



AGENDA OF THE LANDMARKS COMMISSION

WEDNESDAY, DECEMBER 15, 2021, 4:30 PM
Virtual Meeting. Public may join via Zoom.

A. Zoom Meeting Information.

- I. This item contains documents which provide call in information and instructions for the Zoom meeting.

B. Roll Call.

- I. Members: Chair Ron Dehn, Vice Chair Paul Martzke, Ald. Mark Steuer, Ian Griffiths, Susan Ley, David Siegel, and Rebecca Derenne

C. Approval of the Agenda.

- I. Approval of the agenda for the December 15, 2021, meeting of the Landmarks Commission.

D. Approval of Minutes.

- I. Approval of the minutes from the November 17, 2021, meeting of the Landmarks Commission.

E. Regular Business.

- I. (COA 21-38) Consideration with possible action on a design review for replacement rear windows located at 114 S. Broadway.

F. Informational.

- I. Staff-Level COA Applications.
2. Review City Raze/Repair Orders and Demolitions.
3. Staff Update.
4. Date of next meeting: Wednesday, January 19, 2022

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Landmarks Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Landmarks Commission 10-01-20

Zoom Meeting Information

Join Zoom Meeting

<https://us02web.zoom.us/j/89692538356?pwd=azA0c1hWd3kxaklnGjzRXjQUW5qZz09>

Meeting ID: 896 9253 8356

Passcode: 973532

One tap mobile

+1 646 876 9923,,89692538356# US (New York)

+1 301 715 8592,,89692538356# US (Germantown)

Dial by your location

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

Meeting ID: 896 9253 8356

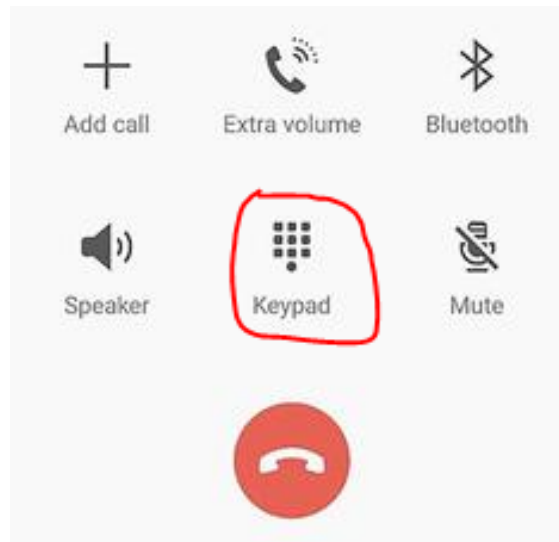
Find your local number: <https://us02web.zoom.us/j/89692538356?pwd=azA0c1hWd3kxaklnGjzRXjQUW5qZz09>

Additional Information

1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
 - a. If you are a Board Member, please log into [CivicClerk](#) with a computer, laptop, or tablet device.
4. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
5. Waiting room
 - a. When you call in, all callers/participants will be placed in a “waiting room.”
 - b. Persons on the agenda will be admitted to the meeting, and then once the item is concluded, the host will permanently mute you from the meeting (you can still hear the meeting).
6. Using Zoom with a tablet or computer
 - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
 - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
7. Registering
 - a. The host may ask you to register for the meeting. A registration link will be sent to you along with the invite. You’ll receive another email confirming that you’re registered for the meeting.
 - b. If you’re using a phone, your registration will still be tied to an email.
8. Raising your hand
 - a. Committee members—you can either use CivicClerk and request to speak or you can “raise your hand” in the zoom meeting (you’d need to use a computer or tablet) to let the host know you’d like to speak. You can also un-mute yourselves and start speaking.
 - b. Persons on the agenda—you can “raise your hand” but you’d need to use a computer. You will be allowed to speak, per Wisconsin Open Meetings Rules, once the committee has “opened the floor for interested parties to speak.” Once the committee is finished with your agenda item, the host will mute you permanently, unless the committee opens the floor again.
9. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You’ll also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users—if you download the app you will be asked to verify your email.
10. Zoom etiquette
 - a. Muting yourselves when you’re not talking will prevent your background noise from interfering with others’ ability to listen to and participate in the meeting.
 - b. If you’re using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
11. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
 - b. Persons watching live on YouTube will see a gray screen with the City logo during closed session.
12. Persons interested in listening to the meeting can go to www.youtube.com/CityofGreenBay

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
 - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application





Report to the Landmarks Commission of the City of Green Bay

MEETING DATE

December 15, 2021

PREPARED BY

Jason Flatt, Staff

AGENDA ITEM # E.1

(COA 21-38) Consideration with possible action on a design review for replacement rear windows located at 114 S. Broadway.

BACKGROUND

114 S. Broadway is a contributing property in the Broadway-Walnut NRHP District, built c. 1883. This property was the subject of previous COAs (2018 for storefront windows & doors, 2019 for a plaque & sign, 2021 for a sign).

This COA proposes replacing two rear façade windows with new vinyl windows. The windows to be replaced do not appear to be historic, but are themselves relatively modern replacements.

LC staff further notes that the proposed replacement windows have a “Visible Light VT Rating” of 0.3 (per applicant). The Wisconsin Historical Society / SHPO requires a visual light transmittance of 72 or higher (a VT rating of 0.72). Reference: <https://www.wisconsinhistory.org/Records/Article/CS4308>

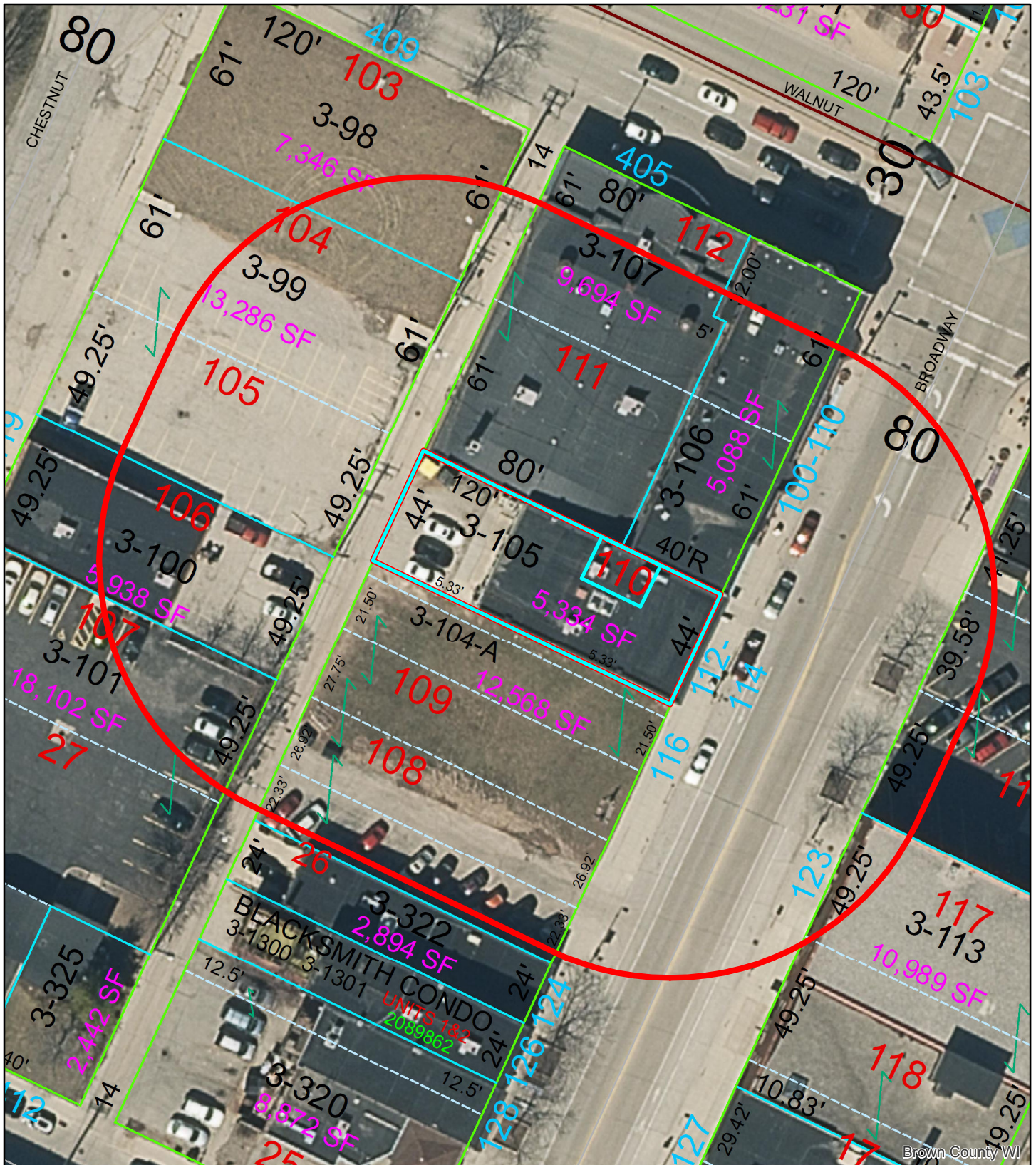
RECOMMENDATION

FISCAL IMPACT

LC staff recommends approval of the proposed work provided that the size of the window openings are not altered. Given that these windows are on the rear of the property and are not currently historic, there will be no impact to the integrity of the property or district.

ATTACHMENTS

1. COA 21-38 Map
2. COA 21-38 Street View
3. COA 21-38 Pic 1
4. COA 21-38 Pic 2
5. COA 21-38 Spec Sheet
6. COA 21-38 Spec Sheet 2
7. COA 21-38 Quote



(COA 21-38) Windows at 114 S Broadway

0 12.5 25 50 Feet



This is a compilation of records and data located in various City of Green Bay offices and is to be used for reference purposes only. The City of Green Bay is not responsible for any inaccuracies or unauthorized use of the information contained within. No warranties are implied. Map prepared by City of Green Bay Department of Community and Economic Development. E.R. 28 Oct 2021 X:\Planning\Basemaps\template_8.5x11.mxd

- 114 S Broadway
- 100-ft. Notification Area





Job # 11119721

Customer Name: M/M RICCI BOSLEY

Customer Phone #: 9077643538

Bedroom - Floor 2

Line Item: 1



Sheet: 1 of 1

Date: 11/17/2021

Wrap Color	1: White, 2: White	
Interior Casing Type		
Bay or Bow window:		
Seatboard material (vinyl only-Birch or Oak)		
Bay Project Angle (30 or 45)		
Bay Flanker Type (DH, SH, or Csmnt)		
Top of window to soffit (inches)		
If tied to soffit, color of soffit material		
Construct Roof (Yes or No) *		
Garden Window:		
Seatboard Material (vinyl only-White Pionite, Birch or Oak)		

SPECIAL CONSIDERATIONS:
I have reviewed and agree with all the job specifications above and the Special Terms and Conditions on the following page

Wall Thickness (inches)	
Additional Shelf (Yes or No)	

* There is no guarantee that new shingles will match existing color.

Customer Signature

Sheet: 1 of 1

Date: 11/17/2021

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Customer Signature

QUOTATION #1103411

THD/MINNEAPOLIS-Milwaukee EAST
Accounts Payable B-12
Atlanta, GA 30339-4024
Phone: 414-327-2040
Fax:

Sim #: 007793
Emp: Jennifer
Entered: 12/01/2021
Xmitted:
PO #: 11119721

Customer #:

Job Name: BOSLEY

Home Owner:

Project ID:

Location:

Lot #:

Model:

Phone:

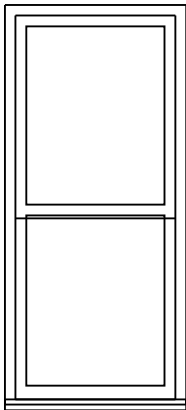
Contact:

Fax:

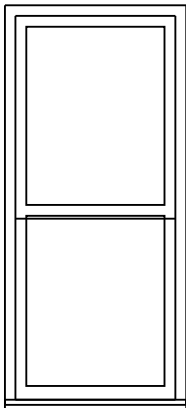
Cust PO#:

Ln No	Qty Ord	Long Description
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- 01 1 34" (T) X 75 1/2" (T) 6100 White Double Hung; Tip-to-Tip; 2BOX; Energy Star Northern; Super Spacer; ProSolar Sun Low E; Argon Gas; Double Glazed; Double Strength (1/8"); Half Screen Fiberglass Extruded Screen Mold; 00 No Reinforcement; Two Air Latches; Two White; Plain; Head Expander; Sill Extender (UI=110"); DP:20; Test Number=B6473.01; U-Factor:.30; SHGC:.49; Unit certified for ENERGY STAR® region(s): Northern.; Room ID: Bedroom



- 02 1 34" (T) X 75 1/2" (T) 6100 White Double Hung; Tip-to-Tip; 2BOX; Energy Star Northern; Super Spacer; ProSolar Sun Low E; Argon Gas; Double Glazed; Double Strength (1/8"); Half Screen Fiberglass Extruded Screen Mold; 00 No Reinforcement; Two Air Latches; Two White; Plain; Head Expander; Sill Extender (UI=110"); DP:20; Test Number=B6473.01; U-Factor:.30; SHGC:.49; Unit certified for ENERGY STAR® region(s): Northern.; Room ID: Bedroom



EPOPS: 000835-252055
211106 958 AIC1010

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Page: 2
12/01/2021

QUOTATION #1103411

THD/MINNEAPOLIS-Milwaukee EAST
Accounts Payable B-12
Atlanta, GA 30339-4024
Phone: 414-327-2040
Fax:

Sim #: 007793
Emp: Jennifer
Entered: 12/01/2021
Xmitted:
PO #: 11119721

Customer #:

Job Name: BOSLEY

Home Owner:

Project ID:

Location:

Lot #:

Model:

Contact:

Cust PO#:

Phone:

Fax:

Ln No	Qty Ord	Long Description
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2 Total Qty Windows

2 Total Qty Units

NOTES:

Submitted by: _____ Accepted by: _____ Date: _____