



AGENDA OF THE WATER COMMISSION

**MONDAY, DECEMBER 13, 2021, 8:30 AM
GREEN BAY WATER UTILITY
631 S Adams St**

A. Zoom Information

1. This item contains a document which provides call in information and instructions for the Zoom Virtual Meeting.

B. Roll Call.

C. Approval of the Agenda.

1. Approval of Agenda

D. Approval of Minutes.

1. Approval of Water Commission Meeting Minutes from November 15, 2021

E. Regular Business.

1. Utility Five-Year Strategic Communication Plan - Melissa Elliott, VP Communications ~ Raftelis
2. Approval of 2022 Commission Meeting Dates
3. Election of Officers for 2022: President, Vice President and Secretary-Treasurer
4. Financials - November 2021

F. Informational.

1. Building Remodel Update
2. General Manager Update
3. Commission Meetings ~ Virtual, Hybrid or In-Person

G. Adjournment.

I. Motion to Adjourn

- 1) **ACCESSIBILITY:** Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 2) **QUORUM:** Please take notice that a majority or quorum of the Common Council may attend this Water Commission meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 3) **REPRESENTATION:** The party requesting the communication, or their representative, should be present at this meeting.

Virtual Meeting Instructions



Water Commission

Zoom Meeting Information

Join Zoom Meeting

<https://zoom.us/j/98284055918?pwd=eHBxaWkvN1J2a3NORERUWkRsNjVkuT09>

Meeting ID: 982 8405 5918

Passcode: 385002

One tap mobile

+13126266799,,98284055918#,,,,*385002# US (Chicago)

+19292056099,,98284055918#,,,,*385002# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 982 8405 5918

Passcode: 385002

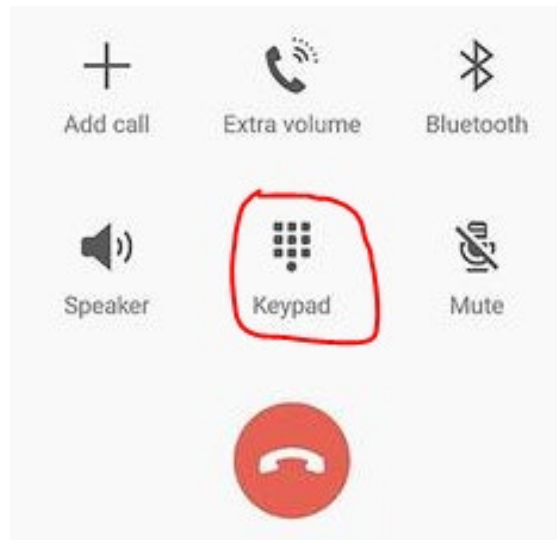
Find your local number: <https://zoom.us/u/afEVof5c6>

Additional Information

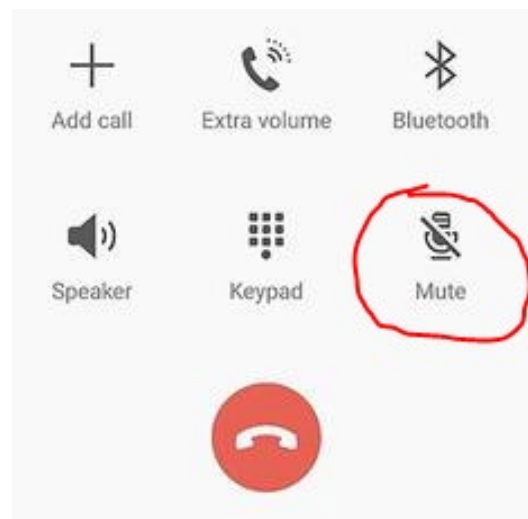
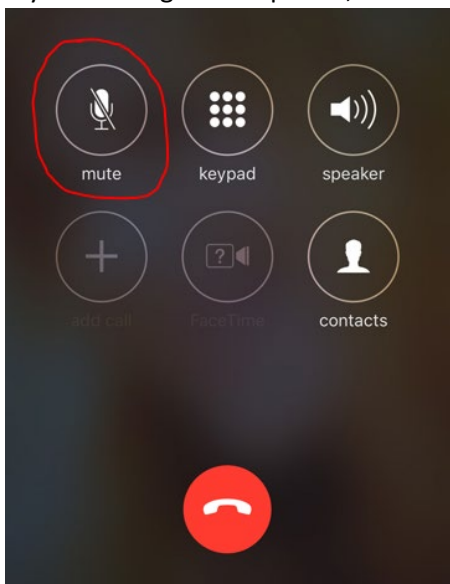
1. Wisconsin Open Meetings Law still applies
 - a. Persons interested in speaking to an item must give their name and address
 - b. Committee/Commission/Board members will still follow *Roberts Rules of Order*
2. All zoom meetings will have a password in the instructions. Please enter when prompted.
3. Please log into the Zoom meeting 10 minutes before the meeting starts to ensure proper technology is working.
4. Once you are in the meeting please mute yourselves.
 - a. You may unmute yourself when you are called upon to speak.
5. Using Zoom with a tablet or computer
 - a. Tablet—you will be asked to sign in. Download the app either with the Apple Store or the Play Store
 - b. Computer—you will be asked to sign in. You may download the app or click on the link to open Zoom in your browser.
6. What devices should I use?
 - a. Smart phone (please see more detailed instructions on page 3)
 - b. Land line
 - c. Tablet—well in advance of the meeting, please download the Zoom Meeting app before you join a meeting by using either the Apple Store or the Play Store. You will be asked to input your name, thus identifying you for the meeting. You'll also be asked to verify your email.
 - d. Computer—well in advance of the meeting, please download the Zoom Meeting app, but you can also click on a link to open the Zoom Meeting in your browser. You will be asked to input your name, thus identifying you for the meeting.
 - e. For tablet and computer users—if you download the app you will be asked to verify your email.
7. Zoom etiquette
 - a. Muting yourselves when you're not talking will prevent your background noise from interfering with others' ability to listen to and participate in the meeting.
 - b. If you're using a telephone, please identify yourself with your phone number and name before you speak. Zoom meeting hosts can see only your telephone number and will ask you to identify yourselves.
8. Closed session
 - a. Persons in the Zoom meeting will be put into a waiting room while the committee meets in Closed Session. Participants will be admitted back into the Zoom meeting once the committee reconvenes in Open Session.
9. Persons interested in attending anonymously or listening to the meeting may call in by dialing *67 followed by the phone number above.

Calling into the Zoom meeting using a smartphone

1. Dial the phone number listed at the beginning of this document.
2. When prompted, enter the Meeting ID number followed by #
 - a. If you're using a smartphone, you can access the keypad by clicking "Keypad" on your screen



3. Once you are in the meeting, notify the meeting host that you are in and state your name.
4. If you do not need to talk, please make sure your phone is on **Mute**
 - a. If you're using a smartphone, look at your screen and click the Mute button



- b. If you're using a computer, you should see a Mute button in the Zoom application





MINUTES OF THE WATER COMMISSION

**MONDAY, NOVEMBER 15, 2021, 8:30 AM
GREEN BAY WATER UTILITY
631 S Adams St**

A. ZOOM INFORMATION

I. This item contains a document which provides call in information and instructions for the Zoom Virtual Meeting.

B. ROLL CALL.

Called to order by President Heugel at 8:30 a.m.

Commissioners: Kathryn Hasselblad-Pascale, John Heugel, Doug Martin, Elizabeth Wheat, Tom Karman, Jamie Wall, Jacque Boyle

Excused: Kathy Lefebvre

Other: Attorney William Vande Castle

Utility Staff: Nancy Quirk, Russ Hardwick, Stephanie Rogers, Karen Smits, Kristin Romanowicz, Jessica Cortes, Brian Powell, Andrea Hay

C. APPROVAL OF THE AGENDA.

I. Approval of Agenda

Motion by Hasselblad-Pascale, second by Martin to approve the agenda as presented. Motion passed unanimously.

D. APPROVAL OF MINUTES.

I. Approval of Water Commission Meeting Minutes from October 11, 2021

Motion by Martin, second by Wall to approve October 11, 2021 meeting minutes as presented. Motion passed unanimously.

E. REGULAR BUSINESS.

1. Approval of Revised Vacation Hour Schedule

Motion by Hasselblad-Pascale, second by Wall to approve the Revised Vacation Hour Schedule as presented. Motion passed unanimously.

2. Approval of Revised Safety Shoe Reimbursement Policy

Motion by Karman, second by Wall to approve Revised Safety Shoe Reimbursement Policy with clarification within the policy that the amount the General Manager determined would apply equally to all employees. Motion passed unanimously.

3. Approval & Adoption of Resolution for the 2022 Annual Budget

Commissioner Martin gave an overview of the Ad Hoc Budget Committee's review of the budget. Motion by Karman, second by Hasselblad-Pascale to approve and adopt the resolution of the 2022 Annual Budget as presented. Motion passed unanimously.

4. Financials - September 2021 and October 2021

Business Manager Rogers reviewed financial reports from September 2021 and October 2021. Financials are within expectations. No substantive issue of concern was identified. Motion by Martin, second by Karman to receive financials and place on file. Motion passed unanimously.

F. INFORMATIONAL.

1. Safety Report

Human Resources Coordinator Cortes presented an overview of the 2021 Quarter 3 work related injuries and illness report for Green Bay Water Utility. It was noted that the utility will add "Near Misses" to the report going forward.

2. Building Remodel Update

Engineering Services Manager Romanowicz gave the following Building Remodel Update:

- a. A change order was processed this month for \$98,917.67, bringing the total contract amount to \$4,815,491.00. At the completion of the project, we can provide a written summary of change orders and payments to the Commission.
- b. Contractor work is still progressing and should reach substantial completion in December, with staff moving into their new spaces in January 2022.
- c. There will be trees planted along Cass Street as part of the contract work. Some site restoration will have to be done in spring. In Spring, we will also continue working with the City of Green Bay Forestry Department to review opportunities for trees and plantings near the addition.

3. General Manager Update

- I. Distribution Section Vacancies - Initial interviews have been conducted. Second interviews are

currently being conducted.

2. UPS Mistake Caused Noncompliance in Monitoring - Samples were taken, recorded and sent via UPS, but were lost in transit. This noncompliance will be reported in the yearly Consumer Confidence Report for this year with an explanation of what happened.
3. CBCWA Memorandum of Understanding - Working with lawyers on possible emergency interconnect agreement.
4. Mason St at 12th Ave Claim Update - Met with an independent lawyer on litigation.
5. City of Green Bay Polling Location Request - New training center could possibly be used by the City for training and elections.
6. Sludge Lagoon Direct Infiltration Project - Water Quality Manager Hardwick and General Manager Quirk are meeting with WDNR in early December on requirements.
7. Filter Plant and Lake Station Tour with Steve Grenier from DPW and Community Development Director, Neil Stechschulte.
8. H.R. 3684, the Infrastructure Investment and Jobs Act - Utility Staff are keeping a close watch on this and looking for opportunities for funding for the utility.
9. 36" Pipe Repairs in November - The pipe has been ordered and repairs are scheduled for after Thanksgiving.
10. Ad Hoc Personnel Committee - Kathryn Hasselblad-Pascale gave an update on the status of the Ad Hoc Personnel Committee. A consultant reviewed and gave feedback on the General Manager's performance review document. The committee will be meeting this week.

G. ADJOURNMENT.

I. Motion to Adjourn

Motion to adjourn by Wall, second by Hasselblad-Pascale. Motion passed unanimously.

President Heugel adjourned meeting at 9:33 a.m.



Green Bay Water Utility

MEMORANDUM

DATE: December 13, 2021
TO: Green Bay Water Commissioners
FROM: Andrea Hay, Director of Communications
RE: 2022-2028 Strategic Communications Plan

Melissa Elliott of Raftelis will join me to present an overview of Green Bay Water Utility's five-year strategic communications plan. Melissa is the immediate past president of the American Water Works Association (AWWA) and Vice President of Communications at Raftelis, a utility management and strategic communication consulting firm. Melissa's Raftelis team is comprised of water industry specialists who are masters in proactive communication, identifying our utility's communication strengths, limitations, blind spots, and opportunities.

Earlier this year, Raftelis audited my daily communications workload—regular meetings, letters, emails, website, intranet, social media, stakeholder interactions, templates, and utility-wide communication practices—and compared this with communication-driven priorities identified in the utility's new strategic plan. Additionally, Raftelis evaluated public perception by analyzing comments to Google reviews, Survey Monkey findings, and the results of stakeholder surveys conducted by Dave Wegge's Strategic Research Institute and ERC - Steve Baue's Employee Engagement Survey. General Manager Nancy Quirk and I gave Raftelis the growing list of goals and objectives we believe will be critical to ensuring the sustainability of our customer engagement. Raftelis compiled these materials and led our team collaboration to streamline the expanding number of projects into a manageable five-year strategic communication plan.

This presentation is intended to be brief and informational. The strategic communications plan has not yet gone to print. Commissioners are encouraged to ask questions and provide feedback.



Green Bay Water Utility

MEMORANDUM

DATE: December 13, 2021

TO: Green Bay Water Commissioners

FROM: Nancy Quirk

RE: 2022 Water Commission Meeting Dates

January 10

February 14

March 14

April 11

May 9

June 13

July 11

August 8

September 12

October 10

November 14

December 12

GREEN BAY WATER UTILITY

CASH POSITION

November 30, 2021

	12/31/2020	11/30/2021
UNRESTRICTED CURRENT ASSETS		
Cash & Investments - Operation & Maintenance		
Local Govt. Investment Pool	\$ 103,838	\$ 103,893
Associated Bank Checking	6,238,754	8,615,138
Working Cash Funds - Petty Cash	1,700	1,700
Total Cash & Investments - Operation & Maintenance	<u>6,344,292</u>	<u>8,720,731</u>
RESTRICTED CURRENT ASSETS		
Cash & Investments - restricted		
Certificates of Deposit - Bond Redemption	860,000	475,000
Associated Bank Money Market Account - Bond Redemption	5,000	20,227
Associated Bank Checking - Private Service Replacement	1,022	398,952
Local Govt. Investment Pool - Construction Fund	-	2,525,659
Total Cash & Investments - Restricted	<u>866,022</u>	<u>3,419,839</u>
RESTRICTED LONG-TERM ASSETS		
Cash & Investments - Debt Reserve		
Associated Trust Money Market	20,409	290,093
Associated Trust Certificates of Deposit	537,618	516,336
Associated Trust Municipal Bonds	5,870,670	5,302,698
Total Cash & Investments - Debt Reserve	<u>6,428,697</u>	<u>6,109,127</u>
 TOTAL CASH POSITION	 <u>\$ 13,639,012</u>	 <u>\$ 18,249,696</u>

GREEN BAY WATER UTILITY

BALANCE SHEET

November 30, 2021

	AS OF 12/31/2020	AS OF 11/30/2021
<u>ASSETS</u>		
Current Assets		
O & M Cash & Investments	\$ 6,344,292	\$ 8,720,731
Interest Receivable	86	25
Accounts Receivable	10,599,998	7,697,850
Inventories	528,064	554,133
Prepayments	63,710	34,553
Total Current Assets	<u>17,536,150</u>	<u>17,007,291</u>
Property, Plant & Equipment		
Original Cost	238,968,228	239,928,182
Less: Accumulated Depreciation	<u>(94,170,168)</u>	<u>(98,784,961)</u>
Net Plant	144,798,060	141,143,222
Construction in Progress	292,513	8,210,728
Total Plant & Equipment	<u>145,090,573</u>	<u>149,353,949</u>
Restricted Assets		
Debt Reserve Fund	6,428,697	6,109,127
Bond Redemption Fund	865,000	495,227
Construction Fund	-	2,525,659
Private Service Replacement Fund	1,022	398,952
DNR Grant for Service Replacement Receivable	67,620	-
Accrued Interest	38,709	33,103
Total Restricted Assets	<u>7,401,048</u>	<u>9,562,069</u>
Other Assets		
Unamortized Ashwaubenon Booster	1,380,259	1,259,761
Unamortized Wrightstown Loan/Grant	474,750	445,738
Unamortized Loss on Advanced Refunding	687,996	512,285
Net Pension Asset	858,420	858,420
Deferred Outflows-Pension	1,982,396	1,982,396
Total Other Assets	<u>5,383,821</u>	<u>5,058,599</u>
TOTAL ASSETS	<u><u>\$ 175,411,592</u></u>	<u><u>\$ 180,981,908</u></u>

GREEN BAY WATER UTILITY**BALANCE SHEET**

November 30, 2021

Page 2

	AS OF <u>12/31/2020</u>	AS OF <u>11/30/2021</u>
<u>LIABILITIES & FUND EQUITY</u>		
Current Liabilities		
Accounts Payable	\$ 547,940	229,326
Sewer Billings Payable	5,309,074	3,660,346
Storm Water Billings Payable	2,748,211	1,839,813
Accrued Payroll Taxes	52,913	40,684
Accrued Payroll, Vacation & Sick Leave Pay	701,137	531,819
Accrued Taxes	2,545,829	2,333,683
Total Current Liabilities	<u>11,905,104</u>	<u>8,635,671</u>
Other Liabilities		
Net Pension Liability	-	-
Deferred Inflows-Pension	2,578,576	2,578,576
Total Other Liabilities	<u>2,578,576</u>	<u>2,578,576</u>
Payable from Restricted Assets		
Current Portion of Long-Term Debt	3,775,000	4,205,000
Accrued Interest	236,698	125,119
Total Restricted Payables	<u>4,011,698</u>	<u>4,330,119</u>
Long-Term Debt - Net of Premiums & Discounts	<u>40,546,827</u>	<u>42,953,631</u>
TOTAL LIABILITIES	<u>59,042,205</u>	<u>58,497,998</u>
<u>FUND EQUITY</u>		
Contributed Capital		
City of Green Bay	<u>736,907</u>	<u>736,907</u>
Earned Surplus		
Net Investment in Capital Assets	101,456,742	102,707,603
Restricted	8,022,856	10,295,394
Unrestricted	6,152,882	8,744,006
Total Earned Surplus	<u>115,632,480</u>	<u>121,747,003</u>
TOTAL FUND EQUITY	<u>116,369,387</u>	<u>122,483,910</u>
TOTAL LIABILITIES & FUND EQUITY	<u>\$ 175,411,592</u>	<u>\$ 180,981,908</u>

GREEN BAY WATER UTILITY
INCOME SUMMARY
November 30, 2021

	2021 BUDGET	BUDGET THRU NOVEMBER	ACTUAL AS OF 11/30/2021	TOTAL BUDGET REMAINING VARIANCE
TOTAL OPERATING REVENUES	\$ 23,895,000	\$ 21,972,367	\$ 23,261,265	\$ (633,735)
OPERATING EXPENSES				
Pumping	3,046,712	2,838,101	1,627,923	1,418,789
Water Treatment	1,412,655	1,297,163	1,660,780	(248,125)
Transmission & Distribution	3,549,210	3,079,673	2,816,000	733,210
Customer Accounts	985,016	776,667	778,399	206,617
Administrative & General	11,521,014	10,116,742	9,296,127	2,224,887
Total Operating Expenses	<u>20,514,607</u>	<u>18,108,346</u>	<u>16,179,230</u>	<u>4,335,377</u>
Operating Profit (Loss)	3,380,393	3,864,021	7,082,035	3,701,642
Interest & Miscellaneous Income	1,099,563	526,614	329,374	(770,189)
Interest Expense	<u>1,193,254</u>	<u>1,093,816</u>	<u>1,296,887</u>	<u>(103,633)</u>
NET INCOME (LOSS)	<u>\$ 3,286,702</u>	<u>\$ 3,296,819</u>	<u>\$ 6,114,523</u>	<u>\$ 2,827,821</u>

GREEN BAY WATER UTILITY
INCOME & EXPENSE COMPARISON
BUDGET TO ACTUAL
November 30, 2021

	BUDGET THRU NOVEMBER	ACTUAL AS OF 11/30/2021	DOLLAR VARIANCE	PERCENT VARIANCE
OPERATING REVENUES				
Residential & Apartment	\$ 8,574,600	\$ 8,215,418	\$ (359,182)	-4.2%
Commercial & Restaurant	1,990,900	2,017,553	26,653	1.3%
Industrial	4,982,000	6,355,981	1,373,981	27.6% (1)
Municipal	437,100	384,850	(52,250)	-12.0% (2)
Sales to General Customers	15,984,600	16,973,802	989,202	6.2%
Sales for Resale - Ashwaubenon	2,767,500	3,103,433	335,933	12.1% (3)
Sales for Resale - Scott	90,000	93,587	3,587	4.0%
Sales For Resale - Hobart	341,250	342,436	1,186	0.3%
Sales for Resale - Wrightstown	170,000	180,149	10,149	6.0%
Public Fire Protection	1,269,600	1,242,228	(27,372)	-2.2%
Private Fire Protection	116,250	118,517	2,267	2.0%
Sewer & Stormwater Portion of Expenses	1,095,417	1,095,413	(4)	0.0%
Penalties	137,750	111,701	(26,049)	-18.9%
TOTAL OPERATING REVENUES	21,972,367	23,261,265	1,288,899	5.9%
OPERATING EXPENSES				
<u>PUMPING EXPENSE</u>				
Purchased Water (602)	6,417	6,144	273	4.3%
Maint of Intakes (613)	-	-	0	XXX
Maint of Supply Mains (616)	1,497,688	260,895	1,236,793	82.6%
Pumping Operation Supervision (620)	45,200	67,901	(22,701)	-50.2%
Power Purchased for Pumping (623)	696,000	696,582	(582)	-0.1%
Pumping Labor & Expense (624)	62,269	64,298	(2,029)	-3.3%
Miscellaneous Pumping Expense (626)	70,903	52,304	18,600	26.2%
Pumping Maintenance Supervision (630)	57,135	28,781	28,354	49.6%
Maintenance of Pumping Structures (631)	240,233	116,209	124,024	51.6%
Maintenance of Power Prod Equip (632)	7,333	243,317	(235,984)	-3218.0%
Maintenance of Pumping Equipment (633)	154,923	91,493	63,431	40.9%
TOTAL PUMPING EXPENSE	2,838,101	1,627,923	1,210,178	42.6% (4)
<u>WATER TREATMENT EXPENSE</u>				
Treatment Operations Supervision (640)	67,788	62,935	4,852	7.2%
Chemicals (641)	279,583	288,459	(8,876)	-3.2%
Treatment Operations (642)	615,229	591,120	24,109	3.9%
Miscellaneous Water Treatment (643)	126,894	133,242	(6,348)	-5.0%
Treatment Maintenance Supervision (650)	29,052	26,033	3,019	10.4%
Maint of Treatment Structures (651)	29,369	35,991	(6,622)	-22.5%
Maint of Treatment Equipment (652)	149,248	523,000	(373,752)	-250.4%
TOTAL WATER TREATMENT EXPENSE	1,297,163	1,660,780	(363,617)	-28.0% (5)
<u>TRANSMISSION & DISTRIBUTION EXPENSE</u>				
Stores Expense (163)	-	59,867	(59,867)	XXX
Unallocated Vehicle & Equip Expense (184)	-	(39,341)	39,341	XXX
Distribution Operation Supervision (660)	204,070	201,501	2,569	1.3%
Transmission & Distribution Line Expense (662)	383,632	372,479	11,154	2.9%
Meter Expense (663)	188,106	231,309	(43,203)	-23.0%
Customer Installation Expense (664)	78,309	70,137	8,172	10.4%
Miscellaneous Distribution Expense (665)	211,338	200,607	10,731	5.1%
Maintenance of Reservoirs & Standpipes (672)	25,316	15,022	10,294	40.7%
Maintenance of Mains (673)	1,344,331	1,093,055	251,277	18.7%
Private Services (674)	11,316	27,107	(15,791)	0.0%
Maintenance of Services (675)	386,990	318,940	68,049	17.6%
Maintenance of Meters (676)	106,488	118,809	(12,321)	-11.6%
Maintenance of Hydrants (677)	139,777	146,508	(6,730)	-4.8%
TOTAL TRANSMISSION & DISTRIBUTION EXPENSE	3,079,673	2,816,000	263,673	8.6%
<u>CUSTOMER ACCOUNTS EXPENSE</u>				
Meter Reading Expense (902)	32,942	13,370	19,572	59.4%
Customer Records & Collection Expense (903)	727,225	762,020	(34,795)	-4.8%
Uncollectible Accounts (904)	3,667	1,107	2,560	69.8%
Conservation/Educational Expense (906)	12,833	1,902	10,931	85.2%
TOTAL CUSTOMER ACCOUNTS EXPENSE	776,667	778,399	(1,732)	-0.2%

GREEN BAY WATER UTILITY
INCOME & EXPENSE COMPARISON
BUDGET TO ACTUAL
November 30, 2021

	BUDGET THRU NOVEMBER	ACTUAL AS OF 11/30/2021	DOLLAR VARIANCE	PERCENT VARIANCE
ADMINISTRATIVE & GENERAL EXPENSE				
Depreciation Expense (403 & 426)	\$ 4,576,103	\$ 4,230,171	\$345,932	7.6%
Amortization of Non-Utility Plant (405)	120,499	120,499	(0)	0.0%
Taxes (408)	2,652,893	2,636,074	16,819	0.6%
Administrative & General Salaries (920)	649,307	627,161	22,146	3.4%
Office Supplies & Expense (921)	86,167	56,141	30,026	34.8%
Outside Services Employed (923)	490,783	192,080	298,704	60.9%
Property Insurance (924)	79,500	71,855	7,645	9.6%
Injuries & Damages (925)	32,850	85,444	(52,594)	-160.1%
Employee Pension & Benefits (926)	1,191,696	1,101,761	89,935	7.5%
Regulatory Commission Expense (928)	5,000	635	4,365	87.3%
Miscellaneous General Expense (930)	97,850	51,122	46,728	47.8%
Maintenance of General Plant (932)	134,095	123,184	10,910	8.1%
TOTAL ADMINISTRATIVE & GENERAL EXPENSE	10,116,742	9,296,127	820,615	8.1%
TOTAL OPERATING EXPENSES	18,108,346	16,179,230	1,929,116	10.7%
OPERATING PROFIT	3,864,021	7,082,035	3,218,015	83.3%
MISCELLANEOUS INCOME & (EXPENSE)				
Interest Income (419)	210,833	34,628	(176,206)	-83.6%
Misc Income/Contributed Capital (421)	46,000	45,822	(178)	-0.4%
Other Income (415, 416, 471, 472, 474)	269,781	270,346	565	0.2%
Covid - 19 Labor expenses (880's)	-	(21,421)	(21,421)	XXX
TOTAL MISC INCOME & (EXPENSE)	526,614	329,374	(197,240)	-37.5% (6)
INTEREST EXPENSE (427, 428, 429)	1,093,816	1,296,887	(203,071)	-18.6% (7)
NET INCOME (LOSS)	\$ 3,296,819	\$ 6,114,523	\$ 2,817,704	85.5%

(1) Increase in usage from GB Packaging and P & G

(2) School's and Government buildings closed earlier in the year

(3) Increased usage

(4) Pipe diver, Broadway tank and Bay Highlands vault projects not completed. Generator repair for lake station.

(5) Lagoon dredging /ozone generator carried over from 2020

(6) Decreased interest revenue/labor for Covid time off

(7) Debt issue costs for 2021 debt issue



Green Bay Water Utility

MEMORANDUM

TO: Green Bay Water Commission
FROM: Nancy Quirk, P.E.
DATE: December 13, 2021
RE: General Manager's Update

1. Distribution Section Vacancies
2. CBCWA Memorandum of Understanding update
3. City of Green Bay polling location request
4. Sludge lagoon direct infiltration project
5. 36" pipe repairs in November
6. PSC grant for Comprehensive Energy Planning