



MINUTES OF THE TRANSIT COMMISSION

WEDNESDAY, DECEMBER 15, 2021, 8:15 AM

TRANSIT

901 University Ave

A. ROLL CALL.

I. Roger Kolb, Chair; Emily Ysebaert, Vice-Chair; Kevin Kuehn, Secretary; Alderman Randy Scannell, Rashad Cobb, Michael Conley-Kuhagen and Jessica Franco-Morales

Present: Randy Scannell, Roger Kolb, Rashad Cobb, Michael Conley-Kuhagen, Excused: Emily Ysebaert

Chair Roger Kolb called the meeting to order at 8:20 a.m.

B. APPROVAL OF THE AGENDA.

I. Approval of December 15, 2021 Transit Commission Agenda

Moved by Ald. Randy Scannell, seconded by Michael Conley-Kuhagen to approve the December 15, 2021 agenda. Motion carried.

Yes- Randy Scannell, Roger Kolb, Rashad Cobb, Michael Conley-Kuhagen, No- None, Abstain- None

C. APPROVAL OF MINUTES.

I. Approval of November 17, 2021 Transit Commission Minutes

Moved by Ald. Randy Scannell, seconded by Michael Conley-Kuhagen to approve the minutes from the November 17, 2021 meeting. Motion carried.

Yes- Randy Scannell, Roger Kolb, Rashad Cobb, Michael Conley-Kuhagen, No- None, Abstain- None

D. PUBLIC HEARING

I. Public Hearing on the Proposal of Discontinuing the Green Saturday Program and Implementing the Low Income Fare Trip (LIFT) Program

Chair Roger Kolb opened the public hearing for comment.

Chair Roger Kolb asked three times if anyone wished to speak. Hearing no comment, Chair Roger Kolb closed the public hearing.

Moved by Ald. Randy Scannell, seconded by Michael Conley-Kuhagen to close the public hearing. Motion carried.

Yes- Randy Scannell, Roger Kolb, Rashad Cobb, Michael Conley-Kuhagen, No- None, Abstain- None

E. REGULAR BUSINESS.

1. Discussion/Action: Discontinuing the Green Saturday Program

Director Kiewiz stated the newly approved LIFT Program will give riders the ability to self-certify to receive up to four (4) low income passes per month. The LIFT Program will be flexible and beneficial for riders who need to access medical and various other appointments where business hours are only Monday through Friday.

We will have a cap of 500 passes per month, and will report back to the Commission on how the program is doing.

Moved by Ald. Randy Scannell, seconded by Michael Conley-Kuhagen to approve discontinuing the Green Saturday Program and implement the Low Income Fare Trip Program (LIFT) as of January 1, 2022. Motion carried.

Yes- Randy Scannell, Roger Kolb, Rashad Cobb, Michael Conley-Kuhagen, No- None, Abstain- None

2. Discussion/Action: Metro Transit Fare and Fee Policy

Moved by Ald. Randy Scannell, seconded by Michael Conley-Kuhagen to approve the Metro Transit Fare and Fee Policy. Motion carried.

Yes- Randy Scannell, Roger Kolb, Rashad Cobb, Michael Conley-Kuhagen, No- None, Abstain- None

3. Discussion/Action: Intercity Bus Agreements

Director Kiewiz stated WisDOT does the oversight of the intercity buses.

The Jefferson Lines agreement expires 12/31/21. The new vendor, Coach USA, will be taking over in January 2022.

They are not looking for Green Bay Metro to sell tickets as they are pushing for electronic ticketing with smartphones, tablets and website.

Director Kiewiz is still working with WisDOT and Coach USA on finalizing the intercity bus agreement.

Moved by Ald. Randy Scannell, seconded by Michael Conley-Kuhagen to hold the intercity bus agreement until the next meeting. Motion carried.

Yes- Randy Scannell, Roger Kolb, Rashad Cobb, Michael Conley-Kuhagen, No- None, Abstain- None

F. INFORMATIONAL.

1. Operational Reports

Reports included: Fixed Route and Paratransit Ridership, Micro KPI's for November

Director Kiewiz provided a brief overview of the November ridership reports for Fixed Route, Paratransit and Microtransit.

2. Financial Report

Director Kiewiz reviewed the operating expense report through October of 2021. Currently, Metro is below budget.

3. Director's Report

Director Kiewiz provided an overall update.

The Game Day routes provided 2,400 trips for the December 12, 2021 game. We had a few passengers not compliant with the rules of wearing a facemask.

Metro is working on various projects, we are waiting for two arms for the gate project and the e-fare reader will be set to go on January 1st. Andrea will be doing training on how to use the e-fare readers for riders.

4. Next Transit Commission Meeting: Wednesday, February 2, 2022

G. ADJOURNMENT.

No quorum to adjourn. The meeting ended at 8:55 a.m.