINATOR	(c) 1.00	2,080	\$34.34	\$69,033
<u>Sewer Section</u>				
PUBLIC WORKS SUPERINTENDENT	1.00	2,080	\$39.50	\$81,699
SEWER WORKER FOREPERSON	1.00	2,080	\$31.77	\$64,455
SEWER TECHNICAL WORKER	1.00	2,080	\$26.21	\$53,062
SEWER MAINTENANCE WORKER	2.00	2,080	\$28.43	\$57,784
SEWER MAINTENANCE WORKER	4.00	2,080	\$27.88	\$56,950
SEWER MAINTENANCE WORKER	3.00	2,080	\$28.16	\$57,302
SEWER MAINTENANCE WORKER	2.00	2,080	\$27.60	\$56,394
SEWER MAINTENANCE WORKER	2.00	2,080	\$25.94	\$52,792
SEWER MAINTENANCE WORKER	1.00	2,080	\$26.65	\$54,139

POSITION	FTE	BUDGETED HOURS	12/31/2022 RATE	2022 BUDGET IMPACT
<u>Traffic Division</u>				
<u>Engineering Section</u>				
CIVIL ENGINEER III	1.00	2,080	\$42.87	\$87,133
RIGHT-OF-WAY SPECIALIST	1.00	2,080	\$37.17	\$75,539
ENGINEERING TECH	1.00	1,950	\$36.66	\$69,855
<u>Electrical Division</u>				
ELECTRICIAN FOREPERSON	1.00	2,080	\$37.10	\$76,030
ELECTRICIAN	(b) 1.00	2,080	\$36.73	\$74,657
ELECTRICIAN	(b) 2.00	2,080	\$32.61	\$66,332
ELECTRICIAN	(b) 2.00	2,080	\$31.77	\$64,829
ELECTRICIAN	(b) 1.00	2,080	\$30.14	\$61,795
COMMUNICATIONS TECHNICIAN	1.00	2,080	\$32.61	\$65,741
<u>Parking System Division</u>				
PUBLIC WORKS SUPERINTENDENT	1.00	2,080	\$38.49	\$78,916
PARKING MAINTENANCE TECHNICIAN	1.00	2,080	\$26.39	\$53,638
PARKING MAINTENANCE TECHNICIAN	2.00	2,080	\$25.95	\$52,738
PARKING MAINTENANCE TECHNICIAN	1.00	2,080	\$25.18	\$51,610
PARKING MAINTENANCE TECHNICIAN	4.00	2,080	\$22.22	\$45,594
PARKING BUILDING TECHNICIAN	1.00	2,080	\$22.94	\$46,609
PARKING BUILDING TECHNICIAN	2.00	2,080	\$20.43	\$40,991
PARKING BUILDING TECHNICIAN	1.00	2,080	\$20.99	\$42,729
PARKING ENFORCEMENT OFFICER	2.00	2,080	\$20.97	\$42,608
PARKING ENFORCEMENT OFFICER	1.00	2,080	\$20.90	\$42,463
PARKING ENFORCEMENT OFFICER	1.00	2,080	\$18.81	\$38,375
PARKING ENFORCEMENT OFFICER	1.00	2,080	\$17.34	\$35,071
SEASONAL EMPLOYEE (MAINTENANCE)	(d) 3.00			
COLUMN TOTALS		218.00		

(a) 40% of position funded by Parking System Division

(b) Vacancies filled at the apprentice level

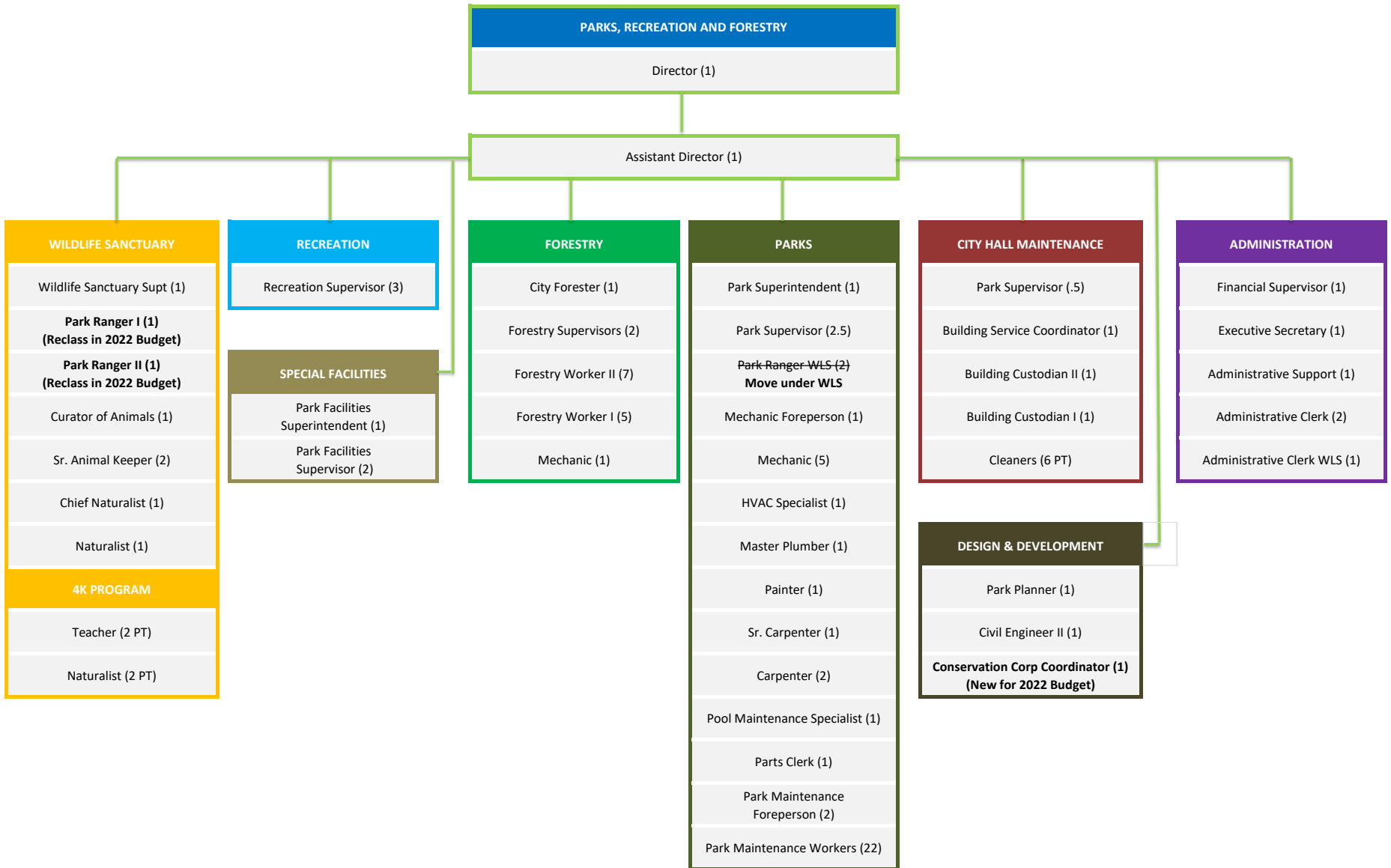
(c) Partially funded by grant

(d) Seasonal employees = 13

PARKS, RECREATION AND FORESTRY



PARKS, RECREATION & FORESTRY



Full-time Employees 86
Part-time Employees 10



City of Green Bay
2022 Budget Comments

Department: Parks, Recreation & Forestry

Mission: To promote wellness and energy through dynamic programs and attractive community spaces.

Activities: The Parks, Recreation & Forestry Department is comprised of Eight Divisions consisting of Park Maintenance, Design & Development, Recreation/ Pools, Forestry, Bay Beach Amusement Park, Wildlife Sanctuary, Administration, and City Hall.

2021 Accomplishments:

Park Maintenance/Design Development

- The ballfield and parking lot renovations at Colburn Park are to be completed in the fall of 2021.
- Developed a master plan for Olde Preble Neighborhood Park.
- Installed new playground equipment at Olde Preble Neighborhood Park.
- Awarded the Baird Creek Pedestrian Bridge construction contract. The bridge is on order and will be installed in 2022.
- Coordinated with Ducks Unlimited and UWGB to install a woody breakwater in the Bay of Green Bay, north of Ken Euers Nature Area.
- The donated concession stand with restrooms at East River Optimist Park was completed and opened to the public.
- Staff coordinated with surrounding communities to address flooding issues along the East River Trail.
- Installed Holiday light displays at St. James Park and Baird Place Park.
- Completed the Whitney Park tree lighting and light pole banner project.
- Developed and improved signage for fat tire bike trails at He Nis Ra Park. Parks received a donation of a snow dog machine to help maintain fat tire bike trails for winter use.
- Coordinated with Public Works to secure a grant to replace the docks and improve the shoreline fishing area at the Metro Boat Launch.
- Installed security lighting in Navarino Park and the parking lot at Wilder Park.

- Formed a focus group to review dog park expansion opportunities within the City.
- Completed necessary repair work to the water slides at the Joannes Aquatic Center.
- Worked with the Baird Creek Preservation Foundation to install trailhead and trail marker signs.
- Worked with the Wilder Park Neighborhood Association to install native plantings around the playground and shelter.

Recreation/ Pools

- Staff researched and networked with colleagues across the state/country on how to navigate staffing shortages.
- Successfully hired and trained enough lifeguards to open and operate 2 outdoor pool facilities this summer.
- Enhanced menu offerings in our pool concession stands.
- Offered a FIT in the Parks program to provide adult fitness options in our parks.
- Offered canvas painting workshops for children at the Wildlife Sanctuary.
- Provided a chair exercise class and multiple aqua fitness classes to expand our adult exercise programming.
- Provided Summer Playground Program at 16 park locations. Throughout the summer 16,000+ individuals participated.
- Offered E-sports Leagues with over 50 participants.
- The LEGO event at Bay Beach had over 4,500 attendees.
- The recreational summer camp held at the Wildlife Sanctuary had 70 participants.
- Einstein partnership program implemented at Fisk, Joannes, Tank, Navarino and Preble.
- Hosted 3 Pickleball tournaments at Edison Park (Green Bay Pickleball Challenge, Men's Geezer and 70's Men's Double).
- Pickleball 101 Classes were offered.
- Successfully accommodated Schools and Sanctioned groups alternate sports seasons due to COVID by modifying and increasing facility rentals, operations and locations.
- Ran a safe and successful Kiddie Karnival with over 80,000+ tickets sold.
- Partnered with St. Johns Homeless Shelter to initiate the ENGAGE program.
- The Ohio state baseball tournament was held at Joannes stadium.
- Held special events such as Kite fest, Soccer fest, Kiddie Karnival, Kids Day and City band concerts.

Forestry

- Treated 1800 Ash trees to continue to control Emerald Ash Borer.
- Removed 1300 trees, removed 1000 stumps, and planted 700 trees.
- Continuing the GIS Arc View parkland mapping to help with the inventory of trees in the Parks.
- Completed the administrative reorganization to include a City Forester along with 2 Forestry Supervisors.

Bay Beach Amusement Park

- Resumed close to normal operations with similar revenue numbers to the record year of 2019.
- 2021 had the top three gross revenue days in the history of the park.
- Celebrated 10 years of the Zippin Pippin with a birthday party on May 21.
- Hosted the American Coaster Enthusiasts group for a special event.
- In conjunction with the Green Bay Optimist Club, held a private evening event for children with special needs.
- Revamped all training documents for rides, concessions, and coordinators.
- Purchased and installed a Turbo Chef oven for kitchen area.
- Reconstructed the east bound train tracks, gravel and railroad ties due to damage from spring flooding.
- Continued planning for the Bay Beach Amusement Park beach, boardwalk, pier, and bathhouse projects along with related storm water management. Submitted an Outdoor Recreation Legacy Partnership Program Grant to aid in funding these projects.
- Bay Beach has once again been ranked as one of the Top Amusement Parks in the country by Trip Advisor (# 11). It is the only park on the list not owned by Disney, Six Flags, or Cedar Fair.

Wildlife Sanctuary

- Added several new exhibits to Nature Center and Woodland building incorporating new taxidermy donations, adding QR codes and incorporating user interaction opportunities.
- Added 25 pairs of new youth waders to increase student opportunities for programs like our Pond Study.
- Busy wildlife rehabilitation season with many DNR mandated COVID protocols put in place. This is one of only two facilities in the state able to accept White-tailed deer fawns into care.
- Began first phase of park wide technology upgrade with added informational monitors and interactive kiosks/displays.
- Secured three new laptops for Animal Care to better streamline record keeping, veterinary communication, as well as improve external/internal communication, utilizing the park wide internet upgrade.
- Completed asphalt shingle replacement on the Observation Building roof.
- Partnered with Oneida nation on several wild eagle releases.
- Obtained final occupancy permit and rectified all outstanding remaining construction issues in the Dick Resch and Family Learning and Conservation Center. The facility opened to the public as a rental space/banquet facility.
- Completed the artificial plant replacement in all three large exhibits in Resch Wing at the Observation Building.
- Rebuilt Hussong Boardwalk and Snowy Owl enclosure after severe storm damage.
- Installed light bollards along walkway leading to the new Banquet facility.
- Leveled the sinking Duck Shack exhibit by repairing the foundation and rebuilding the public viewing deck.

Administration

- Received an AmeriCorp Planning grant to hire a Conservation Corps Coordinator to plan for the implementation of a Green Bay Conservation Corps Program which will focus on conservation projects throughout the City's Parks, Greenways, Trails and Rights-of-Way.
- Installed new Point of Sale (POS) computer systems at Bay Beach along with Joanne's, Resch and Colburn Pools.
- Implemented and installed new Credit Card processing machines and software in all of our Park and Recreation areas which include City Hall, Bay Beach, Wildlife Sanctuary, and the Pools.
- Implemented and installed a new Pay Station at the Metro Boat Launch for credit card and cash transactions.
- Continued to Increase our social media presence and marketing programming.

City Hall

- Completed the engineering of the City Hall roof replacement.
- Completed a renovation of the main counter and office space in the Clerk's Office.
- Received a donation of the original City Hall bell, which was salvaged from the original City Hall building.
- Installed a new public drop box in back of City Hall.
- Installed air purification upgrades.
- Plastic bag recycling program implemented at City Hall and the Wildlife Sanctuary.

2022 Goals

- Implement Green Bay Conservation Corps Program which will focus on conservation projects throughout the City's Parks, Greenways, Trails and Rights-of-Way.
- Install the East River Trail from Main Street to Webster Avenue along with a canoe/kayak launch.
- Install restrooms/shelter at Leicht Memorial Park.
- Install the pedestrian bridge in the Baird Creek Greenway.
- Construct second baseball field at Perkins Park.
- Work with Baird Creek Preservation Foundation to install bike skills course at Triangle Hill in the Baird Creek Greenway.
- Complete the Joannes Aquatic Center pool floor resurfacing replacement.
- Replace the Colburn Park 9th Street parking lot.
- Construct pickle ball courts on the west side of Green Bay.
- Purchase the Woods Golf Course greenway property.
- Install new docks at the Metro Boat Launch.
- Purchase a new conveyor belt tube lift system at Triangle Hill.
- Complete a city wide Dog Park analysis.
- Increase recreation program participation by expanding marketing and advertising efforts through various social media outlets.

- Add more summer camp options.
- Facilitate monthly themed events during City Band concerts at St. James Park.
- Continue to develop, raise awareness and foster programming at Ken Euers Park.
- Develop enhanced strategies for recruiting and retaining seasonal staff throughout the department.
- Develop a strategy to assist with recruitment and training of lifeguards at our outdoor pools.
- Research other funding opportunities in 2022 to improve the Summer Playground Program and expand offerings in 2023 beyond the 16 funded locations.
- Treat 2400 Ash trees to continue to control Emerald Ash Borer.
- Implement the first year of the Emerald Ash Borer 2021-2023 Tree Removal Plan.
- Work with the Department of Public Works in refining street tree preservation during road construction projects.
- Develop policies to encourage the increase in City wide tree canopy cover.
- Install phase 1 of the shoreline improvements including a pier, storm water management and boardwalk at Bay Beach Amusement Park.
- Replace the Falling Star ride located at Bay Beach Amusement Park.
- Install new alarm systems for Nature Center, Woodland Building, Observation Building and Director's Residence improving overall security and preparing for addition of further keycard access sites and park wide security camera system.
- Conversion of long standing existing sanctuary website to upgraded city platform allowing more control of content and a more consistent look throughout city.
- Open remodeled Sanctuary Gift Shop in Nature Center with the addition of a Visitor Specialist/Welcome Desk at the entry to provide better customer service.
- Construct the Nature Center parking lot expansion at the Wildlife Sanctuary, which will nearly double the parking capacity.
- Rebuild of pier on Whirligig Pond off of Old Sanctuary Road and improve the OAK 4K Exploration area at the Wildlife Sanctuary.
- Replace and improve trail navigation signs at the Wildlife Sanctuary.
- Complete the installation of a new Waterfowl Exhibit behind the Observation Building at the Wildlife Sanctuary.
- Continue to integrate Team meeting approach for collaborative and collective impact within the Park divisions.
- Update department policies, procedures, manuals and staff trainings.
- Replace the City Hall electric service.
- Replace the City Hall roof.

Major Increases/Decreases in 2022 Budget:

- Major expense increases were in regular and seasonal salaries and benefits, health insurance/dental insurance, along with materials and supplies.

- The Summer Playground Program was reduced from 32 sites to 16 sites due to ongoing difficulties in finding summer staffing to fill these positions. The Parks Department will research other funding opportunities in 2022 to improve this program and expand offerings in 2023 beyond the 16 funded locations.
- Raises were given to key seasonal positions that have proven difficult to fill, such as lifeguards and ride operators at Bay Beach Amusement Park.

Personnel Changes:

- Incorporated a new limited term Conservation Corps Coordinator position which is funded primarily through a \$65,613 grant.



City of Green Bay

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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 24
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
60 PARKS, REC AND FORESTRY							
50001 REGULAR SALARIES	3,326,418.49	3,976,234.00	3,976,234.00	2,520,886.48	3,976,234.00	4,134,087.00	4.0%
50003 SEASONAL SALARIE	452,736.77	1,005,914.00	1,005,914.00	567,301.91	669,811.61	950,671.00	-5.5%
50005 COMP TIME PAID O	40,987.68	.00	.00	12,647.25	.00	.00	.0%
50099 DEPARTMENT TURNO	.00	-61,000.00	-61,000.00	.00	-61,000.00	-60,000.00	-1.6%
50501 OVERTIME	6,971.57	23,484.00	23,484.00	23,910.57	30,600.00	21,244.00	-9.5%
51101 VACATION PAY	259,260.71	.00	.00	171,243.26	.00	.00	.0%
51102 HOLIDAY PAY	135,435.02	.00	.00	56,412.01	.00	.00	.0%
51103 PERSONAL DAYS	46,168.67	.00	.00	36,698.98	.00	.00	.0%
51105 FUNERAL LEAVE	10,629.69	.00	.00	7,528.75	.00	.00	.0%
51106 JURY DUTY/WITNES	.00	.00	.00	12.47	.00	.00	.0%
51108 SICK PAY	171,082.74	.00	.00	97,717.85	.00	.00	.0%
51110 UNEMPLOYMENT COM	15,085.16	1,800.00	1,800.00	564.92	1,000.00	1,800.00	.0%
51201 HEALTH INSURANCE	819,984.42	840,043.00	840,043.00	607,859.93	840,043.00	813,539.00	-3.2%
51202 DENTAL INSURANCE	65,143.53	66,491.00	66,491.00	46,857.54	66,491.00	60,625.00	-8.8%
51203 LIFE INSURANCE	6,263.73	6,564.00	6,564.00	3,344.55	6,564.00	5,038.00	-23.2%
51210 SOCIAL SECURITY	238,218.17	249,403.00	249,403.00	175,973.24	249,403.00	268,849.00	7.8%
51211 MEDICARE	62,545.84	66,398.00	66,398.00	49,237.76	66,398.00	67,488.00	1.6%
51212 WORKER'S COMPENS	46,370.13	113,599.00	113,599.00	14,429.07	31,869.00	56,689.00	-50.1%
51301 WRS - EMPLOYER S	269,776.32	269,725.00	269,725.00	197,026.73	269,725.00	268,742.00	-.4%
51401 CAR ALLOWANCE	6,124.66	3,621.00	3,621.00	1,924.38	2,321.00	1,660.00	-54.2%
51402 CLOTHING ALLOWAN	11,982.98	16,009.00	16,009.00	13,380.69	18,276.49	16,009.00	.0%



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 25
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
51403 SAFETY GLASSES	1,163.50	1,700.00	1,700.00	437.75	1,700.00	1,700.00	.0%
51404 PERSONAL SUPPLIE	3,092.52	3,096.00	3,096.00	3,498.00	4,036.00	3,096.00	.0%
52001 TRAINING & TRAVE	2,022.00	5,727.80	5,727.80	685.36	3,127.80	10,727.80	87.3%
52003 DUES & BONDS	1,288.72	2,520.00	2,520.00	485.00	2,520.00	2,600.00	3.2%
52005 RECORDS CHECKS	539.00	1,000.00	1,000.00	586.50	1,000.00	1,000.00	.0%
52006 EMPLOYEE MED EXP	735.00	1,300.00	1,300.00	491.80	1,300.00	1,300.00	.0%
52008 LAUNDRY	3,688.21	3,374.00	3,374.00	2,864.39	3,494.00	3,374.00	.0%
53001 CONTRACTUAL SERV	92,962.27	201,169.00	201,169.00	141,602.12	197,604.00	231,699.00	15.2%
53002 COPY MACHINE	3,173.64	3,480.00	3,480.00	2,430.10	3,480.00	4,016.00	15.4%
53004 ADVERTISING	523.82	4,860.00	4,860.00	1,511.94	4,860.00	4,860.00	.0%
53014 LICENSES & PERMI	5,162.83	7,680.00	7,680.00	6,192.89	7,680.00	7,680.00	.0%
53038 CREDIT CARD FEES	1,534.75	12,000.00	12,000.00	5,359.17	6,000.00	12,000.00	.0%
54001 MATERIAL & SUPPL	195,029.39	256,036.00	256,036.00	223,058.78	273,950.00	261,036.00	2.0%
54002 OFFICE SUPPLIES	6,585.91	5,150.00	5,150.00	5,735.34	7,500.00	5,150.00	.0%
54003 HOUSEKEEPING SUP	9,783.00	20,000.00	20,000.00	9,357.11	20,000.00	20,000.00	.0%
54004 BOOKS MAPS SUBSC	672.14	664.00	664.00	163.54	420.00	310.00	-53.3%
54010 GAS OIL LUBE	95,126.07	132,300.00	132,300.00	102,289.76	132,300.00	132,300.00	.0%
54011 GAS & PROPANE	5,847.63	14,500.00	14,500.00	5,800.38	18,000.00	14,500.00	.0%
54018 TOOLS & SHOP SUP	436.92	500.00	500.00	18.20	500.00	500.00	.0%
54060 SOIL SAND GRAVEL	17,572.38	22,082.00	22,082.00	22,970.60	27,300.00	22,082.00	.0%
54062 PAINT	21,733.33	37,500.00	37,500.00	31,156.03	37,500.00	37,500.00	.0%
54071 P-CARD EXPENSE	.00	.00	.00	5,361.66	.00	.00	.0%



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 26
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
54072 CONCESSIONS	11,014.00	38,343.00	38,343.00	33,834.70	36,630.48	66,149.00	72.5%
54073 HORTICULTURAL MA	6,637.90	9,144.00	9,144.00	3,788.63	9,144.00	10,150.00	11.0%
54074 CHEMICALS CONTRA	28,522.05	63,730.00	63,730.00	85,253.00	96,800.00	63,730.00	.0%
55101 EQUIPMENT REPAIR	251,262.02	223,850.00	223,850.00	165,868.59	226,410.00	229,050.00	2.3%
55103 PLAYGROUND EQUIP	38,161.54	51,300.00	51,300.00	23,571.18	51,300.00	51,300.00	.0%
55120 EQUIPMENT RENTAL	8,420.85	16,478.00	16,478.00	15,015.88	17,768.00	19,595.00	18.9%
55201 BUILDING REPAIRS	70,181.17	148,200.00	148,200.00	89,770.23	121,200.00	165,000.00	11.3%
55301 PAVEMENT/SIDEWAL	1,653.22	9,000.00	9,000.00	6,239.75	9,000.00	31,000.00	244.4%
56101 ELECTRICITY	280,464.59	336,000.00	336,000.00	255,406.20	342,000.00	336,000.00	.0%
56201 NATURAL GAS	53,387.12	66,420.00	66,420.00	45,481.31	68,420.00	66,420.00	.0%
56202 PROPANE	15,730.49	18,000.00	18,000.00	10,015.03	18,000.00	18,000.00	.0%
56302 CELL PHONES	14,145.15	12,874.48	12,874.48	10,490.59	14,120.00	14,261.00	10.8%
56402 WATER	62,818.53	88,100.00	88,100.00	26,895.12	70,100.00	88,100.00	.0%
56403 SEWER	24,496.61	23,900.00	23,900.00	9,951.30	24,400.00	23,900.00	.0%
56404 STORM SEWER UTIL	67,518.66	71,358.00	71,358.00	32,213.44	68,050.00	71,358.00	.0%
57098 DEPT INSURANCE C	82,788.80	83,590.00	83,590.00	73,696.93	83,590.00	83,666.00	.1%
59010 WPRA TICKET PROG	.00	.00	.00	1,815.00	.00	.00	.0%
59013 CASH OVER & SHOR	-2.52	120.00	120.00	493.81	494.02	120.00	.0%
60 PARKS, REC AND FORE	7,477,059.49	8,575,331.28	8,575,331.28	6,066,815.45	8,179,434.40	8,721,670.80	1.7%



City of Green Bay

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CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 58
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

426 PRF EQUIPMENT REPLACEMENT	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
60 PARKS, REC AND FORESTRY							
53001 CONTRACTUAL SERV	4,125.00	.00	.00	1,124.40	375.00	.00	.0%
54001 MATERIAL & SUPPL	1,306.42	.00	.00	1,708.60	.00	.00	.0%
55121 EQUIPMENT LEASE	.00	.00	.00	39,152.67	.00	40,000.00	.0%
55140 EQUIPMENT REPLAC	394,119.58	.00	.00	164,736.85	5,175.00	.00	.0%
55150 NEW EQUIPMENT	91,088.27	.00	.00	5,740.05	.00	.00	.0%
58310 BOND ISSUE COSTS	1,874.79	.00	.00	.00	.00	.00	.0%
60 PARKS, REC AND FORE	492,514.06	.00	.00	212,462.57	5,550.00	40,000.00	.0%
TOTAL 426 PRF EQUIPMENT REPL	492,514.06	.00	.00	212,462.57	5,550.00	40,000.00	.0%

SALARY SUMMARY RATES

Department: PARKS, RECREATION & FORESTRY

POSITION		FTE	BUDGETED HOURS	12/31/2022 RATE	2022 BUDGET IMPACT
PARKS, RECREATION & FORESTRY DIRECTOR	(c)	1.00	2,080	\$57.30	\$116,888
ASSISTANT DIRECTOR		1.00	2,080	\$48.44	\$99,312
<i>Office</i>					
FINANCIAL SUPERVISOR	(c)	1.00	2,080	\$34.34	\$69,723
EXECUTIVE SECRETARY	(c)	1.00	2,080	\$26.65	\$54,083
ADMINISTRATIVE SUPPORT	(c)	1.00	2,080	\$27.33	\$54,807
ADMINISTRATIVE CLERK	(c)	3.00	2,080	\$22.04	\$44,785
<i>Parks</i>					
PARK SUPERINTENDENT	(c)	1.00	2,080	\$39.93	\$80,330
PARK SUPERVISOR		0.50	2,080	\$36.66	\$37,256
PARK SUPERVISOR	(c)	1.00	2,080	\$34.34	\$70,410
PARK SUPERVISOR		1.00	2,080	\$31.71	\$63,915
MECHANIC	(c)	1.00	2,080	\$30.56	\$62,161
MECHANIC	(c)	2.00	2,080	\$30.27	\$61,560
MECHANIC	(c)	1.00	2,080	\$26.96	\$55,494
MECHANIC	(c)	1.00	2,080	\$29.21	\$59,469
MECHANIC	(c)	1.00	2,080	\$28.47	\$58,242
HVAC SPECIALIST		1.00	2,080	\$30.26	\$61,650
MASTER PLUMBER		1.00	2,080	\$33.94	\$68,967
PAINTER		1.00	2,080	\$28.15	\$57,565
SR. CARPENTER		1.00	2,080	\$31.20	\$63,399
CARPENTER		1.00	2,080	\$28.70	\$58,330
CARPENTER		1.00	2,080	\$26.65	\$53,747
POOL MAINTENANCE SPECIALIST		1.00	2,080	\$28.43	\$57,784
PARTS CLERK		1.00	2,080	\$28.16	\$57,222
PARK MAINTENANCE FOREPERSON		1.00	2,080	\$27.60	\$56,501
PARK MAINTENANCE FOREPERSON		1.00	2,080	\$28.43	\$57,784
PARK MAINTENANCE WORKER		4.00	2,080	\$26.84	\$54,540
PARK MAINTENANCE WORKER		1.00	2,080	\$26.74	\$54,351
PARK MAINTENANCE WORKER		1.00	2,080	\$26.67	\$54,205
PARK MAINTENANCE WORKER		3.00	2,080	\$26.58	\$54,018

POSITION	FTE	BUDGETED HOURS	12/31/2022 RATE	2022 BUDGET IMPACT
PARK MAINTENANCE WORKER	2.00	2,080	\$26.32	\$53,914
PARK MAINTENANCE WORKER	1.00	2,080	\$24.93	\$50,899
PARK MAINTENANCE WORKER	2.00	2,080	\$24.07	\$48,245
PARK MAINTENANCE WORKER	3.00	2,080	\$23.46	\$47,202
PARK MAINTENANCE WORKER	2.00	2,080	\$22.84	\$46,141
PARK MAINTENANCE WORKER	3.00	2,080	\$22.22	\$45,037
<u>City Hall Maintenance</u>				
PARK SUPERVISOR	0.50	2,080	\$36.66	\$37,256
BUILDING SERVICES COORDINATOR	1.00	2,080	\$27.88	\$56,855
CUSTODIAN II	1.00	2,080	\$23.87	\$50,009
CUSTODIAN I	1.00	2,080	\$21.06	\$44,356
CLEANER - PARTTIME	1.29	884	\$15.72	\$13,963
CLEANER - PARTTIME	0.43	884	\$15.66	\$13,910
CLEANER - PARTTIME	0.43	884	\$15.60	\$13,857
CLEANER - PARTTIME	0.43	884	\$15.52	\$13,792
<u>Park Design & Development</u>				
PARK PLANNER	1.00	2,080	\$38.49	\$77,415
CIVIL ENGINEER II	1.00	2,080	\$37.03	\$75,251
CONSERVATION CORP COORDINATOR	1.00	2,080	\$25.94	\$52,193
<u>Wildlife Sanctuary</u>				
WILDLIFE SANCTUARY SUPERINTENDENT	1.00	2,080	\$36.00	\$73,500
CURATOR OF ANIMALS	1.00	2,080	\$32.61	\$65,342
SENIOR ANIMAL KEEPER	1.00	2,080	\$29.21	\$59,307
SENIOR ANIMAL KEEPER	1.00	2,080	\$27.72	\$55,576
PARK RANGER WLS	1.00	2,080	\$26.96	\$55,272
PARK RANGER WLS	1.00	2,080	\$28.15	\$57,522
CHIEF NATURALIST	1.00	2,080	\$32.61	\$65,342
NATURALIST	1.00	2,080	\$30.27	\$61,513
4K TEACHER	(b) 1.66	1,720	\$25.35	\$42,765
4K NATURALIST	(b) 1.66	1,760	\$19.47	\$39,728
ANIMAL KEEPER * (4)	(a)			
HORTICULTURIST * (1)	(a)			
VISITOR SPECIALIST * (5)	(a)			
SEASONAL/SUMMER MAINTENANCE	(a)			

POSITION		FTE	BUDGETED HOURS	12/31/2022 RATE	2022 BUDGET IMPACT
<u>Forestry</u>					
CITY FORESTER	(f)	1.00	2,080	\$36.93	\$76,837
FORESTRY SUPERVISOR	(f)	2.00	2,080	\$31.71	\$63,356
FORESTRY WORKER II	(f)	4.00	2,080	\$28.43	\$59,341
FORESTRY WORKER II	(f)	1.00	2,080	\$28.15	\$59,123
FORESTRY WORKER II	(f)	1.00	2,080	\$24.59	\$50,653
FORESTRY WORKER II	(f)	1.00	2,080	\$23.92	\$50,487
FORESTRY WORKER I	(f)	1.00	2,080	\$26.84	\$54,541
FORESTRY WORKER I	(f)	1.00	2,080	\$26.58	\$54,019
FORESTRY WORKER I	(f)	1.00	2,080	\$26.06	\$53,371
FORESTRY WORKER I	(f)	1.00	2,080	\$25.67	\$52,174
FORESTRY WORKER I	(f)	1.00	2,080	\$23.46	\$47,271
MECHANIC	(f)	1.00	2,080	\$26.96	\$55,203
<u>Recreation</u>					
RECREATION SUPERVISOR		1.00	2,080	\$36.66	\$74,512
RECREATION SUPERVISOR		1.00	2,080	\$36.30	\$73,773
RECREATION SUPERVISOR		1.00	2,080	\$36.48	\$74,139
<u>Special Facilities</u>					
PARK FACILITIES SUPERINTENDENT	(c)	1.00	2,080	\$39.81	\$80,906
PARK FACILITIES SUPERVISOR	(c)	1.00	2,080	\$36.48	\$74,138
PARK FACILITIES SUPERVISOR	(c)	1.00	2,080	\$33.47	\$67,460
COLUMN TOTALS		91.9			

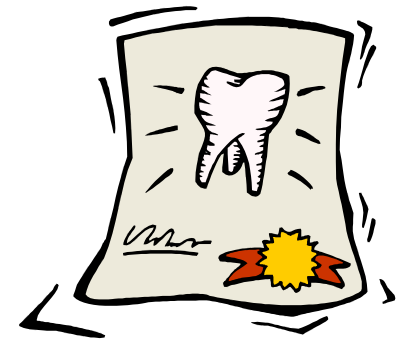
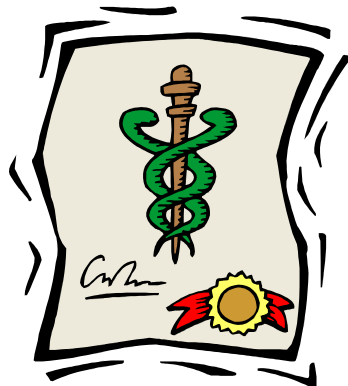
(a) Number of positions vary according to need and amount budgeted.

(b) Contractual employee reimbursed by GBAP Schools.

(c) Also funded by Bay Beach

(f) 88% of Forestry expenses paid by Storm Water

MISCELLANEOUS





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10/14/2021 16:05
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CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 27
 bgnyrpts

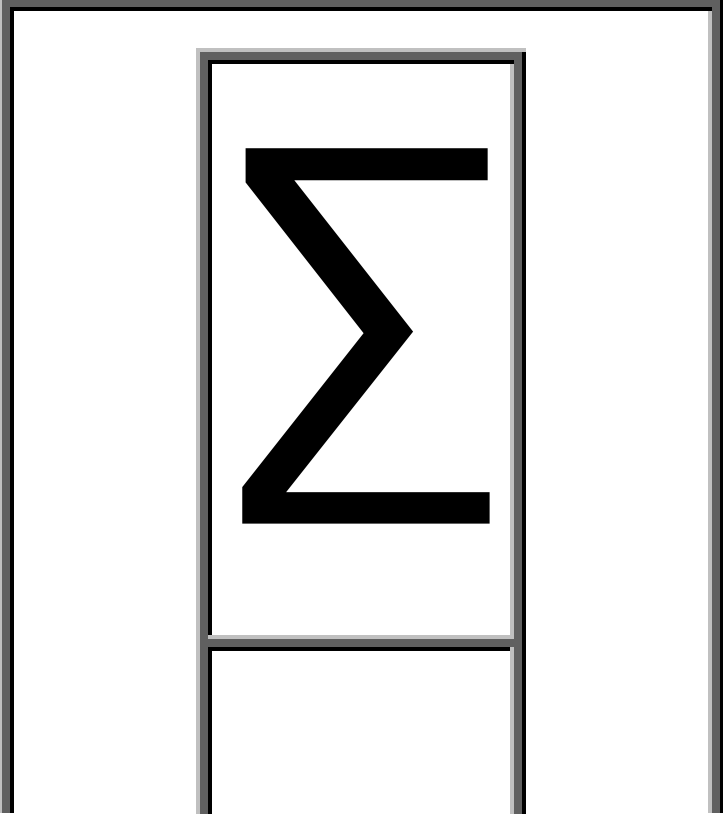
PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
99 MISCELLANEOUS							
50099 DEPARTMENT TURNO	.00	-61,000.00	-61,000.00	.00	-61,000.00	-59,000.00	-3.3%
51110 UNEMPLOYMENT COM	1,016.56	.00	.00	-802.67	.00	.00	.0%
51204 LEVY SUPPORTED H	116,943.49	65,520.00	65,520.00	.00	65,520.00	.00	-100.0%
51212 WORKER'S COMPENS	2,970.43	3,360.00	3,360.00	360.57	3,360.00	4,116.00	22.5%
52003 DUES & BONDS	24,737.95	25,000.00	25,000.00	16,077.35	25,000.00	25,500.00	2.0%
53001 CONTRACTUAL SERV	58,970.82	56,720.00	56,720.00	20,900.35	56,720.00	60,300.00	6.3%
54092 COMMUNITY SUPPOR	3,268.31	15,000.00	15,000.00	5,175.00	15,000.00	15,000.00	.0%
56101 ELECTRICITY	1,530.65	2,200.00	2,200.00	1,090.10	2,200.00	1,800.00	-18.2%
56301 TELEPHONE	65,219.41	65,000.00	65,000.00	57,088.58	65,000.00	70,000.00	7.7%
57090 ALLOC GEN LIAB I	-845,831.40	-789,580.00	-789,580.00	-491,436.25	-789,580.00	-744,490.77	-5.7%
57091 ALLOC WORK COMP	-818,320.10	-1,043,321.00	-1,043,321.00	-424,950.10	-1,043,321.00	-936,915.33	-10.2%
57098 DEPT INSURANCE C	-11,236.43	219,395.00	219,395.00	16,086.99	219,395.00	209,162.00	-4.7%
59001 CONTINGENCY	136.25	150,000.00	104,650.00	.00	50,000.00	200,000.00	91.1%
59008 NEIGHBORHD ASSOC	7,977.00	.00	.00	.00	.00	.00	.0%
59014 BAD DEBT EXPENSE	-6,773.78	.00	.00	-2,150.67	.00	.00	.0%
99 MISCELLANEOUS	-1,399,390.84	-1,291,706.00	-1,337,056.00	-802,560.75	-1,391,706.00	-1,154,528.10	-13.7%
TOTAL 101 GENERAL	82,622,879.55	88,099,566.28	88,125,783.42	64,724,716.39	86,379,719.90	90,092,600.95	2.2%

GENERAL FUND TOTALS



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City of Green Bay

10/14/2021 21:11
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

50001 REGULAR SALARIES	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
TOTAL 50001 REGULAR SALARIES	42,032,386.96	49,485,608.00	49,485,608.00	32,734,448.43	48,154,598.54	50,650,449.71	2.4%
TOTAL 50003 SEASONAL SALARIE	871,540.02	1,274,932.00	1,274,932.00	688,095.33	817,311.61	1,358,474.00	6.6%
TOTAL 50005 COMP TIME PAID O	472,853.45	.00	.00	346,547.73	4,000.00	.00	.0%
TOTAL 50099 DEPARTMENT TURNO	.00	-785,000.00	-785,000.00	.00	-655,000.00	-785,000.00	.0%
TOTAL 50501 OVERTIME	2,424,143.14	2,220,584.00	2,238,982.81	2,271,221.24	2,866,678.73	2,436,407.41	8.8%
TOTAL 50505 TIME ON THE BOOK	206,239.22	.00	.00	122,889.56	.00	.00	.0%
TOTAL 50506 PACKER OVERTIME	166,624.33	1,000,000.00	1,000,000.00	342,188.91	1,000,000.00	1,020,000.00	2.0%
TOTAL 51101 VACATION PAY	2,203,809.91	.00	.00	1,719,138.91	.00	.00	.0%
TOTAL 51102 HOLIDAY PAY	2,324,493.53	1,767,648.00	1,767,648.00	1,186,180.49	1,767,648.00	1,791,913.00	1.4%
TOTAL 51103 PERSONAL DAYS	402,557.58	.00	.00	324,652.93	.00	.00	.0%
TOTAL 51105 FUNERAL LEAVE	72,195.85	.00	.00	53,714.50	.00	.00	.0%
TOTAL 51106 JURY DUTY/WITNES	-16.00	.00	.00	600.69	.00	.00	.0%
TOTAL 51107 MILITARY DUTY	.00	.00	.00	1,295.34	.00	.00	.0%
TOTAL 51108 SICK PAY	1,146,972.71	.00	.00	825,610.11	.00	.00	.0%
TOTAL 51110 UNEMPLOYMENT COM	81,550.80	1,800.00	1,800.00	7,528.25	1,000.00	1,800.00	.0%
TOTAL 51201 HEALTH INSURANCE	8,498,043.59	8,843,958.00	8,843,958.00	6,457,923.57	8,598,378.00	8,769,343.00	-.8%
TOTAL 51202 DENTAL INSURANCE	685,890.26	715,328.00	715,328.00	496,485.78	692,274.00	660,591.00	-7.7%
TOTAL 51203 LIFE INSURANCE	76,834.78	77,659.00	77,659.00	43,366.59	76,766.00	62,741.00	-19.2%
TOTAL 51204 LEVY SUPPORTED H	116,943.49	65,520.00	65,520.00	.00	65,520.00	.00	-100.0%
TOTAL 51210 SOCIAL SECURITY	2,046,247.52	2,185,008.00	2,185,008.00	1,591,652.44	2,109,913.00	2,217,592.00	1.5%
TOTAL 51211 MEDICARE	729,818.45	764,350.00	764,350.00	572,466.94	750,556.00	779,257.21	2.0%
TOTAL 51212 WORKER'S COMPENS	818,320.10	1,043,321.00	1,043,321.00	420,594.81	905,712.00	946,931.71	-9.2%



City of Green Bay

10/14/2021 21:11
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 2
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

51301 WRS - EMPLOYER SHARE	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
TOTAL 51301 WRS - EMPLOYER S	5,912,838.43	6,091,800.00	6,091,800.00	4,622,438.49	6,010,662.00	6,027,681.44	-1.1%
TOTAL 51398 66.191 PENSION	12,213.12	12,220.00	12,220.00	10,177.60	12,220.00	12,220.00	.0%
TOTAL 51399 62.13 PENSION	7,356.38	5,980.00	5,980.00	3,551.19	5,980.00	5,980.00	.0%
TOTAL 51401 CAR ALLOWANCE	13,509.01	13,981.00	13,981.00	6,530.43	8,831.00	7,910.00	-43.4%
TOTAL 51402 CLOTHING ALLOWAN	254,689.69	268,524.00	268,524.00	183,908.57	273,416.49	276,654.00	3.0%
TOTAL 51403 SAFETY GLASSES	7,648.57	9,600.00	9,600.00	5,067.99	7,200.00	9,100.00	-5.2%
TOTAL 51404 PERSONAL SUPPLIE	45,976.78	59,996.00	59,996.00	37,755.36	62,936.00	61,996.00	3.3%
TOTAL 51501 SEC 125-FLEX BEN	9,500.00	.00	.00	10,906.95	.00	.00	.0%
TOTAL 51502 EMPLOYEE ASSISTA	22,454.16	26,000.00	26,000.00	15,712.92	26,000.00	25,000.00	-3.8%
TOTAL 51507 EMPLOYEE WELLNES	69,120.00	70,000.00	70,000.00	70,200.00	70,000.00	70,000.00	.0%
TOTAL 51508 LODD DEPENDENT H	20,870.04	15,980.00	15,980.00	14,451.00	14,451.00	8,530.00	-46.6%
TOTAL 52001 TRAINING & TRAVE	56,989.16	141,912.80	141,912.80	92,924.69	132,532.80	190,067.80	33.9%
TOTAL 52002 MANAGEMENT TRAIN	-125.00	500.00	500.00	.00	500.00	750.00	50.0%
TOTAL 52003 DUES & BONDS	47,597.85	48,801.00	48,801.00	33,023.49	49,145.48	53,151.00	8.9%
TOTAL 52004 DRILL INSTRUCTIO	7,425.35	13,200.00	13,200.00	7,550.91	13,200.00	13,200.00	.0%
TOTAL 52005 RECORDS CHECKS	7,074.03	19,500.00	19,500.00	5,637.00	19,500.00	19,500.00	.0%
TOTAL 52006 EMPLOYEE MED EXP	48,487.68	51,300.00	51,300.00	41,071.23	51,300.00	51,300.00	.0%
TOTAL 52007 RECRUITING	23,197.01	30,000.00	30,000.00	30,668.70	35,826.91	32,000.00	6.7%
TOTAL 52008 LAUNDRY	9,441.59	9,974.00	9,974.00	7,173.83	10,094.00	9,974.00	.0%
TOTAL 52009 RANDOM DRUG & AL	3,018.80	3,100.00	3,100.00	1,317.00	2,700.00	3,100.00	.0%
TOTAL 52010 EDUCATION REIMBU	7,478.82	20,000.00	20,000.00	10,137.93	20,000.00	20,000.00	.0%
TOTAL 52011 MEAL ALLOWANCE -	2,658.00	2,800.00	2,800.00	2,080.00	2,080.00	100.00	-96.4%



City of Green Bay

10/14/2021 21:11
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 3
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

53001 CONTRACTUAL SERVICES	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
TOTAL 53001 CONTRACTUAL SERV	814,343.28	1,338,634.00	1,338,634.00	847,147.44	1,229,510.29	1,404,084.00	4.9%
TOTAL 53002 COPY MACHINE	40,300.28	61,480.00	61,480.00	40,633.36	60,580.00	62,266.00	1.3%
TOTAL 53003 MARKETING EXPENS	26,918.35	31,500.00	31,500.00	5,289.05	26,500.00	31,500.00	.0%
TOTAL 53004 ADVERTISING	45,682.30	59,710.00	59,710.00	28,746.22	45,860.00	62,360.00	4.4%
TOTAL 53006 WITNESS FEES	.00	250.00	250.00	9.00	250.00	250.00	.0%
TOTAL 53007 BOARD OF PRISONE	34,320.00	95,000.00	95,000.00	37,920.00	70,000.00	90,000.00	-5.3%
TOTAL 53008 MAINTENANCE OF A	80,000.04	80,000.00	80,000.00	60,000.03	80,000.00	100,000.00	25.0%
TOTAL 53010 PRIVATE EQUIPMEN	191,210.05	217,000.00	217,000.00	137,266.34	210,000.00	262,000.00	20.7%
TOTAL 53011 MONITOR LANDFILL	140,161.95	119,000.00	119,000.00	59,668.98	79,000.00	134,000.00	12.6%
TOTAL 53012 HAZARDOUS CHEM F	6,104.44	5,000.00	5,000.00	-1,293.47	1,000.00	5,500.00	10.0%
TOTAL 53013 STATE PERMIT STA	3,370.56	3,400.00	3,400.00	.00	3,400.00	3,400.00	.0%
TOTAL 53014 LICENSES & PERMI	8,323.40	13,180.00	13,180.00	9,878.52	12,680.00	13,680.00	3.8%
TOTAL 53017 FINANCE SERVICES	.00	50.00	50.00	.00	50.00	.00	-100.0%
TOTAL 53018 GENERAL AUDIT	26,950.00	40,000.00	40,000.00	41,400.00	40,000.00	42,000.00	5.0%
TOTAL 53020 SOFTWARE MAINTEN	439,295.45	822,450.00	822,450.00	356,700.29	822,450.00	894,625.00	8.8%
TOTAL 53021 LEGAL EXPENSES	72,594.19	37,500.00	82,850.00	33,946.91	37,500.00	37,500.00	-54.7%
TOTAL 53035 CRIME PREVENTION	1,838.07	11,000.00	11,000.00	6,505.63	11,000.00	11,000.00	.0%
TOTAL 53038 CREDIT CARD FEES	1,534.75	12,000.00	12,000.00	5,359.17	6,000.00	12,000.00	.0%
TOTAL 53040 SANITATION DISPO	1,463,438.14	1,420,000.00	1,420,000.00	887,894.35	1,300,000.00	1,428,000.00	.6%
TOTAL 53041 OCC MED	94,237.50	100,000.00	100,000.00	72,262.50	100,000.00	97,000.00	-3.0%
TOTAL 54001 MATERIAL & SUPPL	601,850.72	927,086.00	927,086.00	805,440.29	948,300.00	632,886.00	-31.7%
TOTAL 54002 OFFICE SUPPLIES	81,175.16	110,930.00	110,930.00	58,085.03	112,930.00	110,180.00	-.7%



City of Green Bay

10/14/2021 21:11
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 4
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

54003 HOUSEKEEPING SUPPLIES	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
TOTAL 54003 HOUSEKEEPING SUP	40,208.81	59,000.00	59,000.00	31,791.76	52,000.00	57,000.00	-3.4%
TOTAL 54004 BOOKS MAPS SUBSC	19,793.19	26,411.00	26,411.00	20,302.17	26,175.56	26,171.00	-.9%
TOTAL 54005 POSTAGE	69,339.78	74,000.00	74,000.00	67,097.24	74,000.00	84,000.00	13.5%
TOTAL 54006 SAFETY & WELLNES	20.30	2,000.00	2,000.00	.00	300.00	2,000.00	.0%
TOTAL 54007 PUBLIC EDUCATION	.00	1,500.00	1,500.00	1,023.50	1,200.00	1,500.00	.0%
TOTAL 54010 GAS OIL LUBE	844,057.83	1,043,100.00	1,043,100.00	796,655.52	1,113,500.00	1,110,000.00	6.4%
TOTAL 54011 GAS & PROPANE	5,847.63	14,500.00	14,500.00	5,800.38	18,000.00	14,500.00	.0%
TOTAL 54018 TOOLS & SHOP SUP	101,939.25	103,950.00	103,950.00	74,767.72	99,450.00	102,150.00	-1.7%
TOTAL 54030 SCHOOL PATROL &	.00	600.00	600.00	.00	600.00	600.00	.0%
TOTAL 54031 GUNS & AMMUNITIO	53,811.24	85,500.00	85,500.00	60,424.48	85,500.00	85,500.00	.0%
TOTAL 54032 POLICE PHOTOSTAT	22,163.48	25,000.00	25,000.00	14,181.11	25,000.00	25,000.00	.0%
TOTAL 54033 PHOTO ID	19,380.46	13,000.00	13,000.00	10,025.85	13,000.00	15,000.00	15.4%
TOTAL 54034 PLAIN CLOTHES IN	14,773.27	16,000.00	16,000.00	9,521.07	16,000.00	16,000.00	.0%
TOTAL 54036 EMERGENCY RESPON	8,624.94	8,900.00	8,900.00	8,705.10	10,000.00	8,900.00	.0%
TOTAL 54037 K-9 UNIT	14,961.16	12,500.00	12,500.00	6,025.90	12,500.00	12,500.00	.0%
TOTAL 54042 OXYGEN MED SUPPL	19,989.79	15,000.00	15,000.00	15,832.31	19,832.00	22,000.00	46.7%
TOTAL 54050 FIRE PREVENTION	7,442.65	7,500.00	7,500.00	5,473.82	7,500.00	7,500.00	.0%
TOTAL 54051 MEDICAL SUPPLIES	197,343.55	216,450.00	224,268.33	189,404.01	219,400.00	231,450.00	3.2%
TOTAL 54053 EMPLOYEE ORIENTA	.00	700.00	700.00	.00	700.00	500.00	-28.6%
TOTAL 54060 SOIL SAND GRAVEL	24,444.98	36,082.00	36,082.00	41,191.78	47,300.00	36,082.00	.0%
TOTAL 54062 PAINT	105,911.36	102,900.00	102,900.00	111,101.03	117,500.00	102,500.00	-.4%
TOTAL 54063 BARRICADES & CUL	561.26	10,000.00	10,000.00	3,548.81	4,000.00	5,000.00	-50.0%



City of Green Bay

10/14/2021 21:11
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 5
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

54068 RECYLING PROGRAM	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
TOTAL 54068 RECYLING PROGRAM	.00	6,000.00	6,000.00	987.75	1,000.00	5,000.00	-16.7%
TOTAL 54069 SANDBAGS	6,724.52	1,000.00	1,000.00	.00	.00	1,000.00	.0%
TOTAL 54070 COMMUNICATIONS S	34,524.40	40,000.00	40,000.00	39,017.09	45,000.00	40,000.00	.0%
TOTAL 54071 P-CARD EXPENSE	.00	.00	.00	26,754.06	.00	.00	.0%
TOTAL 54072 CONCESSIONS	11,014.00	38,343.00	38,343.00	33,834.70	36,630.48	66,149.00	72.5%
TOTAL 54073 HORTICULTURAL MA	6,637.90	9,144.00	9,144.00	3,788.63	9,144.00	10,150.00	11.0%
TOTAL 54074 CHEMICALS CONTRA	28,522.05	63,730.00	63,730.00	85,253.00	96,800.00	63,730.00	.0%
TOTAL 54091 AWARDS	.00	.00	.00	.00	.00	2,500.00	.0%
TOTAL 54092 COMMUNITY SUPPOR	3,268.31	15,000.00	15,000.00	5,175.00	15,000.00	15,000.00	.0%
TOTAL 55101 EQUIPMENT REPAIR	1,595,521.20	1,427,900.00	1,427,900.00	1,385,380.47	1,738,360.00	1,622,600.00	13.6%
TOTAL 55102 FURNITURE REPAIR	.00	500.00	500.00	.00	500.00	500.00	.0%
TOTAL 55103 PLAYGROUND EQUIP	38,161.54	51,300.00	51,300.00	23,571.18	51,300.00	51,300.00	.0%
TOTAL 55105 RADIO MAINT CONT	24,912.63	42,000.00	42,000.00	31,800.33	48,000.00	45,000.00	7.1%
TOTAL 55107 STREET LIGHT MAI	76,536.87	80,000.00	80,000.00	65,473.23	80,000.00	80,000.00	.0%
TOTAL 55108 FIREFIGHTING EQU	40,372.85	39,300.00	39,300.00	28,195.97	39,300.00	39,300.00	.0%
TOTAL 55111 VEHICLE REPAIRS	16,955.07	16,000.00	16,000.00	17,975.28	16,500.00	16,000.00	.0%
TOTAL 55120 EQUIPMENT RENTAL	26,284.18	41,248.00	41,248.00	34,795.88	37,548.00	35,435.00	-14.1%
TOTAL 55140 EQUIPMENT REPLAC	135,930.96	177,900.00	177,900.00	112,017.81	178,400.00	339,000.00	90.6%
TOTAL 55141 SIGNAL REPLACEME	92,096.89	90,000.00	90,000.00	40,493.27	90,000.00	102,000.00	13.3%
TOTAL 55150 NEW EQUIPMENT	18,431.60	29,700.00	29,700.00	4,905.32	30,379.99	40,100.00	35.0%
TOTAL 55151 NEW SIGNS	51,458.74	75,000.00	75,000.00	19,071.12	75,000.00	72,000.00	-4.0%
TOTAL 55201 BUILDING REPAIRS	201,401.61	309,500.00	309,500.00	175,986.32	255,500.00	446,300.00	44.2%



City of Green Bay

10/14/2021 21:11
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CITY OF GREEN BAY NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 6
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

55301 PAVEMENT/SIDEWALK REPAIRS	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
TOTAL 55301 PAVEMENT/SIDEWAL	1,653.22	9,000.00	9,000.00	6,239.75	9,000.00	31,000.00	244.4%
TOTAL 56101 ELECTRICITY	559,943.34	590,200.00	590,200.00	464,714.89	607,400.00	587,800.00	-.4%
TOTAL 56102 SIGNAL ELECTRICI	71,407.47	72,300.00	72,300.00	55,359.93	65,000.00	74,000.00	2.4%
TOTAL 56103 STREET LIGHT ELE	1,602,662.84	1,650,500.00	1,650,500.00	1,216,953.30	1,500,000.00	1,633,000.00	-1.1%
TOTAL 56201 NATURAL GAS	174,048.48	188,595.00	188,595.00	121,036.39	188,195.00	188,695.00	.1%
TOTAL 56202 PROPANE	15,730.49	18,000.00	18,000.00	10,015.03	18,000.00	18,000.00	.0%
TOTAL 56301 TELEPHONE	76,283.41	81,300.00	81,300.00	66,183.34	81,300.00	86,300.00	6.2%
TOTAL 56302 CELL PHONES	251,335.41	231,004.48	231,004.48	247,957.55	264,470.00	241,631.00	4.6%
TOTAL 56303 DATA CARDS	14,510.98	28,500.00	28,500.00	6,837.64	30,000.00	31,800.00	11.6%
TOTAL 56402 WATER	93,746.02	121,925.00	121,925.00	50,938.38	102,125.00	121,625.00	-.2%
TOTAL 56403 SEWER	65,847.47	62,100.00	62,100.00	37,637.24	64,437.00	59,100.00	-4.8%
TOTAL 56404 STORM SEWER UTIL	90,617.36	91,653.00	91,653.00	48,932.55	91,663.00	93,153.00	1.6%
TOTAL 57090 ALLOC GEN LIAB I	-845,831.40	-789,580.00	-789,580.00	-491,436.25	-789,580.00	-744,490.77	-5.7%
TOTAL 57091 ALLOC WORK COMP	-818,320.10	-1,043,321.00	-1,043,321.00	-424,950.10	-1,043,321.00	-936,915.33	-10.2%
TOTAL 57098 DEPT INSURANCE C	1,068,201.93	1,031,576.00	1,031,576.00	723,628.37	1,031,619.00	1,007,615.77	-2.3%
TOTAL 59001 CONTINGENCY	136.25	150,000.00	104,650.00	.00	50,000.00	200,000.00	91.1%
TOTAL 59003 TAX ADJUSTMENTS	40,249.85	30,000.00	30,000.00	63,568.53	50,000.00	30,000.00	.0%
TOTAL 59008 NEIGHBORHD ASSOC	7,977.00	5,000.00	5,000.00	.00	5,000.00	7,500.00	50.0%
TOTAL 59010 WPRA TICKET PROG	.00	.00	.00	1,815.00	.00	.00	.0%
TOTAL 59011 CHRISTMAS DECORA	.00	1,000.00	1,000.00	.00	200.00	1,000.00	.0%
TOTAL 59012 STREET DECORATIO	51.76	1,000.00	1,000.00	.00	.00	1,000.00	.0%
TOTAL 59013 CASH OVER & SHOR	136.78	120.00	120.00	400.71	494.02	120.00	.0%



City of Green Bay

10/14/2021 21:11
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 7
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

59014 BAD DEBT EXPENSE	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
TOTAL 59014 BAD DEBT EXPENSE	2,802.95	.00	.00	1,008.26	5,475.00	.00	.0%
TOTAL 59940 TRANS OUT-CAPITA	29,800.00	59,481.00	59,481.00	.00	59,481.00	58,805.00	-1.1%
GRAND TOTAL	82,622,879.55	88,099,566.28	88,125,783.42	64,725,937.95	86,379,719.90	90,092,600.95	2.2%

** END OF REPORT - Generated by Pamela Manley **

SANITARY SEWER BUDGET

**DEPARTMENT OF
PUBLIC WORKS**



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 28
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

201 SANITARY SEWER	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
50 DEPT OF PUBLIC WORKS							
50001 REGULAR SALARIES	956,902.37	1,468,271.00	1,468,271.00	787,474.06	1,400,000.00	1,493,093.00	1.7%
50003 SEASONAL SALARIE	103.36	.00	.00	.00	.00	.00	.0%
50005 COMP TIME PAID O	20,575.10	.00	.00	7,969.65	.00	.00	.0%
50501 OVERTIME	26,409.37	54,000.00	54,000.00	8,402.81	10,000.00	54,000.00	.0%
51101 VACATION PAY	43,751.28	.00	.00	49,811.21	.00	.00	.0%
51102 HOLIDAY PAY	43,024.62	.00	.00	19,281.77	.00	.00	.0%
51103 PERSONAL DAYS	13,454.51	.00	.00	9,263.22	.00	.00	.0%
51105 FUNERAL LEAVE	2,244.42	.00	.00	1,326.59	.00	.00	.0%
51108 SICK PAY	56,742.11	.00	.00	29,508.25	.00	.00	.0%
51109 SICKPAY PAYOUT-R	.00	.00	.00	8,031.16	.00	.00	.0%
51201 HEALTH INSURANCE	249,726.75	311,233.00	311,233.00	187,532.72	311,233.00	307,361.00	-1.2%
51202 DENTAL INSURANCE	20,423.01	26,358.00	26,358.00	16,728.69	26,358.00	27,937.00	6.0%
51203 LIFE INSURANCE	1,885.60	2,357.00	2,357.00	1,087.14	2,357.00	1,867.00	-20.8%
51204 LEVY SUPPORTED H	3,425.76	1,860.00	1,860.00	.00	1,860.00	.00	-100.0%
51210 SOCIAL SECURITY	69,681.48	91,496.00	91,496.00	54,772.52	91,496.00	93,871.00	2.6%
51211 MEDICARE	16,297.83	21,406.00	21,406.00	12,810.09	21,406.00	21,958.00	2.6%
51212 WORKER'S COMPENS	2,182.43	45,288.00	45,288.00	4,791.65	45,288.00	37,174.00	-17.9%
51301 WRS - EMPLOYER S	79,193.37	102,761.00	102,761.00	61,732.81	102,761.00	100,571.00	-2.1%
51402 CLOTHING ALLOWAN	2,226.17	3,000.00	3,000.00	2,605.48	2,700.00	3,000.00	.0%
51403 SAFETY GLASSES	258.50	1,500.00	1,500.00	131.75	500.00	1,500.00	.0%
51404 PERSONAL SUPPLIE	1,268.68	5,000.00	5,000.00	1,271.12	3,000.00	5,000.00	.0%



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 29
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

201 SANITARY SEWER	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
52001 TRAINING & TRAVE	3,161.15	12,225.00	12,225.00	244.02	4,000.00	10,700.00	-12.5%
53001 CONTRACTUAL SERV	-10,993.16	150,000.00	150,000.00	14,361.95	20,000.00	100,000.00	-33.3%
53002 COPY MACHINE	3,003.00	3,000.00	3,000.00	2,500.00	3,000.00	3,000.00	.0%
53014 LICENSES & PERMI	19,393.15	33,000.00	33,000.00	23,145.44	30,000.00	46,790.00	41.8%
53017 FINANCE SERVICES	980,334.06	962,000.00	962,000.00	712,500.00	970,000.00	1,010,000.00	5.0%
53020 SOFTWARE MAINTEN	42,517.36	34,176.00	34,176.00	.00	34,176.00	34,176.00	.0%
53021 LEGAL EXPENSES	98.98	4,000.00	4,000.00	.00	4,000.00	4,000.00	.0%
53100 SEWER TREATMENT	16,271,706.38	18,271,000.00	18,271,000.00	10,638,652.82	17,000,000.00	18,271,000.00	.0%
53101 SEWER TREATMENT	1,572,931.95	2,500,000.00	2,500,000.00	1,408,288.16	1,877,717.00	2,000,000.00	-20.0%
53110 SEWER SAMPLING C	158,526.32	360,000.00	360,000.00	250,000.00	235,120.00	360,000.00	.0%
53112 SEWER SERVICE RA	.00	2,000,000.00	2,000,000.00	.00	.00	2,000,000.00	.0%
53113 SEWER SERVICE AG	21,648.24	29,040.00	29,040.00	15,104.78	20,000.00	29,040.00	.0%
54001 MATERIAL & SUPPL	31,402.84	125,000.00	125,000.00	76,529.22	125,000.00	125,000.00	.0%
54007 PUBLIC EDUCATION	.00	5,000.00	5,000.00	88.20	2,500.00	5,000.00	.0%
54010 GAS OIL LUBE	38,290.21	85,000.00	85,000.00	40,567.47	50,000.00	85,000.00	.0%
55101 EQUIPMENT REPAIR	38,672.89	85,000.00	85,000.00	43,280.92	50,000.00	85,000.00	.0%
55130 CITY EQUIPMENT U	.00	10,000.00	10,000.00	.00	.00	10,000.00	.0%
55150 NEW EQUIPMENT	2,859.00	.00	.00	.00	.00	.00	.0%
55358 PUMP STATION REP	19,176.33	100,000.00	100,000.00	46,498.15	60,000.00	100,000.00	.0%
56101 ELECTRICITY	19,114.60	28,350.00	28,350.00	14,161.64	18,000.00	28,350.00	.0%
56201 NATURAL GAS	204.56	250.00	250.00	152.01	250.00	250.00	.0%
56301 TELEPHONE	59.48	4,000.00	4,000.00	.00	.00	4,000.00	.0%



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 30
 bgnyrpts

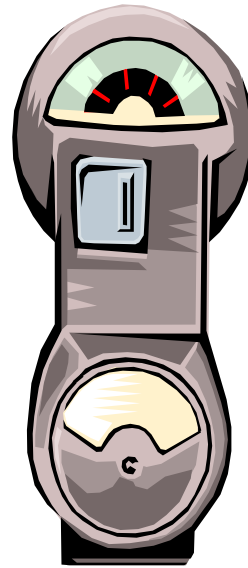
PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

201 SANITARY SEWER	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
56302 CELL PHONES	4,520.60	6,000.00	6,000.00	2,491.09	3,500.00	6,000.00	.0%
56402 WATER	2,609.89	8,500.00	8,500.00	.00	5,000.00	2,500.00	-70.6%
56403 SEWER	.00	400.00	400.00	.00	.00	400.00	.0%
56404 STORM SEWER UTIL	.00	500.00	500.00	.00	.00	500.00	.0%
57098 DEPT INSURANCE C	35,432.11	19,020.00	19,020.00	16,965.74	19,020.00	22,409.00	17.8%
59014 BAD DEBT EXPENSE	769.09	.00	.00	-480.04	.00	.00	.0%
59930 TRANS OUT-DEBT S	1,656,659.73	1,717,694.00	1,717,694.00	2,474,413.68	2,474,413.00	1,579,704.00	-8.0%
59940 TRANS OUT-CAPITA	2,799,320.00	2,489,010.00	2,489,010.00	2,489,010.00	2,489,010.00	3,111,210.00	25.0%
50 DEPT OF PUBLIC WORK	25,321,195.48	31,176,695.00	31,176,695.00	19,533,007.94	27,513,665.00	31,181,361.00	.0%
TOTAL 201 SANITARY SEWER	25,321,195.48	31,176,695.00	31,176,695.00	19,533,007.94	27,513,665.00	31,181,361.00	.0%

PARKING SYSTEM DIVISION



**DEPARTMENT OF
PUBLIC WORKS**



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 31
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

202 DPW PARKING SYSTEMS DIVISION	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
50 DEPT OF PUBLIC WORKS							
50001 REGULAR SALARIES	732,545.25	966,212.00	966,212.00	538,485.00	747,200.00	972,387.00	.6%
50003 SEASONAL SALARIE	5,343.54	17,000.00	17,000.00	.00	2,600.00	9,000.00	-47.1%
50005 COMP TIME PAID O	4,210.92	.00	.00	3,291.63	.00	.00	.0%
50501 OVERTIME	1,752.81	5,000.00	5,000.00	1,111.30	2,700.00	5,000.00	.0%
51101 VACATION PAY	43,043.25	.00	.00	38,858.59	.00	.00	.0%
51102 HOLIDAY PAY	31,249.50	.00	.00	15,284.53	.00	.00	.0%
51103 PERSONAL DAYS	9,909.13	.00	.00	8,220.28	.00	.00	.0%
51105 FUNERAL LEAVE	784.80	.00	.00	2,136.06	.00	.00	.0%
51108 SICK PAY	37,495.31	.00	.00	25,498.21	.00	.00	.0%
51109 SICKPAY PAYOUT-R	32,434.83	.00	.00	.00	.00	.00	.0%
51201 HEALTH INSURANCE	224,707.84	239,885.00	239,885.00	157,591.81	215,000.00	245,643.00	2.4%
51202 DENTAL INSURANCE	17,199.72	18,514.00	18,514.00	11,049.88	15,000.00	17,772.00	-4.0%
51203 LIFE INSURANCE	1,473.27	1,566.00	1,566.00	739.85	1,100.00	1,228.00	-21.6%
51204 LEVY SUPPORTED H	3,082.55	1,540.00	1,540.00	.00	1,540.00	.00	-100.0%
51210 SOCIAL SECURITY	52,371.21	58,032.00	58,032.00	37,626.80	50,500.00	58,788.00	1.3%
51211 MEDICARE	12,325.56	13,580.00	13,580.00	8,799.82	11,900.00	13,757.00	1.3%
51212 WORKER'S COMPENS	6,954.27	13,709.00	13,709.00	5,449.50	8,000.00	8,830.00	-35.6%
51301 WRS - EMPLOYER S	59,086.75	65,566.00	65,566.00	42,804.70	57,400.00	63,539.00	-3.1%
51401 CAR ALLOWANCE	394.28	360.00	360.00	274.29	360.00	360.00	.0%
51402 CLOTHING ALLOWAN	3,001.00	7,000.00	7,000.00	2,835.95	4,100.00	6,000.00	-14.3%
51403 SAFETY GLASSES	191.75	900.00	900.00	.00	200.00	800.00	-11.1%



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 32
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

202 DPW PARKING SYSTEMS DIVISION	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
52001 TRAINING & TRAVE	.00	2,975.00	2,975.00	1,170.00	1,200.00	3,725.00	25.2%
52003 DUES & BONDS	695.00	720.00	720.00	695.00	695.00	720.00	.0%
53001 CONTRACTUAL SERV	15,468.00	1,700.00	1,700.00	162,588.59	206,000.00	195,000.00	.0%
53020 SOFTWARE MAINTEN	40,622.78	38,200.00	38,200.00	.00	38,200.00	30,125.00	-21.1%
53021 LEGAL EXPENSES	.00	1,500.00	1,500.00	.00	1,500.00	1,500.00	.0%
53022 PERSONNEL RISK M	645.72	1,100.00	1,100.00	313.98	1,100.00	1,100.00	.0%
53025 SECURITY SERVICE	70,372.82	97,000.00	97,000.00	55,811.51	70,000.00	80,000.00	-17.5%
53029 PRINTING SERVICE	362.51	2,000.00	2,000.00	98.20	200.00	1,000.00	-50.0%
53030 SNOWPLOWING SERV	24,651.25	40,000.00	40,000.00	6,311.25	35,000.00	42,000.00	5.0%
53038 CREDIT CARD FEES	271,644.27	240,000.00	240,000.00	49,961.19	65,000.00	60,000.00	-75.0%
54002 OFFICE SUPPLIES	4,752.51	5,100.00	5,100.00	2,852.79	3,600.00	5,100.00	.0%
54005 POSTAGE	1,922.35	1,800.00	1,800.00	1,329.34	1,800.00	1,000.00	-44.4%
54006 SAFETY & WELLNES	.00	1,000.00	1,000.00	.00	.00	1,000.00	.0%
54007 PUBLIC EDUCATION	.00	1,000.00	1,000.00	.00	300.00	1,000.00	.0%
54010 GAS OIL LUBE	15,744.31	23,200.00	23,200.00	15,585.03	21,000.00	24,000.00	3.4%
54035 PARKING ENFORCEM	18,623.12	10,000.00	10,000.00	2,228.55	5,000.00	13,500.00	35.0%
55101 EQUIPMENT REPAIR	.00	1,500.00	1,500.00	.00	500.00	1,000.00	-33.3%
55110 ELEVATOR REPAIRS	11,380.00	30,000.00	30,000.00	27,392.58	38,000.00	30,000.00	.0%
55111 VEHICLE REPAIRS	52,548.31	58,000.00	58,000.00	26,205.77	40,000.00	50,000.00	-13.8%
55112 METER MAINTENANC	9,558.47	21,000.00	21,000.00	165.02	8,000.00	19,000.00	-9.5%
55113 REVENUE CONTROL	37,563.59	55,000.00	55,000.00	28,809.29	38,500.00	46,500.00	-15.5%
55114 PARKING FACILITY	28,634.86	58,500.00	58,500.00	20,676.65	28,000.00	53,000.00	-9.4%



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 33
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

202 DPW PARKING SYSTEMS DIVISION	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
55203 PROPERTY RENTAL	19,000.00	19,000.00	19,000.00	14,250.00	19,000.00	19,000.00	.0%
56101 ELECTRICITY	107,791.84	111,000.00	111,000.00	79,431.93	109,000.00	105,000.00	-5.4%
56201 NATURAL GAS	3,592.24	4,000.00	4,000.00	2,275.61	3,600.00	3,500.00	-12.5%
56202 PROPANE	.00	200.00	200.00	.00	.00	.00	-100.0%
56302 CELL PHONES	12,147.47	11,900.00	11,900.00	8,788.06	11,600.00	11,500.00	-3.4%
56402 WATER	3,929.07	3,900.00	3,900.00	3,275.79	3,400.00	4,200.00	7.7%
56403 SEWER	2,365.92	2,650.00	2,650.00	2,412.97	2,700.00	3,300.00	24.5%
56404 STORM SEWER UTIL	11,039.70	12,100.00	12,100.00	7,731.56	9,400.00	10,700.00	-11.6%
57098 DEPT INSURANCE C	46,789.18	52,126.00	52,126.00	49,508.05	52,126.00	56,337.00	8.1%
59013 CASH OVER & SHOR	-2,409.00	.00	.00	-318.00	.00	.00	.0%
59019 PROPERTY TAXES E	5,874.40	6,000.00	6,000.00	.00	6,000.00	6,000.00	.0%
59930 TRANS OUT-DEBT S	713,040.28	311,762.00	311,762.00	311,762.19	311,762.00	380,614.00	22.1%
59940 TRANS OUT-CAPITA	.00	96,803.00	96,803.00	.00	331,981.00	192,675.00	99.0%
50 DEPT OF PUBLIC WORK	2,807,908.51	2,731,600.00	2,731,600.00	1,781,371.10	2,581,764.00	2,856,200.00	4.6%
TOTAL 202 DPW PARKING SYSTEM	2,807,908.51	2,731,600.00	2,731,600.00	1,781,371.10	2,581,764.00	2,856,200.00	4.6%

STORM WATER UTILITY

**DEPARTMENT OF
PUBLIC WORKS**





City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 35
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

205 STORM WATER UTILITY	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
50 DEPT OF PUBLIC WORKS							
50001 REGULAR SALARIES	1,964,301.62	2,219,258.00	2,219,258.00	1,545,614.57	2,433,667.51	2,295,082.00	3.4%
50003 SEASONAL SALARIE	31,510.28	52,976.00	52,976.00	11,100.64	52,976.00	52,976.00	.0%
50005 COMP TIME PAID O	15,550.57	.00	.00	7,826.14	.00	.00	.0%
50501 OVERTIME	30,329.96	47,212.00	47,212.00	27,520.47	47,212.00	47,212.00	.0%
51101 VACATION PAY	48,145.36	.00	.00	88,787.42	.00	.00	.0%
51102 HOLIDAY PAY	59,541.24	.00	.00	28,594.72	.00	.00	.0%
51103 PERSONAL DAYS	19,934.83	.00	.00	18,104.14	.00	.00	.0%
51105 FUNERAL LEAVE	6,249.73	.00	.00	3,397.43	.00	.00	.0%
51106 JURY DUTY/WITNES	.00	.00	.00	238.13	.00	.00	.0%
51108 SICK PAY	77,787.40	.00	.00	53,543.69	.00	.00	.0%
51109 SICKPAY PAYOUT-R	.00	.00	.00	83,071.40	.00	.00	.0%
51201 HEALTH INSURANCE	451,856.71	447,411.00	447,411.00	351,558.73	447,411.00	471,285.00	5.3%
51202 DENTAL INSURANCE	38,639.06	38,535.00	38,535.00	27,629.76	38,535.00	35,468.00	-8.0%
51203 LIFE INSURANCE	3,698.04	3,501.00	3,501.00	2,069.57	3,501.00	2,888.00	-17.5%
51204 LEVY SUPPORTED H	6,198.58	2,680.00	2,680.00	.00	2,680.00	.00	-100.0%
51210 SOCIAL SECURITY	134,564.63	141,027.00	141,027.00	105,260.10	141,027.00	142,046.00	.7%
51211 MEDICARE	31,645.04	33,073.00	33,073.00	24,778.87	33,073.00	33,252.00	.5%
51212 WORKER'S COMPENS	2,182.41	58,997.00	58,997.00	4,791.65	58,997.00	39,196.00	-33.6%
51301 WRS - EMPLOYER S	153,173.94	153,026.00	153,026.00	116,768.46	153,026.00	152,285.00	-.5%
51402 CLOTHING ALLOWAN	4,392.46	5,640.00	5,640.00	4,717.54	4,640.00	5,640.00	.0%
51403 SAFETY GLASSES	383.50	1,500.00	1,500.00	.00	.00	1,500.00	.0%



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 36
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

205 STORM WATER UTILITY	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
51404 PERSONAL SUPPLIE	1,564.30	5,264.00	5,264.00	1,271.11	2,264.00	5,264.00	.0%
52001 TRAINING & TRAVE	1,500.00	10,213.00	10,213.00	1,265.00	4,938.00	6,838.00	-33.0%
52003 DUES & BONDS	4,605.00	6,000.00	6,000.00	4,125.00	5,000.00	6,585.00	9.8%
53001 CONTRACTUAL SERV	5,893.28	207,832.00	207,832.00	85,450.28	157,832.00	157,832.00	-24.1%
53002 COPY MACHINE	3,003.00	3,000.00	3,000.00	2,500.00	3,000.00	3,000.00	.0%
53014 LICENSES & PERMI	35,785.54	48,000.00	48,000.00	35,924.89	40,000.00	46,100.00	-4.0%
53017 FINANCE SERVICES	361,187.91	350,000.00	350,000.00	283,330.00	350,000.00	375,000.00	7.1%
53020 SOFTWARE MAINTEN	45,875.66	36,673.00	36,673.00	.00	36,673.00	40,000.00	9.1%
53021 LEGAL EXPENSES	.00	3,000.00	3,000.00	.00	3,000.00	3,000.00	.0%
53040 SANITATION DISPO	.00	200,000.00	200,000.00	216,111.76	151,000.00	200,000.00	.0%
53102 SEWER SEDIMENT C	.00	324,777.00	324,777.00	.00	324,777.00	334,525.00	3.0%
53110 SEWER SAMPLING C	.00	5,000.00	5,000.00	.00	.00	5,000.00	.0%
54001 MATERIAL & SUPPL	59,518.78	91,502.00	91,502.00	70,848.56	91,502.00	116,502.00	27.3%
54004 BOOKS MAPS SUBSC	.00	.00	.00	.00	.00	47.00	.0%
54007 PUBLIC EDUCATION	2,978.44	5,000.00	5,000.00	88.20	2,500.00	5,000.00	.0%
54010 GAS OIL LUBE	37,217.78	61,000.00	61,000.00	42,535.98	60,000.00	61,000.00	.0%
54060 SOIL SAND GRAVEL	24,440.84	27,733.00	27,733.00	18,200.47	27,733.00	27,733.00	.0%
54073 HORTICULTURAL MA	19,664.60	10,226.00	10,226.00	10,226.00	10,226.00	17,600.00	72.1%
54074 CHEMICALS CONTRA	61,288.30	62,370.00	62,370.00	14,293.11	62,370.00	62,370.00	.0%
55101 EQUIPMENT REPAIR	152,911.53	200,000.00	200,000.00	120,196.60	150,000.00	200,000.00	.0%
55130 CITY EQUIPMENT U	216,936.97	300,000.00	300,000.00	.00	200,000.00	300,000.00	.0%
55150 NEW EQUIPMENT	2,859.00	.00	.00	.00	.00	.00	.0%



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 37
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

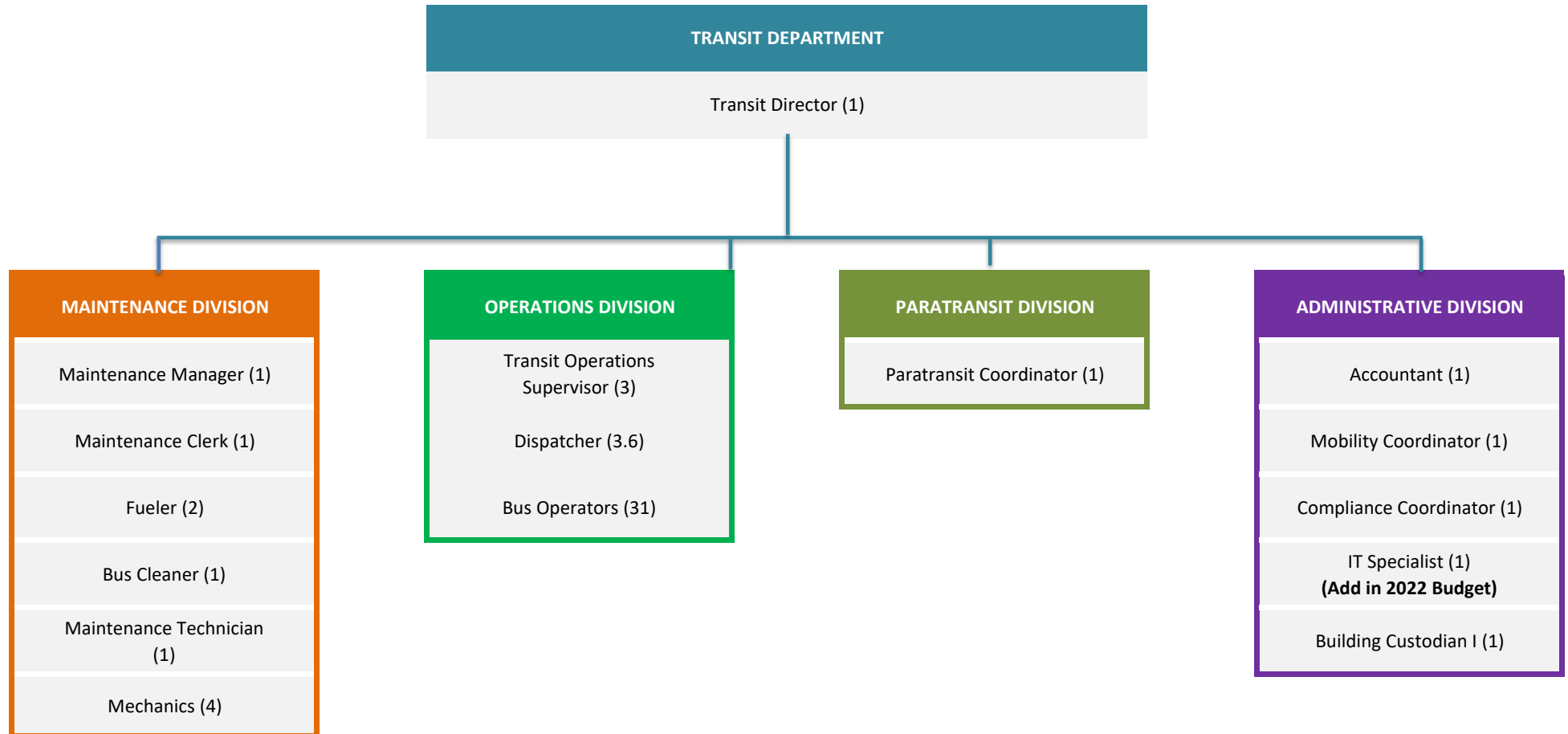
ACCOUNTS FOR:

205 STORM WATER UTILITY	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
55320 DIKE MAIN-RIGHT	.00	5,000.00	5,000.00	.00	.00	5,000.00	.0%
55358 PUMP STATION REP	44,196.99	100,000.00	100,000.00	36,184.66	50,000.00	100,000.00	.0%
56101 ELECTRICITY	56,671.05	106,000.00	106,000.00	37,210.01	60,000.00	106,000.00	.0%
56201 NATURAL GAS	.00	110.00	110.00	.00	.00	110.00	.0%
56301 TELEPHONE	.00	4,000.00	4,000.00	.00	.00	4,000.00	.0%
56302 CELL PHONES	3,042.52	8,125.52	8,125.52	4,890.40	6,125.52	8,594.00	5.8%
56402 WATER	1,748.51	1,725.00	1,725.00	.00	.00	1,750.00	1.4%
56403 SEWER	.00	100.00	100.00	.00	.00	100.00	.0%
57098 DEPT INSURANCE C	11,433.98	18,020.00	18,020.00	16,672.68	18,020.00	23,709.00	31.6%
59014 BAD DEBT EXPENSE	130.20	.00	.00	-241.18	.00	.00	.0%
59910 TRANS OUT-GENERA	470,000.00	470,000.00	470,000.00	470,000.00	470,000.00	470,000.00	.0%
59930 TRANS OUT-DEBT S	1,141,986.33	1,498,272.00	1,498,272.00	1,443,428.60	1,498,272.00	1,415,895.00	-5.5%
59940 TRANS OUT-CAPITA	3,147,230.00	2,421,980.00	2,421,980.00	2,421,980.00	2,421,980.00	2,412,980.00	-.4%
50 DEPT OF PUBLIC WORK	8,993,755.87	9,795,758.52	9,795,758.52	7,841,865.56	9,623,958.03	9,800,364.00	.0%
TOTAL 205 STORM WATER UTILIT	8,993,755.87	9,795,758.52	9,795,758.52	7,841,865.56	9,623,958.03	9,800,364.00	.0%

TRANSIT DEPARTMENT



TRANSIT DEPARTMENT



Fulltime Employees 54

Parttime Employees 1



City of Green Bay 2022 Budget Comments

Department: Transit

Mission: Green Bay Metro (GBM) is committed to providing safe and dependable transportation to jobs, schools, medical services, and other destinations.

Activities: GBM provides public transportation to the cities of Green Bay and De Pere, villages of Ashwaubenon, Allouez and Bellevue. Significant service changes occurred in August 2021. The current model of public transit now offers increased frequency and on demand services while maintaining low fares. Current system consists of three modes of transportation: Fixed Route, Microtransit, and Paratransit. Service includes 11 full-service routes, 3 limited-service routes, 4 game day routes, and 4 microtransit zones. Pre-pandemic Green Bay Metro provided nearly 1.3 million trips annually.

Summary: Budget consists of all costs related to the administration, operations, and maintenance of transit services and programs such as fixed route service, paratransit, microtransit, and the travel training program. GBM is subsidized significantly from both the federal and the state governments. In addition, Green Bay Metro does obtain competitive grant dollars through Brown County Planning, who serves as the Metropolitan Planning Organization, MPO. Generally, all capital purchases are secured with a minimum of 80% funding through federal and state grant opportunities. Local share of public transit services is shared (by formula) among all contributing municipal partners.

2021 Accomplishments:

- Piloted a new mode of transportation; microtransit, known as GBM On Demand. Microtransit is a technology-based ADA accessible on demand service that provides the flexibility of scheduling a ride on demand. This service provides more frequent transportation options that may not be available under the traditional fixed route service.

- Launched a substantial service change in August 2021. Changes included implementation of the new mode, GBM On Demand and additional frequency on most fixed routes. All transfer points are now serviced at least once every 30 minutes.
- Awarded grant money to purchase (4) new clean diesel Metro buses through the VW Mitigation grant. The new buses will replace 2009 buses that met the emission requirements for the grant.
- Completed the installation of the Quantum Securement System on the entire fleet of fixed route buses. This allows mobility device riders to independently secure their own device. Encouraging rider independence, while adding additional safety by minimizing close contact between bus operators and rider.
- Installation of exterior LED sign in front of transit facility. Additional tool to provide up to date information to the public.
- In response to COVID 19, an air purification system was installed within the transit facility. GBM buses and facility are a safer environment for the public and the employees.
- Per transit security audit, GBM is near completion of exterior safety upgrades.
- Completed installation of ADA counters and security windows in customer service areas.

2022 Goals:

- Complete farebox system upgrade in January of 2022. New system will allow a cashless, mobile ticketing option for riders. Cash option will remain in place to eliminate any barriers for riders.
- Develop new funding structure for municipal partners. With the implementation of GBM On Demand the current funding structure is no longer appropriate. GBM's MPO will participate in this process.
- Review current AVL/CAD services to ensure technologies are meeting community expectations.
- Replace and upgrade interior lighting to a more energy efficient option.
- Develop a climate action plan that details GHG reduction strategies, as stated by the Federal Transit Administration.
- Replace existing air handling units and update a/c unit at the Metro facility.
- Replace five (5) hydraulic bus lifts in maintenance shop. Four of the current lifts are 21 years old and one is 11 years old, of which two are no longer fully operable.
- In calibration with GBM's MPO, existing service and new service options will be analyzed to ensure community needs are being met.
- Review service expansion options, including existing service area and within new communities.



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 38
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

207 TRANSIT CAPITAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
90 TRANSIT							
55130 CITY EQUIPMENT U	189,689.00	.00	.00	208,687.00	.00	.00	.0%
55150 NEW EQUIPMENT	5,188.00	.00	.00	.00	.00	.00	.0%
59910 TRANS OUT-GENERA	36,576.16	.00	.00	36,576.16	.00	.00	.0%
90 TRANSIT	231,453.16	.00	.00	245,263.16	.00	.00	.0%
TOTAL 207 TRANSIT CAPITAL	231,453.16	.00	.00	245,263.16	.00	.00	.0%



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 39
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

208 TRANSIT OPERATING	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
90 TRANSIT							
53001 CONTRACTUAL SERV	22,184.00	1,653,819.00	1,653,819.00	936,000.00	1,653,819.00	1,648,000.00	-.4%
59910 TRANS OUT-GENERA	200,000.00	.00	.00	.00	.00	.00	.0%
59920 TRANS OUT-SPECIA	.00	.00	.00	1,025,816.00	.00	.00	.0%
90 TRANSIT	222,184.00	1,653,819.00	1,653,819.00	1,961,816.00	1,653,819.00	1,648,000.00	-.4%
TOTAL 208 TRANSIT OPERATING	222,184.00	1,653,819.00	1,653,819.00	1,961,816.00	1,653,819.00	1,648,000.00	-.4%

GREEN BAY METRO
2022 BUDGET

ACCOUNT DESCRIPTION	% 2022 Budget	2022 Budget	2021 Budget	Difference	% Change
FULL FARE	7.4%	650,000	450,000	200,000	44%
VOUCHERS	0.0%		-	-	0%
STUDENT FARES	0.1%	10,000	10,000	-	0%
COLLEGE STUDENT PASS	0.0%			-	0%
DISABLED FARES	1.3%	115,000	90,000	25,000	28%
SUBTOTAL: FAREBOX REVENUE	8.9%	775,000	550,000	225,000	40.9%
PARATRANSIT FARES & AGENCY FEES	5.3%	462,000	569,800	(107,800)	-19%
TOTAL FAREBOX REVENUE	14.2%	1,237,000	1,119,800	117,200	10.5%
PARATRANSIT/ID FEES	0.0%	300	300	-	0%
INVESTMENT INCOME	0.1%	9,000	9,000	-	0%
SALE OF EQUIPMENT	0.0%	-	-	-	0%
BUS ADVERTISING	1.4%	120,000	140,000	(20,000)	-14%
INTERCITY BUS COMMISSION	0.4%	36,000	36,000	-	0%
NON-TRANS - VENDING MACHINES	0.1%	5,500	5,500	-	0%
NON-TRANS - SALE OF SCRAP	0.0%	1,800	1,800	-	0%
NON-TRANS - PAYPHONE	0.0%	100	100	-	0%
STORAGE LOCKER TOKENS	0.0%	500	500	-	0%
FEDERAL OPERATING ASSISTANCE	27.0%	2,358,141	2,282,575	75,566	3%
STATE OPERATING ASSISTANCE	27.0%	2,358,141	2,282,575	75,566	3%
RAZ PASS\UWGB\ST NORBERT	0.0%	-	-	-	0%
VILLAGE OF ALLOUEZ	0.9%	74,556	73,468	1,088	1%
VILLAGE OF ASHWAUBENON	3.1%	267,727	264,101	3,625	1%
VILLAGE OF BELLEVUE	1.7%	149,750	147,713	2,037	1%
CITY OF DEPERE	1.7%	152,233	150,072	2,161	1%
CITY OF GREEN BAY	19.2%	1,676,517	1,653,819	22,699	1%
SECTION 5310 PROGRAM ADMIN	1.1%	98,187	96,859	1,328	1%
CLOTHING-EMPL PORTION	0.0%	-	-	-	0%

GREEN BAY METRO
2022 BUDGET

ACCOUNT DESCRIPTION	% 2022 Budget	2022 Budget	2021 Budget	Difference	% Change
PARTNERSHIP CONTRIBUTION	2.2%	188,404	189,800	(1,396)	-1%
MISC REVENUE	0.0%	-		-	0%
TOTAL REVENUE	100.0%	8,733,857	8,453,983	279,874	3.3%
Total Operating Revenue		8,726,257	8,446,383		0.0%
TOTAL SALARIES	29.0%	2,532,531	3,209,987	(677,456)	-21.1%
TOTAL OVERTIME	0.6%	52,802	31,552	21,250	67.3%
TOTAL VACATION	2.0%	177,577		177,577	0.0%
TOTAL HOLIDAY	1.1%	97,195		97,195	0.0%
TOTAL PERSONAL	0.4%	34,375		34,375	0.0%
TOTAL FUNERAL LEAVE	0.0%	-	-	-	0.0%
TOTAL SICK	1.8%	157,499	25,000	132,499	530.0%
TOTAL UNEMPLOYMENT	0.1%	6,000	6,000	-	0.0%
TOTAL HEALTH INSURANCE	6.9%	606,375	673,548	(67,173)	-10.0%
TOTAL DENTAL INSURANCE	0.5%	43,245	49,019	(5,774)	-11.8%
TOTAL LIFE INSURANCE	0.0%	3,672	5,343	(1,671)	-31.3%
TOTAL LEVY SUPPORTED HEALTH	0.0%	-	5,000	(5,000)	-100.0%
TOTAL SOCIAL SECURITY	2.1%	183,066	193,556	(10,490)	-5.4%
TOTAL MEDICARE	0.5%	42,832	45,290	(2,458)	-5.4%
TOTAL WORKER COMPENSATION	0.3%	26,746	22,851	3,895	17.0%
TOTAL PENSIONS	2.3%	197,108	218,832	(21,724)	-9.9%
TOTAL CAR ALLOWANCE	0.0%	360	360	-	0.0%
TOTAL CLOTHING ALLOWANCE	0.2%	16,600	19,450	(2,850)	-14.7%
TOTAL EMPLOYEE ALLOWANCES	0.0%	860	860	-	0.0%
TOTAL OTHER FRINGE BENEFITS	0.0%	3,751	3,751	-	0.0%
TOTAL TRAINING & TRAVEL	0.2%	21,000	20,500	500	2.4%
TOTAL DUES, LICENSES, SUBSCRIPTIONS	0.2%	15,956	15,956	-	0.0%
TOTAL EMPLOYMENT RELATED EXPENSES	0.1%	9,900	9,900	-	0.0%

GREEN BAY METRO
2022 BUDGET

ACCOUNT DESCRIPTION	% 2022 Budget	2022 Budget	2021 Budget	Difference	% Change
TOTAL SERVICES	3.6%	312,824	314,216	(1,392)	-0.4%
TOTAL PROMOTIONAL	0.2%	20,750	20,750	-	0.0%
TOTAL MICROTRANSIT SERVICES	21.1%	1,846,754	907,514	939,240	103.5%
TOTAL PARATRANSIT SERVICES	11.5%	1,001,740	1,235,433	(233,693)	-18.9%
TOTAL FUEL	8.3%	723,944	786,060	(62,115)	-7.9%
TOTAL TIRES & TUBES	0.6%	55,000	55,000	-	0.0%
TOTAL MATERIALS & SUPPLIES	0.9%	75,125	74,325	800	1.1%
TOTAL BUILDING & EQUIPMENT	2.1%	180,500	205,500	(25,000)	-12.2%
TOTAL BUILDING REPAIRS	0.2%	20,000	20,000	-	0.0%
TOTAL PAVE CONST (SHELTER PADS)	0.0%	3,000	3,000	-	0.0%
LANDSCAPING/SITE RESTORATION	0.0%	300	300	-	0.0%
TOTAL ELECTRIC	0.6%	51,027	50,379	648	1.3%
TOTAL GAS	0.4%	37,117	39,184	(2,067)	-5.3%
TOTAL PHONE/CELLULAR SERVICE	0.1%	4,645	5,145	(500)	-9.7%
TOTAL WATER	0.0%	2,573	2,527	46	1.8%
TOTAL SEWER	0.1%	4,979	4,915	64	1.3%
TOTAL INSURANCE	1.9%	164,129	172,980	(8,851)	-5.1%
CASH OVER/SHORT	0.0%	-		-	0.0%
TOTAL OPERATING EXPENSES	100.0%	8,733,857	8,453,983	279,874	3.3%

2022 GREEN BAY METRO BUDGET SUMMARY
Variance to 2021 Budget

<u>Revenues</u>	<u>Change</u>	<u>% Chg</u>
Farebox Revenue-Fixed Route	\$ 225,000	40.9%
Farebox Revenue-Paratransit	\$ (107,800)	-18.9%
Federal Operating Assistance	\$ 75,566	3.3%
State Operating Assistance	\$ 75,566	3.3%
Green Bay	\$ 22,699	1.4%
Other local municipalities	\$ 8,911	1.4%
Intercity Bus Commission	\$ -	0.0%
Advertising	\$ (20,000)	-14.3%
Local Partnerships	\$ (1,396)	-0.7%
Non-transportation income	\$ -	0.0%
Section 5310 Program	\$ 1,328	1.4%
Total Revenue	\$ 279,874	3.3%

<u>Operating Expenses</u>	<u>Change</u>	<u>% Chg</u>
Salaries & Leave time	\$ (248,757)	-7.2%
Overtime	\$ 21,250	67.3%
Health / Dental	\$ (72,947)	-10.1%
WRS	\$ (21,724)	-9.9%
Other employment expenses	\$ (9,021)	-6.1%
Workers comp	\$ 3,895	17.0%
Contract Services	\$ (1,392)	-0.4%
Paratransit services	\$ (233,193)	-17.6%
Micro Transit services	\$ 964,240	103.5%
Fuel	\$ (87,615)	-9.0%
Building & Equipment maint	\$ (24,200)	-6.8%
Marketing expense	\$ -	0.0%
Insurance	\$ (8,851)	-5.1%
Utilities	\$ (1,810)	-1.8%
Shelter pads	\$ -	0.0%
Misc	\$ -	0.0%
Total Expenses	\$ 279,874	3.3%

SALARY SUMMARY RATES

Department: TRANSIT

POSITION	FTE	BUDGETED HOURS	12/31/2022 RATE	2022 BUDGET AVG IMPACT *
TRANSIT DIRECTOR	1.00	2,080	\$61.54	\$125,058
<u>Administration Division</u>				
ACCOUNTANT	1.00	2,080	\$32.94	\$67,320
BUILDING CUSTODIAN I	1.00	2,080	\$20.00	\$40,992
MOBILITY COORDINATOR	1.00	2,080	\$25.94	\$52,765
COMPLIANCE COORDINATOR	1.00	2,080	\$25.94	\$52,922
NETWORK SPECIALIST	1.00	2,080	\$32.60	\$66,836
<u>Paratransit Division</u>				
PARATRANSIT COORDINATOR	1.00	2,080	\$27.88	\$56,655
<u>Operations Division</u>				
OPERATIONS SUPERVISOR	1.00	2,080	\$34.34	\$69,721
OPERATIONS SUPERVISOR	1.00	2,080	\$32.60	\$66,767
OPERATIONS SUPERVISOR	1.00	2,080	\$31.71	\$64,603
DISPATCHER	1.00	2,080	\$23.46	\$47,708
DISPATCHER	1.00	2,080	\$22.22	\$45,118
DISPATCHER	1.00	2,080	\$21.60	\$44,290
DISPATCHER	0.63	1,300	\$24.07	\$30,545
BUS OPERATOR	3.00	2,080	\$25.66	\$52,613
BUS OPERATOR	5.00	2,080	\$25.53	\$52,343
BUS OPERATOR	11.00	2,080	\$25.46	\$52,138
BUS OPERATOR	8.00	2,080	\$25.31	\$51,576
BUS OPERATOR	3.00	2,080	\$22.88	\$46,907
BUS OPERATOR	1.00	2,080	\$20.56	\$42,157
<u>Maintenance Division</u>				
MAINTENANCE MANAGER	1.00	2,080	\$35.04	\$71,688
MAINTENANCE CLERK	1.00	2,080	\$22.36	\$45,476
FUELER	2.00	2,080	\$23.86	\$48,692
BUS CLEANER	1.00	2,080	\$19.48	\$39,941
MAINTENANCE TECHNICIAN	1.00	2,080	\$23.69	\$48,527
MECHANIC	2.00	2,080	\$31.19	\$63,678
MECHANIC	2.00	2,080	\$30.56	\$62,153

COLUMN TOTALS 54.63 * Transit's Budget is only partially funded by the City's (19.2%)

BAY BEACH





City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 45
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

214 BAY BEACH FUND	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
60 PARKS, REC AND FORESTRY							
50001 REGULAR SALARIES	237,804.34	389,341.00	389,341.00	237,513.21	389,341.00	401,621.00	3.2%
50003 SEASONAL SALARIE	413,257.37	964,990.00	964,990.00	826,013.60	924,348.96	1,102,310.00	14.2%
50005 COMP TIME PAID O	2,857.37	.00	.00	1,208.25	.00	.00	.0%
50501 OVERTIME	-4.72	8,970.00	8,970.00	1,650.93	2,500.00	11,210.00	25.0%
51101 VACATION PAY	9,539.53	.00	.00	8,636.64	.00	.00	.0%
51102 HOLIDAY PAY	6,222.10	.00	.00	4,361.07	.00	.00	.0%
51103 PERSONAL DAYS	2,101.33	.00	.00	2,794.11	.00	.00	.0%
51105 FUNERAL LEAVE	9.62	.00	.00	39.39	.00	.00	.0%
51108 SICK PAY	4,744.02	.00	.00	4,841.00	.00	.00	.0%
51109 SICKPAY PAYOUT-R	2,322.74	.00	.00	.00	.00	.00	.0%
51201 HEALTH INSURANCE	48,802.35	77,504.00	77,504.00	37,931.89	77,504.00	69,918.00	-9.8%
51202 DENTAL INSURANCE	3,546.01	5,977.00	5,977.00	3,024.57	5,977.00	4,702.00	-21.3%
51203 LIFE INSURANCE	616.47	665.00	665.00	308.19	665.00	514.00	-22.7%
51204 LEVY SUPPORTED H	669.47	180.00	180.00	.00	180.00	270.00	50.0%
51210 SOCIAL SECURITY	15,956.57	23,986.00	23,986.00	15,921.96	23,986.00	25,180.00	5.0%
51211 MEDICARE	10,287.49	5,616.00	5,616.00	15,694.16	5,616.00	5,894.00	5.0%
51212 WORKER'S COMPENS	3,144.81	5,000.00	5,000.00	2,143.63	5,000.00	5,000.00	.0%
51301 WRS - EMPLOYER S	17,761.63	26,894.00	26,894.00	17,562.93	26,894.00	26,840.00	-.2%
51401 CAR ALLOWANCE	42.43	40.00	40.00	30.17	40.00	40.00	.0%
51402 CLOTHING ALLOWAN	1,986.75	7,340.00	7,340.00	.00	.00	7,340.00	.0%
51403 SAFETY GLASSES	.00	100.00	100.00	.00	100.00	100.00	.0%



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 46
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

214 BAY BEACH FUND	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
51404 PERSONAL SUPPLIE	.00	702.00	702.00	.00	702.00	702.00	.0%
52001 TRAINING & TRAVE	4,689.39	8,550.00	8,550.00	.00	8,550.00	9,800.00	14.6%
52003 DUES & BONDS	2,523.59	1,235.00	1,235.00	5,083.68	7,500.00	1,235.00	.0%
52005 RECORDS CHECKS	735.00	900.00	900.00	1,999.50	2,200.00	900.00	.0%
53001 CONTRACTUAL SERV	12,168.76	33,090.00	33,090.00	13,798.65	15,000.00	18,168.00	-45.1%
53002 COPY MACHINE	-1.56	300.00	300.00	50.00	300.00	300.00	.0%
53004 ADVERTISING	589.94	5,500.00	5,500.00	2,983.00	3,000.00	5,500.00	.0%
53014 LICENSES & PERMI	1,492.00	12,580.00	12,580.00	3,694.10	10,000.00	12,520.00	-.5%
53017 FINANCE SERVICES	11,578.00	.00	.00	.00	10,000.00	.00	.0%
53038 CREDIT CARD FEES	23,240.32	24,180.00	24,180.00	25,774.29	24,180.00	24,180.00	.0%
54001 MATERIAL & SUPPL	50,383.08	59,248.00	59,248.00	54,773.33	59,248.00	69,513.00	17.3%
54002 OFFICE SUPPLIES	553.83	600.00	600.00	507.06	600.00	600.00	.0%
54010 GAS OIL LUBE	3,039.18	7,000.00	7,000.00	3,664.40	5,000.00	5,000.00	-28.6%
54060 SOIL SAND GRAVEL	499.45	.00	.00	.00	.00	.00	.0%
54072 CONCESSIONS	231,038.10	646,150.00	646,150.00	607,116.15	620,000.00	697,310.00	7.9%
54073 HORTICULTURAL MA	761.88	5,000.00	5,000.00	934.20	5,000.00	5,000.00	.0%
54074 CHEMICALS CONTRA	.00	300.00	300.00	.00	300.00	300.00	.0%
55101 EQUIPMENT REPAIR	162,344.69	226,400.00	226,400.00	143,584.73	150,000.00	231,920.00	2.4%
55120 EQUIPMENT RENTAL	6,644.00	13,025.00	13,025.00	11,619.31	13,025.00	13,025.00	.0%
55140 EQUIPMENT REPLAC	22,341.36	40,500.00	40,500.00	27,305.33	40,500.00	30,000.00	-25.9%
55201 BUILDING REPAIRS	22,824.50	15,000.00	15,000.00	8,600.21	10,000.00	15,000.00	.0%
56101 ELECTRICITY	33,927.36	40,950.00	40,950.00	34,281.62	40,950.00	42,998.00	5.0%



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 47
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

214 BAY BEACH FUND	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
56201 NATURAL GAS	5,950.80	6,838.00	6,838.00	4,292.65	6,838.00	7,179.00	5.0%
56202 PROPANE	.00	5,279.00	5,279.00	463.54	5,279.00	5,543.00	5.0%
56302 CELL PHONES	1,155.00	910.00	910.00	525.00	910.00	910.00	.0%
56402 WATER	4,052.22	9,000.00	9,000.00	2,217.76	9,000.00	9,000.00	.0%
56403 SEWER	3,512.62	7,400.00	7,400.00	3,662.63	7,400.00	7,400.00	.0%
56404 STORM SEWER UTIL	23,958.72	15,000.00	15,000.00	18,655.38	23,000.00	15,000.00	.0%
57098 DEPT INSURANCE C	31,678.69	31,392.00	31,392.00	30,299.52	31,392.00	31,392.00	.0%
58115 INTEREST EXPENSE	8.99	.00	.00	172.14	.00	.00	.0%
59013 CASH OVER & SHOR	558.57	750.00	750.00	-426.00	500.00	750.00	.0%
59930 TRANS OUT-DEBT S	474,421.88	165,000.00	165,000.00	193,062.50	193,062.50	165,000.00	.0%
59940 TRANS OUT-CAPITA	.00	783,718.00	783,718.00	.00	.00	798,776.00	1.9%
60 PARKS, REC AND FORE	1,918,338.04	3,683,100.00	3,683,100.00	2,378,370.38	2,765,588.46	3,885,860.00	5.5%
TOTAL 214 BAY BEACH FUND	1,918,338.04	3,683,100.00	3,683,100.00	2,378,370.38	2,765,588.46	3,885,860.00	5.5%



City of Green Bay

10/14/2021 22:20
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CITY OF GREEN BAY
NEXT YEAR BUDGET DETAIL REPORT

P 2
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

ACCOUNTS FOR:
214 BAY BEACH FUND

VENDOR QUANTITY UNIT COST 2022 DEPT/MAYOR

650 BAY BEACH

55140 EQUIPMENT REPLACEMENT

214650 55140 - EQUIPMENT REPLACEMENT

1.00 15,000.00 30,000.00 *
15,000.00

RADIO UPGRADES
SAFETY AND SECURITY OF
COMPLEX AND EMPLOYEES

2.00 7,500.00 15,000.00

3 DOOR FREEZER
CURRENT FREEZER HAS REACHED
IT'S LIFE EXPECTANCY NEEDED
FOR FROZEN FOODS

TOTAL 650 BAY BEACH
TOTAL 214 BAY BEACH FUND

30,000.00

30,000.00

DEBT RETIREMENT





City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 52
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

301 DEBT SERVICE	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
10 ADMINISTRATIVE SERVICES							
53001 CONTRACTUAL SERV	2,000.00	.00	.00	6,050.00	7,500.00	.00	.0%
55204 PMT TO RDA-PU	475,000.00	.00	.00	.00	.00	.00	.0%
58010 PRINCIPAL-GEN BD	19,395,000.00	12,150,000.00	12,150,000.00	17,415,000.00	17,415,000.00	13,106,000.00	7.9%
58011 PRINCIPAL-NOTES	940,000.00	985,000.00	985,000.00	1,215,000.00	1,215,000.00	1,625,000.00	65.0%
58012 PRINCIPAL-STFL	3,000,000.00	.00	.00	.00	.00	65,000.00	.0%
58110 INTEREST-GEN BND	4,712,069.87	6,343,338.00	6,343,338.00	4,603,167.20	6,343,338.00	5,941,332.00	-6.3%
58111 INTEREST-NOTES	249,399.31	299,178.00	299,178.00	352,242.63	352,242.63	390,673.00	30.6%
58112 INTEREST-STFL	187,226.02	.00	.00	.00	.00	8,104.00	.0%
58114 INTEREST PMT-EQU	8,225.00	.00	.00	.00	.00	.00	.0%
58200 DEBT SERVICE-GBM	1,455,900.00	.00	.00	.00	.00	.00	.0%
58300 DEBT SERV-ADM FE	17,972.91	.00	.00	14,572.92	14,572.92	.00	.0%
58310 BOND ISSUE COSTS	287,227.25	.00	.00	143,389.57	143,389.57	.00	.0%
10 ADMINISTRATIVE SERV	30,730,020.36	19,777,516.00	19,777,516.00	23,749,422.32	25,491,043.12	21,136,109.00	6.9%
TOTAL 301 DEBT SERVICE	30,730,020.36	19,777,516.00	19,777,516.00	23,749,422.32	25,491,043.12	21,136,109.00	6.9%



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 53
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

302 DEBT SERVICE - RDA ISSUE	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
10 ADMINISTRATIVE SERVICES							
58010 PRINCIPAL-GEN BD	1,080,000.00	645,000.00	645,000.00	.00	645,000.00	695,000.00	7.8%
58110 INTEREST-GEN BND	1,703,250.00	227,069.00	227,069.00	.00	227,069.00	212,639.00	-6.4%
10 ADMINISTRATIVE SERV	2,783,250.00	872,069.00	872,069.00	.00	872,069.00	907,639.00	4.1%
TOTAL 302 DEBT SERVICE - RDA	2,783,250.00	872,069.00	872,069.00	.00	872,069.00	907,639.00	4.1%

INSURANCE



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 62
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

702 SELF-INS/WORKERS COMP	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
18 HUMAN RESOURCES							
53001 CONTRACTUAL SERV	54,273.00	106,050.00	106,050.00	52,187.75	80,000.00	112,996.00	6.5%
57001 LIABILITY INSURA	114,157.00	134,000.00	134,000.00	113,496.00	125,000.00	175,000.00	30.6%
57032 W/C INSURANCE CL	1,099,482.16	1,046,970.00	1,046,970.00	447,961.65	850,000.00	976,020.00	-6.8%
18 HUMAN RESOURCES	1,267,912.16	1,287,020.00	1,287,020.00	613,645.40	1,055,000.00	1,264,016.00	-1.8%
TOTAL 702 SELF-INS/WORKERS C	1,267,912.16	1,287,020.00	1,287,020.00	613,645.40	1,055,000.00	1,264,016.00	-1.8%



City of Green Bay

10/14/2021 16:05
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 63
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

703 SELF-INS/ LIABILITY	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
14 LAW							
50001 REGULAR SALARIES	28,682.59	33,744.00	33,744.00	25,425.26	33,744.00	35,525.00	5.3%
51101 VACATION PAY	719.60	.00	.00	592.90	.00	.00	.0%
51102 HOLIDAY PAY	884.14	.00	.00	524.20	.00	.00	.0%
51103 PERSONAL DAYS	377.58	.00	.00	325.54	.00	.00	.0%
51108 SICK PAY	172.06	.00	.00	540.23	.00	.00	.0%
51201 HEALTH INSURANCE	4,139.64	14,452.00	14,452.00	12,243.30	14,452.00	14,741.00	2.0%
51202 DENTAL INSURANCE	344.23	1,202.00	1,202.00	985.35	1,202.00	1,202.00	.0%
51203 LIFE INSURANCE	53.22	56.00	56.00	33.60	56.00	45.00	-19.6%
51210 SOCIAL SECURITY	1,803.77	1,769.00	1,769.00	1,410.56	1,769.00	1,874.00	5.9%
51211 MEDICARE	421.88	414.00	414.00	329.90	414.00	439.00	6.0%
51301 WRS - EMPLOYER S	2,070.37	2,278.00	2,278.00	1,850.08	2,278.00	2,310.00	1.4%
53021 LEGAL EXPENSES	528,529.54	80,000.00	80,000.00	78,345.01	80,000.00	71,918.00	-10.1%
54002 OFFICE SUPPLIES	1,447.23	.00	.00	.00	.00	.00	.0%
57001 LIABILITY INSURA	321,808.00	380,115.00	380,115.00	338,464.00	380,115.00	347,030.00	-8.7%
57031 G/L INSURANCE CL	-50,270.49	376,920.00	376,920.00	214,776.61	320,000.00	382,948.00	1.6%
14 LAW	841,183.36	890,950.00	890,950.00	675,846.54	834,030.00	858,032.00	-3.7%
TOTAL 703 SELF-INS/ LIABILIT	841,183.36	890,950.00	890,950.00	675,846.54	834,030.00	858,032.00	-3.7%



City of Green Bay

10/14/2021 22:00
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CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

704 HEALTH INSURANCE ESCROW	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
10 ADMINISTRATIVE SERV	-152.86	100,000.00	100,000.00	.00	20,000.00	100,000.00	.0%
30 POLICE	164,265.98	780,000.00	780,000.00	517,513.65	750,000.00	800,000.00	2.6%
40 FIRE	290,966.44	200,000.00	200,000.00	239,932.73	313,000.00	200,000.00	.0%
50 DEPT OF PUBLIC WORK	106,411.53	.00	.00	22,284.16	22,284.16	.00	.0%
60 PARKS, REC AND FORE	76,907.99	.00	.00	55,676.54	55,676.54	.00	.0%
TOTAL 704 HEALTH INSURANCE E	638,399.08	1,080,000.00	1,080,000.00	835,407.08	1,160,960.70	1,100,000.00	1.9%
GRAND TOTAL	638,399.08	1,080,000.00	1,080,000.00	835,407.08	1,160,960.70	1,100,000.00	1.9%

** END OF REPORT - Generated by Pamela Manley **

REVENUES



PERMITS



PET LICENSES



PACKER STADIUM LEASE



TAVERN LICENSES



RESCUE SQUAD TRANSPORTS

AND MORE...



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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
02 MAYOR							
<hr/>							
002 MAYOR							
44911 SPECIAL EVENTS P	-363.00	-10,000.00	-10,000.00	-7,660.00	-10,000.00	-10,000.00	.0%
002 MAYOR	-363.00	-10,000.00	-10,000.00	-7,660.00	-10,000.00	-10,000.00	.0%
02 MAYOR	-363.00	-10,000.00	-10,000.00	-7,660.00	-10,000.00	-10,000.00	.0%
<hr/>							
10 ADMINISTRATIVE SERVICES							
<hr/>							
100 FINANCE							
41110 CURR REAL PROPER	-42,500,589.00	-44,184,130.48	-44,184,130.48	-44,184,130.00	-44,184,130.00	-44,243,317.47	.1%
41111 CURR PERSONAL PR	-39.56	.00	.00	-194.06	-194.06	.00	.0%
41112 OMITTED TAXES	-643.89	.00	.00	-9,219.50	-9,219.50	-570.00	.0%
41121 AG USE CONVERSIO	-10,795.11	.00	.00	-657.70	-657.70	.00	.0%
41132 COAL TAX	-7,461.91	-8,226.00	-8,226.00	-8,226.74	-8,226.74	-5,128.00	-37.7%
41133 RAILROAD TERMINA	-2,092.54	-2,000.00	-2,000.00	.00	-2,000.00	-2,092.00	4.6%
41140 TRAILER COURTS	-35,040.93	-36,200.00	-36,200.00	-30,077.63	-35,080.00	-36,746.00	1.5%
41210 HOTEL-MOTEL ROOM	-235,540.63	-340,000.00	-340,000.00	-272,469.18	-362,500.00	-425,000.00	25.0%
41220 SALES TAX DISCOU	-687.14	-1,300.00	-1,300.00	-1,208.88	-1,400.00	-1,300.00	.0%
41310 WATER DEPT TAXES	-2,545,829.00	-2,511,746.00	-2,511,746.00	.00	-2,576,000.00	-2,622,000.00	4.4%
41321 GB HSNG AUTH TAX	-73,079.05	-73,000.00	-73,000.00	-74,433.92	-74,433.92	-37,500.00	-48.6%
41324 FORT HOWARD APTS	-25,410.00	-23,698.80	-23,698.80	-25,739.00	-25,739.00	-24,050.00	1.5%
41325 MILLNNM HSNG FDN	-25,000.00	-25,000.00	-25,000.00	-25,000.00	-25,000.00	-25,000.00	.0%
41330 DNR (PILOT)	-155.63	-155.00	-155.00	-160.30	-160.30	-160.00	3.2%
41332 ONEIDA COOP GOV	.00	.00	.00	-322,192.00	-322,192.00	-525,000.00	.0%



City of Green Bay

10/15/2021 12:00
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CITY OF GREEN BAY NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 2
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
41333 BELLIN H.TAX REV	-29,580.69	-29,580.00	-29,580.00	-30,255.15	-30,255.15	-30,255.00	2.3%
41800 INT ON DELINQUEN	-69,917.55	-42,000.00	-42,000.00	-45,351.37	-47,000.00	-45,000.00	7.1%
43210 FEDERAL GRANT IN	.00	.00	.00	.00	.00	-655,000.00	.0%
43411 STATE SHARED REV	-15,377,279.55	-15,598,855.00	-15,598,855.00	-2,339,828.33	-15,598,855.54	-15,563,626.00	-.2%
43412 EXPENDITURE REST	-1,572,185.16	-1,572,259.00	-1,572,259.00	-1,572,259.78	-1,572,259.78	-1,610,191.00	2.4%
43413 STATE MEDICARE P	-185,734.88	.00	.00	.00	.00	.00	.0%
43414 STATE SHARED REV	-445,492.80	-432,526.00	-432,526.00	-28,302.80	-500,892.51	-485,710.00	12.3%
43415 PERSONAL PROPERT	-307,288.45	-339,167.00	-339,167.00	-339,167.33	-339,167.00	-315,751.00	-6.9%
43431 STATE AID: EXEMP	-611,869.63	-610,000.00	-610,000.00	-611,869.63	-611,869.63	-612,975.00	.5%
43531 STATE AID-GEN TR	-3,083,033.45	-3,113,512.00	-3,113,512.00	-3,109,432.32	-3,109,432.32	-3,301,371.00	6.0%
43532 STATE AID-CONNEC	-661,434.60	-664,307.00	-664,307.00	-664,306.79	-664,306.79	-665,406.00	.2%
43610 STATE BUILDING S	-465,496.20	-460,000.00	-460,000.00	-459,393.63	-459,393.63	-459,000.00	-.2%
43614 STATE AID-VIDEO	-93,493.87	-184,093.00	-184,093.00	-184,093.36	-184,093.36	-184,093.00	.0%
44124 CABLE TV	-831,014.44	-715,907.00	-715,907.00	-347,935.19	-696,000.00	-696,000.00	-2.8%
46110 GENERAL GOVT SAL	-1,975.33	-1,800.00	-1,800.00	-1,402.75	-1,750.00	-1,800.00	.0%
47400 ADMIN SERVICE CH	-95,405.26	-100,000.00	-100,000.00	-521.80	-100,000.00	-128,000.00	28.0%
48100 INTEREST REVENUE	-249,154.72	-270,000.00	-270,000.00	-52,747.95	-65,000.00	-120,000.00	-55.6%
48110 INVESTMENT MARKE	-1.20	.00	.00	-84.80	.00	.00	.0%
48210 PACKER STADIUM L	-1,048,933.07	-1,075,300.00	-1,075,300.00	-141,701.99	-1,075,300.00	-1,109,234.00	3.2%
48221 CELL TOWER RENTA	-231,750.75	-221,400.00	-221,400.00	-187,057.75	-221,400.00	-224,400.00	1.4%
48990 MISCELLANEOUS RE	-165.44	.00	.00	-130.35	-130.35	.00	.0%
49220 TRANSFER IN - SP	-236,576.16	.00	.00	-36,615.49	-36,615.49	-36,576.00	.0%
100 FINANCE	-71,060,147.59	-72,636,162.28	-72,636,162.28	-55,106,167.47	-72,940,654.77	-74,192,251.47	2.1%

101 CLERK/TREASURER



City of Green Bay

10/15/2021 12:00
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CITY OF GREEN BAY NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 3
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
44110 TAVERN LICENSE	-71,229.24	-120,000.00	-120,000.00	-138,786.34	-140,000.00	-140,000.00	16.7%
44111 OPERATORS LICENS	-35,235.00	-60,000.00	-60,000.00	-38,935.00	-45,000.00	-45,000.00	-25.0%
44121 CIGARETTE LICENS	-8,000.00	-8,000.00	-8,000.00	-7,600.00	-8,000.00	-8,000.00	.0%
44122 BURGLAR ALARM	-180.00	.00	.00	-50.00	.00	.00	.0%
44123 BUSINESS LICENSE	-13,719.00	-12,000.00	-12,000.00	-9,349.50	-12,000.00	-12,000.00	.0%
44125 PUBLIC VEHICLE L	-975.00	-700.00	-700.00	-600.00	-700.00	-1,000.00	42.9%
44127 PUBLIC VEHICLE O	-5,710.00	-5,000.00	-5,000.00	-3,600.00	-5,000.00	-5,000.00	.0%
44210 DOG LICENSE	-11,323.93	-13,500.00	-13,500.00	-8,697.00	-9,000.00	-12,000.00	-11.1%
44211 CAT LICENSE	-1,950.00	-2,000.00	-2,000.00	-1,412.50	-2,000.00	-2,000.00	.0%
46110 GENERAL GOVT SAL	-82,531.43	-78,000.00	-78,000.00	-75,371.26	-78,000.00	-80,000.00	2.6%
48100 INTEREST REVENUE	-132,139.96	.00	.00	.00	.00	.00	.0%
101 CLERK/TREASURER	-362,993.56	-299,200.00	-299,200.00	-284,401.60	-299,700.00	-305,000.00	1.9%
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102 ASSESSOR							
46110 GENERAL GOVT SAL	-216.00	.00	.00	-213.00	-213.00	.00	.0%
48990 MISCELLANEOUS RE	.00	-200.00	-200.00	.00	.00	.00	-100.0%
102 ASSESSOR	-216.00	-200.00	-200.00	-213.00	-213.00	.00	-100.0%
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103 PURCHASING							
48990 MISCELLANEOUS RE	-129,462.09	-120,000.00	-120,000.00	-122,459.96	-122,500.00	-120,000.00	.0%
103 PURCHASING	-129,462.09	-120,000.00	-120,000.00	-122,459.96	-122,500.00	-120,000.00	.0%
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104 ELECTIONS							
43810 PMT FROM GB PUBL	-9,000.00	-4,500.00	-4,500.00	.00	-4,500.00	-4,500.00	.0%
48990 MISCELLANEOUS RE	-686.60	.00	.00	.00	.00	.00	.0%
104 ELECTIONS	-9,686.60	-4,500.00	-4,500.00	.00	-4,500.00	-4,500.00	.0%
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107 DOCUMENT CENTER							



City of Green Bay

10/15/2021 12:00
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 4
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
47310 INTERGOVT CHGS G	-16,193.23	-11,000.00	-11,000.00	-17,928.25	-18,000.00	-20,000.00	81.8%
107 DOCUMENT CENTER	-16,193.23	-11,000.00	-11,000.00	-17,928.25	-18,000.00	-20,000.00	81.8%
10 ADMINISTRATIVE SERV	-71,578,699.07	-73,071,062.28	-73,071,062.28	-55,531,170.28	-73,385,567.77	-74,641,751.47	2.1%
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12 INFORMATION TECH AND SERVICES							
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120 INFORMATION TECH AND SERVICES							
47401 INFORMATION SVS	-204,224.75	-204,600.00	-204,600.00	.00	-204,600.00	-245,000.00	19.7%
120 INFORMATION TECH A	-204,224.75	-204,600.00	-204,600.00	.00	-204,600.00	-245,000.00	19.7%
12 INFORMATION TECH AN	-204,224.75	-204,600.00	-204,600.00	.00	-204,600.00	-245,000.00	19.7%
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14 LAW							
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140 LAW							
47400 ADMIN SERVICE CH	-2,689.28	-2,000.00	-2,000.00	.00	-2,000.00	-2,000.00	.0%
48990 MISCELLANEOUS RE	-141.17	-500.00	-500.00	-43.41	-500.00	-500.00	.0%
140 LAW	-2,830.45	-2,500.00	-2,500.00	-43.41	-2,500.00	-2,500.00	.0%
14 LAW	-2,830.45	-2,500.00	-2,500.00	-43.41	-2,500.00	-2,500.00	.0%
<hr/>							
16 MUNICIPAL COURT							
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160 MUNICIPAL COURT							
45110 ORDINANCE VIOLAT	-942,827.81	-1,350,000.00	-1,359,201.33	-877,241.85	-1,200,000.00	-1,350,000.00	-.7%
160 MUNICIPAL COURT	-942,827.81	-1,350,000.00	-1,359,201.33	-877,241.85	-1,200,000.00	-1,350,000.00	-.7%
16 MUNICIPAL COURT	-942,827.81	-1,350,000.00	-1,359,201.33	-877,241.85	-1,200,000.00	-1,350,000.00	-.7%
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18 HUMAN RESOURCES							
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180 HUMAN RESOURCES							
47400 ADMIN SERVICE CH	-122,499.88	-131,450.00	-131,450.00	-61,222.52	-131,450.00	-131,450.00	.0%
48990 MISCELLANEOUS RE	.00	.00	.00	-14,757.94	-14,757.94	.00	.0%
180 HUMAN RESOURCES	-122,499.88	-131,450.00	-131,450.00	-75,980.46	-146,207.94	-131,450.00	.0%
18 HUMAN RESOURCES	-122,499.88	-131,450.00	-131,450.00	-75,980.46	-146,207.94	-131,450.00	.0%
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25 COMMUNITY AND ECONOMIC DEVELOP							
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250 COMMUNITY AND ED OPERATIONS							



City of Green Bay

10/15/2021 12:00
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 5
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
47400 ADMIN SERVICE CH	-429,018.00	-430,000.00	-430,000.00	.00	-440,000.00	-470,000.00	9.3%
48220 RENTAL OF PROPER	.00	-15,900.00	-15,900.00	.00	-15,900.00	-13,000.00	-18.2%
48300 LAND/PROPERTY SA	-1,130.00	-50,000.00	-50,000.00	.00	.00	-50,000.00	.0%
48990 MISCELLANEOUS RE	-6,673.50	-5,000.00	-5,000.00	-7,472.00	-8,000.00	-6,000.00	20.0%
250 COMMUNITY AND ED O	-436,821.50	-500,900.00	-500,900.00	-7,472.00	-463,900.00	-539,000.00	7.6%
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251 PLANNING AND PROJECTS							
43210 FEDERAL GRANT IN	.00	.00	.00	-33,000.00	-42,000.00	.00	.0%
44312 INSPECTION VARIA	-3,300.00	-6,000.00	-6,000.00	-3,150.00	-5,000.00	-4,500.00	-25.0%
44410 REZONING FEES	-9,450.00	-7,000.00	-7,000.00	-7,650.00	-8,000.00	-7,000.00	.0%
44420 ZONING FEE-SHORT	-6,500.00	-6,000.00	-6,000.00	-7,500.00	-7,500.00	-6,000.00	.0%
48220 RENTAL OF PROPER	-15,773.80	.00	.00	.60	.00	.00	.0%
251 PLANNING AND PROJE	-35,023.80	-19,000.00	-19,000.00	-51,299.40	-62,500.00	-17,500.00	-7.9%
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255 INSPECTIONS AND ENFORCEMENT							
44310 PERMIT AND CONNE	-775,171.03	-750,000.00	-750,000.00	-599,725.91	-750,000.00	-750,000.00	.0%
44313 PERMIT-STATE EXP	-53,165.00	-45,000.00	-45,000.00	-17,340.00	-25,000.00	-30,000.00	-33.3%
46842 H/Z REINSPECTION	-243,450.00	-150,000.00	-150,000.00	-164,950.00	-180,000.00	-225,000.00	50.0%
255 INSPECTIONS AND EN	-1,071,786.03	-945,000.00	-945,000.00	-782,015.91	-955,000.00	-1,005,000.00	6.3%
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256 WEIGHTS AND MEASURES							
44910 WEIGHTS & MEASUR	-101,500.00	-100,000.00	-100,000.00	-102,020.00	-102,020.00	-102,000.00	2.0%
47325 INTERGOV WEIGHTS	-26,796.00	-54,000.00	-54,000.00	-52,880.00	-52,880.00	-53,000.00	-1.9%
256 WEIGHTS AND MEASUR	-128,296.00	-154,000.00	-154,000.00	-154,900.00	-154,900.00	-155,000.00	.6%
25 COMMUNITY AND ECONO	-1,671,927.33	-1,618,900.00	-1,618,900.00	-995,687.31	-1,636,300.00	-1,716,500.00	6.0%
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30 POLICE							
300 POLICE ADMINISTRATION							



City of Green Bay

10/15/2021 12:00
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 6
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
43511 STATE GRANTS	-288,583.35	-391,430.00	-391,430.00	-226,522.89	-391,430.00	-391,430.00	.0%
43600 STATE PMTS FOR S	-20,340.00	-10,000.00	-10,000.00	-6,900.00	-10,000.00	-10,000.00	.0%
44110 TAVERN LICENSE	-375.00	.00	.00	-4,915.00	-4,915.00	-5,000.00	.0%
44122 BURGLAR ALARM	-33,600.00	-42,250.00	-42,250.00	-19,550.00	-25,000.00	-42,250.00	.0%
44126 POLICE-SECURITY	-19,065.00	-12,000.00	-12,000.00	-2,010.00	-3,000.00	-12,000.00	.0%
46210 PUBC CHG FOR SVS	-30,855.96	.00	.00	-13,281.88	.00	.00	.0%
46212 POLICE PHOTOSTAT	-14,644.96	-19,000.00	-19,000.00	-6,133.90	-10,000.00	-19,000.00	.0%
46215 POLICE PACKER OT	-146,347.15	-750,000.00	-750,000.00	-314,499.96	-750,000.00	-770,000.00	2.7%
46223 OT REIMBURSEMENT	-12,245.96	-100,000.00	-100,000.00	-19,405.09	-100,000.00	-100,000.00	.0%
47321 BD OF EDU-POLICE	-1,214,578.69	-1,310,000.00	-1,310,000.00	-576,099.90	-1,285,000.00	-1,320,000.00	.8%
47392 COUNTY AID - MEG	-229,011.49	-239,000.00	-239,000.00	-112,103.45	-225,000.00	-242,000.00	1.3%
48220 RENTAL OF PROPER	-5,910.65	-6,470.00	-6,470.00	-5,658.25	-6,470.00	-6,660.00	2.9%
48925 POLICE AUCTION	.00	-8,000.00	-8,000.00	-16,661.09	-16,660.00	-8,000.00	.0%
48990 MISCELLANEOUS RE	-9,310.77	-6,500.00	-6,500.00	-6,003.72	-6,500.00	-6,500.00	.0%
300 POLICE ADMINISTRAT	-2,024,868.98	-2,894,650.00	-2,894,650.00	-1,329,745.13	-2,833,975.00	-2,932,840.00	1.3%
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340 POLICE OPERATIONS							
43813 INTER GOVT REV -	-13,538.00	-77,750.00	-77,750.00	-75,000.00	-75,000.00	-77,750.00	.0%
43814 INTER GOVT REV -	-9,922.00	-10,418.00	-10,418.00	.00	-10,418.00	-10,935.00	5.0%
46223 OT REIMBURSEMENT	-22,055.80	.00	.00	-30,680.19	-30,680.19	.00	.0%
340 POLICE OPERATIONS	-45,515.80	-88,168.00	-88,168.00	-105,680.19	-116,098.19	-88,685.00	.6%
30 POLICE	-2,070,384.78	-2,982,818.00	-2,982,818.00	-1,435,425.32	-2,950,073.19	-3,021,525.00	1.3%
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40 FIRE							
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400 FIRE ADMINISTRATION							



City of Green Bay

10/15/2021 12:00
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 7
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
46223 OT REIMBURSEMENT	-7,223.96	.00	-18,398.81	-19,647.12	-19,647.12	.00	-100.0%
400 FIRE ADMINISTRATIO	-7,223.96	.00	-18,398.81	-19,647.12	-19,647.12	.00	-100.0%
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410 FIRE SUPPRESSION/OPERATIONS							
43420 STATE FIRE TAX	-332,320.86	-350,000.00	-350,000.00	-351,159.99	-351,159.99	-350,000.00	.0%
43811 INTER GOVT REV -	-1,832,659.32	-1,887,670.00	-1,887,670.00	-1,887,669.68	-1,887,670.00	-1,926,888.73	2.1%
43812 INTER GOVT REV -	-24,000.00	.00	.00	-20,543.79	.00	.00	.0%
44940 FIREWORKS PERMIT	-1,950.00	-1,500.00	-1,500.00	-2,315.00	-2,315.00	-1,500.00	.0%
44941 FIRE ALARM PERMI	-15,075.00	-15,000.00	-15,000.00	-4,365.00	-7,000.00	-15,000.00	.0%
46225 FIRE PACKER OT	-51,574.84	-250,000.00	-250,000.00	-81,755.57	-250,000.00	-250,000.00	.0%
48921 SALE OF SCRAP RE	-243.70	.00	.00	-698.60	.00	.00	.0%
49240 TRANSFER IN - CA	-17,550.00	.00	.00	.00	.00	.00	.0%
410 FIRE SUPPRESSION/O	-2,275,373.72	-2,504,170.00	-2,504,170.00	-2,348,507.63	-2,498,144.99	-2,543,388.73	1.6%
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420 FIRE TRAINING & SUPPORT SERV							
43812 INTER GOVT REV -	-2,787.50	.00	.00	.00	.00	.00	.0%
420 FIRE TRAINING & SU	-2,787.50	.00	.00	.00	.00	.00	.0%
<hr/>							
430 EMERGENCY MEDICAL SERVICES							
46230 RESCUE SQUAD FEE	-3,077,054.04	-3,150,000.00	-3,150,000.00	-2,410,763.64	-3,150,000.00	-3,350,000.00	6.3%
430 EMERGENCY MEDICAL	-3,077,054.04	-3,150,000.00	-3,150,000.00	-2,410,763.64	-3,150,000.00	-3,350,000.00	6.3%
40 FIRE	-5,362,439.22	-5,654,170.00	-5,672,568.81	-4,778,918.39	-5,667,792.11	-5,893,388.73	3.9%
<hr/>							
50 DEPT OF PUBLIC WORKS							
500 ENGINEERING							
46110 GENERAL GOVT SAL	-5.00	.00	.00	.00	.00	.00	.0%
46936 DPW ENGINEERING	-27,362.24	-15,000.00	-15,000.00	-18,752.27	-18,752.27	-15,000.00	.0%
500 ENGINEERING	-27,367.24	-15,000.00	-15,000.00	-18,752.27	-18,752.27	-15,000.00	.0%
<hr/>							
503 DPW OPERATIONS							



City of Green Bay

10/15/2021 12:00
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 8
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
43512 DPW RECYCLING GR	-433,176.64	-433,000.00	-433,000.00	-435,213.53	-435,214.00	-433,000.00	.0%
43533 STATE AID-NITSCH	-339,687.60	-300,000.00	-300,000.00	-159,217.35	-159,217.00	-150,000.00	-50.0%
43534 STATE AID-TILLEM	-11,803.29	-1,000.00	-1,000.00	-6,928.72	-6,929.00	-2,500.00	150.0%
43535 STATE AID-WALNUT	-3,676.08	.00	.00	.00	.00	.00	.0%
43612 STATE OF WI-MOTO	-40,180.12	.00	.00	-17,673.26	-24,000.00	.00	.0%
44311 DPW STREET EXCAV	-73,817.00	-68,000.00	-68,000.00	-68,250.08	-88,000.00	-68,000.00	.0%
46320 DPW PUB CHGS FOR	-461,230.84	.00	.00	-215,118.09	.00	-350,000.00	.0%
46321 DPW STREET EXCAV	80.60	-350,000.00	-350,000.00	.00	-350,000.00	.00	-100.0%
46322 SPEC ASSESS-SNOW	-16,103.71	-13,000.00	-13,000.00	-14,311.63	-14,312.00	-13,000.00	.0%
46324 DPW PUB CHGS OR	-8,184.06	-6,000.00	-6,000.00	-313.76	-7,000.00	.00	-100.0%
46430 SPECIAL CREW FOR	-142,839.89	-100,000.00	-100,000.00	-110,633.05	-142,026.54	-100,000.00	.0%
46431 RECYCLING / TRAS	-23,172.01	-11,000.00	-11,000.00	-13,497.94	-20,100.00	-12,000.00	9.1%
46432 DPW FREON COLLEC	-1,120.00	-500.00	-500.00	-630.00	-1,000.00	-500.00	.0%
46433 APPLIANCE COLLEC	-4,536.00	.00	.00	-2,160.00	-3,000.00	.00	.0%
46434 EARLY SET OUT FE	-13,932.00	-10,000.00	-10,000.00	-20,088.00	-25,000.00	-10,000.00	.0%
46435 CART RELOCATION	-3,306.00	-2,500.00	-2,500.00	-950.00	-1,400.00	-1,000.00	-60.0%
46440 SPEC ASSESS-WEED	-43,140.50	-80,000.00	-80,000.00	-59,901.40	-60,000.00	-40,000.00	-50.0%
46931 DPW EQUIPMENT LA	-82,183.34	-70,000.00	-70,000.00	-82,949.43	-105,000.00	-70,000.00	.0%
46932 SALE OF MATERIAL	-2,576.17	.00	.00	-1,557.00	.00	.00	.0%
46935 DPW ADMIN FEE	-20,074.56	-10,000.00	-10,000.00	-24,135.87	-21,500.00	-12,000.00	20.0%
48921 SALE OF SCRAP RE	-25,860.80	-13,000.00	-13,000.00	-35,925.06	-44,000.00	-15,000.00	15.4%
48927 SALE OF RECYCLAB	.00	.00	.00	-123,677.46	-300,000.00	-138,000.00	.0%



City of Green Bay

10/15/2021 12:00
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 9
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
48990 MISCELLANEOUS RE	.00	.00	.00	-30.00	.00	.00	.0%
49220 TRANSFER IN - SP	-470,000.00	-470,000.00	-470,000.00	-470,000.00	-470,000.00	-470,000.00	.0%
503 DPW OPERATIONS	-2,220,520.01	-1,938,000.00	-1,938,000.00	-1,863,161.63	-2,277,698.54	-1,885,000.00	-2.7%
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504 TRAFFIC							
46323 PACKER TRAFFIC R	-3,317.44	-25,000.00	-25,000.00	-18,149.30	-25,000.00	-25,000.00	.0%
46324 DPW PUB CHGS OR	.00	-4,000.00	-4,000.00	-14,046.75	-14,046.75	-4,000.00	.0%
47331 DPW INGVT CHGS L	-46,336.32	-25,000.00	-25,000.00	-40,709.19	-41,000.00	-25,000.00	.0%
48921 SALE OF SCRAP RE	-946.60	-1,500.00	-1,500.00	-4,014.50	-4,000.00	-1,500.00	.0%
48930 ACCIDENT REIMBUR	-86,341.53	.00	.00	-61,700.37	-61,700.37	.00	.0%
48990 MISCELLANEOUS RE	.00	.00	.00	-19,400.00	-19,400.00	.00	.0%
504 TRAFFIC	-136,941.89	-55,500.00	-55,500.00	-158,020.11	-165,147.12	-55,500.00	.0%
50 DEPT OF PUBLIC WORK	-2,384,829.14	-2,008,500.00	-2,008,500.00	-2,039,934.01	-2,461,597.93	-1,955,500.00	-2.6%
<hr/>							
60 PARKS, REC AND FORESTRY							
600 PARK REC ADMINISTRATION							
43511 STATE GRANTS	.00	.00	.00	.00	.00	-49,209.75	.0%
46720 ADMIN SERVICE CH	-388.00	-1,300.00	-1,300.00	.00	-1,300.00	-1,300.00	.0%
600 PARK REC ADMINISTR	-388.00	-1,300.00	-1,300.00	.00	-1,300.00	-50,509.75	3785.4%
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630 PARKS							
43612 STATE OF WI-MOTO	-7,477.48	-9,600.00	-9,600.00	-5,818.12	-9,600.00	-9,600.00	.0%
46370 MARINA RENTAL	.00	.00	.00	-4,000.00	.00	.00	.0%
46732 RENTAL AND ADMIS	-19,438.26	-118,936.00	-118,936.00	-80,190.58	-118,936.00	-120,136.00	1.0%
46816 GARDEN PLOTS	.00	-1,200.00	-1,200.00	-1,160.00	-1,200.00	-1,200.00	.0%
48990 MISCELLANEOUS RE	-220.47	.00	.00	-867.19	.00	.00	.0%
630 PARKS	-27,136.21	-129,736.00	-129,736.00	-92,035.89	-129,736.00	-130,936.00	.9%
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640 RECREATION							



City of Green Bay

10/15/2021 12:00
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CITY OF GREEN BAY NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 10
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
46734 RESIDENT FEES	-14,398.83	-95,290.00	-95,290.00	-38,664.68	-45,000.00	-95,290.00	.0%
46735 NON-RESIDENT FEE	-3,998.50	-7,520.00	-7,520.00	-12,866.00	-14,000.00	-7,520.00	.0%
46737 ADMISSIONS	-8,859.06	-16,998.00	-16,998.00	-1,232.40	-2,000.00	-16,998.00	.0%
46911 RECREATION-CONCE	-2,925.89	-4,598.00	-4,598.00	-5,288.71	-6,000.00	-4,598.00	.0%
48220 RENTAL OF PROPER	.00	-7,500.00	-7,500.00	.00	.00	-7,500.00	.0%
48590 DONATIONS REVENU	.00	.00	.00	-3,046.65	.00	.00	.0%
48591 SPONSORSHIPS	-687.00	-7,500.00	-7,500.00	.00	-4,000.00	-7,500.00	.0%
48923 WPRA TICKET REVE	.00	.00	.00	-1,942.50	-1,942.50	.00	.0%
640 RECREATION	-30,869.28	-139,406.00	-139,406.00	-63,040.94	-72,942.50	-139,406.00	.0%
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660 POOLS							
46732 RENTAL AND ADMIS	.00	.00	.00	-21,370.00	.00	.00	.0%
46734 RESIDENT FEES	-24,382.32	-273,125.00	-273,125.00	-10,332.94	-134,693.07	-273,125.00	.0%
46735 NON-RESIDENT FEE	-500.50	-47,396.00	-47,396.00	-2,970.00	-2,970.00	-47,396.00	.0%
46737 ADMISSIONS	.00	.00	.00	-103,078.13	.00	.00	.0%
46913 POOLS - CONCESSI	-6,341.50	-84,000.00	-84,000.00	-56,803.13	-56,803.13	-84,000.00	.0%
660 POOLS	-31,224.32	-404,521.00	-404,521.00	-194,554.20	-194,466.20	-404,521.00	.0%
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670 FORESTRY							
46812 FORESTRY	.00	-24.00	-24.00	.00	-24.00	-24.00	.0%
46813 FORESTRY - WOOD	-1,347.54	.00	.00	-458.09	.00	-427.00	.0%
46814 TREE REPLACEMENT	-1,855.00	-360.00	-360.00	-8,300.00	-360.00	-360.00	.0%
46815 ARBOR DAY	.00	-427.00	-427.00	.00	-427.00	.00	-100.0%
46816 GARDEN PLOTS	-139.20	.00	.00	.00	.00	.00	.0%



City of Green Bay

10/15/2021 12:00
 PamelaMa

CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 11
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

101 GENERAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
48590 DONATIONS REVENU	-200.00	-12.00	-12.00	.00	-12.00	-12.00	.0%
670 FORESTRY	-3,541.74	-823.00	-823.00	-8,758.09	-823.00	-823.00	.0%
<hr/>							
690 WILDLIFE SANCTUARY							
43810 PMT FROM GB PUBL	-238,800.00	-217,500.00	-217,500.00	-100,050.00	-217,500.00	-217,500.00	.0%
46732 RENTAL AND ADMIS	-750.00	-72,280.00	-72,280.00	-3,600.00	-25,000.00	-82,290.00	13.8%
46734 RESIDENT FEES	-1,268.00	.00	.00	-6,502.50	.00	.00	.0%
46735 NON-RESIDENT FEE	-731.60	.00	.00	-10,127.50	.00	.00	.0%
46915 WLS - CONCESSION	-49,070.22	-80,000.00	-80,000.00	-86,939.08	-90,000.00	-99,000.00	23.8%
48590 DONATIONS REVENU	-76,198.37	-20,000.00	-20,000.00	-21,888.96	-21,888.96	.00	23.8%
690 WILDLIFE SANCTUARY	-366,818.19	-389,780.00	-389,780.00	-229,108.04	-354,388.96	-398,790.00	2.3%
60 PARKS, REC AND FORE	-459,977.74	-1,065,566.00	-1,065,566.00	-587,497.16	-753,656.66	-1,124,985.75	5.6%
TOTAL 101 GENERAL	-84,801,003.17	-88,099,566.28	-88,127,166.42	-66,329,558.19	-88,418,295.60	-90,092,600.95	2.2%



City of Green Bay

10/15/2021 12:00
 PamelaMa

CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 12
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

201 SANITARY SEWER	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
50 DEPT OF PUBLIC WORKS							
<hr/>							
520 SANITARY SEWER							
43612 STATE OF WI-MOTO	-4,122.86	.00	.00	-4,624.96	-2,450.00	.00	.0%
44310 PERMIT AND CONNE	-1,700.00	.00	.00	-3,000.00	-3,000.00	.00	.0%
46324 DPW PUB CHGS OR	.00	.00	.00	-139.17	.00	.00	.0%
46410 SANITARY SEWER R	-24,319,536.37	-28,591,695.00	-28,591,695.00	-18,417,978.18	-24,550,000.00	-29,171,361.00	2.0%
46411 SEWER SVS - GP &	-1,572,931.95	-2,500,000.00	-2,500,000.00	-1,663,297.07	-1,878,000.00	-2,000,000.00	-20.0%
46490 PACKER SANITATIO	-11,522.77	.00	.00	-5,556.80	.00	.00	.0%
47410 EQUIPMENT REVENU	-124,053.83	-10,000.00	-10,000.00	.00	-5,000.00	-10,000.00	.0%
48100 INTEREST REVENUE	-75,728.92	-75,000.00	-75,000.00	-18,570.99	-18,570.00	.00	-100.0%
48110 INVESTMENT MARKE	18.10	.00	.00	-44.52	-44.52	.00	.0%
48930 ACCIDENT REIMBUR	-2,604.89	.00	.00	.00	.00	.00	.0%
48990 MISCELLANEOUS RE	-26.00	.00	.00	-11.50	-11.50	.00	.0%
520 SANITARY SEWER	-26,112,209.49	-31,176,695.00	-31,176,695.00	-20,113,223.19	-26,457,076.02	-31,181,361.00	.0%
50 DEPT OF PUBLIC WORK	-26,112,209.49	-31,176,695.00	-31,176,695.00	-20,113,223.19	-26,457,076.02	-31,181,361.00	.0%
TOTAL 201 SANITARY SEWER	-26,112,209.49	-31,176,695.00	-31,176,695.00	-20,113,223.19	-26,457,076.02	-31,181,361.00	.0%



City of Green Bay

10/15/2021 12:00
PamelaMa

CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 13
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

202 DPW PARKING SYSTEMS DIVISION	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
50 DEPT OF PUBLIC WORKS							
<hr/>							
505 PARKING							
45131 PARKING TICKETS	-1,099,511.18	-1,004,500.00	-1,004,500.00	-784,836.35	-1,050,000.00	-1,073,000.00	6.8%
46331 PARKING METER RE	-165,609.13	-184,200.00	-184,200.00	-157,166.01	-211,000.00	-173,500.00	-5.8%
46334 COUNTY LOT "L"	-5,791.89	-7,200.00	-7,200.00	-7,925.33	-7,764.00	-1,000.00	-86.1%
46335 PARKING RAMP REV	-1,111,930.57	-1,290,600.00	-1,290,600.00	-799,092.31	-1,061,000.00	-1,355,200.00	5.0%
46336 SURFACE LOT REVE	-177,491.53	-221,300.00	-221,300.00	-143,329.04	-221,000.00	-252,000.00	13.9%
46337 PARKING MANAGEME	-29,999.96	.00	.00	-23,333.30	.00	.00	.0%
46338 PARKING CONVENIE	-418.90	.00	.00	-3,187.20	.00	.00	.0%
46935 DPW ADMIN FEE	-5,180.00	.00	.00	-1,200.00	.00	.00	.0%
48100 INTEREST REVENUE	-5,693.07	-8,300.00	-8,300.00	-873.38	-1,000.00	-1,500.00	-81.9%
48110 INVESTMENT MARKE	2.75	.00	.00	-2.75	.00	.00	.0%
48930 ACCIDENT REIMBUR	-1,893.90	.00	.00	.00	.00	.00	.0%
48990 MISCELLANEOUS RE	-12.00	-15,500.00	-15,500.00	.00	-30,000.00	.00	.0%
505 PARKING	-2,603,529.38	-2,731,600.00	-2,731,600.00	-1,920,945.67	-2,581,764.00	-2,856,200.00	4.6%
50 DEPT OF PUBLIC WORK	-2,603,529.38	-2,731,600.00	-2,731,600.00	-1,920,945.67	-2,581,764.00	-2,856,200.00	4.6%
TOTAL 202 DPW PARKING SYSTEM	-2,603,529.38	-2,731,600.00	-2,731,600.00	-1,920,945.67	-2,581,764.00	-2,856,200.00	4.6%



City of Green Bay

10/15/2021 12:00
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 14
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

205 STORM WATER UTILITY	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
50 DEPT OF PUBLIC WORKS							
<hr/>							
525 STORM SEWER UTILITY							
43612 STATE OF WI-MOTO	-1,170.83	.00	.00	-817.09	-429.06	.00	.0%
44310 PERMIT AND CONNE	-46,540.00	-20,000.00	-20,000.00	-57,920.00	-57,920.00	-10,000.00	-50.0%
46415 STORM SEWER REVE	-8,891,309.87	-9,692,721.52	-9,692,721.52	-7,273,863.94	-9,698,485.00	-9,782,327.00	.9%
46490 PACKER SANITATIO	-789.43	.00	.00	-8,261.17	-6,464.00	.00	.0%
48100 INTEREST REVENUE	-81,414.33	-75,000.00	-75,000.00	-18,418.30	-18,418.00	.00	-100.0%
48110 INVESTMENT MARKE	24.21	.00	.00	-47.60	-47.60	.00	.0%
48592 LOCAL GRANTS	-75,500.00	.00	.00	-60,000.00	-60,000.00	.00	.0%
48921 SALE OF SCRAP RE	-3,280.00	-2,000.00	-2,000.00	-5,946.80	-5,946.00	-2,000.00	.0%
48930 ACCIDENT REIMBUR	-159.96	.00	.00	.00	.00	.00	.0%
525 STORM SEWER UTILIT	-9,100,140.21	-9,789,721.52	-9,789,721.52	-7,425,274.90	-9,847,709.66	-9,794,327.00	.0%
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670 FORESTRY							
46812 FORESTRY	.00	-176.00	-176.00	.00	-176.00	-176.00	.0%
46813 FORESTRY - WOOD	-9,881.89	.00	.00	-3,359.31	-3,133.00	-3,133.00	.0%
46814 TREE REPLACEMENT	.00	-2,640.00	-2,640.00	.00	-2,640.00	-2,640.00	.0%
46815 ARBOR DAY	.00	-3,133.00	-3,133.00	.00	.00	.00	-100.0%
46816 GARDEN PLOTS	-1,020.80	.00	.00	.00	.00	.00	.0%
48590 DONATIONS REVENU	.00	-88.00	-88.00	.00	-88.00	-88.00	.0%
670 FORESTRY	-10,902.69	-6,037.00	-6,037.00	-3,359.31	-6,037.00	-6,037.00	.0%
50 DEPT OF PUBLIC WORK	-9,111,042.90	-9,795,758.52	-9,795,758.52	-7,428,634.21	-9,853,746.66	-9,800,364.00	.0%
TOTAL 205 STORM WATER UTILIT	-9,111,042.90	-9,795,758.52	-9,795,758.52	-7,428,634.21	-9,853,746.66	-9,800,364.00	.0%



City of Green Bay

10/15/2021 12:00
 PamelaMa

CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 15
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

207 TRANSIT CAPITAL	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
90 TRANSIT							
<hr/>							
901 TRANSIT ADMINISTRATION							
48990 MISCELLANEOUS RE	-254,733.00	.00	.00	-287,505.00	.00	.00	.0%
49210 TRANSFER IN - GE	.00	.00	.00	-1,025,816.00	.00	.00	.0%
901 TRANSIT ADMINISTRA	-254,733.00	.00	.00	-1,313,321.00	.00	.00	.0%
90 TRANSIT	-254,733.00	.00	.00	-1,313,321.00	.00	.00	.0%
TOTAL 207 TRANSIT CAPITAL	-254,733.00	.00	.00	-1,313,321.00	.00	.00	.0%



City of Green Bay

10/15/2021 12:00
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 16
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

208 TRANSIT OPERATING	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
90 TRANSIT							
<hr/>							
901 TRANSIT ADMINISTRATION							
41110 CURR REAL PROPER	-1,248,000.00	-1,248,000.00	-1,248,000.00	-1,248,000.00	-1,248,000.00	-1,248,000.00	.0%
49300 APPLIED SURPLUS	.00	-405,819.00	-405,819.00	.00	-405,819.00	-400,000.00	.0%
901 TRANSIT ADMINISTRA	-1,248,000.00	-1,653,819.00	-1,653,819.00	-1,248,000.00	-1,653,819.00	-1,648,000.00	-.4%
90 TRANSIT	-1,248,000.00	-1,653,819.00	-1,653,819.00	-1,248,000.00	-1,653,819.00	-1,648,000.00	-.4%
TOTAL 208 TRANSIT OPERATING	-1,248,000.00	-1,653,819.00	-1,653,819.00	-1,248,000.00	-1,653,819.00	-1,648,000.00	-.4%



City of Green Bay

10/15/2021 12:00
 PamelaMa

CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 17
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

214 BAY BEACH FUND	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
60 PARKS, REC AND FORESTRY							
<hr/>							
650 BAY BEACH							
46736 BB ADM & FEES	-471,945.79	-2,151,920.00	-2,151,920.00	-1,920,841.59	-1,920,702.99	-2,233,450.00	3.8%
46912 BAY BEACH - CONC	-365,111.56	-1,531,180.00	-1,531,180.00	-1,526,803.62	-1,527,000.00	-1,652,410.00	7.9%
48100 INTEREST REVENUE	-2,272.71	.00	.00	-102.74	-125.00	.00	.0%
48110 INVESTMENT MARKE	.61	.00	.00	-.61	-1.00	.00	.0%
48590 DONATIONS REVENU	-14,949.82	.00	.00	.00	.00	.00	.0%
48921 SALE OF SCRAP RE	-10,000.00	.00	.00	.00	.00	.00	.0%
650 BAY BEACH	-864,279.27	-3,683,100.00	-3,683,100.00	-3,447,748.56	-3,447,828.99	-3,885,860.00	5.5%
60 PARKS, REC AND FORE	-864,279.27	-3,683,100.00	-3,683,100.00	-3,447,748.56	-3,447,828.99	-3,885,860.00	5.5%
TOTAL 214 BAY BEACH FUND	-864,279.27	-3,683,100.00	-3,683,100.00	-3,447,748.56	-3,447,828.99	-3,885,860.00	5.5%



City of Green Bay

10/15/2021 12:00
 PamelaMa

CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 18
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

219 FIRE CONSOLIDATION	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
40 FIRE							
<hr/>							
410 FIRE SUPPRESSION/OPERATIONS							
43420 STATE FIRE TAX	.00	.00	.00	-63,625.83	.00	.00	.0%
43812 INTER GOVT REV -	.00	.00	.00	-1,227,230.50	.00	-1,455,018.33	.0%
410 FIRE SUPPRESSION/O	.00	.00	.00	-1,290,856.33	.00	-1,455,018.33	.0%
40 FIRE	.00	.00	.00	-1,290,856.33	.00	-1,455,018.33	.0%
TOTAL 219 FIRE CONSOLIDATION	.00	.00	.00	-1,290,856.33	.00	-1,455,018.33	.0%



City of Green Bay

10/15/2021 12:00
PamelaMa

CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 19
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

301 DEBT SERVICE	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
10 ADMINISTRATIVE SERVICES							
<hr/>							
100 FINANCE							
41110 CURR REAL PROPER	-9,000,000.00	-9,189,869.00	-9,189,869.00	-9,189,869.00	-9,189,869.00	-9,690,579.00	5.4%
48100 INTEREST REVENUE	-147,127.88	-200,000.00	-200,000.00	-24,796.34	-35,000.00	-80,000.00	-60.0%
48110 INVESTMENT MARKE	-42.80	.00	.00	-50.59	-50.59	.00	.0%
48131 INT-WATER BONDS	-958.75	-900.00	-900.00	-2,225.30	-2,225.30	-2,000.00	122.2%
48132 INT-SANI SEWER B	.00	.00	.00	-1,710.22	-1,710.22	.00	.0%
48133 INT-PAVEMENT BON	-33,279.05	-30,000.00	-30,000.00	-24,276.81	-30,000.00	-30,000.00	.0%
48134 INT-SIDEWALK BON	-4,382.78	-4,000.00	-4,000.00	-3,790.45	-4,000.00	-4,000.00	.0%
48135 INT-STORM SEWER	-88.43	.00	.00	-1,770.38	-1,770.38	.00	.0%
48136 INTEREST-MINI ST	-31.00	.00	.00	.00	.00	.00	.0%
48141 PRIOR SERVICE DE	-6,726.08	-5,000.00	-5,000.00	-4,841.92	-5,500.00	-5,000.00	.0%
48312 RIVERS EDGE LEAS	-23,000.00	-23,000.00	-23,000.00	-23,000.00	-23,000.00	-24,000.00	4.3%
48990 MISCELLANEOUS RE	-1,598,123.96	.00	.00	.00	.00	.00	.0%
49111 PROCEEDS FROM RE	-9,690,000.00	.00	.00	-5,213,425.00	-5,213,425.00	.00	.0%
49190 BOND PREMIUM REV	-1,325,738.15	.00	.00	-553,848.70	-553,848.70	.00	.0%
49220 TRANSFER IN - SP	-3,986,108.22	-3,737,792.00	-3,737,792.00	-4,422,666.97	-3,737,792.00	-3,584,276.00	-4.1%
49240 TRANSFER IN - CA	-4,096,652.75	-5,786,955.00	-5,786,955.00	-4,648,405.24	-5,786,955.00	-6,716,254.00	16.1%
49300 APPLIED SURPLUS	.00	-800,000.00	-800,000.00	.00	-800,000.00	-1,000,000.00	16.1%
100 FINANCE	-29,912,259.85	-19,777,516.00	-19,777,516.00	-24,114,676.92	-25,385,146.19	-21,136,109.00	6.9%
10 ADMINISTRATIVE SERV	-29,912,259.85	-19,777,516.00	-19,777,516.00	-24,114,676.92	-25,385,146.19	-21,136,109.00	6.9%
TOTAL 301 DEBT SERVICE	-29,912,259.85	-19,777,516.00	-19,777,516.00	-24,114,676.92	-25,385,146.19	-21,136,109.00	6.9%



City of Green Bay

10/15/2021 12:00
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CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 20
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

421 PUBLIC SAF/GOV IT EQUIPMNT LEVY	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
12 INFORMATION TECH AND SERVICES							
<hr/>							
120 INFORMATION TECH AND SERVICES							
41110 CURR REAL PROPER	-405,000.00	-104,500.00	-104,500.00	-104,500.00	-104,500.00	.00	-100.0%
47310 INTERGOVT CHGS G	-85,007.04	-40,000.00	-40,000.00	.00	-40,000.00	-83,500.00	108.8%
49120 PROCEEDS FROM NO	-290,000.00	.00	.00	.00	.00	.00	108.8%
120 INFORMATION TECH A	-780,007.04	-144,500.00	-144,500.00	-104,500.00	-144,500.00	-83,500.00	-42.2%
12 INFORMATION TECH AN	-780,007.04	-144,500.00	-144,500.00	-104,500.00	-144,500.00	-83,500.00	-42.2%
TOTAL 421 PUBLIC SAF/GOV IT	-780,007.04	-144,500.00	-144,500.00	-104,500.00	-144,500.00	-83,500.00	-42.2%



City of Green Bay

10/15/2021 12:00
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 21
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

423 POLICE EQUIPMENT REPLACEMENT	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
30 POLICE							
<hr/>							
300 POLICE ADMINISTRATION							
48320 SALE OF EQUIPMEN	-18,266.50	.00	.00	-114,437.48	.00	.00	.0%
48400 INSURANCE RECOVER	-88,534.85	.00	.00	-41,609.09	.00	.00	.0%
49120 PROCEEDS FROM NO	-850,000.00	.00	.00	-678,368.00	.00	.00	.0%
300 POLICE ADMINISTRAT	-956,801.35	.00	.00	-834,414.57	.00	.00	.0%
30 POLICE	-956,801.35	.00	.00	-834,414.57	.00	.00	.0%
TOTAL 423 POLICE EQUIPMENT R	-956,801.35	.00	.00	-834,414.57	.00	.00	.0%



City of Green Bay

10/15/2021 12:00
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CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 22
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

424 FIRE EQUIPMENT REPLACEMENT	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
40 FIRE							
400 FIRE ADMINISTRATION							
41110 CURR REAL PROPER	.00	.00	.00	.00	.00	-127,600.00	.0%
43812 INTER GOVT REV -	.00	.00	.00	-41,438.25	.00	.00	.0%
46232 EQUIPMENT REIMBU	-600.00	.00	.00	-2,800.00	.00	.00	.0%
48320 SALE OF EQUIPMEN	-20,632.00	.00	.00	-31,827.40	.00	.00	.0%
48400 INSURANCE RECOVE	-3,082.19	.00	.00	.00	.00	.00	.0%
48590 DONATIONS REVENU	-850.00	.00	.00	-1,000.00	.00	.00	.0%
48990 MISCELLANEOUS RE	-225.00	.00	.00	.00	.00	.00	.0%
49110 PROCEEDS-GEN OB	-1,855,000.00	.00	.00	-705,000.00	.00	.00	.0%
49120 PROCEEDS FROM NO	.00	.00	.00	-1,068,932.00	.00	.00	.0%
400 FIRE ADMINISTRATIO	-1,880,389.19	.00	.00	-1,850,997.65	.00	-127,600.00	.0%
40 FIRE	-1,880,389.19	.00	.00	-1,850,997.65	.00	-127,600.00	.0%
TOTAL 424 FIRE EQUIPMENT REP	-1,880,389.19	.00	.00	-1,850,997.65	.00	-127,600.00	.0%



City of Green Bay

10/15/2021 12:00
 PamelaMa

CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 23
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

425 INSP/PLANNING EQUIPMENT REPLAC	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
25 COMMUNITY AND ECONOMIC DEVELOP							
<hr/>							
250 COMMUNITY AND ED OPERATIONS							
41110 CURR REAL PROPER	.00	.00	.00	.00	.00	-12,000.00	.0%
48400 INSURANCE RECOVER	.00	.00	.00	-975.65	.00	.00	.0%
49120 PROCEEDS FROM NO	-90,000.00	.00	.00	.00	.00	.00	.0%
250 COMMUNITY AND ED O	-90,000.00	.00	.00	-975.65	.00	-12,000.00	.0%
<hr/>							
255 INSPECTIONS AND ENFORCEMENT							
48320 SALE OF EQUIPMEN	-475.00	.00	.00	-1,216.00	.00	.00	.0%
255 INSPECTIONS AND EN	-475.00	.00	.00	-1,216.00	.00	.00	.0%
25 COMMUNITY AND ECONO	-90,475.00	.00	.00	-2,191.65	.00	-12,000.00	.0%
TOTAL 425 INSP/PLANNING EQUI	-90,475.00	.00	.00	-2,191.65	.00	-12,000.00	.0%



City of Green Bay

10/15/2021 12:00
 PamelaMa

CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 24
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

426 PRF EQUIPMENT REPLACEMENT	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
60 PARKS, REC AND FORESTRY							
<hr/>							
600 PARK REC ADMINISTRATION							
48320 SALE OF EQUIPMEN	.00	.00	.00	.00	.00	-40,000.00	.0%
600 PARK REC ADMINISTR	.00	.00	.00	.00	.00	-40,000.00	.0%
<hr/>							
630 PARKS							
48320 SALE OF EQUIPMEN	-15,895.88	.00	.00	.00	.00	.00	.0%
48400 INSURANCE RECOVE	.00	.00	.00	-790.62	.00	.00	.0%
49110 PROCEEDS-GEN OB	.00	.00	.00	-175,000.00	.00	.00	.0%
49120 PROCEEDS FROM NO	-515,000.00	.00	.00	-225,200.00	.00	.00	.0%
630 PARKS	-530,895.88	.00	.00	-400,990.62	.00	.00	.0%
<hr/>							
670 FORESTRY							
49120 PROCEEDS FROM NO	.00	.00	.00	-182,000.00	.00	.00	.0%
670 FORESTRY	.00	.00	.00	-182,000.00	.00	.00	.0%
60 PARKS, REC AND FORE	-530,895.88	.00	.00	-582,990.62	.00	-40,000.00	.0%
TOTAL 426 PRF EQUIPMENT REPL	-530,895.88	.00	.00	-582,990.62	.00	-40,000.00	.0%



City of Green Bay

10/15/2021 12:00
 PamelaMa

CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 25
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

427 DPW EQUIPMENT REPLACEMENT	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
50 DEPT OF PUBLIC WORKS							
<hr/>							
500 ENGINEERING							
41110 CURR REAL PROPER	.00	.00	.00	.00	.00	-15,000.00	.0%
49220 TRANSFER IN - SP	-1,139,068.65	.00	.00	.00	.00	.00	.0%
500 ENGINEERING	-1,139,068.65	.00	.00	.00	.00	-15,000.00	.0%
<hr/>							
503 DPW OPERATIONS							
47410 EQUIPMENT REVENU	-92,883.14	.00	.00	.00	.00	.00	.0%
48320 SALE OF EQUIPMEN	-27,910.12	.00	.00	-27,171.00	.00	.00	.0%
48400 INSURANCE RECOVE	-19,835.69	.00	.00	-23,899.09	.00	.00	.0%
49110 PROCEEDS-GEN OB	-620,000.00	.00	.00	.00	.00	.00	.0%
49120 PROCEEDS FROM NO	-575,000.00	.00	.00	-509,000.00	.00	.00	.0%
49210 TRANSFER IN - GE	-16,400.00	.00	.00	.00	.00	.00	.0%
503 DPW OPERATIONS	-1,352,028.95	.00	.00	-560,070.09	.00	.00	.0%
<hr/>							
504 TRAFFIC							
49210 TRANSFER IN - GE	-13,400.00	.00	.00	.00	.00	.00	.0%
504 TRAFFIC	-13,400.00	.00	.00	.00	.00	.00	.0%
50 DEPT OF PUBLIC WORK	-2,504,497.60	.00	.00	-560,070.09	.00	-15,000.00	.0%
TOTAL 427 DPW EQUIPMENT REPL	-2,504,497.60	.00	.00	-560,070.09	.00	-15,000.00	.0%



City of Green Bay

10/15/2021 12:00
 PamelaMa

CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 26
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

702 SELF-INS/WORKERS COMP	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
18 HUMAN RESOURCES							
<hr/>							
180 HUMAN RESOURCES							
41110 CURR REAL PROPER	-1,157,230.00	-1,102,230.00	-1,102,230.00	-1,102,230.00	-1,102,230.00	-1,102,230.00	.0%
43747 CONTRIBUTED CONT	-10,000.00	-10,000.00	-10,000.00	.00	-10,000.00	-10,000.00	.0%
48100 INTEREST REVENUE	-12,741.53	-12,200.00	-12,200.00	-3,079.55	-5,000.00	-4,000.00	-67.2%
48430 WORKERS COMP REC	-138,590.60	-162,590.00	-162,590.00	-178,019.49	-180,000.00	-147,786.00	-67.2%
180 HUMAN RESOURCES	-1,318,562.13	-1,287,020.00	-1,287,020.00	-1,283,329.04	-1,297,230.00	-1,264,016.00	-1.8%
18 HUMAN RESOURCES	-1,318,562.13	-1,287,020.00	-1,287,020.00	-1,283,329.04	-1,297,230.00	-1,264,016.00	-1.8%
TOTAL 702 SELF-INS/WORKERS C	-1,318,562.13	-1,287,020.00	-1,287,020.00	-1,283,329.04	-1,297,230.00	-1,264,016.00	-1.8%



City of Green Bay

10/15/2021 12:00
 PamelaMa

CITY OF GREEN BAY
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 27
 bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

703 SELF-INS/ LIABILITY	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
14 LAW							
<hr/>							
140 LAW							
41110 CURR REAL PROPER	-595,429.00	-632,833.00	-632,833.00	-632,833.00	-632,833.00	-632,945.00	.0%
47400 ADMIN SERVICE CH	-163.23	.00	.00	.00	.00	.00	.0%
48100 INTEREST REVENUE	-2,840.43	-6,000.00	-6,000.00	-513.81	-1,000.00	-1,500.00	-75.0%
48110 INVESTMENT MARKE	.65	.00	.00	-1.62	.00	.00	.0%
48400 INSURANCE RECOVE	-22,054.38	-49,860.00	-49,860.00	-50,772.00	-55,000.00	-15,066.00	-69.8%
48440 GENERAL LIABILIT	-139,842.14	-134,009.00	-134,009.00	-117,329.24	-134,009.00	-130,000.00	-3.0%
48990 MISCELLANEOUS RE	-77,777.00	-68,248.00	-68,248.00	-68,248.00	-68,248.00	-78,521.00	-3.0%
140 LAW	-838,105.53	-890,950.00	-890,950.00	-869,697.67	-891,090.00	-858,032.00	-3.7%
14 LAW	-838,105.53	-890,950.00	-890,950.00	-869,697.67	-891,090.00	-858,032.00	-3.7%
TOTAL 703 SELF-INS/ LIABILIT	-838,105.53	-890,950.00	-890,950.00	-869,697.67	-891,090.00	-858,032.00	-3.7%



City of Green Bay

10/15/2021 12:00
PamelaMa

CITY OF GREEN BAY
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 28
bgnyrpts

PROJECTION: 20221 2022 BUDGET PROJECTION

FOR PERIOD 99

ACCOUNTS FOR:

704 HEALTH INSURANCE ESCROW	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2021 ACTUAL	2021 PROJECTION	2022 DEPT/MAYOR	PCT CHANGE
<hr/>							
10 ADMINISTRATIVE SERVICES							
<hr/>							
100 FINANCE							
41110 CURR REAL PROPER	-900,000.00	-1,080,000.00	-1,080,000.00	-1,080,000.00	-1,080,000.00	-1,100,000.00	1.9%
100 FINANCE	-900,000.00	-1,080,000.00	-1,080,000.00	-1,080,000.00	-1,080,000.00	-1,100,000.00	1.9%
10 ADMINISTRATIVE SERV	-900,000.00	-1,080,000.00	-1,080,000.00	-1,080,000.00	-1,080,000.00	-1,100,000.00	1.9%
<hr/>							
40 FIRE							
<hr/>							
400 FIRE ADMINISTRATION							
43812 INTER GOVT REV -	.00	.00	.00	-21,542.35	-21,542.35	.00	.0%
400 FIRE ADMINISTRATIO	.00	.00	.00	-21,542.35	-21,542.35	.00	.0%
40 FIRE	.00	.00	.00	-21,542.35	-21,542.35	.00	.0%
TOTAL 704 HEALTH INSURANCE E	-900,000.00	-1,080,000.00	-1,080,000.00	-1,101,542.35	-1,101,542.35	-1,100,000.00	1.9%
GRAND TOTAL	-164,706,790.78	-160,320,524.80	-160,348,124.94	-134,396,697.71	-161,232,038.81	-165,555,661.28	3.2%

** END OF REPORT - Generated by Pamela Manley **



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

November 3, 2021

PREPARED BY

AGENDA ITEM # F.3

Administrative Services (pages 30-31).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Reclassification Memo - Document Center Lead
2. Document Center Lead JD



Human Resources Department
100 North Jefferson Street - Room 500
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3147
Fax 920.448.3128

MEMORANDUM

To: Joint Finance/Personnel Committee

From: Joseph Faulds, Human Resources Director

Re: Request to Reclassify the Document Center Lead Position to Pay Grade F

Date: November 3, 2021

RECOMMENDATION

- I. Human Resources and Administrative Services is requesting that the Document Center Lead position, Pay Grade E, (\$18.92/hour to \$22.26/hour) be reclassified to Pay Grade F (\$20.56/hour - \$24.20/hour) of the City's pay plan to ensure appropriate compensation for the work that is being performed and the additional responsibilities. This position and the new job duties were reviewed by the City's consultant, Carlson and Dettmann, for placement in the salary plan.

BACKGROUND

- II. The Document Center Lead position performs lead worker duties and work of moderate difficulty operating document center machines, related equipment, and assists departments with mailing and marketing materials.

The revised job description reflects the additional responsibilities that the Document Center Lead has taken on that involve working with Creative Suite Software (Adobe products) and assisting departments in creating and developing marketing materials. Initially, the job responsibilities were to compile and print documents, but now the position has taken on a greater role of determining efficient ways to execute mailing and marketing materials as well as coordinating efforts with departments to create professional, high quality marketing materials. In addition, the position troubleshoots and fixes issues prior to printing such as adding correct bleed for trimming, reconfiguring logos, and checking for the proper spacing and placement for folding and binding. Overall, the additional responsibilities have resulted in the position utilizing more graphic design and marketing skills than what was initially anticipated when the position was created. Please see the enclosed job description for the positions revised responsibilities.

FISCAL IMPACT

III. This reclassification results in an increase of \$2,236.

12/31/2021 Est. Costs			01/01/2022 Costs	
Salary	\$44,265		Salary	\$46,020
FICA	\$3,386		FICA	\$3,521
WRS (General)	\$2,988		WRS (General)	\$2,991
Worker's Comp	\$93		Worker's Comp	\$97
Health Insurance	\$16,860		Health Insurance	\$17,197
Dental Insurance	\$1,402		Dental Insurance	\$1,402
Life Insurance	\$57		Life Insurance	\$59
Total Compensation	\$69,051		Total Compensation	\$71,286
			2022 Fiscal Impact:	\$2,236



JOB DESCRIPTION

City of Green Bay

Position Title:	DOCUMENT CENTER LEAD
Department:	Administrative Services/Printing Divisions
Reports To:	Purchasing Manager
Position Status:	Non-Exempt
Salary Range:	Grade F
Job Summary:	Under general supervision, performs lead worker duties and work of moderate difficulty operating document center machines and related equipment.
Essential Functions:	<ol style="list-style-type: none"> 1) Operates digital copiers (B&W and Color) and plotter/wide format printer and prints various materials including reports, books, Council proceedings, minutes, agendas, carbonless paper, cardstock, miscellaneous forms, posters, marketing and event materials. 2) Operates related office equipment including stitcher, stapler, cutter, folder, sorter, laminator, shrink wrap machine, mailing machine, and envelope inserter. 3) Performs formatting work with desktop Microsoft and Adobe Creative Suite software (Adobe Acrobat Pro, Adobe Illustrator, Adobe Photoshop, Adobe InDesign). 4) Processes incoming and outgoing mail (including election ballots & packages). Finds most cost-effective method for shipments. 5) Coordinates, organizes, and delegates workflow. Trains employees as required. 6) Orders supplies. 7) Reconciles invoices and credit card statements. 8) Performs simple maintenance of equipment as required, including daily and weekly cleanup. 9) Manipulates, organizes, and exports excel sheet data to create mail merges for larger scale mailings. 10) Assists and works with all departments (including Operations Team and Public Relations Team) in determining the most efficient way to execute various types of mailings/marketing materials. Makes recommendations to ensure proper document setup and executes an organized workflow to properly print and insert the document(s) in the most time-effective way possible. 11) Troubleshoots and fixes file issues (preflight) prior to printing such as: adding correct bleed for trimming, imposition of multiple files, checking for and fixing low-resolution logos, checking for proper spacing and placement for folding and binding,

	<p>fixing mail panels, and resizing files to the proper size/orientation.</p> <p>12) Collaborates with others to convert ideas and concepts into professional, high-quality marketing materials. Assists with the layout, concept, graphic design, and content of various forms of media: such as signage, brochures, rack cards, posters, reports, postcards, letters, etc.</p> <p>13) Assists in determining the most cost-effective way to complete document center tasks.</p> <p>14) Other duties as assigned.</p>
<p>Knowledge, Skills And Abilities</p>	<ul style="list-style-type: none"> ▪ Good knowledge of the principles and techniques in the operation of standard duplicating machines and related equipment. Good knowledge of machine safety practices. Knowledge and ability to operate a variety of printing and printing related equipment, including digital copiers, stitcher/stapler, collator, folder, paper cutter, punch press, perforator, laminator, shrink wrap machine, plotter, envelope inserter, and Microsoft and Adobe Creative Suite software (Adobe Acrobat Pro, Adobe Illustrator, Adobe Photoshop, Adobe InDesign). ▪ Considerable skill in following oral and written instructions. Considerable skill in planning and processing documents to meet specified deadlines. ▪ Ability to communicate effectively both orally and in writing. Ability to use independent judgment and work independently. Ability to establish and maintain effective working relationships with staff and the public. Ability to proficiently utilize a computer and the required software. Ability to work the required hours of the position. <p>Typing and other testing tools may be used to assess skills.</p>
<p>Minimum Education and Experience</p>	<ul style="list-style-type: none"> ▪ High school diploma or equivalent. ▪ Three years' experience in general duplicating equipment operation. ▪ Experience with desktop publishing software preferred. <p>A combination of equivalent experience and/or education may be considered.</p>
<p>Physical Requirements</p>	<p>Ability to perform the following activities:</p> <ul style="list-style-type: none"> ▪ Lifting and carrying up to 60 pounds. ▪ Frequent standing and walking. ▪ Occasional sitting, squatting, crouching, kneeling, and bending. ▪ Ability to reach, stoop, and lift. ▪ Ability to focus on projects for long periods of time.
<p>The above is not to be construed as an exhaustive statement of duties, responsibilities or requirements. I have read the above position description and understand the duties and responsibilities of the position.</p> <p>_____</p> <p>Employee Name (please print) _____ Date</p> <p>_____</p> <p>Employee Signature</p>	



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

November 3, 2021

PREPARED BY

AGENDA ITEM # F.4

Information Technology and Equipment Replacement (pages 39-42).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Memo on Senior Programmer Analyst Progression-Multiple
2. Programmer Analyst JD
3. Senior Programmer JD
4. Reclassification Memo - Software Systems Specialist
5. Software Systems Implementation Specialist and Multimedia Lead Specialist



Human Resources Department
100 North Jefferson Street - Room 500
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3147
Fax 920.448.3128

MEMORANDUM

To: Joint Finance/Personnel Committee

From: Joseph Faulds, Human Resources Director

Re: Request to Promote Three Programmer Analysts to Senior Programmer Analysts

Date: November 3, 2021

RECOMMENDATION

- I. Human Resources and Information Technology Services are requesting that three Programmer Analysts be promoted to Senior Programmer Analyst. These position and the updated job duties for the Programmer Analyst and Senior Programmer Analysts were reviewed by the City's consultant, Carlson and Dettmann, for placement in the salary plan.

BACKGROUND

- II. In 2017 the City completed a Compensation Study through Carlson Dettman. Part of that study included a progression from Programmer Analyst (Pay Grade K, \$65,644/year to \$77,251/year) to Senior Programmer Analyst (Pay Grade L \$70,241/year to \$82,638/year). The progression from Programmer Analyst to Senior Programmer Analyst is based upon knowledge, experience, and complexity of responsibilities. The Programmer Analyst position requires one to three years of programming related experience whereas the Senior Programmer Analyst requires two to four years of broader and more complex Information Technology Services. The Senior Programmers will be responsible for working on a specified technical area as assigned by the IT Director and having the ability to answer technical procedures for less experienced team members and mentor team members. The job description for the Programmer Analyst and Senior Programmer Analyst are enclosed.

Moreover, the progression for the Programmer Analyst to the Senior Programmer Analyst is similar to other position progressions throughout the City's organizational structure. This includes progressions for Administrative Clerks, Engineers, Planners, and Human Resources Generalists. The objective of each progression is to allow for employee development, engagement, and retention. The development and retention of employees has many benefits such as the continuity of City services and minimizing recruitment and training costs for external hires. Approving the promotion of the Programmer Analysts to Senior Programmer Analysts will further these objectives and benefits to the City.

FISCAL IMPACT

III. This reclassification results in an increase of \$13,157 in total for 3 employees.

12/31/2021 Est. Costs	2 emp.	1 emp.	01/01/2022 Costs	
Salary	\$78,799	\$79,189	Salary	\$82,638
FICA	\$6,028	\$6,058	FICA	\$6,322
WRS (General)	\$5,319	\$5,345	WRS (General)	\$5,371
Worker's Comp	\$165	\$166	Worker's Comp	\$174
Health Insurance	\$16,860	\$16,860	Health Insurance	\$17,197
Dental Insurance	\$1,402	\$1,402	Dental Insurance	\$1,402
Life Insurance	\$100	\$101	Life Insurance	\$105
Total Compensation	\$108,673	\$109,121	Total Compensation	\$113,208
			2022 Fiscal Impact:	\$13,157



JOB DESCRIPTION

City of Green Bay

Position Title:	Programmer Analyst
Department:	Information Technology Services
Reports To:	Information Technology Director
Status:	Exempt
Salary Range:	K
Job Summary:	Under general supervision, provides support to City departments by developing, modifying, and maintaining custom databases, programs, and reports.
Essential Functions:	<ul style="list-style-type: none"> ▪ Develops and maintains applications and databases by evaluating client needs; analyzing requirements; developing software systems. ▪ Identifies requirements by establishing personal rapport with potential and actual clients and with other persons in a position to understand service requirements. ▪ Arranges project requirements in programming sequence by analyzing requirements, preparing a workflow chart and diagram using knowledge of computer capabilities, subject matter, programming language, and logic. ▪ Programs the computer by encoding project requirements in computer language; entering coded information into the computer. ▪ Confirms program operation by conducting tests, modifying program sequence and/or codes. ▪ Provides reference for use of prime and personal computers by writing and maintaining user documentation, maintaining a help desk. ▪ Maintains computer systems and programming guidelines by writing and updating policies and procedures. ▪ Maintains professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; participating in professional societies. ▪ Keeps equipment operational by calling for repairs; following manufacturer's instructions and established procedures; evaluating new equipment. ▪ Protects operations by keeping information confidential. ▪ Performs other duties as assigned.
Knowledge, Skills And Abilities	<p>In-depth knowledge of software development, design, debugging, and programming methods. Knowledge of department required software and systems. Knowledge of municipal government department functions.</p> <p>Ability to analyze and automate complex business systems. Ability to work independently and as a team member. Ability to communicate effectively both orally and in writing and possess excellent customer service skills. Ability to establish and maintain effective working relationships with staff and the public. Ability to work the required hours of the position.</p>

	<p>May be required to demonstrate minimum competency by successfully passing approved tests.</p>
<p>Minimum Education and Experience</p>	<ol style="list-style-type: none"> 1. Bachelor degree in Computer Science or related field. 2. One to three years programming-related experience. 3. Experience programming in Microsoft Visual Basic, Microsoft.NET (VB.Net, ASP.Net), and Microsoft Reporting Services required. 4. Experience programming in JavaScript, Crystal Reports, HTML, XML, MS SQL Server, MS SharePoint, and MS Office preferred. 5. Object Oriented Programming, Windows Communication Foundation, and web services experience preferred. <p>A combination of equivalent experience and/or education may be considered.</p>
<p>Physical Requirements</p>	<ul style="list-style-type: none"> ▪ Ability to perform the following activities: <ul style="list-style-type: none"> ○ Lifting and carrying up to 20 pounds. ○ Frequent standing and sitting. ○ Ability to focus for long period of time on projects. ○ Ability to reach, stoop and lift.
<p>The above is not to be construed as an exhaustive statement of duties, responsibilities or requirements. I have read the above position description and understand the duties and responsibilities of the position.</p>	
<p>_____ Employee Name (Print)</p>	<p>_____ Date</p>
<p>_____ Employee Signature</p>	



JOB DESCRIPTION

City of Green Bay

Position Title:	Senior Programmer Analyst
Department:	Information Technology Services
Reports To:	Information Technology Director
Status:	Exempt
Salary Range:	L
Job Summary:	Provide deep technical expertise to support, delivery, and maintenance of IT Solutions for City departments.
Essential Functions:	<ul style="list-style-type: none"> ▪ Enhances staff accomplishments and competence by planning delivery of solutions; answers technical procedurals for less experienced team members, teaches improved processes, and mentors team members. ▪ Responsible for a specified technical area assigned by the IT Director. ▪ Develops and maintains applications and databases by evaluating client needs; analyzing requirements; developing software systems. ▪ Identifies requirements by establishing personal rapport with potential and actual clients and with other persons in a position to understand service requirements. ▪ Arranges project requirements in programming sequence by analyzing requirements, preparing a work flow chart and diagram using knowledge of computer capabilities, subject matter, programming language, and logic. ▪ Programs the computer by encoding project requirements in computer language; entering coded information into the computer. ▪ Confirms program operation by conducting tests, modifying program sequence and/or codes. ▪ Provides reference for use of prime and personal computers by writing and maintaining user documentation, maintaining a help desk. ▪ Maintains computer systems and programming guidelines by writing and updating policies and procedures. ▪ Maintains professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; participating in professional societies. ▪ Keeps equipment operational by calling for repairs; following manufacturer's instructions and established procedures; evaluating new equipment. ▪ Protects operations by keeping information confidential. ▪ Performs other duties as assigned.
Knowledge, Skills And Abilities	<p>In-depth knowledge of software development, design, debugging, and programming methods. Knowledge of department required software and systems. Knowledge of municipal government department functions.</p> <p>Ability to analyze and automate complex business systems. Ability to work independently and as a team member. Ability to communicate effectively both orally and in writing and possess</p>

	<p>excellent customer service skills. Ability to establish and maintain effective working relationships with staff and the public. Ability to work the required hours of the position.</p> <p>May be required to demonstrate minimum competency by successfully passing approved tests.</p>
<p>Minimum Education and Experience</p>	<ol style="list-style-type: none"> 1. Bachelor's Degree from an accredited college or university in Computer Science or related field. 2. Two to four years' experience performing Information Technology Services. 3. Experience programming in Microsoft Visual Basic, Microsoft.NET (VB.Net, ASP.Net), and Microsoft Reporting Services required. 4. Experience programming in JavaScript, Crystal Reports, HTML, XML, MS SQL Server, MS SharePoint, and MS Office preferred. 5. Object Oriented Programming, Windows Communication Foundation, and web services experience preferred. <p>A combination of equivalent experience and/or education may be considered.</p>
<p>Physical Requirements</p>	<ul style="list-style-type: none"> ▪ Ability to perform the following activities: <ul style="list-style-type: none"> ○ Lifting and carrying up to 20 pounds. ○ Frequent standing and sitting. ○ Ability to focus for long period of time on projects. ○ Ability to reach, stoop and lift.
<p>The above is not to be construed as an exhaustive statement of duties, responsibilities or requirements. I have read the above position description and understand the duties and responsibilities of the position.</p> <p>_____</p> <p>Employee Name (Print) _____ Date</p> <p>_____</p> <p>Employee Signature</p>	



Human Resources Department
100 North Jefferson Street - Room 500
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3147
Fax 920.448.3128

MEMORANDUM

To: Joint Finance/Personnel Committee

From: Joseph Faulds, Human Resources Director

Re: Request to Reclassify the Multimedia Communications Specialist position Pay Grade G (\$47,340/year to \$64,084/year) to the Software Systems Specialist Pay Grade I (\$56,534/year - \$76,440/year).

Date: November 3, 2021

RECOMMENDATION

- I. Human Resources and Information Technology Services are requesting that the Multimedia Communications Specialist position, Grade G, be reclassified to the Software Systems Specialist Pay Grade I of the City's pay plan to ensure appropriate compensation for the work that is being performed and the additional responsibilities. This position and the new job duties were reviewed by the City's consultant, Carlson and Dettmann, for placement in the salary plan.

BACKGROUND

- II. The Multimedia Communications Specialist's responsibilities have dramatically changed since the position has been created. The position was created to oversee the website, assist with printing and developing marketing materials, graphic design, coordinating social media, and being a photographer for Mayor Events. Now the position has evolved into the City's position dedicated to software implementation. This involves communicating and educating employees on the software's implementation and use including Civic Clerk which is used for all of our public meetings and Microsoft 365 which is integral to City operations. In addition, the position continues to coordinate the City's social media platform in designing and publishing content as well as educating employee's on utilizing social media. Overall, the position's responsibilities have increased in complexity and in the need for independent decision making. Please see the enclosed job description that details the revised responsibilities for this position.

FISCAL IMPACT

- III. This reclassification results in an increase of \$2,939.

12/31/2021 Est. Costs			01/01/2022 Costs	
Salary	\$64,084		Salary	\$66,497
FICA	\$4,902		FICA	\$5,087
WRS (General)	\$4,326		WRS (General)	\$4,322
Worker's Comp	\$135		Worker's Comp	\$140
Health Insurance	\$16,860		Health Insurance	\$17,197
Dental Insurance	\$1,402		Dental Insurance	\$1,402
Life Insurance	\$82		Life Insurance	\$84
Total Compensation	\$91,790		Total Compensation	\$94,729
			2022 Fiscal Impact:	\$2,939



JOB DESCRIPTION

City of Green Bay

Position Title:	SOFTWARE SYSTEMS IMPLEMENTATION SPECIALIST & MULTIMEDIA LEAD SPECIALIST
Department:	Information Technology
Reports To:	ITS Director
Status:	Exempt
Salary Range:	Pay Grade I
Job Summary:	Responsible for maintaining, updating and editing City website. Responsible for all in-house print and web-based graphic design including, but not limited to, photo editing, advertisements and publications, website graphics, and marketing. Participates in marketing and economic development activities as assigned. Assists in other public relations and marketing activities as assigned, including media and community relations, publicity, special events, and photography. Configures and implements new software solutions for a more efficient workflow across departments.
Essential Functions:	<ul style="list-style-type: none"> ▪ Investigates, conceptualizes, plans, analyzes, designs, develops, integrates and tests, implements, maintains and disposes of new custom developed or third-party software systems. Educates and trains City staff on software systems. ▪ Develops and maintains the City's website through the CivicEngage platform. Improves the portal's efficiency and designs the look and feel for the site. Determines size and arrangement of illustrative material, selects style and size of type, and arranges layout based upon available space. Writes website content and designs home pages and advises City staff regarding layout and design. ▪ Creates effective communication using social media platforms. Uses knowledge of current graphic design software to produce graphic art and visual materials for promotions, advertisements, films, packaging and informative and instruction material through a variety of media outlets. Generates and manipulates graphic images, animations, sound, text and video into consolidated and seamless multimedia programs. Photographs and attends City events as needed to actively promote the City's brand. Creates and prepares photographic images to display in a variety of published mediums. Selects and assembles equipment according to subject material and anticipated conditions. Administers social media policy throughout media outlets. ▪ Trains City staff in the use of SharePoint, One Drive, Teams and other Microsoft 365 products. Develops and administers open governance, information governance, and communication compliance platforms. Creates document management system and workflow. ▪ Performs all other duties as assigned.
Knowledge, Skills And Abilities	<ul style="list-style-type: none"> ▪ Considerable knowledge of various software systems including Office 365, CivicPlus Platform, Rev, ArchiveSocial, Zoom, Divr.it, Carousel, Canva, PiWick, Analytics, Adobe Creative Suite, etc. Thorough working knowledge of current graphic and web design principles and technologies. Knowledge of a variety of web design concepts, practices, and procedures. Strong knowledge and a track record of strategic execution of campaigns and promotions on the following: Facebook, Twitter, Instagram, YouTube,

	<p>Flickr and future trends. Must remain knowledgeable of technological advances in the field and be able to identify areas of use in the organization.</p> <ul style="list-style-type: none"> ▪ Knowledge of and skill in the use of various types of cameras, lenses, films and accessories. ▪ Skill in developing, maintaining and editing website content utilizing HTML, CSS and scripting languages. Considerable skill with Adobe Products utilizing MS Windows. Skill in configuring and implementing new software systems. Project management and time management skills with a focus on detail, organization and quality. ▪ Ability to follow oral and written instructions. Ability to coordinate and communicate tasks effectively, both orally and in writing. Ability to establish and maintain effective working relationships with staff and the public. Ability to work the required hours of the position including nights and weekends.
Minimum Education and Experience	<ul style="list-style-type: none"> ▪ Bachelor's degree in computer science, graphic design, web design or related field is preferred. ▪ Three years of related work experience. ▪ Must be highly creative and collaborative individual with proven experience combining artistic and technical skills to drive diverse design projects from initial concept to final production while adhering to critical deadlines. ▪ Valid driver's license and good driving record.
Physical Requirements	<p>Ability to perform the following activities:</p> <ul style="list-style-type: none"> ▪ Lifting and carrying up to 20 pounds. ▪ Frequent standing and sitting. ▪ Ability to focus for long periods of time on projects. ▪ Ability to reach, stoop and lift.
<p>The above is not to be construed as an exhaustive statement of duties, responsibilities or requirements. I have read the above position description and understand the duties and responsibilities of the position.</p>	
<p>_____</p>	
Employee Name (Print)	Date
<p>_____</p>	
Employee Signature	



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

November 3, 2021

PREPARED BY

AGENDA ITEM # F.5

Law (page 49).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Request to Fill Memo - Asst City Attorney 11.3.2021
2. Position Reclassification Request - Position Request To Fill - ACA I - Third ACA 7.11.21 (2)

MEMORANDUM



Human Resources Department

To: Joint Finance/Personnel Committee

From: Sarah Fidler
Human Resources Generalist

Re: Request to Add an Assistant City Attorney

Date: November 3, 2021

The Law Department and Human Resources is requesting authorization to add an Assistant City Attorney as part of the 2022 budget. The justification report is attached.

01/01/2022 Costs	
Salary	\$76,440
FICA	\$5,848
WRS (General)	\$4,969
Worker's Comp	\$161
Health Insurance	\$17,197
Dental Insurance	\$1,402
Life Insurance	\$97
Total Compensation	\$106,112

**Position Fill Request
Justification Report
November 3, 2021**

Position Title: Assistant City Attorney

- 1. If this position is a replacement position, please indicate the reasons for the vacancy. If this is not a replacement position, please indicate the reasons for requesting the position.**

This is not a Replacement Position. The current staffing levels do not allow the Law Department to handle all law business, especially in a timely manner. In addition, the City has seen an influx of records requests over the years, as well as litigation. This has required the department to shift its focus to these matters that have hard deadlines, while leaving many important items undone.

- 2. Is this position included in the current budget? If not, please list how this position will be funded (grant, internship, etc.). Please list the salary range of the position.**

This position is not included in the current budget and is expected to be levy supported. The salary range for an Assistant City Attorney is \$69,555.00 - \$81,827.00.

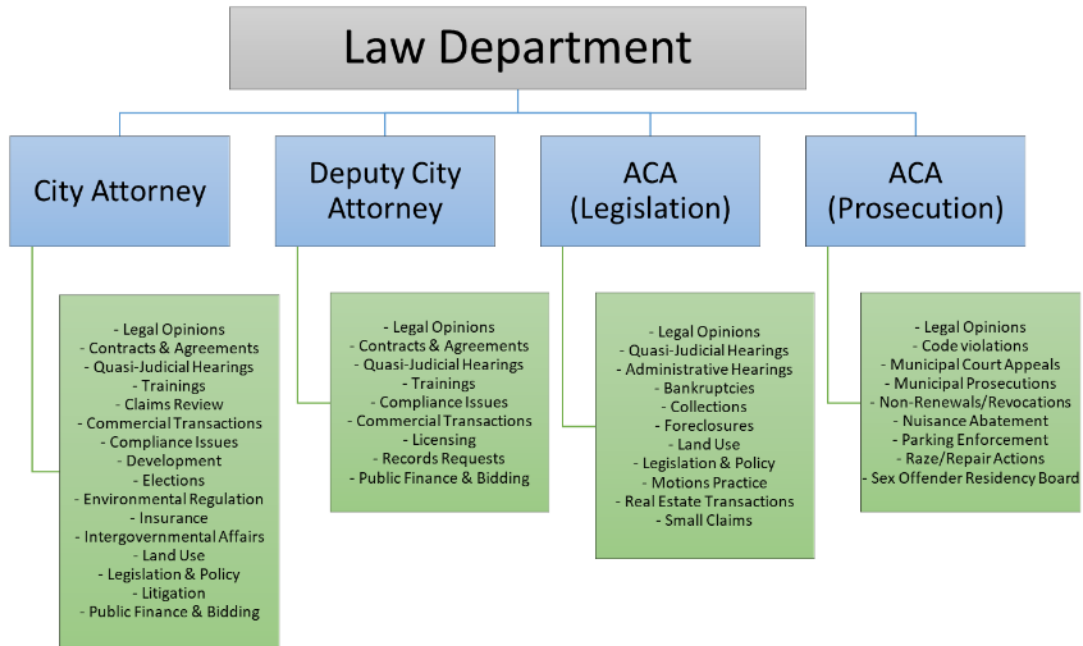
- 3. Please list the functions and any special information regarding this position.**

I am proposing the City establish a third Assistant City Attorney position dedicated to performing routine litigation. The department operates on a priority basis based almost exclusively on pressing deadlines and urgent needs. From this, many necessary requests take a prohibitively long time to address, such as the Ethics Ordinance, Chapter 33, Chapter 28, Chapter 6, and the Sign Ordinance. Law Department has only been able to react to the continuing influx of urgent matters, such as records responses, contract reviews, and litigation deadlines.

Furthermore, given how small the legal staff is compared to the existing workload, time off or vacancies in any position negatively affects the department as nearly all work except urgent matters halts until the department is fully staffed. There are items which have been in the law department queue for years because there are not enough people in the department to handle all of the matters that have been sent to the Law Department.

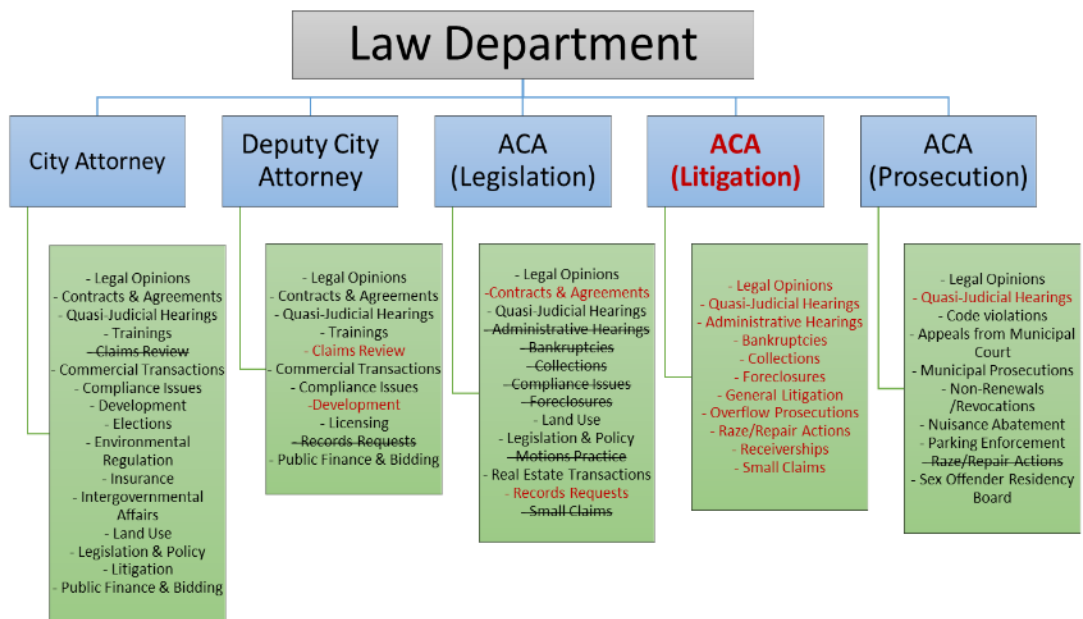
Unfortunately, the legal demands of the City are simply higher than current staffing levels are able to keep up with. As is shown in Figure 1., each attorney is working on numerous types of projects and has assumed various duties. Notably, these duties and projects are not necessarily what falls within the job primary descriptions for these positions as City needs have required much shifting of workloads.

FIGURE 1.



Accordingly, although the department is operating as efficiently, there are many City needs which either go without legal review or are delayed in order to allow attorneys an opportunity to address those needs. This has resulted in both compliance issues as well as frustrations from everyone affected. Unfortunately, this shortage is unsustainable and is negatively impacting the City. As a result, the new position will allow for readjustment of projects and duties as identified in Figure 2.

FIGURE 2.



4. Does the position generate revenue or reduce expenses? If so, provide an estimated amount.

This position will not generate revenue. However, it will allow the City to cut down on costs of outside counsel in certain matters. Specifically, the Law Department retains outside counsel any time fees can be recovered as part of routine litigation, such as collections. However, this also cuts into the ultimate recovery by the City in such instances. In addition, due to staffing limitations, we frequently have to hire outside counsel to provide representation before Boards and Commissions, such as the Ethics Board. This will allow the Department to reserve those funds for litigation wherein outside counsel is required, such as complex tax litigation.

5. Please explain why current staff is unable to absorb duties of this position.

Staffing in the Law Department consists of 4 attorneys, 1 paralegal, and 2 legal assistants. There is no duplication of workloads amongst the attorneys, and a review of our staffing levels as well as work generated by the various departments indicates we need additional staff to complete all of the work of the City. Tellingly, the Law Department has not grown in size in 40 years. Department records show that the City had 5 attorneys for a short period of time in the 80s, after which it consistently employed 4 attorneys until 2006 when the number of attorneys dropped to 3. In 2015, the number of attorneys was again returned to 4 attorneys. The size of the department has not kept pace with the workload, as the department has kept the same number of attorneys on staff since 1980 despite a boom in development, population, and services.

Furthermore, in comparison to other municipalities, the City of Green Bay is understaffed just based on population trends, and without taking into account the unique needs of the City or the robust services we provide as the third largest City in the state. Figure 3. lists staffing levels for other similarly-sized or close-in-proximity municipalities in Wisconsin.

FIGURE 3.

Municipality	Population (per google)	No. Attorneys	Attorneys per Capita
Green Bay, WI	104,777	4	26,194
Milwaukee, WI	594,548	46	12,942
Madison, WI	254,977	16	15,936
Kenosha, WI	99,688	5	19,938
Racine, WI	77,081	4.5	17,129
Appleton, WI	74,139	4	18,663
Waukesha, WI	72,412	3.5	20,689
Eau Claire, WI	68,187	3	22,729
Oshkosh, WI	66,773	2.65	25,197
Manitowoc, WI	32,702	2	16,351
De Pere, WI	24,903	2	12,451
Ashwaubenon, WI	17,149	1	17,149
Average (MEAN) Attorneys Per Capita of Municipalities Surveyed			18,107
Average (MEDIAN) Attorneys Per Capita of Municipalities Surveyed			17,149

Adding a fifth attorney to the department brings us closer in line with the municipalities surveyed, but still above average. The only municipality surveyed which will have fewer attorneys per capita is the City of Oshkosh. It is also important to note that the addition of a fifth attorney will improve wait times for existing services, but will not eliminate wait times and does not allow for the Department to add additional services.

6. If duties of position are presently being done, how are they done?

An additional attorney in the Law Department will allow work to be completed in a timelier manner. Work is currently being completed as priorities allow, but this results in significant lag times from when an item is first introduced to when it is ready for final action. There are many projects which are pushed to the back burner despite their importance, given the fact that existing priorities are simply more time sensitive. Currently, outside counsel is being engaged to handle some of the workload.

7. What service would be reduced or eliminated if this position is not filled?

There is no way for the Law Department to keep up with the current demands of the City. Failure to add another attorney to the Law Department staff has resulted in significant backlogging of legal review and legal drafting. Furthermore, there is no expectation that the amount of work will decrease in the foreseeable future which would allow existing staff to adequately address the backlog and prevent it from occurring again in the future.

8. What are the alternative methods and costs of accomplishing the work?

Contract counsel is currently being retained to handle matters for the City. The average rate for contract counsel is \$250 per hour, with some rates as high as \$350.

9. Are there union issues?

No.

10. Other supporting comments.

None.



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

November 3, 2021

PREPARED BY

AGENDA ITEM # F.7

Human Resources (pages 62-63).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Chief of Operations Reclassification Memo
2. Chief of Operations Job Description
3. HR Manager Reclassification Memo 10-19-2021
4. HR Manager Job Description



Human Resources Department
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MEMORANDUM

To: Joint Finance/Personnel Committee

From: Mayor Genrich

Re: Request to Reclassify the Human Resources Director to the Chief of Operations from Pay Grade R (\$104,561/year to \$123,011/year) to Pay Grade S (\$113,692/year - \$133,764/year)

Date: November 3, 2021

RECOMMENDATION

- I. The Mayor's Office is requesting that the Human Resources Director, Grade R, be reclassified to the Chief of Operations, Pay Grade S, to ensure appropriate compensation for the work that is being performed and the additional responsibilities. This position and the new job duties were reviewed by the City's consultant, Carlson and Dettmann, for placement in the salary plan.

BACKGROUND

- II. The reclassification of this position will be to provide more responsibility and assistance to the Mayor in overseeing the day-to-day operations of the City, setting the strategic direction for the organization, and coordinating work among City departments. Currently, the Human Resources Director directs, administers, and monitors all human resources and labor relations functions of the City.

The revised job description reflects responsibilities that the Human Resources Director currently performs, and additional responsibilities for the reclassified position. The Chief of Operations position will continue the role of the Human Resources Director except for those responsibilities absorbed by the Human Resources Manager. In addition, the Chief of Operations will assume responsibilities in the following areas:

- Provide a high level of management support and counsel to the Mayor for internal activities and operations. This includes meeting with the Mayor and Mayoral Staff to discuss issues and objectives and determine strategies and approaches.
- Ensure that internal activities are in concert with the policies and goals of the Mayor and the Common Council.
- Coordinate activity across departments and meet with department directors to discuss programs and inquiries, answer questions, address challenges and resolve issues which

may arise from personnel, intradepartmental or interdepartmental issues.

The full list of responsibilities are included in the enclosed job description. Overall, the Chief of Operations will continue to oversee the Human Resources Department and will assist the Mayor with overseeing the day-to-day operations of the City, setting the strategic direction for the organization and coordinating work among City Departments.

Moreover, the position will allow for the Mayor to dedicate more time to community matters and policy-making decisions with the Common Council. As the City of Green Bay is the third largest city in Wisconsin, the City continues to face evolving challenges for residents and businesses.

FISCAL IMPACT

III. This reclassification results in an increase of \$4,069.

12/31/2021 Est. Costs			01/01/2022 Costs	
Salary	\$116,854		Salary	\$120,369
FICA	\$8,939		FICA	\$9,208
WRS (General)	\$7,888		WRS (General)	\$7,824
Worker's Comp	\$245		Worker's Comp	\$253
Health Insurance	\$16,860		Health Insurance	\$17,197
Dental Insurance	\$1,402		Dental Insurance	\$1,402
Life Insurance	\$147		Life Insurance	\$152
Total Compensation	\$152,336		Total Compensation	\$156,405
			2022 Fiscal Impact:	\$4,069



JOB DESCRIPTION

City of Green Bay

Position Title:	Chief of Operations
Department:	Human Resources Department
Reports To:	Mayor
Status:	Exempt
Salary Range:	Pay Grade S
Job Summary:	Provides a high level of management support and counsel to the Mayor; guides, facilitates and coordinates internal activities between departments to ensure they are in concert with the policies and goals of the Mayor and City Council. Directs, administers and monitors all human resources and labor relation functions of the City of Green Bay including serving as Chief Negotiating Officer for the City, labor relations, employee relations, wage and salary administration, benefit administration, policy development and administration, recruitment and selection, investigations and disciplines, employee development and training, employee records and affirmative action, wellness programs and has direct supervision over risk services.
Essential Functions:	<ul style="list-style-type: none"> ▪ Serves as Human Resources Director to plan, direct, administer and monitor day-to-day operations, development and coordination of human resources programs. Plans annual budget and controls expenses for department; presents department budget to City Council; enforces cost control measures; establishes and implements departmental cost measurements to ensure compliance with budget limitations. ▪ Guides, facilitates, and coordinates activity across departments and provides advice to other departments, as assigned. Meets with department directors to discuss programs or inquiries, answer questions, address challenges and resolve issues which may arise in the course of daily business, including personnel, customer service, intradepartmental issue and interdepartmental issues. ▪ Meets with Mayor and Mayoral Staff to discuss issues and objectives, determine strategies and approaches, identify and resolve problems, assign projects, review and evaluate work methods and procedures. Ensures that internal activities are in concert with the policies and goals of the Mayor and City Council. ▪ Identifies complex policy issues and work with departmental staff to create, present and implement comprehensive solutions with approval of the Mayor and City Council. Proactively monitor and evaluate the efficiency and effectiveness of service delivery methods and procedures; assess and monitor workload, administrative support systems, and internal reporting relationships; identify opportunities for improvement; and direct the implementation of changes. ▪ Develops and recommends negotiation strategy for the City. Serves as Chief Negotiator and oversees bargaining of employee labor agreements. Administers labor agreements; counsels management personnel to ensure contract compliance; interprets new and unusual matters and reviews interpretation of routine questions by staff. ▪ Coordinates and monitors benefit programs and makes recommendations on present and proposed benefit programs. Oversees and approves development and implementation of health and dental insurance initiatives and strategies. ▪ Hires, supervises, plans, coordinates, and assigns work of others, develops their potential, and monitors and evaluates performance and work outputs to maintain efficiency and quality of

	<p>work. Plans, allocates, and monitors time, people, equipment, and other resources for the department to ensure efficient organization and completion of work.</p> <ul style="list-style-type: none"> ▪ Plans long-range goals, objectives, organizational structure, and overall direction for human resources department and the City; Actively manages, monitors, reviews, and communicates implementation phases of the City's and human resources department's strategic plans to ensure long range goals and objectives are met. Guide and counsel department heads and staff in establishing strategic plans, goals, objectives, and performance targets. ▪ Develops, communicates, and monitors policies, procedures, and standards for department and City; conducts staff meetings to review progress, accomplishments, budgets, strategies, and plans; ensures quality standards and compliance with regulations are maintained. ▪ Conducts, attends and participates in various meetings. ▪ Develops, administers, and enforces personnel policies and procedures and ensures compliance with internal policies, and State and Federal laws and regulations. Advises Mayor and elected officials, department heads and employees on personnel matters, employee and labor relation issues. ▪ Directs and monitors City salary plan and ensures employees receive fair and equitable pay. ▪ Oversees investigations and disciplinary actions involving possibility of suspension or discharge; provides advice on grievance procedure; recommends solutions to employee grievances and employee problems; ensures compliance with accepted practices and local, State and Federal rules and regulations; resolves grievances as provided in labor agreement; may prepare and present grievance arbitration hearings and may drafts arbitration briefs. ▪ Supervises, coordinates and monitors maintenance of employee records and acts as legal custodian of those records. ▪ Performs other duties as assigned.
<p>Knowledge, Skills And Abilities</p>	<ul style="list-style-type: none"> ▪ Knowledge of employment and labor law and labor negotiation process in the public sector. Knowledge of EEOC regulations regarding recruitment and selection. Knowledge of standard principles, practices, methods and techniques of public personnel administration including hiring, discipline and compensation. Knowledge of local government organization and its departmental operating requirements. Knowledge of classification and compensation administration practices and procedures. ▪ Ability to utilize a computer and required software. Ability to demonstrate strong interpersonal communication skills, both verbally and in writing, and a high degree of integrity and honesty. Ability to develop and maintain good employee and management relations. Ability to negotiate labor agreements. Ability to provide supervision and counsel to staff and City employees. Ability to interview, select and hire employees. ▪ Ability to establish and maintain effective working relationships with all City personnel. Ability to plan and coordinate City personnel policies, procedures and programs. Ability to work required hours of the position.
<p>Minimum Education and Experience</p>	<ul style="list-style-type: none"> ▪ Bachelor's Degree in Human Resources Administration, Business Administration, Industrial Relations required. Master's Degree in Public or Personnel Administration, Industrial Relations, or related field preferred. ▪ 5-7 years of related experience with at least 2-years of collective bargaining experience. ▪ Combination of equivalent experience and/or education may be considered.
<p>Physical Requirements</p>	<p>Ability to perform the following activities:</p> <ul style="list-style-type: none"> ▪ Lifting and carrying up to 20 pounds. ▪ Frequent standing and sitting. ▪ Ability to focus for long period of time on projects. ▪ Ability to reach, stoop and lift.

The above is not to be construed as an exhaustive statement of duties, responsibilities or requirements. I have read the above position description and understand the duties and responsibilities of the position.

Employee Name (please print)

Date

Employee Signature



Human Resources Department
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MEMORANDUM

To: Joint Finance/Personnel Committee

From: Joseph Faulds, Human Resources Director

Re: Request to Reclassify the Human Resources Operations Manager to the Human Resources Manager from Pay Grade L (\$70,241/year to \$82,558/year) to Pay Grade N (\$79,393/year - \$93,371/year)

Date: November 3, 2021

RECOMMENDATION

- I. The Human Resources Department and Mayor's Office is requesting that the Human Resources Operations Manager, Grade L, be reclassified to Pay Grade N of the City's pay plan to ensure appropriate compensation for the work that is being performed and the additional responsibilities. This position and the new job duties were reviewed by the City's consultant, Carlson and Dettmann, for placement in the salary plan.

BACKGROUND

- II. Overall, the reclassification of this position will align with the reclassification of the Human Resources Director to the Chief of Operations to provide more responsibility for the day-to-day human resources operations and greater responsibility for citywide human resources matters. Currently, the Human Resources Operations Manager under general direction of the Human Resources Director assists in the overall management of the HR Department and administering human resources programs citywide. The position supervises and evaluates the performance for two HR Generalists, and the Wellness Administrator.

The revised job description reflects responsibilities that the Human Resources Operations Manager currently performs, and additional responsibilities for the reclassified position. The position plans, directs, and monitors recruitment by supervising the HR Generalist Staff. Further, the position works closely with Department Heads and Supervisors on employment relations issues, policies, and procedures, conducts complex investigations and provides direction on employment and discipline matters. In addition, the position will assume responsibility in the following areas:

- Serving as chief negotiator for assigned labor agreements

- Conducting grievance hearings as assigned
- Supervising and monitoring Affirmative Action, employee orientation programs and the Employee Assistance Program
- Facilitating organizational development by reviewing training needs, developing, and implementing training programs and updating human resources plans, policies, and procedures to ensure compliance with City's goals and objectives.

The full list of responsibilities are included in the enclosed job description. Overall, the HR Manager will assume more responsibility for the day-to-day human resources operations and greater responsibility for citywide human resources matters.

FISCAL IMPACT

III. This reclassification results in an increase of \$4,713.

12/31/2021 Est. Costs			01/01/2022 Costs	
Salary	\$84,724		Salary	\$88,732
FICA	\$6,481		FICA	\$6,788
WRS (General)	\$5,719		WRS (General)	\$5,768
Worker's Comp	\$178		Worker's Comp	\$186
Health Insurance	\$16,860		Health Insurance	\$17,197
Dental Insurance	\$1,402		Dental Insurance	\$1,402
Life Insurance	\$107		Life Insurance	\$112
Total Compensation	\$115,471		Total Compensation	\$120,185
			2022 Fiscal Impact	\$4,713



JOB DESCRIPTION

City of Green Bay

Position Title	Human Resources Manager
Department	Human Resources
Reports To	Human Resources Director
Status	Exempt
Salary Range	Pay Grade N
Job Summary	Under general direction, assists in the overall management of the Human Resources Department in developing and administering the City's comprehensive human resources programs; directs departmental staff; serves as chief negotiator for assigned labor agreements; acts in the Director's absence; and performs related duties as required.
Essential Functions	<ul style="list-style-type: none"> ▪ Assists in planning, organizing and directing departmental operations. Develops, communicates and monitors policies, procedures and standards for employees. Assists in developing, implementing and evaluating human resources goals, policies, and procedures. ▪ Serve as chief negotiator for assigned labor agreements; provides labor relations direction and advice. ▪ Counsels supervisors and employees on employment relations issues, policies, and procedures. Conducts complex investigations; provides direction on employment and discipline matters. ▪ Provides advice on grievance procedure; recommends solutions to general municipal employee grievances and employee problems; ensures compliance with accepted practices and local, State and Federal rules and regulations; resolves grievances; may prepare and present grievance arbitration hearings. ▪ Plans, directs and monitors recruitment, selection, placement, transfer and removal of City personnel; ensures accuracy, completeness and timeliness of the processes; ensures compliance with the laws governing personnel management. ▪ Supervises and monitors Affirmative Action, employee orientation programs, Employee Assistance Program, employee training, and ensures programs operate in compliance with accepted practices and local, State and Federal rules and regulations. ▪ Directs, coordinates and supervises the work of Human Resources Generalist staff and provides direction and oversight of the wellness programming for the City. Directs the unemployment compensation and FMLA program functions. Serves as the City's ADA Officer.

	<ul style="list-style-type: none"> ▪ Facilitates organizational development by reviewing training needs, developing and implementing training programs and updating human resources plans policies and procedures to ensure compliance with the City's goals and objectives. ▪ Coordinates and participates in major project assignments. ▪ Performs studies and prepares reports on human resources issues and conducts reclassification and other studies as necessary. ▪ Represents the Director before the Personnel Committee and City Council, and provides direction to department heads, employees, and the public. ▪ Performs other duties as assigned.
Knowledge, Skills And Abilities	<ul style="list-style-type: none"> ▪ Strong knowledge of principles and practices of public human resources management; public agency budgeting and financial management, policy and procedures; principles of management and supervision. ▪ Ability to direct and coordinate the work of diverse divisions; plan and organize and review the work of others. ▪ Secure cooperation of officials in accepting and effecting sound human resources management practices. ▪ Identify problems and adopt effective courses of action. ▪ Plan and develop new programs to meet objectives; assess budgetary needs and make projections. ▪ Communicate effectively and maintain effective working relationships with others.
Minimum Education and Experience	<ul style="list-style-type: none"> ▪ Five years of increasingly responsible experience in a professional or administrative capacity in the area of general government, administration or human resources management of which at least two were in a supervising capacity; Bachelor's degree in related field, or, a combination of training, education, and experience that is equivalent to the employment standard listed above and that provides the required knowledge and abilities. ▪ PHR or SPHR certification preferred.
Physical Requirements	<p>Ability to perform the following activities:</p> <ul style="list-style-type: none"> ○ Lifting and carrying up to 20 pounds. ○ Frequent standing and sitting. ○ Ability to focus for long periods of time on projects. ○ Ability to reach, stoop and lift.
<p>The above is not to be construed as an exhaustive statement of duties, responsibilities or requirements. I have read the above position description and understand the duties and responsibilities of the position.</p>	

Employee Name (Print)

Date

Employee Signature



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

November 3, 2021

PREPARED BY

AGENDA ITEM # F.9

Police Department (pages 86-88).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Criminalistic Specialists Reclassification and Progression Memo
2. Criminalistics Specialist I
3. Criminalistics Specialist II
4. Criminalistics Specialist I (Computers)
5. Criminalistics Specialist II (Computers)
6. Public Records Specialist memo 10.2021
7. Public Records Specialist



Human Resources Department
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MEMORANDUM

To: Joint Finance/Personnel Committee

From: Melanie Falk, Human Resources Operations Manager

Re: Request to Reclassify Police Department Criminalistic Specialists and Create a Job Progression

Date: November 3, 2021

RECOMMENDATION

- I. Human Resources and the Police Department is requesting that 3 Criminalistic Specialists and 1 Computer Forensics Criminalistic Specialist (Pay Grade I, \$27.18/hour - \$31.97/hour) be reclassified to a new classification of Criminalistic Specialist II (Pay Grade J, \$29.37/hour - \$34.54/hour) due to the addition of more complex job duties. In addition, it is requested that the Specialist classification be retained at pay grade, I and to retitle the position to Specialist I to provide a career progression for these positions. These positions and the new job duties were reviewed by the City's consultant, Carlson and Dettmann, for placement in the salary plan.

BACKGROUND

- II. There are currently 4 Criminalistic Specialists in the Police Department. Three of them have responsibility for processing crime scenes, documenting the scene and collecting evidence; lifting fingerprints; preparing cases for court and testifying and providing support and expertise to department personnel. One of these positions specializes in computer forensics, which entails extracting and analyzing data from cell phones and computers; recovering deleted, damaged and protected encrypted files; working closely with Internet Crimes Against Children (ICAC) task force members; interviewing suspects, witnesses and victims to obtain evidentiary data and presenting evidence in court.

The Computer Forensics position was created in 2016 and the Criminalistic Specialist position was created in 2018. Over the last several years, both of these positions have assumed additional job duties and greater responsibility. In addition, the incumbents have received training and certifications relevant to their work and equipment that is used, which provides the skills to perform more complex work and increased credibility when testifying in court.

As a result of the additional job duties, these positions will be classified as a Criminalistic Specialist II. The position will require 4 years of related work experience; several professional certifications and a bachelor's degree in Forensic Investigation, Computer Science (for

Computer Forensics position), Criminal Justice or a related field or a combination of equivalent experience and education. The Specialist II will perform more independent, complex work than the Specialist I and serve as an advisor to department personnel. Whereas, the Criminalistic Specialist I will be an entry level position requiring a bachelor's degree with prior experience desired, not required. The job descriptions for the Criminalistic Specialist I and II are attached.

Lastly, creating a career progression has several benefits. Our initial recruitments for the new Specialist positions resulted in a majority of the candidates possessing a bachelor's degree or an associate degree with little to no experience, including our incumbents. In addition, it has taken several years for the Specialists to gain the experience and certifications that the department believes is necessary to perform the job at its highest level.

By creating a progression, the Specialist I has the opportunity to grow with the department; obtain the certifications and work experience, resulting in advancement. It will also provide flexibility in recruiting. When a vacancy occurs, we will have the ability to recruit for a Specialist I or II dependent upon qualifications without inadvertently limiting our pool of candidates by solely recruiting for the higher-level position.

FISCAL IMPACT

III. The reclassification of these positions results in an increase of \$12,317 in total for 4 employees.

12/01/2021 Costs	1 emp.	1 emp.	2 emp.	01/01/2022 Costs	2 emp.	2 emp.
Salary	\$67,829	\$66,498	\$61,464	Salary	\$70,034	\$64,667
FICA	\$5,189	\$5,240	\$4,702	FICA	\$5,358	\$4,947
WRS (General)	\$4,578	\$4,624	\$4,149	WRS (General)	\$4,552	\$4,203
Worker's Comp	\$142	\$144	\$129	Worker's Comp	\$147	\$136
Health Insurance	\$16,860	\$16,860	\$16,860	Health Insurance	\$17,197	\$17,197
Dental Insurance	\$1,402	\$1,402	\$1,402	Dental Insurance	\$1,402	\$1,402
Life Insurance	\$86	\$87	\$78	Life Insurance	\$89	\$82
Total Compensation	\$96,086	\$96,854	\$88,784	Total Compensation	\$98,778	\$92,634
				2022 Fiscal Impact:	\$12,317	

CC: Police Chief Chris Davis



JOB DESCRIPTION

City of Green Bay

Position Title	CRIMINALISTIC SPECIALIST I
Department	Police/Investigations Division
Reports To	Detective Lieutenant
Position Status	Non-Exempt
Salary Range	Grade I
Job Summary	A responsible, professional position responsible for the collection, examination and analysis of evidence associated with a wide variety of crime scenes.
Essential Functions	<ol style="list-style-type: none"> 1) Processes crime scenes and vehicles through documentation of photographs, diagrams, videos and collection of evidence. Takes detailed measurements in order to properly draw scale diagrams. Collects evidence (weapons, blunt objects, bullets, clothing, money, bikes, vehicles, etc.). Collects latent prints using the following but not limited to dusting, super glue filming, ninhydrin and lifting. Collects DNA evidence (blood, hair fibers, bodily fluids, etc.). Documents blood patterns. Documents shoe prints, tire tracks and tool marks. 2) Assists Medical Examiner's Office in the proper collection of the deceased. Witnesses and photographs autopsies for unknown and suspicious deaths. 3) Processes other agencies officer-involved shootings. Processes GBPD officer-involved shootings under the direct authority of the Department of Criminal Investigation (DCI). Maintains unbiased point of view. 4) Classifies and searches fingerprints using Henry, NCIC and basic pattern type. Determines quality of prints for evidential purposes. Compares and examines latent prints to known and unknown suspects. Applies knowledge of fingerprints to make match hits and prepare comparison charts. Testifies to findings in court. Takes fingerprints and photographs of people using electronic live scan machine and rolled ink. Finalizes GBPD criminal records and transmits to Department of Justice (DOJ). 5) Maintains fingerprint and criminal records for GBPD and agencies in Brown County. Provides fingerprint and criminal records for other agencies. Maintains criminal database of all Brown County arrests through AFIX. 6) Downloads video evidence from surveillance video systems. Captures still images from videos for identification purposes. Prepares documents for identification purposes to send department wide, to other agencies and for social media. 7) Prepares court ordered requests for all digital evidence. Redacts sections of video, squad and body worn cameras, and audio files for requests of digital evidence. 8) Prepares ID cards for GBPD personnel, retired officers and other City personnel. 9) Maintains camera and video equipment for sworn personnel for case work. Maintain crime scene processing equipment and lab equipment. 10) Maintains chain of custody for evidence. 11) Has knowledge of and maintains confidentiality practices. 12) Provide courtroom testimony. 13) Perform other duties as assigned.



JOB DESCRIPTION

City of Green Bay

Position Title	CRIMINALISTIC SPECIALIST II
Department	Police/Investigations Division
Reports To	Detective Lieutenant
Position Status	Non-Exempt
Salary Range	Grade J
Job Summary	Under general supervision performs complex work related to the processing of crime scenes through the search, collection, examination, and documentation of evidence.
Essential Functions	<ol style="list-style-type: none"> 1) Captures photographs and videos of crime scenes and items of interests. 2) Takes detailed measurements and prepares diagrams and digital walk throughs of crime scenes. 3) Collects and determines proper processing techniques for evidence including, but not limited to weapons and bullets/bullet fragments, drugs and drug paraphernalia and DNA evidence. Documents blood patterns. Collects footwear, tire track and toolmark impressions. Maintains chain of custody. 4) Using automated ballistic imaging equipment (NIBIN), locates, measures and documents angle and degree of bullet holes and determines bullet paths. Locates, collects, and documents lodged bullets and bullet fragments. 5) Determines and utilizes a variety of methods for the collection, development and lifting of latent prints. Examines, searches, and compares latent prints to suspects, persons of interest and victims. Determines quality of prints for evidential purposes. Makes match hits and comparison charts. Takes fingerprints and photographs of people. Maintains Brown County and Green Bay Police Department fingerprint and criminal records. Provides records for other agencies. 6) Assists with the removal of decedents from crime scenes. Witnesses and photographs autopsies for unknown, suspicious and homicide deaths. 7) Processes other agencies' officer-involved shootings. Processes GBPD officer-involved shootings under the direct authority of the investigating agency. Maintains unbiased point of view. 8) Downloads video evidence from surveillance video systems. Captures still images from videos for identification purposes. Prepares documents for identification purposes to send department wide, to other agencies and for social media. 9) Prepares court ordered requests for all digital evidence. Redacts sections of video and audio files for requests of digital evidence. 10) Provides training to new Specialists and advises Officers relative to fingerprinting and collecting, processing and packaging evidence. 11) Researches and analyzes new techniques and crime scene processing and lab equipment and maintains equipment. 12) Provides expert witness testimony in court proceedings. 13) Perform other duties as assigned.
Knowledge, Skills And	<ul style="list-style-type: none"> ▪ Considerable knowledge of procedures, techniques and equipment used to collect, evaluate and preserve physical evidence. Considerable knowledge and skill in the use

Abilities	<p>and maintenance of cameras, video cameras, computers, video files and communication devices. Considerable knowledge and skill in classifying and comparing fingerprints. Knowledge of the criminal justice system, investigative techniques and proper evidence handling.</p> <ul style="list-style-type: none"> ▪ Skill in downloading evidence from videos and capturing still images from a variety of video types. ▪ Ability to evaluate, operate and maintain equipment necessary to the performance of the job. Ability to work independently without specific instructions, think critically and make decisions. Ability to work under pressure. Ability to communicate effectively both orally and in writing. Ability to handle sensitive and confidential information. Ability to utilize a computer and the required software. Ability to establish and maintain effective working relationships with the staff and the general public. Ability to work the required hours of the position including call-ins at all hours of the day and night, including weekends and holidays. ▪ May be required to demonstrate minimum competency by successfully passing approved tests.
Minimum Education And Experience	<ul style="list-style-type: none"> ▪ Bachelor's degree in forensic science, forensic investigation, criminalistics, criminal justice or other related field. ▪ 4 years related work experience. ▪ Certification with the International Association for Identification (IAI) in Crime Scene, Forensic Photography, Latent Print, Ten-print Fingerprint, Forensic Video, Footwear and Bloodstain Pattern Analyst. ▪ Certification with the Automatic Fingerprint Identification System (AFIS). ▪ Valid driver's license and good driving record. ▪ A combination of equivalent experience and/or education may be considered. ▪ Must have acceptable personal and professional history as determined by successfully completing a background investigation.
Physical Requirements	<p>Ability to perform the following activities:</p> <ul style="list-style-type: none"> ▪ Lifting and carrying up to 50 pounds. ▪ Frequent standing, walking, sitting and bending. ▪ Ability to focus on projects for long periods of time. ▪ Ability to work in varied environmental conditions. ▪ Ability to reach and climb.
<p>The above is not to be construed as an exhaustive statement of duties, responsibilities or requirements. I have read the above position description and understand the duties and responsibilities of the position.</p>	
<p>_____</p> <p>Employee Name (please print)</p>	<p>_____</p> <p>Date</p>
<p>_____</p> <p>Employee Signature</p>	



JOB DESCRIPTION

City of Green Bay

Position Title	CRIMINALISTIC SPECIALIST I (COMPUTER FORENSICS)
Department	Police/Investigations Division
Reports To	Detective Lieutenant
Position Status	Non-Exempt
Salary Range	Grade I
Job Summary	Under general supervision, conducts comprehensive forensics examinations of computer based digital evidence for the purpose of identifying and collecting data for investigations and evidence in court.
Essential Functions	<ol style="list-style-type: none"> 1) Extracts data and analyzes data from cellular phones using software programs and hardware devices. Manually photographs data from devices not compatible with extraction equipment. 2) Previews and/or images hard drive/solid state drives from computers and peripherals. 3) Performs on-scene triage of computers, peripheral, and cellular phones to include RAM capture. 4) Maintains product license update hardware firmware and software programs. 5) Works closely with Internet Crimes Against Children (ICAC) Detective, Detectives, and Officers. 6) Preserves digital evidence. 7) Maintains lab equipment and other department equipment, as well as associated databases. 8) Provides courtroom testimony. 9) Perform other duties as assigned.
Knowledge, Skills And Abilities	<ul style="list-style-type: none"> ▪ Good knowledge of computer equipment, operating systems, application software, utility program, electronic media storage, and communication devices. Knowledge of the internet, email, and suppliers of related equipment. Knowledge of forensic write blockers and forensic imaging techniques. Knowledge of investigative procedures, proper evidence handling, and reporting methods. ▪ Skill and ability in hardware and software troubleshooting. Skill in disassembling cellular phones to perform chip-off process. Skill in using judgment in interpreting and applying procedures and directions to specific cases. Skill in following oral and written directions while providing thorough feedback when applicable. ▪ Ability to view sensitive material and maintain confidentiality. Ability to operate equipment necessary to the performance of the job. Ability to work under pressure. Ability to communicate effectively both orally and in writing. Ability to utilize a computer and the required software. Ability to establish and maintain effective working relationships with the staff and the general public. Ability to work the required hours of the position. ▪ May be required to demonstrate minimum competency by successfully passing

	approved tests.
Minimum Education And Experience	<ul style="list-style-type: none"> ▪ Bachelor's degree in computer forensics or a related field. ▪ Related work experience desirable. ▪ Valid driver's license and good driving record. ▪ A combination of equivalent experience and/or education may be considered. ▪ Must have acceptable personal and professional history as determined by successfully completing a background investigation.
Physical Requirements	<p>Ability to perform the following activities:</p> <ul style="list-style-type: none"> ▪ Lifting up to 50 pounds. ▪ Carrying up to 50 pounds. ▪ Frequent standing, walking, sitting and bending. ▪ Ability to focus on projects for long periods of time. ▪ Ability to work in varied environmental conditions. ▪ Ability to reach and climb.
<p>The above is not to be construed as an exhaustive statement of duties, responsibilities or requirements. I have read the above position description and understand the duties and responsibilities of the position.</p>	
_____	_____
Employee Name (please print)	Date

Employee Signature	



JOB DESCRIPTION

City of Green Bay

Position Title	CRIMINALISTIC SPECIALIST II (COMPUTER FORENSICS)
Department	Police/Investigations Division
Reports To	Detective Lieutenant
Position Status	Non-Exempt
Salary Range	Grade J
Job Summary	Under general supervision, conducts comprehensive forensics examinations of computer based digital evidence for the purpose of identifying and collecting data for investigations and evidence in court.
Essential Functions	<ol style="list-style-type: none"> 1) Utilizes a variety of tools and methods to extract, analyze and preserve data from a variety of cellular phones and operating systems. Disassembles donated phones and utilizes parts to rebuild damaged evidence phones. 2) Conducts forensic examinations and performs data recovery of file and operating system artifacts on computers and peripherals using current industry tools, standards, and methods. Recovers deleted, corrupt and encrypted files from all forms of digital media. 3) Determines and conducts the most effective type of examinations necessary to obtain the most data from devices. 4) Interviews suspects, witnesses, and victims to obtain evidentiary data, passwords, hidden applications, etc. 5) Advises and assists Officers and Internet Crimes Against Children (ICAC) task force members by performing on-scene triage including detecting encryption, capturing RAM, performing previews, and searching for and collecting evidence for forensic examination. 6) Prepares written and digital forensic reports of examined digital devices for use by Officers. Provides training and advises Officers relative to utilizing digital forensics viewing software and how to read and interpret downloaded reports and data. 7) Collects evidence and transfers data from evidentiary items to other forms of media for presentation in court and for long-term storage as evidence. Develops and implements policies regarding evidence collection and retention. Maintains chain of custody for evidence. Assists defense attorneys with access to lab to view sensitive material. Provides expert witness testimony in court proceedings. 8) Tests and validates software, hardware, and firmware. Installs and performs updates to software on forensic computers and devices. Maintains software and product licenses. 9) Researches and analyzes new techniques and equipment. 10) Perform other duties as assigned.
Knowledge, Skills And Abilities	<ul style="list-style-type: none"> ▪ Considerable knowledge of computer equipment, operating systems, application software, utility programs, electronic media storage, file systems and associated artifacts, and communication devices. Considerable knowledge of forensic write blockers and forensic imaging techniques. Knowledge of the criminal justice system, investigative techniques and proper evidence handling. Knowledge of the internet,

	<p>email, and suppliers of related equipment.</p> <ul style="list-style-type: none"> ▪ Considerable skill in using forensic skills and in performing data extraction, such as chip-off, EDL, soldering, etc. Considerable skill in disassembling and repairing a variety of cellular phones. Skill in following oral and written directions while providing thorough feedback when applicable. ▪ Ability to evaluate, operate and maintain equipment necessary to the performance of the job. Ability to work independently without specific instructions, think critically and make decisions. Ability to work under pressure. Ability to communicate effectively both orally and in writing. Ability to handle sensitive material and maintain confidentiality. Ability to utilize a computer and the required software. Ability to establish and maintain effective working relationships with the staff and the general public. Ability to work the required hours of the position. ▪ May be required to demonstrate minimum competency by successfully passing approved tests.
Minimum Education And Experience	<ul style="list-style-type: none"> ▪ Bachelor's degree in computer forensics, computer science or a related field. ▪ 4 years related work experience. ▪ Certification by the International Association of Computer Investigative Specialist (IACIS), Certified Forensic Computer Examiner (CFCE) or GIAC Certified Forensics Analyst (GCFA). ▪ Certification as a Cellebrite Mobile Forensics Fundamentals (CMFF). ▪ Certification as a Cellebrite Certified Operator (CCO) and Cellebrite Certified Physical Analyst (CCPA) or Cellebrite Certified Mobile Examiner (CCME). ▪ Valid driver's license and good driving record. ▪ A combination of equivalent experience and/or education may be considered. ▪ Must have acceptable personal and professional history as determined by successfully completing a background investigation.
Physical Requirements	<p>Ability to perform the following activities:</p> <ul style="list-style-type: none"> ▪ Lifting up to 50 pounds. ▪ Carrying up to 50 pounds. ▪ Frequent standing, walking, sitting and bending. ▪ Ability to focus on projects for long periods of time. ▪ Ability to work in varied environmental conditions. ▪ Ability to reach and climb.
<p>The above is not to be construed as an exhaustive statement of duties, responsibilities or requirements. I have read the above position description and understand the duties and responsibilities of the position.</p>	
<p>_____</p> <p>Employee Name (please print)</p>	<p>_____</p> <p>Date</p>
<p>_____</p> <p>Employee Signature</p>	



Human Resources Department
100 North Jefferson Street - Room 500
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3147
Fax 920.448.3128

MEMORANDUM

To: Joint Finance/Personnel Committee
From: Jennifer Smits, Human Resources Generalist
Re: Request to Reclassify a Vacant Administrative Clerk to a New Public Records Specialist
Date: November 3, 2021

RECOMMENDATION

- I. Human Resources and the Police Department is requesting that a vacant Administrative Clerk (Pay Grade D, \$17.83/hour - \$20.97/hour) be reclassified to a new classification of Public Records Specialist (Pay Grade E, \$18.92/hour - \$22.26/hour). This new position was reviewed by the City's consultant, Carlson and Dettmann, for placement in the salary plan.

BACKGROUND

- II. Currently, the Police Department Office Manager is responsible for most of the redaction and release of Police Department records. Other Police Department staff assist with redaction and receive out of class pay. However, due to the implementation of body cameras for Officers and an increase in public records requests, the volume of redaction work has increased significantly, and staff are unable to fulfill records requests in a timely manner.

The Public Records Specialist will be responsible for receiving requests for public records; retrieving, reviewing, and analyzing the records; performing redactions of written, audio, video, and photo records; and releasing the records in accordance with Police Department policies and state and federal laws.

With the addition of the Public Records Specialist, the Office Manager will perform a smaller amount of work related to redaction and release of public records, allowing more time to focus on management of the Front Desk and Records Division.

FISCAL IMPACT

- III. This reclassification results in an annual cost increase of \$2,833.

	Administrative Clerk (Grade D, Step 4)	Public Records Specialist (Grade E, Step 4)
Category		

Salary	\$40,331	\$42,806
FICA	\$3,085	\$3,275
WRS	\$2,622	\$2,782
Worker's Comp	\$85	\$90
Health Insurance	\$17,197	\$17,197
Dental Insurance	\$1,402	\$1,402
Life Insurance	\$52	\$54
TOTAL COMPENSATION	\$64,773	\$67,607

CC: Police Chief Chris Davis





JOB DESCRIPTION

City of Green Bay

Position Title:	PUBLIC RECORDS SPECIALIST
Department:	Police
Reports To:	Office Manager
Position Status:	Non-exempt
Salary Range:	Grade E
Job Summary:	Under general supervision of the Office Manager, and in conjunction with the City Attorney's Office, ensures compliance with public records policies by reviewing records and applying redactions to exempt information, and releasing records.
Essential Functions:	<ol style="list-style-type: none"> 1) Receives, tracks and processes verbal, written and electronic requests for public records. 2) Retrieves, reviews and analyzes records for public records requests. Performs redactions of documents held by the Green Bay Police Department. 3) Retrieves, reviews and analyzes audio, video and photos held by the Green Bay Police Department. Performs redactions or notes redactions to be made by department personnel. 4) Releases records in accordance with department policies and state and federal laws. 5) Performs other duties as assigned.
Knowledge, Skills And Abilities	<ul style="list-style-type: none"> ▪ Knowledge of records management systems. Knowledge of filing and record keeping practices. Knowledge of public records and disclosure regulations. ▪ Considerable skill in organizing and maintaining a variety of office records and confidential files, reports and various documents and correspondence. ▪ Ability to utilize a computer and the required software. Ability to work independently without specific instructions. Ability to handle confidential information with discretion. Ability to interpret and follow complex written and oral instructions, including rules and regulations. Ability to multi-task and prioritize assignments while complying with deadlines. Ability to complete detail-oriented work and maintain a high level of organization. Ability to establish and maintain effective working relationships with staff and the public. Ability to deal effectively and tactfully with the public, and to communicate effectively both orally and in writing. Ability to work the required hours of the position. <p>May be required to demonstrate minimum competency by successfully passing approved tests.</p>
Minimum Education And Experience	<ul style="list-style-type: none"> ▪ High school diploma or equivalent. ▪ Associate degree in Legal Studies, Paralegal, Criminal Justice or a related field preferred. ▪ 2 years related experience. Experience in a public or municipal setting preferred. <p>A combination of equivalent experience and/or education may be considered.</p>

Physical Requirements	Ability to perform the following activities: <ul style="list-style-type: none">▪ Lifting up to 10-20 pounds.▪ Carrying up to 10-20 pounds.▪ Frequent standing and sitting.▪ Ability to focus for long periods of time on projects.▪ Ability to reach, stoop and lift.
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The above is not to be construed as an exhaustive statement of duties, responsibilities or requirements. I have read the above position description and understand the duties and responsibilities of the position.

Employee Name (please print)

Date

Employee Signature



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

November 3, 2021

PREPARED BY

AGENDA ITEM # F.10

Fire Department (pages 96-102).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Memo - IT Specialist - Transit and Fire - 10-18-2021
2. Fire IT Specialist Job Description



Human Resources Department
100 North Jefferson Street - Room 500
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3147
Fax 920.448.3128

MEMORANDUM

To: Joint Finance/Personnel Committee

From: Joseph Faulds, Human Resources Director

Re: Request to Add a Transit IT Specialist and a Fire IT Specialist

Date: 11/03/2021

RECOMMENDATION

- I. Human Resources, Transit and Fire Departments are requesting that an IT Specialist position be added to the Transit and Fire Departments in Pay Grade I (\$27.18/hour to \$31.97/hour). This position was reviewed by the City's consultant, Carlson and Dettmann, for placement in the salary plan.

BACKGROUND

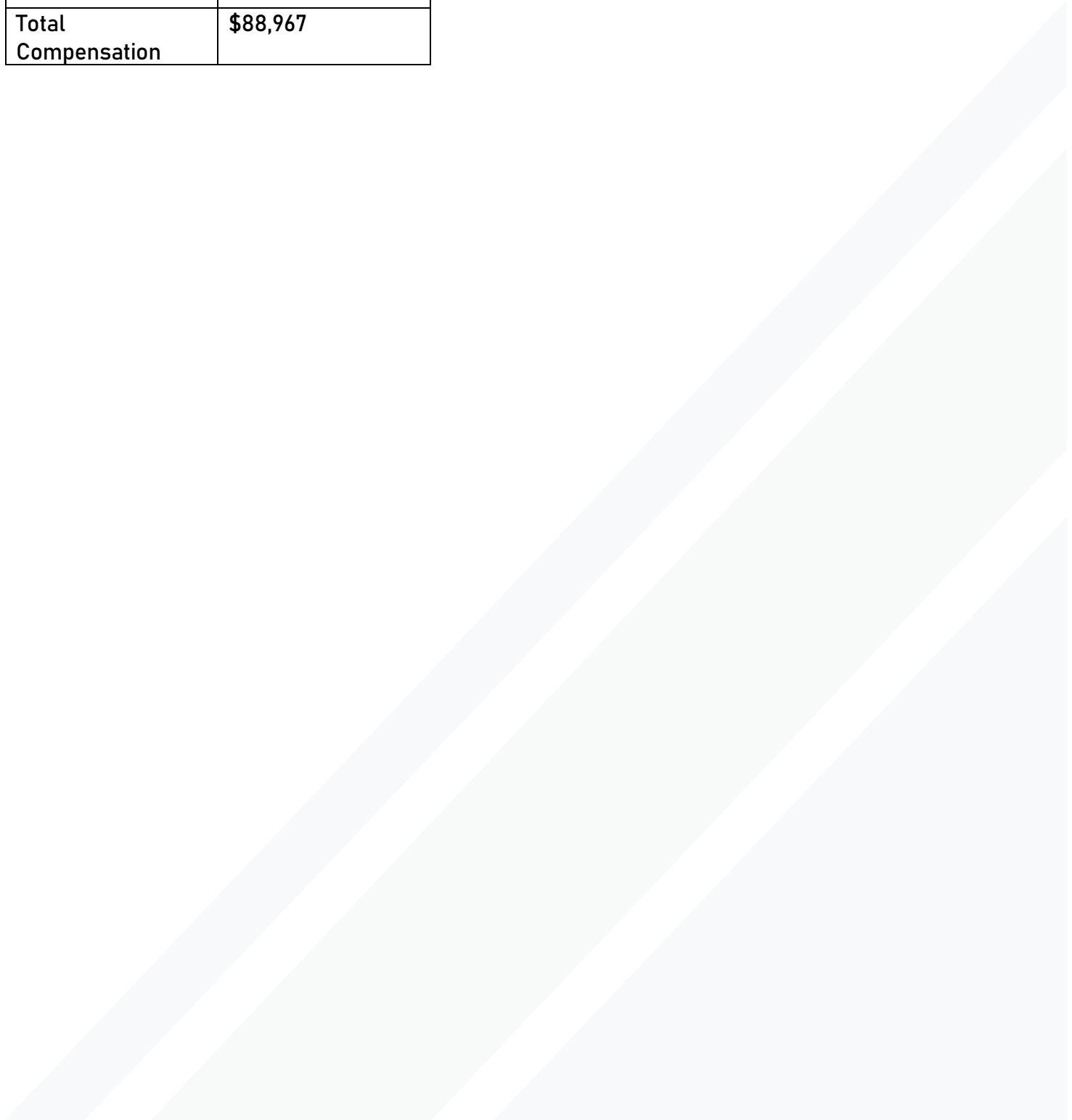
- II. The operations in Transit and Fire have become more reliant on technology. In order to meet this demand, each department is asking for a position to help with maintaining all software and hardware related to each department, Transit and Fire technologies, creating ad hoc reports from each department's software systems, coordinate with software vendors to conduct projections, simulations, and studies as directed, serve as project manager for technology initiatives and work with the City IT Department to install various IT software and hardware. The job description for each position is included.

Moreover, the City will be taking a closer look at its Information and Technology Services Department to assess the staffing levels to meet the City's IT needs. This may include the Transit IT Specialist position being a shared position with the City. In addition, the City will be looking at creating a Public Safety IT team that allows for cross training and collaboration between the Police and Fire Departments.

FISCAL IMPACT

- III. Below is the fiscal impact of the added Fire IT Specialist position. The Transit position has the same fiscal impact, but does not directly impact the City's levy and is part of the Transit budget approved by the Transit Commission.

01/01/2022 Costs	
Salary	\$61,464
FICA	\$4,702
WRS (General)	\$3,995
Worker's Comp	\$129
Health Insurance	\$17,197
Dental Insurance	\$1,402
Life Insurance	\$78
Total Compensation	\$88,967





JOB DESCRIPTION

City of Green Bay

Position Title:	Fire Department IT SPECIALIST
Department:	Fire
Reports To:	Fire Department Assistant Chiefs
Position Status:	Non-exempt, 40 hours per week
Salary Range:	Pay Grade I
Job Summary:	Under general supervision, position is responsible for maintaining, planning, coordinating and technical support of all Fire computerized data & voice applications and communications network. Coordinates data transfers into and out of all applications within the Fire department. Creates reports to be delivered to end users as needed.
Essential Functions:	<p>Maintains all software and hardware relating to Fire department.</p> <p>Maintains Fire technologies to include, but not limited to mobile data terminals (MDT), fleet & inventory management software, records management software, staffing software, radio communication software, station video equipment, station alerting, drone software, various computer systems & telephones, manage all mobile devices including iPads, cell phones and cardiac monitors, and other cloud based applications.</p> <p>Creates ad hoc reports from various programs used by the Fire department.</p> <p>Works with vendors to assess software and hardware updates as needed.</p> <p>Conducts daily system and database maintenance functions. Ensures all applications remain up to date and coordinates all dialogue with vendors.</p> <p>Coordinates with software vendors to conduct projections, including providing system generated information as needed.</p> <p>Assists training division and public educator with videography and editing as needed.</p> <p>Serves as project manager for all new initiatives and procurements relating to technology. Stays abreast of all evolving technology in public safety arena and brings forth emerging technologies and develops plans for implementation with Assistant Chiefs.</p> <p>Works with City IT department to install various IT software and hardware and assists as needed with emergency recovery for all Fire related technologies.</p> <p>Manages all Fire video and facility security related software such as facility access and fire apparatus dash cameras.</p> <p>Works with the fire department emergency vehicle technicians for new radio, computer and emergency lighting installations.</p>

	<p>Works with the radio technician (DPW) on portable, mobile and base radio equipment.</p> <p>Maintains various system licenses and agreements.</p> <p>Develops and implements training material for fire employees in software and equipment use (quick references, detailed manuals, and personal instruction).</p> <p>Provides backup to other staff as needed.</p> <p>Performs other duties as assigned.</p>
<p>Knowledge, Skills and Abilities</p>	<p>Applicable education, training and experience in IT systems with knowledge of standard office equipment, such as computers, printers, copiers, and office automation software. Ability to interpret and define problems, collect data, establish facts, and draw valid conclusions. Must have ability to interpret technical instructions. Must possess demonstrated analytical and technical problem-solving skills.</p> <p>Ability to communicate effectively and concisely, both orally and in writing, with the public and all staff. Ability to work with minimum supervision and as a team member in a cooperative and productive manner. Ability to read a variety of materials including general mail, invoices, statements, identification, regulations, and other printed or handwritten material. Demonstrate effective office procedures with strong organizational and interpersonal skills.</p> <p>Ability to work in multiple software programs. Working knowledge of network environment including cellular data environments. Knowledge of IP telephony systems and IP camera systems. Knowledge and experience with all Microsoft Office (standalone and cloud) and related programs. Ability to identify and resolve PC and network support problems. Ability to work the required hours of the position.</p> <p>May be required to demonstrate minimum competency by successfully passing approved tests.</p>
<p>Minimum Education and Experience</p>	<ol style="list-style-type: none"> 1. Associate degree or Bachelor's degree in IT, Microcomputers, Network Support, Computer Science or related field or applicable education, training and experience. 2. One to three years' experience with PC support/maintenance in small office environments and technical support-related experience. 3. Extensive knowledge of Windows operating systems, MS Office Suite, VPN, Networking and LAA/WAN environments is highly desired. 4. Valid driver's license and good driving record. <p>A combination of equivalent experience and/or education may be considered.</p>
<p>Physical Requirements</p>	<p>Ability to perform the following activities:</p> <p>Lifting up to 75 pounds.</p> <p>Carrying up to 50 pounds.</p> <p>Frequent standing, walking, sitting, and crawling.</p> <p>Ability to focus on projects for long periods of time.</p> <p>Ability to use fine hand tools.</p>

The above is not to be construed as an exhaustive statement of duties, responsibilities or requirements. I have read the above position description and understand the duties and responsibilities of the position.

Employee Name (please print)

Date

Employee Signature



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

November 3, 2021

PREPARED BY

AGENDA ITEM # F.11

Department of Public Works includes Engineering, Operations, Traffic and Equipment Replacement (pages 110-117).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

November 3, 2021

PREPARED BY

AGENDA ITEM # F.12

Parks, Recreation & Forestry and Equipment Replacement (pages 131-134).

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Parks Ranger II Memo
2. Parks Ranger II (Facilities Manager)



Human Resources Department
100 North Jefferson Street - Room 500
Green Bay, Wisconsin 54301-5026
www.greenbaywi.gov

Phone 920.448.3147
Fax 920.448.3128

MEMORANDUM

To: Joint Finance/Personnel Committee

From: Joseph Faulds, Human Resources Director

Re: Request to Create a Park Ranger II in Pay Grade H

Date: November 3, 2021

RECOMMENDATION

- I. Human Resources and Parks, Recreation, and Forestry are requesting that the City reclassify a Park Ranger position, Pay Grade G (\$22.76/hour to \$26.79/hour), to a Park Ranger II, Pay Grade H (\$24.99/hour to \$29.38/hour). This position and the new job duties were reviewed by the City's consultant, Carlson and Dettmann, for placement in the salary plan.

BACKGROUND

- II. In 2019 the City did not have a Wildlife Sanctuary Superintendent which meant the two Park Ranger positions assumed additional tasks and duties including: supervision over the seasonal employees and facility management. Now that the City has hired a WLS Superintendent and has been able to evaluate the positions, it makes sense operationally to continue with the Park Ranger II position to oversee these duties. The Park Ranger II will be responsible for the maintenance and development of a comprehensive facility management plan for all of the buildings, facilities and grounds within the Bay Beach Wildlife Sanctuary. This includes the new banquet facility which has increased facility maintenance needs and the knowledge necessary to maintain the modern mechanical and electrical systems. Additionally, the position will hire, train, supervise and manage the performance of the seasonal maintenance staff. The position will also work with and coordinate work done by professional consultants and contractors. The full list of duties and responsibilities are listed in the enclosed job description.

Similar to the Senior Programmer Analyst Memo that outlines the rationale for creating progressions for positions in the City's organization, this position creates a progression for the Park Ranger position. Currently the Park Ranger position oversees the grounds maintenance of the Wildlife Sanctuary as a primary function and then secondarily assists the Park Ranger II with facilities maintenance. This allows for internal growth and development of the Park Ranger and an opportunity for the Park Ranger to gain experience for the opportunity to be promoted into the Park Ranger II position.

FISCAL IMPACT

III. This reclassification results in an increase of \$2,586.

12/31/2021 Est. Costs			01/01/2022 Costs	
Salary	\$52,894		Salary	\$54,974
FICA	\$4,046		FICA	\$4,206
WRS (General)	\$3,570		WRS (General)	\$3,573
Worker's Comp	\$111		Worker's Comp	\$115
Health Insurance	\$16,860		Health Insurance	\$17,197
Dental Insurance	\$1,402		Dental Insurance	\$1,402
Life Insurance	\$67		Life Insurance	\$69
Total Compensation	\$78,950		Total Compensation	\$81,536
			2022 Fiscal Impact:	\$2,586



JOB DESCRIPTION

City of Green Bay

Position Title:	Park Ranger II (Facilities Manager)
Department:	Parks, Recreation & Forestry
Reports To:	Wildlife Sanctuary Superintendent
Status:	Non-Exempt
Salary Range:	Pay Grade H
Job Summary:	Under the supervision of the Wildlife Sanctuary Superintendent, coordinates and manages the daily maintenance and repairs of the Wildlife Sanctuary's buildings, grounds, lagoons, trails, and exhibit areas. This position combines the application of technical knowledge and supervisory responsibilities with maintenance duties necessary to manage, maintain and operate the various facilities and grounds.
Essential Functions:	<ul style="list-style-type: none"> ▪ Responsible for the maintenance of all buildings, facilities and grounds within the Bay Beach Wildlife Sanctuary. Develops, recommends and implements a comprehensive facility management plan. Ensures that all building, facilities and mechanical/HVAC systems are maintained to a high standard, keeping a focus on safety, customer service, and accessibility. ▪ Organizes and delegates day-to-day maintenance operations and special projects. Develops policies, procedures, and best practices for maintenance of the WLS facilities. Ensures work standards adhere to regulations, policies, and procedures maximizing safety and efficiency. ▪ Works with professional consultants/contractors, as well as city personnel, to coordinate design, obtain quotes and assist in the contractor selection process for maintenance related items. Monitors contracts and contractor performance to ensure compliance of project goals and budgetary requirements. ▪ Maintenance duties include, but are not limited to painting, minor carpentry, woodwork, roofing, HVAC, plumbing, small concrete projects, masonry patch work, tree removal, storm damage clean-up, electrical work, cage and animal exhibit repair, waterfall maintenance, grounds keeping, trail upkeep, systems maintenance, and facility cleanliness. Will coordinate as necessary with other Wildlife Sanctuary and City staff to complete various projects and repairs. ▪ Assists with routine ground maintenance needs, including snow removal, mowing, weeding, and trimming. ▪ Operates and maintains equipment including, but not limited to snow blowers, trucks, tractors, riding lawn mowers, skid steers, chain saws, and power tools. ▪ Coordinates custodial needs for the evening maintenance team. Delegates and prioritizes building cleaning needs. Implements schedules and assigns duties as needed. ▪ Hires, trains, supervises, evaluates and manages performance of assigned seasonal maintenance staff. Provides training, supervision and corrective action as needed. Develops work schedules for Park Ranger I (Grounds) employee, Seasonal Maintenance Employees and volunteer groups in accordance to Wildlife Sanctuary needs.

	<ul style="list-style-type: none"> ▪ Assists Park Superintendent with preparing, implementing and monitoring the annual Wildlife Sanctuary budget as it relates to maintenance items. Coordinates purchase and delivery of supplies and services. Maintains inventory control of park assets and maintenance needs. Develops, recommends and implements recommendations for site specific tools, vehicles, and small equipment needs. ▪ Works with Park Superintendent to develop, implement and enforce safety policies and procedures. ▪ Performs routine inspections of Wildlife Sanctuary buildings and grounds to ensure that safety standards are met and to comply with Wildlife Sanctuary requirements. Forecasts future buildings and grounds maintenance needs. ▪ Maintains a visible profile in the park and with staff, through building/exhibit/site visits and routine inspection of park facilities and equipment, noting needs for maintenance and repairs. ▪ Serves as security manager for Wildlife Sanctuary including all park lock and alarm systems, keyed entries, key-carded entries, fire suppression system, burglary and motion detectors. ▪ Investigates and responds to public requests, issues and complaints in a courteous prompt manner. Prepares correspondence and conducts further research as needed. ▪ Performs other duties as assigned.
Knowledge, Skills And Abilities	<ul style="list-style-type: none"> ▪ Knowledge and experience in building and grounds maintenance and project management. Possesses general mechanical skills. Current working knowledge of all building trades: carpentry, construction, plumbing, and electrical. General knowledge of safety standards for building and grounds maintenance. Ability to maintain a clean and safe work area. ▪ Current working knowledge of applicable Federal, State and local codes, laws rules and regulations related to Parks, Recreation & Forestry operations. Knowledge of safety hazards, precautions and procedures related to program area. ▪ Strong leadership skills including leadership and supervisory skills, problem analysis and decision-making, planning and organizing, management control, adaptability/flexibility and time management. Ability to manage multiple priorities on a daily basis. • Strong work ethic and strong customer service orientation. Strong communication and interpersonal skills for working with a diverse population including significant interaction with the public in sometimes adverse situations, as well as other employees, public officials, vendors and contractors. ▪ Working skill in the use of common hand and power tools. Skill and ability to operate and repair a variety of specialized equipment and general machinery including mowers, weed eaters, spreaders, sanders, truck, snow blowers, shovels, etc. ▪ Strong written communication skills for developing reports, correspondences, policies, procedures and organizational communications. ▪ Ability to proficiently utilize a computer and the required software. Ability to perform all required math commensurate with field of responsibility and required administrative job duties. Ability to follow written and oral instructions. Ability to communicate effectively both orally and in writing. Ability to establish and maintain effective working relationships with staff,

	<p>departments, volunteers, and the general public. Ability to work independently, meet deadlines, and handle multiple projects simultaneously.</p> <ul style="list-style-type: none"> ▪ Ability to work rotating evenings, weekends, holidays, and after hours security and maintenance call-ins.
<p>Minimum Education and Experience</p>	<ul style="list-style-type: none"> ▪ Associate’s degree in Facilities Maintenance or related field. ▪ Minimum of four years of experience in facility and repair required. ▪ Minimum of two years of supervisory experience required. ▪ Experience working with operation and maintenance of similar facility is preferred. ▪ Valid driver’s license with a good driving record. <p>A combination of equivalent experience and/or education may be considered.</p>
<p>Physical Requirements</p>	<ul style="list-style-type: none"> ▪ Ability to perform the following activities: <ul style="list-style-type: none"> ○ Lifting and carrying up to 50 pounds. ○ Frequent bending, stooping, and lifting. ○ Ability to remain on feet for long periods of time. ○ Ability to reach and climb. ○ Ability to work in varied environmental conditions.
<p>The above is not to be construed as an exhaustive statement of duties, responsibilities or requirements. I have read the above position description and understand the duties and responsibilities of the position.</p>	
<p>_____</p> <p>Employee Name (Print)</p>	<p>_____</p> <p>Date</p>
<p>_____</p> <p>Employee Signature</p>	



Human Resources Department
100 North Jefferson Street - Room 500
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www.greenbaywi.gov

Phone 920.448.3147
Fax 920.448.3128

MEMORANDUM

To: Joint Finance/Personnel Committee
From: Joseph Faulds, Human Resources Director
Re: Request to Add a Transit IT Specialist and a Fire IT Specialist
Date: 11/03/2021

RECOMMENDATION

- I. Human Resources, Transit and Fire Departments are requesting that an IT Specialist position be added to the Transit and Fire Departments in Pay Grade I (\$27.18/hour to \$31.97/hour). This position was reviewed by the City's consultant, Carlson and Dettmann, for placement in the salary plan.

BACKGROUND

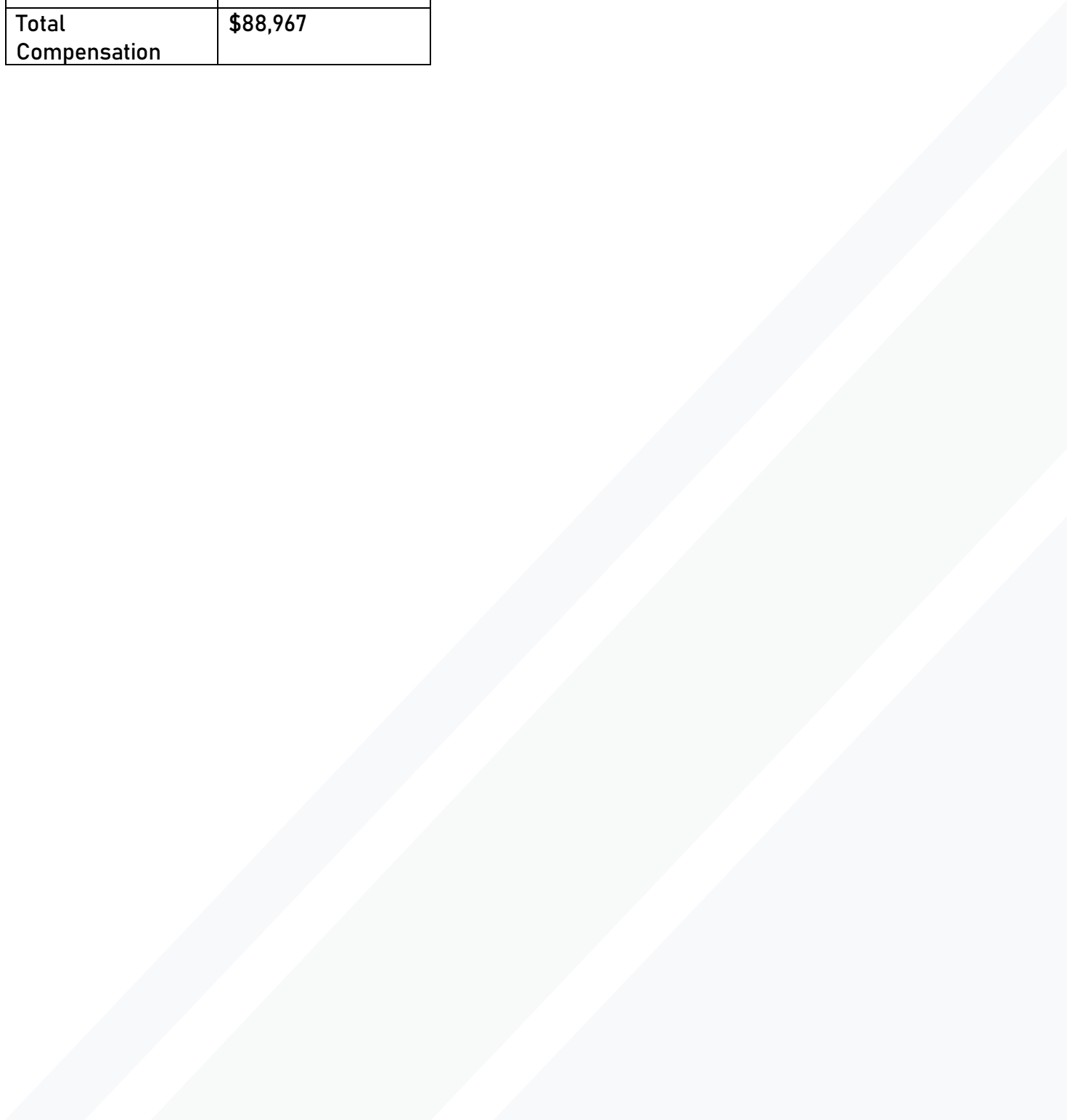
- II. The operations in Transit and Fire have become more reliant on technology. In order to meet this demand, each department is asking for a position to help with maintaining all software and hardware related to each department, Transit and Fire technologies, creating ad hoc reports from each department's software systems, coordinate with software vendors to conduct projections, simulations, and studies as directed, serve as project manager for technology initiatives and work with the City IT Department to install various IT software and hardware. The job description for each position is included.

Moreover, the City will be taking a closer look at its Information and Technology Services Department to assess the staffing levels to meet the City's IT needs. This may include the Transit IT Specialist position being a shared position with the City. In addition, the City will be looking at creating a Public Safety IT team that allows for cross training and collaboration between the Police and Fire Departments.

FISCAL IMPACT

- III. Below is the fiscal impact of the added Fire IT Specialist position. The Transit position has the same fiscal impact, but does not directly impact the City's levy and is part of the Transit budget approved by the Transit Commission.

01/01/2022 Costs	
Salary	\$61,464
FICA	\$4,702
WRS (General)	\$3,995
Worker's Comp	\$129
Health Insurance	\$17,197
Dental Insurance	\$1,402
Life Insurance	\$78
Total Compensation	\$88,967



JOB DESCRIPTION

City of Green Bay

Position Title:	TRANSIT IT SPECIALIST
Department:	Transit
Reports To:	Transit Director
Position Status:	Non-exempt, 40 hours per week
Salary Range:	Pay Grade I
Job Summary:	Under general supervision, position is responsible for maintaining, planning, coordinating and technical support of all Transit computerized data & voice applications and communications network. Coordinates data transfers into and out of all applications within Transit. Creates reports to be delivered to end users as needed.
Essential Functions:	<p>Maintains all software and hardware relating to Transit department.</p> <p>Maintains Transit technologies to include, but not limited to: AVL GPS hardware and software, Crystal Reports, fleet & inventory management software, fleet diagnostic hardware and software, fuel inventory control system, radio communication software, fare & data collection system, various computer systems & telephones, and other cloud-based applications.</p> <p>Creates ad hoc reports from various programs used by the Transit department. Has ability to write crystal reports. Has ability to create customized applications using MS Access and Excel as needed in the Transit department.</p> <p>Works with AVL vendor to maintain bus stop, runs, and route information and maintains GTFS real time data feed and Trip Planner. Works with vendor to update, assess and test APC software and hardware.</p> <p>Conducts daily system and database maintenance functions. Ensures all applications remain up to date and coordinates all dialogue with vendors.</p> <p>Coordinates with software vendors to conduct projections, simulations and studies as directed, including providing system generated information as needed.</p> <p>Serves as project manager for all new initiatives and procurements relating to technology. Stays abreast of all evolving technology in public transportation arena and brings forth emerging technologies and develops plans for implementation with Transit Director.</p> <p>Works with City IT department to install various IT software and hardware and assists as needed with emergency recovery for all Transit related technologies.</p> <p>Manages all Transit video and facility security related software such as facility access and bus camera feed.</p>

	<p>Maintains various system licenses and agreements.</p> <p>Develops and implements training material for transit employees in software and equipment use (quick references, detailed manuals, and personal instruction).</p> <p>Provides backup to other staff as needed.</p> <p>Performs other duties as assigned.</p>
<p>Knowledge, Skills And Abilities</p>	<p>Applicable education, training and experience in IT systems with knowledge of standard office equipment, such as computers, printers, copiers, and office automation software. Ability to interpret and define problems, collect data, establish facts, and draw valid conclusions. Must have ability to interpret technical instructions. Must possess demonstrated analytical and technical problem-solving skills.</p> <p>Ability to communicate effectively and concisely, both orally and in writing, with the public and all staff. Ability to work with minimum supervision and as a team member in a cooperative and productive manner. Ability to read a variety of materials including general mail, invoices, statements, identification, regulations, and other printed or handwritten material. Demonstrate effective office procedures with strong organizational and interpersonal skills.</p> <p>Ability to work in multiple software programs. Working knowledge of network environment including cellular data environments. Knowledge of IP telephony systems and IP camera systems. Knowledge and experience with all Microsoft Office (standalone and cloud) and related programs. Ability to identify and resolve PC and network support problems. Ability to work the required hours of the position.</p> <p>May be required to demonstrate minimum competency by successfully passing approved tests.</p>
<p>Minimum Education And Experience</p>	<ol style="list-style-type: none"> 1. Associate or Bachelor degree in IT, Microcomputers, Network Support, Computer Science or related field or applicable education, training and experience. 2. One to three years' experience with PC support/maintenance in small office environments and technical support-related experience. 3. Extensive knowledge of Windows operating systems, MS Office Suite, VPN, Networking and LAA/WAN environments is highly desired. 4. Valid driver's license and good driving record. <p>A combination of equivalent experience and/or education may be considered.</p>
<p>Physical Requirements</p>	<p>Ability to perform the following activities:</p> <p>Lifting up to 75 pounds.</p> <p>Carrying up to 50 pounds.</p> <p>Frequent standing, walking, sitting and crawling.</p> <p>Ability to focus on projects for long periods of time.</p> <p>Ability to use fine hand tools.</p>

The above is not to be construed as an exhaustive statement of duties, responsibilities or requirements. I have read the above position description and understand the duties and responsibilities of the position.

Employee Name (please print)

Date

Employee Signature



Report to the
Finance Committee
of the City of Green Bay

MEETING DATE

November 3, 2021

PREPARED BY

AGENDA ITEM # G.1

Consideration with possible action on the request to fill the following replacement positions and all subsequent vacancies resulting from internal transfers.

- a. Financial Analyst - Administrative Services
- b. Neighborhood Compliance Inspector - Community & Economic Development

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

1. Request to Fill Memo 11.3.2021
2. Financial Analyst - K. Reissmann 10.22.21
3. Neighborhood Compliance Inspector J Miller 10.2021

MEMORANDUM



Human Resources Department

To: Personnel Committee
Joe Faulds, Human Resources Director

From: Sarah Fidler
Human Resources Generalist

Re: Request to Fill Vacant Positions

Date: November 3, 2021

The Human Resources Department is requesting authorization to fill the following replacement positions approved as part of the 2021 budget and all subsequent vacancies resulting from internal transfers. The justification reports are attached.

- Financial Analyst – Replacement position due to the resignation of Kathy Reissmann effective October 22, 2021. Salary range: \$22.76 - \$26.79 per hour.
- Neighborhood Compliance Inspector – Replacement position due to the resignation of Joshua Miller effective October 7, 2021. Salary range: \$20.56 - \$24.20 per hour.

**Position Fill Request
Justification Report
October 25, 2021**

Position Title: Financial Analyst

- 1. If this position is a replacement position, please indicate the reasons for the vacancy. If this is not a replacement position, please indicate the reasons for requesting the position.**

 X **Replacement Position** **Not a Replacement Position**

This position is vacant following the resignation of Kathy Reissmann effective at the end of the work day on 10/22/21.

- 2. Is this position included in the current budget? If not, please list how this position will be funded (grant, internship, etc.). Please list the salary range of the position.**

Yes, this position is in the current budget. The current salary range is \$22.76/hour to \$26.79/hour (Pay Grade G).

- 3. Please list the functions and any special information regarding this position.**

This position is responsible for the following:

- Monitor and record daily cash transactions
- Reconcile numerous bank accounts
- Gathers, proofs, analyzes, summarizes, and posts financial related data. Manage stale outdated checks and turnover unclaimed checks
- Record, monitor and comply with room tax revenues reports monthly and annually
- Maintains investment information and records changes.
- Calculates, verifies, and invoices other funding sources for salaries and other expenses including annual chargebacks to departments
- Oversees Tyler Munis revenue module and issues adjustments to invoices for all City departments. Follows-up on aged receivables. Maintains records for tax roll.
- Compiles 74.41 charge-backs and 74.315 omitted taxes to Dept. of Revenue.
- Prepares General Billing invoices to Water Utility.
- Calculates and bills PILOTs and trailer taxes
- Monitors and keeps records on monthly/annual lease payments.
- Audits petty cash accounts
- Performs a variety of follow-up activities and creates necessary journal entries.
- Updates TIF cash flow spreadsheets and completes annual TIF report for WDOR.
- Track developer agreements including milestones, payouts, and invoicing.
- Assist with Joint Review Board reporting.
- Support with budgeting and annual audits related to TIFs.
- Maintains debt service spreadsheets and updates as necessary.
- Compiles monthly financial reports for Finance Director
- Provides back up support to the Account Clerk II. Phones, door, mail
- Assist with other duties as assigned by the Finance Director and Assistant Finance Director

4. Does the position generate revenue or reduce expenses? If so, provide an estimated amount.

By staying on top of our aged invoices we stand a higher likelihood of collecting the revenue due to the City. In addition by following up on transient houses we are able to collect additional revenue through room tax. Time spent related to TIDs is charged back and funded by those TIDs.

5. Please explain why current staff is unable to absorb duties of this position.

This position is essential to the daily monitoring of the City's cash.

6. If duties of position are presently being done, how are they done?

Other employees will be assisting with the job duties including the other Financial Analyst, Senior Accountant, Assistant Finance Director and Finance Director.

7. What service would be reduced or eliminated if this position is not filled?

Great attention to detail is required to monitor the millions of dollars that flow through the City. Limited time for review increases the risk of errors and the potential for more findings during the next annual audit.

8. What are the alternative methods and costs of accomplishing the work?

Many of these tasks are unable to be outsourced.

9. Are there union issues?

No

**Position Fill Request
Justification Report
October 13, 2021**

Position Title: Neighborhood Compliance Inspector

- 1. If this position is a replacement position, please indicate the reasons for the vacancy. If this is not a replacement position, please indicate the reasons for requesting the position.**

Replacement Position Not a Replacement Position

This is a replacement position for Joshua Miller who resigned effective 10/7/2021.

- 2. Is this position included in the current budget? If not, please list how this position will be funded (grant, internship, etc.). Please list the salary range of the position.**

Yes. Pay Grade F (\$20.56 - \$24.20/hour)

- 3. Please list the functions and any special information regarding this position.**

Performs work of moderate difficulty in the inspection of property relating to the enforcement of City ordinances specific to general environmental nuisances (e.g., graffiti, pet waste, junk, trash, litter and debris, rodent and pest control measures, etc.) and zoning (e.g., tree and brush obstructions, abandoned vehicles, parking in front yard and in setbacks, etc.)

- 4. Does the position generate revenue or reduce expenses? If so, provide an estimated amount.**

This position is responsible for enforcement of ordinances which might include issuing re-inspection fees as well as municipal citations.

- 5. Please explain why current staff is unable to absorb duties of this position.**

Timely follow-up to complaints is important to the health of our neighborhoods. This position responds to over 1,000 complaints per year. Having the Housing and Zoning Inspectors respond would slow down enforcement of codes and therefore would result in a decline in the quality of neighborhoods.

- 6. If duties of position are presently being done, how are they done?**

They are being done by existing staff.

- 7. What service would be reduced or eliminated if this position is not filled?**

Timely response to neighborhood enforcement of nuisance complaints as well as a potential of increased rodent population.

- 8. What are the alternative methods and costs of accomplishing the work?**

There are no current alternate methods at this time.

9. Are there union issues?

No.

10. Other supporting comments.

This inspection position handles over 1,000 complaints per year. It is vitally important to the health of our neighborhoods to keep them clean, keep the rodent population in check, and the parking compliance enforced. This keeps property values in place and sends a message to the public that Green Bay is a great place to live.



Report to the
Joint Finance/Personnel Committee
of the City of Green Bay

MEETING DATE

November 3, 2021

PREPARED BY

AGENDA ITEM # G.2

Report of the Claims Committee.

The Committee may convene in closed session pursuant to Section 19.85(1) (g), Wis. Stats., for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Committee will thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to take action on items discussed in closed session, if appropriate, and to consider the remainder of the agenda.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. CONFIDENTIAL Claims Committee Rpt October 2021