



AGENDA OF THE COMMUNITY DEVELOPMENT BLOCK GRANT REVOLVING LOAN COMMITTEE

**MONDAY, DECEMBER 20, 2021, 7:30 AM
CITY HALL, ROOM 604**

A. Zoom Meeting Instructions.

1. This item contains documents which provide call in information and instructions for the Zoom meeting.

B. Roll Call.

1. Members: Matt Schuller - Chair, Vice Chair (Vacant), Ald. Brian Johnson, Ace Champion and Kathy Hinkfuss

C. Approval of the Agenda.

1. Approval of the Agenda for the December 20, 2021, meeting of the Community Development Block Grant Revolving Loan Committee.

D. Approval of Minutes.

1. Approval of the minutes from the May 12, 2021, meeting of the Community Development Block Grant Revolving Loan Committee.

E. Regular Business.

1. Election of Vice Chair due to a vacancy.
2. Consideration with possible action on the request to write off the defaulted loan balances from ZoZo World, LLC, dba ZoZo Kitchen and ZZQ LLC. The loan balances are \$16,456.13 for the building loan and \$24,847.41 for the working capital loan.
3. Consideration with possible action on the request to write off the Small Business Pandemic Relief Loan (SB- PRL) given to Royalty Pet Foods, Inc., at 1778 Main Street. This SB-PRL was granted on June 1, 2020, for \$5000. This loan was for 4 years with no interest for the first 12 months and 4 percent for the remainder of the loan. We were contacted by their attorney, Terry Gerbers, that this business has closed and has been dissolved.

4. Consideration with possible action on the request by staff to convert the Small Business Pandemic Relief Loan Program, which began in April 2020, to a Small Business Pandemic Relief Grant Program and restructure the loans to be forgivable since businesses continue to struggle and the pandemic is still making it challenging to operate normally. We have five businesses that participated in this program; Aardvark Wine Lounge, LLC, Astor House B&B, WGM & Associates, Inc., dba The Attic, Integrative Therapeutic Massage and So Seng Custom Tailor. These funds were made available from the CARES funding for small business relief programs.

F. Informational.

1. CD-RLF Loan Status Report.
2. CDBG-RLF Loan Status Report.

G. Adjournment.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Community Development Block Grant Revolving Loan Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.