



MINUTES OF THE ZONING & PLANNING BOARD OF APPEALS

MONDAY, NOVEMBER 15, 2021, 5:30 PM
Virtual Meeting. Public may join via Zoom.

A. ZOOM MEETING INFORMATION.

I. This item contains documents which provide call in information and instructions for the Zoom meeting.

B. ROLL CALL.

I. Members: Don Carlson - Chair, Gregory Babcock - Vice Chair, Tommy Everman, Noel Halvorsen and Jim Hutchison
Alternate: Tom Hoy

Present: Don Carlson, Gregory Babcock, Tommy Everman (arrived at 5:33 p.m., Noel Halvorsen (arrived at 5:33 p.m.), Jim Hutchison, Excused:
Alternate: Thomas Hoy

2. Does anyone need to abstain from voting? Was anyone out to see any of the properties? Did you speak to anyone regarding this variance request?

Chair Don Carlson asked the following questions:

Does anyone need to abstain from voting? All present stated no.

Was anyone out to see any of the properties? All present stated no.

Tommy Everson and Noel Halvorsen stated no to all questions after they joined the meeting.

C. APPROVAL OF THE AGENDA.

I. Approval of the Agenda for the November 15, 2021, meeting of the Zoning & Planning Board of Appeals.

Moved by Gregory Babcock, seconded by Jim Hutchison to approve the agenda with the amendment

of moving Agenda Item #1 to after Agenda Item #3. Motion Passed.

Yes- Don Carlson, Gregory Babcock, Jim Hutchison, Thomas Hoy, No- None, Abstain- None.

D. APPROVAL OF MINUTES.

I. Approval of the Minutes from the October 18, 2021, meeting of the Zoning & Planning Board of Appeals.

Moved by Jim Hutchison, seconded by Tommy Everman to approve the minutes. Motion Passed.

Yes- Don Carlson, Gregory Babcock, Tommy Everman, Noel Halvorsen, Jim Hutchison, Thomas Hoy, No- None, Abstain- None.

E. REGULAR BUSINESS.

I. Election of Chair and Vice-Chair of the Zoning & Planning Board of Appeals.

Vice-Chair Greg Babcock stated that he would be resigning from the Zoning & Planning Board of Appeals.

Chair Don Carlson stated that he is stepping down as Chair.

Moved by Don Carlson, seconded by Jim Hutchison to approve all nominations as follows:

Noel Halvorsen nominated Tommy Everman as Chair. Tommy Everman accepted the nomination.

Noel Halvorsen stated he would be willing to be Vice-Chair.

Tom Hoy agreed to become a Board Member once Greg Babcock resigns.

Motion Passed.

Yes- Don Carlson, Gregory Babcock, Tommy Everman, Noel Halvorsen, Jim Hutchison, No- None, Abstain- None.

2. (Appeal 21-037) Aaron Breitenfeldt, Robert E. Lee & Associates, on behalf of Paul Pinkston, UW-Green Bay, property owner, proposes to construct a dormitory building and expand parking on campus in a Public/Institutional (PI) at 3390 Walter Way. The applicant requests to deviate from the following requirements in Chapter 44, Green Bay Zoning Code, Section 44-1965(10(a), interior lot landscaping and Section 44-1965(3)(a) & (b) landscape medians (Ald. B. Dorff, District 1).

Moved by Tommy Everman, seconded by Jim Hutchison to open the floor for the duration of the meeting. Motion Passed.

Yes- Don Carlson, Gregory Babcock, Tommy Everman, Noel Halvorsen, Jim Hutchison, No- None, Abstain- None.

Moved by Noel Halvorsen, seconded by Tommy Everman to grant the variance as requested. Motion Passed.

Yes- Gregory Babcock, Tommy Everman, Noel Halvorsen, Jim Hutchison, No- Don Carlson, Abstain- None.

3. (Appeal 21-038) Mark Schlies, Jr., on behalf of Craig Harmeling, property owner, proposes to construct an uncovered porch for a single-family dwelling located in a Low Density Residential (RI) District at 1404 Spence Street. The applicant requests to deviate from the following requirement in Chapter 44, Green Bay Zoning Code, Section 44-554, Table 44-2, front setback-footnote c (Ald. C. Wery, District 8).

Moved by Noel Halvorsen, seconded by Jim Hutchison to grant the variance as requested. Motion Passed.

Yes- Don Carlson, Gregory Babcock, Tommy Everman, Noel Halvorsen, Jim Hutchison, No- None, Abstain- None.

F. INFORMATIONAL.

1. Discussion on procedural items related to the Board of Appeals.

No discussion was had.

2. Third Quarter Variance Report (July - September 2021).

Paul Neumeyer stated the report was included in the agenda packet.

Moved by Noel Halvorsen, seconded by Tommy Everman to close the floor. Motion Passed.

Yes- Don Carlson, Gregory Babcock, Tommy Everman, Noel Halvorsen, Jim Hutchison, No- None, Abstain- None.

3. Next Meeting Date: December 20, 2021.

G. ADJOURNMENT.

Moved by Noel Halvorsen, seconded by Jim Hutchison to adjourn. Motion Passed.

Yes- Don Carlson, Gregory Babcock, Tommy Everman, Noel Halvorsen, Jim Hutchison, No- None, Abstain- None.