



MINUTES OF THE TRANSIT COMMISSION

WEDNESDAY, FEBRUARY 2, 2022, 8:15 AM

TRANSIT

901 University Ave

A. ROLL CALL.

I. Roger Kolb, Chair; Emily Ysebaert, Vice-Chair; Kevin Kuehn, Secretary; Alderman Randy Scannell, Rashad Cobb, Michael Conley-Kuhagen and Jessica Franco-Morales

Present: Emily Ysebaert, Randy Scannell, Roger Kolb, Kevin Kuehn, Rashad Cobb, Jessica Franco-Morales, Excused: Michael Conley-Kuhagen

Chair Roger Kolb called the meeting to order at 8:15 a.m.

B. APPROVAL OF THE AGENDA.

I. Approval of February 2, 2022 Transit Commission Agenda

Moved by Ald. Randy Scannell, seconded by Commissioner Emily Ysebaert to approve the February 2, 2022 agenda. Motion carried.

Yes- Emily Ysebaert, Randy Scannell, Roger Kolb, Kevin Kuehn, Rashad Cobb, Jessica Franco-Morales, No- None, Abstain- None

C. APPROVAL OF MINUTES.

I. Approval of December 15, 2021 Transit Commission Minutes

Moved by Commissioner Emily Ysebaert, seconded by Ald. Randy Scannell to approve the minutes from the December 15, 2021 meeting. Motion carried.

Yes- Emily Ysebaert, Roger Kolb, Kevin Kuehn, Rashad Cobb, Jessica Franco-Morales, No- None, Abstain- None

D. REGULAR BUSINESS.

I. Discussion/Actions: Green Bay Metro Transit Microtransit RFP 2021-34

Director Kiewiz stated that Green Bay Metro entered into an agreement with Via for Microtransit in

2020 under an emergency process during the pandemic. The Federal Transit Administration (FTA) required a full procurement to be completed by June of 2022. Staff began the process in the fall of 2021 to allow adequate time for potential vendors. The RFP that was issued was for the period of June 1, 2022 - March 28, 2025. Going forward, Metro's intent is to procure paratransit and microtransit services together.

Moved by Ald. Randy Scannell, seconded by Commissioner Emily Ysebaert to award Flatiron Transit (Via), the lowest responsible, responsive bidder as presented for the microtransit services. Motion carried.

Yes- Emily Ysebaert, Randy Scannell, Roger Kolb, Kevin Kuehn, Rashad Cobb, Jessica Franco-Morales, No- None, Abstain- None

2. Discussion/Action: Intercity Bus Agreements

Director Kiewiz stated Metro entered into a contract with Jefferson Lines in 2018. This agreement allowed for Jefferson Lines, Lamers, and Indian Trails intercity buses to use the transit facility and for Metro staff to sell intercity bus tickets. WisDOT does subsidize some intercity buses. WisDot has awarded the intercity bus agreement effective January 1, 2022 to Coach USA. Staff worked with the legal department to create a standard agreement for usage of Green Bay Metro transitway and facility. Director Kiewiz is working with Indian Trails and Lamers on potentially selling tickets for them.

Moved by Commissioner Kevin Kuehn, seconded by Ald. Randy Scannell to approval of the Coach USA and Van Galder agreements as presented and to potentially modify the Indian Trails and Lamers agreements to include ticket sales, pending FTA approval. Motion carried.

Yes- Emily Ysebaert, Randy Scannell, Roger Kolb, Kevin Kuehn, Rashad Cobb, Jessica Franco-Morales, No- None, Abstain- None

E. CLOSED SESSION.

I. Update: Amalgamated Transit Union, Local 857 Collective Bargaining Agreement

Director Kiewiz provided an update on the Amalgamated Transit Union, Local 857 Collective Bargaining Agreement. The Amalgamated Transit Union Agreement for 2022-2024 has been approved by the City Council.

Moved by Ald. Randy Scannell, seconded by Commissioner Emily Ysebaert to receive and place on file. Motion carried.

Yes- Emily Ysebaert, Randy Scannell, Roger Kolb, Kevin Kuehn, Rashad Cobb, Jessica Franco-Morales, No- None, Abstain- None

F. INFORMATIONAL.

I. Marketing Report

Report included: 2021 Annual Bus Advertising Comparison

Director Kiewiz stated advertising is going well. We are looking at other advertising opportunities for the future, such as advertising inside the buses and at transfer points. Director Kiewiz stated she

has no concerns.

2. Operational Reports

Reports included: Mobility device and Bike usage

Ridership reports are not included. Reports are delayed due to the installation of the Efare.

Saturday ridership overall has remained pretty consistent since the discontinuing of the Green Saturday program.

3. Financial Report

Financial reports through November were presented. Director Kiewiz stated December reports would be presented after the annual financial audit. No concerns.

4. Director's Report

Director Kiewiz provided an overall update:

We will be having elections for our March meeting.

The Holiday Safety Gathering has been canceled until a future date can be planned.

Brown County Planning and Director Kiewiz are working on the funding structure for municipalities. Director Kiewiz will then start meeting with each of the municipalities to discuss the future funding structure.

Director Kiewiz is working on having elected officials visit Green Bay Metro. Seeing the service first hand is very beneficial.

5. Next Transit Commission Meeting: Wednesday, March 16, 2022

G. ADJOURNMENT.

Moved by Ald. Randy Scannell, seconded by Commissioner Kevin Kuehn to adjourn at 8:50 a.m.
Motion carried.

Yes- Emily Ysebaert, Randy Scannell, Roger Kolb, Kevin Kuehn, Rashad Cobb, Jessica Franco-Morales, No- None, Abstain- None